

**AGENDA
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
QUARTZSITE, ARIZONA
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, JANUARY 8, 2013 9:00 AM**

CALL TO ORDER:

INVOCATION: *The invocation may be offered by a person of any religion, faith, belief or non-belief. A list of volunteers will be maintained by the Town Clerk and interested persons should contact the Clerk for further information.*

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Mayor Foster	Vice Mayor Jewitt
Council Member Anderson	Council Member Kelley
Council Member Crooks	Council Member Workman
Council Member Orgeron	

APPROVAL/AMENDMENT OF AGENDA:

REPORTS & ANNOUNCEMENTS:

CONSENT AGENDA:

All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.

1. Approve ledger of accounts paid (Check Series 34903-34953/total = \$89,779.93).
2. Approve Minutes of Special Meeting January 2, 2013

NEW BUSINESS:

1. Executive Session

- An executive session pursuant to A.R.S. 38-431.03(A)(1) for discussion or consideration of the employment and appeal of dismissal of Martin Brannan as Town Attorney.
- An executive session pursuant to A.R.S. 38-431.03(A)(3) for legal advice with special counsel for the Town regarding the appeal of dismissal and terms of the employment contract of Martin Brannan as Town Attorney.
- An executive session pursuant to A.R.S. 38-431.03(A)(4) for discussion and consultation with special counsel for the Town regarding the Town's position and to instruct special counsel regarding the employment contract of Martin Brannan as Town Attorney.

Laura Bruno, Interim Town Manager

2. At the discretion of the Council, motion regarding appeal of Martin Brannan to affirm or overturn termination of contract for cause. (not open for public discussion)

Laura Bruno, Interim Town Manager

3. Discussion and Possible action to appoint Dennis E. Kuehl for the Vendor, RV Park, & Swap Meet Municipal Board, a three year term to expire January 1, 2016.

Beth Praast
Acting Community Development Director

4. Approval of Ordinance 13-01 repealing Town Code section 2-4-6 and adopting amended section 2-4-6, relating to the order of business conducted by the Mayor and Common Council of the Town of Quartzsite, Arizona and amending the Quartzsite Town Council Procedure Policy Manual to conform.

Laura Bruno, Interim Town Manager

5. Discussion and possible action to approve new format of the Town Council Agenda. (Not open for public discussion)

Laura Bruno, Interim Town Manager

ADJOURNMENT:

When items are open for public discussion there is a time limit of 4 minutes per speaker

PURSUANT TO A.R.S. §38-431.03(A) THE TOWN COUNCIL MAY VOTE TO GO INTO EXECUTIVE SESSION, FOR THE PURPOSE OF DISCUSSION OR RECEIVING LEGAL ADVICE FROM IT'S ATTORNEY RELATED TO ITEMS LISTED ON THE AGENDA.

PERSONS WITH DISABILITIES OR THOSE WHO REQUIRE SPECIAL ACCOMMODATIONS PLEASE CONTACT TERRY FRAUSTO AT 928-927-4333 IN ADVANCE OF THE MEETING

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the ____ day of _____, 2013, at ____ p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.

**Council Meeting of January 8, 201
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 34903-34953

Balances on all cash accounts as of January 3, 2013

Checking Account	\$	2,118,285.22
LGIP Account	\$	685,604.40
WIFA Debt Reserve Account	\$	191,140.07

Total Expensed Dollar Amount for Consent Agenda	\$	161,826.55
Total Payroll for Pay Period Ending 12/22/12	\$	72,046.62
YTD Total Revenue Dollar Amount for Consent Agenda	\$	233,576.50
YTD Total Sewer Sales Revenue as of 01/03/13	\$	134,331.71
YTD Total Sewer Cap Revenue as of 01/03/13	\$	3,202.60
YTD Total Water Sales Revenue as of 01/03/13	\$	93,830.64
YTD Total Water Cap Revenue as of 01/03/13	\$	2,211.55

Report Criteria:

Report type: GL detail

Check.Check Number = 34903-34953

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
34919						
12/26/2012	34919	ACC Business	12.54	Phone Services	01-110-5041	12.54
12/26/2012	34919	ACC Business	87.70	Phone Services	01-130-5041	87.70
12/26/2012	34919	ACC Business	37.60	Phone Services	01-135-5041	37.60
12/26/2012	34919	ACC Business	137.86	Phone Services	01-140-5041	137.86
12/26/2012	34919	ACC Business	50.14	Phone Services	01-150-5041	50.14
12/26/2012	34919	ACC Business	37.60	Phone Services	01-160-5041	37.60
12/26/2012	34919	ACC Business	37.60	Phone Services	01-170-5041	37.60
12/26/2012	34919	ACC Business	25.07	Phone Services	01-185-5041	25.07
12/26/2012	34919	ACC Business	37.60	Phone Services	03-220-5041	37.60
12/26/2012	34919	ACC Business	12.54	Phone Services	15-500-5041	12.54
12/26/2012	34919	ACC Business	37.60	Phone Services	16-550-5041	37.60
Total 34919:			513.85			
34920						
12/26/2012	34920	American Custom Tire, Inc	82.70	Inv#54791: Dismount/Mount (2) Ti	03-220-5040	82.70
Total 34920:			82.70			
34921						
12/26/2012	34921	APS	935.37	Electric Service	01-130-5048	935.37
12/26/2012	34921	APS	666.02	Electric Service	01-140-5048	666.02
12/26/2012	34921	APS	340.13	Electric Service	01-170-5048	340.13
12/26/2012	34921	APS	170.07	Electric Service	01-150-5048	170.07
12/26/2012	34921	APS	226.35	Electric Service	01-180-5048	226.35
12/26/2012	34921	APS	478.88	Electric Service	03-220-5049	478.88
12/26/2012	34921	APS	5,909.35	Electric Service	15-500-5048	5,909.35
12/26/2012	34921	APS	255.10	Electric Service	01-185-5048	255.10
12/26/2012	34921	APS	7,800.55	Electric Service	16-550-5048	7,800.55
12/26/2012	34921	APS	328.63	Electric Service	38-182-5048	328.63
Total 34921:			17,110.45			
34922						
12/26/2012	34922	Chevron Usa	108.73	Gas and Oil	01-140-5024	108.73
12/26/2012	34922	Chevron Usa	111.24	Gas and Oil	15-500-5024	111.24
Total 34922:			219.97			
34923						
12/26/2012	34923	Code Enforcement League	35.00	Membership Fee for S. Henrichs	01-160-5035	35.00
Total 34923:			35.00			
34924						
12/26/2012	34924	Etherspeak Inc.	4.17	Phone Service	01-110-5041	4.17
12/26/2012	34924	Etherspeak Inc.	29.18	Phone Service	01-130-5041	29.18
12/26/2012	34924	Etherspeak Inc.	12.51	Phone Service	01-135-5041	12.51
12/26/2012	34924	Etherspeak Inc.	45.87	Phone Service	01-140-5041	45.87
12/26/2012	34924	Etherspeak Inc.	16.69	Phone Service	01-150-5041	16.69
12/26/2012	34924	Etherspeak Inc.	12.51	Phone Service	01-160-5041	12.51

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
12/26/2012	34924	Etherspeak Inc.	12.51	Phone Service	01-170-5041	12.51
12/26/2012	34924	Etherspeak Inc.	8.34	Phone Service	01-185-5041	8.34
12/26/2012	34924	Etherspeak Inc.	12.51	Phone Service	03-220-5041	12.51
12/26/2012	34924	Etherspeak Inc.	4.17	Phone Service	15-500-5041	4.17
12/26/2012	34924	Etherspeak Inc.	12.51	Phone Service	16-550-5041	12.51
Total 34924:			170.97			
34925						
12/26/2012	34925	Galls, An Aramark Compan	122.46	Inv#254324: Uniforms for T. Rider	01-140-5019	122.46
Total 34925:			122.46			
34926						
12/26/2012	34926	Heinfeld, Meech & Co., P.	17,844.47	Inv#61154 Consultant Svcs for As	01-135-5031	17,844.47
Total 34926:			17,844.47			
34927						
12/26/2012	34927	Herbs Hardware, Inc.	142.83	Maintenance & Repair Parts	03-220-5022	142.83
12/26/2012	34927	Herbs Hardware, Inc.	209.34	Maintenance & Repair Parts	03-220-5060	209.34
12/26/2012	34927	Herbs Hardware, Inc.	3.52	Maintenance & Repair Parts	01-130-5060	3.52
12/26/2012	34927	Herbs Hardware, Inc.	90.97	Maintenance & Repair Parts	01-140-5022	90.97
12/26/2012	34927	Herbs Hardware, Inc.	18.56	Maintenance & Repair Parts	01-160-5060	18.56
12/26/2012	34927	Herbs Hardware, Inc.	129.42	Maintenance & Repair Parts	01-180-5022	129.42
12/26/2012	34927	Herbs Hardware, Inc.	209.50	Maintenance & Repair Parts	01-180-5060	209.50
12/26/2012	34927	Herbs Hardware, Inc.	22.64	Maintenance & Repair Parts	15-500-5060	22.64
12/26/2012	34927	Herbs Hardware, Inc.	60.81	Maintenance & Repair Parts	16-550-5060	60.81
12/26/2012	34927	Herbs Hardware, Inc.	77.65	Maintenance & Repair Parts	20-121-5022	77.65
Total 34927:			965.24			
34928						
12/26/2012	34928	La Paz County Landfill	633.78	Waste Sludge	15-500-5050	633.78
Total 34928:			633.78			
34929						
12/26/2012	34929	Lawrence C. King	3,985.90	Interim Magistrate Judge	01-150-5032	3,985.90
Total 34929:			3,985.90			
34930						
12/26/2012	34930	Parker Oil Products	136.25	Unleaded Gasoline	01-130-5024	136.25
12/26/2012	34930	Parker Oil Products	3,086.59	Unleaded Gasoline	01-140-5024	3,086.59
12/26/2012	34930	Parker Oil Products	547.92	Unleaded Gasoline	01-180-5024	547.92
12/26/2012	34930	Parker Oil Products	1,112.64	Unleaded Gasoline	03-220-5024	1,112.64
12/26/2012	34930	Parker Oil Products	1,557.18	Unleaded Gasoline	04-230-5024	1,557.18
12/26/2012	34930	Parker Oil Products	565.45	Unleaded Gasoline	15-500-5024	565.45
12/26/2012	34930	Parker Oil Products	791.92	Unleaded Gasoline	16-550-5024	791.92
Total 34930:			7,797.95			
34931						
12/26/2012	34931	Pitney Bowes Inc	678.20	Inv#1345124-DC12 Postal Meter	01-130-5038	678.20

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 34931:			678.20			
34932						
12/26/2012	34932	Quartzsite Cap & Embroide	16.59	Inv#3551: Hats Embroidered for	15-500-5019	16.59
12/26/2012	34932	Quartzsite Cap & Embroide	16.59	Inv#3351: Hats Embroidered for	16-550-5019	16.59
12/26/2012	34932	Quartzsite Cap & Embroide	39.82	Inv#3551: Polo Shirts Embroidere	01-150-5019	39.82
Total 34932:			73.00			
34933						
12/26/2012	34933	Quill Corporation	9.19	Inv#7822690 (3) Year Tabs for Q	01-140-5021	9.19
12/26/2012	34933	Quill Corporation	104.74	Inv#7822690 Laser Ink Toner PW	03-220-5021	104.74
12/26/2012	34933	Quill Corporation	179.13	Inv#7812070 (6) 932XI Ink Crtgd	01-130-5021	179.13
12/26/2012	34933	Quill Corporation	99.91	Inv#7869000 Battery Backup for	01-140-5021	99.91
12/26/2012	34933	Quill Corporation	6.36	Inv#7874120 10' Ext Cord	01-110-5021	6.36
12/26/2012	34933	Quill Corporation	6.35	Inv#7874120 10' Ext Cord	01-160-5022	6.35
12/26/2012	34933	Quill Corporation	37.53	Inv#7852113 Business Cards QP	01-140-5021	37.53
12/26/2012	34933	Quill Corporation	31.07	Inv#7866049 Index Table QPD	01-140-5021	31.07
12/26/2012	34933	Quill Corporation	254.23	Inv#7866049 Office Supplies Ink	01-130-5021	254.23
12/26/2012	34933	Quill Corporation	77.82	Inv#7866049 Office Supplies Ink	01-160-5021	77.82
Total 34933:			806.33			
34934						
12/26/2012	34934	Road Runner Sanitary Sup	10.27	Inv#72090 Janitorial Supplies	01-130-5034	10.27
12/26/2012	34934	Road Runner Sanitary Sup	10.27	Inv#72090 Janitorial Supplies	01-140-5034	10.27
12/26/2012	34934	Road Runner Sanitary Sup	10.27	Inv#72090 Janitorial Supplies	01-150-5034	10.27
12/26/2012	34934	Road Runner Sanitary Sup	10.27	Inv#72090 Janitorial Supplies	01-160-5034	10.27
12/26/2012	34934	Road Runner Sanitary Sup	10.27	Inv#72090 Janitorial Supplies	01-170-5034	10.27
12/26/2012	34934	Road Runner Sanitary Sup	31.70	Inv#72090 Janitorial Supplies	03-220-5034	31.70
12/26/2012	34934	Road Runner Sanitary Sup	10.27	Inv#72090 Janitorial Supplies	15-500-5034	10.27
12/26/2012	34934	Road Runner Sanitary Sup	10.27	Inv#72090 Janitorial Supplies	16-550-5034	10.27
12/26/2012	34934	Road Runner Sanitary Sup	421.27	Inv#72090 Janitorial Supplies	38-182-5070	421.27
Total 34934:			524.86			
34935						
12/26/2012	34935	Rusts River Glass	40.40	Inv#27606 Glass Top for Desk in	01-110-5053	40.40
Total 34935:			40.40			
34936						
12/26/2012	34936	Safety-Kleen	25.00	Inv#59478934 Waste Disposal	03-220-5035	25.00
Total 34936:			25.00			
34937						
12/26/2012	34937	Staples Credit Plan	219.56	(4) Task Chairs Brown for PW	03-220-5070	219.56
12/26/2012	34937	Staples Credit Plan	70.14-	Credit on Account	01-130-5021	70.14-
Total 34937:			149.42			
34938						
12/26/2012	34938	Tapia, Derek	618.00	Cash Bond Refund TR20050336	01-000-2211	618.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 34938:			618.00			
34939						
12/26/2012	34939	Yuma Justice Court	1,329.00	Cas Bond Posted other Court TR2	01-000-2211	1,329.00
Total 34939:			1,329.00			
34940						
12/26/2012	34940	Quill Corporation	581.93	Inv#7967300 HP LaserJet Pro All-	03-220-5021	581.93
Total 34940:			581.93			
34941						
12/26/2012	34941	Quill Corporation	9.67	Pre Inked "COMPLETED" Stamp f	01-160-5022	9.67
Total 34941:			9.67			
34942						
12/26/2012	34942	Quill Corporation	294.53	Inv#8074327: Office Supplies for	01-150-5021	294.53
12/26/2012	34942	Quill Corporation	7.66	Inv#8074327: Print & Copy Paper	01-160-5021	7.66
12/26/2012	34942	Quill Corporation	7.66	Inv#8074327: Print & Copy Paper	01-140-5021	7.66
12/26/2012	34942	Quill Corporation	7.66	Inv#8074327: Print & Copy Paper	01-130-5021	7.66
12/26/2012	34942	Quill Corporation	7.66	Inv#8074327: Print & Copy Paper	03-220-5021	7.66
12/26/2012	34942	Quill Corporation	7.66	Inv#8074327: Print & Copy Paper	01-135-5021	7.66
12/26/2012	34942	Quill Corporation	7.66	Inv#8074327: Print & Copy Paper	16-550-5021	7.66
12/26/2012	34942	Quill Corporation	7.66	Inv#8074327: Print & Copy Paper	15-500-5021	7.66
12/26/2012	34942	Quill Corporation	21.38	Inv#8064820: Yr 2013 labels for	01-150-5021	21.38
12/26/2012	34942	Quill Corporation	11.35	Inv#8064823: End Label "N" for M	01-150-5021	11.35
Total 34942:			380.88			
34943						
12/26/2012	34943	Quill Corporation	175.02	Inv#8074350: Office Supplies for	01-150-5021	175.02
12/26/2012	34943	Quill Corporation	7.66	Inv#8074350: Print & Copy Paper	01-160-5021	7.66
12/26/2012	34943	Quill Corporation	7.66	Inv#8074350: Print & Copy Paper	01-140-5021	7.66
12/26/2012	34943	Quill Corporation	7.66	Inv#8074350: Print & Copy Paper	01-130-5021	7.66
12/26/2012	34943	Quill Corporation	7.66	Inv#8074350: Print & Copy Paper	03-220-5021	7.66
12/26/2012	34943	Quill Corporation	7.66	Inv#8074350: Print & Copy Paper	01-135-5021	7.66
12/26/2012	34943	Quill Corporation	7.66	Inv#8074350: Print & Copy Paper	16-550-5021	7.66
12/26/2012	34943	Quill Corporation	7.66	Inv#8074350: Print & Copy Paper	15-500-5021	7.66
Total 34943:			228.64			
34944						
12/28/2012	34944	Blue Cross& Blue Shield O	2,059.20	Employee Payroll Deduction	01-000-2208	2,059.20
12/28/2012	34944	Blue Cross& Blue Shield O	310.77	Employee Medical	01-110-5016	310.77
12/28/2012	34944	Blue Cross& Blue Shield O	2,353.15	Employee Medical	01-120-5016	2,353.15
12/28/2012	34944	Blue Cross& Blue Shield O	364.74	Employee Medical	01-130-5016	364.74
12/28/2012	34944	Blue Cross& Blue Shield O	1,107.75	Employee Medical	01-135-5016	1,107.75
12/28/2012	34944	Blue Cross& Blue Shield O	5,553.59	Employee Medical	01-140-5016	5,553.59
12/28/2012	34944	Blue Cross& Blue Shield O	1,425.54	Employee Medical	01-150-5016	1,425.54
12/28/2012	34944	Blue Cross& Blue Shield O	719.81	Employee Medical	01-160-5016	719.81
12/28/2012	34944	Blue Cross& Blue Shield O	981.55	Employee Medical	01-170-5016	981.55
12/28/2012	34944	Blue Cross& Blue Shield O	688.19	Employee Medical	01-180-5016	688.19
12/28/2012	34944	Blue Cross& Blue Shield O	222.00	Employee Medical	01-185-5016	222.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
12/28/2012	34944	Blue Cross& Blue Shield O	165.94	Employee Medical	01-190-5016	165.94
12/28/2012	34944	Blue Cross& Blue Shield O	3,228.12	Employee Medical	03-220-5016	3,228.12
12/28/2012	34944	Blue Cross& Blue Shield O	887.98	Employee Medical	04-230-5016	887.98
12/28/2012	34944	Blue Cross& Blue Shield O	532.78	Employee Medical	14-181-5016	532.78
12/28/2012	34944	Blue Cross& Blue Shield O	1,420.77	Employee Medical	15-500-5016	1,420.77
12/28/2012	34944	Blue Cross& Blue Shield O	1,864.78	Employee Medical	16-550-5016	1,864.78
12/28/2012	34944	Blue Cross& Blue Shield O	222.00	Employee Medical	20-121-5016	222.00
Total 34944:			24,108.66			
34945						
12/28/2012	34945	C & B Lock and Key	50.00	Inv#1519: Unlock Light Pole Quail	01-180-5035	50.00
Total 34945:			50.00			
34946						
12/28/2012	34946	H.D.S. Safety Services, Inc	440.00	HDS Clean Fleet Drug Consortiu	03-220-5084	440.00
12/28/2012	34946	H.D.S. Safety Services, Inc	330.00	HDS Clean Fleet Drug Consortiu	15-500-5084	330.00
12/28/2012	34946	H.D.S. Safety Services, Inc	220.00	HDS Clean Fleet Drug Consortiu	16-550-5084	220.00
Total 34946:			990.00			
34947						
12/28/2012	34947	Johnson Refrigeration, INC	450.00	Inv#120131: Crane Svc Lift/Remo	15-500-5030	450.00
12/28/2012	34947	Johnson Refrigeration, INC	600.00	Inv#120221: Crane Svc 2/22/12 &	15-500-5030	600.00
12/28/2012	34947	Johnson Refrigeration, INC	450.00	Inv#120626: Crane Svc WWTP	15-500-5030	450.00
12/28/2012	34947	Johnson Refrigeration, INC	450.00	Inv#120823: Crane Svc 8/22/12 Li	15-500-5030	450.00
Total 34947:			1,950.00			
34948						
12/28/2012	34948	Principal Financial Group	1,553.75	Employee Payroll Deduction	01-000-2209	1,553.75
12/28/2012	34948	Principal Financial Group	33.46	Employee Dental Insurance	01-110-5016	33.46
12/28/2012	34948	Principal Financial Group	258.12	Employee Dental Insurance	01-120-5016	258.12
12/28/2012	34948	Principal Financial Group	88.28	Employee Dental Insurance	01-130-5016	88.28
12/28/2012	34948	Principal Financial Group	114.72	Employee Dental Insurance	01-135-5016	114.72
12/28/2012	34948	Principal Financial Group	371.39	Employee Dental Insurance	01-140-5016	371.39
12/28/2012	34948	Principal Financial Group	9.56	Employee Dental Insurance	01-145-5016	9.56
12/28/2012	34948	Principal Financial Group	183.80	Employee Dental Insurance	01-150-5016	183.80
12/28/2012	34948	Principal Financial Group	59.75	Employee Dental Insurance	01-160-5016	59.75
12/28/2012	34948	Principal Financial Group	105.74	Employee Dental Insurance	01-170-5016	105.74
12/28/2012	34948	Principal Financial Group	40.63	Employee Dental Insurance	01-180-5016	40.63
12/28/2012	34948	Principal Financial Group	23.90	Employee Dental Insurance	01-185-5016	23.90
12/28/2012	34948	Principal Financial Group	11.95	Employee Dental Insurance	01-190-5016	11.95
12/28/2012	34948	Principal Financial Group	326.63	Employee Dental Insurance	03-220-5016	326.63
12/28/2012	34948	Principal Financial Group	142.85	Employee Dental Insurance	04-230-5016	142.85
12/28/2012	34948	Principal Financial Group	28.68	Employee Dental Insurance	14-181-5016	28.68
12/28/2012	34948	Principal Financial Group	203.59	Employee Dental Insurance	15-500-5016	203.59
12/28/2012	34948	Principal Financial Group	205.54	Employee Dental Insurance	16-550-5016	205.54
12/28/2012	34948	Principal Financial Group	23.91	Employee Dental Insurance	20-121-5016	23.91
Total 34948:			3,786.25			
34949						
12/28/2012	34949	Purcell Tire Co	282.44	Inv#70265629: 2 Tires for WWTP	15-500-5025	282.44
12/28/2012	34949	Purcell Tire Co	785.68	Inv#70265629: 6 Tires for QPD	01-140-5025	785.68

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
12/28/2012	34949	Purcell Tire Co	1,061.90	Inv#70265629: 2 Tires for PW	03-220-5040	1,061.90
Total 34949:			2,130.02			
34950						
12/28/2012	34950	Quartzsite Cap & Embroide	29.72	Inv#3565: Emroidered hat & Shirt	01-140-5019	29.72
Total 34950:			29.72			
34951						
12/28/2012	34951	Rush Signs	500.00	Inv#1085 Signs for Community BI	35-117-5066	500.00
Total 34951:			500.00			
34952						
12/28/2012	34952	Vision Service Plan	310.00	Employee Payroll Deduction	01-000-2209	310.00
Total 34952:			310.00			
34953						
12/28/2012	34953	Yuma Winnelson Co.	554.28	Inv#227331: Rebuild Kit for WWT	15-500-5091	554.28
12/28/2012	34953	Yuma Winnelson Co.	302.65	Inv#227233: Hydrant Grease, Drai	16-550-5091	302.65
Total 34953:			856.93			
Grand Totals:			89,639.65			
Grand Totals:			89,779.93	89,779.93-		.00

Report Criteria:

Report type: GL detail

Check.Check Number = 34903-34953

**MINUTES
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
QUARTZSITE, ARIZONA
SPECIAL MEETING OF THE COMMON COUNCIL
WEDNESDAY, JANUARY 2, 2013 9:30 AM**

CALL TO ORDER: 9:00 am
Mayor Foster

INVOCATION:

No invocation – moment of silence instead for the victims of the school shooting.

PLEDGE OF ALLEGIANCE:

All in attendance. Led by Council Member Orgeron

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Absent: Council Member Kelley.

APPROVAL/AMENDMENT OF AGENDA:

Motion: Motion to accept the agenda as presented, **Action:** Approve, Moved by Vice Mayor Jewitt, Seconded by Council Member Crooks.

Motion passed unanimously.

REPORTS & ANNOUNCEMENTS:

Announcement by Council Member Anderson -Parade this Saturday at 10 am a combination of Hi Jolly and ATV parade.

At 2 pm on Saturday the Community Center will be dedicated.

CONSENT AGENDA:

1. Approve Minutes of Regular Meeting December 21, 2012

Motion: Motion to approve the consent agenda as written, **Action:** Approve, Moved by Vice Mayor Jewitt, Seconded by Council Member Anderson.

Motion passed unanimously.

NEW BUSINESS:

010312-1. Discussion and Approval of insurance coverage for the Town of Quartzsite, To Include General Liability (Property, Equipment, Commercial, Auto coverages), Professional Liability (Public Officials, Employment Practices, Law Enforcement coverages). (not open for public discussion)

Presentation of Insurance coverage by Laura Bruno. Review of General Liability and Professional Liability coverages.

Mayor Asked who the Agent was. There are a number of agents- Swet and Crawford, McKey Underwriting, C & A, Indian Harbor, and another out of Los Angeles.

Motion: motion to bind insurance coverage starting January 4, 2013 and negotiate professional liability as presented, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Crooks.

Motion passed unanimously.

Council Member Anderson asked if we were to include the umbrella coverage.
Jewitt asked if we have 30 days to add umbrella.
Mayor asked if passed claims would be covered by the risk pool.

010312-2. Discussion and Possible Approval of proposed rental rates for the Community Center. (Not open for public discussion)

Presentation of proposed rates for the Community Center by Laura Bruno.

Council Member Orgeron asked about the hours of the Community Center.
Skip Gallop made comment
Council Member asked about the kitchen.
Starr Bearcat Made comment
Vice Mayor Jewitt ask on the building capacity
Pat Anderson asked if we were going to have restrictions as to what is to be put on walls.
Discussion what is required if liquor is present and if it can be sold.

Motion: Motion to approve the rate schedule and instruct staff to formulate a letter on conditions and practices that we approve of, **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Vice Mayor Jewitt.
Motion passed unanimously.

010312-3. Executive Session

- An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with special counsel for the Town in order to consider its position and instruct special counsel for the Town regarding the Town's position regarding settlement discussions conducted in order to avoid litigation related to the former Town Manager.

Motion: To go into executive session, **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Council Member Anderson.
Motion passed unanimously.

Executive Session: 10:19 am.

Reconvene: 10:33 am

ROLL CALL

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Absent: Council Member Kelley.

ADJOURNMENT: 10:34 am

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of Quartzsite, Arizona, held on January 2, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 8th day of January, 2013

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

For discussion and possible action:

to appoint

Dennis E. Kuehl

For the Vendor, RV Park, & Swap Meet Municipal Board

A Three year term to expire

January 1, 2016



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only:

Date Received: 10-24-2012 Date Exp: _____

Copies To: Mayor + Council

PLEASE TYPE OR PRINT NEATLY

Date: 10/24/12

Name (last, First, MI): KUEHL, Dennis E.

current
Home Address/Po Box: 1240 Acacia Ad., Quartzsite, AZ 85346

Contact Phone Number: 623-606-0053

Are You A U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): Desert Gardens Holdings, LLC
General Manager

Address/Contact Number of Employer: _____

101 E. Monroe Ave, Buckeye, AZ (602-695-2880)
(Desert Gardens RV Park-Quartzsite, AZ)

Professional/ Civic Activities: I have been a member of and held
positions from committee person to President
of - JAYCEES, Political organizations, Rotary International,
Churches, Veteran Organizations, Veteran Affairs (Federal) - Plus

Education /Professional Experience: Dual Master's Degree in
Public Administration / Human Relations -
30+ years of managing operations and leadership.

OCT 24 2012

GA

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Board

Centennial Board

Planning and zoning

Board of adjustment

Airport Committee

Municipal Property Corp.

Health & Development

Cemetery Board

Municipal Utility Admin Committee

Vendor, Rv Park & Swap Meet' Municipal Board

Other: _____

Please describe why you would like to sever on the board, commission, etc: I truly believe Quartzsite has the potential to grow and become one of the most positive towns to visit, reside and have fond memories.

What do you think that you can contribute to the public by serving on this board, commission, etc: _____

It would be personally gratifying to share a vision or two and be a significant contributor watching the town grow. More on this later.

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

usually available 24/7

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc. please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 10/21/12

Signature: Dennis E. Kuehl

TOWN OF QUARTZSITE

ORDINANCE NO. 13-01

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING THE TOWN CODE, SECTION 2-4-6, BY REPEALING PRESENT SECTION 2-4-6 AND ADOPTING AMENDED SECTION 2-4-6, RELATING TO THE ORDER OF BUSINESS CONDUCTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA AND AMENDING THE COUNCIL PROCEDURE POLICY MANUAL TO CONFORM THERETO.

Section 1: Section 2-4-6 of the Town Code of the Town of Quartzsite, Arizona, is hereby repealed in its entirety and adopted as follows:

Section 2-4-6 Order of Business

- CALL TO ORDER – The presiding officer shall remind persons present to turn off all cell phones.
- INVOCATION – The Invocation shall be given on a rotating basis by Clergy or a member of the public present at the Council meeting; or by holding a moment of silence.
- PLEDGE OF ALLEGIANCE – The Pledge shall be led by selected member of Council.
- ROLL CALL OF THE COUNCIL
- PRESENTATIONS; PROCLAMATIONS
- CONSENT AGENDA – Consent agenda items are generally non-discussion items. A Council Member may request an item to be removed from the consent agenda for discussion and a separate action on the item.
- BUSINESS – For items that include public comment, the item shall so state on the agenda. Public comments shall be limited to three (3) minutes per person. The Town Clerk shall maintain the clock. For each agenda item, the staff may explain the item or issue before the motion is made. Council discussion follows the motion.
- COMMUNICATIONS- All announcements and reports must be pertinent to Town business, Town charitable or non-profit events and may not include commercial statements, political or personal news. All reports and announcements must be placed on the agenda.
- COMMUNICATIONS FROM CITIZENS (call to the public) – Members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. Each citizen is limited to three (3) minutes and must stand at the podium and state their name for the record. The clerk shall maintain the clock. Personal attacks, personal comments, political comments or commercial comments shall not be allowed. One person may not assign their time to another person. If there are several speakers on a particular matter, they should select a person to make the presentation on their behalf. Citizens shall observe rules of propriety, decorum and good conduct. Profanity, threatening or personal attacks and slanderous remarks are not permitted. If such behavior does not cease at

the request of the Mayor or a Council Member, the individual may be barred from further audience before the Council for the remainder of that meeting and the next general meeting unless permission is granted by a majority vote of the Council. Public officials and Town staff may respond to criticism or request staff to review a matter or place on the agenda.

Section 2: Quartzsite Town Council Procedure Policy Manual, Section VII Citizen's Rights, Part 1, Addressing the Council be replaced in its entirety and be read as follows:

1. Addressing the Council:

During the "Communications from Citizens" portion of the agenda anyone may address the Council on any subject within the jurisdiction of the Town but not on the agenda,, when recognized by the Presiding Officer. Comments will be limited to three (3) minutes and individuals may address an issue only once.

- The public will be permitted three (3) minutes to present their comments in regards to any agenda item so stated.
- Persons wishing to speak on an item shall complete the appropriate Request to Speak Form indicating the item they wish to address.
- No one individual can address the same issue a second time.
- When public input is complete, the floor will be closed to any further public comment. Council Members may respond to criticism, ask staff to review a matter commented upon or ask that a matter be put on a later agenda.
- Each person shall step up to the microphone and give his/her name in a clearly audible manner for the record.
- It is recommended that persons write their remarks in advance so that they can present them concisely and make maximum use the allotted time.
- All remarks shall be addressed to the Council as a body, and not to any individual Member thereof.

No person, other than Members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the Members of Council. No questions shall be asked of Council Members or Town Staff, except through the Presiding Officer.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona, and this 8th day of January, 2013

ATTEST:

Terry Frausto, Town Clerk

APPROVED:

Ed Foster, Mayor

APPROVED AS TO FORM:

David Ward, Town Attorney

COUNCIL MEETING AGENDA

January 8, 2013

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Patricia Anderson
Carol Kelley
Pat Workman

Norma Crooks
Mark Orgeron

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

*The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.*

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF REGULAR MEETING	
9:00 – 9:05	<p style="text-align: center;">INVOCATION AND PLEDGE OF ALLEGIANCE</p> <p style="text-align: center;"><i>The invocation may be offered by a person of any religion, faith, belief or non-belief. A list of volunteers will be maintained by the Town Clerk and interested persons should contact the Clerk for further information.</i></p>	
9:05	ROLL CALL	
	PRESENTATIONS; PROCLAMATIONS	
	None	
9:05 – 9:10	<p style="text-align: center;">CONSENT AGENDA</p> <p style="text-align: center;"><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
	<p>1. LEDGER OF ACCOUNTS PAID – Consider approval of check series 349032 – 34953, totaling \$89,779.93.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.

	2.	MINUTES – Consider approval of the minutes of the Regular Meeting of December 21, 2012.	Discussion; possible action by MOTION; may be acted upon with single motion.
9:10 – 9:45		EXECUTIVE SESSION <ul style="list-style-type: none"> • An executive session pursuant to A.R.S. 38-431.03(A)(1) for discussion or consideration of the employment and appeal of dismissal of Martin Brannan as Town Attorney. • An executive session pursuant to A.R.S. 38-431(A)(3) for legal advice with Special Counsel for the Town regarding the appeal of dismissal and terms of the employment contract of Martin Brannan as Town Attorney. • An executive session pursuant to A.R.S. 38-431(A)(4) for discussion and consultation with Special Council for the Town regarding the Town’s position and to instruct Special Council regarding the employment contract of Martin Brannan as Town Attorney. 	MOTION to adjourn to Executive Session.
9:45 – 9:50	3.	EMPLOYMENT CONTRACT – Consider appeal of Martin Brannan by affirming or overturning termination of employment contract for cause.	Discussion; possible action by MOTION.
		PUBLIC HEARING <i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i> <i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. There is a 3 minute limit for each speaker.</i> <i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public, or Councilmember comment with a single vote.</i>	

9:50 – 10:00	4.	CODE OF QUARTZSITE – Conduct hearing and consider adoption of Ordinance 13-01 amending the Town Code, Chapter 2 <u>Mayor and Council</u> , Article 2-4 <u>Council Procedure</u> , by repealing Section 2-4-6 <u>Order of Business</u> and adopting a new Section 2-4-6 <u>Order of Business</u> and amending the Town Council Policy Procedure to conform thereto.	Hearing; discussion; possible action by MOTION.
		ADMINISTRATIVE ITEMS <i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i>	
10:00 – 10:10	5.	COUNCIL ADMINISTRATION – Consider approval of a new format for the Town Council Meeting Agenda.	Discussion; possible action or direction by MOTION.
10:10 – 10:15	6.	BOARDS AND COMMISSIONS – Consider appointment of one regular member of the Vendor, RV Park & Swap Meet Municipal Board with a term beginning January 1, 2013 and ending on December 31, 2015.	Discussion; possible action or direction by MOTION.
10:15 – 10:25		COMMUNICATIONS	
	7.	Report from the TOWN Manager on current events.	
	8.	Report from members of the COUNCIL on current events.	
10:25 – 10:40	9.	COMMUNICATIONS FROM CITIZENS <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	

10:40		ADJOURN	MOTION to adjourn.
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