

COUNCIL MEETING AGENDA

TUESDAY, APRIL 28, 2015

Members may attend in person or by telephone

Ed Foster, Mayor
Norm Simpson, Vice Mayor

Carol Kelley
Loretta Warner
Hal Davidson

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

***Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.***

AGENDA ITEM	COUNCIL ACTION
CALL TO ORDER OF REGULAR MEETING	
INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
ROLL CALL	
ANNOUNCEMENTS	
CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	

	<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
1.	<p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 38778 - 38835, totaling \$75,131.49.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
	<p>PUBLIC HEARING</p> <p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p> <p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. There is a 3 minute limit for each speaker.</i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p>	
2.	<p>Discussion and possible action to approve Rezone Application 010615-1: Location: 4225 Mockingbird Street, Quartzsite, AZ 85346. APN: 306-20-014. Applicant: Gurvinder Aujla. Request: Rezone from SR (Suburban Residential) to C-2 (Commercial).</p>	<p>Hearing; discussion; possible action by MOTION.</p>
	<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	

3.	<p>MINUTES – Consider approval of the minutes of the Regular Meeting of April 14, 2015.</p>	Discussion; possible action by MOTION.
4.	<p>PARK & CEMETERY PRELIMINARY BUDGET – Presentation and initial review of preliminary budgets.</p>	Discussion only.
5.	<p>TRANSIT OPERATIONS</p> <p>Discussion to review:</p> <ul style="list-style-type: none"> • Current operations, ridership stats and fare considerations. • Alternative Transit: 5310 v. 5311 – schedule work session. • Branding and marketing of the Quartzsite Transit System. <p><i>Item requested by Council Member St. Germain and the Health and Development Services Board.</i></p>	Discussion; possible action by MOTION.
6.	<p>WATER CONSERVATION</p> <p>Discussion to review:</p> <ul style="list-style-type: none"> • Development of a resolution regarding water conservation. • Metering private wells. <p><i>Item requested by Mayor Foster.</i></p>	Discussion only.
7.	<p>EXECUTIVE SESSION</p> <ul style="list-style-type: none"> • An executive session pursuant to ARS Section 38-431.03(A)(4) for discussion or consultation with the Town Attorneys in order to consider the Town's position and instruct its attorneys regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the case <u>Wilcox v. Quartzsite, et al.</u> • An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of Town Manager, Skylor Miller, Performance Review. 	

	RETURN TO OPEN SESSION	
8.	WILCOX V. QUARTZSITE – Discussion and possible approval of motion to direct Town Attorney to negotiate settlement <u>Wilcox v. Quartzsite, et al.</u> , at a specified maximum dollar amount to be expressly stated in the motion with terms as directed by Council and to authorize the Town Manager to execute the settlement documents on behalf of the Town of Quartzsite	Discussion; possible action by MOTION.
	COMMUNICATIONS	
9.	Reports from the MAYOR on current events.	
10.	Reports from the COUNCIL on current events.	
11.	Reports from the TOWN MANAGER to the Council.	
	ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations:
 Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2015,
 at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 28, 2015

Agenda Item #1 Consider approval of check series 38778 - 38835, totaling \$75,131.49.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Skylor Miller, Town Manager

Attachment: Ledger of Accounts Paid: check series 38778 - 38835.

Action Requested: Motion to approve the Ledger of Accounts Paid; check series 38778 - 38835.

**Quartzsite Town Council Meeting of
APRIL 28, 2015
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Check #38778 - 38835

Balances on all cash accounts as of April 24, 2015

Checking Account	\$	3,389,964.19
LGIP Account	\$	697,437.48
WIFA Debt Reserve Account	\$	165,410.18

Total Expensed Dollar Amount for Consent Agenda	\$	138,816.29
Total Payroll for Pay Period Ending 3/28/15	\$	63,684.80
YTD Total Revenue Dollar Amount for Consent Agenda	\$	1,566,561.80
YTD Total Sewer Cap Revenue as of 3/20/15	\$	7,100.00
YTD Total Sewer Sales Revenue as of 3/20/15	\$	823,561.30
YTD Total Water Cap Revenue as of 3/20/15	\$	12,200.00
YTD Total Water Sales Revenue as of 3/20/15	\$	723,700.50

Report Criteria:

Report type: GL detail

Check Check Number = 38778-38835

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38791						
04/16/15	38791	APS	305.57	Electric Service	01-185-5048	305.57
04/16/15	38791	APS	1,483.57	Electric Service	03-220-5049	1,483.57
Total 38791:			1,789.14			
38792						
04/16/15	38792	Chevron Usa	141.99	Fuel - Police	01-140-5024	141.99
04/16/15	38792	Chevron Usa	60.34	Fuel - Administration	01-130-5024	60.34
04/16/15	38792	Chevron Usa	30.02	Fuel - WW	15-500-5024	30.02
04/16/15	38792	Chevron Usa	30.03	Fuel - Water Dept	16-550-5024	30.03
Total 38792:			262.38			
38793						
04/16/15	38793	Quill Corporation	23.46	File Trays - Admin	01-130-5022	23.46
04/16/15	38793	Quill Corporation	11.20	Booklet Stapler - P&Z	01-160-5022	11.20
04/16/15	38793	Quill Corporation	11.19	Booklet Stapler - Cemetery	01-181-5022	11.19
04/16/15	38793	Quill Corporation	11.19	Booklet Stapler - Admin	01-130-5022	11.19
Total 38793:			57.04			
38794						
04/16/15	38794	Staples Advantage	13.52	Office Supplies - Admin	01-130-5022	13.52
04/16/15	38794	Staples Advantage	6.54	Office Supplies - Transit	01-230-5022	6.54
04/16/15	38794	Staples Advantage	6.54	Office Supplies - Water	16-550-5022	6.54
04/16/15	38794	Staples Advantage	6.54	Office Supplies - WW	15-500-5022	6.54
04/16/15	38794	Staples Advantage	6.61	Office Supplies - P&Z	01-160-5022	6.61
04/16/15	38794	Staples Advantage	6.54	Office Supplies - Library	01-170-5022	6.54
04/16/15	38794	Staples Advantage	9.03	Box of Latex Gloves - PW	03-220-5032	9.03
Total 38794:			55.32			
38795						
04/16/15	38795	Tracey Hess	90.00	Per Diem: Traffic Control Supervisor Trng-4/21-4/23/15	03-220-5043	90.00
Total 38795:			90.00			
38796						
04/16/15	38796	Walter Shipley	90.00	Per Diem: Traffic Control Supervisor Trng-4/21-4/23/15	03-220-5043	90.00
Total 38796:			90.00			
38798						
04/23/15	38798	ABM	679.60	Consultant Svcs - Community Development	01-160-5032	679.60
Total 38798:			679.60			
38799						
04/23/15	38799	Alexander Y. Benikov	1,260.00	Special Prosecutor - Case #CR20150014	01-150-5073	1,260.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 38799:			1,260.00			
38800						
04/23/15	38800	Amazon	1.07	Vacuum Bags - Admin	01-130-5034	1.07
04/23/15	38800	Amazon	1.07	Vacuum Bags - P&Z	01-160-5034	1.07
04/23/15	38800	Amazon	1.07	Vacuum Bags - Court	01-150-5034	1.07
04/23/15	38800	Amazon	1.07	Vacuum Bags - Library	01-170-5034	1.07
04/23/15	38800	Amazon	1.07	Vacuum Bags - WW	15-500-5034	1.07
04/23/15	38800	Amazon	1.07	Vacuum Bags - Water	16-550-5034	1.07
04/23/15	38800	Amazon	1.07	Vacuum Bags - Transit	01-230-5034	1.07
04/23/15	38800	Amazon	30.98	Broan Blower: Men's Restroom - Admin	01-130-5030	30.98
04/23/15	38800	Amazon	30.98	Broan Blower: Men's Restroom - P&Z	01-160-5060	30.98
04/23/15	38800	Amazon	30.98	Broan Blower: Men's Restroom - Library	01-170-5030	30.98
04/23/15	38800	Amazon	30.98	Broan Blower: Men's Restroom - WW	15-500-5030	30.98
04/23/15	38800	Amazon	30.98	Broan Blower: Men's Restroom - Water	16-550-5030	30.98
04/23/15	38800	Amazon	142.44	3 bx - Wilson Jones 901-10 Ledger Paper	01-110-5022	142.44
Total 38800:			304.83			
38801						
04/23/15	38801	AMEC Earth & Environme	1,257.88	Design for Hawk Crosswalk	03-220-5105	1,257.88
Total 38801:			1,257.88			
38802						
04/23/15	38802	American Auto Parts LLC	225.36	Filters and Battery - Police	01-140-5025	225.36
04/23/15	38802	American Auto Parts LLC	6.80-	Credit - PW	03-220-5025	6.80-
04/23/15	38802	American Auto Parts LLC	23.69-	Credit - Transit	01-230-5025	23.69-
04/23/15	38802	American Auto Parts LLC	23.69-	Credit - Parks	01-180-5025	23.69-
04/23/15	38802	American Auto Parts LLC	23.69-	Credit - WW	15-500-5025	23.69-
04/23/15	38802	American Auto Parts LLC	23.69-	Credit - Water	16-550-5025	23.69-
Total 38802:			123.80			
38803						
04/23/15	38803	APS	653.37	Electric Service - Rec	01-185-5048	653.37
04/23/15	38803	APS	927.87	Electric Service - Admin	01-130-5048	927.87
04/23/15	38803	APS	431.25	Electric Service - Police	01-140-5048	431.25
04/23/15	38803	APS	337.41	Electric Service - Library	01-170-5048	337.41
04/23/15	38803	APS	168.70	Electric Service - Court	01-150-5048	168.70
04/23/15	38803	APS	254.20	Electric Service - Parks	01-180-5048	254.20
04/23/15	38803	APS	282.78	Electric Service - PW	03-220-5048	282.78
04/23/15	38803	APS	1,980.85	Electric Service - PW	03-220-5049	1,980.85
04/23/15	38803	APS	6,470.25	Electric Service - WWTP	15-500-5048	6,470.25
04/23/15	38803	APS	6,408.09	Electric Service - Water	16-550-5048	6,408.09
Total 38803:			17,894.77			
38804						
04/23/15	38804	Arizona State University	300.00	Registration - ACMI 2015 - T. Abriani	01-130-5043	300.00
04/23/15	38804	Arizona State University	300.00	Registration - ACMI 2015 - M. Castellanos	01-130-5043	300.00
Total 38804:			600.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38805						
04/23/15	38805	C&D Disposal	103.90	4Yd Commercial Bin Fee - Parks	01-180-5035	103.90
Total 38805:			103.90			
38806						
04/23/15	38806	Curtis, Goodwin, Sullivan,	3,258.22	Special Council Svcs - March 2015	15-500-5032	3,258.22
04/23/15	38806	Curtis, Goodwin, Sullivan,	5,843.36	General Council Svcs March 2015	01-120-5071	5,843.36
04/23/15	38806	Curtis, Goodwin, Sullivan,	297.50	Special Council Svcs March 2015	15-500-5032	297.50
Total 38806:			9,399.08			
38807						
04/23/15	38807	Employers Direct Health	6.18	Aggregate Employer Insurance - M&C	01-110-5016	6.18
04/23/15	38807	Employers Direct Health	22.33	Aggregate Employer Insurance - Admin	01-130-5016	22.33
04/23/15	38807	Employers Direct Health	97.48	Aggregate Employer Insurance - Police	01-140-5016	97.48
04/23/15	38807	Employers Direct Health	30.91	Aggregate Employer Insurance - Magistrate	01-150-5016	30.91
04/23/15	38807	Employers Direct Health	11.89	Aggregate Employer Insurance - P&Z	01-160-5016	11.89
04/23/15	38807	Employers Direct Health	11.89	Aggregate Employer Insurance - Library	01-170-5016	11.89
04/23/15	38807	Employers Direct Health	11.41	Aggregate Employer Insurance - Park	01-180-5016	11.41
04/23/15	38807	Employers Direct Health	53.75	Aggregate Employer Insurance - PW	03-220-5016	53.75
04/23/15	38807	Employers Direct Health	4.76	Aggregate Employer Insurance - Transit	01-230-5016	4.76
04/23/15	38807	Employers Direct Health	6.18	Aggregate Employer Insurance - Cemetery	01-181-5016	6.18
04/23/15	38807	Employers Direct Health	28.53	Aggregate Employer Insurance - WWTP	15-500-5016	28.53
04/23/15	38807	Employers Direct Health	38.03	Aggregate Employer Insurance - Water	16-550-5016	38.03
Total 38807:			323.34			
38808						
04/23/15	38808	Faronics Technologies US	270.00	Renewal "Deep Freeze" Software - Library	01-170-5051	270.00
Total 38808:			270.00			
38809						
04/23/15	38809	Fedex	29.94	Shipping - Admin	01-130-5042	29.94
04/23/15	38809	Fedex	26.19	Shipping - P&Z	01-160-5042	26.19
Total 38809:			56.13			
38810						
04/23/15	38810	GovDeals, Inc.	47.25	Auction Fee - Auto Lift	03-220-5035	47.25
04/23/15	38810	GovDeals, Inc.	5.00	Credit	03-220-5035	5.00
Total 38810:			42.25			
38811						
04/23/15	38811	H&E Equipment Services, I	301.85	Sweeper Parts	03-220-5025	301.85
Total 38811:			301.85			
38812						
04/23/15	38812	Havasu Iron And Metal	271.72	Metal Sheeting - Lettering	01-181-5062	271.72
Total 38812:			271.72			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38813						
04/23/15	38813	Heinfeld, Meech & Co., P.	5,274.61	FY Management Svcs. Through March 2015	01-130-5035	5,274.61
Total 38813:			5,274.61			
38814						
04/23/15	38814	Herbs Hardware, Inc.	29.32	Auto Parts - PW	03-220-5025	29.32
04/23/15	38814	Herbs Hardware, Inc.	164.04	Tools/Supplies	03-220-5060	164.04
04/23/15	38814	Herbs Hardware, Inc.	64.46	Maintenance & Repair Parts - Admin	01-130-5022	64.46
04/23/15	38814	Herbs Hardware, Inc.	261.20	Maintenance & Repair Parts - Parks	01-180-5022	261.20
04/23/15	38814	Herbs Hardware, Inc.	266.65	System Maintenance - Water	16-550-5091	266.65
04/23/15	38814	Herbs Hardware, Inc.	69.73	System Maintenance - WW	15-500-5091	69.73
Total 38814:			855.40			
38815						
04/23/15	38815	Jack Pots Portables, Inc.	508.08	Porta Potties for Parks Dept	01-180-5035	508.08
Total 38815:			508.08			
38816						
04/23/15	38816	John Andoh	1,666.64	Dec 2014 - March 2015 Transit Assistance	01-130-5035	1,666.64
Total 38816:			1,666.64			
38817						
04/23/15	38817	Kent & Ryan PLC	1,590.00	Indigent Defense Attorney - Inv #216	01-150-5074	1,590.00
04/23/15	38817	Kent & Ryan PLC	120.00	Indigent Defense Attorney - Inv #217	01-150-5074	120.00
Total 38817:			1,710.00			
38818						
04/23/15	38818	La Paz County Community	200.00	Sewage Hauling Permit	15-500-5091	200.00
Total 38818:			200.00			
38819						
04/23/15	38819	Metlife	1,547.89	Payroll Payables	01-000-2209	1,547.89
04/23/15	38819	Metlife	6.71	Dental Premium	01-110-5016	6.71
04/23/15	38819	Metlife	47.45	Dental Premium	01-130-5016	47.45
04/23/15	38819	Metlife	128.20	Dental Premium	01-140-5016	128.20
04/23/15	38819	Metlife	70.22	Dental Premium	01-150-5016	70.22
04/23/15	38819	Metlife	50.76	Dental Premium	01-170-5016	50.76
04/23/15	38819	Metlife	40.62	Dental Premium	01-185-5016	40.62
04/23/15	38819	Metlife	139.11	Dental Premium	03-220-5016	139.11
04/23/15	38819	Metlife	37.81	Dental Premium	15-500-5016	37.81
04/23/15	38819	Metlife	79.02	Dental Premium	16-550-5016	79.02
Total 38819:			2,066.55			
38820						
04/23/15	38820	Mickelson & Ray, Inc.	132.67	Cremation Wall Faceplate Engraving	01-000-4028	132.67
Total 38820:			132.67			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38821						
04/23/15	38821	Mikes Contracting, Inc.	1,080.73	Rip Rap for Cemetery	01-181-5062	1,080.73
Total 38821:			1,080.73			
38822						
04/23/15	38822	Purchase Power	71.42	Postage Refill	01-130-5042	71.42
04/23/15	38822	Purchase Power	71.43	Postage Refill	01-140-5042	71.43
04/23/15	38822	Purchase Power	71.43	Postage Refill	01-150-5042	71.43
04/23/15	38822	Purchase Power	71.43	Postage Refill	01-160-5042	71.43
04/23/15	38822	Purchase Power	71.43	Postage Refill	03-220-5042	71.43
04/23/15	38822	Purchase Power	71.43	Postage Refill	15-500-5042	71.43
04/23/15	38822	Purchase Power	71.43	Postage Refill	16-550-5042	71.43
Total 38822:			500.00			
38823						
04/23/15	38823	Quartzsite Historical Societ	750.00	Support for Historical Society - 3 of 4	01-145-5044	750.00
Total 38823:			750.00			
38824						
04/23/15	38824	Quartzsite Senior Citizens I	750.00	Support for the Non-Profit Senior Ctr-3 of 4	01-145-5044	750.00
Total 38824:			750.00			
38825						
04/23/15	38825	Quartzsite WIFI, LLC	476.00	Malware, Outlook Hacked - Admin	01-130-5035	476.00
04/23/15	38825	Quartzsite WIFI, LLC	136.00	Malware, Outlook Hacked - P&Z	01-160-5035	136.00
04/23/15	38825	Quartzsite WIFI, LLC	68.00	Malware, Outlook Hacked - Transit	01-230-5035	68.00
04/23/15	38825	Quartzsite WIFI, LLC	68.00	Malware, Outlook Hacked - Water	16-550-5035	68.00
04/23/15	38825	Quartzsite WIFI, LLC	68.00	Malware, Outlook Hacked - WWTP	15-500-5035	68.00
Total 38825:			816.00			
38826						
04/23/15	38826	Quill Corporation	59.05	Office Supplies - WW	15-500-5022	59.05
04/23/15	38826	Quill Corporation	59.27	Office Supplies - Water	16-550-5022	59.27
04/23/15	38826	Quill Corporation	153.65	Office Supplies - Admin	01-130-5022	153.65
04/23/15	38826	Quill Corporation	70.49	Credit - Returned Folders	01-130-5022	70.49
04/23/15	38826	Quill Corporation	6.68	Office Supplies - P&Z	01-160-5022	6.68
04/23/15	38826	Quill Corporation	6.68	Office Supplies - Transit	01-230-5022	6.68
04/23/15	38826	Quill Corporation	315.32	HP305A 3-pack toner - PW	03-220-5022	315.32
04/23/15	38826	Quill Corporation	78.08	APC Backup Battery - Police	01-140-5060	78.08
Total 38826:			608.24			
38827						
04/23/15	38827	River City Newspapers	318.37	Ordinance 15-01 - Legal #8679	01-130-5033	318.37
04/23/15	38827	River City Newspapers	94.39	Ordinance 15-02 - Legal #8680	01-130-5033	94.39
04/23/15	38827	River City Newspapers	284.10	Ordinance 15-03 - Legal #8681	01-130-5033	284.10
04/23/15	38827	River City Newspapers	37.63	Rezoning Public Notice - Legal #8684	01-160-5033	37.63
Total 38827:			734.49			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38828						
04/23/15	38828	Ruben, Villafana	99.55	K-9 Pet Taxi, storage and bowls	01-140-5022	99.55
04/23/15	38828	Ruben, Villafana	76.57	K-9 Pet Food & Supplies	01-140-5022	76.57
Total 38828:			176.12			
38829						
04/23/15	38829	SimplexGrinnell	1,269.48	Extinguisher Maintenance - Police	01-140-5035	1,269.48
04/23/15	38829	SimplexGrinnell	130.62	Extinguisher Maintenance - Admin	01-130-5035	130.62
04/23/15	38829	SimplexGrinnell	65.31	Extinguisher Maintenance - Library	01-170-5035	65.31
04/23/15	38829	SimplexGrinnell	425.43	Extinguisher Maintenance - PW	03-220-5025	425.43
04/23/15	38829	SimplexGrinnell	65.31	Extinguisher Maintenance - Water	16-550-5035	65.31
Total 38829:			1,956.15			
38830						
04/23/15	38830	TABS	2,499.34	Employee Payroll Deduction	01-000-2208	2,499.34
04/23/15	38830	TABS	255.77	Employee Medical - M & C	01-110-5016	255.77
04/23/15	38830	TABS	754.24	Employee Medical - Admin	01-130-5016	754.24
04/23/15	38830	TABS	5,247.27	Employee Medical - Police	01-140-5016	5,247.27
04/23/15	38830	TABS	988.36	Employee Medical - Magistrate	01-150-5016	988.36
04/23/15	38830	TABS	491.86	Employee Medical - P&Z	01-160-5016	491.86
04/23/15	38830	TABS	696.69	Employee Medical - Library	01-170-5016	696.69
04/23/15	38830	TABS	472.19	Employee Medical - Parks	01-180-5016	472.19
04/23/15	38830	TABS	393.49	Employee Medical - Rec	01-185-5016	393.49
04/23/15	38830	TABS	2,319.11	Employee Medical - PW	03-220-5016	2,319.11
04/23/15	38830	TABS	196.75	Employee Medical - Transit	01-230-5016	196.75
04/23/15	38830	TABS	255.77	Employee Medical - Cemetery	01-181-5016	255.77
04/23/15	38830	TABS	1,318.00	Employee Medical - WW	15-500-5016	1,318.00
04/23/15	38830	TABS	1,711.48	Employee Medical - Water	16-550-5016	1,711.48
Total 38830:			16,813.34			
38831						
04/23/15	38831	TDS Telecom	586.55	Telephone Service - Admin	01-130-5048	586.55
04/23/15	38831	TDS Telecom	474.50	Telephone Service - Police	01-140-5048	474.50
04/23/15	38831	TDS Telecom	129.77	Telephone Service - Magistrate	01-150-5048	129.77
04/23/15	38831	TDS Telecom	30.54	Telephone Service - P&Z	01-160-5048	30.54
04/23/15	38831	TDS Telecom	289.21	Telephone Service - Library	01-170-5048	289.21
04/23/15	38831	TDS Telecom	176.00	Telephone Service - PW	03-220-5048	176.00
04/23/15	38831	TDS Telecom	239.68	Telephone Service - WW	15-500-5048	239.68
04/23/15	38831	TDS Telecom	182.05	Telephone Service - Water	16-550-5048	182.05
Total 38831:			2,108.30			
38832						
04/23/15	38832	The Police & Sheriffs Press	107.91	Source ID Card - Police	01-140-5022	107.91
04/23/15	38832	The Police & Sheriffs Press	32.49	2 Source ID Cards - Police	01-140-5022	32.49
Total 38832:			140.40			
38833						
04/23/15	38833	Titan Machinery	299.58	Light Assembly Mirror - PW	03-220-5025	299.58
Total 38833:			299.58			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38834						
04/23/15	38834	Vision Service Plan	298.97	Employee Payroll Deduction	01-000-2209	298.97
Total 38834:			298.97			
38835						
04/23/15	38835	West Payment Center	452.19	West Law Info Charges	01-150-5051	452.19
Total 38835:			452.19			
Grand Totals:			75,131.49			
Grand Totals:			76,353.81	76,353.81-		.00

Report Criteria:

Report type: GL detail
 Check.Check Number = 38778-38835

Town of Quartzsite

Payroll Earnings, Benefits & Deductions

Pay Period Dates: 3/29/2015 to 4/11/2015

Employee Earnings \$ 63,684.80

Employee Deduction

Soc Security	\$ 2,935.03
Medicare	\$ 904.04
Federal WH	\$ 5,105.33
State WH	\$ 1,628.05
Retirement	\$ 1,270.11
Retirement Loan	\$ 750.69
Police Retirement	\$ 1,894.89
Medical	\$ 1,249.70
Dental	\$ 259.34
Life/VOL Ins	\$ 169.15
Vision	\$ 167.44
AFLAC	\$ 1,088.27
Misc Deductions	\$ 631.19
Total:	\$ 18,053.23

Employee Net Pay \$ 45,631.57

Employee Count: 53

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 28, 2015

Agenda Item #2 Discussion and possible action to approve Rezone Application 010615-1:
Location: 4225 Mockingbird Street, Quartzsite, AZ 85346. APN: 306-20-014. Applicant: Gurvinder Aujla. Request: Rezone from SR (Suburban Residential) to C-2 (Commercial).

Summary: The property located 4225 Mockingbird Street, Quartzsite, AZ 85346 is zoned SR, Suburban Ranch.

The 2014 General Plan designation for this property is low density residential development consisting of all types of residential dwelling units with limited agricultural and equestrian usage. Access to a public roadway, public water or sewer, and other utilities or services will be required. Each lot shall have a minimum land area of one-third acre per dwelling unit.

The property owner Gurvinder Aujla requests a Rezone to C-2, Commercial.

C-2, zoning encompasses the entire range of retail and service commercial activities including motels, auto dealerships, grocery stores, restaurants, offices, and service stations that will serve the region, immediate community and the tourist/traveler trade. Commercial signs are permitted; however, the applicant has advised that he will request a sign 80 feet high, which is not permitted in the district.

On February 17, 2015, the Planning & Zoning Commission held a Public Hearing regarding this rezone.

On February 23, 2015, the Planning & Zoning Commission held a Special Meeting and unanimously voted to recommend approval of the zone change with no stipulations or conditions.

Arizona law requires that zoning ordinances be consistent with and conform to the General Plan. The proposed zoning is not consistent with and does not conform to the General Plan. The Planning & Zoning Commission recommended that there be a study of the entire corridor to determine whether a general plan amendment should be adopted to change the designation of the corridor.

Responsible Person: Skylor Miller, Town Manager

- Attachments:**
- Staff Report and Application Permit #7836
 - Planning and Zoning DRAFT Minutes of the February 23, 2015 Special Meeting
 - Planning and Zoning DRAFT Minutes of the February 17, 2015 Public Hearing and Regular Meeting
 - Letter to applicant and to neighbors within 300 feet of property
 - Public hearing notice, parcel map and property information
 - Ordinance No. 15-04 rezoning real property, APN 306-20-014, located at 4225 Mockingbird Street, in the Town of Quartzsite, Arizona, from SR (Suburban Ranch) to C-2 (Commercial) and amending the zoning map to conform thereto.

Action Requested: Motion to adopt an ordinance to Rezone 010615-for 4225 Mockingbird Street, Quartzsite, AZ, from SR (Suburban Residential) to C-2 (Commercial).

TOWN OF QUARTZSITE

ORDINANCE NO. 15-04

AN ORDINANCE OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING THE OFFICIAL ZONING MAP OF QUARTZSITE, ARIZONA, BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT , APN # 306-20-014, 4225 MOCKINGBIRD ST., GURVINDER AUJLA, FROM SR (SUBURBAN RANCH) TO C-2 (COMMERCIAL); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES.

BE IT ORDAINED by the Mayor and Common Council of the Town of Quartzsite, Arizona:

Section 1: The Official Zoning Map of the Town of Quartzsite, Arizona is hereby amended by changing the zoning classification of property located as set forth below from SR (Suburban Ranch) to C-2 (Commercial):

Section 23 Township: 4N Range: 19W SW4 SE4 SW4 SE 4 SEC 23 T-4N R-19W &NW4 NE4 NW4NE4 SEC 26 T-4N R-19W LYING N OF INTERSTATE 10. A TWO AND A HALF ACRE PARCEL LOCATED WITHIN THE TOWN OF QUARTZSITE, LA PAZ COUNTY ARIZONA, LOCATED AT 4225 Mockingbird St.

Section 2: That the zoning map adopted by Ordinance 96-04 as amended and adopted by the Common Council of the Town of Quartzsite, Arizona, is hereby ordered to be changed and amended to show that the property described in this ordinance is located within the district herein provided. Upon this ordinance taking effect the property shall be subject to all the rules, regulations and requirements pertaining to a Commercial C-2 parcel.

Section 3: Providing for Repeal of Conflicting Ordinances.

All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference are hereby repealed.

PASSED AND ADOPTED by the Common Council of the Town of Quartzsite, Arizona, this _____ day of _____, 2015, by the following vote:

AYES: _____
NAYES: _____ ABSENT: _____
EXCUSED: _____ ABSTAINED: _____

APPROVED this _____ day of _____, 2015.

Ed Foster, Mayor

ATTEST:

APPROVED AS TO FORM:

Tina Abriani, Town Clerk

Curtis, Goodwin, Sullivan, Udall &
Schwab, P.L.C., Town Attorneys
By: Susan Goodwin

I, TINA ABRIANI, TOWN CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. _____ ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE ON THE _____ DAY OF _____, 2015, WAS POSTED IN THREE PLACES ON THE _____ DAY OF _____, 2015.

Tina Abriani, Town Clerk

[Published notice]

**TOWN OF QUARTZSITE
NOTICE OF PUBLIC HEARING**

Pursuant to A.R.S. § 9-462.04, Notice is hereby given that the Quartzsite Town Council will hold a public hearing at the dates and times set forth below to consider amending the zoning map of the Town by changing the zoning on property located at 4225 Mockingbird Street, Quartzsite, Arizona.

TUESDAY, APRIL 28, 2015 AT 7:00 PM

AT TOWN HALL, 465 NORTH PLYMOUTH AVENUE

QUARTZSITE, ARIZONA

The Town proposes to adopt an ordinance to change the zoning of the property located at 4225 Mockingbird Street, Quartzsite, Arizona from Suburban Ranch (SR) to Commercial (C-2).

A copy of the proposed amendment is available from the Town Clerk the Town of Quartzsite at Town Hall, 465 North Plymouth Avenue, Quartzsite, Arizona and available for review during normal office hours: Monday through Friday, 8 a.m. to 5 p.m. Persons wishing to comment on the proposed amendment may do so, in writing, prior to the public hearings to be held at the dates listed above, or may provide testimony in person at the hearing(s).

Following the public hearings, the Town Council may adopt the proposed ordinance.

Dated this 25 day of March, 2015.

Tina M. Abriani

Tina Abriani, Town Clerk

PUBLISHED in the

Parker Pioneer on April 1 and 8, 2015



TOWN OF QUARTZSITE

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Staff Report

Application Fee: \$250.00

Case No.: RZ-010615-1

Staff Report for the meeting of: January 29,2015

Assessor's Parcel Number: 306-20-014

Applicant's Name: Gurvinder Aujla

Mailing Address: 3159 W. Buckeye Rd

City: Phoenix **State:** AZ **Zip:** 85009

Physical Location: 4225 Mockingbird Street, Quartzsite AZ

Legal Description: Section 23 Township: 4N Range: 19W SW4 SE4 SW4 SE4 SEC 23 T-4N R-19W & NW4 NE4 NW4 NE4 SEC 26 T-4N R-19W LYING N OF INTERSTATE 10.

Parcel Size or Dimensions: 2.5 acres

Nature of Request: Applicant is seeking approval for a rezone from SR to C-2 for the purpose of placing a Commercial sign. ARCO sign dimensions are 19'9" Wide by 80' Height.

Date Posted: January 30, 2015

Existing Zoning: SR

Current Usage: Vacant Lot.

OTHER PLANNING CONSIDERATIONS

General character of neighborhood at present: An inspection of the general vicinity near the subject parcel reveals that property to the west, east, south, and north currently are zoned as Suburban Residential. The Applicant's request is not clearly consistent with the general makeup of the area and is inconsistent with the 2014 Quartzsite General Plan. Existing house is within 300 feet of the property line.

Effect on surrounding properties: See Exhibit "A"

Alternatives or possible adverse effects: See Exhibit "A"

Affected Land Use Regulation(s): The following land use regulations are affected:

- ARTICLE VII, "General Provisions", Quartzsite Planning and Zoning Ordinance.
- Article II, Section 2, "Development Procedures, Subdivisions or Zoning Ordinance Amendment" of the Quartzsite Development Procedures Ordinance.
- Article II, Section 2, of the Quartzsite Development Procedures Ordinance.



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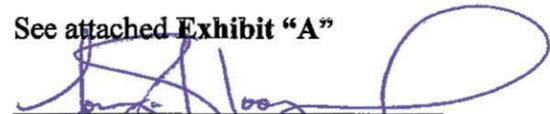
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Regulatory Requirements: The following regulations are affected:

- Article III, Section 2 "Application Requirements. . . ." of the Quartzsite Development Procedures Ordinance.
- Article XII, "Signs Permitted in Each Zoning District." of the Quartzsite Planning and Zoning Ordinance.

Staff summary and/or recommendations:

See attached Exhibit "A"


 Tonya Hoogerwerf, Planning & Zoning

2/23/15
 Date

ACTION TAKEN: Planning and Zoning Commission: Approved

Stipulations/Conditions _____

Date action taken by council: _____
Action taken by council: _____ Approved _____ Denied

MINUTES
TOWN OF QUARTZSITE
465 NORTH PLYMOUTH AVE, QUARTZSITE AZ 85346
PUBLIC HEARING & REGULAR MEETING of the
PLANNING AND ZONING COMMISSION
TUESDAY, FEBRUARY 17, 2015, AT 3:00 P.M.

CALL TO ORDER: 3:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Vice Chairman Hearne.

ROLL CALL:

Chairman: Vacant	Vice Chairman: Jesse Hearne, present
Commissioner: Jim Murphy, present	Commissioner: Dennis Kuehl, present
Commissioner: Terry Frausto, present	Commissioner: Dennis Dole, present
Commissioner: David Collier, present	

STAFF PRESENT: Skylor Miller, Town Manager and Tonya Hoogerwerf, Building Inspector.

PUBLIC HEARING :

Rezone 010615-1. Request for a rezone from SR to C-2 for the purpose of placing a Commercial Sign. Permit Number 7836 Location 4225 Mockingbird Street, Quartzsite AZ. APN# 306-20-014. Applicant Gurvinder Aujla.

Town Manager Skylor Miller noted that no action will be taken at this meeting due to action item not being noted on the Agenda. He recommended that the action item be on the next agenda. The public hearing will resume with no additional action on this day. Vice Chairman Hearne opened up the public hearing.

Town Manager Skylor Miller read the Staff Report aloud; property 4225 Mockingbird Street, Quartzsite, Arizona located on the east side of Town, is currently zoned as SR. The applicant is seeking approval to rezone from SR to C-2 for the purpose of placing a commercial sign. The surrounding properties are currently zoned SR and this rezone is inconsistent with the 2014 General Plan. The area in question is sparsely developed. This property does back up to Interstate 10 freeway to the south. According to Article XII of the Zoning Articles, this particular commercial signage is not permitted in a SR zone and this is the purpose of the rezone.

Barbara Cowell, a realtor in Town, discussed changing the area into a commercial zone for future use.

Commissioner Kuehl spoke regarding a conditional rezone instead of a rezone. That way it would not hinder the placement of this sign. Barbara Cowell stated that this property has no road

access for this property to be a residence until BLM releases the land. She believes that the best use for this property would be for signage.

Town Manager Skylor Miller stated that staff did not consider a conditional use application appropriate. This would be considered an off premise sign. The business is not actually on the site it is north of the location. A Conditional Use permit would not be the recommended course of action.

Commissioner Collier made a recommendation to do a minor sub division of the parcel. Town Manager Miller stated that he would not recommend that either. Barbara Cowell stated the area will eventually be C-2 and discussed the development of The Mockingbird corridor to expand the Commercial growth along Main Street and Interstate 10. Town Manager Skylor Miller stated that the current General Plan identifies the future use of this area is as residential. Also, the Quartzite General Plan should be a guide for the future use and commercial uses. Town Manager Skylor Miller advised a review of the General Plan with possible amendments at a later date.

Commissioner Dole said the land use should be readdressed. He stated there would be more opportunity for this area to be rezoned as commercial along the Interstate 10 Freeway. Commissioner Hearne agreed that the Town does need more availability of the commercial properties.

Applicant Mr. Aujila, discussed his plans for the property. When he purchased the property his idea for the land was to place a sign there to let the travelers along the interstate know that there is a gas station ahead on the next exit.

Frank Oulman, property owner adjacent to the property at 3205 Mockingbird Street, read a letter that he drafted to the Commission. The letter stated that he presumed that one day he may want to consider having his property zoned commercial. He believed that this request should be denied for number of reasons.

Starr Bearcat, resident of Quartzsite, stated that looking at the aerial map, the church would be considered commercial property. She also pointed out the flood zone and didn't think that any residential property could be developed in the flood zone. She mentioned that the properties do not have any designated access. She believes the property should be commercial property because of the noise factor that the Interstate 10 Freeway presents. If the whole area is rezoned to commercial property, then there should be a plan to divert the water when the area becomes flooded such as in culverts.

Commissioner Collier asked about the sheriff road and asked if the properties have no road access due to BLM. Barbara Cowell mentioned BLM needs to release the property for easements and access to properties for future development.

All Commissioners agreed to schedule a meeting for Monday, February 23, 2015 at 9:00 a.m. to take action on this rezone.

Vice Chairman Hearne closed the public hearing.

ADJOURN PUBLIC HEARING: 3:56 p.m.

CALL REGULAR MEETING TO ORDER: 3:57 p.m.

REGULAR MEETING:

1. Approve minutes of September 4, 2014 special meeting.

Commissioner Dole made a motion to approve the minutes and Commissioner Murphy seconded the motion. The vote was unanimous. Motion passed.

2. Elect Chairman of the Planning and Zoning Commission.

Commissioner Kuehl nominated Commissioner Frausto as Chairperson, Commissioner Collier seconded. The vote was unanimous. Motion passed.

3. Discussion of the beautification of Quartzsite's Main Street.

Commissioner Frausto asked what position the Town has on the beautification of Main Street. She recommended that a questionnaire or survey be put in the newspaper to ask the public their opinion about improving the visual appeal of the Town.

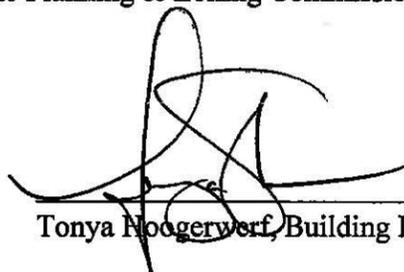
Commissioner Dole motioned to adjourn the meeting and Commissioner Collier seconded. The vote was unanimous. Motion passed.

ADJOURNMENT: 4:12 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting held on February 17, 2015, of the Planning & Zoning Commission of Quartzsite, Arizona and a quorum was present.

Dated this 17 day of March, 2015



Tonya Hoogerwerf, Building Inspector

APPROVED:


Terry Frausto, Commission Chairperson

MINUTES
TOWN OF QUARTZSITE
465 NORTH PLYMOUTH AVE, QUARTZSITE AZ 85346
SPECIAL MEETING of the
PLANNING AND ZONING COMMISSION
MONDAY, FEBRUARY 23, 2015, AT 9:00 A.M.

CALL TO ORDER: 9:13 a.m.

PLEDGE OF ALLEGIANCE: Led by Chairperson Frausto

ROLL CALL:

Chairperson: Terry Frausto, present
Commissioner: Jim Murphy, present
Commissioner: David Collier
Commissioner: Vacant

Vice Chairman: Jesse Hearne, present
Commissioner: Dennis Kuehl, present
Commissioner: Dennis Dole, present

STAFF PRESENT: Skylor Miller, Town Manager and Tonya Hoogerwerf, Building Inspector.

ACTION ITEMS:

1. **Rezone 010615-1.** Request for a rezone from SR to C-2 for the purpose of placing a Commercial Sign. Permit Number 7836 Location 4225 Mockingbird Street, Quartzsite AZ. APN# 306-20-014. Applicant Gurvinder Aujla. Discussion and possible recommendation to Council.

Commissioner Dole made a motion to rezone parcel APN 306-20-014, 4225 Mockingbird Street, Quartzsite AZ from SR to C-2. Commissioner Dole recommended approval to Council and Commissioner Collier seconded the motion. Commissioner Collier seconded. Vote was unanimous. Motion passed.

ADJOURNMENT: 9:19 a.m.

CERTIFICATION:

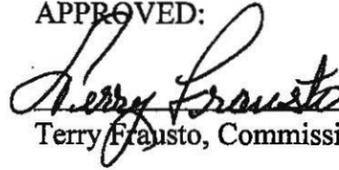
I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting held on February 23, 2015, of the Planning & Zoning Commission of Quartzsite, Arizona and a quorum was present.

Dated this 17 day of March, 2015



Tonya Hoogerwerf, Building Inspector

APPROVED:



Terry Frausto, Commission Chairperson

Frank Oulman
P.o. Box 4082
Quartzsite, AZ 85359

BLM
2555 E. Gila Ridge Road
Yuma, AZ 85365

Walter L. & Lois J. Goin
P.O. Box 327
Quartzsite, AZ 85346

Walter L. & Lois J. Goin
P.O. Box 327
Quartzsite, AZ 85346

Roman Catholic Church Diocese of
Tucson
P.O. Box 31 ✓
Tucson, AZ 85702

Atlas Ventures, Inc. ✓
9775 SW Denney Rd.
Beaverton, OR 97008



TOWN OF QUARTZSITE

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March 24, 2015

Frank Oulman
P.O. Box 4082
Quartzsite, AZ 85359

RE: Rezoning Application No. 010615-1
APN: #306-20-014
4225 Mockingbird Street
Quartzsite, AZ 85346

TOWN OF QUARTZSITE NOTICE OF PUBLIC HEARING

Pursuant to A.R.S. § 9-462.04, Notice is hereby given that the Quartzsite Town Council will hold a public hearing at the date and time set forth below to consider amending the zoning map of the Town by changing the zoning on property located at 4225 Mockingbird Street, Quartzsite, Arizona.

**TUESDAY, APRIL 28, 2015 AT 7:00 PM
AT TOWN HALL, 465 NORTH PLYMOUTH AVENUE
QUARTZSITE, ARIZONA**

The Town proposes to adopt an ordinance to change the zoning of the property located at 4225 Mockingbird Street, Quartzsite, Arizona from Suburban Ranch (SR) to Commercial (C-2).

A copy of the proposed amendment is available from the Town Clerk the Town of Quartzsite at Town Hall, 465 North Plymouth Avenue, Quartzsite, Arizona and available for review during normal office hours: Monday through Friday, 8 a.m. to 5 p.m. Persons wishing to comment on the proposed amendment may do so, in writing, prior to the public hearing to be held at the date listed above, or may provide testimony in person at the hearing.

Following the public hearings, the Town Council may adopt the proposed ordinance.

Tonya Hoogerwerf
Community Services Department



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March 24, 2015

Walter L. & Lois J. Goin
P.O. Box 327
Quartzsite, AZ 85346

RE: Rezoning Application No. 010615-1
APN: #306-20-014
4225 Mockingbird Street
Quartzsite, AZ 85346

TOWN OF QUARTZSITE NOTICE OF PUBLIC HEARING

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QUARTZSITE, ARIZONA

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Tonya Hoogerwerf
Community Services Department



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March 24, 2015

Roman Catholic Church Diocese of Tucson
P.O. Box 31
Tucson, AZ 85702

RE: Rezoning Application No. 010615-1
APN: #306-20-014
4225 Mockingbird Street
Quartzsite, AZ 85346

TOWN OF QUARTZSITE NOTICE OF PUBLIC HEARING

Pursuant to A.R.S. § 9-462.04, Notice is hereby given that the Quartzsite Town Council will hold a public hearing at the date and time set forth below to consider amending the zoning map of the Town by changing the zoning on property located at 4225 Mockingbird Street, Quartzsite, Arizona.

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QUARTZSITE, ARIZONA

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Tonya Hoogerwerf
Community Services Department



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March 24, 2015

Atlas Ventures, Inc.
9775 SW Denney Rd,
Beaverton, OR 97008

RE: Rezoning Application No. 010615-1
APN: #306-20-014
4225 Mockingbird Street
Quartzsite, AZ 85346

TOWN OF QUARTZSITE NOTICE OF PUBLIC HEARING

Pursuant to A.R.S. § 9-462.04, Notice is hereby given that the Quartzsite Town Council will hold a public hearing at the date and time set forth below to consider amending the zoning map of the Town by changing the zoning on property located at 4225 Mockingbird Street, Quartzsite, Arizona.

**TUESDAY, APRIL 28, 2015 AT 7:00 PM
AT TOWN HALL, 465 NORTH PLYMOUTH AVENUE
QUARTZSITE, ARIZONA**

The Town proposes to adopt an ordinance to change the zoning of the property located at 4225 Mockingbird Street, Quartzsite, Arizona from Suburban Ranch (SR) to Commercial (C-2). A copy of the proposed amendment is available from the Town Clerk the Town of Quartzsite at Town Hall, 465 North Plymouth Avenue, Quartzsite, Arizona and available for review during normal office hours: Monday through Friday, 8 a.m. to 5 p.m. Persons wishing to comment on the proposed amendment may do so, in writing, prior to the public hearing to be held at the date listed above, or may provide testimony in person at the hearing. Following the public hearings, the Town Council may adopt the proposed ordinance.

Tonya Hoogerwerf
Community Services Department



TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346

(928) 927-4333 • (928) 927-4400

Arizona Relay Service (928)927-3762 (TDD)

We are an equal opportunity employer
www.ci.quartzsite.az.us

March 24, 2015

BLM
2555 E. Gila Ridge Road
Yuma, AZ 85365

RE: Rezoning Application No. 010615-1
APN: #306-20-014
4225 Mockingbird Street
Quartzsite, AZ 85346

TOWN OF QUARTZSITE NOTICE OF PUBLIC HEARING

Pursuant to A.R.S. § 9-462.04, Notice is hereby given that the Quartzsite Town Council will hold a public hearing at the date and time set forth below to consider amending the zoning map of the Town by changing the zoning on property located at 4225 Mockingbird Street, Quartzsite, Arizona.

**TUESDAY, APRIL 28, 2015 AT 7:00 PM
AT TOWN HALL, 465 NORTH PLYMOUTH AVENUE
QUARTZSITE, ARIZONA**

The Town proposes to adopt an ordinance to change the zoning of the property located at 4225 Mockingbird Street, Quartzsite, Arizona from Suburban Ranch (SR) to Commercial (C-2). A copy of the proposed amendment is available from the Town Clerk the Town of Quartzsite at Town Hall, 465 North Plymouth Avenue, Quartzsite, Arizona and available for review during normal office hours: Monday through Friday, 8 a.m. to 5 p.m. Persons wishing to comment on the proposed amendment may do so, in writing, prior to the public hearing to be held at the date listed above, or may provide testimony in person at the hearing. Following the public hearings, the Town Council may adopt the proposed ordinance.

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March 25, 2015

Gurvinder Aujla
3159 W. Buckeye Rd.
Phoenix, AZ 85009

RE: Rezoning Application No. 010615-1

APN: #306-20-014

4225 Mockingbird Street

Quartzsite, AZ 85346

To Whom it May Concern,

On February 17, 2015, the Planning and Zoning Commission held a public hearing pertaining to Rezone Application 010615-1. The requested change from SR to C2 was recommended to the Town Council for approval.

On **April 28, 2015 at 7:00 p.m.**, the Quartzsite Town Council will hold a public hearing to review the zone change for APN: 306-20-014. Action to approve or deny the rezone may occur following the public hearing. If you have any questions please contact Tonya Hoogerwerf at (928) 927-4414.

The Town proposes to adopt an ordinance to change the zoning of the property located at 4225 Mockingbird Street, Quartzsite, Arizona from Suburban Ranch (SR) to Commercial (C-2). A copy of the proposed ordinance is available from the Town Clerk the Town of Quartzsite at Town Hall, 465 North Plymouth Avenue, Quartzsite, Arizona and available for review during normal office hours: Monday through Friday, 8 a.m. to 5 p.m. Persons wishing to comment on the proposed ordinance may do so, in writing, prior to the public hearing to be held at the dates listed above, or may provide testimony in person at the hearing. Following the public hearing, the Town Council may adopt the proposed ordinance.

Sincerely,

Tonya Hoogerwerf
Community Services Department



TOWN OF QUARTZSITE
 Planning and Zoning Department
 P.O. Box 2812 465 N. Plymouth Ave,
 Quartzsite AZ 85346
 928-927-4414 FAX 928-927-3766

Permit Information

Date 1/6/2015

Permit Number 7836

Applicant Gurvinder Aujla

Old Permit #

Phone 480-330-2927

Permit Type Rezone

Project Description

Property Owner

Property Address 4225 Mockingbird

City, State, Zip Quartzsite, AZ 85346

Mailing Address Default

City,State,Zip Default

Construction Value 0.00

Square Feet 0

Number of units 0

Status In Review for Approval

Approval Date

Permit Expiration

Comments

Final Date

Assigned To Tonya Hoogerwerf

Property Information

Parcel#: 306-20-014
 Maude Burdette / Varela / Cushman
 4225 Mockingbird Street E.

Owner Information

Maude Burdette / Varela / Cushman
 P.O. Box 1
 Quartzsite, AZ 85346

Fees

Fee	Description	Notes	Amount
Rezone Application Fee			\$250.00
		Total	\$250.00

Payments

Date	Paid By	Amount	Description	Payment Type	Accepted By
1/6/2015	Amar	\$250.00		Check 50812	Tonya Hoogerwerf
	Total	\$250.00			Amount Outstanding: \$0.00

Uploaded Files

Date

File

Town of Quartzsite

Planning and Zoning Department

P.O. Box 2818 465 N. Plymouth Avenue Quartzsite, AZ 85346

(520) 927-4414

FAX (520) 927-4400

Rezoning Petition

Case No. 7836

Application Fee: \$250.00

Date 1.6.15

Receipt # _____

AS OWNER OF THE PROPERTY LEGALLY DESCRIBED HEREIN: _____

PARCEL #1 - THE SOUTHWEST QUARTER OF THE SOUTHEAST
QUARTER OF THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP
4 NORTH, RANGE 19 WEST OF THE GILA RIVER BASE AND MERIDIAN,
LA PAZ COUNTY, ARIZONA.

PARCEL #2 - SEE ATTACHED *

LOCATED AT: 4325 E MOCKINGBIRD ST. QUARTZSITE
AZ 85346.

I do hereby petition the Quartzsite Planning and Zoning Commission located in Quartzsite, Arizona, County of La Paz to authorize the rezoning of the above described real property from _____ to _____, for the purpose of _____

Signed this 31 day of DECEMBER 20 14.

Property Owner/Legal Agent
Survinder Gupta
3159 W Buckeye Rd
Address
Phoenix, AZ 85009
602.315-0035
Telephone

First American Title Insurance Company – Issued by
Pioneer Title Agency, Inc.

Order No.: 03851896-SAH

Your No.: KAZ\kaz\

Exhibit A

PARCEL NO. 1:

The southwest quarter of the Southeast quarter of the Southwest quarter of the Southeast quarter of Section 23, Township 4 North, Range 19 West of the Gila and Salt River Base and Meridian, La Paz County, Arizona.

EXCEPT all oil, gas and other mineral deposits as reserved in the Patent to said land recorded in Book 278 of Deeds, Page 448.

PARCEL NO. 2:

That portion of the Northwest quarter of the Northeast quarter of the Northwest quarter of the Northeast quarter of Section 26, Township 4 North, Range 19 West of the Gila and Salt River Base and Meridian, La Paz County, Arizona, lying North of the boundaries of Interstate 10.

EXCEPT all oil, gas and other mineral deposits as reserved in the Patent to said land recorded in Book 278 of Deeds, Page 448.

Account: R0008301

<u>Location</u>	<u>Owner Information</u>	<u>Assessment History</u>	
Parcel Number 306-20-014	Owner Name GURVINDER AUJLA	Full Cash Value (FCV)	\$37,946
Account Group Number	Owner Address 3159 W BUCKEYE RD	Limited Property Value (LPV)	\$37,946
Code	PHOENIX, AZ 85009	Primary Assessed	\$6,071
Remark		Secondary Assessed	\$6,071
Tax Area 0452 - SD #4 SD #76 TOWN OF QUARTZSITE FD QUARTZSITE		Tax Area: 0452 Primary Rate: 8.5503 Secondary Rate: 3.328800	
Situs Address 4225 E MOCKINGBIRD STREET		Legal Class	FCV LPV Primary Assessed Secondary Assessed
City		02.R	\$37,946 \$37,946 \$6,071 \$6,071
Legal Summary Section: 23 Township: 4N Range: 19W SW4 SE4 SW4 SE4 SEC 23 T-4N R-19W & NW4 NE4 NW4 NE 4 SEC 26 T-4N R-19W LYING N OF INTERSTATE 10			

<u>Transfers</u>	<u>Sale Price</u>	<u>Sale Date</u>
	\$50,000	03/04/2014
		03/04/2014
		05/13/2014
	\$0	

<u>Tax History</u>	<u>Taxes</u>	<u>Images</u>
Tax Year		
*2015	\$721.18	
2014	\$721.18	
* Estimated		



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 28, 2015

Agenda Item #3 Consider approval of the minutes of the Regular Meeting of April 14, 2015.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Regular Meeting of April 14, 2015.

Action Requested: Motion to approve the minutes of the Regular Meeting of April 14, 2015.

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, APRIL 14, 2015, 7:00 PM

CALL TO ORDER: 7:00 p.m.

INVOCATION: None.

PLEDGE OF ALLEGIANCE: Led by Council Member Warner.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

STAFF PRESENT: Skylor Miller, Town Manager, Susan Goodwin, Town Attorney, and Tina Abriani, Town Clerk

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

Mr. Roth spoke regarding aquaponics and another class scheduled for Saturday, April 25, 2015 from 9:00 a.m. to 2:00 p.m. He asked that interested parties contact him for a flyer to RSVP.

Shanana Rain BearCat announced that www.quartzsitecalendar.com is now live, up and working. She explained it is a free community calendar where individuals, organizations and municipalities can post events. She said the site allows anyone to suggest an event to be posted. Links can be attached and shared. The Desert Messenger is the sponsor and the new event calendar is promoted on Facebook and Twitter. Rain said she hopes the Town's website will have a link to it.

PROCLAMATIONS:

1. PROCLAMATION – Mothers Against Drunk Driving PowerTalk 21[®] Day, Monday, April 21, 2015.

The Mayor read the proclamation aloud.

2. PROCLAMATION – National Arbor Day, April 24, 2015.

The Mayor read the proclamation aloud.

3. PROCLAMATION – Pay It Forward Day, April 30, 2015.

The Mayor read the proclamation aloud.

4. PROCLAMATION – Law Day, May 1, 2015.

The Mayor read the proclamation aloud.

5. PROCLAMATION – Law Enforcement TORCH RUN for Special Olympics, May 6, 2015.

The Mayor read the proclamation aloud.

CONSENT AGENDA:

6. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 38693 - 38777, totaling \$155,793.23.**

Council Member St. Germain pulled check number 38731. The check was payable to a garage equipment supply, in the amount of \$1,450 to install a four post lift and \$275 for an annual inspection on a two post lift. Council Member St. Germain stated he was extremely curious as to why the Town is paying an annual inspection fee for a two post lift since the Town is no longer using it as it was deemed uninsurable by the Town's insurance company.

Town Manager Miller explained the annual inspection occurred in October of 2014 but the invoice was received just recently. It was determined from the inspection that a new lift was in order.

Council Member St. Germain moved to approve the checks and Vice Mayor Simpson seconded the motion. The vote was unanimous. Motion Passed.

CALL TO THE PUBLIC

Jennifer Jones spoke regarding the dog park and the BLM. She read a letter from the BLM aloud. Tom Jones, Assistant Field Manager, Resources, Lands and Minerals of the BLM Yuma Field Office wrote that the BLM indicated to the Town of Quartzsite that the fence for the dog park would be consistent with the terms of the Town's lease, but in order to authorize the dog park fencing, the BLM would require more information. The letter closed stating no documentation has been received from the Town in response.

Chief Renfro thanked the Council for the proclamation for the Law Enforcement TORCH RUN for Special Olympics and asked that everyone spread the word about the event to take place on May 6, 2015. Please contact Officer Hilario Tanakeyowma or Police Assistant Tim Rider to donate or ask any questions.

Phillip Cushman gave some history regarding the concept of a youth council to assist in the Council's decision regarding establishing a youth council. He said it is very important and the youth are the future. He strongly urged the Council to include youth in the governmental process and to listen to their ideas.

ADMINISTRATIVE ITEMS:

7. **MINUTES – Consider approval of the minutes of the Regular Meeting of March 24, 2015.**

Vice Mayor Simpson moved to approve the minutes of March 24, 2015 and Council Member Kelley seconded. The vote was unanimous. Motion Passed.

8. **YOUTH COUNCIL – Discussion regarding the creation of a Town of Quartzsite Youth Council. Agenda item requested by Council Member St. Germain.**

Council Member Orgeron moved to open the item to public discussion and Council Member St. Germain seconded the motion. The vote was unanimous. Motion Passed.

Town Manager Miller said he believed Council Member St. Germain was approached by some active members of the Town's youth community to bring this to the Council for discussion.

Council Member St. Germain invited Miss Rhiyanna Timberlake to speak to the Council. She spoke of ideas for activities to allow the Town's youth, over the age of twelve, to alleviate boredom which leads to trouble.

Miss Timberlake stated being a part of the Town may provide opportunities for the Town's youth to apply for grant funding in the future.

The Mayor said he wanted information from the League regarding youth councils.

The Mayor asked Town Manager Miller to get more information and to work with Miss Timberlake to bring back a more solid package for the Council. The Mayor suggested a mission statement and an outline of a plan.

Council Member Orgeron asked what type of projects interested youths might be looking at to become involved in as part of a youth council.

The Mayor said that without doubt the Council is all in favor of such a youth group.

Miss Timberlake said she will try to get names of those youths who are interested in participating.

Mr. Roth spoke regarding a community garden with youth involved.

Pam Caskey spoke regarding the power of youth united in effort when given a chance.

Public comment was closed.

9. **TRANSIT REPORT – Discussion regarding Quartzsite Transit System ridership and alternatives to the current Transit System.** *Agenda item requested by Council Member St. Germain.*

Council Member St. Germain asked if Janet Collier, Transit Coordinator, was in attendance. Town Manager Miller stated she was at a transit conference.

The Mayor moved to table the item to the next meeting and **Council Member St. Germain seconded** the motion. The vote was unanimous. **Motion Passed.**

10. **PROCUREMENT ORDINANCE REVIEW – Discussion regarding the current Procurement Ordinance, Article 3-4 of the Town Code.** *Agenda item requested by Council Member St. Germain.*

The Mayor stated he put this on the agenda and explained the reason. He said the Council needs tighter control of the procurement process.

Town Manager Miller stated the Council does have ultimate authority.

There was discussion regarding borrowing from HURF.

Council Member St. Germain asked Town Manager Miller if the Town has a complete inventory of its assets. Town Manager Miller stated for insurance purposes there is an inventory list of the Town's assets, but it does not include individual tools.

Council Member St. Germain asked that the small tools be accounted for as the Council is fiscally responsible for the Town. He asked for a complete inventory of what the Town has – including small tools.

Council Member St. Germain said he is seeking accountability for every purchase which would start with an inventory list. He said he needs to know what the inventory is to maintain accountability and to be able to explain the reason for purchases to the public who is asking him questions about purchases and inventory.

Vice Mayor Simpson expressed his concern that construction contracts and contracts for professional services are exempt from the bidding process. He asked why Council would not be involved with these.

Town Manager Miller spoke regarding the process for contracting for professional services including requesting qualifications, determining a company's suitability based on variables and Council's approval before the Town enters into a contract.

Vice Mayor Simpson stated his concern with the Town Manager as the procurement agent for the Town. Vice Mayor Simpson said the Town Manager has ultimate control on everything.

The Mayor asked about doing work without a contract.

Town Attorney Goodwin stated any service, professional, or otherwise, should have a contract. If the contract exceeds \$8,000, the contract must be approved by Council. Town Attorney Goodwin said the Council could change that dollar amount if it is too high as a threshold.

In response to a comment that under the procurement code construction contracts are exempt from the code's bidding requirements, Town Attorney Goodwin explained that local governments are pre-empted by Arizona Revised Statutes Title 34, which sets forth separate bidding requirements. The Town must follow those very rigorous requirements.

The Mayor said engineering and attorney fees have become the major part of the Town's budget. The Mayor stated the Council needs to take control of it.

Town Manager Miller responded that Council does have control.

The Mayor said he has not seen a contract for a Town prosecutor.

The Town Manager said the Town prosecutor charges a flat retainer, but if the Council wants to put out an RFP or an RFQ for a Town prosecutor, it could do that.

Council Member St. Germain asked if the Town's pest control services were under contract.

Town Manager Miller said pest control is a monthly service.

The Mayor asked that a monthly or quarterly report on the status of the Town's projects be provided to the Council.

The Mayor requested that the Council receive a quarterly report of the budget so that Council will know where the Town stands.

11. MAGISTRATE COURT – Discussion, review, and direction to staff regarding the current status of the Quartzsite Magistrate Court operations in order to facilitate an appointment process for a Town Magistrate.

The Mayor said the Town received a letter from Judge Carnevale that stated she was not interested in the proposed consolidation. The Mayor said he would like to meet with her before any decisions are made on the matter. He explained he wants to speak with her to make sure she is aware of the benefits of consolidation to the taxpayers.

Town Manager Miller advised that in light of Judge Carnevale's letter, he would like to advertise for a judge while waiting for the Mayor to have an opportunity to speak with Judge Carnevale. Town Manager Miller stated he would like to start to prepare to advertise.

The Mayor said he doesn't believe it is fair to anyone to ask for a resume before there is an actual open position.

Council Member Orgeron suggested that as a Town we should move forward as Judge Carnevale may not change her mind.

The Mayor directed staff to get a formal response from the new court clerk regarding taking the position of the Town's Magistrate Judge.

12. **AMENDMENT TO TITLE VI POLICY – Review and possible action to repeal Resolution No. 15-05, and adopt its revision Resolution No. 15-06, Title VI Implementation Plan for the Quartzsite Transit Services. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance, the individuals who are covered by these protections, the entities that must follow this law, and how Title VI is enforced. ADOT's Civil Rights Office has advised the Town that stronger language is needed to identify how the Town plans to engage underserved minorities.**

The Mayor said the Council is going to repeal the previous resolution and enact a revised resolution.

The Council approved a Title VI Implementation Plan at the last Council meeting. Town Manager Miller stated, per ADOT instruction, the plan was submitted and after ADOT's second review, it was determined there was additional language required. ADOT advised that the Town's Title VI program needs to more actively recruit from minority demographics within the community.

Council Member Orgeron moved to repeal Resolution No. 15-05 and adopt its revision Resolution No. 15-06, Title VI Implementation Plan for the Quartzsite Transit Services to satisfy Federal Transit Administration requirements. Vice Mayor Simpson seconded the motion. The vote was unanimous. Motion Passed.

13. **BUDGET WORK SESSION – Discussion to schedule a work session to review preliminary budgets of the following departments: Police, Public Works, Water, Wastewater, and Park.**

Town Manager Miller requested a preliminary budget work session to be held Tuesday, April 21, 2015 at 5:00 p.m. or later.

Town Manager Miller spoke regarding on-going IT costs that significantly impact the Town's monthly expenses. He stated final numbers just came in. He said he would like to show the Council a proposal of a new IT implementation, separate from the budget, which would impact all of these budgets. This would be incorporated into the work session.

The Mayor wants to review the information before the meeting.

A Budget Work Session scheduled for Tuesday, April 21, 2015 at 5:00 p.m.

14. EXECUTIVE SESSION

- Executive Session pursuant to ARS Section 38-431.03(A)(4) for discussion or consultation with the Town Attorneys in order to consider the Town's position and instruct its attorneys regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the case Wilcox v. Quartzsite, et al.
- An executive session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations for the sale or lease of real property located at 560 Coyote Street, Quartzsite, AZ (APN 306-18-001A).
- Executive Session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the matters of Douglas C. Gilford v. Town, et al., (U.S. District Court of Arizona, Case No. 13-CV-00468-SRB), Jennifer Marie Jones v. Quartzsite (U.S. District Court, Case No. CV2013-2170), Jennifer Marie Jones & John Lavern Jones v. Quartzsite (U.S. District Court Case No. CV2013-01770), Derrick Johnson v. Quartzsite, et al. (U.S. District Court Case No. CV14-01875), Jennifer Jones v. Parker, et al. (U.S. District Court, Case No. CV14-01907), Edward L. Foster v. Quartzsite, (La Paz County Superior Court Case No. CV2013-00115).

Town Manager Miller suggested the reports take place before the executive session and the Mayor agreed.

COMMUNICATIONS:

Reports from the MAYOR on current events.

The Mayor announced that the Governor vetoed the Lands Act that had been passed through the House and the Senate.

Reports from the COUNCIL on current events.

Council Member St. Germain thanked the community for attending the All Fools' Rally that was sponsored by Gunny's Military Museum, a non-profit corporation. One hundred ninety-three riders supported the veterans. He stated everyone is looking forward to next year's All Fool's Rally that will also be sponsored by Gunny's military museum.

Council Member Kelley announced the upcoming Memorial Day Celebration, Monday, May 25, 2015, at the Town Park, at the Dance Slab. It will be called Picnic in the Park. There will be flyers and it will be on Rain's new calendar. There will be no charge. Everyone is to bring their own dinner. The VFW will have hotdogs and hamburgers available for purchase. She suggested the possible new youth coalition may attend. There may be a softball or kickball game with the Fire Department team playing with the Police Department and the Town Hall staff as a team. The Scouts and the 4-H Club may be involved. This event is for the residents.

Reports from the TOWN MANAGER to the Council.

Town Manager Miller spoke regarding the Cemetery entrance feature, the sign wall and the major expansion of the burial area.

Town Manager Miller stated at least one hundred ~~if not two hundred~~ plots will be added. He said there has been minimal cost. The equipment for the grading was borrowed from the County at no cost. Gravel was purchased at a nominal cost.

Council Member Orgeron moved to adjourn to executive session and Vice Mayor Simpson seconded the motion. The vote was unanimous. Motion passed at 8:36 p.m.

ADJOURN TO EXECUTIVE SESSION: 8:36 p.m.

RETURN TO OPEN SESSION: 9:37 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Orgeron

Council Member Davidson moved to adjourn and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 9:34 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of April 14, 2015, of the Town Council of Quartzsite, Arizona, held on April 14, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 28th day of April 2015

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 28, 2015

Agenda Item #5 Discussion to review: current operations, ridership stats and fare considerations; alternative transit: 5310 v. 5311 – schedule work session; and branding and marketing of the Quartzsite Transit System.

Summary: The Town currently operates a curb to curb Human Services 5310 Transit system for people aged 60 and over and for people with disabilities. The Quartzsite Transit Service is available 8:30 a.m. to 3:30 p.m., Monday through Friday.

Presently, there are 76 individual active riders monthly. 5310 Grant funds total \$15,000 per year. Last quarter transit operational costs were \$24,989.77 and donations collected amounted to \$1,758.25 from 696 rides. If each rider had donated the suggested daily amount, the collections for the quarter would have increased by \$329.75. Financial assistance for qualified riders can still be provided.

The 5311 Program is open to the public, serving the entire Town. As indicated by the preliminary budget, the program reduces the General Fund subsidy from \$86,969.43, which is currently expended with the 5310 Program, to \$65,446.00 with the 5311 Program. This is a General Fund savings of \$ 21,523.43.

The 5311 Program grant provides for branding and marketing of the Town's transit system. The choices have been narrowed down by the Health and Development Services Board to: QT – Quartzsite Transit, Hi Jolly Trolley and Camel Express.

Responsible Person: Janet Collier, Transit Coordinator

Attachment:

- Transit Data Summary Report
- Draft Minutes of the Regular Meeting of the Health and Development Services Board held on April 16, 2015.

Action Requested: **Motion to establish fares in lieu of suggested donations, as recommended by the Health and Development Services Board.**

Motion to name the Quartzsite Transit System as recommended by the Health and Development Services Board.

**ANNUAL DATA COLLECTION
SUMMARY**

AGENCY:		0			PHONE:	0	NAME:	0		
MONTH:		FY YEAR:			2014-15					
RIDES-TRIPS-MILES						ELDERLY/DISABLED DATA				
Month	# of Rides	# of Jobs	# of Trips	# of Hours	# of Miles	# Of Elderly	# Of Elderly who are Disabled	# Of Disabled	# Of Other	Ridership
January	192	0	486	144	1748	74	92	24	2	9
February	241	0	687	138.5	2010.4	95	101	39	4	22
March	268	0	801	156.5	2086.6	99	101	38	3	3
April	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0	0	0
October	174	0	435	168	1518.2	63	65	53	3	0
November	161	0	405	136	1621	75	47	32	0	0
December	225	0	556	176	1936.2	100	91	142	0	0
Totals	1257	0	3370	919	10940.4	504	487	348	12	34

ANNUAL ADOT PERFORMANCE MEASURES

# of 5310 On lien Veh.	# of total passenger veh. in fleet	# of Passenger trips	Total Miles	How many accidents	Total OP Expenses	FTA Share OP award
2	3	3370	10940.4	0	24989.77	0
% of service provided by 5310 veh.		5310 % of service	5310 % of service		Total Fare Revenue	Total Budget OP EXSP
0.66666667		2246.666667	7293.6		1758.25	0
Passenger boardings per mile					Total Net OP EXSP	Total % of service provided with 5310 operating funds
0.308032613					23231.52	#DIV/0!
5310 % of service						
0.308032613						

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE
HEALTH & DEVELOPMENT
SERVICES BOARD
465 NORTH PLYMOUTH AVENUE
THURSDAY, APRIL 16, 2015, 3:00 PM

CALL TO ORDER:

Chairperson Sally Ford called the meeting to order at 3:03 p.m.

INVOCATION:

The invocation was said by Board Member Rita Wilson.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was said by all.

ROLL CALL OF THE BOARD:

Chairperson: Sally Ford, present	Vice Chairman: Elmer London, present
Board Member: Sue MacCracken, present	Board Member: Suellen Pennington, present
Board Member: Rita Wilson, present	Board Member: Monica Timberlake, present
Board Member: vacant	

Staff Present: Skylor Miller, Town Manager; Shaneen Bergette, Vendor Clerk; Janet Collier, Transit Coordinator; and Miguel Castellanos, Deputy Town Clerk.

APPROVAL OF MINUTES:

Board Member Timberlake moved to approve the minutes for the meeting of March 19, 2015 and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

BUSINESS

1. Review graphic proposal for a Vendor Location sign opposite or adjacent to Quartzsite Entrance signs utilizing grant/matching funds program.

Chairperson Sally Ford asked what kind of sign they are discussing.

Shaneen Bergette explained her idea about the sign for businesses that would be displayed before coming into the Town.

Shaneen Bergette mentioned some grants that the Town could use to purchase the signs.

Vice Chairperson Elmer London talked about his experience with visiting other towns and cities with these types of signs.

Board Member Monica Timberlake suggested having a sign with removable plaques to change when needed. Also where and how this sign would be displayed.

Board Member Rita Wilson said the location would have to be big enough where visitors would be able to pullover and the location could be expensive.

Board Member Sue MacCracken explained how the sign would help people looking for a place to stay in the Town or to find businesses.

Chairperson Sally Ford suggested the sign being like a community board.

Transit Coordinator Janet Collier suggested the sign could be somewhere like the Business Chamber of Commerce.

Town Manager Skylor Miller asked about maybe having them in the rest areas outside of the Town.

Chairperson Sally Ford recommended the sign be multifunction to promote the businesses and events that are here year round.

Board Member Monica Timberlake commented the sign is a good concept but it needs more work to put it together.

2. Review and possible action to recommend to Council a Town of Quartzsite Transit System name and logo from contest responses.

Transit Coordinator Janet Collier listed the names that were submitted for the Transit System.

Board Member Sue MacCracken motioned to recommend QT, Hi Jolly Trolley, and The Camel Express as possible names for the Town's Transit System and Vice Chairperson Elmer London seconded the motion. The motion passed unanimously.

3. Review of current structure of transit fares and discussion and possible action to recommend to Council fixed fares for Quartzsite Transit System riders.

Transit Coordinator Janet Collier explained the importance of implementing a fixed daily fare rate.

Town Manager Skylor Miller suggested a recommendation to Council to make the daily donation a daily fare rate.

Chairperson Sally Ford asked if the transit system does not use a fixed fare rate, if the transit system will stop. Town Manager Skylor Miller answered it will not stop if the Town Council wants to spend the money it takes to run the transit system.

Town Manager Skylor Miller explained the other types of fare, like a fare per day and a fare per trip.

Transit Coordinator Janet Collier talked about how Yuma, Blythe, and Parker use fixed fare rates.

Board Member Rita Wilson motioned to recommend to Council a fixed fare rate for the transit system and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

4. Discussion and possible action to recommend to Council Town funded transit passes.

Board Member Monica Timberlake explained how the Town funded transit passes would be utilized.

Chairperson Sally Ford asked if all the WACOG passes were being used. Transit Coordinator Janet Collier answered no.

Skylor Miller talked about several programs that WACOG offers that can help people.

Chairperson Sally Ford suggested having WACOG information when people go to apply for WACOG passes.

Chairperson Sally Ford motioned to table the Town funded transit passes.

5. Discussion regarding the possible merger of the Health and Development Services Board with the Park and Recreation Board.

Vice Chairperson Elmer London wondered how they would have time to talk about more agenda items.

Town Manager Skylor Miller talked about the Park and Recreation Board responsibilities. Board Member Suellen Pennington stepped out at 4:43 p.m.

Shanana Rain Bearcat talked about her visits to the park and what could be improved. Board Member Suellen Pennington returned at 4:46 p.m. Shanana Rain commented on the Health and Development Services Board possibly having too much to focus on improving the park. Board Member Rita Wilson said she believes the Parks and Recreation should have their own board. Chairperson Sally Ford commented the boards should be filled with willing volunteers. Town Manager Skylor Miller talked about needing other types of volunteers for community events. The Health and Development Services Board decided to table the agenda item due to no current interest in merging with the Park and Recreation Board.

REPORTS:

1. Reports from the Board.

Town Manager Skylor Miller explained how the Health and Development Services Board is also the Town's Transportation Advisory Committee (TAC), and how this board cannot go dark anymore. Board Member Monica Timberlake mentioned the Young Americans College of Performing Arts will be in Blythe on Sunday and is trying to bring them to Quartzsite for next year.

CALL TO THE PUBLIC:

Shanana Rain Bearcat described her new calendar website. She also explained how to navigate through the calendar and how anybody could add their event. Town Manager Skylor Miller commented about the current cemetery improvements.

ADJOURNMENT:

Board Member Rita Wilson motioned to adjourn the meeting and Board Member Suellen Pennington seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:18 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of April 16, 2015, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on April 16, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2015.

Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

Sally Ford, Chairperson

Next meeting to be held May 21, 2015 at 3:00 p.m. in Council Chambers.