

COUNCIL MEETING AGENDA

TUESDAY, APRIL 29, 2014

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Carol Kelley
Mark Orgeron
Monica Timberlake

Norma Crooks
Mary Scott

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Special Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

***The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.***

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF SPECIAL MEETING	
9:00 – 9:05	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05 – 9:06	ROLL CALL	
9:06 – 9:07	APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.

		<p>PUBLIC HEARING</p> <p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p> <p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. There is a 3 minute limit for each speaker.</i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p>	
9:07 – 9:20	1.	<p>FEDERAL TRANSIT ADMINISTRATION – DISADVANTAGED BUSINESS ENTERPRISE (DBE) PLAN PUBLIC HEARING - Adopt the Arizona Department of Transportation Federal Transit Administration Disadvantaged Business Enterprise (DBE) Plan under guidelines of 49 CFR Part 26 and the regulations and directions of the U.S. Department of Transportation (DOT) for the Federal Transit Administration (FTA) Section 5311 program.</p>	Hearing; discussion; possible action by MOTION.
		<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
9:20 – 10:20	2.	<p>BUDGET – Preliminary discussions on the Fiscal Year 2014-2015 Budget for the Town of Quartzsite.</p>	Discussion only.
10:20 – 10:35	3.	<p>WATER UTILITY RATES – Discussions on preliminary water utility rates.</p>	Discussion only.

10:35 – 10:50	4.	SEWER UTILITY RATES – Discussion on the suggestions referred from the work sessions on the sewer utility rates.	Discussion only.
10:50		ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2014, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.



TOWN OF QUARTZSITE

SPECIAL MEETING

Tuesday, March 29, 2014

Agenda Item #1 **Public Hearing:** Adopt the Arizona Department of Transportation Disadvantaged Business Enterprise (DBE) Program to Satisfy Federal Transit Administration requirements.

Summary: The Arizona Department of Transportation (ADOT) has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The Town has received Federal financial assistance from the Department of Transportation, and as a condition of receipt of funding, the Town has signed an assurance that it will comply with 49 CFR Part 26 through its Agreement with ADOT and therefore has to comply with ADOT's DBE Plan as a sub-recipient of funds allocated to them.

It is ADOT's, and therefore the Town's, policy to ensure that DBEs as defined in 49 CFR Part 26 have an equal opportunity to receive and participate in DOT-assisted contracts. ADOT's and the Town objectives are as follows:

- To ensure nondiscrimination in the award and administration of DOT-assisted contracts in the Department's construction, procurement, and professional services contracts in the areas of highway, transit, and airport financial assistance;
- To ensure nondiscrimination in the award and administration of USDOT-assisted contracts; To create a level playing field on which DBEs can compete fairly for USDOT assisted contracts; To ensure that the DBE program is narrowly tailored in accordance with applicable law;
- To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are counted as DBEs;
- To help remove barriers to the participation of DBEs in USDOT-assisted contracts; and
- To assist in the development of firms that can compete successfully in the market place outside the DBE program.

The Transit Coordinator has been designated as the DBE Liaison Officer. In that capacity, she is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by ADOT in its financial assistance agreements with the U.S. Department of Transportation.

This policy statement is made available to DBE and non-DBE companies that perform on DOT-assisted contracts. Distribution channels include trade associations, online publications, and electronic notification via stakeholder distribution lists and the Arizona Unified Certification Program (UCP) directory.



TOWN OF QUARTZSITE

Responsible Person: Janet Collier, Transit Coordinator and John Andoh, Transit Consultant

Attachment: Arizona Department of Transportation Disadvantaged Business Enterprise Program

Action Requested: Open the public hearing, seek public comment, close the public hearing and motion to adopt the Arizona Department of Transportation Disadvantaged Business Enterprise Program to Satisfy Federal Transit Administration requirements.