



TOWN OF QUARTZSITE

Tentative

Annual Budget

Fiscal Year 2014 – 2015

June 5, 2014

Information contained within is tentative and subject to change until final adoption

THE TOWN OF QUARTZSITE

Quartzsite, Arizona was founded in 1867 and incorporated in 1989. The Town encompasses 132 square miles of area, and has a population of approximately 3,770 residents.

The municipal government of the Town operates under a council-manager form of government. The seven-member elected Town Council provides legislative directives, establishes Town policy and monitors its execution by Town staff.

The Mayor is the head of the Town Council. He presides over the Council meetings so that business can be carried out efficiently and effectively; is responsible for upholding and promoting the purposes of the Town; and participates in and encourages activities that enhance the economic, social and environmental well-being of the Town and its residents.

The Town Manager serves as the Town's chief administrative officer and is responsible for directing the day-to-day administrative operations of the Town.

This form of government allows elected officials to spend more of their time listening to the concerns of constituents, and provides structure to the staff to be able to know that their job duties will be consistent and based on professional standards rather than subject to differing political whims.

This form of government also diffuses political power among all elected officials so that no one individual – Mayor or council member – can dictate policies of the town, hire or fire personnel, or make changes in the governmental structure. While Mayors and individual council members can be visionary leaders who help shape the goals for the town, their strength is exercised through the will of the Town Council's voting majority.

TOWN COUNCIL

Ed Foster, Mayor

Michael Jewitt, Vice Mayor

Norma Crooks

Carol Kelley

Mark Orgeron

Mary Scott

Monica Timberlake

THE BUDGET

The Town's budget consists of four funds: the General Fund, the HURF Fund, the Grants Fund, and the Water and Sewer Fund.

- The **General Fund** is the Town's primary operating fund, and accounts for all financial resources of the general government except those required to be accounted for in another fund. General Fund revenues are derived from state shared revenues, local sales tax revenues, permit fees, fines and miscellaneous charges and donations.
- The **HURF Fund** (Highway User Revenue Fund) accounts for specific revenue received from the State of Arizona Highway User Revenue Fund. These revenues are derived from tax money collected from gasoline and diesel fuel sales, and other transportation related fees. By State statute, the use of HURF revenues is limited to projects within the public right of way. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Grants Fund** accounts for specific revenue sources that are restricted to expenditures for specified purposes as defined by the grantor. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Water and Sewer Fund** accounts for operations that are financed and operated in a manner similar to private business enterprises, in which the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Unlike some other municipalities in the State, the Town of Quartzsite does not impose property taxes. The Town's revenues rely heavily on state shared revenues and local sales tax revenues. For the General Fund, the Town receives most of its regular income from local sales taxes, which are 2.5% for all Transaction Privilege Tax (TPT) categories. The Town also receives a share of State income tax and State sales tax revenues.

On the expenditure side, each year the State of Arizona imposes an expenditure limitation on all cities and towns. The State has identified those expenditures that are either subject to, or excluded from, the limitation. Each municipality's total expenditure must not exceed this limit. In Fiscal Year 2014-2015, the limitation for the Town of Quartzsite is \$4,900,929 which is above the Town's budgeted expenditures subject to the limitation.

As a final note, the accounting policies of the town of Quartzsite conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB). The basis of budgeting for all funds is the same as the basis of accounting principles used in the annual audit.

The following provides an overview of the proposed budget for Fiscal Year 2014-2015, and includes revenues by source and expenditures by department.

Town of Quartzsite
2014-15 Budget Summary - All Funds
Tentative Budget

	General Fund	Special Revenue Funds			Water/Wastewater Funds			Total Budget
		Highway User Revenue Fund (HURF)		Grants Fund	Water	Wastewater	Capital Projects	
		Regular	Capital Projects					
REVENUES								
Taxes	1,286,000							1,286,000
Licenses and Permits	193,000							193,000
Intergovernmental	1,109,560	1,257,387						2,366,947
Charges for Services				894,600	1,002,000			1,896,600
Fines, Forfeitures & Penalties	117,500							117,500
Interest Earnings	4,200							4,200
Miscellaneous	90,170	7,000				8,000		105,170
Grant Funds	15,000		612,998	292,250	179,655		2,959,584	4,059,487
Total Revenues	2,815,430	1,264,387	612,998	292,250	1,074,255	1,010,000	2,959,584	10,028,904
EXPENDITURES								
Town Council	99,060							99,060
Administrative Services	383,694							383,694
Community Development Services	130,903							130,903
Economic/Community Outreach	17,200							17,200
Legal	175,000							175,000
Library Services	169,453			8,500				177,953
Magistrate Court Services	246,626							246,626
Parks, Recreation & Cemetary Services	296,705							296,705
Public Safety (Police) Services	1,169,831			83,750				1,253,581
Public Works (Highways & Streets)		1,452,070						1,452,070
Transit Van Services	107,829							107,829
Water & Wastewater Services					1,167,828	502,874		1,670,702
Grant Funds				200,000				200,000
Capital Projects			612,998				5,356,584	5,969,582
Long Term Debt Repayment	148,000				360,619	390,408		899,027
Total Expenditures	2,944,301	1,452,070	612,998	292,250	1,528,447	893,282	5,356,584	13,079,932
Excess of Revenues over (under)								
Expenditures	(128,871)	(187,683)	0	0	(454,192)	116,718	(2,397,000)	(3,051,028)
Other Sources (Uses)					155,000		2,397,000	2,552,000
Interfund Transfers In (Out)	122,840	(160,000)			115,600	(78,440)		0
Net Increase (Decrease) in Fund Balance	(6,031)	(347,683)	0	0	(183,592)	38,278	0	(499,028)
Fund Balance/Net Assets at Start of the Year (Estimated)	2,086,382	5,371,139	0	0	1,589,339	(519,010)	0	8,527,850
Fund Balance/Net Assets at End of the Year	2,080,351	5,023,456	0	0	1,405,747	(480,732)	0	8,028,822
Contingency, Transit Grant	15,000							15,000
Contingency, Other Cost Overruns	300,000	200,000			100,000			600,000
Reserve, Community Ctr Funds	8,000							8,000
Unassigned Fund Balance	1,757,351	4,823,456	0	0	1,305,747	(480,732)	0	7,405,822

TOWN STAFF

For Fiscal Year 2014-15, staffing will remain at current levels which include:

- 45 Full-time employees (working 30 hours or more each week)
- 6 Part-time employees (working less than 30 hours each week)
- 5 Temporary and/or seasonal employees
- 1 Employee currently on Military Leave

In addition to Town staff, also included on the Town's payroll are the seven members of the Town's Common Council who receive monthly stipends in recognition of their service to the Town.

The Town also uses private firms for professional advisory and technical services, such as legal counsel and technology support.

TOWN DEPARTMENTS

The Town provides services to the community through its various departments. The following provides a brief description of each department and indicates the objectives identified by each for the Fiscal Year 2014-15.

Administrative Services. This department includes the activities of the Town Manager, the Town Clerk, and the Finance Office. As the Chief Administrative Officer, the Town Manager exercises general control and management of the affairs of the Town, ensuring a fair, efficient and effective operation.

The Town Clerk's office acts in an administrative capacity for processing, maintaining and protecting the official records of the Town. This office is the source of information on Town Council legislation and actions. The Town Clerk's office also conducts all municipal elections and provides special services to the public, including notary services.

The Finance Office accounts for the overall financial administration of the Town. Service provided by this office include accounts payable, accounts receivable, payroll, employee benefits, financial reporting, budgeting, and grant administration.

Objectives identified for Fiscal Year 2014-15 include:

- Implement a systematic process of review and update to the Town Codes
- Update Personnel Policies and Procedures, and employee salary schedules
- Complete the Financial Operations Guide
- Research the feasibility of installing an audio-video recording system for Town Council Meetings
- Increase the focus on economic development and tourism

Community Development Services. This department is responsible for land use administration, building safety, and code enforcement. Land use/zoning includes short range and long range planning and zoning activities. Staff provides direct support to the Planning and Zoning Commission.

Building safety and code enforcement consists of building plan application and review; inspections and permit issuance for all development projects; and code enforcement services.

Objectives identified for Fiscal Year 2014-15 include:

- Provide for training and education of Community Development Services staff
- Encourage smart growth through consistency
- Seek objective, professional advice consistent with our region
- Provide for access to specialists on an on-call basis to ensure staff follow proper processes and determinations

Economic and Community Outreach Services. This new services unit focuses on increasing economic development and tourism for our community; and programs that seek to involve the community in the preservation of the Town's quality of life.

Legal Counsel Services. The Town of Quartzsite uses the services of an outside law firm to serve as legal advisor to the Town on matters such as zoning, contracts, public bidding, personnel, and utilities. They also represent the Town in all legal proceedings. The Town Attorneys prepare Town ordinances, resolutions, leases, contracts and other legal documents. In addition, they provide legal opinions to the Town.

Library Services. The Town provides comprehensive library services through its full-service Library, located in the Town's administrative building. The Library, which is open all day Mondays through Fridays, provides numerous programs for citizens of all ages.

Objectives identified for Fiscal Year 2014-15 include:

- Strengthen the skills of Library staff to meet customer needs
- Expand learning opportunities for children
- Stabilize online access to Library resources

Magistrate Court Services. The Magistrate Court represents the judicial branch of Town government. The Court consists of one Judge, court clerks, a contracted prosecutor and contracted public defenders. The Judge hears cases involving violations of Town ordinances, civil and criminal traffic cases, and misdemeanor cases that occur within the Town limits. The court also issues order of protection, injunctions against harassment and marriage licenses.

Objectives identified for Fiscal Year 2014-15 include:

- Ensure equal access to Justice
- Develop policies to enhance the collections procedure
- Continue to maintain a professional workforce and improve operational efficiencies

Parks, Recreation and Cemetery Services. The Parks, Recreation and Cemetery Department maintains and operates all of the Town's park and recreation facilities, and develops and implements programs for cultural and recreational activities. The Town's park system consists of a Town park, a ball field, a community center, a cemetery, and numerous multi-purpose trails.

Objectives identified for Fiscal Year 2014-15 include:

- Automate the various irrigation systems
- Replace the plumbing and fixtures in the restrooms at the Dance Slab
- Ongoing maintenance and repairs of shades, bleachers, benches, and fences
- Work with Arizona Western College to develop a one-day per week, summer program for students to promote literacy, learning healthy eating, and other activities
- Enhance the Kofa Road/Elsie Lane entrance to include signage, solar lighting and landscaping
- Install row markers with lot numbers, identifying lots for the cemetery plots
- Accomplish needed repairs to the Hi Jolly Cemetery monument
- Continue pursuing the acquisition of BLM land for cemetery expansion

Public Safety Services. The Quartzsite Police Department coordinates public safety efforts in the Town. Through investigations, patrols, detective and other efforts, the Police work to deter and prevent crime within the Town.

Objectives identified for Fiscal Year 2014-15 include:

- Institute newly revised/updated Policies and Procedures
- Continue department and individual training in current Community Policing practices and standard policing practices
- Provide adequate shift coverage to insure public and officer safety
- Seek grants to augment funding for law enforcement equipment needs

Transit Van Services. The Town provides a transit services program to serve our elderly and disabled residents. Passenger vans operate Mondays through Fridays, providing in-town transit services. In addition, weekly or bi-weekly transit services are provided to the communities of Parker, Blythe, Lake Havasu City and Yuma.

Objectives identified for Fiscal Year 2014-15 include:

- If awarded, use a 5311 grant to develop and implement a fixed route public transit system operating five (5) days each week, with $\frac{3}{4}$ mile deviations for riders with mobility needs
- If awarded, use a WACOG grant to implement five(5) day per week transportation to the Senior Center hot lunch program
- Maintain out-of-town weekly routes to Parker and Blythe, and bi-weekly routes to Lake Havasu City and Yuma
- Adjust schedules to reflect seasonal changes in ridership
- Hold a public contest to brand the Town Transit System with an official name and possible paint scheme
- If awarded, use 5311 grant funds to purchase and implement scheduling software and cameras in each transit vehicle
- Develop funding to support the operation of the Trolley for the next winter season

Public Works Services. The Public Works Department promotes safety while maintaining and developing the Town's roadway infrastructure, which includes roads, right-of-ways, culverts and bridge crossings. Public Works is charged with overall street maintenance and capital improvements.

Objectives identified for Fiscal Year 2014-15 include:

- Install HAWK crosswalk signals on two existing crosswalk locations on Main Street
- Rebuild Scott Lane, pending sewer expansion
- Install concrete aprons along Kofa Avenue, at the wash crossing, for erosion control and a future FY 15-16 walking trail
- Ongoing pavement preservation

Water and Wastewater Services. The Town of Quartzsite delivers potable water services to the community's residential and commercial customers. Raw Water is pumped from the Town's two community wells, and treated in accordance with Federal, state and local drinking water standards.

Wastewater services collect, treat and dispose of thousands of gallons of wastewater per day. Sanitary treatment requires the careful removal of pollutants and pathogens from wastewater in a manner consistent with Federal, state and local regulations so that the end product can be returned to the environment for natural recycling.

Objectives identified for Fiscal Year 2014-15 include:

- Complete rehabilitation of the Quail Trail Well
- Re-institute regular program of back-flushing the water lines
- Adhere to the Kofa Well five-year remove and replace preservation cycle
- Begin the Wastewater Treatment Plant expansion
- Implement a direct pay program for utility customers

The following budget document includes the Town of Quartzsite Fiscal Year 2014-2015 Budget Detail for each Fund and each Department.

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
GENERAL FUND				
REVENUES				
Local Taxes				
Sales Tax	1,300,000	1,231,500	1,014,049	1,240,000
Recap Sales Tax	45,000	66,518	49,936	46,000
Licenses and Permits				
Building Permits	60,000	41,674	35,499	43,000
Business License Fees	10,000	11,007	8,850	10,000
Vendor Sales Permit Fees	62,000	78,800	59,050	60,000
Utility Franchise Fees	70,000	96,503	60,530	80,000
Intergovernmental				
State Sales Tax	317,721	317,721	262,785	332,248
Income Tax	410,224	410,224	375,675	445,097
Vehicle License Tax	313,179	313,179	231,395	332,215
Fines and Forfeits				
Court Fines	117,000	116,393	87,295	110,000
Court Fines - Restricted	14,000	9,800	7,350	7,500
Other Revenues				
Land Leases & Rentals	30,320	18,320	16,820	24,320
Interest Earnings	5,500	4,391	4,085	4,200
Miscellaneous	23,000	12,818	7,129	6,000
CADRE Settlement Funds				48,750
Community Center Fees - Restricted	7,500	4,948	3,865	4,000
Donations & Fees - Restricted	13,000	21,418	8,014	7,100
Trolley Revenues	0	9,027	9,027	0
Grant Funds - Transit	0	15,000	0	15,000
Other Sources				
Interfund Transfers In	0	131,389	87,593	122,840
Total General Fund Revenues	2,798,444	2,910,630	2,328,947	2,938,270

EXPENDITURES

Town Council

Council Compensation	34,800	31,800	23,100	34,800
Salaries & Wages	35,029	37,779	26,763	23,703
Retirement - FICA	5,342	5,319	3,811	4,476
Retirement - 401(k)	2,102	1,778	1,117	1,422
Workers Compensation	703	827	475	1,423
Health Insurance	6,408	6,133	4,729	4,704
State Unemployment	1,457	2,547	2,064	2,382
General Supplies & Equipment	5,050	6,720	6,284	5,800
Training & Travel	5,000	5,000	4,645	7,000
Dues, Subscriptions, Licenses	6,100	6,100	5,941	6,100
Utilities & Telephone	450	200	99	1,400
Other Services/Operating Expense	1,850	1,850	1,850	5,850

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
Capital Outlay	0	0	0	0
Total Town Council	104,291	106,053	80,878	99,060
Administrative Services				
Salaries & Wages	133,759	148,729	108,060	109,540
Retirement - FICA	10,232	11,228	8,116	8,380
Retirement - 401(k)	4,557	4,448	3,244	5,902
Workers Compensation	1,405	1,056	935	661
Health Insurance	18,795	19,609	14,605	19,526
State Unemployment	843	1,634	1,274	1,485
General Supplies & Equipment	21,400	11,600	8,449	14,000
OSP - Audit Services	22,000	22,000	10,000	22,000
OSP - Accounting Services	48,000	65,000	40,222	55,000
OSP - Tax Audit Services	46,100	45,000	29,514	45,000
OSP - Elections	15,000	15,000	0	15,000
Training & Travel	10,000	7,500	5,604	8,000
Dues, Subscriptions, Licenses	8,000	10,800	7,951	10,800
Property & Liability Insurance	23,006	25,206	24,780	25,300
Utilities & Telephone	24,000	22,400	16,570	27,600
Repairs & Maintenance	1,100	4,300	3,145	6,500
Other Services & Operating Exp	0	1,800	1,331	2,000
Capital Outlay	109,000	37,700	6,646	7,000
Total Administrative Services	497,197	455,010	290,446	383,694
Community Development Services				
Salaries & Wages	55,303	50,016	37,810	52,993
Retirement - FICA	4,231	3,718	2,784	4,054
Retirement - 401(k)	2,488	1,988	1,255	2,371
Workers Compensation	427	391	249	373
Health Insurance	12,275	10,393	7,696	10,902
State Unemployment	996	1,760	1,657	1,310
General Supplies & Equipment	9,750	14,200	4,995	11,000
OSP - Professional Services	7,800	23,500	19,485	21,500
Training & Travel	2,500	3,000	2,160	3,000
Dues, Subscriptions, Licenses	4,000	5,000	3,687	10,600
Utilities & Telephone	3,500	5,000	3,464	5,800
Repairs & Maintenance	500	2,200	235	2,200
Other Services & Operating Exp	2,700	5,100	3,556	4,800
Capital Outlay	0	0	0	0
Total Community Development Services	106,470	126,266	89,033	130,903
Economic/Community Outreach				
OSP - Professional	20,000	0	0	0
Emergency Services	0	0	0	5,000
Community Outreach - Non-profits	16,000	8,200	8,128	8,200
Community Outreach - Fireworks	4,000	4,000	4,000	4,000
Total Economic/Community Outreach	40,000	12,200	12,128	17,200

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
Legal Services				
OSP - General Counsel	132,000	125,000	71,917	125,000
OSP - Special Counsel	75,000	82,000	73,830	50,000
Total Legal Services	207,000	207,000	145,747	175,000
Library Services				
Salaries & Wages	95,162	100,473	72,469	99,700
Retirement - FICA	7,280	7,608	5,465	7,627
Retirement - 401(k)	5,538	5,971	4,309	5,912
Workers Compensation	420	301	293	628
Health Insurance	16,650	16,517	12,779	15,792
State Unemployment	1,331	1,640	1,190	1,844
General Supplies & Equipment	1,800	1,700	1,126	1,800
Training & Travel	500	0	0	250
Dues, Subscriptions, Licenses	2,000	1,000	703	1,000
Property & Liability Insurance	8,552	9,452	9,293	9,500
Utilities & Telephone	10,800	9,250	6,870	12,100
Repairs & Maintenance	1,500	2,300	1,688	2,300
Other Services & Operating Exp	8,000	11,587	4,806	11,000
Capital Outlay	20,900	24,594	24,594	0
Total Library Services	180,433	192,393	145,585	169,453
Magistrate Court Services				
Salaries & Wages	94,745	76,322	57,905	80,487
Retirement - FICA	7,248	5,949	4,180	6,157
Retirement - 401(k)	5,684	4,224	2,837	4,197
Workers Compensation	392	301	238	246
Health Insurance	34,155	24,240	18,342	18,704
State Unemployment	1,285	2,520	2,201	1,785
General Supplies & Equipment	8,250	6,100	4,344	6,900
OSP - Public Defender	40,000	40,000	28,800	40,000
OSP - Prosecutor	40,000	20,000	15,705	30,000
OSP - Other Professional Services	0	1,800	200	5,300
Training & Travel	8,500	8,000	6,524	6,000
Dues, Subscriptions, Licenses	4,600	8,000	7,875	9,000
Property & Liability Insurance	8,552	9,452	9,293	9,500
Utilities & Telephone	7,800	7,700	5,310	8,800
Repairs & Maintenance	500	2,500	1,930	10,000
Other Services & Operating Exp	4,850	9,710	7,338	9,550
Capital Outlay	0	2,000	1,964	0
Total Magistrate Court Services	266,561	228,818	174,986	246,626
Parks, Recreation & Cemetery Services				
Salaries & Wages	102,984	108,562	74,243	114,377
Retirement - FICA	7,878	8,523	5,635	7,444
Retirement - 401(k)	6,179	5,524	3,713	6,182
Workers Compensation	2,408	2,352	1,397	3,521
Health Insurance	20,710	20,515	15,991	19,044
State Unemployment	1,257	2,052	1,534	2,182

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
General Supplies & Equipment	24,950	23,650	16,693	32,900
OSP - Professional Services	0	2,020	1,515	0
Training & Travel	1,750	800	545	2,800
Dues, Subscriptions, Licenses	350	500	365	485
Property & Liability Insurance	11,403	12,603	12,390	11,400
Utilities & Telephone	13,200	15,600	11,110	42,470
Repairs & Maintenance	12,200	6,850	4,611	10,400
Other Services & Operating Exp	6,900	7,435	5,529	6,750
Capital Outlay	9,750	8,750	8,750	26,750
Capital Improvements	25,597	29,597	25,597	10,000
Total Parks, Recreation & Cemetery Svcs	247,516	255,333	189,618	296,705
Public Safety (Police) Services				
Salaries & Wages	641,858	678,130	486,362	636,254
Retirement - FICA	9,644	19,769	14,859	10,904
Retirement - 401(k)	88,674	84,528	51,132	83,721
Workers Compensation	26,763	22,084	14,026	36,933
Health Insurance	106,035	74,226	55,565	91,224
State Unemployment	3,516	4,187	3,651	5,145
General Supplies & Equipment	45,500	53,250	40,895	52,750
OSP - Citizens on Patrol	500	600	429	600
OSP - Other Professional Services	0	4,000	0	0
Training & Travel	2,500	4,300	3,082	4,000
Dues, Subscriptions, Licenses	2,000	2,000	1,441	3,000
Property & Liability Insurance	54,164	59,863	58,853	60,000
Utilities & Telephone	19,000	30,200	22,551	36,300
Repairs & Maintenance	14,000	35,500	26,409	35,500
Other Services & Operating Exp	7,750	12,850	9,499	13,000
Settlement Expense	0	71,500	64,000	100,000
Capital Outlay	19,150	11,400	4,780	500
Total Public Safety (Police) Services	1,041,054	1,168,387	857,534	1,169,831
Transit Van Services				
Salaries & Wages	38,399	33,088	19,094	47,044
Retirement - FICA	2,937	2,529	1,458	3,599
Retirement - 401(k)	2,054	1,447	774	2,074
Workers Compensation	1,564	1,433	907	2,282
Health Insurance	11,250	6,052	5,272	5,040
State Unemployment	621	966	593	1,415
General Supplies & Equipment	12,875	16,200	11,418	14,800
OSP - Professional Services	5,000	5,600	4,200	5,175
Training & Travel	250	800	581	2,100
Dues, Subscriptions, Licenses	500	500	305	525
Property & Liability Insurance	14,254	15,754	15,488	15,750
Utilities & Telephone	800	1,000	692	1,600
Repairs & Maintenance	6,000	1,700	1,137	5,000
Other Services & Operating Exp	7,359	17,300	1,853	1,425
Capital Outlay	0	0	0	0
Total Transit Van Services	103,863	104,369	63,772	107,829

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
Non-Departmental				
Long Term Debt Repayment	68,069	158,300	135,000	148,000
Total Non-Departmental	68,069	158,300	135,000	148,000
REVENUES	2,798,444	2,910,630	2,328,947	2,938,270
EXPENDITURES	2,862,454	3,014,129	2,184,727	2,944,301
NET REVENUES - GENERAL FUND	(64,010)	(103,499)	144,220	(6,031)

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
HIGHWAY USER REVENUE FUND (HURF)				
REVENUES				
Highway User Revenue	1,190,677	1,190,677	1,075,971	1,257,387
Miscellaneous	20,000	11,765	9,124	7,000
Total HURF Revenues	1,210,677	1,202,442	1,085,095	1,264,387
EXPENDITURES				
Public Works (Highways and Streets)				
Salaries & Wages	308,631	323,175	227,975	323,247
Retirement - FICA	23,610	24,322	16,899	24,614
Retirement - 401(k)	18,262	14,164	9,981	15,418
Workers Compensation	14,118	17,261	10,189	27,751
Health Insurance	53,408	51,959	39,053	57,376
State Unemployment	2,005	2,845	2,633	3,164
General Supplies & Equipment	48,500	59,000	43,126	58,000
OSP - Professional Services	23,500	9,500	6,315	50,000
Training & Travel	3,000	3,400	2,523	3,400
Dues, Subscriptions, Licenses	3,000	1,000	700	2,400
Property & Liability Insurance	105,777	116,577	114,609	117,000
Utilities & Telephone	8,500	10,200	7,515	48,250
Repairs & Maintenance	394,000	413,000	168,401	372,000
Other Services & Operating Exp	46,500	16,100	11,329	17,050
Capital Outlay	132,000	67,239	50,429	0
Capital Lease	42,500	42,400	31,491	42,400
Capital Improvements	140,000	42,000	30,400	290,000
Interfund Transfer Out (Debt Svs)	20,579	0	13,719	160,000
Total Public Works Services	1,387,890	1,214,142	787,287	1,612,070
REVENUES	1,210,677	1,202,442	1,085,095	1,264,387
EXPENDITURES	1,387,890	1,214,142	787,287	1,612,070
NET REVENUES - HURF FUND	(177,213)	(11,700)	297,808	(347,683)

HURF FUND - ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) CAPITAL PROJECTS

REVENUES

ADOT HSIP Townwide Signage	0	0	0	185,000
ADOT Hi Jolly Way Finding Signage	634,364	634,364	0	184,900
ADOT Moon Mtn Reconstruction	0	0	0	125,000
ADOT Safe Routes to Schools	396,100	396,100	0	118,098
Total Capital Projects Revenues	1,030,464	1,030,464	0	612,998

EXPENDITURES

ADOT HSIP Townwide Signage	0	0	0	185,000
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TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
ADOT Hi Jolly Way Finding Signage	634,364	634,364	0	184,900
ADOT Moon Mtn Reconstruction	0	0	0	125,000
ADOT Safe Routes to Schools	396,100	396,100	0	118,098
Total Capital Projects Expenditures	1,030,464	1,030,464	0	612,998
REVENUES	1,030,464	1,030,464	0	612,998
EXPENDITURES	1,030,464	1,030,464	0	612,998
NET REVENUES - ADOT CAPITAL PROJECTS	0	0	0	0

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
GRANTS FUND				
REVENUES				
Library Grants Funds	15,000	8,339	8,339	8,500
Various Police Grants Funds	86,667	57,488	57,488	35,000
Task Force Funds	77,500	0	0	48,750
Miscellaneous Grants	305,970	20,989	0	200,000
Total Grant Revenues	485,137	86,816	65,827	292,250
EXPENDITURES				
Library Grants	19,674	8,339	8,339	8,500
Various Police Grants	126,216	57,488	57,488	35,000
Task Force	77,500	0	0	48,750
Miscellaneous Grants	311,675	20,989	0	200,000
Total Grant Expenditures	535,065	86,816	65,827	292,250
REVENUES	485,137	86,816	65,827	292,250
EXPENDITURES	535,065	86,816	65,827	292,250
NET REVENUES - GRANTS FUND	(49,928)	0	0	0

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
ENTERPRISE FUND - WATER/WASTEWATER				
REVENUES				
Charges for Services - Water	815,000	698,258	521,613	894,600
Charges for Services - Sewer	851,986	906,849	687,042	1,002,000
Miscellaneous - Water	0	0	0	0
Miscellaneous - Sewer	0	7,986	6,655	8,000
Bond Proceeds - Water (Love's Proj)	0	0	0	155,000
CDBG Grant - Water	179,665	179,655	0	179,655
Interfund Transfer In - Water (HURF)	0	0	0	160,000
Total Water/Wastewater Revenues	1,846,651	1,792,748	1,215,310	2,399,255
EXPENDITURES				
Water Department Services				
Salaries & Wages	200,923	193,268	134,797	195,586
Retirement - FICA	16,673	14,627	10,170	14,582
Retirement - 401(k)	12,499	9,640	6,633	11,418
Workers Compensation	5,859	5,244	3,233	6,355
Health Insurance	34,595	26,528	18,867	43,376
State Unemployment	1,342	2,408	1,947	2,256
General Supplies & Equipment	24,650	24,280	18,762	24,400
OSP - Professional Services	25,500	64,500	50,984	128,100
Training & Travel	3,500	2,200	1,607	2,200
Dues, Subscriptions, Licenses	16,000	6,803	6,591	7,000
Property & Liability Insurance	25,656	28,356	27,878	28,400
Utilities & Telephone	91,000	102,901	77,128	123,000
Repairs & Maintenance	27,165	27,739	24,167	117,500
Other Services & Operating Exp	16,450	128,610	30,884	101,000
Bad Debt Expense	500	10,600	7,893	10,000
Capital Outlay	6,000	6,450	6,150	8,000
Capital Improvements	225,000	179,655	0	344,655
Long Term Debt Repayment	150,000	360,619	240,413	360,619
Interfund Transfer Out (Debt Svs)	0	45,871	30,581	44,400
Total Water Department Services	883,312	1,240,299	698,685	1,572,847
Wastewater Department Services				
Salaries & Wages	140,135	131,980	90,576	129,900
Retirement - FICA	12,021	9,987	6,835	9,899
Retirement - 401(k)	8,850	5,964	3,981	7,745
Workers Compensation	3,545	3,116	1,840	3,402
Health Insurance	26,923	18,875	12,895	36,092
State Unemployment	1,057	1,889	1,616	1,836
General Supplies & Equipment	31,730	30,150	22,252	29,900
OSP - Professional Services	82,000	66,600	49,488	63,600
Training & Travel	4,500	2,500	1,834	2,500
Dues, Subscriptions, Licenses	15,000	12,600	3,496	12,600

TOWN OF QUARTZSITE BUDGET FY 2014-2015

Account Title	2013-14 Adopted Budget	2013-14 Amended Budget	2013-14 Actuals (as of 3/30/14)	2014-15 Proposed Budget
Property & Liability Insurance	34,209	37,808	37,171	37,800
Utilities & Telephone	70,000	69,300	51,901	82,200
Repairs & Maintenance	27,500	36,400	27,007	33,500
Other Services & Operating Exp	19,300	34,970	25,673	33,900
Bad Debt Expense	200	7,300	5,414	8,000
Capital Outlay	10,000	10,000	6,149	10,000
Capital Improvements	0	0	0	0
Long Term Debt Repayment	473,618	317,783	126,134	390,408
Interfund Transfer Out (Debt Svs)	0	83,899	55,933	78,440
Total Wastewater Department Services	960,588	881,121	530,195	971,722
REVENUES - WATER	815,000	698,258	521,613	1,389,255
REVENUES - WASTEWATER	851,986	914,835	693,697	1,010,000
EXPENDITURES - WATER	883,312	1,240,299	698,685	1,572,847
EXPENDITURES - WASTEWATER	960,588	881,121	530,195	971,722
NET REVENUES - WATER	(68,312)	(542,041)	(177,072)	(183,592)
NET REVENUES - WASTEWATER	(108,602)	33,714	163,502	38,278
NET REVENUES - ENTERPRISE FUND	(176,914)	(508,327)	(13,570)	(145,314)

ENTERPRISE FUND - WASTEWATER TREATMENT SYSTEM CAPITAL PROJECT

REVENUES				
AZ WIFA Loan (WWTP Project)	573,000	573,000	0	890,000
USDA RDA Loan (WWTP Project)	2,835,056	2,835,056	0	1,507,000
USDA RDA Grant (WWTP Prjoect)	2,959,584	2,959,584	0	2,959,584
Total Capital Projects Revenues	6,367,640	6,367,640	0	5,356,584
EXPENDITURES				
WWTP Renovations & Expansion	5,824,640	5,824,640	0	5,356,584
Total Capital Projects Expenditures	5,824,640	5,824,640	0	5,356,584
REVENUES	6,367,640	6,367,640	0	5,356,584
EXPENDITURES	5,824,640	5,824,640	0	5,356,584
NET REVENUES - WWTP CAPITAL PROJECT	543,000	543,000	0	0