

**MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE HI JOLLY CEMETERY BOARD
465 N. PLYMOUTH AVE.
MONDAY, DECEMBER 8, 2014, 3:00 PM**

CALL TO ORDER:

Meeting was called to order by Chairman Bruce Swart at 3:04 P.M.

ROLL CALL OF THE BOARD:

Chairman: Bruce Swart	Board Member: Audrey Berger
Vice Chairman: vacant	Board Member: Terry Frausto
Board Member: Eileen Lunsford	Board Member: Sandy Scott
Board Member: Art Larsen	Board Member: Carol 'Lynn' Stimson

ALSO PRESENT:

Town Manager, Skylor Miller; Cemetery Department, Dinice Ross; and Town Clerk, Tina Abriani.

READING & APPROVAL OF MINUTES:

Board Member Sandy Scott asked that the wage listed under Business, Item 1g, on page 2, be corrected by the removal of the word 'hourly'. It does not make sense without the change.

Board Member Eileen Lunsford moved to approve the minutes as corrected and Board Member Sandy Scott seconded the motion. The vote was unanimous ayes. Motion passed.

BUSINESS:

1. Nomination and election of a Vice Chairman.

Chairman Bruce Swart made the motion to elect Terry Frausto as Vice Chairman. Board Member Sandy Scott seconded the motion. The vote was all ayes. Motion passed.

2. Discussion and review of the Cemetery Board duties and functions; including Resolution No. 06-08 entitled as follows:

A RESOLUTION OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE HI JOLLY CEMETERY BOARD FOR THE TOWN OF QUARTZSITE, ARIZONA: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID BOARD.

Dinice Ross advised that the Board would need a vote to change Section 2 of Resolution 06-08. She read Section 2 of Resolution 06-08 aloud. Town Manager Miller explained this is not an issue specific to the Cemetery Board. It is a situation that needs to be addressed for other boards. Town Manager Miller stated the Council needs to address the needed change to the resolution. Board Member Art Larsen suggested adding the words: 'if it is possible'. It was suggested that it could read 'all members at large'. Chairman Bruce Swart moved to recommend to the Council that they bring the resolution into line with what is really happening and that they review the requirements of having people from each of those representative sections and clear that up. Board Member Art Larsen seconded the motion. The vote was unanimous ayes. Motion passed.

3. Discussion, review and possible action to make a recommendation to Council regarding the status of the Hi Jolly Cemetery Board as a Town Board versus a community committee.

Town Manager Skylor Miller advised that the Cemetery Board is subject to the Open Meeting Law. As a Community Committee, the committee would have more freedom but would also have the responsibility to keep interest in the cemetery. Board Member Art Larsen made the motion to maintain the board as the Town Hi Jolly Cemetery Board. Board Member Eileen Lunsford seconded the motion. All approved. Motion Passed.

4. Discussion, review and possible action to recommend a Kofa entrance design to the Town Council.

An itemized invoice was handed out from Davis Building Supply in Parker. The total came to \$8,433.48. There is another \$133.17 to be added for another sheet of mill plate. This is for the added lettering of "Quartzsite, AZ" to the sign. Total \$8,566.74. Board Member Lynn Stimson made the motion to recommend to Town Council the expenditure for the entry feature. Board Member Sandy Scott seconded the motion. All approved. Motion Passed.

REPORTS AND POSSIBLE DISCUSSION:

1. Items for the January 2015 Agenda

- a. Review proper etiquette for plots.
- b. Review policies on gravesite modifications.
- c. Update on conflict resolution and plot maintenance.

ADJOURNMENT:

Board Member Sandy Scott made the motion to adjourn. Board Member Art Larsen seconded the motion. All approved. Meeting adjourned at 3:40 P.M.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the Hi Jolly Cemetery Board of Quartzsite, Arizona, held on December 8, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2014.

Dinice Ross, Cemetery Department

DRAFT