

Minutes
TOWN OF QUARTZSITE
REGULAR MEETING
HI JOLLY CEMETERY BOARD
465 N. PLYMOUTH AVE.
MONDAY, APRIL 6, 2015, 3:00 PM

CALL TO ORDER:

Chairman Bruce Swart called the meeting to order at 3:09 p.m.

ROLL CALL OF THE BOARD:

Chairman: Bruce Swart - Present

Vice Chairman: Terry Frausto absent

Board Member: Art Larsen - Present

Board Member: Sandy Scott absent

Board Member: Audrey Berger -Present

Board Member: vacant

Board Member: Carol "Lynn" Stimson - Present

Staff present: Dinice Ross, Cemetery Dept.; Miguel Castellanos, Deputy Town Clerk.

READING & APPROVAL OF MINUTES

Board Member Audrey Berger motioned to approve the minutes for the meeting of March 2, 2015 and Carol "Lynn" Stimson seconded the motion. The motion passed unanimously.

BUSINESS:

1. Discussion only regarding leveling the northwest corner of the cemetery for new plots.

Dinice Ross, Cemetery Department, updated the board on the current improvements that are being done to the cemetery.

Chairman Bruce Swart asked where the money for the improvements was coming from. Dinice Ross answered the money was from the cemetery budget.

2. Update and discussion of the Cemetery Walk video and pictures for archiving.

Chairman Bruce Swart stated he is still working on the project and should be completed by the next board meeting.

3. Discussion and possible action to make a recommendation to the Town Council regarding a gravesite etiquette policy.

Dinice Ross, Cemetery Department, reviewed why the topic has been brought to the Hi Jolly Cemetery Board.

Chairman Bruce Swart said there is a current policy for gravesite etiquette that should be enforced to resolve the situation.

Board Member Audrey Berger commented about having a regulation plot size.

Chairman Bruce Swart directed staff to contact Parker, Blythe, and Yuma to compare their regulation plot size.

Chairman Bruce Swart commented on the policy for the Hi Jolly Cemetery that states if the town were to clean a gravesite the person that made the mess would receive a bill.

4. Discussion and possible action to make a recommendation to Council regarding a fee to open and close cremains containers in regular plots.

Dinice Ross, Cemetery Department, explained there is not a set fee for opening and closing a plot. She also stated in order to reopen and close the plot the Town does not use the same equipment.

Board Member Carol "Lynn" Stimson motioned to recommend to Council a \$200 fee for opening and closing a cremation into a plot and Board Member Audrey Berger seconded the motion. The motion passed unanimously.

5. Discussion regarding the Cemetery budget and capital improvements for FY 2015-2016.

Dinice Ross, Cemetery Department, explained the Town is working on budgets and would like to know what the Board would like added to it.

Dinice Ross stated she would like to add new software for the Hi Jolly Cemetery department and fencing to finish on Kofa Avenue.

Chairman Bruce Swart asked for the price for the software. Dinice answered it would cost around \$10,000.

Chairman Bruce Swart asked about pricing for the fencing along Kofa. Dinice Ross said she is still working on the cost.

Chairman Bruce Swart would like a trip to the cemetery for Monday the 13th at ten a.m.

6. Update and discussion regarding the Cemetery expansion.

Dinice Ross, Cemetery Department, stated she has no news from BLM.

7. Discussion regarding parking and traffic through the Cemetery.

Dinice Ross, Cemetery Department, commented adding a gate at the old entrance to prevent speeding vehicles.

Chairman Bruce Swart suggested a speed limit sign.

REPORTS:

Dinice Ross, Cemetery Department, updated the board about the trench and other projects that are finished.

ADJOURNMENT:

Board Member Audrey Berger motioned to adjourn the meeting and Board Member Carol "Lynn" Stimson seconded the motion. The motion passed unanimously. The meeting was adjourned at 4:10 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the Hi Jolly Cemetery Board of Quartzsite, Arizona, held on April 6, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 5 day of May 2015.

Miguel A. Castellanos
Miguel Castellanos, Deputy Town Clerk; On behalf of the Board