

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING
HI JOLLY CEMETERY BOARD
465 N. PLYMOUTH AVE.
MONDAY, MAY 4, 2015, 3:00 PM

CALL TO ORDER: 3:01p.m.

ROLL CALL OF THE BOARD:

Chairman: Bruce Swart, present
Board Member: Art Larsen, present
Board Member: Sandy Scott, present
Board Member: vacant

Vice Chairperson: Terry Frausto, present
Board Member: Audrey Berger, present
Board Member: Carol "Lynn" Stimson, present

Staff in Attendance: Dinice Ross, Cemetery Department; and Tina Abriani, Town Clerk

APPROVAL OF MINUTES:

April 6, 2015

Chairman Bruce Swart made a correction to the minutes of April 6, 2105. On the second page it should be 'from the BLM' not 'form'.

Chairman Bruce Swart called for a motion to accept as corrected. Board Member Audrey Berger so moved and Board Member Art Larsen seconded the motion. Motion passed unanimously.

BUSINESS:

- 1. Discussion and possible action to recommend modifications to the Cemetery Policies, to review proposed amendments by staff, and direct staff to submit to Council for review and approval.**

Dinice Ross read the Hi Jolly Cemetery Checklist and asked the Board for suggested modifications.

Board Member Art Larsen commented on the need for a width requirement.

There was discussion of size requirements. Chairman Bruce Swart stated the requirement will be three feet high, four feet wide and seven feet long which gives each gravesite a border of six inches.

There was discussion regarding what is offensive and what can be removed.

There was discussion of what an unavoidable accident is.

Dinice Ross read the Hi Jolly Cemetery Regulations and asked the Board for suggested modifications.

The Board agreed that the regulations should state that bronze, granite or marble shall be used for monuments and memorial tablets, as these are the only acceptable materials.

There was discussion of acceptable markers and installation.

Board Member Sandy Scott asked that the next agenda include an item regarding the Hi Jolly Monument's repair with cement.

Chairman Bruce Swart suggested the following regulation: Cemetery staff will install all approved markers unless the manufacturer of the grave marker or monument has been contracted to install under the supervision of an employee from the Town of Quartzsite and Cemetery staff. The Town is not responsible for procuring grave markers or monuments.

Cement slabs covering gravesites must have a composite vault over the coffin.

The Board decided decorative items are allowed as long as they are contained within the borders of the gravesite.

Chairman Bruce Swart directed staff to verify the terms 'assign' and 'assignee' to see which is correct for this use.

The Board determined that the fee for opening and closing a gravesite plot for cremains should be listed at \$200.00.

Chairman Bruce Swart stated there should be a comma after faceplate and a lowercase 'a' following in the fourth bullet point under Cremation Niche Wall.

Cremation Niche Fees

Vice Chairperson Terry Frausto suggested the following be listed in the regulations: anything not stated in the regulations must go before the Cemetery Board for consideration and possible approval. Chairman Bruce Swart said this statement could go above the last sentence of the Regulations.

Vice Chairperson Terry Frausto moved to approve the Hi Jolly Cemetery Checklist as amended and Board Member Art Larsen seconded the motion. Motion carried unanimously.

Chairman Bruce Swart called for a motion to approve the Regulations as amended. Board Member Lynn Stimson so moved and Board Member Berger seconded. Motion carried unanimously.

2. Discussion and possible action to recommend to Council fencing or a rock burm along Kofa Ave. for Capital Outlay for fiscal year 2015-2016.

Dinice Ross said she spoke to Dana Anderson, Director of the Park Department and a couple of other gentlemen that said it may be very expensive to put in a rock burm.

Vice Chairperson Terry Frausto asked if cable might work.

Chairman Bruce Swart said the Church would donate 15 – 20 telephone poles.

Chairman Bruce Swart asked for a motion to accept the donation and if the Public Works Department determines that is appropriate to use and if they come up with how much it will cost to put a the cable through the poles. Board Member Lynn Stimson so moved and Vice Chairperson Terry Frausto seconded the motion. The vote was unanimous. Motion Carried.

3. Discussion and possible approval to identify the different areas of the cemetery with names, numbers, etc.

There was discussion of different methods of gravesite identification.

Vice Chairperson Terry Frausto moved to identify the areas of the Cemetery with 'Section A,' 'Section B' and Chairman Bruce Swart added, beginning with the Hi Jolly Cemetery's Pioneer Cemetery as being Section A, the one next to it being Section B, each section would receive an alphabetical designation starting with the letter A. Board Member Sandy Scott seconded the motion. All voted in favor of the motion. Motion Carried.

4. Discussion and possible approval to set up a volunteer program called "Mission: Restore Bronze" that restores the bronze plaques of deceased veterans.

Dinice Ross spoke of a CD that Vice Chairperson Terry Frausto gave her. Dinice Ross explained it takes one hour to restore one plaque. Boy Scouts working for their Eagle Scout Badges may wish to help with this. The Board stated that in September this should be on the Hi Jolly Cemetery Board's agenda.

Board Member Art Larsen moved to finalize plans in September and Board Member Lynn Stimson seconded the motion. The vote was unanimously in favor. Motion Carried.

5. Discussion and possible approval to adjourn regular meetings until September 2015.

Board Member Lynn Stimson moved to adjourn regular meetings until September 2015.

Board Member Lynn Stimson amended her motion. Board Member Lynn Stimson's amended motion was that the Board approve to adjourn the regular meetings until September unless Dinice needs to call a special meeting as staff and Board Member Art Larsen seconded the motion. The vote was all in favor. Motion Carried.

REPORTS:

Report on the progress of the Hi Jolly Cemetery entrance off Kofa Avenue.

Tracey of Public Works is working getting prices for the lettering of the Cemetery entrance sign.

One possibility for the sign is to let the metal letters rust to the proper point and then sealing them.

Work day to place marking feathers on the new gravesites.

Dinice Ross spoke of Section D feather placement and the possible use of leftover feathers for Section B.

Chairman Swart directed that the next agenda include the placement of the gravesite markers and the DVD of the last Walk with the Past.

Board Member Lynn Stimson moved to adjourn and Board Member Audrey Berger seconded the motion. The vote was unanimously in favor. Motion Carried.

ADJOURNMENT: 4:31 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of May 4, 2015, of the Hi Jolly Cemetery Board of the Town of Quartzsite, Arizona, held on May 4, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2015.

Dinice Ross, Cemetery Department,
on behalf of the Board