

**MINUTES**  
TOWN OF QUARTZSITE  
REGULAR MEETING OF THE  
**HEALTH & DEVELOPMENT SERVICES BOARD**  
465 NORTH PLYMOUTH AVENUE  
**THURSDAY, SEPTEMBER 22, 2016, 2:30 PM**

**CALL TO ORDER** 2:50 p.m.

Chairperson Monica Timberlake called the meeting to order at 2:50 p.m.

**INVOCATION**

Board Member Suellen Pennington said the invocation.

**PLEDGE OF ALLEGIANCE**

Chairperson Monica Timberlake led the Pledge of Allegiance.

**ROLL CALL OF THE BOARD**

Chairperson: Monica Timberlake - Present  
Board Member: Sue MacCracken - Present  
Board Member: Vacant  
Board Member: Vacant

Vice Chairperson: Dave Collier - Present  
Board Member: Suellen Pennington - Present  
Board Member: Vacant

Staff Present: Miguel Castellanos, Deputy Town Clerk; Janet Collier, Transit Manager.

*All Business Items are open to public discussion when the Chairperson calls for it for each item after the Board has had an opportunity to discuss and possibly act on each item.*

**APPROVAL OF MINUTES**

Vice Chairperson Dave Collier motioned to approve the minutes for the meeting of August 18, 2016 and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

**BUSINESS**

1. Discussion and possible action to accept the nominees for the Volunteer of the Year Appreciation Program.

Chairperson Monica Timberlake explained that due to the shortness of time the names and survey have already been added in Desert Messenger.

Board Member Sue MacCracken motioned to approve the nominees and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

**REPORTS FROM BOARD**

Reports only.

Chairperson Monica Timberlake mentioned a Voter Education Night at the Community Center on October 3<sup>rd</sup> at 7p.m.

Vice Chairperson Dave Collier would like to discuss ways to recruit members for the Health & Development Services Board.

**REPORTS FROM STAFF**

None.

**CALL TO THE PUBLIC**

None.

**ADJOURNMENT** 2:56 p.m.

Board Member Suellen Pennington motioned to adjourn the meeting at 2:56 p.m. and Vice Chairperson Dave Collier seconded the motion. The motion passed unanimously.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of September 22, 2016, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on September 22, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

\_\_\_\_\_  
Chairperson Timberlake