

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE
TRANSIT ADVISORY COMMITTEE
465 NORTH PLYMOUTH AVENUE
THURSDAY, SEPTEMBER 22, 2016, 3:00 PM

CALL TO ORDER 3:02 pm

Chairperson Monica Timberlake called the meeting to order at 3:02 p.m.

INVOCATION

Chairperson Suellen Pennington said the invocation.

PLEDGE OF ALLEGIANCE

Vice Chairperson Dave Collier led the Pledge of Allegiance.

ROLL CALL OF THE BOARD

Chairperson: Monica Timberlake - Present
Board Member: Sue MacCracken - Present
Board Member: Vacant
Board Member: Vacant

Chairperson: Dave Collier - Present
Board Member: Suellen Pennington - Present
Board Member: Vacant

All Business Items are open to public discussion when the Chairperson calls for it for each item after the Board has had an opportunity to discuss and possibly act on each item.

APPROVAL OF MINUTES

None first meeting.

BUSINESS

1. Discussion of new Memorandum of Understanding with WACOG concerning new fare structure for Ticket Program. Transit Coordinator Janet Collier discussed the new MOU with WACOG the new MOU addresses the new 5311 changes to our fare structure establishing fares as one way. Ticket value will be based on where the ticket is used. One ticket to board one ticket to final destination and a ticket for every stop in between. New MOU was reviewed by town attorney, and adopted by the town council August 22, 2016. Originals were signed by new town manager and sent to WACOG for their director's signature.
2. Discussion of certification eligibility forms for discount fares.
Transit Coordinator Janet Collier discussed the need for the form, asking the TAC members to review 3 different forms and pick one to adopt at the next TAC meeting. Monica proof reading one of the forms and requesting staff make grammar correction having the form corrected and ready to vote on at next meeting.
3. Board Discussion of Community input since July 1, 2016
Transit Coordinator Janet Collier discussed the input from the public. Trips to Lake Havasu and Yuma working well. Our passengers are not happy with the Blythe service because they have to change busses and ride a fixed route system as opposed to having curb to curb service. They are unhappy about waiting at a stop for pick up with packages and groceries Vice Chair Dave Collier suggested a person be available to assist our riders to navigate the Blythe transfer situation. Janet reported our drivers are working with the Blythe drivers to assist customers with destination stops and schedules. Discussed looking for a volunteer to ride with our sight

challenged passengers to assist them to navigate the Blythe system. Current volunteer relocated out of area.

REPORTS FROM BOARD

None.

REPORTS FROM STAFF

1. Monthly Transit updates: Ticket Program

Transit Coordinator Janet Collier discussed increased rides for month of August with ticket program.

2. Statistical Reports August

Transit Coordinator Janet Collier reviewed transit report for August. Chair Monica Timberlake requesting staff track how many different passengers ride in a month not just trips.

CALL TO THE PUBLIC

None.

ADJOURNMENT 3:30pm

Chairperson Monica Timberlake motioned to adjourn the meeting at 3:30 p.m. and Vice Chairperson Dave Collier seconded the motion. The motion passed unanimously.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of September 22, 2016, of the Transit Advisory Committee of the Town of Quartzsite, Arizona, held on September 22, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2016.

Janet Collier, Transit Manager

On behalf of the Board,

Approved:

Chairperson Timberlake