

**MINUTES**  
TOWN OF QUARTZSITE  
REGULAR MEETING OF THE  
**HEALTH & DEVELOPMENT SERVICES BOARD**  
465 NORTH PLYMOUTH AVENUE  
**THURSDAY, OCTOBER 20, 2016, 3:00 PM**

**CALL TO ORDER** 3:04 p.m.

Chairperson Monica Timberlake called the meeting to order at 3:04 p.m.

**INVOCATION**

Board Member Suellen Pennington said the invocation.

**PLEDGE OF ALLEGIANCE**

Chairperson Monica Timberlake led the Pledge of Allegiance.

**ROLL CALL OF THE BOARD**

Chairperson: Monica Timberlake - Present  
Vice Chairperson: Dave Collier - Present  
Board Member: Sue MacCracken - Present  
Board Member: Suellen Pennington - Present  
Board Member: Vacant  
Board Member: Vacant  
Board Member: Vacant

*All Business Items are open to public discussion when the Chairperson calls for it for each item after the Board has had an opportunity to discuss and possibly act on each item.*

**APPROVAL OF MINUTES**

Board Member Suellen Pennington motioned to approve the minutes of the meeting on September 22, 2016 and Vice Chairperson Dave Collier seconded the motion. The motion passed unanimously.

**BUSINESS**

1. Review, discussion and possible action to recommend to Council selected organizations to be recipients of financial assistance from the Town's Economic Outreach Fund.

Vice Chairperson Dave Collier asked if it was necessary to make a decision at this meeting or if more time could be provided.

Chairperson Monica Timberlake and Jim Ferguson, Town Manager, answered that if the Board could make a decision today it would be ready for the next Council meeting.

Jim Ferguson, Town Manager, explained if the application were to violate the Gift Clause, the Town Attorneys would let the Town know before the next Council meeting.

Vice Chairperson Dave Collier said he saw no problem with any of the applicants moving forward to Council.

Chairperson Monica Timberlake said she had found a couple of issues with the applications.

Chairperson Monica Timberlake asked if Council could get copies of what last year's organizations have turned in.

Chairperson Monica Timberlake motioned to recommend to Council to grant \$1,700 to the Quartzsite Senior Center pending it does not violate the Gift Clause and Vice Chairperson Dave Collier seconded the motion. Vice Chairperson Dave Collier and Board Member Suellen

Pennington voted aye. Chairperson Monica Timberlake voted nay. Board Member Sue MacCracken recused herself from voting. The motion passed.

Board Member Suellen Pennington motioned to recommend to Council to grant \$1,700 to the Quartzsite Area Chamber of Commerce and Tourism and Board Member Sue MacCracken seconded the motion. Chairperson Monica Timberlake and Vice Chairperson Dave Collier recused themselves from voting since they are a part of the organization. Board Members Suellen Pennington and Sue MacCracken voted aye. The motion passed.

Vice Chairperson Dave Collier motioned to recommend to Council to grant \$1,700 to the Quartzsite Chamber of Commerce pending it does not violate the Gift Clause and Board Member Suellen Pennington seconded the motion. Vice Chairperson Dave Collier, Board Member Suellen Pennington, and Board Member Sue MacCracken voted aye. Chairperson Monica Timberlake voted nay. The motion passed.

Vice Chairperson Dave Collier motioned to recommend to Council to grant \$1,700 to the Salvation Army pending it does not violate the Gift Clause and Board Member Suellen Pennington seconded the motion. Vice Chairperson Dave Collier, Board Member Suellen Pennington, and Board Member Sue MacCracken voted aye. Chairperson Monica Timberlake voted nay. The motion passed.

Vice Chairperson Dave Collier motioned to recommend to Council to grant \$1,700 to the Quartzsite Historical Society pending it does not violate the Gift Clause and Board Member Suellen Pennington seconded the motion. Vice Chairperson Dave Collier, Board Member Suellen Pennington, and Board Member Sue MacCracken voted aye. Chairperson Monica Timberlake voted nay. The motion passed.

Chairperson Monica Timberlake explained she voted nay because she feels that the applications were not completed with enough information to measure an outcome.

**2. Discussion and possible action regarding the votes of the Volunteer Appreciation Award and naming of the winners.**

Chairperson Monica Timberlake announced the top three nominees for the Volunteer Appreciation Award, Shanana Rain BearCat, Marilyn McFate, Maggie and Gene Ross and for the youth nominations Rhiyanna Timberlake.

Vice Chairperson Dave Collier motioned to forward the results to Council to announce in the next Council Meeting and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

**REPORTS FROM BOARD**

Reports only.

Chairperson Monica Timberlake said she hopes to see many people at the Halloween Event on Saturday, October 31, 2016.

**REPORTS FROM STAFF**

Reports only.

Janet Collier, Transit Manager, reported the September Monthly Report to the Board. She said there was preventative maintenance on vehicle 2302 and 495 tickets were used

Janet Collier also reported on the annual summary for the fiscal year of 2015-2016.

Jim Ferguson commented on Janet Collier's great job on all she does.

Janet Collier updated the Board of the WACOG meeting changes.

**CALL TO THE PUBLIC**

Shanana Rain BearCat announced a meeting for the Halloween Event Monday, October 24 at 5:30 p.m. and the Halloween Event would be on Saturday at 4:00 p.m. She also said there would be satellite voting at Town Hall on Wednesday October 26 from 10:00 a.m. to 3:00 p.m.

Shanana Rain BearCat said there would be a free movie on Monday October 31 at the Community Center starting at 6:00 p.m. and on November 2 at 11:00 a.m., the Economic Development Corporation Committee of Tourism and Hospitality has a free lunch for the passport kickoff.

**ADJOURNMENT** 4:07 p.m.

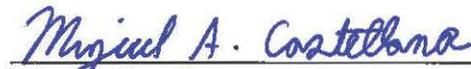
Chairperson Dave Collier motioned to adjourn the meeting at 4:07 p.m. and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of October 20, 2016, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on October 20, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 17 day of November 2016.

  
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Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

  
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Chairperson Timberlake