MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE
HEALTH & DEVELOPMENT SERVICES BOARD
465 NORTH PLYMOUTH AVENUE
THURSDAY, AUGUST 27, 2015, 3:00 PM

CALL TO ORDER: 3:00 p.m.

INVOCATION: No prayer was said aloud.

PLEDGE OF ALLEGIANCE: Board Member Timberlake led the pledge.

ROLL CALL OF THE BOARD

Chairperson: Sally Ford, present
Board Member: Sue MacCracken, present
Board Member: Rita Wilson, 3 mins. late
Board Member: Ginnie Duffin, present
Vice Chairman: Elmer London, present
Board Member: Suellen Pennington, 3 mins. late
Board Member: Monica Timberlake, present

BUSINESS

1. Review of Volunteer Appreciation Award votes and the naming of the winners.

Chairperson Sally Ford noted the top three highest vote counts were for Marilyn McFate, Danielle Miller, and Robert "Gunny" St. Germain.

Board Member Monica Timberlake asked if the Board was going to make sure that everyone received a certificate of appreciation.

Chairperson Sally Ford said that Town Manager Miller said everyone would get a Quartzsite pin and a "humpy".

3:03 pm. – Board Members Rita Wilson and Suellen Pennington took their seats upon the dais.

2. Discussion and possible action regarding the awarding of the Volunteer Appreciation Award winners.

Chairperson Sally Ford suggested that the Town hang pictures of the three winners in Town Hall, give them, "humpies" and appreciation certificates. All of the nominees are to receive certificates. The Board decided they wanted frames for the pictures and the award certificates.

Chairperson Ford asked for a motion to open the meeting for public discussion. Board Member Rita Wilson moved and Board Member Suellen Pennington seconded the motion. Everyone agreed, Vice Chairman Elmer London said, aye and Board Member Timberlake asked, "Just for the record, is that good enough?" and the clerk acknowledged the Board had moved, seconded and all had agreed.

Mr. Richard Trusty said that just being nominated is an honor. He suggested a one-dollar picture frame and a colored certificate. He explained that he and the other volunteers in Quartzsite volunteer because they like to volunteer.

Board Member Ginnie Duffin said there were 32 nominees that will get pins and certificates and the top three winners will get their pictures on the wall.

Chairperson Sally Ford said they will be recognized at the Labor Day Party in the Park.

Board Member Monica Timberlake said they will be recognized at the next Council meeting as well.

Shanana Rain BearCat said she knew that the Council had already said that they would do an honoree. She said the Council would get the volunteers up and shake their hands while pictures are taken. She said they could get the Q pin and the camel pin. She said everyone could get the Q pin and the top five would also get the camel pin.

It was decided there would be three individual pictures, framed separately and hung in Town Hall. It was decided that everyone would be named in the paper and the top three would be announced at the Labor Day Party in the Park. It was decided that at six o'clock the winners would be announced by Health and Development Services Board Chairperson Sally Ford with the other Board Members in attendance.

As all Board Members will be in attendance, a notice of possible quorum should be posted, said Board Member Monica Timberlake.

The Board decided to have the Mayor hand out the certificates at the Council meeting and the pins at the Park.

Chairperson Sally Ford said Town Manager Miller would put this information on Facebook.

The nominations and information about Labor Day were to be in the Desert Messenger.

Board Member Monica Timberlake instructed the certificate maker to double check the spelling of the names. Corrections: Richard Trusty, Suellen Pennington, Sue MacCracken, and Chelley Kaufman.

Every person on the list of nominees is to receive a framed certificate.

The Board Members said they would donate money to buy the frames if the Town would not pay for them.

Board Member Monica Timberlake moved that the Board recognize all 32 of the volunteers with a certificate and a pin, the pin to be presented at the Park, the certificates to be presented at Town Hall and the three winners will have a framed picture placed on the wall in Town Hall.

The certificates are to say "Year Round Volunteer" and "In Appreciation of Your Commitment to Volunteer Work in the Community"

Board Member Suellen Pennington seconded the motion. The vote was all in favor. Motion Passed.

3. Discussion and possible action regarding Transit van day trips to other cities to visit interesting sites and attend events.

Janet Collier, Transit Coordinator, stated that she and Monica got together and fine-tuned the list. She said she booked the first trip for the month of September. The destination will be As You Wish Pottery Painting in Mesa, Arizona. The transportation fee is to be twenty dollars. The trip is scheduled for Wednesday, September 9, 2015. The riders will be picked up at their residences and the requirements and rules will be the same as for any other transit provision.

Janet said there will be public service announcements on the radio and every month a new transit calendar will be published and posted around Town, and on Facebook.

There will be a stop for lunch with the option for the riders to bring a sack lunch.

The Phoenix Art Museum, the State Capitol, and Oatman were discussed as possible destinations.

Janet said that no ADOT rule or regulation would be violated if the regular transit procedures were followed. All trips will cost twenty dollars.

Board Member Ginnie Duffin suggested the Camel Farm for January.

Janet will contact the Lake Havasu City Chamber to get their schedule.

Sporting events, Yuma, miniature golf, the Century House Museum, the Heard Museum, the Peanut Patch, Zoo Lights, the Botanical Gardens, Lake Havasu's Festival of Lights, and historical parks were discussed.

Board Member Monica Timberlake suggested an article be placed in the newspaper requesting suggestions from interested parties.

Board Member Monica Timberlake moved to plan trips for September 9th to Mesa, October 28th to the Heard Museum, November 12th to the Camel Farm, and December 10th to the Festival of Lights in Lake Havasu City. Board Member Rita Wilson seconded the motion. All were in favor. Motion Passed.

REPORTS

1. Reports from the Board.

Board Member Monica Timberlake announced the Community Bible Church Halloween planning meeting at 5:30 p.m.

2. Reports from the Town's Transit Coordinator.

Janet Collier announced the Town is deep in the transit plan study. She said everyone received surveys in their post office boxes. She said the surveys are due by September 8, 2015.

There will be Public Information Meetings, open to the public, on September 24, 2015 at 6:00 p.m. and September 25, 2015 at 9:30 a.m. at the Community Center. Transit planners will be in attendance.

Notice of Possible Quorum Notice required for the Public Information Meetings.

Fleet mileage for the month of May 1,913 miles and fleet mileage for the month of June was 2,464 miles. No preventative maintenance in May. Regular scheduled preventative maintenance in June on 2305. The transit cleaning station was discussed. There were zero road calls, no breakdowns, and no tows. There were no accidents in May. Cancellations and no-shows were reviewed, as well as AAA WACOG passes.

ADOT and TOQ Transit surveys were discussed.

CALL TO THE PUBLIC

Marilyn McFate thanked everyone for caring enough about Quartzsite to work on it and to work forward in a positive way. She said Janet was a good coordinator and that she worked very hard. She said she had driven for Quartzsite for over 23 years. She said more communication with the vendors is needed regarding the transit system. She spoke of her work with COPS. She said there are a lot of folks that are by themselves who just need a friendly hello.

Janet Collier said a copy of the transit schedule will be placed in every the vendor pack.

ADJOURNMENT: 4:46 p.m.

Board Member Rita Wilson moved to adjourn and Board Member Monica Timberlake seconded the motion. The vote was unanimous. Meeting adjourned at 4:46 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of August 27 2015, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on August 27, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 17th day of September 2015.

Tina M. Abriani

Tina Abriani, Town Clerk

On behalf of the Board,

Approved:

Sally Ford, Chairperson