# MINUTES

TOWN OF QUARTZSITE
SPECIAL MEETING OF THE

# HEALTH & DEVELOPMENT SERVICES BOARD

465 NORTH PLYMOUTH AVENUE

## THURSDAY, SEPTEMBER 17, 2015, 3:00 PM

DRAFT

## CALL TO ORDER

- The meeting was called to order at 3:00 p.m.

## INVOCATION

The invocation was led by Suellen Pennington.

## PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was said by all.

## ROLL CALL OF THE BOARD

Chairperson: Sally Ford - **Present**
Board Member: Sue MacCracken - **Present**
Board Member: Rita Wilson - **Present**
Board Member: Ginnie Duffin - **Absent**
Vice Chairman: Elmer London - **Present**
Board Member: Suellen Pennington - **Present**
Board Member: Monica Timberlake - **Present**

**Staff Present:** Janet Collier, Transit Coordinator; Miguel Castellanos, Deputy Town Clerk; Skylor Miller, Town Manager.

## APPROVAL OF MINUTES

- Board Member Rita Wilson motioned to approve the minutes of July 16, 2015, August 6, 2015, and August 27, 2015. Board Member Suellen Pennington seconded the motion and the motion passed unanimously.

## BUSINESS

**1. Review, discussion and possible action to recommend to Council selected organizations to be recipients of financial assistance from the Town's Economic Outreach Fund.**

- Chairperson Sally Ford would like the expenditure reports from the previous year's assistance funds. Town Manager Skylor Miller offered to provide the expenditures that were provided with the applications.
- Chairperson Sally Ford described how the only the Historical Society had provided their expenditure report while the others had not. Skylor Miller mentioned the Board was given the entire applications that were received.
- Janet Collier, Transit Coordinator, explained the expenditure reports are from the previous year's funding and do not belong with this year's applications. Chairperson Sally Ford would like to see last year's expenditure report of the funding. Town Manager Skylor Miller recommended making a recommendation to Council on the merit of the application.
- Chairperson Sally Ford asked if the Quartzsite Area Business Chamber of Commerce has received their 501-3c for becoming a non-profit.

- Board Member Monica Timberlake motioned to open the agenda item for public discussion and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.
- Phil Cushman, President of the Quartzsite Area Business chamber of commerce explained they are in the process of applying for the 501-3c.
- Board Member Monica Timberlake questioned what Senior Center would use the money for. Board Member Sue answered the money would be used for utility payments.
- Chairperson Sally Ford motioned to give all applications to Council with the exception of Quartzsite Area Business Chamber of Commerce, which do not have a 501-3c but should still be considered for funding. Board Member Rita Wilson seconded the motion. Motioned passed with five members ayes and one member nay. (**Ayes**: Chairperson Sally Ford, Vice Chairperson Elmer London, Board Member Sue MacCracken, Board Member Suellen Pennington, and Board Member Rita Wilson; **Nays**: Board Member Monica Timberlake.)
- Board Member Monica Timberlake would like to note that she did not have enough information to make a proper recommendation. Town Manager Skylor Miller added the board could not have made a proper recommendation due to conflict of interest on the Health and Development Services Board.

## REPORTS FROM BOARD

None.

## REPORTS FROM STAFF

**1. Transit updates and statistical reports**

- Janet Collier, Transit Coordinator, reported about the short range transit plan, and only 200 surveys were .returned. On September 24th there will be a TAC meeting and there will also be a public workshop at 5:30 p.m. The same workshop will also be held in morning on September 25th
- Janet Collier presented the statistic report for the month of August.
- Town Manager Skylor Miller asked how many total tickets has WACOG purchased. Janet Collier said WACOG has purchased about $5000 worth of passes.

## CALL TO THE PUBLIC

- Shanana Rain Bearcat said she was disappointed about the Proud Neighbors application not having been discussed. Shanana also presented a few promotional items that Proud Neighbors would be giving out.
- Pat Meisner, a transit rider for eight years, she said the transit has the best drivers but are pressured. She would also like more time for bus schedules. Pat Meisner would also like to see better communication with the police department.
- She would also like Saturday rides and the price to Blythe be lowered.
- Phil Cushman would like to address the Health and Development Services Board for hospital and would like to know how the hospital could to better serve the veterans.

## ADJOURNMENT

- Board Member Monica Timberlake motioned to adjourn the meeting at 4:27 p.m. and Board Member Rita Wilson seconded the motion. The motion passed unanimously.

DRAFT

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of September 17, 2015, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on September 17, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2015.

_____
Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

_____
Sally Ford, Chairperson

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