

**Minutes
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
REGULAR MEETING
MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE
WEDNESDAY, FEBRUARY 17, 2016 AT 10:00 AM**

CALL TO ORDER:

Vice Chairperson Richard Thompson called the meeting to order at 10:08 a.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was said by all.

ROLL CALL OF THE BOARD:

Vice Chairperson: Richard Thompson - Present
Committee Member: Dennis Dole - Absent
Committee Member: Starr Bearcat - Present
Committee Member: John (Jack) Brown - Present
Committee Member: Darrell Crooks – Present

Staff Present: Oscar Cruz, Assistant Public Works Director; Miguel Castellanos, Deputy Town Clerk.

READING & APPROVAL OF MINUTES:

Committee Member Starr Bearcats aid she would like to correct a sentence to show she stated she would like a policy in place to have an unmetered line for irrigation systems. Committee Member Starr Bearcat motioned to approve the minutes of October 21, 2015 as amended and Committee Member John “Jack” Brown seconded the motion. The motion passed unanimously.

BUSINESS:

1. Nominations and vote to elect Officer(s).

Committee Member Darrell Crooks nominated Vice Chairperson Richard Thompson for Chairperson and Committee Member Starr Bearcat seconded the nomination. The nomination passed unanimously.

Committee Member Darrell Crooks nominated Committee Member Starr Bearcat for Vice Chairperson and Committee Member John “Jack” Brown seconded the motion. The motion passed unanimously.

2. Presentation of Badger Meter.

Oscar Cruz, Assistant Public Works Director, showed the Committee a presentation of how the meters the Town uses operate.

Vice Chairperson Starr Bearcat asked about the screen filter and how it would be cleaned if it gets blocked. Oscar Cruz replied they rarely get blocked but the resident would notice lower usage.

Vice Chairperson Starr Bearcat asked who is responsible for replacing meters. Oscar answered the Town is responsible for the meters.

3. Discussion of Serviced Area Map.

This item was tabled for the next meeting.

4. Review of Central Arizona Project and connection to Town's water system.

This item was tabled for the next meeting.

5. Discussion and report of the sewer effluent from the Wastewater Treatment Plant.
Oscar Cruz stated if the discharge was at bad quality, you would notice dead animals near the discharge, however you shouldn't let your animal consume it.

Vice Chairperson Starr Bearcat mentioned sewer has been running through the washes and if the effluent was bad the washes would be contaminated.

Oscar Cruz replied he is not aware if the reports are showing bad results but ADEQ would contact the Town if the Sewer Plant is not in compliance.

REPORTS:

1. Quarterly Water Loss Report presented by Rondus Bennett, Utility Accounts Manager.

The report was tabled for the next meeting.

2. Quarterly Financial Report presented by Rondus Bennett, Utility Accounts Manager.

The report was tabled for the next meeting.

ADJOURNMENT:

Committee Member Darrell Crooks motioned to adjourn the meeting at 11:03 a.m. and Committee Member John "Jack" Brown seconded the motion. The motion passed unanimously.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of February 17, 2016, of the Municipal Utility Administrative Committee of the Town of Quartzsite, Arizona, held on February 17, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 16 day of March 2016.


Miguel Castellanos, Deputy Town Clerk
On behalf of the MUAC Board