

**MINUTES
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
SPECIAL MEETING
MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE
WEDNESDAY, MARCH 16, 2016 AT 10:00 AM**

CALL TO ORDER:

Chairperson Richard Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was said by all.

ROLL CALL OF THE BOARD:

Chairperson: Richard Thompson – Present

Vice Chairperson: Starr Bearcat - Present

Committee Member: Dennis Dole - Absent

Committee Member: John (Jack) Brown - Present

Committee Member: Darrell Crooks - Present

READING & APPROVAL OF MINUTES:

Vice Chairperson Starr Bearcat stated she would like to change the wordage to show the sewer regularly runs through the wash but if the effluent is bad, it would contaminate the washes.

Chairperson Richard Thompson motioned to approve the minutes as amended for the meeting on February 21, 2016 and Committee Member John “Jack” Brown seconded the motion. The motion passed unanimously.

CALL TO THE PUBLIC:

Dan Heaton, Quartzsite resident, brought forward a few ideas the Committee could use for agendas on future meetings. A tour of the Town’s man holes that was mentioned in a previous Town Council meeting.

BUSINESS:

1. Discussion of Serviced Area Map.

Skylor Miller, Town Manager, explained to the Committee the map of serviced areas in the Town was not ready, and he listed the type of information the map would have when it is finished.

2. Review of Central Arizona Project and connection to Town’s water system.

Skylor Miller, Town Manager, presented an overview map of where the Central Arizona Project runs and provides water to.

Oscar Cruz, Public Works Assistant Director, stated that with previous reports from geologists, digging another well would be better for the Town.

Chairperson Richard Thompson stated there is a slope that may benefit a line to the Town. Skylor Miller explained even though there may be a slope, the line would still have to go through the mountains which would be very costly.

Vice Chairperson Starr Bearcat asked if anybody had done any testing of the underground river on Gold Nugget Road. Skylor Miller and Oscar Cruz were not aware of any tests.

3. Discussion and report of the sewer effluent from the Wastewater Treatment Plant. Oscar Cruz, Public Works Assistant Director, mentioned the Wastewater Plant has monthly DMR reports.

Vice Chairperson Starr Bearcat suggested fencing off the undrinkable water that comes out of Wastewater Plant. Skylor Miller explained once the effluent leaves the Wastewater Plant property, the Town has no authority to fence off washes.

4. Discussion and possible action to recommend to Council a method for unmetered irrigation systems.

Vice Chairperson Starr Bearcat explained people that pump their own water, should be able to connect a separate meter.

Skylor Miller, Town Manager, said for a small system the Town has and adding complicated rates and loop holes would be hard to police.

Rondus Bennett, Utilities Accounts Manager, said the only possible way is to have another meter, and it would be very expensive to the Town and the resident.

REPORTS:

1. Quarterly Water Loss Report presented by Rondus Bennett, Utility Accounts Manager.

Rondus Bennett, Utilities Accounts Manager, explained the water loss report to the Committee.

Vice Chairperson Starr Bearcat asked if all the fire hydrants had been fixed.

Oscar Cruz, Public Works Assistant Director, answered there may be a couple fire hydrants that are still broken and need to be upgraded to be compatible with the fire department.

2. Quarterly Financial Report presented by Rondus Bennett, Utility Accounts Manager.

Skylor Miller, Town Manager, presented the quarterly financial report for the water and wastewater departments. He stated the expenditures were looking good, however, in the next quarter there may be a spike due to upcoming necessary cleaning of the water tanks.

ADJOURNMENT:

Chairperson Richard Thompson motioned to adjourn the meeting at 11:19 a.m. and Committee Member John "Jack" Brown seconded the motion. The motion passed unanimously.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of March 16, 2016, of the Municipal Utility Administrative Committee of the Town of Quartzsite, Arizona, held on March 16, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 20 day of April 2016.


Miguel Castellanos, Deputy Town Clerk
On behalf of the MUAC Board