

**MINUTES
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
REGULAR MEETING
MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE
WEDNESDAY, OCTOBER 19, 2016 AT 10:00 AM**

CALL TO ORDER: 10:01 a.m.

Chairperson Richard Thompson called the meeting to order at 10:01 a.m.

PLEDGE OF ALLEGIANCE:

Chairperson Richard Thompson led the Pledge of Allegiance.

ROLL CALL OF THE BOARD:

Chairperson: Richard Thompson - Present
Vice Chairperson: Starr Bearcat - Present
Committee Member: John (Jack) Brown - Absent
Committee Member: Darrell Crooks - Present
Committee Member: Vacant

READING & APPROVAL OF MINUTES:

Chairperson Richard Thompson motioned to approve the minutes for the meeting of July 20, 2016 and Committee Member Darrell Crooks seconded the motion. The motion passed unanimously.

CALL TO THE PUBLIC:

Dan Heaton, Town Resident, gave a remark about the Central Arizona Project (CAP), asking about the Committee's level of involvement.

BUSINESS:

1. Discussion and possible action to change the Municipal Utility Administrative Committee meetings from quarterly to monthly.

Vice Chairperson Starr BearCat commented that quarterly meetings are too far apart and monthly might be overkill. She said every other month is adequate.

Committee Member Darrell Crooks said he was fine with any decision.

Chairperson Richard Thompson said he believes for any committee to be effective they should meet monthly.

Vice Chairperson Starr BearCat motioned to meet at 10:00 a.m., once a month on the third Wednesday of every month and Committee Member Darrell Crooks seconded the motion. The motion passed unanimously.

2. Discussion and review of the Municipal Utility Administrative Committee responsibilities.

Chairperson Richard Thompson read the responsibilities of the Committee.

Jim Ferguson believes the intent was that the Council was to declare the scope of the Committee but the language is unclear.

REPORTS:

1. Quarterly Water Loss Report presented by Oscar Cruz, Public Works Assistant Director.

Rondus Bennett, Utilities Accounts Manager, read the Water Loss Report to the Committee and explained the possibilities of why the water loss had been a little higher in July. She said there were leaks in the Arroyos and some hydrants.

2. Quarterly Financial Report presented by Oscar Cruz, Utility Accounts Manager.

Jim Ferguson explained that the water and wastewater were close to the 25 % mark for their revenue. He also stated that their expenses were below the 25 % mark, which keeps them on track with the budget.

ADJOURNMENT: 10:53 a.m.

Chairperson Richard Thompson adjourned the meeting at 10:53 a.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of October 19, 2016, of the Municipal Utility Administrative Committee of the Town of Quartzsite, Arizona, held on October 19, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2016.

Miguel Castellanos, Deputy Town Clerk
On behalf of the MUAC Board