

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE**  
**PARK & RECREATION COMMITTEE**  
**465 NORTH PLYMOUTH AVENUE**  
**WEDNESDAY, OCTOBER 7, 2015 10:00 AM**

**CALL TO ORDER:** 10.02 a.m.

**PLEDGE OF ALLEGIANCE:** Pledge led by Chairperson Timberlake.

**ROLL CALL OF THE BOARD:**

Chairperson: Monica Timberlake	Vice Chairperson: Shanana Rain BearCat
Committee Secretary: Hank Ayers	Committee Member: Pamela Caskey
Committee Member: Sally Ford	Committee Member: Denise Florian
Committee Member: Justin Simpson	

**Present:** Monica Timberlake, Chairperson; Shanana Rain BearCat, Vice Chairperson; Hank Ayers, Committee Secretary – appeared by phone; Pamela Caskey, Committee Member; Sally Ford Committee Member; and Justin Simpson, Committee Member

**Absent:** Denise Florian, Committee Member

Staff in attendance: Skylor Miller, Town Manager and Miguel Castellanos, Deputy Town Clerk

Chairperson Timberlake stated Vice Chairperson BearCat would be heading the meeting as she, Chairperson Timberlake, was to leave soon after the Roll Call.

**APPROVAL OF MINUTES:**

August 12, 2015

Chairperson Timberlake moved to approve the minutes, and Committee Member Caskey seconded the motion. The vote was unanimously in favor. Motion Carried.

Vice Chairperson BearCat announced there was a request to move Item #4 to the beginning of the meeting.

**4. Status of the lease with the BLM of the Town Park.**

Town Manager Miller provided an overview of the status of a lease the Town has with BLM. He passed out a document to the Committee Members for their review. He explained the Town canceled an existing 10-year lease on Park property in 2001 and then renewed with a 25-year lease. Since December 2002, the new lease, signed by Dan Field, has been in effect and will run through 2027.

Town Manager Miller related his experience speaking face to face with BLM. He said he did mention possible interest from the Town Council and the community to move for a patent on the land. The representatives of the BLM were against the idea and would not entertain it as a possibility. Town Manager Miller said BLM saw no benefit or merit for the public with a patent.

There was discussion of how the Town would benefit by owning the land and the BLM's lack of interest in relinquishing control of it. The discussion turned to reasoning why the BLM might want to keep control of the land.

Town Manager Miller stated the Committee could forward a recommendation to the Council to request consideration of a patent from BLM. He said it might be the most direct action that the Park & Recreation Committee could take.

Town Manager Miller raised the issue of land trading that may have occurred in the past for the Town to acquire the eighty acres. He said that may be an additional layer to the patent issue that the Town needs to research. Committee Member Ayers related what he remembered from the early 1990s regarding the eighty acres. Town Manager Miller noted it was not on the agenda to forward a recommendation to Council. He suggested the Committee allow him to look into the land trade issue and sift through the information for a future meeting.

Chairperson Timberlake spoke about a list of improvements that the Town may have told BLM it would do on the land. She read some improvements that were listed with their expected completion dates and noted they had not been done.

Town Manager Miller explained that when the list was drafted in 2001, it was effectively a 20-year plan. BLM requires, as part of their lease agreement, that the plan is updated with them every five years. Town Manager Miller stated the list has never been updated, but he will be working on one soon and have it done before the end of the year.

There was discussion of projects that were completed but were not noted on the list in 2001. There was discussion of the public swimming pool on the list. Items to add to the improvement project list were named: Dog Park, senior playground, community center, and trails. Town Manager Miller explained that the Council would need to include any project that requires funding in the approved budget. Town Manager Miller said he would have an updated project list for the next meeting.

Committee Member Caskey asked if it would be possible to have projects to raise funds for the improvement projects. She spoke of the movie nights, craft shows, and music shows.

Town Manager Miller spoke of the need for significant funds for the listed projects and said that size of funding would come from corporate donations, sponsorship, partnership, and grants.

At 10:25 a.m., Chairperson Timberlake left the meeting.

## **BUSINESS**

### **1. Presentation by Dennis Dole and Bob Braa regarding the Hi Jolly Parade status.**

Vice Chairperson BearCat noted a correction to the parade name was required. The name of the parade is Hi Jolly Days Parade.

Mr. Dennis Dole gave a presentation regarding the yearly Hi Jolly Days Parade. He announced the next Hi Jolly Days Parade was scheduled for January 9, 2016, beginning at 10:00 a.m. Mr. Dole said the Q.I.A. was part of the discussion regarding running the parade in the opposite direction from the way it was done last year.

Mr. Dole said the parade would end at the Park, and the VFW would do the food. He declared the theme for the parade would be Cruisin' Quartzsite, a history of transportation in Quartzsite. He asked that everyone bring his or her camel, mule, buckboard, 1957 Chevy, or Lamborghini, because, he said, at one time or another one of each of those cruised through Quartzsite.

Mr. Dole announced that the Cruise-In that had been held at the Shell station has been moved and will be held on the second and fourth Saturdays at the VFW.

Mr. Dole spoke regarding getting the information out to the public. He said the release forms are ready, and donations for trophies would be welcome. He talked more about the parade and the organization involved. He said the VFW would be organizing the parade, but when the parade gets to the Park and the awards have been handed out, what happens from there is up to the community. He stated what the VFW really wants to do is provide the food at the Park and organize the parade.

There was more discussion regarding the parade, including some planned details.

Vice Chairperson BearCat asked who would be the contact person at the VFW for the parade, and Mr. Denis Dole said that would be him that people contact.

At 10:40 a.m. Vice Chairperson BearCat announced that Chairperson Timberlake was on the speakerphone.

Town Manager Miller said it would be fine if people called Town Hall if they wanted to participate at the Park.

## **2. Discussion of the Hi Jolly Parade and possible action to make a recommendation to Council regarding the Town's participation.**

Vice Chairperson BearCat noted the error in Agenda Item #2. The parade's correct name is Hi Jolly Days Parade.

Committee Member Ford moved to present to the Town Council regarding the Town's participation at the Park, and Committee Member Caskey seconded the motion.

Town Manager Miller asked for clarification of the motion. He asked who would be presenting and what would be presented.

Committee Member Ford replied, “We will present to them the fact that we are going to be doing the Park and be responsible for the Park after the parade ends.”

Town Manager Miller asked the Committee if they were operating as a Committee to run that or if they were asking staff to look at that. After some discussion, Town Manager Miller stated for clarification: “The recommendation to Council is to hold an after-parade event at the Park, or in support of the parade.”

Vice Chairperson BearCat said she would love to see the VFW explain about the parade and then explain what the after party is at the Park.

Vice Chairperson BearCat asked who was in favor of the motion, and everyone said aye. Motion Carried.

### **3. Discussion and possible action to make a recommendation to Council regarding community events occurring at the Town Park.**

Town Manager Miller spoke of the Town’s participation in the following annual events: Easter, Memorial Day, Independence Day, Labor Day, Halloween, Hi Jolly Days Parade and Movie Nights.

There was a discussion of fund raisers at the Park as acceptable, but an admission charge would not be acceptable.

Town Manager Miller said, for clarification, those events would be the annual events that the Town would sponsor, with the understanding there could be specialty events as well.

Committee Member Simpson moved to have the Town Park used for Easter, Memorial Day, Fourth of July, Labor Day and the Hi Jolly Days be recommended to Council as official Town events. Committee Member Ford seconded the motion. The vote was all in favor. Motion Carried.

### **4. Status of the lease with the BLM of the Town Park.**

Per a request, Item #4 was discussed before Item #1 under Business.

### **5. Review of updated Park rules.**

Town Manager Miller stated that what the Committee had just received were the current Park rules.

There was a discussion of an ordinance that the Council passed regarding the Park being open only from sunset to sunrise, and establishing time limits for visitor’s length of stay, per day,

at the Park. The Town Code had not yet been updated. There was also a discussion of enforcement of the Town Park rules.

Town Manager Miller said there were legalities regarding public land involved with enforcement of the codified rules. He said the Town enforces the rules that it can.

There was a discussion of more Town Park rules with suggestions for change to them. It was noted that the alcoholic beverages portion of the rules should be clarified.

Vice Chairperson BearCat said she would like to open the item for public discussion and asked for a second. Committee Member Ford seconded the motion. The vote was all in favor. Motion Carried.

Mr. Richard Trusty spoke of special events that are held in the Park in the evening.

Committee Member Simpson asked if anyone ever uses the skate park. Town Manager Miller responded that it gets seasonal use.

Committee Member Caskey spoke of the Town providing help for homeless Veterans. Town Manager Miller said he knew that issue was a project of Council Member St. Germain.

#### **6. Update on the Snack Shack.**

Town Manager Miller updated the Committee on the Snack Shack. He spoke of needed supplies for its completion. He said he thought some of the work could be done in-house, but some plumbing and electrical work would have to be done by a contractor.

Committee Member Ford asked why there have to be bathrooms instead of saving money and using portable restrooms. Town Manager Miller explained that people cannot wash their hands in portable restrooms and the Snack Shack will serve food.

There was a discussion of the availability of funds for the current year. The timing of the completion of the Snack Shack was also discussed.

#### **CALL TO THE PUBLIC:**

No one from the public spoke at Call to the Public.

#### **ADJOURNMENT:** 11:07 a.m.

Committee Member Ford moved to adjourn, and Committee Member Caskey seconded the motion. The vote was unanimously in favor. Motion Carried.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of October 7, 2015, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on October 7, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

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Monica Timberlake, Chairperson