

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE**  
**PARK & RECREATION COMMITTEE**  
**465 NORTH PLYMOUTH AVENUE**  
**WEDNESDAY, AUGUST 12, 2015, 3:00 PM**

**CALL TO ORDER:** 3:00 p.m.

**ROLL CALL OF THE BOARD:**

Chairperson: Monica Timberlake, present  
Committee Member: Hank Ayers, present  
Committee Member: vacant  
Committee Member: vacant

Vice Chairperson: Shanana Rain BearCat, present  
Committee Member: Pamela Caskey, present  
Committee Member: vacant

**APPROVAL OF MINUTES:**

July 1, 2015

Committee Member Hank Ayers moved to approve the July 1, 2015 minutes and Committee Member Pamela Caskey seconded the motion. The vote was unanimous. Motion Passed.

**BUSINESS**

**1. Nominate and vote to elect a Park & Recreation Committee Secretary.**

Chairperson Monica Timberlake nominated Committee Member Hank Ayers as the Park & Recreation Committee Secretary. Committee Member Pam Caskey seconded the motion. The vote was unanimous. Motion Passed.

**2. Perform a SWOT analysis of the Town Park and recreational facilities.**

*(SWOT = strengths, weaknesses, opportunities and threats.)*

Town Manager Miller reviewed a map of the Town Park with the Committee, explaining the various sections of the park, equipment and structures. Town Manager Miller said one of the things BLM is pushing, is to have all the land in use or to be physically improved.

There was a discussion of having another walking trail that connects to the existing fitness trail. Committee Member Pam Caskey said to possibly make it a labyrinth.

Strengths were listed as: community center; an eighty acre footprint; grass at the baseball field; electricity capabilities; good lighting at baseball field; a lot of volunteers that will come in and help the Committee; Celia's Rainbow Garden, an amphitheater; and an RC airfield.

Weaknesses: no area for seniors to play, (a senior playground); not enough information available about the park, no promotion of the Park, the lack of ability to camp overnight; limitations due to BLM; incomplete Snack Shack; the lack of shade at the park and at the baseball field; and unknown limitations put on the uses of the building.

Opportunities: a lot of volunteers that will come in and help the Committee; promote learning about local plants; grants; no water fountains; limited water access; town park sign in proper places; distribute updated Park maps to business offices, RV parks, the Chamber, the website, in Town Hall; Youth Council help (multi-generation opportunity); geocaching; non-profit vendor permits; a walk in the Park event; one day cooking permit for the community center kitchen; the existence of a Park & Recreation Committee; overnight stays; family camping in the Park; a stargazing event; and movie nights in the Park.

Threats: possible non-compliance with BLM; the outdated lease agreement (not updated since 2001); confusion about the usage of the community center and the Park; lack of available funding; and liability.

### **3. Discussion of the Hi Jolly Parade and possible action to make a recommendation to Council regarding the Town's participation.**

There was discussion of last year's parade and possibly having the Park & Recreation Committee oversee community events.

Secretary Hank Ayers suggested the Park & Recreation Committee hold a meeting for input from concerned citizens regarding the Hi Jolly Parade.

Committee Member Pam Caskey said the Hi Jolly Parade should be centered on Hi Jolly.

Town Manager Miller said he would reach out to the VFW and send out a notice inviting the community to participate in opinion giving sessions regarding the Hi Jolly Parade.

### **4. Discussion and possible action to make a recommendation to Council regarding community events occurring at Town Park.**

This item was continued to the next meeting.

There was a discussion of the Labor Day celebration and the possible participation of the Fire Department.

Chairperson Monica Timberlake volunteered to ask the Fire Department if they would 'do' the burgers.

Vice Chairperson Rain BearCat and Town Manager Miller agreed to create a flyer for Labor Day together. Chairperson Monica Timberlake volunteered to create a four-hour playlist of music for Labor Day.

There was discussion of a karaoke machine and possible participation in the Labor Day event by the Youth Council.

There was a discussion of the Halloween event for 2015 to be held on Saturday. Suggestions and ideas included: more participation from the school; the Youth Council putting together and manning the haunted house.

**CALL TO THE PUBLIC:**

None

**ADJOURNMENT:** 5:00 p.m.

Secretary Hank Ayers moved to adjourn, and Committee Member Pam Caskey seconded the motion. The vote was unanimous. Motion Passed.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of August 12, 2015, of the Park and Recreation Committee of the Town of Quartzsite, Arizona, held on August 12, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Tina Abriani, Town Clerk

On behalf of the Board,

Approved:

\_\_\_\_\_  
Monica Timberlake, Committee Chairperson