

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE**  
**PARK & RECREATION COMMITTEE**  
**465 NORTH PLYMOUTH AVENUE**  
**WEDNESDAY, JULY 6, 2016 at 10:00 a.m.**

**CALL TO ORDER:** 10:00 a.m.

Chairperson Monica Timberlake called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

Committee Member Elliot Ness led the Pledge of Allegiance.

**ROLL CALL OF THE COMMITTEE:**

Chairperson: Monica Timberlake – Present

Vice Chairperson: Shanana Rain BearCat – Present

Committee Secretary: Hank Ayers – Absent

Committee Member: Pamela Caskey – Absent

Committee Member: Elliott Ness – Present

Committee Member: James ‘Bubba’ White – Present

Committee Member: Joanne Winer – Present

**Staff Present:** Emmett Brinkerhoff, Public Works Director; Dana Andersen, Parks Manager; Tom Thomas, Parks Crew Leader; Rosa Santos, Recreation Supervisor; Miguel Castellanos, Deputy Town Clerk

*All Business Items are open to public discussion when the Chairperson calls for it for each item, after the Board has had an opportunity to discuss and possibly act on each item.*

**APPROVAL OF MINUTES:**

Committee Member Elliot Ness motioned to approve the minutes for the meeting on June 15, 2016 and Vice Chairperson Shanana Rain BearCat seconded the motion. The motion passed unanimously.

**BUSINESS**

1) Discussion and possible action regarding upcoming projects at Celia’s Garden.

Emmett Brinkerhoff, Public Works Director, explained to the Committee why the Parks Department was hesitant to work on the saguaro cactus. He said he would feel more confident if a professional would do the work.

Dana Andersen, Parks Manager, continued to say the Parks Department could only stabilize the saguaro cactus but any other type of work would need a professional.

Dana Andersen and Emmett Brinkerhoff asked if the Committee and Celia’s Garden would like to work on a formal agreement regarding the maintenance of Celia’s Garden by the Town.

Dana Andersen assured the Committee that the Parks Department would have the donated bells up and ready by September.

Chairperson Monica Timberlake would like to have a September 11 Memorial ceremony and a bell ringing ceremony.

2) Discussion of sports equipment rental for Town Park.

Miguel Castellanos, Deputy Town Clerk, explained that while a Town Conex box was being emptied, totes filled with never used sports equipment was found. He suggested having the sport equipment available to whomever would like to borrow them.

Emmett Brinkerhoff suggested having the borrower leave an ID deposit in order to ensure the equipment is returned.

Committee Member Elliot Ness asked if the Town could promote through Facebook or other media that equipment is available to rent or borrow.

**REPORTS:**

Vice Chairperson Shanana Rain BearCat said she would like to show appreciation to Dana Andersen for helping with the Independence Day Celebration and everyone else who helped out. She also commented the shade structure does not provide shade late in the afternoon and the Town could possibly make a screen to provide more shade.

**CALL TO THE PUBLIC:**

None.

**ADJOURNMENT:**

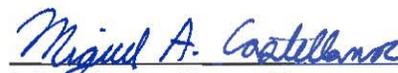
Vice Chairperson Shanana Rain BearCat motioned to adjourn the meeting at 10:47 a.m. and Committee Member Joanne Winer seconded the motion. The motion passed unanimously.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of July 06, 2016, of the Park and Recreation Committee of the Town of Quartzsite, Arizona, held on July 06, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 15 day of August 2016.

  
Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

  
Monica Timberlake, Committee Chairperson