

**MINUTES  
TOWN OF QUARTZSITE  
SPECIAL MEETING OF THE  
PARK & RECREATION COMMITTEE  
465 NORTH PLYMOUTH AVENUE  
MONDAY, AUGUST 15, 2016 at 10:00 a.m.**

**CALL TO ORDER:** 10:05 a.m.

Chairperson Monica Timberlake called the meeting to order at 10:05 a.m.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Committee Secretary Hank Ayers.

**ROLL CALL OF THE COMMITTEE:**

Chairperson: Monica Timberlake – Present  
Vice Chairperson: Shanana Rain BearCat – Present  
Committee Secretary: Hank Ayers – Present  
Committee Member: Pamela Caskey - Present  
Committee Member: Elliott Ness – Present  
Committee Member: James 'Bubba' White – Absent  
Committee Member: Joanne Winer – Absent

**Staff Present:** Jim Ferguson, Interim Town Manager; Miguel Castellanos, Deputy Town Clerk; Emmett Brinkerhoff, Public Works Director (On Phone).

***All Business Items are open to public discussion when the Chairperson calls for it for each item, after the Board has had an opportunity to discuss and possibly act on each item.***

**APPROVAL OF MINUTES:**

Committee Member Elliot Ness motioned to approve the minutes for the meeting of July 6, 2016 and Committee Member Pamela Caskey seconded the motion. The motion passed unanimously.

**BUSINESS**

1. Discussion and possible action to recommend to Council plans for the Labor Day Celebration at Town Park.

Chairperson Monica Timberlake asked if staff had purchased any softball equipment for the Labor Day Celebration. Jim Ferguson, Interim Town Manager, said he was not sure if the equipment was ordered yet but would verify.

Chairperson Monica Timberlake confirmed the VFW would be providing food for the Celebration.

Emmett Brinkerhoff asked if the Committee would like the water slide for the Celebration.

Chairperson Monica Timberlake answered yes and asked if they could also move the dunk tanks over to the baseball field.

Vice Chairperson Shanana Rain BearCat said the Town has three portable shades but people should bring their own shades.

The Committee decided to have the softball game at 6:00 p.m.

Chairperson Monica Timberlake volunteered to coordinate the Celebration.  
Vice Chairperson Shanana Rain BearCat volunteered to design a flyer for the Event.  
Chairperson Monica Timberlake requested that the Town purchase an additional portable shade structure.  
Vice Chairperson Shanana Rain BearCat motioned to recommend to Council the plans mentioned for the Labor Day Celebration and Committee Secretary Hank Ayers seconded the motion. The motion passed unanimously.

2. Discussion and possible action to recommend to Council a September 11 Memorial Ceremony of the Bells at Celia's Garden.

Emmett Brinkerhoff updated the Committee that the bells for Celia's Garden would be installed today or tomorrow, and the structure would be firm and may be functional.

Vice Chairperson Shanana Rain BearCat said she would write a letter to invite the Mayor and Council and the Police and Fire Department. She also suggested having the ceremony at 6:30 p.m.

Jim Ferguson, Interim Town Manager, asked who would host the Ceremony. Vice Chairperson Shanana Rain BearCat recommended Paul Winer as a host and would also design a flyer for the Ceremony. Chairperson Monica Timberlake would bring the music and a couple of cases of water.

Vice Chairperson Shanana Rain BearCat said the Chamber would provide water as well.

Vice Chairperson Shanana Rain BearCat motioned to recommend to Council the plans mentioned for a September 11 Dedication of the Bells at 6:30 pm and Committee Member Elliot Ness seconded the motion. The motion passed unanimously.

3. Discussion and possible action to recommend to Council plans for Halloween.

Vice Chairperson Shanana Rain suggested a meeting at the community center on Monday, August 29 at 5:30 p.m.

Chairperson Monica Timberlake asked if they could have a movie for the older kids at the community center after the Halloween event.

Committee Secretary Hank Ayers motioned to recommend to Council the Halloween plans mentioned and Committee Member Elliot Ness seconded the motion. The motion passed unanimously.

4. Discussion and possible action to recommend to Council a Drunk Driving Re-enactment.

Vice Chairperson Shanana Rain BearCat said the Committee should work with PACE since the EMTs need certification on regular basis.

Committee Secretary Hank Ayers asked to change the wording to Impaired Driving Reenactment instead of Drunk Driving Reenactment.

Chairperson Monica Timberlake said previously two tablets were raffled off that the businesses donated. She would also like to invite Salome High School to the reenactment.

5. Discussion and possible action to recommend to Council water fountains at Town Park.

Emmett Brinkerhoff, Public Works Director, explained to the Committee that the water is too hot to drink and he is looking into purchasing cooling fountains.

Committee Secretary Hank Ayers asked if improvements on the electricity at dance slab could be made to support the cooling water fountains.

Chairperson Monica Timberlake would like to add cooling water fountains at the playground and basketball court.

6. Discussion and possible action to recommend to Council the purchase of softball equipment.

Chairperson Monica Timberlake said the item was taken care of in the first agenda item.

7. Discussion and possible action to recommend to Council changes to Town Code, Chapter 21, Park and Recreation Facilities and Cemetery.

Jim Ferguson, Interim Town Manager would like more clarification before they are taken to Council. The changes to the rules would then be brought back to the Committee and then presented to Council.

8. Discussion and possible action to recommend to Council changes to the Park Rules hand-out.

Jim Ferguson, Interim Town Manager, said this agenda item is related to the previous agenda item.

#### **REPORTS:**

Update of Town sponsored event funds.

Vice Chairperson Shanana Rain BearCat mentioned a parent had told her weeds had been at the playground area.

Committee Secretary Hank Ayers said he would like an update on the R/C Airfield and asked if any of the improvements could be done before the event in November.

#### **CALL TO THE PUBLIC:**

Starr BearCat suggested adding power at the R/C Airfield strip from the dance slab.

#### **ADJOURNMENT:** 11:15 a.m.

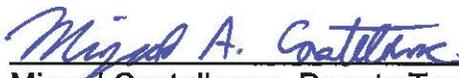
Committee Secretary Hank Ayers motioned to adjourn the meeting at 11:15 a.m. and Committee Member Elliot Ness seconded the motion. The motion passed unanimously.

#### **CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of August 15, 2016, of the Park and Recreation Committee of the Town of Quartzsite, Arizona, held on August 15, 2016.

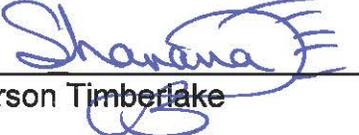
I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 7 day of September 2016.

  
Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

  
Chairperson Timberlake