

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE**  
**PARK & RECREATION COMMITTEE**  
**465 NORTH PLYMOUTH AVENUE**  
**WEDNESDAY, OCTOBER 5, 2016 at 10:00 a.m.**

**CALL TO ORDER:** 10:00 a.m.

Chairperson Monica Timberlake called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

Committee Member Bubba White led the Pledge of Allegiance.

**ROLL CALL OF THE COMMITTEE:**

Chairperson: Monica Timberlake - Present  
Vice Chairperson: Shanana Rain BearCat - Present  
Committee Secretary: Pamela Caskey - Present  
Committee Member: Elliott Ness - Present  
Committee Member: James 'Bubba' White - Present  
Committee Member: Joanne Winer - Present  
Committee Member: Vacant

Staff Present: Miguel Castellanos, Deputy Town Clerk; Mindy Hunt, Finance Assistant; Rosa Santos, Recreation Coordinator; Jim Ferguson, Town Manager.

*All Business Items are open to public discussion when the Chairperson calls for it for each item, after the Board has had an opportunity to discuss and possibly act on each item.*

**APPROVAL OF MINUTES:**

Vice Chairperson Shanana Rain BearCat asked to correct the line saying that "The Quartzsite Youth Council is going to extend the Haunted House" to "The Quartzsite Youth Council is planning to extend the Haunted House."

Committee Member Pamela Caskey motioned to approve the minutes as amended for the meeting of September 7, 2016 and Committee Member Joanne Winer seconded the motion. The motion passed unanimously.

**BUSINESS**

1. Discussion regarding recommendations for expenditure of budgeted Town Event funds. Chairperson Monica Timberlake asked how much money is available for the Town Events. Rosa Santos answered there is \$500 for 5 Town Approved Events. She also added that no money was spent for the first event.

Mindy Hunt, Finance Assistant, asked to have a person to make decisions for Halloween items to be purchased.

Chairperson Monica Timberlake said \$500 could go for the Haunted House and another \$500 could go for costumes and prizes.

2. Discussion and update of upcoming Halloween Event.

Vice Chairperson Shanana Rain BearCat announced that there will be a Halloween Event meeting on Monday, October 7th at 4 p.m. She also said volunteers were needed to help with the games. Rosa Santos asked if the Police Department could be at the beginning of walk so that they can give out bags for candy.

Vice Chairperson Shanana Rain BearCat said the Halloween Event will start at 4:00 p.m., the costume parade will start at 5:00 p.m. and the Trunk-or-Treat will start at 5:30 p.m.

Chairperson Monica Timberlake said volunteers were needed for the Halloween movie on Monday, October 31.

#### REPORTS:

Vice Chairperson Shanana Rain BearCat announced that there would be a Neighborhood Watch meeting on Thursday, October 27 at the Community Center at 6:00 p.m.

Committee Member Joanne Winer reminded the audience and the Committee about the Electric Light Parade on December 10<sup>th</sup>.

Committee Member Pamela Caskey added that the Soup and Chowder Festival is on the same day.

Committee Member Joanne Winer also said the Craft Festival would be held November 29<sup>th</sup>.

Chairperson Monica Timberlake said the exercise equipment were not working properly. Rosa Santos responded the equipment is already being dealt with.

#### CALL TO THE PUBLIC:

None.

#### ADJOURNMENT: 10:43 a.m.

Committee Member Elliot Ness motioned to adjourn the meeting at 10:43 a.m. and Vice Chairperson Shanana Rain BearCat seconded the motion. The motion passed unanimously.

#### CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of October 5, 2016, of the Park and Recreation Committee of the Town of Quartzsite, Arizona, held on October 5, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 9 day of November 2016.

  
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Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

  
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Chairperson Timberlake