

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE**  
**PARK & RECREATION COMMITTEE**  
**465 NORTH PLYMOUTH AVENUE**  
**WEDNESDAY, DECEMBER 7, 2016 at 10:00 a.m.**

**CALL TO ORDER:** 10:08 a.m.

Chairperson Monica Timberlake called the meeting to order at 10:08 a.m.

**PLEDGE OF ALLEGIANCE:**

Chairperson Monica Timberlake led the Pledge of Allegiance.

**ROLL CALL OF THE COMMITTEE:**

Chairperson: Monica Timberlake - Present  
Vice Chairperson: Shanana Rain BearCat - Present  
Committee Secretary: Pamela Caskey - Present  
Committee Member: Elliott Ness - Absent  
Committee Member: James 'Bubba' White - Present  
Committee Member: Joanne Winer - Absent  
Committee Member: Vacant

Staff Present: Jim Ferguson, Town Manager; Rosa Santos, Recreation Coordinator; Miguel Castellanos, Deputy Town Clerk.

*All Business Items are open to public discussion when the Chairperson calls for it for each item, after the Board has had an opportunity to discuss and possibly act on each item.*

**APPROVAL OF MINUTES:**

Committee Member Pamela Caskey motioned to approve the minutes of the meeting of November 9, 2016 and Vice Chairperson Shanana Rain BearCat seconded the motion. The motion passed unanimously.

**BUSINESS**

**1. Discussion and possible action on the Snack Shack concession stand.**

Town Manager Jim Ferguson explained to the Committee that there had been many attempts to finish the Snack Shack but it had been sitting unfinished for far too long.

Committee Member James "Bubba" White had spoken with Dan Burkey who had mentioned that the plumbing would have to be redone because it was not put in correctly.

Chairperson Monica Timberlake said volunteers had done the work.

Town Manager Jim Ferguson, said he would have a better understanding of what is needed for completion by the next meeting.

Vice Chairperson Shanana Rain BearCat asked if the Town could get funding from Cenpatico to finish the Snack Shack. Jim Ferguson, Town Manager, said APS could also help with funding to complete the work needed on the Snack Shack.

Vice Chairperson Shanana Rain BearCat asked if the people who originally donated to the Snack Shack could get a plaque as a thank you.

## **2. Discussion and possible action on the staging area for the AZ Peace Trail.**

Town Manager Jim Ferguson talked about his meeting with John McDonald and the leases with BLM. Town Manager Jim Ferguson said the County would take the lead on the survey and the environmental inspection would have to be redone so that a current inspection could be used.

Vice Chairperson Shanana Rain BearCat asked if the Town could get the area, could it then apply for grants. Town Manager Jim Ferguson answered yes, once the land is acquired the Town can apply for grants.

## **3. Discussion and possible action on the status of the BLM lease for Town Park.**

Town Manager Jim Ferguson explained that the Town was not compliant with the BLM lease for the Town Park and is in the process of trying to fix it.

Chairperson Monica Timberlake commented that projects that were not on the original plan for the Town Park had been done.

Chairperson Monica Timberlake and Vice Chairperson Shanana Rain BearCat read the list of proposed projects for the Town Park and recognized that most of the projects had been completed.

Chairperson Monica Timberlake noted that a tennis court has not been done at the Park. She also added that a swimming pool may never be in the Town Park due to cost and suggested having a splash pad.

Chairperson Monica suggested adding a wall to the tennis court so people would be able to play other types of games and could be used more.

Vice Chairperson Shanana Rain BearCat described a senior exercise area that could help with people's rehabilitation.

Chairperson Monica Timberlake added the Town should consider projects that could improve the Park in the next 20 years.

Town Manager Jim Ferguson commented that the RC Airfield is a project that is not on the original Park list but should be added due to its popularity.

Chairperson Monica Timberlake suggested having a fairground in the future for big events.

## **4. Discussion and possible action to remove the requirement for Quartzsite as an additional insured from the Park Use Permit application.**

Town Manager Jim Ferguson explained that on the current Park Use Permit there is a requirement to have the Town as an additional insured, however with the current insurance plan, regular events do not need it. He continued to explain that there are exceptions for which the Town does require it.

Committee Member Pamela Caskey motioned to recommend to Council to remove the requirement to have Quartzsite as an additional insured from the Park Use Permit application for general use with the exception of commercial use or the sale of alcohol. Vice Chairperson Shanana Rain BearCat seconded the motion and the motion passed unanimously.

## **REPORTS:**

Committee Member Pamela Caskey announced that the Soup and Chowder Festival would be on Saturday, December 10<sup>th</sup>. She also added the silent auction will also be on Saturday.

Chairperson Monica Timberlake invited everybody to go to the Light Parade on Saturday December 10<sup>th</sup> and that drinks would be served at Town Hall.

Rosa Santos, Recreation Coordinator, updated the Committee stating there would be maintenance and repairs on the exercise equipment next week. She added that the Halloween supplies had been taken out of the Community Center and more time would be required to keep the Community Center clean.

Vice Chairperson Shanana Rain BearCat asked for any information on purchasing a storage shed over at the Community Center. Town Manager Jim Ferguson responded that storage is being looked into because it is desperately needed.

Chairperson Monica Timberlake asked Town Manager Jim Ferguson if he was aware of a meeting room in the Community Center.

Committee Member James "Bubba" White added that an office was not allowed at the Community Center.

Town Manager Jim Ferguson said staff needed to go through the storage and throw away things are not needed or are broken.

Chairperson Monica Timberlake said she throws away things if they are broken.

Town Manager Jim Ferguson explained that there is a process for throwing away Town property and individuals should not throw away Town property.

**CALL TO THE PUBLIC:**

None

**ADJOURNMENT:** 11:05 a.m.

Committee Member Pamela Caskey motioned to adjourn the meeting at 11:05 a.m. and Vice Chairperson Shanana Rain BearCat seconded the motion. The motion passed unanimously.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of December 7, 2016, of the Park and Recreation Committee of the Town of Quartzsite, Arizona, held on December 7, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

\_\_\_\_\_  
Chairperson Monica Timberlake