

MINUTES
TOWN OF QUARTZSITE
465 NORTH PLYMOUTH AVENUE, QUARTZSITE, AZ, 85346
REGULAR MEETING OF
PLANNING & ZONING COMMISSION
TUESDAY, APRIL 16, 2013 AT 4:00 PM

CALL TO ORDER: by Commissioner Jim Murphy at 4:01 PM

PLEDGE OF ALLEGIANCE: led by Commissioner Jim Murphy

ROLL CALL:

Commissioner Jim Murphy - present

Commissioner Dennis Kuehl - present

Commissioner Jesse Hearne – present

Commissioner Norm Simpson – present

Commissioner Barbara Bowman – present

Commissioner Jennifer Jones - present

Town of Quartzsite staff present: Steve Henrichs, Acting Director of Community Development Services, Terry Frausto, Town Clerk and Tina Abriani, Secretary

APPROVAL / AMENDMENT OF AGENDA:

Commissioner Jones moved to approve the agenda with the following amendments: that we put New Business before Minutes; that the minutes be considered Minutes A, Minutes B, Minutes C and Minutes D and each one pass individually and that Item #3, under New Business, be amended to read Review, discussion and possible action, instead of Review discussion and approval. Commissioner Kuehl seconded the motion. Commissioner Murphy called for the vote. Approved by all. Motion Carried.

APPROVAL OF MINUTES:

Approve Minutes: January 15, 2013 – Regular Meeting; February 15, 2013 – Special Meeting; March 5, 2013 – Work Session and March 19, 2013 – Work Session.

NEW BUSINESS:

1. Action to elect a Chairman and Vice Chairman.

Commissioner Jones moved that they approve Norm Simpson as Chairman and Commissioner Kuehl seconded the motion. Discussion held. Commissioner Murphy called for the vote. The vote was unanimous, all ayes. Motion passed.

Commissioner Bowman named Commissioner Kuehl in response to newly elected Chairman Simpson's call for motions for a Vice Chair. Commissioner Jones seconded. Commissioner Kuehl stated that at this time he must decline. Commissioner Murphy nominated Commissioner Hearne for

Vice Chairman Hearne and Commissioner Kuehl seconded. Commissioner Murphy made a motion to close the nominations and Commissioner Kuehl seconded the motion. Call for the vote. Approved by all. Motion carried.

2. Discussion and possible action regarding the 2013 General Plan Update Process including creating a tentative schedule.

Acting Director of Community Development Services, Steve Henrichs stated a work session is scheduled for April 25, 2013 from 10:00 AM to 2:00 PM. He went on to review the tentative schedule.

Commissioner Jones made a motion to accept the tentative schedule and Commissioner Bowman seconded the motion. Chairman Simpson called for the vote. The vote was unanimous, all ayes. Motion carried.

3. Review discussion and approval of settlement terms with the Office of the Arizona's Attorney General regarding the failure to post meeting minutes for the Town Council Advisory Boards and Committees within required timelines. Item #3 Amended to read: Review, discussion and possible action of settlement terms with the Office of the Arizona's Attorney General regarding the failure to post meeting minutes for the Town Council Advisory Boards and Committees within required timelines.

Commissioner Jones moved to hold this item over to a work session with the Town Attorney. Commissioner Murphy seconded the motion. Discussion followed.

Town Clerk, Terry Frausto spoke regarding the letter of August 9, 2012 from the Office of the Arizona Attorney General and read the letter aloud.

Chairman Simpson read part of the Requested Action for this Agenda Item aloud: The Administrative Liaison to the Planning & Zoning Commission is the Director, Community Development. The Director, Community Development will be responsible to ensure that (1) a recording is kept of all Planning and Zoning Commission meetings, and (2) the recording for each meeting will be posted to the town's website within ten days after each meeting.

Chairman Simpson called for the vote. The vote was 2 ayes and 3 nays. Motion failed.

Commissioner Kuehl moved to approve the Settlement as provided by the Office of the Arizona Attorney General based on the following requirement regarding the posting of meeting minutes: "The Administrative Liaison to the Planning and Zoning Commission is the Director, Community Development. The Director, Community Development will be responsible to ensure that 1. A recording is kept of all Planning and Zoning Commission meetings, and 2. The recording for each meeting will be posted to the Town's website within ten days after each meeting." Commissioner Murphy seconded the motion.

OPEN FOR PUBLIC DISCUSSION:

Mark Goldberg spoke as a resident of Quartzsite. He suggested that the Town Clerk be responsible for all the boards, both minutes and postings.

Violet Kiss spoke as a resident of Quartzsite. She said it may be worthwhile to postpone the matter of responsibility for minutes and postings. She stated that the signed minutes of the December 18, 2012 meeting of the Planning & Zoning Commission is still not on the website.

Commissioner Kuehl restated his last motion: to Approve the Settlement as provided by the Office of the Arizona Attorney General based on the following requirement regarding the posting of meeting minutes: "The Administrative Liaison to the Planning and Zoning Commission is the Director, Community Development. The Director, Community Development will be responsible to ensure that (1) a recording is kept of all Planning and Zoning Commission meetings, and (2) the recording for each meeting will be posted to the Town's website within ten days after each meeting." Commissioner Murphy seconded the motion. Chairman Simpson called for the vote to approve the motion. Call for the vote: 4 ayes, one – nay. Motion carried.

Approval of minutes: Minutes A, January 15, 2013 – Regular Meeting; Minutes B, February 15, 2013 – Special Meeting; Minutes C, March 5, 2013 – Work Session and Minutes D, March 19, 2013 – Work Session. There were no additions or corrections made. Chairman Simpson stated the minutes will stand as presented.

ADJOURNMENT: 4:58 PM Meeting adjourned by Commission Chairman.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting held on April 16, 2013, of the Planning & Zoning Commission of Quartzsite, Arizona.

Dated this 23 day of September, 2013.



Tina M. Abriani, Secretary

APPROVED:



Norman K. Simpson, Commission Chairman