



# **Town of Quartzsite**

Final

# **Annual Budget**

Fiscal Year 2015 – 2016

August 25, 2015

## **THE TOWN OF QUARTZSITE**

Quartzsite, Arizona was founded in 1867 and incorporated in 1989. The Town encompasses 132 square miles of area, and has a population of approximately 3,770 residents.

The municipal government of the Town operates under a council-manager form of government. The seven-member elected Town Council provides legislative directives, establishes Town policy and monitors its execution by Town staff.

The Mayor is the head of the Town Council. He presides over the Council meetings so that business can be carried out efficiently and effectively; is responsible for upholding and promoting the purposes of the Town; and participates in and encourages activities that enhance the economic, social and environmental well-being of the Town and its residents.

The Town Manager serves as the Town's chief administrative officer and is responsible for directing the day-to-day administrative operations of the Town.

This form of government allows elected officials to spend more of their time listening to the concerns of constituents, and provides structure to the staff to be able to know that their job duties will be consistent and based on professional standards rather than subject to differing political whims.

This form of government also diffuses political power among all elected officials so that no one individual – Mayor or council member – can dictate policies of the town, hire or fire personnel, or make changes in the governmental structure. While Mayors and individual council members can be visionary leaders who help shape the goals for the town, their strength is exercised through the will of the Town Council's voting majority.

### **TOWN COUNCIL**

Ed Foster, Mayor

Norm Simpson, Vice Mayor

Hal Davidson

Carol Kelley

Mark Orgeron

Robert "Gunny" St. Germain

Loretta Warner

## THE BUDGET

The Town's budget consists of four funds: the General Fund, the HURF Fund, the Grants Fund, and the Water and Sewer Fund.

- The **General Fund** is the Town's primary operating fund, and accounts for all financial resources of the general government except those required to be accounted for in another fund. General Fund revenues are derived from state shared revenues, local sales tax revenues, permit fees, fines and miscellaneous charges and donations.
- The **HURF Fund** (Highway User Revenue Fund) accounts for specific revenue received from the State of Arizona Highway User Revenue Fund. These revenues are derived from tax money collected from gasoline and diesel fuel sales, and other transportation related fees. By State statute, the use of HURF revenues is limited to projects within the public right of way. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Grants Fund** accounts for specific revenue sources that are restricted to expenditures for specified purposes as defined by the grantor. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Water and Sewer Fund** accounts for operations that are financed and operated in a manner similar to private business enterprises, in which the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Unlike some other municipalities in the State, the Town of Quartzsite does not impose property taxes. The Town's revenues rely heavily on state shared revenues and local sales tax revenues. For the General Fund, the Town receives most of its regular income from local sales taxes, which are 2.5% for all Transaction Privilege Tax (TPT) categories. The Town also receives a share of State income tax and State sales tax revenues.

On the expenditure side, each year the State of Arizona imposes an expenditure limitation on all cities and towns. The State has identified those expenditures that are either subject to, or excluded from, the limitation. Each municipality's total expenditure must not exceed this limit. In Fiscal Year 2014-2015, the limitation for the Town of Quartzsite is \$4,900,929 which is above the Town's budgeted expenditures subject to the limitation.

As a final note, the accounting policies of the town of Quartzsite conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB). The basis of budgeting for all funds is the same as the basis of accounting principles used in the annual audit.

The following provides an overview of the proposed budget for Fiscal Year 2015-2016, and includes revenues by source and expenditures by department.

## TOWN STAFF

For Fiscal Year 2015-16, staffing will remain at current budgeted levels which include:

- 40 Full-time employees (working 30 hours or more each week)
- 6 Part-time employees (working less than 30 hours each week)
- 3 Temporary and/or seasonal employees

In addition to Town staff, also included on the Town's payroll are the seven members of the Town's Common Council who receive monthly stipends in recognition of their service to the Town.

The Town also uses private firms for professional advisory and technical services, such as legal counsel and technology support.

## TOWN DEPARTMENTS

The Town provides services to the community through its various departments. The following provides a brief description of each department and indicates the objectives identified by each for the Fiscal Year 2015-16.

**Administrative Services.** This department includes the activities of the Town Manager, the Town Clerk, and the Finance Office. As the Chief Administrative Officer, the Town Manager exercises general control and management of the affairs of the Town, ensuring a fair, efficient and effective operation.

The Town Clerk's office acts in an administrative capacity for processing, maintaining and protecting the official records of the Town. This office is the source of information on Town Council legislation and actions. The Town Clerk's office also conducts all municipal elections and provides special services to the public, including notary services.

The Finance Office accounts for the overall financial administration of the Town. Service provided by this office include accounts payable, accounts receivable, payroll, employee benefits, financial reporting, budgeting, and grant administration.

Objectives identified for Fiscal Year 2015-1 include:

- Update Personnel Policies and Procedures, and employee salary schedules
- Review and Update the Financial Operations Guide
- Research the feasibility of installing an audio-video recording system for Town Council Meetings
- Implement Council Tablet program for improved workflow and reduced paper usage
- Provide broadband access to Town facilities and reduce IT costs

**Community Development Services.** This department is responsible for land use administration, building safety, and code enforcement. Land use/zoning includes short range and long range planning and zoning activities. Staff provides direct support to the Planning and Zoning Commission.

Building safety and code enforcement consists of building plan application and review; inspections and permit issuance for all development projects; and code enforcement services.

Objectives identified for Fiscal Year 2015-16 include:

- Provide for training and education of Community Development Services staff
- Encourage smart growth through consistency
- Seek objective, professional advice consistent with our region
- Provide for access to specialists on an on-call basis to ensure staff follow proper processes and determinations
- Supervise recreation staff and support a wide range of community programming

**Economic and Community Outreach Services.** This new services unit focuses on increasing economic development and tourism for our community; and programs that seek to involve the community in the preservation of the Town's quality of life.

**Legal Counsel Services.** The Town of Quartzsite uses the services of an outside law firm to serve as legal advisor to the Town on matters such as zoning, contracts, public bidding, personnel, and utilities. They also represent the Town in all legal proceedings. The Town Attorneys prepare Town ordinances, resolutions, leases, contracts and other legal documents. In addition, they provide legal opinions to the Town.

**Library Services.** The Town provides comprehensive library services through its full-service Library, located in the Town's administrative building. The Library, which is open all day Mondays through Fridays, provides numerous programs for citizens of all ages.

Objectives identified for Fiscal Year 2015-16 include:

- Strengthen the skills of Library staff to meet customer needs
- Expand learning opportunities for children
- Stabilize online access to Library resources
- Implement new Wi-Fi access points at all Library related locations

**Magistrate Court Services.** The Magistrate Court represents the judicial branch of Town government. The Court consists of one Judge, court clerks, a contracted prosecutor and contracted public defenders. The Judge hears cases involving violations of Town ordinances, civil and criminal traffic cases, and misdemeanor cases that occur within the Town limits. The court also issues order of protection, injunctions against harassment and marriage licenses.

Objectives identified for Fiscal Year 2015-16 include:

- Ensure equal access to Justice
- Develop policies to enhance the collections procedure
- Continue to maintain a professional workforce and improve operational efficiencies

**Parks and Cemetery Services.** Parks and Cemetery Services maintains and operates all of the Town's park and recreation facilities, and develops and implements programs for cultural and recreational activities. The Town's park system consists of a Town park, a ball field, a community center, a cemetery, and numerous multi-purpose trails.

Objectives identified for Fiscal Year 2015-16 include:

- Ongoing maintenance and repairs of shades, bleachers, benches, and fences
- Work with Arizona Western College to develop a one-day per week, summer program for students to promote literacy, learning healthy eating, and other activities
- Enhance the Kofa Road/Elsie Lane entrance to include signage, solar lighting and landscaping (continuation from 2014-2015)
- Install row markers with lot numbers, identifying lots for the cemetery plots
- Continue pursuing the acquisition of BLM land for cemetery expansion
- Update all land leases with BLM

**Public Safety Services.** The Quartzsite Police Department coordinates public safety efforts in the Town. Through investigations, patrols, detective and other efforts, the Police work to deter and prevent crime within the Town.

Objectives identified for Fiscal Year 2015-16 include:

- Institute newly revised/updated Policies and Procedures
- Continue department and individual training in current Community Policing practices and standard policing practices
- Provide adequate shift coverage to insure public and officer safety
- Seek grants to augment funding for law enforcement equipment needs

**Transit Van Services.** The Town provides a transit services program to serve our elderly and disabled residents. Passenger vans operate Mondays through Fridays, providing in-town transit services. In addition, weekly or bi-weekly transit services are provided to the communities of Parker, Blythe, Lake Havasu City and Yuma.

Objectives identified for Fiscal Year 2015-16 include:

- If awarded, use a 5311 grant to develop and implement a fixed route public transit system operating five (5) days each week, with  $\frac{3}{4}$  mile deviations for riders with mobility needs
- If awarded, use a WACOG grant to implement five(5) day per week transportation to the Senior Center hot lunch program
- Maintain out-of-town weekly routes to Parker and Blythe, and bi-weekly routes to Lake Havasu City and Yuma
- Adjust schedules to reflect seasonal changes in ridership
- If awarded, use 5311 grant funds to purchase and implement scheduling software and cameras in each transit vehicle

**Public Works Services.** The Public Works Department promotes safety while maintaining and developing the Town's roadway infrastructure, which includes roads, right-of-ways, culverts and bridge crossings. Public Works is charged with overall street maintenance and capital improvements.

Objectives identified for Fiscal Year 2015-16 include:

- Install HAWK crosswalk signals on two existing crosswalk locations on Main Street
- Ongoing pavement preservation

**Water and Wastewater Services.** The Town of Quartzsite delivers potable water services to the community's residential and commercial customers. Raw Water is pumped from the Town's two community wells, and treated in accordance with Federal, state and local drinking water standards.

Wastewater services collect, treat and dispose of thousands of gallons of wastewater per day. Sanitary treatment requires the careful removal of pollutants and pathogens from wastewater in a manner consistent with Federal, state and local regulations so that the end product can be returned to the environment for natural recycling.

Objectives identified for Fiscal Year 2015-16 include:

- Complete rehabilitation of the Quail Trail Well
- Re-institute regular program of back-flushing the water lines
- Adhere to the Kofa Well five-year remove and replace preservation cycle
- Begin the Wastewater Treatment Plant expansion

The following budget document includes the Town of Quartzsite Fiscal Year 15-16 Budget Detail for each Fund and each Department.

## Revenue Budget FY 2016

		Adopted	Proposed
		<u>14-15 Budget</u>	<u>15-16 Budget</u>
<b>Local taxes</b>			
01-000-4100	City Sales Tax	1,240,000	1,165,000
01-000-4011	Recap Vendor Sales Tax	46,000	60,000
Licenses and permits			
01-000-4210	Building Permits	43,000	40,000
01-000-4220	Permanent Business Licenses	10,000	10,000
01-000-4230	Vendor Business Licenses	60,000	58,000
01-000-4039	Recap Engineering Fees	-	
01-000-4120	Franchise Fees (APS)	80,000	80,000
<b>Intergovernmental</b>			
01-000-4310	State Sales Tax	332,248	351,275
01-000-4320	Urban Revenue Sharing (Inc. Tax)	445,097	442,710
01-000-4330	Vehicle Licenses	332,215	325,436
<b>Miscellaneous Revenue</b>			
01-000-4410	Municipal Court Fines	107,800	90,000
01-000-4105	FARE Revenue	1,100	1,600
01-000-4106	Prosecution Diversion	1,100	-
39-000-4027	Law Enforcement Revenue	2,025	1,600
42-000-4044	Court Enhancement	4,200	4,200
21-000-4420	JCEF Revenue	1,275	1,200
01-000-4610	Task Force -CADRE	48,750	-
01-000-4032	USPS Land Lease	12,320	12,320
01-000-4014	Ed Opt Lease	6,000	6,000
01-000-4910	Misc. Revenue/Riembursements	3,000	10,000
01-000-4019	Auction Revenue	-	10,000
04-000-4530	Transit Van Donation/Revenue	4,473	8,000
04-000-4270	Transit - WACOG Token Revenue	15,000	-
01-000-4905	Parks & Recreation Donations	1,846	1,000
01-000-4907	Library Fees & Donations	781	1,000
01-000-4050	Community Bldg Rev. & Donations	4,000	3,000
01-000-4510	Interest Checking	4,200	6,000
01-000-4016	Interfund transfer in	122,840	122,840
01-000-4028	Cemetary Fees	2,010	1,500
01-000-4034	Cemetery Donations	990	400
		<b><u>2,932,270</u></b>	<b><u>2,813,081</u></b>

**Grants Revenue**

**Library**

10-000-4002	LISTA Library Grant	4,000	4,000
11-000-4915	AZ Community Foundation	4,500	4,000

**Police**

29-000-4008	Misc. Police Grant	20,171	75,000 Vest/Camera/Vehicle
27-000-4007	GOHS	14,829	10,000 OT
19-000-4610	Task Force	48,750	-

**Transit**

53-000-4060	FTA Grants	185,000	202,483
-------------	------------	---------	---------

**Misc.**

01-000-4090	Miscellaneous	200,000	100,000
		<b>477,250</b>	<b>395,483</b>

**Water and Wastewater Revenue**

16-000-4315	Water Sales	894,600	1,149,723
16-000-4314	Water Construction (Love's)	155,000	
16-000-4910	Misc. Revenue		5,000
16-000-4105	Water Cap Fees	4,000	2,473
16-000-4270	CDBG Grant- Water	179,655	
16-000-4016	Inter fund transfer	160,000	80,000 HURF Repayment to Water

15-000-4315	Sewer Sales	1,002,000	1,155,063
15-000-4105	Sewer Cap Fees	4,000	3,740
15-000-4041	Lease Pmts		8,785
15-000-4102	Sewer Construction		

**2,399,255      2,404,783**

52-000-4037	AZ WIFA Loan (WWTP project)	890,000	652,084
54-000-4037	USDA RDA Loan (WWTP Project)	1,507,000	2,738,641
55-000-4037	USDA RDA Grant (WWTP Project)	2,959,584	3,370,131

**5,356,584      6,760,856**

Unadjusted for project increases  
subject to Council approval

**Highway User Revenue Fund**

03-000-4200	HURF	1,257,387	1,291,137
03-000-4209	Permits	-	
03-000-4910	Misc.	7,000	10,000 Auction Rev
03-000-4019	Auction	-	

**1,264,387      1,301,137**

58-000-4039	ADOT - HSIP Townwide Signage	185,000	-
59-000-4040	ADOT - Hi Jolly Way Finding Signage	184,900	-
56-000-4038	ADOT-Moon Mtn Reconstruction	125,000	-
51-000-4037	ADOT Safe Routes to Schools	118,098	-

**612,998      -**

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Town Council</b>				
5010 Council Compensation	12,200	31,800	34,800	34,800
5011 Salaries & Wages	37,814	37,779	23,703	27,696
5012 FICA	3,826	5,319	4,476	4,781
5017 Retirement - 401(k)	1,086	1,778	1,422	1,662
5015 Workers Compensation	213	827	1,423	1,535
5016 Health Insurance	4,561	6,133	4,704	4,926
5018 State Unemployment	1,000	2,547	2,382	221
	<b>60,700</b>	<b>86,183</b>	<b>72,910</b>	<b>75,620</b>
5021 Office Supplies	1,000			
5022 Other Supplies	1,500	6,000	5,800	4,500
5024 Gas & Oil	500			
5053 Miscellaneous	250			
5060 Small Tools & Equipment	1,000			300
	<b>4,250</b>	<b>6,000</b>	<b>5,800</b>	<b>4,800</b>
5043 Travel & Lodging	4,000	5,000	7,000	8,000
Training & Workshops				
	<b>4,000</b>	<b>5,000</b>	<b>7,000</b>	<b>8,000</b>
5033 Printing & Advertising	250			
5035 Other Services	500	4,800	1,850	4,600
5040 Equipment Repair	100			
5051 Dues & Memberships	6,000	6,100	6,100	5,600
	<b>6,850</b>	<b>10,900</b>	<b>7,950</b>	<b>10,200</b>
5048 Utilities		200	1,400	500
5041 Telephone	300			
	<b>300</b>	<b>200</b>	<b>1,400</b>	<b>500</b>
5056 Grant Match-CDBG	28,966			
5044 Promotion of Town Expense	800		4,000	4,000
	<b>29,766</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>
5061 Capital Outlay	4,300	720		6,600
	<b>4,300</b>	<b>720</b>	<b>0</b>	<b>6,600</b>
<b>Total Town Council</b>	<b>110,166</b>	<b>109,003</b>	<b>99,060</b>	<b>109,720</b>

Capital Outlay for 7 iPads and associated costs (Paperless Council Project)

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adpoted Budget	2015-16 Draft Budget
<b>Administrative Services</b>				
5011 Salaries & Wages	85,417	148,729	109,540	118,857
5011 Overtime				
5012 FICA	6,534	11,228	8,380	9,093
5017 Retirement - 401(k)	3,302	4,448	5,902	6,461
5015 Workers Compensation	1,204	1,056	661	1,825
5016 Health Insurance	12,181	19,609	19,526	17,099
5018 State Unemployment	2,536	1,634	1,485	1,069
	<b>111,175</b>	<b>186,704</b>	<b>145,494</b>	<b>154,404</b>
5019 Uniform Allowance	250	5,500		
5021 Office Supplies	8,000			
5022 Other Supplies	700	4,600	10,500	10,000
5034 Janitorial Supplies	600	200	200	300
5024 Gas & Oil	2,800	600	600	1,500
5042 Postage	1,000	700	700	1,200
5053 Miscellaneous	1,000			
5060 Small Tools/Equipmnet	3,500		2,000	750
	<b>17,850</b>	<b>11,600</b>	<b>14,000</b>	<b>13,750</b>
5032 OSP - Audit Services	10,000	22,000	22,000	22,000
5031 OSP - Accounting Services		65,000	55,000	35,000
5032 OSP - Tax Audit Services		45,000	45,000	
5081 OSP - Election Services	15,000	15,000	15,000	15,000
5082 Polygraph & Medical	1,000			
5084 Drug & Alcohol Screening	350			300
5036 OSP - IT Services				
OSP - Other Professional				
	<b>26,350</b>	<b>147,000</b>	<b>137,000</b>	<b>72,300</b>
5043 Travel & Lodging	2,250	7,500	8,000	8,000
5043 Training & Workshops				
	<b>2,250</b>	<b>7,500</b>	<b>8,000</b>	<b>8,000</b>
5051 Dues & Memberships	6,200	10,800	10,800	8,000
5051 Permits/Licenses				
	<b>6,200</b>	<b>10,800</b>	<b>10,800</b>	<b>8,000</b>
5046 Property & Liability Insurance	12,700	25,206	25,300	25,300
	<b>12,700</b>	<b>25,206</b>	<b>25,300</b>	<b>25,300</b>
5048 Utilities	11,000	22,000	27,600	27,000

5041	Phone & Internet	7,000	400		4,500
		18,000	22,400	27,600	31,500
5025	Vehicle Repairs & Maintenance	3,500	1,400	1,500	1,500
5040	Equipment Repair & Maintenance	1,500		2,000	2,000
5030	Building Repair & Maintenance	2,000	2,900	3,000	2,500
		7,000	4,300	6,500	6,000
5038	Leases & Rentals	3,000	900	1,000	2,500
5056	Grant Match	28,100			
5033	Printing & Advertising	500			1,000
5035	Other Services	15,000	900	1,000	13,000
		46,600	1,800	2,000	16,500
5066	Buildings & Improvements				2,000
5070	Furniture & Fixtures	1,000			
5061	Capital Outlay	-	35,000		8,500
5057	Capital Lease	3,150		7,000	1,000
5058	Capital Lease Principal	22,000	2,700		1,500
		26,150	37,700	7,000	13,000
<b>Total Administrative Services</b>		274,275	455,010	383,694	348,754

Other Services for IT Services, Publications, Small contracts, etc.

Capital Outlay for IT Infrastructure/ phones

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Community Development Services</b>				
5011 Salaries & Wages	53,729	50,016	52,993	54,654
5011 Overtime	500			
5012 FICA	4,110	3,718	4,054	4,181
5017 Retirement - 401(k)	3,124	1,988	2,371	2,471
5015 Workers Compensation	458	391	373	184
5016 Health Insurance	10,786	10,393	10,902	8,040
5018 State Unemployment	815	1,760	1,310	933
	<b>73,522</b>	<b>68,266</b>	<b>72,003</b>	<b>70,464</b>
5019 Uniform Allowance	200	8,000		
5021 Office Supplies	3,800			
5022 Other Supplies	200	2,900	8,000	3,500
5034 Janitorial Supplies	300	300	300	300
5024 Gas & Oil	1,500	1,200	1,200	1,500
5042 Postage	700	1,600	1,000	1,000
5053 Miscellaneous	100			
5060 Small Tools/Equipment	200	200	500	250
	<b>7,000</b>	<b>14,200</b>	<b>11,000</b>	<b>6,550</b>
5032 OSP - Audit Services				
5031 OSP - Accounting Services				
5032 OSP - Tax Audit Services				
5081 OSP - Election Services				
5036 OSP - IT Services		2,000		
5032 OSP - Other Professional		7,000	7,000	7,000
5037 Engineering Services	-	14,500	14,500	
	<b>0</b>	<b>23,500</b>	<b>21,500</b>	<b>7,000</b>
5043 Travel & Lodging	2,500	3,000	3,000	1,500
5043 Training & Workshops				1,500
	<b>2,500</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
5051 Dues & Memberships	4,000	5,000	10,600	10,600
Permits/Licenses				
	<b>4,000</b>	<b>5,000</b>	<b>10,600</b>	<b>10,600</b>
5046 Property & Liability Insurance				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5048 Utilities		5,000	5,800	5,000

	Phone & Internet	3,500			
	Water & Sewer				
		3,500	5,000	5,800	5,000
5025	Vehicle Repairs & Maintenance	200	2,000	2,000	1,000
5040	Equipment Repair & Maintenance	500	200	200	200
5030	Building Repair & Maintenance				
		700	2,200	2,200	1,200
5038	Leases & Rentals				
5033	Printing & Advertising	300	1,000	750	500
5084	Drug & Alcohol Screening	150	100	50	100
5035	Other Services	300	4,000	4,000	5,200
		750	5,100	4,800	5,800
5066	Buildings & Improvements				
5070	Furniture & Fixtures				
5061	Capital Outlay				
5057	Capital Lease				
		0	0	0	0
<b>Total Community Development Services</b>		91,972	126,266	130,903	109,614

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Economic/Community Outreach</b>				
5011 Salaries & Wages	25,383			
5012 FICA - Employers Share	1,942			
5014 Overtime				
5015 Wokers Compensation	411			
5016 Health Insurance	637			
5017 Retirement - 401 (k)	728			
5018 State Unemployment	114			
5021 Office Supplies				
5022 Other Supplies	2,800			
5042 Postage				
5060 Small Tools/Equipmnet				
	32,015	0	0	0
5036 OSP - IT Services				
5032 OSP - Other Professional				
	0	0	0	0
5092 Emergency Services			5,000	
5033 Printing & Advertising	1,000			
5053 Miscellaneous				
5044 Promotion of Town	16,160			
	17,160	0	5,000	0
5044 Promotion of Town	16,160			1,000
Community Outreach - Non-Profits		8,200	8,200	8,000
Community Outreach - Fireworks		4,000	4,000	5,000
Economic Development Corp				7,500
	16,160	12,200	12,200	21,500
<b>Total Economic/Community Outreach</b>	65,335	12,200	17,200	21,500

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Legal Services</b>				
5011 Salaries & Wages	32,307			
5012 FICA-Employers Share	2,469			
5015 Workers Compensation	56			
5016 Health Insurance	12,957			
5017 Retirement - 401(k)	1,854			
5018 Sate Unemployment	47			
5035 Other Services	3,442			
5041 Telephone	18			
5042 Postage	26			
5051 Dues/Subscriptions/Licenses	1,664			
5053 Miscellaneous	178			
5071 General Counsel Services		132,000	125,000	<u>100,000</u>
5072 Special Counsel Services	248,000	75,000	50,000	<u>40,000</u>
5073 Prosecution Attorney Fees	71,250			
	<u>374,268</u>	<u>207,000</u>	<u>175,000</u>	<u>140,000</u>
<b>Total Legal Services</b>	374,268	207,000	175,000	140,000

20% Reduction

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Actuals 1/2 FY Year	2015-16 Draft Budget
<b>Public Safety (Police) Services</b>				
5011 Salaries & Wages	605,751	651,253	610,923	611,897
5011 Overtime	28,609	26,877	25,331	29,048
5012 FICA	11,004	19,769	10,904	16,548
5017 Retirement - 401(k)	87,684	84,528	83,721	73,130
5015 Workers Compensation	25,277	22,084	36,933	37,501
5016 Health Insurance	91,321	74,226	91,224	87,609
5018 State Unemployment	3,812	4,187	5,145	3,602
	<b>853,458</b>	<b>882,924</b>	<b>864,181</b>	<b>859,336</b>
5019 Uniform Expense	8,400	12,300	12,000	10,000
5021 Office Supplies	3,500	1,000		
5022 Other Supplies	2,500	6,100	7,000	7,000
5080 K-9 Expenses				1,750
5033 Printing & Advertising	750			500
5034 Janitorial Supplies	500	500	500	500
5024 Gas & Oil	35,000	31,000	30,000	35,000
5042 Postage	950	750	750	1,000
5052 Lab Equipment & Supplies	1,500			300
5053 Miscellanos	500			0
5060 Small Tools/Equipmnet	5,000	1,600	2,500	2,000
	<b>58,600</b>	<b>53,250</b>	<b>52,750</b>	<b>58,050</b>
5035 OSP - Other Svcs/IT Services			12,000	10,000
OSP - Other Professional				
OSP - External Investigation		4,000		
	<b>0</b>	<b>4,000</b>	<b>12,000</b>	<b>10,000</b>
5043 Travel & Lodging	5,000	4,300	4,000	2,500
Training & Workshops				2,500
5044 Promotion of Town	500			
	<b>5,500</b>	<b>4,300</b>	<b>4,000</b>	<b>5,000</b>
5051 Dues & Memberships	3,500	2,000	3,000	4,000
5051 Permits/Licenses				
	<b>3,500</b>	<b>2,000</b>	<b>3,000</b>	<b>4,000</b>
5046 Property & Liability Insurance	30,000	59,863	60,000	60,000
	<b>30,000</b>	<b>59,863</b>	<b>60,000</b>	<b>60,000</b>
5048 Utilities	7,000	30,000	36,100	25,000

	Phone & Internet	9,520	200	200	2,500
	Water & Sewer				
		16,520	30,200	36,300	27,500
5025	Vehicle Repairs & Maintenance	25,000	30,000	30,000	25,000
5040	Equipment Repair & Maintenance	3,000	1,000	1,000	1,000
5030	Building Repair & Maintenance	1,000	4,000	4,000	1,000
5026	Weapons Purchase & Repair/Ammo	1,000			2,000
5027	Radio Maintenance	1,000	500	500	8,000
		31,000	35,500	35,500	37,000
5038	Leases & Rentals	1,500			500
5033	Printing & Advertising				
5084	Drug & Alcohol Screening	300			300
5082	Polygraph/Medical/Background	1,000	750	1,000	2,000
5035	Other Services	9,000	12,100		
5089	Citizens on Potrol/Reserve	1,000	600	600	750
		12,800	13,450	1,600	3,550
5099	Settlement Expense		71,500	100,000	100,000
		0	71,500	100,000	100,000
5066	Buildings & Improvements				2,000
5070	Furniture & Fixtures	1,000	200	500	
5061	Capital Outlay		11,200		
5056	Grant Match	2,000			
		3,000	11,400	500	2,000
<b>Total Public Safety (Police) Services</b>		1,014,378	1,168,387	1,169,831	1,166,436

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Magistrate Services</b>				
5011 Salaries & Wages	39,032	81,023	80,487	83,888
5011 Overtime	212			
5012 FICA	2,986	5,949	6,157	6,417
5017 Retirement - 401(k)	2,342	4,224	4,197	5,033
5015 Workers Compensation	262	301	246	568
5016 Health Insurance	14,430	24,240	18,704	24,093
5018 State Unemployment	741	2,520	1,785	956
	60,005	118,257	111,576	120,955
5019 Uniform Expense	400	350	350	350
5021 Office Supplies	3,500	2,000		
5022 Other Supplies	300	2,500	4,000	2,500
5034 Janitorial Supplies	500	250	250	300
5024 Gas & Oil	350	600	500	250
5042 Postage	900	800	800	1,000
5053 Miscellaneous	250	10		
5060 Small Tools/Equipmmt	2,500	100	1,000	
	8,700	6,610	6,900	4,400
5031 OSP - Audit		1,500		
5032 OSP - Other Professional	99,500	300	5,300	5,300
5073 OSP - Prosecutor		30,000	40,000	40,000
5074 OSP - Public Defender	30,000	22,000	30,000	30,000
5085 Legal Fees	25,000			
	154,500	53,800	75,300	75,300
5043 Travel & Lodging	2,000	8,500	6,000	3,000
5043 Training & Workshops				3,000
	2,000	8,500	6,000	6,000
5051 Dues & Memberships	5,000	9,000	9,000	6,000
5051 Permits/Licenses				
	5,000	9,000	9,000	6,000
5046 Property & Liability Insurance	4,750	9,452	9,500	9,000
	4,750	9,452	9,500	9,000
5048 Utilities	3,000	7,500	8,500	8,000
Phone & Internet	4,800	200	300	720
Water & Sewer				

		7,800	7,700	8,800	8,720
5025	Vehicle Repairs & Maintenance				
5040	Equipment Repair & Maintenance	500	500	6,500	2,000
5030	Building Repair & Maintenance		2,300	3,500	2,500
		500	2,800	10,000	4,500
5038	Leases & Rentals	3,000	6,700	6,500	6,500
5033	Printing & Advertising	500			
5084	Drug & Alcohol Screening	100		50	100
5035	Other Services	1,000	3,300	3,000	4,000
		4,600	10,000	9,550	10,600
5066	Buildings & Improvements				
5070	Furniture & Fixtures				
5061	Capital Outlay		2,700		
5057	Capital Lease				
		0	2,700	0	0
<b>Total Magistrate Services</b>		247,855	228,819	246,626	245,475

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Library Services</b>				
5011 Salaries & Wages	93,206	100,473	99,700	87,696
5011 Overtime				
5012 FICA	7,130	7,608	7,627	6,709
5017 Retirement - 401(k)	5,472	5,971	5,912	5,192
5015 Workers Compensation	359	301	628	603
5016 Health Insurance	16,143	16,517	15,792	13,485
5018 State Unemployment	1,281	1,640	1,844	1,298
	<b>123,592</b>	<b>132,510</b>	<b>131,503</b>	<b>114,983</b>
5021 Office Supplies	200	200	1,000	0
5022 Other Supplies	100	800		1,000
5034 Janitorial Supplies	500	250	250	250
5024 Gas & Oil				
5042 Postage	500	50	50	50
5045 Book Supplies	500			
5053 Miscellaneous	100			
5060 Small Tools/Equipment		400	500	250
	<b>1,900</b>	<b>1,700</b>	<b>1,800</b>	<b>1,550</b>
5036 OSP - IT Services				
OSP - Other Professional				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5043 Travel & Lodging	500		250	
5043 Training & Workshops				
	<b>500</b>	<b>0</b>	<b>250</b>	<b>0</b>
5051 Dues & Memberships	2,000	1,000	1,000	1,000
5051 Permits/Licenses				
	<b>2,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
5046 Property & Liability Insurance	4,800	9,452	9,500	
	<b>4,800</b>	<b>9,452</b>	<b>9,500</b>	
5048 Utilities	5,000	9,050	11,900	3,000
Phone & Internet	3,000	200	200	24,000
Water & Sewer				2,000
	<b>8,000</b>	<b>9,250</b>	<b>12,100</b>	<b>29,000</b>
5025 Vehicle Repairs & Maintenance				
5040 Equipment Repair & Maintenance	1,000			2,000

5030	Building Repair & Maintenance		2,300	2,300	1,500
		1,000	2,300	2,300	3,500
5038	Leases & Rentals	5,700	7,600	7,500	7,500
5033	Printing & Advertising				
5035	Other Services	2,500	3,987	3,500	4,500
		8,200	11,587	11,000	12,000
5066	Buildings & Improvements				
5070	Furniture & Fixtures	100			
5061	Capital Outlay		24,594		900
5057	Capital Lease				
		100	24,594	0	900
<b>Total Library Services</b>		150,092	192,393	169,453	162,933

IT Capital outlay to be paid with E-Rate/Grant sourced funds  
E-Rate reimburses for Internet and Phone expenditures  
Capital Outlay for Phone Equipment Purchase

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adpoted Budget	2015-16 Draft Budget
<b>Recreation/Community Ctr Services</b>				
5011 Salaries & Wages	46,899	27,731	33,670	30,501
5011 Overtime		81		
5012 FICA	2,725	2,095	2,576	2,333
5017 Retirement - 401(k)	1,029	1,074	1,644	1,454
5015 Workers Compensation	473	495	641	587
5016 Health Insurance	7,508	6,771	7,284	7,536
5018 State Unemployment	830	559	796	558
	<b>59,463</b>	<b>38,805</b>	<b>46,611</b>	<b>42,968</b>
5019 Uniform Expense	250			100
5021 Office Supplies	300	100		
5022 Other Supplies			700	1,000
5034 Janitorial Supplies	100	550	1,500	1,500
5024 Gas & Oil	500		200	200
5042 Postage	150	75	50	50
5095 Snacks	1,000	800	4,000	3,000
5096 Games/Learning Tools/Crafts	500	1,000	500	500
5023 Summer Rec Program	500	2,000	4,000	4,000
5044 Promotion of Town	1,200		-	500
5053 Miscellaneous		850		
5060 Small Tools/Equipemnt	500	200	1,500	1,000
	<b>5,000</b>	<b>5,575</b>	<b>12,450</b>	<b>11,850</b>
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5043 Travel & Lodging	1,000	200	800	1,000
5043 Training & Workshops				1,000
	<b>1,000</b>	<b>200</b>	<b>800</b>	<b>2,000</b>
5051 Dues & Memberships	100		235	
5051 Permits/Licenses				
	<b>100</b>	<b>0</b>	<b>235</b>	<b>0</b>
5046 Property & Liability Insurance	4,800	12,603	11,400	11,400
	<b>4,800</b>	<b>12,603</b>	<b>11,400</b>	<b>11,400</b>
5048 Utilities/Water & Sewer	4,000	10,700	13,320	13,000
Phone & Internet	2,000			

		6,000	10,700	13,320	13,000
5025	Vehicle Repairs & Maintenance				
5040	Equipment Repair & Maintenance				1,000
5030	Building Repair & Maintenance	2,000		2,000	1,500
5086	Grounds Repair & Maintenance				
		2,000	0	2,000	2,500
5038	Leases & Rentals				
5033	Printing & Advertising	100			
5084	Drug & Alcohol Screening	100	45	50	100
5035	Other Services	750	1,855	2,600	3,250
		950	1,900	2,650	3,350
5066	Buildings & Improvements				
5056	Grant Match-CDBG	28,966			
5070	Furniture & Fixtures			500	500
5068	Landscaping				
5061	Capital Outlay				
5062	Capital Improvements				
		28,966	0	500	500
<b>Total Recreation/Community Ctr Services</b>		108,279	69,783	89,966	87,568

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	5310 2015-16 Draft Budget	5311 2015-16 Draft Budget
<b>Transit Services</b>					
5011 Salaries & Wages	58,045	33,088	47,044	45,096	73,277
5011 Overtime				0	
5012 FICA	4,440	2,529	3,599	3,450	3,747
5017 Retirement - 401(k)	3,358	1,447	2,074	1,142	1,142
5015 Workers Compensation	2,545	1,433	2,282	2,065	4,213
5016 Health Insurance	11,684	6,052	5,040	4,824	4,824
5018 State Unemployment	873	966	1,415	1,219	3,154
	<b>80,945</b>	<b>45,515</b>	<b>61,454</b>	<b>57,796</b>	<b>90,357</b>
5019 Uniform Expense	200				
5021 Office Supplies					
5022 Other Supplies			1,100	0	0
5034 Janitorial Supplies	150		325	300	500
5024 Gas & Oil	12,500	16,000	13,000	15,000	22,000
5042 Postage		50	50	50	200
5045 Book Supplies					
5053 Miscellaneous	100			1,000	13,525
5060 Small Tools/Equipment	100	150	325	150	300
	<b>13,050</b>	<b>16,200</b>	<b>14,800</b>	<b>16,500</b>	<b>36,525</b>
5036 OSP - Outside Service Provider			5,175	5,175	5,000
5032 OSP - Other Professional		5,600			500
	<b>0</b>	<b>5,600</b>	<b>5,175</b>	<b>5,175</b>	<b>5,500</b>
5043 Travel & Lodging	250	800	2,100	1,100	2,000
5043 Training & Workshops				1,000	2,000
	<b>250</b>	<b>800</b>	<b>2,100</b>	<b>2,100</b>	<b>4,000</b>
5051 Dues & Memberships	500	500	525	525	525
5051 Permits/Licenses					
	<b>500</b>	<b>500</b>	<b>525</b>	<b>525</b>	<b>525</b>
5046 Property & Liability Insurance	7,900	15,754	15,750	15,750	19,000
	<b>7,900</b>	<b>15,754</b>	<b>15,750</b>	<b>15,750</b>	<b>19,000</b>
5048 Electric			1,600	100	100
5041 Phone & Internet	700	1,000		1,000	1,000
Water & Sewer				500	500
	<b>700</b>	<b>1,000</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>
5025 Vehicle Repairs & Maintenance	4,000	1,700	5,000	5,000	8,300

5040	Equipment Repair & Maintenance					
5030	Building Repair & Maintenance	4,000	1,700	5,000	5,000	8,300
5038	Leases & Rentals					
5056	Grant Match	6,682				
5033	Printing & Advertising	50	2,300	1,100	750	3,100
5084	Drug & Alcohol Screening	100		150	150	500
5035	Other Services	150	15,000	175	200	0
		6,982	17,300	1,425	1,100	3,600
5066	Buildings & Improvements					
5070	Furniture & Fixtures					
5061	Capital Outlay					97,500
5057	Capital Lease					
		0	0	0	0	97,500
<b>Total Transit Services</b>		114,327	104,369	107,829	105,546	266,907

### Expenditure Source Summary

#### Operations Expenditure Source

General Fund	85,629	81,968	46,674
Fares	7,200	7,000	8,000
FTA Grant (including RTAP)	15,000	17,100	114,733
<b>Operational Total</b>	107,829	106,068	169,407

#### Capital Expenditure Source

General Fund	12,000	-	9,750
FTA Grant 2014	48,000	-	-
FTA Grant 2015	-	-	87,750
<b>Capital Total</b>	60,000	-	97,500

<b>Total Expenditures</b>	<b>119,829.00</b>	<b>99,068</b>	<b>266,907</b>
<b>TOTAL GENERAL FUND</b>	<b>97,629</b>	<b>81,968</b>	<b>56,424</b>

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted budget	2015-16 Draft Budget
<b>Parks Services</b>				
5011 Salaries & Wages	39,188	40,517	42,185	44,298
5011 Overtime				
5012 FICA	2,998	3,116	2,130	3,389
5017 Retirement - 401(k)	2,162	2,214	2,365	2,482
5015 Workers Compensation	1,215	1,107	1,818	1,927
5016 Health Insurance	8,936	7,767	7,392	7,718
5018 State Unemployment	543	688	588	441
	55,041	55,407	56,478	60,256
5019 Uniform Expense	800	800	1,000	1,000
5021 Office Supplies				
5022 Other Supplies	1,500	3,000	3,100	3,000
5034 Janitorial Supplies	300	350	200	500
5024 Gas & Oil	7,500	8,000	7,200	7,000
5042 Postage	600	75	100	100
5060 Small Tools/Equipment	9,000	5,700	7,500	4,000
	19,700	17,925	19,100	15,600
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services				
	0	0	0	0
5043 Travel & Lodging	750	600	2,000	1,500
5043 Training & Workshops				1,500
	750	600	2,000	3,000
5051 Dues & Memberships	350	500	250	500
5051 Permits/Licenses				
	350	500	250	500
5046 Property & Liability Insurance				
5048 Utilities	5,500	4,800	28,850	25,000
5041 Phone & Internet	1,200		100	100
	6,700	4,800	28,950	25,100
5025 Vehicle Repairs & Maintenance	2,000	1,300	1,300	3,000
5040 Equipment Repair & Maintenance	1,500	550	2,000	1,000
5030 Building Repair & Maintenance	200		100	100

5086	Grounds Repair & Maintenance	2,000	5,000	5,000	6,000
		5,700	6,850	8,400	10,100
5038	Leases & Rentals				
5033	Printing & Advertising				
5084	Drug & Alcohol Screening		40	100	100
5035	Other Services	1,500	4,645	3,800	3,800
		1,500	4,685	3,900	3,900
5066	Buildings & Improvements				1,500
5070	Furniture & Fixtures				
5068	Landscaping	300			
5061	Capital Outlay	-	8,750	18,750	
5062	Capital Improvements		5,000		
		300	13,750	18,750	1,500
<b>Total Parks Services</b>		90,041	104,517	137,828	119,956

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Cemetery Services</b>				
5011 Salaries & Wages	43,092	40,234	38,522	40,072
5011 Overtime				
5012 Retirement - FICA	3,297	3,313	2,738	3,065
5017 Retirement - 401(k)	2,586	2,237	2,173	2,258
5015 Workers Compensation	903	750	1,062	1,132
5016 Health Insurance	5,546	5,977	4,368	4,181
5018 State Unemployment	714	805	798	559
	<b>56,137</b>	<b>53,316</b>	<b>49,661</b>	<b>51,266</b>
5019 Uniform Expense				
5021 Office Supplies				
5022 Other Supplies	150		350	150
5034 Janitorial Supplies				
5024 Gas & Oil	300			
5042 Postage	50			
5095 Snacks				
5096 Games/Learning Tools/Crafts				
5023 Summer Rec Program				
5060 Small Tools/Equipemnt	1,000	1,000	1,000	250
	<b>1,500</b>	<b>1,000</b>	<b>1,350</b>	<b>400</b>
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services		2,020		
	<b>0</b>	<b>2,020</b>	<b>0</b>	<b>0</b>
5043 Travel & Lodging	250			
5043 Training & Workshops				
	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>
5051 Dues & Memberships	100			
5051 Permits/Licenses				
	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>
5046 Property & Liability Insurance				
			<b>0</b>	
5048 Electric				
5041 Phone & Internet		100	200	100
Water & Sewer				
	<b>0</b>	<b>100</b>	<b>200</b>	<b>100</b>

5025	Vehicle Repairs & Maintenance				
5040	Equipment Repair & Maintenance				
5030	Building Repair & Maintenance				
5086	Grounds Repair & Maintenance	1,000			1,000
		1,000	0	0	1,000
5038	Leases & Rentals				
5033	Printing & Advertising				
5084	Drug & Alcohol Screening				
5035	Other Services	200		200	
		200	0	200	0
5066	Buildings & Improvements				
5070	Furniture & Fixtures				
5068	Landscaping	1,000			
5098	Land Improvements	500			
5112	Cemetery Donations	5,000			
5061	Capital Outlay			7,500	3,500
5062	Capital Improvements		24,597	10,000	1,200
		6,500	24,597	17,500	4,700
<b>Total Cemetery Services</b>		65,687	81,033	68,911	57,466

\* Possible Capital Improvements  
600' Fencing/Wall on Kofa

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Public Works (HURF)</b>				
5011 Salaries & Wages	266,475	321,614	321,747	358,948
5011 Overtime	2,250	1,561	1,500	1,893
5012 FICA	20,385	24,322	24,614	27,604
5017 Retirement - 401(k)	17,098	14,164	15,418	17,638
5015 Workers Compensation	7,118	17,261	27,751	31,212
5016 Health Insurance	42,395	51,959	57,376	56,497
5018 State Unemployment	2,191	2,845	3,164	2,458
	<b>357,911</b>	<b>433,726</b>	<b>451,570</b>	<b>496,250</b>
5019 Uniform Expense	1,500	1,000	1,000	1,000
5022 Other Supplies	2,000	3,400	3,500	3,500
5034 Janitorial Supplies	500	100		100
5047 Mechanic Supplies	3,000	3,500	3,500	3,500
5024 Gas & Oil	28,000	39,000	39,000	22,000
5042 Postage	500	1,000	1,000	1,000
5053 Miscellaneous	500			0
5060 Small Tools/Equipemnt	10,000	11,000	10,000	9,000
	<b>46,000</b>	<b>59,000</b>	<b>58,000</b>	<b>40,100</b>
5036 OSP - IT Services				
5032 OSP - Contract Professional	5,000	9,500	35,000	5,000
5037 Engineering Services	16,000		15,000	5,000
	<b>21,000</b>	<b>9,500</b>	<b>50,000</b>	<b>10,000</b>
5043 Travel & Lodging	1,500	3,400	3,400	3,000
Training & Workshops				
	<b>1,500</b>	<b>3,400</b>	<b>3,400</b>	<b>3,000</b>
5051 Dues & Memberships	3,000	1,000	2,400	1,000
5051 Permits/Licenses				
	<b>3,000</b>	<b>1,000</b>	<b>2,400</b>	<b>1,000</b>
5046 Property & Liability Insurance	60,000	116,577	117,000	117,000
	<b>60,000</b>	<b>116,577</b>	<b>117,000</b>	<b>117,000</b>
5048 Utilities	4,000	10,000	48,250	31,000
Phone & Internet	4,500	200		20,000
Water & Sewer				
	<b>8,500</b>	<b>10,200</b>	<b>48,250</b>	<b>51,000</b>
5025 Vehicle Repairs & Maintenance	4,000	32,000	30,000	30,000

5040	Equipment Repair & Maintenance	28,000	16,000	16,000	10,000
5030	Building Repair & Maintenance	4,000		1,000	2,000
5029	Street Repair & Maintenance	289,000	340,000	300,000	213,787
5049	Street Lights Repair & Maintenance	15,000	15,000	15,000	15,000
5093	Rental Equipment	6,500			5,000
5096	Surveying	2,000			0
5630	Landscaping Repair & Maintenance		10,000		0
		348,500	413,000	362,000	275,787
5038	Leases & Rentals	5,000			0
5092	Emergency Services	2,000		2,000	2,000
5033	Printing & Advertising	1,500	1,000	1,000	500
5056	Grant Match	59,487	650		56,000
5084	Drug & Alcohol Screening	1,000		50	1,000
5035	Other Services	15,000	10,050	10,000	7,500
5028	Traffic Control	5,000	3,200	3,000	3,000
5059	Right of Way Costs	25,000	1,200	1,000	1,000
		113,987	16,100	17,050	71,000
5066	Buildings & Improvements				0
5098	Land & Improvements	20,000			0
5070	Furniture & Fixtures	1,000			1,000
5068	Landscaping	3,000		10,000	10,000
5061	Capital Outlay	66,000	67,239		0
5062	Capital Improvements				0
5057	Capital Lease	3,569	42,400	42,400	45,000
5058	Capital Lease Principal	38,419			0
5105	Project Construction	300,000		290,000	90,000
5100	Project Admin & Legal	5,000	1,000		0
5103	Project Engineering	120,000	41,000		0
5104	Project Inspection Fees				0
5102	Project Relocation				0
5101	Project Right of Way Costs				0
		556,988	151,639	342,400	146,000
	Debt Service - Revenue Bond				0
	Interfund Transfer Out (Debt Svs)				0
	Interfund Transfer Out (Water)			160,000	80,000
		0	0	160,000	80,000
<b>Total Public Works (HURF)</b>		1,517,386	1,214,142	1,612,070	1,291,137

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Water Department Services</b>				
5011 Salaries & Wages	207,544	191,977	194,486	127,257
5011 Overtime	8,000	1,291	1,100	748
5012 FICA	15,877	14,627	14,582	9,792
5017 Retirement - 401(k)	12,117	9,641	11,418	7,661
5015 Workers Compensation	5,382	5,244	6,355	4,215
5016 Health Insurance	31,741	26,528	43,376	22,243
5018 State Unemployment	1,308	2,408	2,256	998
	<b>281,969</b>	<b>251,716</b>	<b>273,573</b>	<b>172,914</b>
5019 Uniform Expense	800	500	800	800
5021 Office Supplies	1,500	1,100		
5022 Other Supplies	500	2,100	3,200	3,000
5034 Janitorial Supplies	400	200	200	300
5024 Gas & Oil	9,500	5,700	5,700	9,000
5042 Postage	750	1,000	1,000	1,000
5052 Lab Equipment and Supplies	3,000	6,000	6,000	6,000
5053 Miscellanos	3,000	3,000		
5060 Small Tools/Equipemnt	8,000	7,680	7,500	5,500
	<b>27,450</b>	<b>27,280</b>	<b>24,400</b>	<b>25,600</b>
5036 OSP - IT Services		1,500	1,500	1,500
5032 OSP - Contract Professional	7,500		3,600	3,600
5037 Engineering Services	15,000	62,000	122,000	75,000
5039 Lab Services	3,000	1,000	1,000	3,500
	<b>25,500</b>	<b>64,500</b>	<b>128,100</b>	<b>83,600</b>
5043 Travel & Lodging	3,500	2,200	2,200	2,500
5043 Training & Workshops				
	<b>3,500</b>	<b>2,200</b>	<b>2,200</b>	<b>2,500</b>
5051 Dues & Memberships	20,000	6,803	7,000	7,000
5051 Permits/Licenses				
	<b>20,000</b>	<b>6,803</b>	<b>7,000</b>	<b>7,000</b>
5046 Property & Liability Insurance	14,200	28,356	28,400	29,000
	<b>14,200</b>	<b>28,356</b>	<b>28,400</b>	<b>29,000</b>
5048 Electric	85,000	102,701	123,000	120,000
5041 Phone & Internet	5,000	200		
Water & Sewer				

		90,000	102,901	123,000	120,000
5025	Vehicle Repairs & Maintenance	2,000	3,000	3,000	3,000
5040	Equipment Repair & Maintenance	30,000	10,735	11,000	11,000
5030	Building Repair & Maintenance	1,000	3,500	3,500	3,500
5091	Water System Repair & Mtce	60,000	10,504	100,000	75,000
		93,000	27,739	117,500	92,500
5038	Leases & Rentals		100	100	100
5033	Printing & Advertising	1,500	700	700	700
5084	Drug & Alcohol Screening	450	300	200	300
5035	Other Services	5,000	18,000	20,000	20,000
5050	Plant Operations	6,000	106,510	80,000	80,000
5067	Bad Debt Expense	2,000	10,600	10,000	25,000
		14,950	136,210	111,000	126,100
5066	Buildings & Improvements				
5070	Furniture & Fixtures				
5055	Depreciation Expense	290,000			
5061	Capital Outlay		6,450	8,000	8,000
5062	Capital Improvements	200,000	179,655	179,655	123,000
	Quail Trail Well				30,000
5057	Capital Lease				
5097	New Utility Installation	30,000			
5105	Project Construction			165,000	
	Loves				155,000
5100	Project Admin & Legal				
5103	Project Engineering	30,000			
5104	Project Inspection Fees				
		550,000	186,105	352,655	316,000
	GADA Loan				
5063	WIFA Loan-Long Term Debt		406,490	360,619	375,000
	Interfund Transfer Out (Debt Svs)			44,400	
		0	406,490	405,019	375,000
<b>Total Water Department Services</b>		1,120,569	1,240,300	1,572,847	1,350,214
Total Water Department Services before carry over					1,195,214
Loves					155,000
Total Water Department Services					1,350,214
**Place the \$155,00 Revenue for paying Loves Water Line					
**Quail Trail on going Project \$30,000					

## TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
<b>Wastewater Department Services</b>				
5011 Salaries & Wages	139,736	131,332	129,400	96,800
5011 Overtime	3,000	648	500	260
5012 FICA	10,690	9,987	9,899	7,425
5017 Retirement - 401(k)	7,928	5,964	7,745	5,805
5015 Workers Compensation	3,087	3,116	3,402	2,692
5016 Health Insurance	23,779	18,875	36,092	18,175
5018 State Unemployment	1,164	1,889	1,836	837
	<b>189,384</b>	<b>171,811</b>	<b>188,874</b>	<b>131,994</b>
5019 Uniform Expense	1,000	300	300	500
5021 Office Supplies	1,000	1,000		
5022 Other Supplies	500	2,200	3,100	3,000
5034 Janitorial Supplies	750	350	200	350
5024 Gas & Oil	15,000	8,600	8,600	9,000
5042 Postage	500	1,000	1,000	1,000
5052 Lab Equipment and Supplies	2,500	6,700	6,700	6,700
5053 Miscellaneous	1,000			0
5060 Small Tools/Equipemnt	10,000	10,000	10,000	5,000
	<b>32,250</b>	<b>30,150</b>	<b>29,900</b>	<b>25,550</b>
5036 OSP - IT Services				
5032 OSP - Contract Professional	5,000	20,000	23,600	23,600
5037 Engineering Services	70,000	26,600	20,000	25,000
5039 Lab Services	20,000	20,000	20,000	15,000
	<b>95,000</b>	<b>66,600</b>	<b>63,600</b>	<b>63,600</b>
5043 Travel & Lodging	4,500	2,500	2,500	2,500
5043 Training & Workshops				
	<b>4,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
5051 Dues & Memberships	32,000		12,600	10,000
5051 Permits/Licenses		12,600		
	<b>32,000</b>	<b>12,600</b>	<b>12,600</b>	<b>10,000</b>
5046 Property & Liability Insurance	19,000	37,808	37,800	37,800
	<b>19,000</b>	<b>37,808</b>	<b>37,800</b>	<b>37,800</b>
5048 Utilities	65,000	69,000	82,200	80,000
Electric, Phone & Internet	5,050	300		
Water & Sewer				

		70,050	69,300	82,200	80,000
5025	Vehicle Repairs & Maintenance	3,000	6,000	6,000	6,000
5040	Equipment Repair & Maintenance	5,000	6,300	5,000	10,000
5030	Building Repair & Maintenance	3,000	6,700	5,000	5,000
5093	Rental Equipment	3,000			1,000
5091	Wastewater System Repair & Mtce	15,000	17,400	17,500	17,500
		29,000	36,400	33,500	39,500
5038	Leases & Rentals		100	100	
5033	Printing & Advertising	500	250	250	250
5084	Drug & Alcohol Screening	1,000	100	50	250
5035	Other Services	3,000	21,020	20,000	2,000
5050	Plant Operations	11,242	13,500	13,500	12,000
5067	Bad Debt Expense	200	7,300	8,000	8,000
		15,942	42,270	41,900	22,500
5066	Buildings & Improvements				0
5055	Depreciation Expense	217,000			
5070	Furniture & Fixtures				
5061	Capital Outlay	10,000	10,000	10,000	2,000
5062	Capital Improvements				200,000
5057	Capital Lease				
5077	Contingencies Fees	12,000			
5097	New Utility Installation	10,000			
5105	Project Construction	4,442,060			
5100	Project Admin & Legal	441,257			
5103	Project Engineering	901,323			
5104	Project Inspection Fees	10,000			
		6,043,640	10,000	10,000	202,000
	GADA Loan				
5063	WIFA Loan-Long Term Debt	140,000	189,201	210,005	215,000
	USDA Loan				
	HURF Repayment		128,582		0
	Interfund Transfer Out (Debt Svs)		83,899	78,440	80,000
		140,000	401,682	288,445	295,000
<b>Total Wastewater Department Services</b>		<b>6,670,766</b>	<b>881,121</b>	<b>791,319</b>	<b>910,444</b>

**TOWN OF QUARTZSITE BUDGET FY 2015-2016**

<b>Account Title</b>	<b>2013-14 Amended Budget</b>	<b>2014-15 Adopted Budget</b>	<b>2015-16 Proposed Budget</b>
<b>GRANTS FUND</b>			
<b>REVENUES</b>			
Library Grants Funds			
LSTA	4,339	4,500	4,000
AZ Community Foundation	4,000	4,000	4,000
	<b>8,339</b>	<b>8,500</b>	<b>8,000</b>
Transit Grant			
FTA			202,483
			<b>202,483</b>
Various Police Grants Funds			
Forfeiture	2,269	2,500	
Bullet Proof Vests		2,500	
GOHS	52,618	5,000	10,000
Miscellaneous	2,601	25,000	75,000
	<b>57,488</b>	<b>35,000</b>	<b>85,000</b>
Task Force Funds	0	48,750	0
	<b>0</b>	<b>48,750</b>	<b>0</b>
Miscellaneous Grants	20,989	200,000	100,000
	<b>20,989</b>	<b>200,000</b>	<b>100,000</b>
<b>Total Grant Revenues</b>	<b>86,816</b>	<b>292,250</b>	<b>395,483</b>
<b>EXPENDITURES</b>			
Library Grants Funds			
LSTA	5,313	4,500	4,000
AZ Community Foundation	7,700	4,000	4,000
	<b>13,013</b>	<b>8,500</b>	<b>8,000</b>
Transit Grant			
FTA			202,483
			<b>202,483</b>
Various Police Grants Funds			
Forfeiture	29,482	2,500	
Bullet Proof Vests		2,500	
GOHS	52,618	5,000	10,000
Miscellaneous	14,877	25,000	75,000
	<b>96,977</b>	<b>35,000</b>	<b>85,000</b>
Task Force Funds	0	48,750	0
	<b>0</b>	<b>48,750</b>	<b>0</b>
Miscellaneous Grants	26,694	200,000	100,000
	<b>26,694</b>	<b>200,000</b>	<b>100,000</b>
<b>Tot Grant Expenditures</b>	<b>136,684</b>	<b>292,250</b>	<b>395,483</b>

EXPENDITURE LIMIT CALCULATION

Town of Quartzsite

Fiscal Year: 2015-2016

1. **Budgeted Expenditures/Expenses**

Total Expenditures

General Fund	2,984,329
HURF - Regular	1,301,137
HURF - Capital Projects	0
Grants Fund	295,483
Water Fund	1,350,214
Wastewater Fund	910,444
W/WW Capital Projects	6,760,856

Contingencies

General Fund	200,000
HURF - Regular	200,000
HURF - Capital Projects	0
Grants Fund	100,000
Water Fund	
Wastewater Fund	
W/WW Capital Projects	

Total Budgeted Expenditures/Expenses **14,102,463**

2. **Add/Subtract estimated reconciling items** 0

3. **Budgeted expenditures/expenses adj** **14,102,463**

4. **Exclusions:**

General Fund - Excluded Revenues

Court Fines - Restricted	90,000
Community Center Fees - Restricted	3,000
Other Donations & Fees - Restricted	10,400
Interest	6,000
Transit Grant	202,483

HURF Fund - Exclusions

All HURF Expenditures - Regular	1,291,137
---------------------------------	-----------

	All HURF Contingencies - Regular	200,000
	HURF Miscellaneous	10,000
	HURF Capital Projects	0
	HURF Capital Projects - Contingencies	0
	Grant Funds - Excluded Revenues	
	All Grants Expenditures	93,000
	All Grants Contingencies	100,000
	Water Fund - Regular - Excluded Revenues	
	None	
	Wastewater Fund - Regular - Excluded Revenues	
	None	
	Capital Projects Funded from Grants/Loans	
	Water Capital Projects	
	Wastewater Capital Project	6,760,856
	Long Term Debt Payments	
	General Fund	148,000
	HURF	0
	Water Fund	375,000
	Wastewater Fund	215,000
	<b>Total Exclusions</b>	<b>9,504,876</b>
5.	<b>Amount Subject to Limitatio</b>	4,597,587
6.	<b>Annual Expenditure Limitation Amount</b>	5,041,416
7.	<b>Amount Over/Under Limitation</b>	443,829