



# TOWN OF QUARTZSITE

PLANNING AND ZONING DEPARTMENT

465 NORTH PLYMOUTH AVENUE • PO BOX 2812 • QUARTZSITE, AZ 85346  
PHONE: 928 927-4333 • FAX: 928 927-4400  
ARIZONA RELAY SERVICE (928) 927-3762 (TDD)  
WEB SITE: WWW.CI.QUARTZSITE.AZ.US

## WHAT IS A CONDITIONAL USE?

According to town ordinance a conditional use is a use which requires a special degree of control to make such uses consistent with and compatible to other existing or permissible uses in the same district.

For example: RV parks are a commercial business and should be built on land for zoned as commercial property. According to our town zoning ordinances you can also put a RV park on property zoned as suburban ranch (SR), which is residential property. This can only be done if the property meets the regulations for an RV park and if the developers of the property apply for a conditional use.

There is also a chance that the Town would put special conditions to their application and that would be stipulated in the Conditional Use permit.

We require a plot plan showing the location of the lot, an application filled out and a fee of \$250.00.

At this time the process for the conditional use would be started.

1. You are required to conduct a neighborhood meeting to provide information to the adjacent property owner. You must submit a copy of the notification sent to the adjacent property owners, documentation of those attending the meeting and minutes of the meeting to the Planning and Zoning Department a minimum of 15 days prior to the Planning and Zoning hearing for inclusion in their staff report. In accordance with A.R.S. 9-462.03
2. Letters sent to all the parcel owners within 300 ft of the property indicating the following:
  - A. Location of property
  - B. What the conditional use is for.
  - C. Date and time of Planning and Zoning meeting.
3. Notification would be put into the paper stating the same information.
4. Posting would be put on the property.
5. After the Planning and Zoning meeting it would then go to the Council Meeting for approval.

This is all done so the local property owners have a chance to say wither or not they want this conditional use in their area. If twenty percent of the neighbors object and file a written protest to the use then the conditional use will not be given. This gives you a chance to say what happens in your neighborhood.

**Conditional Use Permit Application**

**FEE \$250.00**



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**Permit No.** \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_

(Mailing and Physical)

Assessor's Parcel Number: \_\_\_\_\_ Zoning \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Lot Number: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Location on /between: \_\_\_\_\_

(Street, Lane, Road, Etc.)

**CONDITIONAL USE REQUEST FOR:** (i.e.:dwelling, temporary structures, etc.)

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**REASON FOR CONDITIONAL USE:**

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Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Town Of Quartzsite  
Planning & Zoning 3-09