

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, NOVEMBER 10, 2015, 7:00 PM

CALL TO ORDER: 7:00 p.m.

INVOCATION: Prayer given by Pastor Bruce Swart.

PLEDGE OF ALLEGIANCE: Led by Council Member Orgeron.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

STAFF PRESENT: Skylor Miller, Town Manager; Bill Sullivan, Town Attorney; and Tina Abriani, Town Clerk

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

The Chief of Police, Ernie Renfro spoke of a mock Hazmat evacuation drill to take place sometime in the morning hours of Saturday, November 21, 2015. Volunteers, Town staff, Quartzsite Police Officers, Chief Hess and La Paz County personnel would be part of the important readiness exercise. A debriefing lunch would be held afterward for all participants.

Town Manager Miller said he would post information regarding the exercise on the Town's Facebook page.

Mr. Richard Thompson spoke of the success of the last meeting of the Quartzsite Historical Society and noted the next meeting would be held at 1:00 p.m., at the Community Center on Friday, November 20, 2015.

Jennifer Jones spoke regarding raising revenue. She said Mr. Kevin Scholl of the County Election Department, informed her that a question about property taxes on the ballot would have to be held in a general election year. She spoke of the Town's debt to HURF, and the need for the Council to control the Town's spending.

Shanana Rain BearCat spoke on behalf of the Quartzsite Area Chamber of Commerce and Tourism. She said that Chamber is located right across the street from McDonald's, and is officially open now and the hours are 9:00 a.m. to 4:00 p.m., Monday through Saturday. She said a lot of volunteers are manning the office and that there had been a great response already. She invited everyone to visit the Chamber to see how nice it is. She explained the Chamber is about sharing the positive things that are happening in Quartzsite. The Chamber would sponsor a "Small Shop Saturday" on November 28,

2015, in an effort to support local businesses, and there would be a small friendly breakfast. She noted that more information on the event would be available on Facebook.

Shanana Rain BearCat provided an update on the AZ Peace Trail. She said 200 new signs would go up around the County near the trails, and it is hope that the information would reach and interest a new demographic for Quartzsite.

ANNOUNCEMENTS:

None.

CONSENT AGENDA:

- 1. LEDGER OF ACCOUNTS PAID – Consider approval of check series 39517-39559 totaling \$46,583.18.**

Council Member St. Germain pulled two checks for review, 39533 and 39588.

Council Member Orgeron moved to approve check series 39517 – 39559, less check numbers 39533 and 39588. **Vice Mayor Simpson seconded** the motion. The vote was six ayes and one nay from Council Member Davidson. **Motion Passed.**

Council Member St. Germain asked for more information on check 39533, made payable to Atkins Engineering, and Town Manager Miller said it was for on-call services for the list of already contracted projects they have with the Town. Town Manager Miller said he would provide the project list to the Council.

Council Member St. Germain moved to approve the one check (check number 39533), and **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

Check number 39558, payable to the federal Bureau of Land Management, BLM, for \$4,000 was explained, by Town Manager Miller, as an annual rental fee for a right-of-way to public infrastructure.

The Mayor directed staff to find out how long the annual rental fee would continue to be charged, and if there are any other options.

Town Manager Miller said he was already actively looking for those answers from the BLM.

Council Member St. Germain moved to accept check number 39558 and **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

ADMINISTRATIVE ITEMS:

2. MINUTES – Consider the minutes of the Regular Meeting of October 27, 2015.

Council Member Orgeron moved to approve the minutes of the Regular Meeting of October 27, 2015, and **Vice Mayor Simpson** seconded the motion. The vote was unanimous. **Motion Passed.**

3. PARK & RECREATION COMMITTEE RECOMMENDATIONS

- **Recommend to Council: Hi Jolly Parade After Party in the Park.**
- **Recommend to Council: List of Town events to be established Town sponsored events.**

Town Manager Miller provided the Council of an overview of the last Park & Recreation Committee meeting.

Shanana Rain BearCat, Vice Chairperson of the Park & Recreation Committee, asked the Council if any of them had any questions after reading the minutes of that Committee meeting, provided to them by Town staff.

After being asked how the Town would be involved with the Hi Jolly Parade After Party in the Park, Shanana Rain BearCat said the Committee was proposing a community get together after the Parade at the Park, and would include local organizations, a band, and bake sales.

There was a discussion of how the Town sponsored the event in the past, insurance requirements, and current insurance. Town Manager Miller said that if the Town wanted to sponsor the event, he would be sure to pass that along to the insurance company.

The Mayor said he would hate to sound like he is against it, and he expressed his concern about spending more Town money and paying Town staff to help.

Shanana Rain BearCat said the Committee and volunteers would put on the Town Park event.

Council Member St. Germain asked who would be in charge, who would set it up, and who would be the point of contact for the event.

Shanana Rain BearCat said that would go before the Committee for its decision.

The Mayor asked if there would be Town staff hours involved and Shanana Rain BearCat said she was unable to say.

There was a discussion of the usage of paid Town staff hours.

Town Manager Miller said he thought the Committee was just looking for a 'blessing.'

The Mayor said he could go with a 'blessing' as long as it doesn't involve funds or hours.

Town Manager Miller suggested moving to the next item and then making the appropriate motion.

The Mayor asked what the list of proposed Town sponsored events included.

Town Manager Miller said the Park & Recreation Committee is proposing that Council recognize the Hi Jolly Days Parade, Easter, Memorial Day, Independence Day, Labor Day, and Halloween.

The Mayor said the Council would approve the events individually and appropriate funds on an as-needed, individual event, basis.

Council Member St. Germain moved that the Town of Quartzsite supports and recognizes the Town Park for uses on Easter, Memorial Day, Fourth of July, Labor Day, Halloween, and the Hi Jolly Days, with any funding to be used to be voted on by Council on an individual basis during that time period. **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

4. BUSINESS LICENSE FEE CHANGE – Review and consideration of the adoption of Ordinance No. 15-07 Increasing the Town of Quartzsite Business License Annual Fee. (Town Code, Chapter 8, Article 8-2, Section 8-2-9, Fees).

- **Current business license fee - \$25.00**
- **385 BLs issued in FY 13-14, totaling \$10,040**
- **371 BLs issued in FY 14-15, totaling \$9,735**
- **70 BLs issued so far in FY 15-16, totaling \$1,795**

The Mayor suggested the tabling of the issue until the Council could have a session with the Fire Department to discuss the relevant issues.

Town Manager Miller said he respectfully wondered if the Mayor was referring to vendor permits. The Mayor agreed with Town Manager Miller and the discussion commenced.

Town Manager Miller listed some nearby communities' annual business license fees: Yuma, \$120; Parker, \$80; Blythe, \$105 - \$1652.50, depending on the type of business; Wickenburg, \$50 - \$100, depending on the type of business; and Lake Havasu City, charges \$100 for the first year, and on-time renewals are charged \$76.00.

Town Manager Miller shared the legal opinion submitted by the Town's attorneys. They said the legal range for annual business license fees, provided by the Arizona Revised Statutes, ranged from \$10 to \$5,000. Town Attorney Sullivan clarified by saying the fees were subject to reasonableness.

Council Member St. Germain asked about a business that came to Town and did transactions across the state line, to avoid paying sales tax in Quartzsite. This led to a discussion of alcohol, RV dealerships, and business license classes.

Town Manager Miller said the justification for establishing a fee was to cover processing services. Town Manager Miller said what he thought the Council should discuss is a reasonable cost for processing business licenses.

The Mayor said he was reluctant to raise the fee to \$100 in one lump sum. This led to a discussion of appropriate pricing. The Mayor spoke of the wage of a clerk to process business licenses and surmised that the Town is losing money on the issuance of licenses.

The Mayor called for order in the audience.

Council Member Davidson moved to raise it to \$75, and the **Mayor seconded the motion**. The vote was unanimous. **Motion Passed**.

Town Manager Miller and Town Attorney Sullivan stated the change must be done by ordinance.

Council Member Orgeron moved to adopt the Ordinance 15-07, increasing the Town of Quartzsite business license annual fee from \$25 to be \$75 for a year. **Council Member Davidson seconded** the motion. The vote was unanimous. **Motion Passed**.

Council Member Warner asked when this would start and if the people that already had their licenses would need to pay again this year.

Town Attorney Sullivan said the Council would want to make a friendly amendment to state an effective date; otherwise, he said, it would take effect in 30 days, when the ordinance comes into effect.

Council Member Orgeron amended the motion to adopt Ordinance 15-07, increasing the Town of Quartzsite business license annual fee from \$25 to be \$75,

effective January 1, 2016, and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

The Mayor called for a vote to adopt the ordinance as amended. The vote was unanimous. **Motion Passed.**

5. HEALTH AND DEVELOPMENT SERVICES BOARD – Review and possible amendment to the Town Code, Chapter 20, Health and Development Services Board.

The Mayor named a conflict within the code because it stated the Mayor has the authority to form boards, committees, and commissions as deemed necessary. He explained that, by extension, the Mayor can eliminate boards, committees, and commissions.

The Mayor said the Health and Development Services Board was established by an ordinance. After Council Member Kelley had said she had the item placed on the agenda, the Mayor said the problem was not with the Board, but with the Council. The Mayor said, according to the ordinance establishing the Board, the Board Members should not have been allowed membership on that board if they had conflicts with service organizations with the community. He said the Council should have looked at that when the members were appointed. The Mayor said the issue was that the Board could not do its job due to conflicts.

Council Member Kelley said there was a letter sent out by the Mayor abolishing the Board. She said he cannot abolish the Board. She said the Health and Development Services Board was still a Board. She spoke of how the financial awards were reviewed in the past, and she the Board should have been warned before the meeting that things would be different than in past years.

Council Member Kelley said the Board asked for the paperwork repeatedly and were denied. She said the Board was told that the Town was responsible for the review of the quarterly reports from the organizations receiving award funds.

Council Member Kelley said if you read the Town Code, the Town is the recipient of all requests and does not say that the documents are passed on to the Health and Development Services Board. She explained that other years all the documents were passed on to the Board, and this is why the Board is upset, and why the matter was brought to the Council. Council Member Kelley should be changed to allow the Board to see all the documents.

The Mayor said Article D of Section 20-1-2, reads: “No individual shall be appointed to the Board if such individual has received funding from the Town either as an individual or an agency, or if such person is or was a member of an agency or organization within the last twelve months, (or has served on the board of any agency or

been the employee of any agency that has received funding from the Town at any time during the preceding twelve months).”

Council Member Kelley said that was not the issue that the Board brought forth. She said the Board already knew about that, and the matter would be taken up at a future Council meeting. She said that the Board could not make a decision because the members did not have the documents they requested.

Town Manager Miller said the final motion that was voted on by the Board, as found in the Board’s minutes, was to forward all the applications to the Council without a recommendation. Discussion before the motion was voted on, included the Board’s dissatisfaction with the provided documentation, and the potential conflicts of interest that they had concerns about.

Town Manager Miller said the process was new as it was changed over one year ago. He said that he and the Board discussed implementing an application process, in regard to the applicants and to what the Health and Development Board received.

Town Manager Miller said the issue at hand is whether merit-based awards are being made, in order to support organizations that promote the Town, or if the Town is to look at what the applicants have done with the money in the past. He said he made a judgment call and felt that he took action that was accordance with the Town Code. He said he stands by his decision because the process is better than the one of the past.

The Mayor said he wanted to make one point absolutely clear, that any money that goes out of Town government to anyone has to have a quantifiable return, according to the Phoenix v. North decision. He said the Town had to be able to quantify the return the Town is getting back from the organization.

Town Manager Miller said that point was one of the concerns when the application was developed. The process is different because there was a review of the previous year’s use of the money in the past. He said this is an auditing process, but does not serve the actual mission of awarding financial aid for the purposes of promoting the Town. He said if one looks to the application, there is merit-based structure.

Council Member Orgeron started a discussion regarding the fact that the Town staff passed on every application for funding that was received, regardless of its completeness. The Board directed staff to forward all the applications to the Council. The Board was told that all the previous year’s award winners had met and abided by the accountability contract.

There was a discussion of the importance of the boards, committees, and commissions.

Vice Mayor Simpson said he was concerned that the ordinance references A.R.S. and governmental public funding guidelines. He asked Town Manager Miller if he was stating that he qualifies all the applications administratively and then turns them over to the Health and Development Services Board.

Town Manager Millers said no. He said he gave the application package to the Board for their review.

Vice Mayor Simpson asked if the Board had information on what A.R.S. specifies and/or government guidelines to where they could make that decision.

Town Manager Miller explained that the Health and Development Services Board meeting never got to that part of the review process.

Vice Mayor Simpson said that is part of the process and should be stated in the ordinance or it should be provided to them.

Town Manager Miller said not a single application was discussed at the Health and Development Services Board meeting. He said the Board never got past the discussion of the financial reports, and the potential conflicts.

Council Member Kelley moved to open the agenda item to the public and only to the members of the Health and Development Services Board. **Vice Mayor Simpson seconded** the motion. The vote was five in favor and two nays, one from Mayor Foster and one from Council Member Davidson. **Motion Passed.**

Sally Ford, Chairperson of the Health and Development Services Board, said she had been on the board eight years and never had this problem before. She said all the Board Members do their jobs regardless of their membership with the Senior Center. She said this is the only time there has been a conflict. She said the reason the Board could not make a decision was because they did not have the financials. She said even if there would be a change, the Board still needs to know where the Town's money went.

Council Member Warner asked. "What is the value of seeing the financials of an organization, rather than having the applicants explain in their applications what they have used the money for?" She said she thought the full financials shouldn't necessary be made public.

Monica Timberlake, Board Member of the Health and Development Services Board, spoke to say if an award recipient had said they would spend their award monies on electricity, the Board needs to see the proof the money was spent on electricity. She said she thought it would not be fiscally responsible for passing along a recommendation to the Council without that information.

Town Manager Miller asked if he stated that all previous financial reports had been reviewed and were in compliance with the accountability contracts, wouldn't that satisfy the question. Monica Timberlake responded in the negative.

Council Member Orgeron asked what the harm was to allow the board to see the prior year's awardees' quarterly reports. He asked how that would taint the process.

Town Manager Miller said he wanted old and new applicants to be on equal footing.

Council Member St. Germain said the reason all this has come about, is because last year only one applicant, that did receive money, actually filled out a financial statement. He said the other three did not. He said he wanted to know how the money was spent.

Council Member St. Germain said that according to the Town's paperwork, it is a requirement. He said the Board wants to see it, and he needs to see a breakdown of the use of the money before he votes to give out money.

Town Manager Miller said the Council has had access to quarterly reports for two to three weeks now.

The Mayor said what matters is a quantifiable result, and he gave examples. The Mayor said the only thing needed in the process was a quantifiable return on the Town's money. He Mayor said there needed to be a certification that there was a quantifiable return on the award.

Town Attorney Sullivan said the ordinance listed a two-part process. Part one being that applications are submitted to the Board for their review. He said the second part of the ordinance, is a reporting requirement that comes to the Town. Town Attorney Sullivan said the Council could change that by amending the ordinance.

The Mayor said he saw no problem with the financial reporting being given to the Town because the Town is capable of maintaining confidentiality.

Town Manager Miller said the moment the reports are submitted to the Town; they are public records.

Sally Ford spoke of the Business Chamber's history of financial reporting to the Town and her concerns with it.

Vice Mayor Simpson asked if there was to be a division of equal amounts of money to all applicants, and Town Manager Miller said the amounts, and whether or not an

applicant even receives money is up to the recommending body, with the recommendations forwarded to the Council.

Town Manager Miller said Council was not originally given copies of the financial reports because he did not feel they were germane to the present applications. He noted that if there had been any issues raised with the reporting, it would have been raised with the Board.

Town Manager Miller said the Council did request all the financial records, and they were supplied within the week.

Council Member Warner noted, according to the Town Code, all requests received in accordance are going to be submitted for review. She asked if there were some that didn't meet the criteria, would they be withheld from the process, or would they still be given to the Board. She asked if they are given to the Board, and not held back, does the Board know they are at issue with some violation of the process.

Town Manager Miller said if there was a violation of the prior year's accountability contract, he would have brought that up. He said he would have given all the applications to the review Board, as they were the ones charged with vetting them. He said he was not a first line of review for the applications. He said he was trying to set standards for the scope of information submitted to the Board.

Council Member Kelley referenced the Town Code, Section 20-1-2 B & C. She said if the Council is going to change the process, the Code needs to be changed.

Council Member St. Germain suggested the Town Code be changed to state if an applicant received money the prior year, what it was spent on, and what they plan to spend next year's money on.

The Mayor said the Council should direct the attorney to change the wording in the Town Code to read that what they need to report on is to be a measure of quantifiable return on the Town's investment.

Council Member Warner said receipts should be required for that quantifiable return.

Town Manager Miller said requiring an accountability contract or agreement is the legal thing to do, but it also can be tailored, depending on the request. He said the application and the contract should mirror each other.

Town Attorney Sullivan said he could deal with the Town Code's Section 20-3 to make it more flexible, depending on the application. He said 20-2 C reads, "All requests received in accordance with subsection (B) of this article shall be referred to the Health and Development Services Board for purposes of review and recommendation to the

Town Council.

Town Attorney Sullivan said what he had heard during the meeting, was that the Council would like the Code to read, "... and financial documentation supporting the expenditure of Town monies to be referred to the Board." He said this could be added to Section 20-2 C to make it very clear what is forwarded to the Board.

The Mayor directed staff to change the Town Code as noted.

6. **COMMUNITY OUTREACH FUNDING APPLICATIONS - Review, consideration and possible action to approve applications for Community Outreach Funding as forwarded by the Health and Development Services Board for award of the 2016 Town Promotional Funds. Upon Council's decision, accountability contracts would be prepared for the selected organizations, in the amounts set by Council.**

The five applicants:

- **Proud Neighbors of Quartzsite**
- **Quartzsite Area Chamber of Commerce and Tourism**
- **Quartzsite Business Chamber of Commerce**
- **Quartzsite Historical Society**
- **Quartzsite Senior Citizens Center**

Council Member Warner moved Agenda Item 6 be tabled until the issue that was just discussed is resolved. **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

7. **WELL METERING – Review and consideration of the adoption of Ordinance No. 15-08 amending the Town Code, Chapter 16, Wastewater Treatment and Collection System Code, Article 16-2, Wastewater Treatment Discharge and Requirements, Section 16-2-2, Sewer Fees, Subsection D, Paragraph 1, related to private water supply meters and sewer fees.**

Town Manager Miller said the original language presented to Council at the last meeting, and attached to the current meeting's packet, was submitted to the Town Attorneys, and they have effectively codified it.

Vice Mayor Simpson moved to adopt Ordinance No. 15-08 amending the Town Code, Chapter 16, Wastewater Treatment and Collection System Code, Article 16-2, Wastewater Treatment Discharge and Requirements, Section 16-2-2, Sewer Fees, Subsection D, Paragraph 1, related to private water supply meters and sewer fees.

Council Member Kelley seconded the motion. The vote was unanimous. **Motion Passed.**

8. CDBG – Preliminary discussion of the Town’s application for a Community Development Block Grant due in March 2016.

Town Manager Miller said the item more of an announcement. He said Town staff would work on developing proposals to take to the Council. He asked the Council for what possible opportunities to develop the community they see. He said the application is due in March.

Vice Mayor Simpson said one of the approved items for CDBG grants is infrastructure; he named sewer and water. Town Manager Miller added, and design thereof.

Council Member St. Germain mentioned sewer lines for the north quadrant.

Council Member Kelley asked how much the grant would be.

Town Manager Miller speculated it would be about \$180,000.

Council Member Kelley asked if the Council could have staff provide a report regarding sewer and water costs and how the grant could be used best for those. Town Manager Miller said he has already requested some feasibility discussions with staff.

Mayor Foster asked Town Manager Miller to prepare a report of what the Town has from Atkins, and to prepare a work session to look at what the Town has from Atkins and what they have given the Town as in add-ons, regarding what is already planned, using the \$180,000.

Council Member Kelley suggested the Town keep the grant expenditure plan to \$120,000 - \$125,000, just in case.

Town Manager Miller said the Town can apply for multiple projects.

The Mayor asked Town Manager Miller to prepare a meeting for after the first of the year to review what money the Town has and what the Town might be able to do with it.

9. EXECUTIVE SESSION

An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding pending litigation:

- Jennifer Marie Jones v. Quartzsite (Ninth Circuit Court of Appeals, Case No. 15-CV-16261) (appeal of U.S. District Court, Case No. CV2013-02170);
- Jennifer Marie Jones & John Lavern Jones v. Quartzsite (U.S. District Court Case No. CV2013-01770);
- Jennifer Marie Jones v. Quartzsite, et al. (Ninth Circuit Court of Appeals, Case No. CV15-16279) (appeal of U.S. District Court CV2012-01383);
- Derrick Johnson v. Robert Brady, et al. (U.S. District Court Case No. CV14-01875);
- Jennifer Jones v. Parker, et al. (Ninth Circuit Court of Appeals Case No. 15-16709) (appeal of U.S. District Court, Case No. CV14-01907).

Council Member St. Germain moved to adjourn to Executive Session and Council Member Warner seconded the motion. The vote was unanimous. **Motion Passed.**

ADJOURN TO EXECUTIVE SESSION: 8:37 p.m.

RETURN TO OPEN SESSION: 9:13 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

COMMUNICATIONS:

Reports from the MAYOR on current events.

None

Reports from the COUNCIL on current events.

Council Member St. Germain announced the next day was Veteran's Day. He thanked all the Veterans for what they have done. He said the following events would take place on Veteran's Day: starting at 9:00 a.m., the crowd would leave Gunny's Military Museum and ride to RV Lifestyles, where they just erected a beautiful flagpole and monument; 9:30 a.m. would have the official flag raising; at 11:11 a.m. the VFW would give speeches at the Town Park; from 12:00 p.m. to 4:00 p.m., at Gunny's Military Museum, there would be the Annual BBQ, everyone is invited; later in the evening – 5:00 p.m. or 6:00 p.m. approximately, there would be a dinner and karaoke. He asked that people tell the Vets, "Thank you for a good job and thanks for your service." He said it would make the hearer's day.

Reports from the TOWN MANAGER to the Council.

Town Manager Miller said GovNet, the new broadband service, is close to being done. He said the equipment is set up outside, the towers are up, there is a big new blue box on the inside and the electrician has hooked it up. He said he thinks the Town is at the point where all that was needed is to flip a switch. He said he is waiting on them to come back up. The Mayor asked Town Manager Miller to call them the next day.

Town Manager Millers reminded everyone of the joint training Hazmat exercise on Saturday, November 21, 2015, and said there would be notices forthcoming.

Town Manager Miller announced that Tim Rider, Police Clerk, was no longer with the Department; November 6, 2015, was his last day. Town Manager Miller said the Chief is presently advertising the Clerk position and would be reviewing the applications with him. He said he and the Chief would be requesting budgetary approval for the filling of that vacant position at the next Council meeting if they find an appropriate candidate.

Town Manager Miller announced Everett Babcock, one of the new Officers, was in the audience. He encouraged everyone to meet Mr. Babcock after the meeting. Town Manager Miller said Mr. Babcock is a fine gentleman and a great addition to the police department.

Town Manager Miller said he attended a pre-construction and partnering meeting with the Public Works Director for the Hi Jolly Update Wayfinding and Landscaping project. He said the project would start within the next week or so. He explained the project is for landscaping from the intersection of Quartzsite Boulevard and Main Street, just north of Exit 17 and goes down about two miles. He said there should be minimal interruption to traffic and businesses in the area. He said it should be finished by approximately the first part of February 2016.

Town Manager Miller said the Moon Mountain Enhancements project was pushed back to spring of 2016 due to a budgetary decision by ADOT.

Town Manager Miller said the Exit 17 Improvements project would take place in the summer of 2016.

Town Manager Miller said the HAWK pedestrian crosswalks on Main Street should be completed by January 2016.

Town Manager Miller said the Town's State Auditors, including Scott Grath, were in the Town offices last week. They performed the data collection and process review. He said Mr. Grath would do a write up any discuss it with Town staff within the next month. Town Manager Miller said there were no new findings; there are some on-going old

ones, like the HURF deficit. He said the preliminary numbers for last year showed that the Town does have a significant reserve. He said when all revenue sources are combined; it is just over \$800,000 in reserve. He said the Town did not inappropriately spend HURF money last year. He said there would be a reduction in HURF debt.

The Mayor asked when the Council would get a copy of the quarterly report on the budget.

Town Manager Miller said the quarterly numbers were already being pulled for a meeting with Council Member Warner.

Council Member Warner moved to adjourn, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 9:21 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of November 10, 2015, of the Town Council of Quartzsite, Arizona, held on November 10, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 24th day of November 2015

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor