COUNCIL MEETING AGENDA

February 12, 2013

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Patricia Anderson
Carol Kelley
Pat Workman

Norma Crooks
Mark Orgeron

Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona

Regular Meeting
9:00 a.m.

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.

Est. Time		AGENDA ITEM	COUNCIL ACTION
9:00		**CALL TO ORDER OF REGULAR MEETING**	
9:00 – 9:05		**INVOCATION AND PLEDGE OF ALLEGIANCE** *The invocation may be offered by a person of any religion, faith, belief or non-belief. A list of volunteers will be maintained by the Town Clerk and interested persons should contact the Clerk for further information.*	
9:05		**ROLL CALL**	
		APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.
		PRESENTATIONS; PROCLAMATIONS	
		None	

9:05 – 9:10		**CONSENT AGENDA** ***All items listed below are considered consent calendar items and may be approved by a single motion*** *unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.*	
	1.	**LEDGER OF ACCOUNTS PAID** – Consider approval of check series 35054 – 35153, totaling $154,696.95	Discussion; possible action by MOTION; may be acted upon with single motion.
	2.	**MINUTES** – Consider approval of the minutes of the Regular Meeting of January 22, 2013. Special Meetings January 28, 2013, February 4, 2013, and February 6, 2013.	Discussion; possible action by MOTION; may be acted upon with single motion.
		ADMINISTRATIVE ITEMS *Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.*	
9:10 – 10:00	3.	Review, discussion and possible direction regarding existing Boards, Committees and Commissions created by the Town Council.	Discussion, possible action or direction by MOTION
10:00 - 10:15		**COMMUNICATIONS**	
	4.	Report from members of the COUNCIL on current events.	
	5.	Report from the TOWN Manager on current events.	

10:15 - 10:30		**COMMUNICATIONS FROM CITIZENS** *At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name.* ***There is a 3 minute limit for each speaker****. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.*	
10:30	6.	**ADJOURN**	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2013, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.

TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING
Tuesday, February 12, 2013

Agenda Item #1 **Ledger of Accounts Paid.**

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification of any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Interim Town Manager

Attachment: Ledger of Accounts Paid: Check series 35054 – 35153.

Action Requested: Consider approval of the Ledger of Accounts Paid; Check series 35054 - 35153.

Council Meeting of February 12, 2013
Check Register/ Revenue/ Consent Agenda

Horizon Community Bank- Begin Ck# 34954-35053

Balances on all cash accounts as of February 7, 2013

Checking Account	$	**$2,095,299.89**
LGIP Account	$	**685,604.40**
WIFA Debt Reserve Account	$	**191,140.07**

Total Expensed Dollar Amount for Consent Agenda	$	**154,696.95**
Total Payroll for Pay Period Ending 2/02/13	$	**73,515.62**
YTD Total Revenue Dollar Amount for Consent Agenda	$	**214,982.19**
YTD Total Sewer Sales Revenue as of 02/7/13	$	**122,983.49**
YTD Total Sewer Cap Revenue as of 02/7/13	$	**4,711.55**
YTD Total Water Sales Revenue as of 02/7/13	$	**85,075.60**
YTD Total Water Cap Revenue as of 02/7/13	$	**2,211.55**

Report Criteria:
Report type: GL detail
Check.Check Number = 35054-35153

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35070						
01/23/2013	35070	APS	1,050.33	Electric Service	03-220-5049	1,050.33
Total 35070:			1,050.33			
35071						
01/23/2013	35071	Az Mun. Risk Retention Po	121.00	Work Comp	01-110-5015	121.00
01/23/2013	35071	Az Mun. Risk Retention Po	22.00	Work Comp	01-120-5015	22.00
01/23/2013	35071	Az Mun. Risk Retention Po	566.00	Work Comp	01-130-5015	566.00
01/23/2013	35071	Az Mun. Risk Retention Po	33.00	Work Comp	01-135-5015	33.00
01/23/2013	35071	Az Mun. Risk Retention Po	7,084.00	Work Comp	01-140-5015	7,084.00
01/23/2013	35071	Az Mun. Risk Retention Po	198.00	Work Comp	01-145-5015	198.00
01/23/2013	35071	Az Mun. Risk Retention Po	77.00	Work Comp	01-150-5015	77.00
01/23/2013	35071	Az Mun. Risk Retention Po	129.00	Work Comp	01-160-5015	129.00
01/23/2013	35071	Az Mun. Risk Retention Po	101.00	Work Comp	01-170-5015	101.00
01/23/2013	35071	Az Mun. Risk Retention Po	316.00	Work Comp	01-180-5015	316.00
01/23/2013	35071	Az Mun. Risk Retention Po	109.00	Work Comp	01-185-5015	109.00
01/23/2013	35071	Az Mun. Risk Retention Po	43.00	Work Comp	01-190-5015	43.00
01/23/2013	35071	Az Mun. Risk Retention Po	4,842.00	Work Comp	03-220-5015	4,842.00
01/23/2013	35071	Az Mun. Risk Retention Po	376.00	Work Comp	04-230-5015	376.00
01/23/2013	35071	Az Mun. Risk Retention Po	246.00	Work Comp	14-181-5015	246.00
01/23/2013	35071	Az Mun. Risk Retention Po	879.00	Work Comp	15-500-5015	879.00
01/23/2013	35071	Az Mun. Risk Retention Po	1,479.00	Work Comp	16-550-5015	1,479.00
01/23/2013	35071	Az Mun. Risk Retention Po	81.00	Work Comp	20-121-5015	81.00
01/23/2013	35071	Az Mun. Risk Retention Po	155.00	Work Comp	01-140-5089	155.00
Total 35071:			16,857.00			
35072						
01/23/2013	35072	ClassicPlan Premium Fina	915.07	Liability Insurance	01-185-5046	915.07
01/23/2013	35072	ClassicPlan Premium Fina	2,243.47	Liability Insurance	01-130-5046	2,243.47
01/23/2013	35072	ClassicPlan Premium Fina	4,811.90	Liability Insurance	01-140-5046	4,811.90
01/23/2013	35072	ClassicPlan Premium Fina	746.09	Liability Insurance	01-150-5046	746.09
01/23/2013	35072	ClassicPlan Premium Fina	915.07	Liability Insurance	01-170-5046	915.07
01/23/2013	35072	ClassicPlan Premium Fina	9,688.77	Liability Insurance	03-220-5046	9,688.77
01/23/2013	35072	ClassicPlan Premium Fina	1,299.81	Liability Insurance	04-230-5046	1,299.81
01/23/2013	35072	ClassicPlan Premium Fina	3,158.54	Liability Insurance	15-500-5046	3,158.54
01/23/2013	35072	ClassicPlan Premium Fina	2,217.48	Liability Insurance	16-550-5046	2,217.48
Total 35072:			25,996.20			
35073						
01/23/2013	35073	DesertWorks Computers L	22.85	Inv#543613 Tech Svcs on Server	01-130-5035	22.85
01/23/2013	35073	DesertWorks Computers L	22.85	Inv#543613 Tech Svcs on Server	01-135-5035	22.85
01/23/2013	35073	DesertWorks Computers L	22.86	Inv#543613 Tech Svcs on Server	01-140-5035	22.86
01/23/2013	35073	DesertWorks Computers L	22.86	Inv#543613 Tech Svcs on Server	01-160-5035	22.86
01/23/2013	35073	DesertWorks Computers L	22.86	Inv#543613 Tech Svcs on Server	03-220-5035	22.86
01/23/2013	35073	DesertWorks Computers L	22.86	Inv#543613 Tech Svcs on Server	15-500-5035	22.86
01/23/2013	35073	DesertWorks Computers L	22.86	Inv#543613 Tech Svcs on Server	16-550-5035	22.86
Total 35073:			160.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35074						
01/23/2013	35074	Glenn Johnson Cooling	200.00	Inv#020488 Repair Wiring on Unit	01-130-5030	200.00
Total 35074:			200.00			
35075						
01/23/2013	35075	Greene, Robert	25.00	Refund: Enroachment Permit Not	01-000-4209	25.00
Total 35075:			25.00			
35076						
01/23/2013	35076	H&E Equipment Services, I	109.24	Inv#91045835: Parts/Service Man	03-220-5040	109.24
Total 35076:			109.24			
35077						
01/23/2013	35077	Jeff, Sorensen	144.00	Per Diem Water Operator Trng 1/	16-550-5043	144.00
Total 35077:			144.00			
35078						
01/23/2013	35078	La Paz County Landfill	401.30	Inv#010486: Waste Sludge	15-500-5050	401.30
Total 35078:			401.30			
35079						
01/23/2013	35079	Lawrence C. King	4,497.69	Interim Magistrate Judge	01-150-5032	4,497.69
Total 35079:			4,497.69			
35080						
01/23/2013	35080	Newman Traffic Signs	1,195.12	Inv#T1-0258108: Street Signs	03-220-5029	1,195.12
Total 35080:			1,195.12			
35081						
01/23/2013	35081	NSI Solutions Inc.	77.50	Inv#296805: Residual Chlorine-P	15-500-5039	77.50
Total 35081			77.50			
35082						
01/23/2013	35082	Petty Cash	9.40	Water for Grand Opening	01-110-5022	9.40
01/23/2013	35082	Petty Cash	16.75	AA Batteries	01-130-5021	16.75
01/23/2013	35082	Petty Cash	5.25	Cookies for Twn Hall Mtg	01-130-5022	5.25
01/23/2013	35082	Petty Cash	27.10	Lysol Cleaning Supplies	01-130-5034	27.10
01/23/2013	35082	Petty Cash	4.18	Postage	01-130-5042	4.18
01/23/2013	35082	Petty Cash	14.45	Creamer & Splenda for Coffee w/	01-140-5044	14.45
01/23/2013	35082	Petty Cash	45.45	Monitor Cable & Wire Connectors	01-140-5060	45.45
01/23/2013	35082	Petty Cash	112.33	Candy, Oranges & Apples for Chri	01-140-5089	112.33
01/23/2013	35082	Petty Cash	11.35	Postage for Magistrate	01-150-5042	11.35
01/23/2013	35082	Petty Cash	7.47	Postage for Library	01-170-5042	7.47
01/23/2013	35082	Petty Cash	43.08	Supplies for HURF	03-220-5022	43.08
01/23/2013	35082	Petty Cash	53.00	Parking Fees for Algodones	04-230-5035	53.00
01/23/2013	35082	Petty Cash	57.76	Supplies for Transit Van	04-230-5053	57.76
01/23/2013	35082	Petty Cash	9.70	Postage for Wastewater	15-500-5042	9.70
01/23/2013	35082	Petty Cash	19.17	Supplies for HURFlifeskills	20-121-5022	19.17

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
01/23/2013	35082	Petty Cash	13.27	Frame for CDBG Rules-Occ	38-182-5022	13.27
01/23/2013	35082	Petty Cash	1.75-	Finance Dept	01-135-5053	1.75-
Total 35082:			447.96			
35083						
01/23/2013	35083	Quartzsite Cap & Embroide	92.91	Inv#3613: Hats w/Embroidery for	01-180-5019	92.91
Total 35083:			92.91			
35084						
01/23/2013	35084	Quill Corporation	169.64	Inv#8647558: Copy Paper	01-130-5021	169.64
01/23/2013	35084	Quill Corporation	169.65	Inv#8647558: Copy Paper	01-135-5021	169.65
01/23/2013	35084	Quill Corporation	169.64	Inv#8647558: Copy Paper	01-140-5021	169.64
01/23/2013	35084	Quill Corporation	169.64	Inv#8647558: Copy Paper	01-150-5021	169.64
01/23/2013	35084	Quill Corporation	169.64	Inv#8647558: Copy Paper	01-160-5021	169.64
01/23/2013	35084	Quill Corporation	169.64	Inv#8647558: Copy Paper	15-500-5021	169.64
01/23/2013	35084	Quill Corporation	169.64	Inv#8647558: Copy Paper	16-550-5021	169.64
01/23/2013	35084	Quill Corporation	169.64	Inv#8647558: Copy Paper	03-220-5021	169.64
01/23/2013	35084	Quill Corporation	14.80	Inv#8647856: (2) Wire Tray Bskts	16-550-5021	14.80
01/23/2013	35084	Quill Corporation	21.72	Inv#8647856: Post It Notes 4x6	01-160-5021	21.72
01/23/2013	35084	Quill Corporation	56.85	Inv#8647856: Strg Box & Stapler	01-135-5021	56.85
01/23/2013	35084	Quill Corporation	74.30	Inv#8647856: Strg Boxes & Office	01-130-5021	74.30
01/23/2013	35084	Quill Corporation	66.55	Inv#8647856: Numbered Tab Divi	01-110-5022	66.55
01/23/2013	35084	Quill Corporation	96.61	Inv#8698685: Magazine Rack for	01-140-5021	96.61
Total 35084:			1,687.96			
35085						
01/23/2013	35085	Resendez, Felipe Aquirre	21.00	Refund Overpayment TR2012-04	01-000-2211	21.00
Total 35085:			21.00			
35086						
01/23/2013	35086	Road Runner Sanitary Sup	13.83	Janitorial Supplies	01-130-5034	13.83
01/23/2013	35086	Road Runner Sanitary Sup	13.84	Janitorial Supplies	01-140-5034	13.84
01/23/2013	35086	Road Runner Sanitary Sup	13.83	Janitorial Supplies	01-150-5034	13.83
01/23/2013	35086	Road Runner Sanitary Sup	13.83	Janitorial Supplies	01-160-5022	13.83
01/23/2013	35086	Road Runner Sanitary Sup	13.84	Janitorial Supplies	01-170-5034	13.84
01/23/2013	35086	Road Runner Sanitary Sup	40.68	Janitorial Supplies	03-220-5034	40.68
01/23/2013	35086	Road Runner Sanitary Sup	13.84	Janitorial Supplies	15-500-5034	13.84
01/23/2013	35086	Road Runner Sanitary Sup	13.84	Janitorial Supplies	16-550-5034	13.84
01/23/2013	35086	Road Runner Sanitary Sup	106.97	Janitorial Supplies	38-182-5034	106.97
Total 35086:			244.50			
35087						
01/23/2013	35087	TDS Telecom	318.74	Telephone Service	01-130-5041	318.74
01/23/2013	35087	TDS Telecom	348.14	Telephone Service	01-140-5041	348.14
01/23/2013	35087	TDS Telecom	233.11	Telephone Service	01-150-5041	233.11
01/23/2013	35087	TDS Telecom	59.83	Telephone Service	01-160-5041	59.83
01/23/2013	35087	TDS Telecom	236.63	Telephone Service	01-170-5041	236.63
01/23/2013	35087	TDS Telecom	167.75	Telephone Service	03-220-5041	167.75
01/23/2013	35087	TDS Telecom	208.56	Telephone Service	15-500-5041	208.56
01/23/2013	35087	TDS Telecom	193.78	Telephone Service	16-550-5041	193.78

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 35087:			1,766.54			
35088						
01/23/2013	35088	Quill Corporation	78.97	Inv#8647927 (8) 8GB Flash Drive	01-150-5021	78.97
Total 35088:			78.97			
35089						
01/23/2013	35089	Quill Corporation	25.13	Inv#8486616: Dividers & Dusk-Off	01-140-5021	25.13
01/23/2013	35089	Quill Corporation	118.78	File Labels, Post It Flags & 9x12	01-130-5021	118.78
01/23/2013	35089	Quill Corporation	27.43	2013 Desk Calendr & Wireless M	03-220-5021	27.43
01/23/2013	35089	Quill Corporation	23.69	Colored Legal Paper for P&Z	01-160-5021	23.69
01/23/2013	35089	Quill Corporation	86.94	(2) Multi Color Ink Crtg	20-121-5021	86.94
01/23/2013	35089	Quill Corporation	13.13	Pop-Up Note Dispenser for Utility	16-550-5021	13.13
01/23/2013	35089	Quill Corporation	20.74	Inv#8479790: 2013 Lamin Calend	01-150-5021	20.74
01/23/2013	35089	Quill Corporation	22.71	Inv#8527765: 4x6 Post Its	01-130-5021	22.71
01/23/2013	35089	Quill Corporation	7.29	Inv#8508552: Preprinted Envelop	01-130-5021	7.29
01/23/2013	35089	Quill Corporation	7.29	Inv#8508552: Preprinted Envelop	01-140-5021	7.29
01/23/2013	35089	Quill Corporation	7.29	Inv#8508552: Preprinted Envelop	03-220-5021	7.29
01/23/2013	35089	Quill Corporation	7.29	Inv#8508552: Preprinted Envelop	15-500-5021	7.29
01/23/2013	35089	Quill Corporation	7.29	Inv#8508552: Preprinted Envelop	16-550-5021	7.29
01/23/2013	35089	Quill Corporation	7.28	Inv#8508552: Preprinted Envelop	01-135-5021	7.28
01/23/2013	35089	Quill Corporation	7.28	Inv#8508552: Preprinted Envelop	01-150-5021	7.28
01/23/2013	35089	Quill Corporation	7.28	Inv#8508552: Preprinted Envelop	01-160-5021	7.28
01/23/2013	35089	Quill Corporation	23.70	Inv#8605740: Cork Board for QP	01-140-5021	23.70
Total 35089:			420.54			
35090						
01/30/2013	35090	ACC Business	12.92	Phone Services	01-110-5041	12.92
01/30/2013	35090	ACC Business	90.45	Phone Services	01-130-5041	90.45
01/30/2013	35090	ACC Business	38.82	Phone Services	01-135-5041	38.82
01/30/2013	35090	ACC Business	142.13	Phone Services	01-140-5041	142.13
01/30/2013	35090	ACC Business	51.69	Phone Services	01-150-5041	51.69
01/30/2013	35090	ACC Business	38.82	Phone Services	01-160-5041	38.82
01/30/2013	35090	ACC Business	25.94	Phone Services	01-185-5041	25.94
01/30/2013	35090	ACC Business	38.82	Phone Services	03-220-5041	38.82
01/30/2013	35090	ACC Business	12.92	Phone Services	15-500-5041	12.92
01/30/2013	35090	ACC Business	38.82	Phone Services	16-550-5041	38.82
Total 35090:			491.33			
35091						
01/30/2013	35091	ADOT Multimodal Planning	6,682.00	Inv#MJPA13-065: 5310 WACOG	04-230-5056	6,682.00
Total 35091:			6,682.00			
35092						
01/30/2013	35092	APS	1,285.55	Electric Service	01-130-5048	1,285.55
01/30/2013	35092	APS	543.35	Electric Service	01-140-5048	543.35
01/30/2013	35092	APS	467.48	Electric Service	01-170-5048	467.48
01/30/2013	35092	APS	233.74	Electric Service	01-150-5048	233.74
01/30/2013	35092	APS	319.39	Electric Service	01-180-5048	319.39
01/30/2013	35092	APS	502.38	Electric Service	03-220-5048	502.38
01/30/2013	35092	APS	379.38	Electric Service	03-220-5049	379.38

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
01/30/2013	35092	APS	6,655.18	Electric Service	15-500-5048	6,655.18
01/30/2013	35092	APS	350.61	Electric Service	01-185-5048	350.61
01/30/2013	35092	APS	8,270.39	Electric Service	16-550-5048	8,270.39
01/30/2013	35092	APS	268.99	Electric Service	38-182-5048	268.99
01/30/2013	35092	APS	135.72	Electric Service	03-220-5049	135.72
Total 35092:			19,412.16			
35093						
01/30/2013	35093	Atkins	244.20	Inv#1159421: Mileage K. Murphy	15-500-5037	244.20
01/30/2013	35093	Atkins	588.00	Attend Council Mtg for Rate Discu	15-500-5037	588.00
Total 35093:			832.20			
35094						
01/30/2013	35094	Az Mun. Risk Retention Po	5,342.25	Claim#13013049 E. Foster vs. TO	01-120-5072	5,342.25
Total 35094:			5,342.25			
35095						
01/30/2013	35095	Battery Zone	406.40	Inv#5108 Radio Batteries for QPD	01-140-5027	406.40
Total 35095:			406.40			
35096						
01/30/2013	35096	Berry & Branch PLLC	38.00	Inv#13470: Desert Gardens Mobil	01-120-5072	38.00
Total 35096:			38.00			
35097						
01/30/2013	35097	Blue Cross& Blue Shield O	2,059.20	Employee Payroll Deduction	01-000-2208	2,059.20
01/30/2013	35097	Blue Cross& Blue Shield O	310.77	Employee Medical	01-110-5016	310.77
01/30/2013	35097	Blue Cross& Blue Shield O	364.74	Employee Medical	01-130-5016	364.74
01/30/2013	35097	Blue Cross& Blue Shield O	1,107.75	Employee Medical	01-135-5016	1,107.75
01/30/2013	35097	Blue Cross& Blue Shield O	5,553.59	Employee Medical	01-140-5016	5,553.59
01/30/2013	35097	Blue Cross& Blue Shield O	1,425.54	Employee Medical	01-150-5016	1,425.54
01/30/2013	35097	Blue Cross& Blue Shield O	719.82	Employee Medical	01-160-5016	719.82
01/30/2013	35097	Blue Cross& Blue Shield O	981.55	Employee Medical	01-170-5016	981.55
01/30/2013	35097	Blue Cross& Blue Shield O	532.79	Employee Medical	01-180-5016	532.79
01/30/2013	35097	Blue Cross& Blue Shield O	222.00	Employee Medical	01-185-5016	222.00
01/30/2013	35097	Blue Cross& Blue Shield O	165.94	Employee Medical	01-190-5016	165.94
01/30/2013	35097	Blue Cross& Blue Shield O	3,072.72	Employee Medical	03-220-5016	3,072.72
01/30/2013	35097	Blue Cross& Blue Shield O	443.99	Employee Medical	04-230-5016	443.99
01/30/2013	35097	Blue Cross& Blue Shield O	399.59	Employee Medical	14-181-5016	399.59
01/30/2013	35097	Blue Cross& Blue Shield O	1,420.77	Employee Medical	15-500-5016	1,420.77
01/30/2013	35097	Blue Cross& Blue Shield O	1,864.78	Employee Medical	16-550-5016	1,864.78
01/30/2013	35097	Blue Cross& Blue Shield O	221.99	Employee Medical	20-121-5016	221.99
Total 35097:			20,867.53			
35098						
01/30/2013	35098	Centerline Supply West	131.16	Inv#65842: (2) "NOT A TRUCK R	03-220-5029	131.16
01/30/2013	35098	Centerline Supply West	52.46	Inv#65842: "N EMERALD AVE" Si	03-220-5029	52.46
Total 35098:			183.62			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35099						
01/30/2013	35099	Etherspeak Inc.	6.40	Phone Services	01-110-5041	6.40
01/30/2013	35099	Etherspeak Inc.	44.82	Phone Services	01-130-5041	44.82
01/30/2013	35099	Etherspeak Inc.	19.21	Phone Services	01-130-5041	19.21
01/30/2013	35099	Etherspeak Inc.	70.44	Phone Services	01-140-5041	70.44
01/30/2013	35099	Etherspeak Inc.	25.62	Phone Services	01-150-5041	25.62
01/30/2013	35099	Etherspeak Inc.	19.21	Phone Services	01-160-5041	19.21
01/30/2013	35099	Etherspeak Inc.	19.21	Phone Services	01-170-5041	19.21
01/30/2013	35099	Etherspeak Inc.	12.81	Phone Services	01-185-5041	12.81
01/30/2013	35099	Etherspeak Inc.	19.21	Phone Services	03-220-5041	19.21
01/30/2013	35099	Etherspeak Inc.	6.40	Phone Services	15-500-5041	6.40
01/30/2013	35099	Etherspeak Inc.	19.21	Phone Services	16-550-5041	19.21
Total 35099:			262.54			
35100						
01/30/2013	35100	Herbs Hardware, Inc.	611.26	Maintenance & Repair Parts	03-220-5029	611.26
01/30/2013	35100	Herbs Hardware, Inc.	32.04	Maintenance & Repair Parts	01-140-5022	32.04
01/30/2013	35100	Herbs Hardware, Inc.	199.29	Maintenance & Repair Parts	01-180-5086	199.29
01/30/2013	35100	Herbs Hardware, Inc.	191.42	Maintenance & Repair Parts	01-180-5022	191.42
01/30/2013	35100	Herbs Hardware, Inc.	25.92	Maintenance & Repair Parts	15-500-5022	25.92
01/30/2013	35100	Herbs Hardware, Inc.	35.24	Maintenance & Repair Parts	16-550-5022	35.24
01/30/2013	35100	Herbs Hardware, Inc.	349.93	Maintenance & Repair Parts	16-550-5060	349.93
01/30/2013	35100	Herbs Hardware, Inc.	7.93	Maintenance & Repair Parts	35-117-5066	7.93
Total 35100:			1,453.03			
35101						
01/30/2013	35101	Hill Brothers Chemical Co.	1,050.00-	Drop Off 5-Chlorine & 2 Sulfur Dio	15-500-5050	1,050.00-
01/30/2013	35101	Hill Brothers Chemical Co.	2,175.11	Pick Up 5-Chlorine & 2 Sulfur Dio	15-500-5050	2,175.11
Total 35101:			1,125.11			
35102						
01/30/2013	35102	Jackson Lewis LLP	55.00	Inv#6067394: K. Norris Personnel	01-120-5072	55.00
Total 35102:			55.00			
35103						
01/30/2013	35103	Lawson Products, Inc.	373.66	Inv#9301378932: Drill Bits, Hose	03-220-5047	373.66
Total 35103:			373.66			
35104						
01/30/2013	35104	Legend Technical Services	209.70	Inv#1300716: Lab Services	15-500-5039	209.70
01/30/2013	35104	Legend Technical Services	531.00	Inv#1301184: Bi-Annual Lab Svcs	15-500-5039	531.00
01/30/2013	35104	Legend Technical Services	698.40	Inv#1301152: Annual AZPDES La	15-500-5039	698.40
01/30/2013	35104	Legend Technical Services	348.90	Inv#1301078: Qrtly Lab Svcs for	15-500-5039	348.90
01/30/2013	35104	Legend Technical Services	352.80	Inv#1301085: Qrtly APP/AZPDES	15-500-5039	352.80
Total 35104:			2,140.80			
35105						
01/30/2013	35105	NSI Solutions Inc.	68.00	Inv#297262: Residual Chlorine-Q	15-500-5039	68.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 35105:			68.00			
35106						
01/30/2013	35106	Parker Office Supply	13.77	Inv#52470: 10 Lanyards for TOQ	01-130-5022	13.77
Total 35106:			13.77			
35107						
01/30/2013	35107	Parker Oil Products	139.67	Gas and Oil	01-130-5024	139.67
01/30/2013	35107	Parker Oil Products	2,830.54	Gas and Oil	01-140-5024	2,830.54
01/30/2013	35107	Parker Oil Products	95.98	Gas and Oil	01-160-5024	95.98
01/30/2013	35107	Parker Oil Products	521.62	Gas and Oil	01-180-5024	521.62
01/30/2013	35107	Parker Oil Products	788.40	Gas and Oil	03-220-5024	788.40
01/30/2013	35107	Parker Oil Products	1,302.74	Gas and Oil	04-230-5024	1,302.74
01/30/2013	35107	Parker Oil Products	395.85	Gas and Oil	15-500-5024	395.85
01/30/2013	35107	Parker Oil Products	544.79	Gas and Oil	16-550-5024	544.79
Total 35107:			6,619.59			
35108						
01/30/2013	35108	Principal Financial Group	1,371.35	Employee Payroll Deduction	01-000-2209	1,371.35
01/30/2013	35108	Principal Financial Group	33.46	Employee Dental Insurance	01-110-5016	33.46
01/30/2013	35108	Principal Financial Group	258.12-	Employee Dental Insurance	01-120-5016	258.12-
01/30/2013	35108	Principal Financial Group	26.14	Employee Dental Insurance	01-130-5016	26.14
01/30/2013	35108	Principal Financial Group	114.72	Employee Dental Insurance	01-135-5016	114.72
01/30/2013	35108	Principal Financial Group	505.32	Employee Dental Insurance	01-140-5016	505.32
01/30/2013	35108	Principal Financial Group	9.56-	Employee Dental Insurance	01-145-5016	9.56-
01/30/2013	35108	Principal Financial Group	183.80	Employee Dental Insurance	01-150-5016	183.80
01/30/2013	35108	Principal Financial Group	59.75	Employee Dental Insurance	01-160-5016	59.75
01/30/2013	35108	Principal Financial Group	105.74	Employee Dental Insurance	01-170-5016	105.74
01/30/2013	35108	Principal Financial Group	40.63	Employee Dental Insurance	01-180-5016	40.63
01/30/2013	35108	Principal Financial Group	23.90	Employee Dental Insurance	01-185-5016	23.90
01/30/2013	35108	Principal Financial Group	11.95	Employee Dental Insurance	01-190-5016	11.95
01/30/2013	35108	Principal Financial Group	307.51	Employee Dental Insurance	03-220-5016	307.51
01/30/2013	35108	Principal Financial Group	118.96	Employee Dental Insurance	04-230-5016	118.96
01/30/2013	35108	Principal Financial Group	28.68	Employee Dental Insurance	14-181-5016	28.68
01/30/2013	35108	Principal Financial Group	194.03	Employee Dental Insurance	15-500-5016	194.03
01/30/2013	35108	Principal Financial Group	195.98	Employee Dental Insurance	16-550-5016	195.98
01/30/2013	35108	Principal Financial Group	23.90	Employee Dental Insurance	20-121-5016	23.90
Total 35108:			3,078.14			
35109						
01/30/2013	35109	Purchase Power	111.11	Postage Refill	01-130-5042	111.11
01/30/2013	35109	Purchase Power	111.11	Postage Refill	01-140-5042	111.11
01/30/2013	35109	Purchase Power	111.11	Postage Refill	01-150-5042	111.11
01/30/2013	35109	Purchase Power	111.11	Postage Refill	01-160-5042	111.11
01/30/2013	35109	Purchase Power	111.11	Postage Refill	01-180-5042	111.11
01/30/2013	35109	Purchase Power	111.12	Postage Refill	01-135-5042	111.12
01/30/2013	35109	Purchase Power	111.11	Postage Refill	16-550-5042	111.11
01/30/2013	35109	Purchase Power	111.11	Postage Refill	15-500-5042	111.11
01/30/2013	35109	Purchase Power	111.11	Postage Refill	03-220-5042	111.11
Total 35109:			1,000.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35110						
01/30/2013	35110	Safetyline	104.03	Org Class 2 Towing Jackets for P	03-220-5019	104.03
01/30/2013	35110	Safetyline	191.76	Org Class 2 Towing Jacket for Wa	16-550-5019	191.76
01/30/2013	35110	Safetyline	287.64	Org Class 2 Towing Jacket for W	15-500-5019	287.64
01/30/2013	35110	Safetyline	95.87	Org Class 2 Towing Jackets for P	01-180-5019	95.87
Total 35110:			679.30			
35111						
01/30/2013	35111	Sonoran Integrations	85.00	Inv#11516: Inspected/Adjusted Ph	03-220-5041	85.00
01/30/2013	35111	Sonoran Integrations	85.00	Set-up/Change Phone System for	01-140-5041	85.00
Total 35111:			170.00			
35112						
01/30/2013	35112	U.S. Bank Operations Ctr.	13,191.67	Excise Tax Revenue Bond Obligat	01-000-1105	13,191.67
Total 35112:			13,191.67			
35113						
01/30/2013	35113	Vision Service Plan	275.12	Employee Payroll Deduction	01-000-2209	275.12
Total 35113:			275.12			
35128						
02/06/2013	35128	Arizona Bus Sales Corp.	84.26	Inv#11006334" Shock Assy, Bum	04-230-5025	84.26
Total 35128:			84.26			
35129						
02/06/2013	35129	Atkins	1,450.00	Inv#1157728: Task 37 Waterline	15-500-5037	1,450.00
Total 35129:			1,450.00			
35130						
02/06/2013	35130	Contract Wastewater Oper	477.00	Inv#1012331: WWTP Lab Trng 1/	15-500-5043	477.00
Total 35130:			477.00			
35131						
02/06/2013	35131	D And L Auto Parts	67.64	Auto Parts	03-220-5024	67.64
02/06/2013	35131	D And L Auto Parts	167.43	Auto Parts	03-220-5047	167.43
02/06/2013	35131	D And L Auto Parts	54.94	Auto Parts	01-140-5025	54.94
02/06/2013	35131	D And L Auto Parts	48.30	Auto Parts	01-180-5025	48.30
02/06/2013	35131	D And L Auto Parts	107.40	Auto Parts	15-500-5040	107.40
Total 35131:			445.71			
35132						
02/06/2013	35132	Davis Building Supply	48.09	Inv#229827 Rebar for Cactus Dec	03-220-5068	48.09
02/06/2013	35132	Davis Building Supply	41.13	Inv#229868 Round Tubing for Co	03-220-5068	41.13
Total 35132:			89.22			
35133						
02/06/2013	35133	Dennis Patterson	25.00	Pest Control	15-500-5035	25.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
02/06/2013	35133	Dennis Patterson	37.00	Pest Control	01-130-5035	37.00
02/06/2013	35133	Dennis Patterson	33.00	Pest Control	03-220-5035	33.00
02/06/2013	35133	Dennis Patterson	30.00	Pest Control	01-140-5035	30.00
02/06/2013	35133	Dennis Patterson	25.00	Pest Control	01-185-5035	25.00
Total 35133:			150.00			
35134						
02/06/2013	35134	Emmett, Brinkerhoff	64.00	Per Diem for ADA Trng in Phx 2/1	03-220-5043	64.00
Total 35134:			64.00			
35135						
02/06/2013	35135	Fedex	13.93	Shipping to Payson Police Dept	01-140-5042	13.93
Total 35135:			13.93			
35136						
02/06/2013	35136	Hach Company	251.73	Inv#8131312: WWTP Lab Supplie	15-500-5052	251.73
Total 35136:			251.73			
35137						
02/06/2013	35137	Idexx Distribution, Inc.	360.26	Inv#265760918: Quanti-Tray & et	15-500-5039	360.26
Total 35137:			360.26			
35138						
02/06/2013	35138	Inland Builders Supply, Inc.	24.83	Inv#390971:Chain 14" 2Pk	01-180-5060	24.83
02/06/2013	35138	Inland Builders Supply, Inc.	51.82	2 - Light Bulbs for outside Twn Ha	01-130-5030	51.82
02/06/2013	35138	Inland Builders Supply, Inc.	155.46	Inv#390975: (6) Light Bulbs for ou	01-130-5030	155.46
Total 35138:			232.11			
35139						
02/06/2013	35139	Lawrence C. King	3,226.85	Inv#2013-003: Interim Magistrate	01-150-5032	3,226.85
Total 35139:			3,226.85			
35140						
02/06/2013	35140	Parker Office Supply	134.44	Inv#5107: 2 Part Forms for QPD	01-140-5021	134.44
Total 35140:			134.44			
35141						
02/06/2013	35141	Parker Oil Products	657.98	Inv#182192: Shell Trip Pro 15w/4	03-220-5024	657.98
02/06/2013	35141	Parker Oil Products	657.98	Inv#182192: Shell Trip Pro 15w/4	01-140-5024	657.98
02/06/2013	35141	Parker Oil Products	219.33	Inv#182192: Shell Trip Pro 15w/4	04-230-5024	219.33
02/06/2013	35141	Parker Oil Products	109.66	Inv#182192: Shell Trip Pro 15w/4	16-550-5024	109.66
02/06/2013	35141	Parker Oil Products	109.66	Inv#182192: Shell Trip Pro 15w/4	15-500-5024	109.66
02/06/2013	35141	Parker Oil Products	219.33	Inv#182192: Shell Trip Pro 15w/4	01-180-5024	219.33
02/06/2013	35141	Parker Oil Products	109.67	Inv#182192: Shell Trip Pro 15w/4	01-130-5024	109.67
02/06/2013	35141	Parker Oil Products	109.66	Inv#182192: Shell Trip Pro 15w/4	01-160-5024	109.66
Total 35141:			2,193.27			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35142						
02/06/2013	35142	Road Runner Sanitary Sup	12.69	Janitorial Supplies	01-130-5034	12.69
02/06/2013	35142	Road Runner Sanitary Sup	12.69	Janitorial Supplies	01-140-5034	12.69
02/06/2013	35142	Road Runner Sanitary Sup	12.68	Janitorial Supplies	01-150-5034	12.68
02/06/2013	35142	Road Runner Sanitary Sup	12.68	Janitorial Supplies	01-160-5034	12.68
02/06/2013	35142	Road Runner Sanitary Sup	12.68	Janitorial Supplies	01-170-5034	12.68
02/06/2013	35142	Road Runner Sanitary Sup	12.69	Janitorial Supplies	03-220-5034	12.69
02/06/2013	35142	Road Runner Sanitary Sup	74.04	Janitorial Supplies	15-500-5034	74.04
02/06/2013	35142	Road Runner Sanitary Sup	12.69	Janitorial Supplies	16-550-5034	12.69
02/06/2013	35142	Road Runner Sanitary Sup	64.00-	Janitorial SuppliesSupplies Return	38-182-5034	64.00-
Total 35142:			98.84			
35143						
02/06/2013	35143	Safety-Kleen	364.59	Inv#59792699 Waste Disposal	03-220-5035	364.59
Total 35143:			364.59			
35144						
02/06/2013	35144	Sams Club Credit	87.18	Snacks for Recreation Dept	20-121-5095	87.18
02/06/2013	35144	Sams Club Credit	25.19	Cleaning Supplies for Rec Dept	01-185-5034	25.19
02/06/2013	35144	Sams Club Credit	27.62	Cleaning Supplies for Comm. Bld	38-182-5034	27.62
02/06/2013	35144	Sams Club Credit	164.35	Walmart: Software for Rec Dept	01-185-5021	164.35
02/06/2013	35144	Sams Club Credit	18.41	Walmart: Cleaning Supplies for C	38-182-5034	18.41
Total 35144:			322.75			
35145						
02/06/2013	35145	Sandy & Harry Blazer	43.50	Inv#190303: Council Member bad	01-110-5040	43.50
Total 35145:			43.50			
35146						
02/06/2013	35146	Smart & Final	64.64	Vendor Breakfast	01-190-5022	64.64
Total 35146:			64.64			
35147						
02/06/2013	35147	The Lighthouse	457.13	3-PAR46 LED Spotlights for Polic	01-140-5025	457.13
Total 35147:			457.13			
35148						
02/06/2013	35148	Tolmasoff Insurance Agenc	561.00	Inv#2: Property Coverage added f	38-182-5046	561.00
Total 35148:			561.00			
35149						
02/06/2013	35149	Tunnell, Larry	64.00	Per Diem for ADA Trng in Phx 2/1	03-220-5043	64.00
Total 35149:			64.00			
35150						
02/06/2013	35150	Ups	6.51	Inv#4Y6615043: Same Day pick u	01-140-5042	6.51

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 35150:			6.51			
35151						
02/06/2013	35151	Verizon Wireless	35.94	Cell Phone Service	01-160-5041	35.94
02/06/2013	35151	Verizon Wireless	93.20	Cell Phone Service	04-230-5041	93.20
02/06/2013	35151	Verizon Wireless	78.03	Cell Phone Service	01-130-5041	78.03
02/06/2013	35151	Verizon Wireless	30.53	Cell Phone Service	01-170-5041	30.53
02/06/2013	35151	Verizon Wireless	93.66	Cell Phone Service	01-180-5041	93.66
02/06/2013	35151	Verizon Wireless	89.09	Cell Phone Service	20-121-5041	89.09
02/06/2013	35151	Verizon Wireless	74.03	Cell Phone Service	03-220-5041	74.03
02/06/2013	35151	Verizon Wireless	77.91	Cell Phone Service	15-500-5041	77.91
02/06/2013	35151	Verizon Wireless	193.47	Cell Phone Service	16-550-5041	193.47
Total 35151:			765.86			
35152						
02/06/2013	35152	Globalstar	46.51	Emergency Contact	01-140-5041	46.51
Total 35152:			46.51			
Grand Totals:			152,203.09			

Grand Totals:	154,969.95	154,969.95-	.00

Report Criteria:
Report type: GL detail
Check.Check Number = 35054-35153

TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING
Tuesday, February 12, 2013

Agenda Item #2 **Minutes**

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Terry Frausto, Town Clerk

Attachment:
Minutes for January 22, 2013 Regular Meeting.
Minutes for January 28, 2013 Special Meeting.
Minutes for February 4, 2013 Special Meeting.
Minutes for February 6, 2013 Special Meeting.

Action Requested: Consider approval of the Minutes of the Regular Meeting of January 22, 2013, the Special Meeting of January 28, 2013, the Special Meeting of February 4, 2013, and the Special Meeting of February 6, 2013.

MINUTES
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
QUARTZSITE, ARIZONA
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, JANUARY 22, 2013 9:00 AM

CALL TO ORDER:
Mayor Foster

INVOCATION:
Marie Jewitt gave invocation

PLEDGE OF ALLEGIANCE:
Said by all led by Mayor Foster

ROLL CALL:
.Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Kelley, Council Member Crooks, Council Member Orgeron.
Absent: Council Member Workman.

APPROVAL/AMENDMENT OF AGENDA:
Motion: Motion by Mayor Foster to remove item 1 from the consent agenda and place on the regular agenda, Vice Mayor Jewitt moved to remove items 11 and 12 from the agenda, Action: Approve, Moved by Mayor Foster, Council Member Orgeron seconded.
Motion passed unanimously.

REPORTS & ANNOUNCEMENTS:
Mayor's Report - Ed Foster- Council would like to have the report in writing and approved by the Council before reporting to the public.
Council Reports & Announcements- No Council Reports and Announcements
Town Manager's Report – Laura Bruno- Colorado River allocation, Community Center announcement. Utility Rates are being reviewed and it will be brought to council.

CONSENT AGENDA:
2. Approve Minutes of January 8, 2013 Meeting
3. Approval to renew Deanna Sheehan's position on the Cemetery Board.
4. Approval to renew Sandy Scott's Position on the Cemetery Board.
5. Approval to renew P. J. Bettmann's position on the Cemetery Board.
6. Approval to extend the agreement between the Town of Quartzsite and Interim Magistrate Lawrence King for the months of February and March 2013

Motion: Motion by Mayor Foster to accept consent agenda except for item 1., **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Vice Mayor Jewitt.
Motion passed unanimously.

1. Approve ledger of accounts paid (Check Series 34954-35053/total = $288,962.06).
Mayor asked about the amount of money for insurance and people going to work at the Community Center. Explanation given by Town Manager.

Motion: Motion to accept item one on the consent agenda, **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Vice Mayor Jewitt.
Motion passed unanimously.

NEW BUSINESS:

7. **Presentation – Quartzsite Futures. Possibilities for the promotion and development of Quartzsite.**

Dennis Kuehl
Laura Bruno

Presentation on Quartzsite Futures. New generation – Baby Boomers, how Quartzsite is going to entice people to stay. Reasons Quartzsite is changing. Hot Air Balloons at last week of Jan 2014. Because the town is joining with him the cost is going to be less. Camel and Ostrich Races. Dec 2013. ATV Rally- Off road racing. Should be best race within 4 years. Takes time to be known. Q-Stock- music in the desert. Music from the 50s-2010. Last week end in February. Council Member Anderson ask if we will finally find out what's behind the green door. Remote control air planes. Possible remote control boat races.
Possible Quartzsite Development Committee.

Motion: Motion to create a Quartzsite Development Committee, Action: Approve, Moved by Council Member Crooks, Seconded by Vice Mayor Jewitt.
Motion passed unanimously.

8. **Discussion and approval to accept the donated Art Boards from the Art Guild for the Community Center.**

Dinice Ross, Art Gild

Dinice stated that the Art Guild would like to donate the Art Boards that were made during the Centenial.
Motion: Motion made by Vice Mayor Jewitt to accept the Art boards. Mayor made suggestion that it be change to a loan, Vice Mayor Jewitt amended motion to accept with thanks the long term loan of the art boards to the Community Center by the Art Guild **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Anderson.
Motion passed unanimously.

9. **Discussion and approval to place a booth promoting the Town at the La Paz County Fair.**

Beverly Cunningham
Health & Development Board

Beverly Cunningham told that they are giving out vender packets to promote Quartzsite. They would like to have permission to have a booth promoting the Town at the County Fair. March 13-17 this year. They are looking for volunteers to man the booth. **Motion:** Motion to give the expenditure of $97 for the booth at La Paz County fair, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Kelley.
Motion passed unanimously.

10. **Discussion and possible action to accept CUP 122712-1: Conditional Use Permit application by Guff & Jennifer Brown at 335 Joshua Street, Quartzsite, AZ. Requesting a conditional use to comply with Town Zoning Codes for the purpose of**

assembling tornado shelters then shipping them out; and restoring autos. Current zoning is Suburban Ranch (SR)

Beth Praast
Interim Community Development Director

Beth Praast read the staff report from the planning and Zoning Committee. Explanation of fencing requirements for the area was given. Permit would be personal and would be exclusively for the owner. If property changes ownership the conditional use is gone. No spray painting is to be done by the owner. Definition of manufacturing and assembling was explained. He would be assembling the Tornado shelters and then shipped out. Operation between 8 am and 5 pm seven days a week. Council Member Anderson asked if the car restoration would keep the same hours. If only the car restoration was approve would he have to keep the same hours. Yes. Questions asked on noise. Council Member Kelley asked if he had a business license. He is restoring vehicles as a hobby. Ford F250 is hauling the parts for shelters. Why can't they use the property on 95. The property is owned by a family member not necessarily theirs.
Violet Kiss (Planning and Zoning) came up and spoke.
James Murphy from Planning and Zoning came up and spoke.
Council Member Anderson spoke on the subject.
Beth Praast spoke on all the requirements stipulated by Planning and Zoning. Anderson commented on no spray painting and asked that it be clarified.
Wes Huntly spoke on the subject of spot zoning.
Council Member Crooks spoke on the Medical center having a conditional use.
Wess Huntley spoke on the subject
Council Member Crooks asked what RV Park was non-conforming.
Beth Praast explained a non-conforming use.
Council Member Anderson asked if we need to look at conditional uses and address them.
Beth Praast stated the Planning and Zoning Commission is going to be looking into it.
Mr. Floyd Anderson spoke on the subject.

Motion: Vice Mayor Jewitt moved that the Conditional Use permit be put on hold until the Fire Department report is completed, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Council Member Anderson second the motion**.
Motion passed unanimously.

Council Member Orgeron said that although items 11 & 12 was moved to different date he would like to see a replacement of the whole planning and Zoning Commission. Some of those can reapply and be reappointed.
Attorney Ward requested that items 11 & 12 be put back on the agenda so they can discuss it.
Motion: motion to put items 11 & 12 back on the agenda, **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Vice Mayor Jewitt.
Motion passed unanimously.

11. Discussion and Interview of applicants to serve on the Planning and Zoning Commission.

Beth Praast
Interim Community Development Director

First item would be the un-appointment of those on the board. Second to be to interview all individuals interested in being on the board and the third being the appointment to the board. Next Wednesday at 9 am for a special meeting on the items for the agenda
Motion: to have a special meeting next Wednesday at 9 am to 1. un-appoint all Planning and Zoning Commission members. 2. Interview all applicants and 3. Make the appointments with

staggered terms., **Action:** Approve, **Moved by** Council Member Orgeron, **Seconded by** Council Member Crooks.
Motion passed unanimously.

12. Discussion and possible appointment of members to the Planning and Zoning Commission.

Beth Praast
Interim Community Development Director

CALL TO THE PUBLIC:

Marlyn McFate spoke on the booth at the QIA. She would like to remind everyone that it is open to the handicap tonight.
Dean Taylor made comment on making things grow and said they need ideas of area to park because there is nowhere for visitors to park. He would be proud to serve on any committee.
Violet Kiss spoke on the Rotary there is a reborn Rotary this year. It is servicing our community. They donated to supply the garden for the elementary school. Community Garden and Community Market. Helps to expand season. Spoke on the Quartzsite Youth Corp. Quartzsite Rotary helping hands. This is for those in need. Funding – Beer Garden. Dinner Dance February 9, at Black Pearl in Parker. 6 pm. $50 per person.
Wes Huntley spoke on benches be ing donated for walking trails
Dennis Kuehl – Rotary is sponsoring a child for the Baja 500.
Starr Bearcat – has been looking at the boards for a long time and said all the board need to be looked at.
Jenny Mills commented on a flyer she had at home for park benches and could bring it in for Laura. There is also one for buying bricks. She thinks a trolley would be great for the town.
Dean Taylor said he thought the vendors would help pay for transportation.

ADJOURNMENT:

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of Quartzsite, Arizona, held on January 22, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of February, 2013

_____
Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

_____
Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
QUARTZSITE, ARIZONA
SPECIAL MEETING OF THE COMMON COUNCIL
MONDAY, JANUARY 28, 2013 2:00 PM

CALL TO ORDER:
Mayor Foster 2:01 pm
INVOCATION:
No Invocation
PLEDGE OF ALLEGIANCE:
Said by all led by Council Member Orgeron
ROLL CALL:
Roll Call.
Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Kelley, Council Member Crooks, Council Member Orgeron.
Absent: Council Member Workman.

APPROVAL/AMENDMENT OF AGENDA:

Motion: By Council Member Orgeron, **second** by Vice Mayor Jewitt. , **Action: Approve the agenda as written.**
Motion passed unanimously.

REPORTS & ANNOUNCEMENTS:

NEW BUSINESS:

1. Members of the Planning and Zoning Commission serve at the pleasure of the Council. At the Discretion of the council, terminate all current appointments to the Planning and Zoning Commission.

Mark Orgeron, Council Member

Mayor stated that the ordinance does not give the council the authority to remove people from the planning and zoning commission. Mayor asked for interpretation from Attorney Goodwin on the ordinance. Vice Mayor asked for advice from the attorney on what to do. Attorney Goodwin recommended that we amend the code to correct it
Motion: Mayor made motion to adjourn this issue and direct staff to place item on the agenda to amend the code adjourn Items one, two and three., **Action:** adjourned , **Moved by** Mayor Foster, **Seconded by** Member Orgeron.
Motion passed unanimously.

2. Discussion and Interview of applicants to serve on the Planning and Zoning Commission.

Mark Orgeron, Council Member

Item adjourned till later date.

3. Discussion and possible appointment of members to the Planning and Zoning Commission.

Mark Orgeron, Council Member

Item adjourned till later date.

4. Executive Session:
   - An executive session pursuant to A.R.S.§ 38-431.03(A)(3) for discussion or consultation for legal advice with Special Counsel for the Town regarding an employment contract with Police Chief Jeff Gilbert dated February 8, 2011.
   - An executive session pursuant to A.R.S.§ 38-431.03(A)(4) for discussion or consultation with Special Counsel for the Town in order to consider its position and instruct Special Counsel regarding the Town's position regarding an employment contract with Police Chief Jeff Gilbert dated February 8, 2011.

   Motion: to go into executive session for legal advice, **Action:** Approve, **Moved by** Council Member Orgeron, **seconded by** Council Member Anderson.
   Motion passed unanimously.

Reconvened from Executive Session: 2:39 pm

Roll Call.
Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Kelley, Council Member Crooks, Council Member Orgeron.
Absent: Council Member Workman.

ADJOURNMENT: 2:39 pm

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting held on January 28, 2013, of the Town Council of Quartzsite, Arizona,.
I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of February , 2013

_____
Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

_____
Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
QUARTZSITE, ARIZONA
SPECIAL MEETING OF THE COMMON COUNCIL
MONDAY, FEBRUARY 4, 2013 2:00 PM

CALL TO ORDER: 2:00 pm
Mayor Foster
INVOCATION
Sandy Gilbert
PLEDGE OF ALLEGIANCE:
Said by all and led by Vice Mayor Jewitt
ROLL CALL:
Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

STAFF PRESENT:
Interim Town Manager Laura Bruno, Special Counsel Susan Goodman, Town Clerk Terry Frausto.

APPROVAL/AMENDMENT OF AGENDA:
Motion: Motion to approve as written, **Action:** Approve, Moved by Vice Mayor Jewitt, Seconded by Council Member Crooks.
Motion passed unanimously.

REPORTS & ANNOUNCEMENTS:
No Reports or Announcements.

NEW BUSINESS:

1. Discussion and possible adoption of Ordinance No. 13-2, repealing Ordinance No. 90-16 in its entirety and adopting new requirements for the creation of a Planning and Zoning Commission of the Town and the appointment, membership and duties of the commission and its members; providing for repeal of conflicting ordinances; and providing for severability.

Laura Bruno, Interim Town Manager

Special Counsel Susan Goodman explained the difference between the old ordinance and the new ordinance.

Motion: to adoption of Ordinance No. 13-2, repealing Ordinance No. 90-16 in its entirety and adopting new requirements for the creation of a Planning and Zoning Commission of the Town and the Appointment, Membership and duties of the commission and its members; providing for repeal of conflicting ordinances; and providing for severability., **Action:** Approve, **Moved by Vice Mayor Jewitt, Seconded by Council Member Kelley.**
Council Member Anderson stated she would like to have dates specific put in.
Mayor said he would like to see boards appointed at the first council meeting after the general election.
Laura Bruno explained the terms of the board.

Vice Mayor suggested that they appoint at the first council meeting after in November.
Suggestion by Special Counsel to make it the first council meeting in March. Special Counsel read back to the council how it would be written
Council Member Anderson suggested change to section (e) to show three members to show three members to call a meeting.
Motion: motion to change section (e) to show three members, **Action:** Approve, **Moved by** Council Member Anderson, **Seconded by** Council Member Crooks.
Motion passed unanimously.
Call for the vote to approve the ordinances as amended.
All in favor.

2. Discussion and possible motion to authorize the Interim Town Manager to notify the Chief of Police that the contract entitled Employment Renewal of Town Officer dated February 8, 2011 will not be extended, pursuant to Section 2, Paragraph C of that contract.

Laura Bruno read contract issues to the Council
Motion: Authorize the Interim Town Manager to notify the Chief of Police that the contract entitled Employment Renewal of Town Offer dated February 8, 2011 will not be extended, pursuant Section 2, Paragraph C of that Contract, **Action:** Approve, **Moved by** Council Member Anderson, **Seconded by** Vice Mayor Jewitt.
Motion: Motion to open the item to public discussion. **Action:** Approve, **Moved by** Vice Mayor Jewitt, Council Member Anderson **seconded**.
Motion passed unanimously.

Chief Gilbert Spoke on the subject.
Mayor foster stated he had recused his self from voting on first contract.

Call for the vote: All in favor

ADJOURNMENT:
2:28 pm

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting held on February 4, 2013, of the Town Council of Quartzsite, Arizona,.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of February , 2013

_____
Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

_____
Ed Foster, Mayor

AGENDA
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
QUARTZSITE, ARIZONA
SPECIAL MEETING OF THE COMMON COUNCIL
WEDNESDAY, FEBRUARY 6, 2013 2:00 PM

CALL TO ORDER:
Vice Mayor Jewitt
INVOCATION:.
No invocation moment of silence instead
PLEDGE OF ALLEGIANCE:
Led by Council Member Orgeron and said by all
ROLL CALL:
Present: Vice Mayor Jewitt, Council Member Anderson, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.
Absent: Mayor Foster.

APPROVAL/AMENDMENT OF AGENDA:
Motion: approve as written, Action: Approve, Moved by Council Member Anderson, Seconded by Council Member Kelley.
Motion passed unanimously.

REPORTS & ANNOUNCEMENTS:

NEW BUSINESS:

1. Discussion and possible direction regarding the use of Town Letterhead in a communication written by a member of the Common Council but not authorized or approved by the Town Council.

Council Member Orgeron

Agenda item read by Council Member Orgeron.
Motion: to direct Mayor Foster to file all previous correspondence sent on Town letterhead with the town clerk for filing; Direct Mayor Foster to bring all written transmissions to be sent on town letterhead before the council for approval before mailing; direct the Interim Town Manager to correspond with each recipient of this transmission and notify them this letter and any subsequent letter not signed by the Council. Is 1. Not approved by the council and does not reflect the views of position of the town; 2. Complete a public record request from each agency to cover the period of October 2012 thru current date, Action: Approve, Moved by Council member Orgeron, Seconded by Council Member Anderson.
Motion: amend to include to the Attorney General of the State of Arizona and the Governor, Action: Amend, Moved by Council Member Crooks.
Vice Mayor Jewitt asked of Council Member Orgeron would like to amend his motion. Council Member Orgeron made motion to accept motion as amended. Second by Council Member Anderson.
Council Member Anderson spoke on the subject. She stated that everyone has the right to the freedom of speech the fact is that this was done without Council approval.

Vice Mayor Jewitt spoke on the subject. He stated that Mayor Foster has the right to speak as a private citizen on his own stationary not mentioning the fact that he is Mayor. If he wishes to speak as Mayor he has to get the Council approval.
Council Member Kelley spoke on the subject. She stated that this has been done too many times. The law says they have to be kept on file in this office and none of them are. We have no idea where some of them are.
Council Member Orgeron spoke on the subject. He said we have the legal responsibility. We have to maintain a copy of all correspondence and we have none that he has made.
Motion: Motion to open for public comment, Action: Approve, Moved by Council Member Crooks, Council Member Anderson seconded. Call for the vote. Five (5) in Favor. One (1) opposed. (Workman)

Opened to public discussion.
Skip Gallup asked if there are any penalties for this.
Council Member Orgeron responded.
Laura Bruno read the section of the Ordinance to the Council of the penalties when in violation.
Motion reread by Council Member Orgeron.
Shannana Rain Goldenbear spoke on the subject.
Sondra Gilbert spoke on the subject.
Council Member Kelley spoke on the subject. She wanted to know what we are going to do.
Council Member Anderson stated she would like advice from the Attorney.

Special Attorney Susan Goodwin was contacted by phone for advice. Council Member Kelley stated that this has been going on for a long time and we need to do something about this now and wanted to know what to do. Attorney Goodwin advised we take proper steps to establish the violation if any of the ordinance requirement regarding council approval on letterhead. She recommended that we start from today and be sure that you have a process in place to make sure that communication from the council are properly authorized. Take the steps to establish a violation of the ordinance and if the problem is not corrected that you do other steps. Council Member Crooks ask if a time limit could be put on the advisory and give time for compliance. She stated yes. She stated that we should be looking forward from this point. We can go back as far as we want in the request to the agencies for copies of past communications.
Sondra Gilbert made statement to Susan Goodwin.
Council Member Orgeron stated unless we take legal action backwards then what purpose are we serving.

Vice Mayor stated he thought he had been censored on this before.
Council Member Orgeron stated it was a previous term he would rather go for compliance now.
Council Member Crooks stated she would like to direct the Interim Town Manager to create a letter for the agencies.

Motion: to amend the amendment include Mayor return documents by close of business, Thursday, March 7, 2013 and to direct the Interim Town Manager to create a letter for the agencies and that the letter include the sign off of council members, Action: Amend, Moved by Council Member Orgeron, Seconded by Council Member Anderson.
Call for the vote five (5) Yea, 1 Nay (Workman). Motion Passed.

Adjournment 3:43 pm

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting held on February 6, 2013, of the Town Council of Quartzsite, Arizona.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of February, 2013

_____

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

_____

Ed Foster, Mayor

TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING
Tuesday, February 12, 2013

Agenda Item #3 **Review, discussion and possible direction regarding existing Boards, Committees and Commissions created by the Town Council.**

Summary: The Town Code and the Town Council Policy Procedure provides for the creation of committees, boards and commissions as follows:

1. The Common Council shall create such boards, committees and commissions, standing or special, as deemed necessary. The Common Council by a simple majority vote at a properly noticed public meeting [may] appoint members to any board, committees and commissions. Board, committees and commissions shall perform such duties as the Common Council prescribes.
2. Membership and selection of Members shall be as provided by the Council. Any committee, board or commission so created shall cease to exist upon the accomplishment of the special purpose for which it was created, or when abolished by a majority vote of the Council. No committee so appointed shall have powers other than

Responsible Person: Terry Frausto, Town Clerk

Attachment: Minutes for January 22, 2013 Regular Meeting.

Action Requested: Consider approval of the Minutes of the Regular Meeting of January 22, 2013, the Special Meeting of January 28, 2013, the Special Meeting of February 4, 2013, and the Special Meeting of February 6, 2013.

TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING
Tuesday, February 12, 2013

Agenda Item #3 **Review, discussion and possible direction regarding existing Boards, Committees and Commissions created by the Town Council.**

Summary: The Town Code and/or the Town Council Policy Procedure provides for the creation of committees, boards and commissions as follows:

1. The Common Council shall create such boards, committees and commissions, standing or special, as deemed necessary. The Common Council by a simple majority vote at a properly noticed public meeting [may] appoint members to any board, committees and commissions. Board, committees and commissions shall perform such duties as the Common Council prescribes.
2. Membership and selection of Members shall be as provided by the Council. Any committee, board or commission so created shall cease to exist upon the accomplishment of the special purpose for which it was created, or when abolished by a majority vote of the Council. No committee so appointed shall have powers other than advisory to the Council, except as otherwise specified by ordinance or the Town Code.
3. The Council may remove any Member of any committee, board or commission by a vote of the majority of the Council, or as otherwise provided by ordinance or the Town Code.

Attached is a list of all existing committees, boards and commissions created by the Town Council. Also included are the original or updated formation resolutions for each committee, board or commission.

Responsible Person: Laura Bruno, Interim Town Manager

Attachment:
1. Listing of all existing committees, boards and commissions
2. Original or updated formation resolutions for each committee, board or commission.

Action Requested: Review, discussion and possible direction regarding updates to the existing committees, boards or commissions.

Town of Quartzsite
Existing Boards, Committees and Commissions

Name & Date Formed	Description	# Members	Term	Staggered Member Terms
Board of Adjustment (Res 90-31) July 1990	Hear and decide appeals on decisions made by Planning & Zoning Administrator.	5	5 years	1 - 1 - 2 - 1
Hi Jolly Cemetary Board (Res. 06-08) August 2006	Formulate, create and recommend plans for future growth and improvement of the Cemetary.	7	3 years	1 - 1 - 1 - 1 - 3
Centennial Committee (Res. 07-11) 2007	Create and recommend plans for the celebration and commemoration of the State of Arizona's Centennial.	5	3 years	2 - 1 - 2
Health & Development Services Board (Ord. 06-11) September 2006	Conduct public hearings, forums, seminars regarding public health needs and development of the Town; recommend funding for non-profit agencies; assist in development of health care needs & services; make recommendations regarding Town's transit system.	7	3 years	2 - 2 - 3
Municipal Library Board (Res. 94-02) February 1994	Formulate, create and recommend plans for future growth of the Library; and continuous study of best uses of the Library facilities and resources.	7	3 years	2 - 2 - 3
Municipal Property Corporation (Res. 92-06) May 1992	Financing of sewer system for the Town.	3	3 years	1 - 1 - 1
Municipal Utility Administrative Committee (Res. 99-14) September 1999	Formulate, create and recommend plans for the present and future use of utilities and equipment.	5	3 years	2 - 2 - 1
Park & Recreation Board ((Res. 93-23, 03-09) November 1993	Formulate, ceate and recommend plans for the future growth of the Town Park.	5	2 years	3 - 2
Personnel Board (Ord. 11-03) April 2011	Conduct hearings on employee grievances and made recommendations to the Town Manager; review changes to Personnel Policy and make recommendations to Council.	3	3 years	2 - 1

Town of Quartzsite
Existing Boards, Committees and Commissions

Name & Date Formed	Description	# Members	Term	Staggered Member Terms
Planning & Zoning Commission (Ord. 90-16, 13-2) July 1990	Advise Council on P&Z matters; recommend a General Plan and amendments; annually review General Plan progress; Initiate changes to Zoning Map/test of Zoning Code; make recommendations for amendments to Zoning Code.	7	3 years	2 - 2 - 3
Public Safety Retirement Board (Res. 91-04) May 1991	Participate in the State of Arizona Public Safety Personnel Retirement System	5	unk	unk
Vendor/Swap Meet/ RV Committee (Res. 10-22, 11-01) December 2010	Formulate, create and recommend plans for future well being of Vendor, Swap Meet and RV Park community.	7	3 years	1 - 3 - 3

TOWN OF QUARTZSITE
RESOLUTION NUMBER 90-31

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "ARTICLE XV BOARD OF ADJUSTMENT, APPEALS, AND VARIANCES", AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA:

THAT certain document entitled "ARTICLE XV BOARD OF ADJUSTMENT, APPEALS, AND VARIANCES", three copies of which are on file in the office of the town clerk, is hereby declared to be a public record, and said copies are ordered to remain on file with the town clerk.

WHEREAS, it is necessary for the preservation of the peace, health and safety of the Town of Quartzsite, Arizona, an emergency is declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE Mayor and Council of the Town of Quartzsite, Arizona this 24 day of July, 1990.

C. Richard Oldham, Mayor

ATTEST:

John Miner, Town Clerk

Glenn J. Gimbut, Town Attorney

ARTICLE XV

BOARD OF ADJUSTMENT, APPEALS, AND VARIANCES

1501.00 **BOARD OF ADJUSTMENT:**

.01 The board of Adjustment shall consist of five (5) residents of the Town of Quartzsite appointed by the Town Council as follows: One member whose term shall expire July 31, 1991; one member whose term shall expire July 31, 1992; two members whose terms shall expire July 31, 1993 and one member whose term shall expire July 31, 1994. Thereafter, members shall be appointed for terms of five (5) years, except that in the event of the death, resignation, or removal of a member, the vacancy is to be filled for the unexpired term. A member shall continue to serve after the expiration of the term until an appointment is made by the Town Council.

.02. The Board shall annually elect a Chairman and Vice Chairman from among its membership. The Planning Director, or an authorized deputy, shall serve as Secretary. The Chairman, Vice Chairman or Chairman Pro Tem shall have the power to administer oaths and take evidence.

.03 Meetings of the Board shall be open to the public and the minutes of its proceedings, showing the vote of each member and records of its examinations and other official actions, shall be filed in the Town planning department as a public record.

.04. The Board shall have the following authority:

a. Hear and decide appeals in which it is alleged there is an error in an order, requirement or decision made by the Zoning Administrator in the enforcement of this Ordinance.

b. Reverse or affirm, wholly or partly, or modify the order, requirement or decision of the Zoning Administrator appealed from, and make such order, requirement, decision or determination as necessary.

c. Hear and decide appeals for variances from the terms of this Ordinance only if, because of special circumstances applicable to the property, including its size, shape, topography, location or surroundings, the strict application of the Zoning Ordinance will deprive such property of privileges enjoyed by other property of the same classification in the same zoning district. Any variance granted is subject to such conditions as will assure that the adjustment authorized shall not constitute a grant of special privileges inconsistent with the limitations upon

.04 Board of Adjustment Action; Following the aforesaid hearing, the Board shall take action to either deny or grant the appeal.

1503.00 VARIANCES: The purpose of the variance is to allow variation from the strict application of the terms of this Ordinance where by reason of the exceptional narrowness,, shallowness, or unusual shape of a specific piece of property on the effective date of this Ordinance, or by reasons of exceptional topographic conditions, or other extraordinary situation or condition of such property, or the use of development of property immediately adjoining the piece of property in question, the literal enforcement of the requirements of this Ordinance would cause hardship unnecessary to carry out the spirit and purpose of this Ordinance. In no case shall a variance be granted to permit a use other than a use permitted in the district in which the property in question is situated.

.01 Application: The application shall be on the form provided by the Zoning Administrator, shall specify the variance requested, shall be accompanied by a non-returnable filing fee in accordance with the fee schedule adopted by the Town of Quartzsite and shall include reasons and arguments for granting the application, plans, and other pertinent information. A list of the names and addresses of all owners of property within a radius of one hundred (100) feet of the exterior boundaries of the property being the subject of the application, using for this purpose the name and address shown on the County assessment roll, shall also be provided.

.02. Public Hearing: A public hearing shall be held by the Board. Notice of time and place of the hearing shall be given by posting the property affected, by at least one publication in a newspaper of general circulation in the Town of Quartzsite, at least fifteen (15) days before the hearing, and by mail at least seven (7) days before the hearing to all owners of property within a radius of one hundred (100) feet of the exterior boundaries of the property being the subject of the appeal, using for this purpose the name and address shown on the county assessment roll. Failure of any property owner to receive said notice will not invalidate the proceedings.

.03. Board of Adjustment Action: Following the aforesaid hearing, the Board shall grant a variance only when a finding is made that all of the following conditions exist:

a. That there are special circumstances or conditions applying to the land, building or use referred to in the application and which do not apply to other properties in the district; and,

other properties in the vicinity and zone in which such property is located.

.05. The Board may not:

a. Make any changes in the uses permitted in any zoning classification or zoning district, or make any changes in the term of this Ordinance provided the restriction in this paragraph shall not affect the authority to grant variances pursuant to this Ordinance.

b. Grant a variance if the special circumstances applicable to the property are self-imposed by the property owner.

1502.00 APPEALS: The Board of Adjustment shall hear and decide appeals from the decision of the Zoning Administrator as provided in this Section. Appeals may be taken by persons aggrieved or by and officer, department, board or agency of the City.

.01. Application: The application shall be on the form provided by the Zoning Administrator, shall specify the grounds of the appeal, shall be accompanied by a non-returnable filing fee in accordance with the fee schedule adopted by Town of Quartzsite and shall include reasons and arguments for granting the appeal, plans, and other pertinent information. A list of the names and addresses of all owners of property within a radius of the one hundred (100) feet of the exterior boundaries of the property being the subject of the appeal, using for this purpose the name and address shown on the County assessment roll, shall also be provided.

.02. Stay of Proceedings: An appeal stays all proceedings unless the Zoning Administrator certifies that a stay would cause imminent peril to life or property. Upon such certification proceedings shall not be stayed, except by restraining order granted by the Board or by a Court of Record on application and notice to the Zoning Administrator.

.03. Public Hearing: A public hearing shall be held by the Board; notice of the time and place of the hearing shall be given by posting the property affected, by at least one publication in a newspaper of general circulation in the Town of Quartzsite, at least fifteen (15) days before the hearing, and by mail at least seven (7) days before the hearing to all owners of property within a radius of one hundred (100) feet of the exterior boundaries of the property being the subject of the appeal, using for this purpose the name and address shown on the County assessment roll. Failure of any property owner to receive said notice will not invalidate the proceedings.

b. That such special circumstances were not created by the owner or the applicant; and,

c. That the authorizing of the variance is necessary for the preservation and enjoyment of substantial property rights; and,

d. That the authorizing of the application will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare in general.

.04. Recurrent Conditions: No grant of a variance shall be authorized if the Board of Adjustment finds that the condition of the property which is claimed to cause the hardship is so general or recurrent in nature as to make practicable the amendment of the Ordinance to provide a general regulation for such condition.

.05. Expiration: In any case where a variance has not been used within six (6) months after the granting thereof, then without further action it shall be null and void. This period may be extended to one (1) year.

TOWN OF QUARTZSITE

RESOLUTION 06-08

A RESOLUTION OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE HI JOLLY CEMETERY BOARD FOR THE TOWN OF QUARTZSITE, ARIZONA: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID BOARD.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE TOWN QUARTZSITE, STATE OF ARIZONA AS FOLLOWS:

Section 1. The Hi Jolly Cemetery Board of the Town of Quartzsite is hereby established.

Section 2. (a)The Hi Jolly Cemetery Board of the Town of Quartzsite shall be composed of a total of seven members(7) who shall be residents of the Town of Quartzsite. The members of the board shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for three (3) years each, with terms of members so staggered that the terms of no more than three members shall expire in any one year. The initial appointments be as follows:

One (1) Member from the Quartzsite School District with a term beginning September 1, 2006 and expiring September 30, 2007 (1 year).

One (1) Member from the Quartzsite Gardeners with a term beginning September 1, 2006 and expiring September 30, 2007 (I year).

One (1) Member from the Quartzsite Historical Society with a term beginning on September 1, 2006 and expiring September 30, 2008 (2 years).

One (1) Member from the Church Community with a term beginning on September 1, 2006 and expiring September 30, 2008 (2 years).

Three (3) Members at large with terms beginning September 1, 2006 and ending in September 30, 2009 (3 years).

Thereafter all members shall be appointed for full three (3) year terms, except that in the event of death or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

(b) All members shall serve without pay. However, members of said Commission may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Commission and prior approval of such expenditures by the Town Manager.

Section 3. The Hi Jolly Cemetery Board shall elect a Chairman and a Vice Chairman among its members, who shall serve for one (1) full year and until their successors are elected and qualified. The Chairman shall preside over all meetings and exercise all the usual rights, duties and privi1eges of the head of any similar organization. The Vice-Chairman shall perform the duties of the Chairman in the event of the latter's absence or disability. The minutes of each action shall be submitted to the Town Clerk's office. Vacancies created by any cause shall be filled for the unexpired term by a new election.

Section 4. It shall be the duty of said board to formulate, create and recommend to the Common Council any lawful plans duly adopted by the Board for the future growth and improvement of the Hi Jolly Cemetery, an historic park and cemetery, for the best interest of the citizens of the Town of Quartzsite.

Section 5. The Board shall provide in its rules for its meetings; provided, however, that special meetings may be called by the Chairman, or in the Chairman's absence, the Vice-Chairman.

Section 6. Four (4) members shall constitute a quorum. The affirmative vote of a majority of members present shall be required for passage of any matter before the Board. In this connection, the minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon the declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this **8th** day of **August** 2006.

ATTEST:

Karen Norris, Town Clerk Designee

APPROVED:

Verlyn Michel, Mayor

APPROVED AS TO FORM:

Daniel G. Field, Town Attorney

TOWN OF QUARTZSITE

RESOLUTION NO. 07–11

A RESOLUTION OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE CENTENNIAL COMMITTEE FOR THE TOWN OF QUARTZSITE, ARIZONA: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID COMMITTEE.

BE IT RESOLVED BY THE COMMON COUNCILOF THE TOWN OF QUARTZSITE, STATE OF ARIZONA AS FOLLOWS:

Section 1. The Centennial Committee of the Town of Quartzsite is hereby established.

Section 2. (a) The Centennial Committee of the Town of Quartzsite shall be composed of a total of five (5) members who shall be residents of the Town of Quartzsite. The members of the committee shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for three (3) years each, with the terms of members so staggered that the terms of no more than two (2) members shall expire in any one year. The initial appointments shall be as follows:

One (1) Member from the Quartzsite Historical Society with a term beginning September 1, 2007 and expiring September 30, 2008.

One (1) Member from the church community with a term beginning September 1, 2007 and expiring September 30, 2008.

One (1) Member from the governmental entity with a term beginning September 1, 2007 and expiring September 30, 2009.

Two (2) Members from the non-profit 501 © (3) community with a term beginning September 1, 2007 and expiring September 30, 2010.

Thereafter all members shall be appointed for full three (3) year terms, except that in the event of the death or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however three successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

(b) All members shall serve without pay. However, members of said Committee may be reimbursed for actual expenses incurred in

connection with their duties upon authorization or ratification by the Committee and prior approval of such expenditures by the Town Manager.

Section 3. The Centennial Committee shall elect a Chairman and a Vice-Chairman among its members, who shall serve for one (1) full year and until their successors are elected and qualified. The Chairman shall preside over all meetings and exercise all the usual rights, duties and privileges of the head of any similar organization. The Vice-Chairman shall perform the duties of the Chairman in the event of the latter's absence or disability. The minutes of each action shall be submitted to the Town Clerk's office. Vacancies created by any cause shall be filled for the unexpired term by a new election.

Section 4. It shall be the duty of said Committee to formulate, create and recommend to the Common Council any lawful plans duly adopted by the Committee for the celebration and commemoration of the occasion of the State of Arizona's Centennial, and the centennial history of Quartzsite for the best interest of the citizens of the Town of Quartzsite.

Section 5. The Committee shall provide in its rules for its meetings; however, that special meetings may be called by the Chairman, or in the Chairman's absence, the Vice-Chairman.

Section 6. Three (3) members shall constitute a quorum. The affirmative vote of a majority of members present shall be required for passage of any matter before the Committee. In this connection, the minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

ATTEST:

Alexandra Taft, Town Clerk

APPROVED:

Charles Busby, Acting Town Mayor

APPROVED AS TO FORM:

Daniel Field, Town Attorney

TOWN OF QUARTZSITE

ORDINANCE NO. 06-11

AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, SUPPLEMENTING TOWN CODE OF THE TOWN OF QUARTZSITE, ARIZONA BY ADOPTING CHAPTER 20 – HEALTH AND DEVELOPMENT SERVICES BOARD AND PROVIDING FOR SEVERABILITY.

Be it ordained by the Mayor and Common Council of the Town of Quartzsite, Arizona, as follows:

SECTION 1: Chapter 20 be adopted and made a part hereof to the Town of Quartzsite Town Code and read as follows:

CHAPTER 20 HEALTH AND DEVELOPMENT SERVICES BOARD

ARTICLE 20-1 HEALTH AND DEVELOPMENT SERVICES BOARD

20-1-1 Creation
20-1-2 Membership and Terms of Office
20-1-3 Compensation and Expenses
20-1-4 Officers
20-1-5 Duties
20-1-6 Meetings
20-1-7 Vacancies
20-1-8 Removal of Members

Section 20-1-1 Creation

The Health and Development Services Board of the Town of Quartzsite, Arizona, is hereby created. Staff responsibilities shall be assigned through the Town Manager office.

Section 20-1-2 Membership and Terms of Office

A. The Health and Development Services Board shall consist of seven (7) members who shall be appointed by the Mayor and approved by the Council.

B. The appointments to this Board shall be for terms of three years each with the terms of members so staggered so that the terms of office of no more than three members shall expire in any one-year. The initial appointments shall be for two members with terms beginning upon the appointment for one year; for two members with terms beginning upon their appointment for two year and three members with terms beginning upon their appointment for three years. Thereafter, upon expiration of their term of office, all new appointments shall be appointed for full three-year terms, except that in the event of death or resignation of a member, the vacancy shall be filled by appointment of the Mayor, subject to the approval of the Council, for the unexpired term.

C. All members shall be residents of the Town.

D. No individual shall be appointed to the Board if such individual has received funding from the Town either as an individual or an agency, or if such person is or was a member of an agency or organization within the last twelve months, or has served on the board of any agency or been the employee of any agency that has received funding from the Town at any time during the preceding twelve months.

E. No former member of the Health and Development Services Board shall make a application to the Town for funding as an individual or an the employee or representative of any agency within twelve months after they have ceased to be a member of the Board.

Section 20-1-3 Compensation and Expenses

The members of the Health and Development Services Board shall receive no salaries or other remuneration for their services as members of said Board and shall not be entitled to personal expenses incurred by them in the discharge of their official duties, except to the extent, purposes and amount such expenses is first authorized and approved in advance by the Council.

Section 20-1-4 Officers

The Board shall elect a chairman and vice chairman from among its members to serve for a period of one year. The vice chairman shall preside at Board meeting in the absence of the chairman.

Section 20-1-5 Duties

The Health and Development Services Board is hereby charged with the following duties:

A. To conduct public hearings to determine the needs of Town residents with regard to:

1) Public health needs, including but not exclusive of provision of human services and care of the elderly, handicapped and developmentally disabled, food bank, information and referral, etc;

2) Development of Town, including, but not exclusive of, promotion of Town, historical preservation, community activities (i.e. fireworks, parade), etc.

B. To enhance the development of the public health and development through public forums, seminars and work with other agencies.

C. To review requests submitted by non-profit agencies for Town funding and to make recommendations to the Council regarding such funding.

D. To assist in the development of health care facilities, community services and activities.

E. To assist in developing recommendations to the Council as it concern the Town's transit system.

Section 20-1-6 Meetings

The Board shall establish a regular meeting date which shall be placed on file in the office of the Town Clerk. Special meetings may be called by the chairman. A quorum shall consist of four members for the transaction of all business.

Section 20-1-7 Vacancies

Vacancies shall be filled in accordance with the provisions of Section 20-1-2 for the unexpired term of the member affected.

Section 20-1-8 Removal of Members

Members of the Board serve at the pleasure of the Council and may be removed from office by the Mayor with the concurrence of the majority of the Council. A member of the board shall not be absent more than three unexplained meetings. If such an absence occurs, the remaining members of the Board shall vote to retain or recommend to the Council that the absentee member be relieved of his duties on the Board.

ARTICLE 20-2 REQUEST FOR FINANCIAL ASSISTANCE

All requests for financial assistance shall comply with the following stipulations and conditions:

A. All requests shall be filed by or on behalf of a valid, non-profit organization as qualified by the Internal Revenue Service and as registered with the Arizona Secretary of State, Arizona Corporation Commission or other appropriate state office. Such registration shall be provided at the time of the request. This article shall not apply to governmental or quasi-governmental jurisdictions.

B. All requests shall be submitted to the Town during the month of April of each year in order to be eligible for consideration in conjunction with the subsequent fiscal year budget.

C. All requests received in accordance with subsection (B) of this article shall be referred to the Health and Development Services Board for purposed of review and recommendation to the Town Council.

D. In those instances where a request is due to unforeseen circumstances or when the public health, safety and welfare is at risk, the requirements of this Article may be waived by action of the Town Council. It is preferable, however, even in such instances, for the request to receive a review and recommendation from the Health and Development Services Board.

ARTICLE 20-3 DOCUMENTATION AND REPORTING

A. Required Documentation:
Any non-profit agency submitting a request for an allocation or grant of Town funds shall submit to the Town specific documentation including, but not limited to, the following: A copy of the agency's most recent audit report; a certified copy of the agency's most recent financial statement; detailed expenditure statements in order to provide detailed accounting of all funds previously received from the Town of Quartzsite; complete information on the source and amount of funding received from all other sources such as non-governmental agencies, membership fees and dues, and private contribution; client services information as it applies to residents of the Town of Quartzsite, proof of non-profit status as determined by the Internal Revenue Service; proof of corporate status to include copies of by-laws and articles of incorporation; the source and amount of funding received from other governmental agencies; the names and addresses of current board members; and any other documentation as may be deemed necessary by the Town.

B. Reporting Requirements:
Any non-profit agency receiving an allocation or grant of Town funds shall be required to submit to the Town, on a quarterly basis, a detailed accounting of the expenditure of Town funds for the previous quarter, a written report outlining the agency's performance and accomplishments within the scope of work outlined in their contractual agreement with the Town of Quartzsite, and any other documentation as may be deemed necessary by the Town in order to determine the agency's compliance with the provisions of the contract.

C. Contract Required; Procedure For Distribution Of Funds:

1. All Town funds allocated or granted to any non-profit agency shall be by means of a written contract based upon services to be provided to or work to be performed on behalf of the Town of Quartzsite and its residents in compliance with the provisions of Arizona Revised Statutes and Constitutional provisions regarding the use of public funds.

2. All Town funds allocated or granted under the provisions of this ordinance shall be released in equal quarterly installments or quarterly payments based upon a schedule of anticipated expenses which has been approved by the Mayor and Town Council. No subsequent quarterly allocation or grant shall be released until such time that the receiving agency has provided all of the required documentation for the previous quarter and has provided satisfactory evidence of compliance with the scope of work stipulated in their contract with the Town.

D. Submittal of Requests For Funding:
All funding requests submitted by non-profit agencies for the allocation or grant of Town funds shall be submitted to the Town Clerk's office during the month of April of each year. Requests so submitted shall not be subject to Town funding

unless approved by the Town Council and only following adoption of a final budget for the subsequent fiscal year.

SECTION 2: That if any section, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares that it would have passed this ordinance, and each section, clause or phrase hereof, irrespective of the fact that any one or more sections, sentences, clauses and phrases be declared unconstitutional.

SECTION 3: That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force 30 days from and after the date of its final adoption.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the Town of Quartzsite, Arizona, that Chapter 20 be designated as Health and Development Services Board in the Town of Quartzsite Town Code.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona, this **12th** day of **September**, 2006.

ATTEST:

Karen Norris, Town Clerk Designee

APPROVED:

Verlyn Michel, Mayor

APPROVED AS TO FORM:

Daniel G. Field, Town Attorney

TOWN OF QUARTZSITE
RESOLUTION NO. 94-02

A RESOLUTION OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE LIBRARY BOARD FOR THE TOWN OF QUARTZSITE: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID COMMISSION.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, State of Arizona as follows:

SECTION 1. The Library Board of the Town of Quartzsite is hereby established.

SECTION 2. (a) The Library Board of the Town of Quartzsite shall be composed of a total of seven (7) members who shall be residents of the Town of Quartzsite. The members of the Commission shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for a period of three (3) years each, with the terms of members so staggered that the terms of no more than three (3) members shall expire in any one year. The initial appointments shall be as follows:

One (1) Member of the Quartzsite School District with term beginning on April 1, 1994, and expiring on March 30, 1995 (1 year);

One (1) Town Council member with term beginning on April 1, 1994, and expiring on March 30, 1995 (1 year);

Two (2) Current Library Board/Friends of Library members with terms beginning on April 1, 1994, and expiring on March 30, 1996 (2 years);

Three (3) members at large with terms beginning April 1, 1994, and expiring on March 30, 1997 (3 years).

Thereafter all members shall be appointed for full three (3) year terms, except that in the event of death or resignation of a member the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however, three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

(b) All members shall serve without pay. However, members of said Commission may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Commission and prior approval of such expenditures by the Town Manager.

SECTION 3. The Library Board shall elect a Chairman, Vice-Chairman and Secretary among its own members, who shall serve for one (1) full year and until their successors are elected and qualified. The Chairman shall preside at all meetings and exercise all the usual rights, duties and privileges of the head of any similar organization. The Chairman shall abide by Kimballs Roberts Rules of Order. The Vice-Chairman shall perform the duties of the Chairman in his absence or disability. The Secretary shall take minutes of each action and decision of the Library Board and shall submit same for public record at the Town Clerks office. Vacancies created by any cause shall be filled for the unexpired term by a new election.

SECTION 4. It shall be the duty of said Commission to formulate, create and recommend to the Common Council any lawful plans duly adopted by the Commission for the future growth of the Town of Quartzsite pertaining to the Library purposes, associated therewith; to make or cause to be made a continuous study of the best present and future use to which library facilities and resources should be set forth within the Town of Quartzsite and recommend to the Common Council revisions in such plans which, in the opinion of the said Commission are for the best interest of the citizens of the Town of Quartzsite.

SECTION 5. The Commission shall provide in its rules for its meetings; provided, however, that special meetings may be called by the Chairman or in his absence the Vice-Chairman. In addition, any two (2) members of the Commission may make written request to the Chairman for a special meeting and in the event such meeting is not called, such members may call such special meeting in such manner and form as may be provided in the Commission rules.

SECTION 6. Four (4) members shall constitute a quorum. The affirmative vote of a majority of members present shall be required for passage of any matter before the Commission. In this connection, the minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon the declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations on the matter in questions.

PASSED AND ADOPTED by the common Council of the Town of Quartzsite this 8th day of February 1994.

Rex Byrd, Mayor

ATTEST:

John Frutch,
Acting Town Manager

APPROVED AS TO FORM:

Gerald W. Hunt,
Town Attorney

RESOLUTION NO. 92-6

RESOLUTION APPROVING ARTICLES OF INCORPORATION OF TOWN OF QUARTZSITE MUNICIPAL PROPERTY CORPORATION; APPROVING THE BYLAWS OF TOWN OF QUARTZSITE MUNICIPAL PROPERTY CORPORATION; APPOINTING INCORPORATORS AND THE BOARD OF DIRECTORS FOR THE TOWN OF QUARTZSITE MUNICIPAL PROPERTY CORPORATION AND DECLARING AN EMERGENCY

WHEREAS, the Town Council of the Town of Quartzsite, Arizona, has received and duly considered the proposed Articles of Incorporation of Town of Quartzsite Municipal Property Corporation, an Arizona nonprofit corporation (the "Corporation"), a copy of which is appended hereto as Exhibit A and the proposed Bylaws of the Corporation, a copy of which is appended hereto as Exhibit B; and

WHEREAS, it is incumbent upon the Town Council of the Town of Quartzsite, Arizona, to approve such Articles of Incorporation of the Corporation and authorize the filing of such Articles of Incorporation with the Arizona Corporation Commission, to approve such Bylaws of the Corporation, to appoint the incorporators of the Corporation and to appoint and elect the initial Board of Directors of the Corporation; and

WHEREAS, the Town Council of the Town of Quartzsite has determined that it is wise, expedient, advisable and in the public interest of the Town of Quartzsite, Arizona, and the residents thereof that the Corporation be incorporated as provided by law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA:

Section 1. The formation of the Corporation is hereby approved.

Section 2. The Articles of Incorporation of the Corporation, in the form appended hereto as Exhibit A, be and they are hereby approved.

Section 3. The Bylaws of the Corporation, in the form appended hereto as Exhibit B, be and they are hereby approved.

Section 4. The following named individuals, all of whom are residents of the Town of Quartzsite, Arizona, are hereby appointed as the incorporators of the Corporation, and they are authorized to proceed with the incorporation of the Corporation as prescribed in Chapter 5, Title 10, Arizona Revised Statutes, as amended.

Dennis A. Dole
Mike C.L. Evans
James K. Wood

Section 5. The following named individuals, all of whom are residents of the Town of Quartzsite, Arizona, are hereby appointed and elected as initial members of the Board of Directors of the Corporation for the term set forth beside their names:

Name	Term (Years)
Mr. Dole	3
Mr. Wood	2
Mr. Evans	1

Section 6. The incorporators and directors of the Corporation be, and they are hereby authorized, empowered and directed, in the name and on behalf of the Corporation, to take such action as may be necessary or desirable to carry out the intents and purposes of this resolution.

Section 7. This Resolution shall be effective immediately upon its adoption. The immediate operation of this Resolution is necessary so the Corporation may begin the undertaking to finance a sewer system for the Town and for the preservation of the public health and welfare, an emergency is hereby declared to exist, this Resolution shall be in full force and effect from after its passage and approval by the Town Council of Town of Quartzsite, Arizona, as required by law, and the Resolution is hereby exempt from the referendum processes of the Constitution and laws of the State of Arizona.

Adopted and approved this 29th day of May, 1992.

.....
Richard Oldham, Mayor, Town of
Quartzsite, Arizona

ATTEST:

.....
John E. Miner, Town Clerk, Town of
Quartzsite, Arizona

APPROVED AS TO FORM:

.....
Jerry Hunt, Esq., Town Attorney, Town of
Quartzsite, Arizona

ATTACHMENTS:

EXHIBIT A - Articles of Incorporation
EXHIBIT B - Bylaws

RECEIVED
OCT 1 2 1999
TOWN OF QUARTZSITE

TOWN OF QUARTZSITE

RESOLUTION NO. 99-14

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE FOR THE TOWN OF QUARTZSITE: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID COMMITTEE.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, LA PAZ COUNTY, ARIZONA, as follows:

SECTION 1: The Municipal Utilities Administrative Committee of the Town of Quartzsite is hereby established.

SECTION 2: (A) The Municipal Utilities Administrative Committee of the Town of Quartzsite shall be composed of a total of five (5) members who shall be residents of the Town of Quartzsite. The members of the committee shall be appointed by the Mayor subject to approval of the Common Council of the Town of Quartzsite. These appointments shall be for a period of three (3) years each, with the terms of members so staggered that the terms of no more than two (2) shall expire in any one year. The initial appointments shall be two (2) members for three (3) years; two (2) members for two (2) years; and one (1) member for one (1) year. Thereafter all members shall be appointed for full three (3) year terms, except that in the event of death or resignation of a member the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final

(B) All members shall serve without pay. However, members of said committee may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the committee and approval of such expenditures by the Town Council.

SECTION 3: The committee shall elect a chairman and vice-chairman among its own members, who shall serve for his full term and until their successors are elected and qualified. The chairman shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The vice-chairman shall perform the duties of the chairman in the latter's absence or disability. Vacancies created by any cause shall be filled for the unexpired term by a new election.

SECTION 4: It shall be the duty of said committee to formulate, create and recommend any lawful plan duly adopted by the governing body for the present and

future growth of the Town of Quartzsite pertaining to the use of utilities and equipment for any purpose.

SECTION 5: The committee shall provide in its rules for its meetings; provided, however, that special meetings may be called by the chairman or in his absence the vice-chairman. In addition, any three (3) members of the committee may make written request to the chairman for a special meeting and in the event such is not called, such members may call such special meeting in such a manner and form as may be provided in the committee rules.

SECTION 6: Three (3) members shall constitute a quorum. The affirmative vote of three (3) members shall be required for passage of any matter before the committee. In this connection, the minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon the declaration that he has a conflict of interest, in which case such member shall take no part in the deliberation on the matter in question.

SECTION 7: The committee shall conduct its meeting in an orderly manner following Parliamentary Rules of Order.

PASSED, ADOPTED AND APPROVED by the Town of Quartzsite, Arizona, Common Council on this **14th** day of **September**, 1999.

ATTEST:

Kay Kreun

Kay Kreun, Town Clerk

APPROVED:

Patty L. Bergen

Patty L. Bergen, Mayor

APPROVED AS TO FORM:

Carol Bowman or Wm. Michael Smith
Town Attorney

TOWN OF QUARTZSITE
RESOLUTION NO. 93-23

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE PARK & RECREATION COMMITTEE FOR THE TOWN OF QUARTZSITE: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID COMMITTEE.

BE IT RESOLVED by the Common Council of the Town of Quartzsite, Arizona as follows:

Section 1: The Park & Recreation Committee is hereby established.

Section 2:

A. The Park & Recreation Committee of the Town of Quartzsite shall be composed of a total of seven (7) members who shall be residents of the Town of Quartzsite. The members of the Commission shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for a period of two (2) years each, with the terms of members so staggered that the terms of no more than four (4) member shall expire in any one year. The initial appointments shall be as follows:

(4) members with terms beginning on January 1, 1994, and expiring on December 31, 1994 (1 year);

(3) members with terms beginning on January 1, 1994, and expiring on December 31, 1995 (2 years).

Thereafter all members shall be appointed for a full two (2) year terms, except that in the event of death or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however, three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

B. All members shall serve without pay. However, members of said committee may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Committee and prior approval of such expenditures by the Town Manager.

Section 3. The Committee shall elect a Chairman, Vice-Chairman and Secretary among its own members, who shall serve for one (1) year and until their successors are elected and qualified. The Chairman shall preside at all meetings and exercise all the usual rights, duties and privileges of the head of any similar

organization. The Chairman shall have the power to administer oaths and to take evidence. The Vice-Chairman shall perform the duties of the Chairman in his absence or disability. The Secretary shall take minutes to be submitted to the Town Clerk's Office. Vacancies created by any cause shall be filled for the unexpired term by a new election.

Section 4. It shall be the duty of said Committee to formulate, create and recommend to the Common council any lawful plans duly adopted by the Committee for the future growth of the Town of Quartzsite Town Park for the best interest of the citizens of the Town of Quartzsite.

Section 5. Four (4) members shall constitute a quorum. the affirmative vote of a majority of members present shall be required for passage of any matter before the Committee. In this connection, the minutes of the meetings shall reflect the "ayes" and "nayes" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon the declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this 9th day of November, 1993.

ATTEST:

John Prutch, Acting Town Manager

APPROVED:

Rex B. Byrd, Mayor

APPROVED AS TO FORM:

Gerald W. Hunt, Town Attorney

TOWN OF QUARTZSITE

RESOLUTION NO. 03-09

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING PARK AND RECREATION COMMITTEE RESOLUTION NO. 93-23 – SECTION 2 (A) FROM SEVEN (7) COMMITTEE MEMBERS TO FIVE (5) COMMITTEE MEMBERS.

BE IT RESOLVED by the Mayor and Common Council of the Town of Quartzsite, Arizona as follows:

WHEREAS, Resolution No. 93-23, Section 2 (A) reads as follows:

Section 2:

A. The Park & Recreation Committee of the Town of Quartzsite shall be composed of a total of seven (7) members who shall be residents of the Town of Quartzsite. The members of the commission shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for a period of two (2) years each, with the terms of members so staggered that the terms of no more than four (4) members shall expire in any one year. The initial appointments shall be as follows:

(4) members with terms beginning on January 1, 1994, and expiring on December 31, 1994 (1 year);

(3) members with terms beginning on January 1, 1994, and expiring on December 31 1995 (2 years).

Thereafter all members shall be appointed for a full two (2) year terms, except that in the event of death or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however, three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

WHEREAS, Resolution No. 03-09 will change Resolution No. 93-23, Section 2 (A) to read as follows:

Section 2:

A. The Park & Recreation Committee of the Town of Quartzsite shall be composed of a total of **five (5) members** who shall be residents of the Town of Quartzsite. The members of the committee shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for a period of two (2) years each, with the terms of members so staggered that the

terms of no more than four (3) members shall expire in any one year. The initial appointments shall be as follows:

(3) members with terms beginning on January 1, 1994, and expiring on December 31, 1994 (1 year);

(2) members with terms beginning on January 1, 1994, and expiring on December 31 1995 (2 years).

Thereafter all members shall be appointed for a full two (2) year terms, except that in the event of death or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however, three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

PASSED AND ADOPTED BY THE Mayor and Common Council of the Town of Quartzsite, Arizona, this **13th** day of **May**, 2003.

ATTEST:

Kay Kreun, Town Clerk

APPROVED:

Verlyn Michel, Mayor

APPROVED AS TO FORM:

Dan Field, Town Attorney

TOWN OF QUARTZSITE

ORDINANCE NO. 11-03

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING CHAPTER 3, ADMINISTRATION, ARTICLE 3, PERSONNEL SYSTEM, SECTION 3-3-5, PERSONNEL BOARD OF THE TOWN CODE OF THE TOWN OF QUARTZSITE, ARIZONA.

WHEREAS, the Town of Quartzsite, Arizona desires to provide a personnel board to make recommendations to the Mayor and Council; and

WHEREAS, the Town of Quartzsite does not and has not had a full standing board as the board has no set terms; and

WHEREAS, the personnel board conducts advisory hearings on certain employee grievances; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the Town of Quartzsite, Arizona, as follows:

To repeal Section 3-3-5, Personnel Board;

There is hereby created a personnel board of the Town of Quartzsite, which shall consist of seven members from the citizens of the Town appointed by the Mayor and ratified by the Council. The scope of the personnel board shall be limited to the conduct of hearings on certain employee grievances and forwarding advisory recommendations to the Mayor and Council. The members of the personnel board shall serve at the pleasure of the Mayor and Council.

Replace Section 3-3-5, Personnel Board;

A. Terms

There is hereby created a personnel board, which shall consist of three (3) members from the citizens of the town, appointed by the Mayor and Council, setting terms of three (3) years, so staggered that only two (2) board member terms expire in the same year. This board shall be required to meet a minimum of once each year at a date and time to be determined by the members of the board. Special Meetings may be called as needed by the chairman. The members of the board shall elect a chairman from their membership to conduct the meetings. The members of the personnel board shall serve at the pleasure of the Mayor and Council.

B. Duties

The board shall meet as needed to conduct hearings on qualified employee grievances and make recommendations to the Town Manager or his/her designee as the Personnel Officer. In the event that the board does not have full membership, the Hearing Officer for the Town of Quartzsite, Arizona, or in his absence the Hearing Officer for La Paz County, Arizona shall conduct the hearing on qualified employee grievances and make recommendations to the Town Manager and his/her designee as the Personnel Officer.

The board shall review changes to the Town of Quartzsite Personnel Policy and make recommendations to the Mayor and Council as needed.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona, this **12TH** day of April, 2011.

ATTEST:

Karen Norris, Town Clerk

APPROVED:

Ed Foster, Mayor

APPROVED AS TO FORM:

Pamela Walsma, Town Attorney

TOWN OF QUARTZSITE
ORDINANCE NUMBER 90-16

AN ORDINANCE OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE PLANNING AND ZONING COMMISSION FOR THE TOWN OF QUARTZSITE: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF; PRESCRIBING THE GENERAL POWERS AND DUTIES OF SAID COMMISSION; AUTHORIZING THE ESTABLISHMENT OF RULES OF PROCEDURE; AND PROVIDING FOR THE ASSESSMENT OF FEES.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, State of Arizona, as follows:

SECTION 1. The Planning and Zoning Commission of the Town of Quartzsite is hereby established.

SECTION 2. (a) The Planning and Zoning Commission of the Town of Quartzsite shall be composed of a total of seven (7) members who shall be residents of the Town of Quartzsite. The members of the Commission shall be appointed by the Mayor subject to the approval of the Common Council of the Town of Quartzsite. These appointments shall be for a period of three (3) years each, with the terms of members so staggered that the terms of no more than three (3) members shall expire in any one year. The initial appointments shall be for two (2) members with terms beginning on July 1, 1990, and expiring on June 30, 1991 (1 year); for two (2) members with terms beginning on July 1, 1990, and expiring on June 30, 1992 (2 years); and for three (3) members with terms beginning on July 1, 1990, and expiring on July 1, 1993 (3 Years). Thereafter all members shall be appointed for full three (3) year terms, except that in the event of death or resignation of a member the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however, three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

(b) All members shall serve without pay. However, members of said Commission may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Commission and approval of such expenditures by the Town Council.

SECTION 3. The Commission shall elect a Chairman and Vice-Chairman among its own members, who shall serve for one (1) year and until their successors are elected and qualified. The Chairman shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The Chairman shall have the power to administer oaths and to take evidence. The Vice-Chairman shall perform the duties of the Chairman in the latter's absence or disability. Vacancies created by any cause shall be filled for the unexpired term by a new election.

SECTION 4. It shall be the duty of said Commission to formulate, create and administer any lawful plan duly adopted by the governing body for the present and future growth of the Town of Quartzsite pertaining to the use of land and buildings for any purpose, together with all incidental activities usually associated therewith and commonly known as "Planning and Zoning"; to make or cause to be made a continuous study of the best present and future use to which land and buildings shall be put within the Town of Quartzsite and in cooperation with adjacent areas; to recommend to the governing body revisions in such plans which, in the opinion of the said Commission, are for the best interest of the citizens of the Town of Quartzsite; to promulgate rules of procedure and to supervise the enforcement of rules so promulgated by said Commission and approved by the governing body.

SECTION 5. The Commission shall provide in its rules for its meetings; provided, however, that special meetings may be called by the Chairman or in his absence the Vice-Chairman. In addition, any three (3) members of the Commission may make written request to the Chairman for a special meeting and in the event such meeting is not called, such members may call such special meeting in such manner and form as may be provided in the Commission rules.

SECTION 6. Four (4) members shall constitute a quorum. The affirmative vote of four (4) members shall be required for passage of any matter before the Commission. In this connection, the minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon the declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

SECTION 7. The Planning and Zoning Commission shall be authorized to establish a uniform schedule of fees for services with all receipts to be paid into the General Fund of the Town of Quartzsite. Such fee schedules shall become effective upon approval by the Town Council.

PASSED AND ADOPTED by the Town Council of the Town of Quartzsite, this 10th day of July, 1990.

C. Richard Oldham, Mayor

ATTEST:

John E. Miner, Town Clerk

APPROVED AS TO FORM:

Glenn J. Gimbut, Town Attorney

ORDINANCE NO. 13-2

AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, REPEALING ORDINANCE NO. 90-16, IN ITS ENTIRELY AND ADOPTING NEW REQUIREMENTS FOR THE CREATION OF A PLANNING AND ZONING COMMISSION OF THE TOWN AND THE APPOINTMENT, MEMBERSHIP AND DUTIES OF THE COMMISSION AND ITS MEMBERS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING FOR SEVERABILITY

WHEREAS, Arizona Revised Statutes Section 9-462.02 provides that the organization, number of members, terms of office and the method of appointment and removal shall be as provided by local ordinance; and

WHEREAS, the Town Council of the Town of Quartzsite believes it to be in the best interest of the Town to repeal Ordinance No. 90-16 adopted on July 10, 1990 and to adopt a new ordinance related to the appointment, duties and other matters related to the Planning and Zoning Commission; and

WHEREAS, in order to efficiently and effectively serve the community, the Planning and Zoning Commission and the Council should have a shared vision of the future of the community. ;

NOW THEREFORE, BE IT ORDAINED by the Common Council of the Town of Quartzsite, Arizona, as follows:

Section I. Ordinance No. 90-16 adopted by the Town Council on July 10, 1990, is hereby repealed in its entirety.

Section 2. Planning and Zoning Commission.

(a) *Creation.* The Planning and Zoning Commission of the Town of Quartzsite is hereby established and shall be composed of seven (7) members. The Planning and Zoning Commission shall be referred to herein as the "Commission".

(b) *Appointment.* The Council shall appoint the members of the Commission, who shall serve at the pleasure of the Council. Members shall be residents of the Town. The term of office shall be three years, with the terms of members so staggered that the terms of no more than three (3) members shall expire in any one (1) year. The initial appointment shall be for two (2) members with terms beginning on the date of the first regular Council meeting in March 2013, and expiring one (1) year thereafter, for two (2) members with terms beginning on the date of the first regular Council meeting in March 2013, and expiring on two (2) years thereafter, and for three

(3) members with terms beginning on the date of the first regular Council meeting in March 2013, and expiring three (3) years thereafter, or until their successors are appointed and seated. Thereafter, all members shall be appointed for three (3) year terms. Vacancies shall be filled for the unexpired term.

(c) *Compensation.* Members of the commission shall serve without pay. Members may be reimbursed for actual expenses incurred in connection with their duties, provided such expenses were previously approved by the Council.

(d) *Chairman and Vice-Chairman.* The Commission shall elect a Chairman and Vice-Chairman among its members, who shall serve for one (1) year terms. The Chairman shall preside at Commission meetings. The Vice-Chairman shall perform the duties of the Chairman in the Chairman's absence. Vacancies shall be filled by the Commission to fill the unexpired term.

(e) *Meetings.* All meetings of the Commission shall be held at the call of the Chairman or any three (3) members of the Commission. Except for executive sessions authorized by law, all meetings of the Commission shall be open to the public.

(f) *Proceedings.* The Commission shall adopt rules and regulations to govern its proceedings. The minutes and records of all Commission proceedings shall be kept and filed as public records in the office of the Town Clerk.

(g) *Powers and Duties.* The Commission shall have the following powers and duties:

1. Provide advice to the Council and Town officials related to planning and zoning in the Town.

2 Recommend to the Council a General Plan and amendments thereto.

3. Annually review progress towards implementation of the General Plan and recommend to the Council changes desired due to new legislation, development trends and changing economic, social and environmental conditions.

4. Initiate changes to the Official Zoning Map or text of the Zoning Code to insure conformance and consistency with the Town's General Plan;

5. Review and make recommendations to the Council regarding proposals to amend zoning districts or the provisions of the Zoning Code.

6. Review and make recommendations to the Council regarding annexation of territory into the Town.

7. Perform such other duties as required of the Commission in the Zoning Code.

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Common Council of the Town of Quartzsite, Arizona, this 4th day of February, 2013.

_____
Ed Foster, Mayor

ATTEST:

_____
Terry Frausto, Town Clerk

APPROVED AS TO FORM:

_____
Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C.
Special Counsel to the Town
By Susan D. Goodwin

RESOLUTION NO. 91-04

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AUTHORIZING THE PRELIMINARY STEPS TO BE TAKEN TO BECOME A PARTICIPATING EMPLOYER IN THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ON BEHALF OF THE FULL-TIME, PAID MUNICIPAL POLICE OFFICERS OF THE TOWN OF QUARTZSITE.

WHEREAS, the Public Safety Personnel Retirement System has been created by the State of Arizona in order to provide a uniform consistent and equitable state-wide program for public safety personnel who are regularly assigned to hazardous duty: and

WHEREAS, pursuant to the terms of said Public Safety Personnel Retirement System, it is optional for a political subdivision to include within said system its full-time, paid municipal police officers; and

WHEREAS, it is deemed in the best interest of the Town of Quartzsite to include all full-time, paid municipal police officers who are regularly assigned hazardous duty under the Public Safety Personnel Retirement System Act as set forth in Article 4, Chapter 5, Title 38, Arizona Revised Statutes as amended 1988;

NOW THEREFORE BE IT RESOLVED By the Town Council of the Town of Quartzsite as follows:

1. It is hereby authorized and requested that a preliminary actuarial survey be made to determine the estimated cost of participation, the benefits to be derived, and such other information as may be deemed appropiate, the cost of said survey to be paid by the Town of Quartzsite.
2. The Town Clerk is hereby authorized to provide and turn over such records as are necessary to make the actuarial survey.
3. The Mayor and Town Clerk are authorized to take whatever steps that are necessary to carry out the intent of this Resolution.
4. The Town Clerk shall file a certified copy of this Resolution with the Fund Manager of the Public Safety Personnel Retirement System.

PASSED AND ADOPTED this 14th day of May, 1991.

ATTEST:

John E. Miner, Town Clerk

C. Richard Oldham, Mayor

APPROVED AS TO FORM:

Glenn J. Gimbut, Town Attorney

(b) All members shall serve without pay. However, members of said Board may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Board and prior approval of such expenditures by the Town Manager.

Section 3. The Vendor, Swap Meet and RV Parks Board shall elect a Chairman and a Vice Chairman among its members, who shall serve for one (1) full year and until their successors are elected and qualified. The Chairman shall preside over all meetings and exercise all the usual rights, duties, and privileges of the head of any similar organization. The Vice Chairman shall perform the duties of the Chairman in the event of the latter's absence or disability. The minutes of each action shall be submitted to the Town Clerk's office. Vacancies by any cause shall be filled for the unexpired term by a new election.

Section 4. It shall be the duty of said Board to formulate, create, and recommend to the Common Council any lawful plans duly adopted by the Board for the future well being of the Vendor, Swap Meet and RV Park community, for the best interest of the citizens of Quartzsite.

Section 5. The Board shall establish a schedule for its meetings; provided, however, that special meetings may be called by the Chairman, or in the Chairman's absence, the Vice Chairman.

Section 6. Three (3) members shall constitute a quorum. The affirmative vote of a majority of members present shall be required for passage of any matter before the Board. The minutes shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon the declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations of the matter in question.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this **28th** day of **December, 2010**.

ATTEST:

Karen Norris

Karen Norris, Town Clerk

APPROVED:

Ed Foster, Mayor

APPROVED AS TO FORM:

Pamela Walsma, Town Attorney

TOWN OF QUARTZSITE

RESOLUTION NO. 11-01

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING THE VENDOR, SWAP MEETS AND RV PARKS MUNICIPAL BOARD RESOLUTION NO. 10-22 – SECTION 2 (A) FROM FIVE (5) BOARD MEMBERS TO SEVEN (7) BOARD MEMBERS.

BE IT RESOLVED by the Mayor and Common Council of the Town of Quartzsite, Arizona as follows:

WHEREAS, Resolution No. 10-22, Section 2(a) reads as follows:

(a) The Vendor, Swap Meets and RV Parks Municipal Board of the Town of Quartzsite, Arizona shall be composed of a total of five (5) members who shall be residents of and/or vendors in the Town of Quartzsite. The members shall be appointed by the Mayor and Common Council of the Town of Quartzsite. These appointments shall be for three (3) years each with terms of members so staggered that the terms of no more than three (3) members shall expire in any one year. The initial appointments shall be as follows:

> One (1) member from the Business Chamber of Commerce or Proud Neighbors of Quartzsite with a term beginning January 3, 2011 and expiring January 3, 2014.
>
> One (1) member from the Health and Development Services Board with a term beginning January 3, 2011 and expiring January 3, 2012.
>
> One (1) member from the non-resident vendor community with a term beginning January 3, 2011 and expiring January 3, 2013.
>
> Two (2) members who are owners, operators or managers of the RV Parks or Swap Meets located within the Town, with a term beginning January 3, 2011 and expiring January 3, 2014.

Thereafter all members shall be appointed for full three (3) year terms, except that in the event of death, termination or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the Board without the necessity of a hearing or notice and such action shall be final.

WHEREAS, Resolution No. 11-01 will amend Resolution No. 10-22, Section 2 (a) to read as follows:

(a) The Vendor, Swap Meets and RV Parks Municipal Board of the Town of Quartzsite, Arizona shall be composed of a total of **seven (7) members** who shall be residents of and/or vendors in the Town of Quartzsite. The members shall be appointed by the Mayor and Common Council of the Town of Quartzsite. These appointments shall be for three (3) years each with terms of members so staggered that the terms of no more than three (3) members shall expire in any one year. The initial appointments shall be as follows:

One (1) member from the Business Chamber of Commerce or Proud Neighbors of Quartzsite with a term beginning January 3, 2011 and expiring January 3, 2013.

One (1) member from the Health and Development Services Board with a term beginning January 3, 2011 and expiring January 3, 2012.

One (1) member from the non-resident vendor community with a term beginning January 3, 2011 and expiring January 3, 2013.

One (1) member from the food vendor community with a term beginning January 3, 2011 and expiring January 3, 2013.

Three (3) members who are owners, operators or managers of the RV Parks or Swap Meets located within the Town, with a term beginning January 3, 2011 and expiring January 3, 2014.

Thereafter all members shall be appointed for full three (3) year terms, except that in the event of death, termination or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the Board without the necessity of a hearing or notice and such action shall be final.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this **25th** day of **January** 2011.

ATTEST:

Karen Norris, Town Clerk

APPROVED:

Ed Foster, Mayor

APPROVED AS TO FORM:

Pamela Walsma, Town Attorney

Kn/msword/res&ord/res no 11-01