

COUNCIL MEETING AGENDA

April 9, 2013

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Patricia Anderson
Carol Kelley
Pat Workman

Norma Crooks
Mark Orgeron

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

*The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.*

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF REGULAR MEETING	
9:00 – 9:05	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05	ROLL CALL	
9:05 – 9:06	APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.
	PRESENTATIONS; PROCLAMATIONS	
9:06 – 9:15	1. Arbor Day Proclamation	

	2.	Crime Victims' Rights Week Proclamation	
	3.	Week of the Young Child Proclamation	
9:15 – 9:20		<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
	4.	<p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 35365 - 35433, totaling \$129,099.25</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
	5.	<p>MINUTES – Consider approval of the minutes of the Special Meeting of February 22, 2013 and Regular Meeting on March 26, 2013.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
		<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
9:20 – 9:30	6.	Consider approval of an agreement with Tioga Solar Gila, LLC, for construction, operation and maintenance of a solar powered electric generating project; and to purchase from Tioga Solar Gila, LLC the electric energy produced by the project.	Discussion; possible action by MOTION.
9:30 – 9:45	7.	Consider approval of a proposed job description and annual salary for the position of Quartzsite Municipal Court Judge.	Discussion, possible action by MOTION.
9:45 – 10:30	8.	EXECUTIVE SESSION	

		<ul style="list-style-type: none"> • An executive session pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with Town Attorneys regarding the process to fill the vacancy created by the resignation of Patricia Anderson from the Town Council. • An executive session pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4) for legal advice and discussion and consultation with the Town Attorneys regarding the Town's position and to instruct the Town Attorneys regarding possible settlement of the case <i>Prutch v. Quartzsite</i>. 	
10:30 - 10:40		COMMUNICATIONS	
	9.	Announcements and Reports from the MAYOR on current events.	
	10.	Announcements and Reports from the COUNCIL on current events.	
	11.	Report from the TOWN MANAGER to the Council	
10:40 - 10:55		<p>COMMUNICATIONS FROM CITIZENS</p> <p><i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
10:55		ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the ____ day of _____, 2013, at ____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.

QUARTZSITE PUBLIC LIBRARY

CIRCULATION REPORT MARCH 2013

TOTAL NUMBER OF PATRONS	5,414
ADULT NON FICTION	727
ADULT FICTION	1,068
LARGE PRINT	616
FOREIGN	8
AUDIO BOOKS	94
PAPERBACKS	506
ARIZONA	40
PUZZLES AND PAMPHLETS	36
E-BOOKS	174
<hr/>	
YOUNG ADULT	33
JUEVENILE	67
_NEW CARDS	6
<hr/>	
VHS 374 DVD 1331 MAGAZINES	115
COMPUTER USE	1196
WIRELESS	393
COMPUTER QUESTIONS	324
REFERENCE QUESTIONS	240
INFORMATION & REFERENCE	205
MEETING ROOM	55
DONATIONS	120
VOLUNTEER HOURS	10
NEW PATRONS REGISTERED	40

TOWN OF QUARTZSITE

**OFFICE OF THE MAYOR
A PROCLAMATION**

**TOWN OF QUARTZSITE ARBOR DAY
APRIL 26, 2013**

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, ED FOSTER, MAYOR of the Town of Quartzsite, La Paz County, Arizona, take great pleasure in proclaiming **April 26, 2013** as **Arbor Day** in the Town of Quartzsite, Arizona, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

DATED this 9th day of **April** 2013.

Given under my hand in these free United States in the Town of Quartzsite, Arizona, on the 9th day of April, two thousand and thirteen; and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

Ed Foster, Mayor

ATTEST:

Terry Frausto, Town Clerk

TOWN OF QUARTZSITE

**OFFICE OF THE MAYOR
A PROCLAMATION**

**CRIME VICTIMS' RIGHTS WEEK
APRIL 21 – April 27, 2013**

WHEREAS, each year in America, 25 million people are victimized by violent and property crimes that affect them emotionally, physically, financially and spiritually; and

WHEREAS, crime victims' rights and services are integral to our nation's commitment to justice for all Americans; and

WHEREAS, the theme of 2013 National Crime Victims' Rights Week is "***New Challenges. New Solutions.***"; and

WHEREAS, the Crime Victims Fund was established through VOCA in 1984 to hold Federal offenders accountable for their crimes through fines and other penalties that support victim assistance and state victim compensation programs across our nation; and

WHEREAS, since its inception, more than \$9 billion in Federal criminal fines and penalties have been deposited in the Crime Victims Fund, as a result of prosecutions brought by U.S. attorneys throughout the nation; and

WHEREAS, VOCA funds have been used over the past 25 years to enhance crime victim services and promote the implementation of victims' rights, including the rights to information and notification; and

WHEREAS, crime victims' ability to rebuild their lives in the aftermath of crime is enhanced by receiving information about the status and location of alleged and convicted offenders; and

WHEREAS, VOCA and the Crime Victims Fund have had a profound and positive impact on helping crime victims and survivors to rebuild their lives, and to become active participant in the criminal justice system; and

WHEREAS, that the Town of Quartzsite proclaims the week of April 21 to April 27, 2013 to be Crime Victims' Rights Week to honor crime victims and survivors, and those who serve them; and

WHEREAS, we seek to recognize the impact of VOCA that holds Federal offenders accountable for their crimes in a manner that helps victims and survivors across America to rebuild their lives in the aftermath of a crime.

NOW, THEREFORE, BE IT RESOLVED that the Town of Quartzsite Common Council hereby designates the week of **April 21 through April 27, 2013** as **Town of Quartzsite Crime Victims' Rights Week**.

BE IT FURTHER RESOLVED that the Town of Quartzsite Common Council reaffirms their commitment to respect and enforce victims' rights and address their needs during **2012 Town of Quartzsite Crime Victims' Rights Week** and throughout the year.

NOW, THEREFORE, I, ED FOSTER, MAYOR of the Town of Quartzsite, La Paz County, Arizona, do hereby proclaim the week of **April 21 – April 27, 2013**, as **CRIME VICTIMS' RIGHTS WEEK**.

Given under my hand in these free United States in the Town of Quartzsite, La Paz County, Arizona, on the 9th day of April, two thousand and thirteen; and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

Ed Foster, Mayor

ATTEST:

Terry Frausto, Town Clerk

TOWN OF QUARTZSITE

**OFFICE OF THE MAYOR
A PROCLAMATION**

**WEEK OF THE YOUNG CHILD
APRIL 14 – 20 2013**

WHEREAS, the First Things First La Paz/Mohave Regional Partnership Council and local partner organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child, April 14-20, 2013; and

WHEREAS, these organizations are working to improve early learning opportunities, which are crucial to the growth and development of young children, and building a foundation of learning for everyone in Quartzite; and

WHEREAS, all young children and their families in the State of Arizona and Quartzite deserve access to high-quality early childhood education; and

WHEREAS, public policies and programs that support early learning for all young children are critical to young children's futures and the success of our community; and

WHEREAS, teachers and others who make a difference in the lives of young children and families in Quartzite, Arizona deserve thanks and recognition.

NOW, THEREFORE, I, ED FOSTER, MAYOR of the Town of Quartzite, do hereby proclaim April 14-20, 2013 as WEEK OF THE YOUNG CHILD in Quartzite, and encourage all citizens to work together to make good investments in early childhood in Quartzite.

DATED this 9th day of APRIL 2013

Given under my hand in these free United States in the Town of Quartzite, La Paz County, Arizona, on the 9th day of April, two thousand and thirteen; and to which I have caused the Seal of the Town of Quartzite to be affixed and have made this proclamation public.

Ed Foster, Mayor

ATTEST:

Terry Frausto, Town Clerk



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 9, 2013

Agenda Item #4 Consider approval of check series 35365 – 35433, totaling \$129,099.25

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification of any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Interim Town Manager

Attachment: Ledger of Accounts Paid: Check series 35365 – 35433

Action Requested: **Approval of the Ledger of Accounts Paid; Check series 35365 – 35433**

**Council Meeting of April 9, 2013
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 35365 - 35433

Balances on all cash accounts as of April 4, 2013

Checking Account	\$	\$2,478,425.58
LGIP Account	\$	687,575.45
WIFA Debt Reserve Account	\$	109,046.68

Total Expensed Dollar Amount for Consent Agenda	\$	197,965.53
Total Payroll for Pay Period Ending 3/16/13	\$	68,866.28
YTD Total Revenue Dollar Amount for Consent Agenda	\$	1,181,371.32
YTD Total Sewer Sales Revenue as of 03/21/13	\$	584,876.77
YTD Total Sewer Cap Revenue as of 03/21/13	\$	19,499.17
YTD Total Water Sales Revenue as of 03/21/13	\$	550,997.69
YTD Total Water Cap Revenue as of 03/21/13	\$	25,997.69

Report Criteria:

Report type: GL detail

Check Check Number = 35365-35433

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35365						
03/28/2013	35365	APS	965.51	Electric Service	01-130-5048	965.51
03/28/2013	35365	APS	426.48	Electric Service	01-140-5048	426.48
03/28/2013	35365	APS	351.09	Electric Service	01-170-5048	351.09
03/28/2013	35365	APS	175.55	Electric Service	01-150-5048	175.55
03/28/2013	35365	APS	252.77	Electric Service	01-180-5048	252.77
03/28/2013	35365	APS	250.46	Electric Service	03-220-5048	250.46
03/28/2013	35365	APS	373.19	Electric Service	03-220-5049	373.19
03/28/2013	35365	APS	5,763.73	Electric Service	15-500-5048	5,763.73
03/28/2013	35365	APS	263.32	Electric Service	01-185-5048	263.32
03/28/2013	35365	APS	9,076.56	Electric Service	16-550-5048	9,076.56
03/28/2013	35365	APS	214.37	Electric Service	01-182-5048	214.37
Total 35365:			18,113.03			
35366						
03/28/2013	35366	Bill Thompson	35.00	Refund. Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35366			35.00			
35367						
03/28/2013	35367	Charles K. Kukral	750.00	Cash Bond Refund PZ-2011-0013	01-000-2211	750.00
Total 35367:			750.00			
35368						
03/28/2013	35368	Employers Direct Health	5.60	Aggregate Employer Insurance	01-110-5016	5.60
03/28/2013	35368	Employers Direct Health	8.00	Aggregate Employer Insurance	01-120-5016	8.00
03/28/2013	35368	Employers Direct Health	28.80	Aggregate Employer Insurance	01-130-5016	28.80
03/28/2013	35368	Employers Direct Health	16.00	Aggregate Employer Insurance	01-135-5016	16.00
03/28/2013	35368	Employers Direct Health	89.60	Aggregate Employer Insurance	01-140-5016	89.60
03/28/2013	35368	Employers Direct Health	25.60	Aggregate Employer Insurance	01-150-5016	25.60
03/28/2013	35368	Employers Direct Health	10.00	Aggregate Employer Insurance	01-160-5016	10.00
03/28/2013	35368	Employers Direct Health	17.60	Aggregate Employer Insurance	01-170-5016	17.60
03/28/2013	35368	Employers Direct Health	9.60	Aggregate Employer Insurance	01-180-5016	9.60
03/28/2013	35368	Employers Direct Health	4.00	Aggregate Employer Insurance	01-185-5016	4.00
03/28/2013	35368	Employers Direct Health	2.00	Aggregate Employer Insurance	01-190-5016	2.00
03/28/2013	35368	Employers Direct Health	48.80	Aggregate Employer Insurance	03-220-5016	48.80
03/28/2013	35368	Employers Direct Health	32.00	Aggregate Employer Insurance	04-230-5016	32.00
03/28/2013	35368	Employers Direct Health	7.20	Aggregate Employer Insurance	14-181-5016	7.20
03/28/2013	35368	Employers Direct Health	25.60	Aggregate Employer Insurance	15-500-5016	25.60
03/28/2013	35368	Employers Direct Health	33.60	Aggregate Employer Insurance	16-550-5016	33.60
03/28/2013	35368	Employers Direct Health	4.00	Aggregate Employer Insurance	20-121-5016	4.00
Total 35368			352.00			
35369						
03/28/2013	35369	Franzetta Cartwright	907.00	Cash Bond Refund TR-2010-0893	01-000-2211	907.00
Total 35369:			907.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35370						
03/28/2013	35370	Harold Adair	35.00	Refund Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35370:			35.00			
35371						
03/28/2013	35371	Herbs Hardware, Inc	215.97	Maintenance & Repair Parts	03-220-5060	215.97
03/28/2013	35371	Herbs Hardware, Inc	95.32	Maintenance & Repair Parts	01-130-5060	95.32
03/28/2013	35371	Herbs Hardware, Inc	6.95	Maintenance & Repair Parts	01-140-5022	6.95
03/28/2013	35371	Herbs Hardware, Inc.	13.48	Maintenance & Repair Parts	01-160-5022	13.48
03/28/2013	35371	Herbs Hardware, Inc	323.52	Maintenance & Repair Parts	01-180-5086	323.52
03/28/2013	35371	Herbs Hardware, Inc	145.46	Maintenance & Repair Parts	01-180-5022	145.46
03/28/2013	35371	Herbs Hardware, Inc.	173.35	Maintenance & Repair Parts	15-500-5060	173.35
03/28/2013	35371	Herbs Hardware, Inc.	27.01	Maintenance & Repair Parts	01-182-5060	27.01
Total 35371:			1,001.06			
35372						
03/28/2013	35372	James McCulloch	35.00	Refund: Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35372:			35.00			
35373						
03/28/2013	35373	Kim Lague	35.00	Refund: Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35373:			35.00			
35374						
03/28/2013	35374	Marion G Mawby	35.00	Refund Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35374:			35.00			
35375						
03/28/2013	35375	Melissa Rogers	28.72	Per Diem: CADCA Trng 3/19-3/21	20-121-5043	28.72
Total 35375:			28.72			
35376						
03/28/2013	35376	Pitney Bowes Inc	680.20	Postal Meter Rental	01-130-5038	680.20
Total 35376:			680.20			
35377						
03/28/2013	35377	Quartzsite Cap & Embroide	53.09	8 Polo Shirts Embroidered w/Qtz	01-185-5060	53.09
Total 35377:			53.09			
35378						
03/28/2013	35378	Quill Corporation	33.59	Ink Crtgd Cannon 2Pk	01-185-5021	33.59
03/28/2013	35378	Quill Corporation	16.78	Daily Desk Cindr Refill & Cindr Ba	01-130-5053	16.78
03/28/2013	35378	Quill Corporation	6.71	HiLighters for Fin Dept	01-135-5021	6.71
03/28/2013	35378	Quill Corporation	4.39	Correction Tape	01-130-5053	4.39
03/28/2013	35378	Quill Corporation	4.38	Correction Tape	01-135-5021	4.38
03/28/2013	35378	Quill Corporation	4.38	Correction Tape	01-160-5022	4.38
03/28/2013	35378	Quill Corporation	4.38	Correction Tape	03-220-5022	4.38
03/28/2013	35378	Quill Corporation	4.38	Correction Tape	15-500-5021	4.38

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
03/28/2013	35378	Quill Corporation	4.38	Correction Tape	16-550-5021	4.38
03/28/2013	35378	Quill Corporation	13.82	Name Plate "Jese Hearne" P&Z D	01-160-5022	13.82
03/28/2013	35378	Quill Corporation	13.82	Name Plate "Norm Simpson" P&Z	01-160-5022	13.82
Total 35378:			111.01			
35379						
03/28/2013	35379	Ryan Deshon	35.00	Refund Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35379:			35.00			
35380						
03/28/2013	35380	Skip Gallup	27.31	Reimbursement: 25' Pro Micropho	01-182-5060	27.31
Total 35380:			27.31			
35381						
03/28/2013	35381	Steve Henrichs	36.00	Per Diem: CELA Trng 4/4/13 Avo	01-160-5043	36.00
Total 35381:			36.00			
35382						
03/28/2013	35382	Tracey Richardson	222.75	Per Diem Grant Writing W.S. by	03-220-5043	222.75
Total 35382:			222.75			
35383						
03/28/2013	35383	Yesenia, Jackson	28.28	Per Diem: CADCA Trng 3/19-3/21	20-121-5043	28.28
Total 35383:			28.28			
35384						
03/28/2013	35384	Steve Henrichs	98.00	Per Diem AZBO Trng 4/7-4/10/13	01-160-5043	98.00
Total 35384:			98.00			
35385						
03/29/2013	35385	Blue Cross& Blue Shield O	1,953.60	Employee Payroll Deduction	01-000-2208	1,953.60
03/29/2013	35385	Blue Cross& Blue Shield O	20,689.89	Payroll Payables	01-000-2208	20,689.89
Total 35385:			22,643.49			
35386						
03/29/2013	35386	Principal Financial Group	3,901.70	Payroll Payables	01-000-2209	3,901.70
03/29/2013	35386	Principal Financial Group	76.60	Cobra Payables	01-000-2300	76.60
Total 35386:			3,978.30			
35387						
03/29/2013	35387	Southwest Laboratories, In	42.30	Drug Testing	01-130-5084	42.30
03/29/2013	35387	Southwest Laboratories, In	19.50	Drug Testing	01-135-5084	19.50
03/29/2013	35387	Southwest Laboratories, In	3.90	Drug Testing	03-220-5084	3.90
03/29/2013	35387	Southwest Laboratories, In	11.70	Drug Testing	15-500-5084	11.70
03/29/2013	35387	Southwest Laboratories, In	11.70	Drug Testing	16-550-5084	11.70
03/29/2013	35387	Southwest Laboratories, In	54.00	Drug Testing	04-230-5084	54.00
03/29/2013	35387	Southwest Laboratories, In	3.90	Drug Testing	01-145-5084	3.90

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
03/29/2013	35387	Southwest Laboratories, In	39.00	Drug Testing	01-190-5084	39.00
Total 35387:			186.00			
35388						
03/29/2013	35388	Vision Service Plan	297.32	Employee Payroll Deduction	01-000-2209	297.32
Total 35388:			297.32			
35404						
04/03/2013	35404	ACC Business	12.92	Phone Service	01-110-5041	12.92
04/03/2013	35404	ACC Business	38.82	Phone Service	01-135-5041	38.82
04/03/2013	35404	ACC Business	142.13	Phone Service	01-140-5041	142.13
04/03/2013	35404	ACC Business	51.69	Phone Service	01-150-5041	51.69
04/03/2013	35404	ACC Business	38.82	Phone Service	01-160-5041	38.82
04/03/2013	35404	ACC Business	25.94	Phone Service	01-185-5041	25.94
04/03/2013	35404	ACC Business	38.82	Phone Service	03-220-5041	38.82
04/03/2013	35404	ACC Business	12.92	Phone Service	15-500-5041	12.92
04/03/2013	35404	ACC Business	38.82	Phone Service	16-550-5041	38.82
04/03/2013	35404	ACC Business	90.45	Phone Services	01-130-5041	90.45
Total 35404:			491.33			
35405						
04/03/2013	35405	Atkins	23,211.28	TOQ Engineering Svcs	15-500-5037	23,211.28
Total 35405:			23,211.28			
35406						
04/03/2013	35406	Berry & Branch PLLC	482.00	Professional Svcs - Desert Garde	01-120-5072	482.00
Total 35406:			482.00			
35407						
04/03/2013	35407	Colby & Powell, PLC	10,000.00	Preparation of Audited Financial S	01-135-5031	10,000.00
Total 35407:			10,000.00			
35408						
04/03/2013	35408	D And L Auto Parts	236.60	Auto Parts	03-220-5040	236.60
04/03/2013	35408	D And L Auto Parts	16.58	Auto Parts	01-130-5040	16.58
04/03/2013	35408	D And L Auto Parts	348.67	Auto Parts	01-140-5025	348.67
04/03/2013	35408	D And L Auto Parts	6.92	Auto Parts	04-230-5025	6.92
Total 35408:			608.77			
35409						
04/03/2013	35409	Dennis Patterson	25.00	Pest Control	15-500-5035	25.00
04/03/2013	35409	Dennis Patterson	37.00	Pest Control	01-130-5035	37.00
04/03/2013	35409	Dennis Patterson	33.00	Pest Control	03-220-5035	33.00
04/03/2013	35409	Dennis Patterson	30.00	Pest Control	01-140-5035	30.00
04/03/2013	35409	Dennis Patterson	25.00	Pest Control	01-185-5035	25.00
Total 35409:			150.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35410						
04/03/2013	35410	Derold and Peggy Peck	9.79	Refund. Customer Sold Property	99-000-1075	9.79
Total 35410:			9.79			
35411						
04/03/2013	35411	Empire Southwest	397.30	Inv# EMPS3086394: Parts for Sw	03-220-5040	397.30
04/03/2013	35411	Empire Southwest	127.95	Inv# EMPS3088147: AM/FM Radi	03-220-5040	127.95
04/03/2013	35411	Empire Southwest	8.91	Inv# EMPS03059519: Nonstock F	03-220-5047	8.91
Total 35411:			534.16			
35412						
04/03/2013	35412	George Corisis	35.00	Refund. Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35412:			35.00			
35413						
04/03/2013	35413	Globalstar	46.51	Emergency Contact	01-140-5041	46.51
Total 35413:			46.51			
35414						
04/03/2013	35414	Gold Cube, LLC	35.00	Refund. Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35414:			35.00			
35415						
04/03/2013	35415	Inland Builders Supply, Inc.	234.33	Inv#399440: Paint, Roller, Batterie	01-180-5022	234.33
04/03/2013	35415	Inland Builders Supply, Inc.	110.19	Inv#399746: Paint, Blade, Contain	03-220-5029	110.19
Total 35415:			344.52			
35416						
04/03/2013	35416	Jorgenson Lockers	804.57	Evidence Lockers for QPD	30-209-5060	804.57
Total 35416:			804.57			
35417						
04/03/2013	35417	Judy's Fashion Accents	25.00	Refund Business License Applied	01-000-4220	25.00
Total 35417:			25.00			
35418						
04/03/2013	35418	Lawrence C. King	4,882.96	Inv#2013-007 Interim Magistrate	01-150-5032	4,882.96
Total 35418:			4,882.96			
35419						
04/03/2013	35419	Lawson Products, Inc.	294.29	Bolts, Washers, Gloves, Bits & Et	03-220-5060	294.29
Total 35419:			294.29			
35420						
04/03/2013	35420	Marv's Gold	35.00	Refund: Overcharge on 3-Day Ev	01-000-4230	35.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 35420			35.00			
35421						
04/03/2013	35421	MPH Industries, Inc	199.00	Veho Camcorder for QPD	01-140-5060	199.00
Total 35421:			199.00			
35422						
04/03/2013	35422	Northern Safety Co	19.17	Safety Glasses for Parks Dept	01-180-5022	19.17
Total 35422:			19.17			
35423						
04/03/2013	35423	Purchase Power	132.56	Postage Refill	01-130-5042	132.56
04/03/2013	35423	Purchase Power	132.56	Postage Refill	01-135-5042	132.56
04/03/2013	35423	Purchase Power	132.55	Postage Refill	01-140-5042	132.55
04/03/2013	35423	Purchase Power	132.55	Postage Refill	01-150-5042	132.55
04/03/2013	35423	Purchase Power	132.55	Postage Refill	01-160-5042	132.55
04/03/2013	35423	Purchase Power	132.56	Postage Refill	15-500-5042	132.56
04/03/2013	35423	Purchase Power	132.56	Postage Refill	16-550-5042	132.56
04/03/2013	35423	Purchase Power	132.55	Postage Refill	03-220-5042	132.55
Total 35423:			1,060.44			
35424						
04/03/2013	35424	Quill Corporation	359.64	Toner Crtgds	01-130-5021	359.64
04/03/2013	35424	Quill Corporation	10.72	Pens/Markers for Water Dept	16-550-5021	10.72
04/03/2013	35424	Quill Corporation	10.72	Pens/Markers for WWTP	15-500-5021	10.72
04/03/2013	35424	Quill Corporation	12.84	Sheet Protectors for QPD	01-140-5021	12.84
04/03/2013	35424	Quill Corporation	5.88	Inv#1264432: Ink Riibbon for Fin	01-135-5021	5.88
04/03/2013	35424	Quill Corporation	130.01	Inv#1225198: Ink Crtg, Copy pap	01-130-5021	130.01
04/03/2013	35424	Quill Corporation	4.24	Inv#1225198: Clipboard for Water	16-550-5021	4.24
Total 35424:			534.05			
35425						
04/03/2013	35425	REDW LLC	6,178.25	Sales Tax Audit through 3/25/13 I	01-130-5032	6,178.25
Total 35425:			6,178.25			
35426						
04/03/2013	35426	Road Runner Sanitary Sup	12.65	Janitorial Supplies	01-130-5034	12.65
04/03/2013	35426	Road Runner Sanitary Sup	7.40	Janitorial Supplies	01-150-5034	7.40
04/03/2013	35426	Road Runner Sanitary Sup	12.65	Janitorial Supplies	01-160-5034	12.65
04/03/2013	35426	Road Runner Sanitary Sup	7.39	Janitorial Supplies	01-170-5034	7.39
04/03/2013	35426	Road Runner Sanitary Sup	12.65	Janitorial Supplies	03-220-5034	12.65
04/03/2013	35426	Road Runner Sanitary Sup	12.65	Janitorial Supplies	15-500-5034	12.65
04/03/2013	35426	Road Runner Sanitary Sup	12.65	Janitorial Supplies	16-550-5034	12.65
Total 35426:			78.04			
35427						
04/03/2013	35427	Sams Club Credit	606.86	42" Vizio, Stack Chairs, Bluray &	01-140-5070	606.86
04/03/2013	35427	Sams Club Credit	19.90	Binder & Sheet Protectors for QP	01-140-5022	19.90
04/03/2013	35427	Sams Club Credit	322.43	Walmart: Eatster Items for Basket	09-207-5022	322.43

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
04/03/2013	35427	Sams Club Credit	294.97	Walmart: Easter Items for Baskets	09-207-5022	294.97
04/03/2013	35427	Sams Club Credit	153.58	8 - Polo Shirts, Markers, Wallclock	20-121-5060	153.58
04/03/2013	35427	Sams Club Credit	141.27	Easter Eggs & DVD's for easter B	09-207-5022	141.27
04/03/2013	35427	Sams Club Credit	13.15	Meow Mix for PW Dept	03-220-5022	13.15
Total 35427			1,552.16			
35428						
04/03/2013	35428	Sherwood Johnston, III	253.73	Inv#206: Town of Qtz 2/27/2013	01-150-5032	253.73
Total 35428:			253.73			
35429						
04/03/2013	35429	Steve Henrichs	28.00	Per Diem: CELA Trng 4/11/13 Av	01-160-5043	28.00
Total 35429:			28.00			
35430						
04/03/2013	35430	Tolmasoff Insurance Agenc	30.00	Premium on Two Disabled Air For	01-185-5046	30.00
04/03/2013	35430	Tolmasoff Insurance Agenc	80.00	Premium on Two Disabled Air For	01-130-5046	80.00
04/03/2013	35430	Tolmasoff Insurance Agenc	190.00	Premium on Two Disabled Air For	01-140-5046	190.00
04/03/2013	35430	Tolmasoff Insurance Agenc	30.00	Premium on Two Disabled Air For	01-150-5046	30.00
04/03/2013	35430	Tolmasoff Insurance Agenc	30.00	Premium on Two Disabled Air For	01-170-5046	30.00
04/03/2013	35430	Tolmasoff Insurance Agenc	10.00	Premium on Two Disabled Air For	01-182-5046	10.00
04/03/2013	35430	Tolmasoff Insurance Agenc	370.00	Premium on Two Disabled Air For	03-220-5046	370.00
04/03/2013	35430	Tolmasoff Insurance Agenc	50.00	Premium on Two Disabled Air For	04-230-5046	50.00
04/03/2013	35430	Tolmasoff Insurance Agenc	120.00	Premium on Two Disabled Air For	15-500-5046	120.00
04/03/2013	35430	Tolmasoff Insurance Agenc	90.00	Premium on Two Disabled Air For	16-550-5046	90.00
Total 35430:			1,000.00			
35431						
04/03/2013	35431	U S. Bank Operations Ctr	13,191.67	Excise Tax Revenue Bond Obligat	01-000-1105	13,191.67
Total 35431:			13,191.67			
35432						
04/03/2013	35432	Viewu	193.00	Repair of Camera	01-140-5040	193.00
Total 35432			193.00			
35433						
04/03/2013	35433	Az Mun. Risk Retention Po	125.00	Work Comp	01-110-5015	125.00
04/03/2013	35433	Az Mun. Risk Retention Po	272.00	Work Comp	01-130-5015	272.00
04/03/2013	35433	Az Mun. Risk Retention Po	29.00	Work Comp	01-135-5015	29.00
04/03/2013	35433	Az Mun. Risk Retention Po	5,779.00	Work Comp	01-140-5015	5,779.00
04/03/2013	35433	Az Mun. Risk Retention Po	75.00	Work Comp	01-145-5015	75.00
04/03/2013	35433	Az Mun. Risk Retention Po	71.00	Work Comp	01-150-5015	71.00
04/03/2013	35433	Az Mun. Risk Retention Po	110.00	Work Comp	01-160-5015	110.00
04/03/2013	35433	Az Mun. Risk Retention Po	95.00	Work Comp	01-170-5015	95.00
04/03/2013	35433	Az Mun. Risk Retention Po	261.00	Work Comp	01-180-5015	261.00
04/03/2013	35433	Az Mun. Risk Retention Po	40.00	Work Comp	01-185-5015	40.00
04/03/2013	35433	Az Mun. Risk Retention Po	46.00	Work Comp	01-190-5015	46.00
04/03/2013	35433	Az Mun. Risk Retention Po	3,515.00	Work Comp	03-220-5015	3,515.00
04/03/2013	35433	Az Mun. Risk Retention Po	362.00	Work Comp	04-230-5015	362.00
04/03/2013	35433	Az Mun. Risk Retention Po	218.00	Work Comp	14-181-5015	218.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
04/03/2013	35433	Az Mun. Risk Retention Po	669.00	Work Comp	15-500-5015	669.00
04/03/2013	35433	Az Mun. Risk Retention Po	1,188.00	Work Comp	16-550-5015	1,188.00
04/03/2013	35433	Az Mun. Risk Retention Po	72.00	Work Comp	20-121-5015	72.00
04/03/2013	35433	Az Mun. Risk Retention Po	155.00	Work Comp	01-140-5089	155.00
Total 35433:			13,082.00			
Grand Totals:			129,083.25			
Grand Totals			129,099.25	129,099.25-		00

Report Criteria:

Report type: GL detail

Check.Check Number = 35365-35433

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
GENERAL FUND					
01-000-4000	CITIZENS ON PATROL DONATIONS	.00	.00	.00	.00
01-000-4011	RECAPTURE OF VENDOR SALES TAX	5,000.00	3,137.08	1,862.92	62.74
01-000-4013	CONTINGENCY	.00	.00	.00	.00
01-000-4014	SCHOLAR'S ACADEMY RENT	.00	.00	.00	.00
01-000-4017	TRANSFER OUT	.00	.00	.00	.00
01-000-4019	AUCTION REVENUE	.00	375.00	375.00-	.00
01-000-4020	SUSPENDED PLATES	.00	.00	.00	.00
01-000-4021	OTHER FINANCING SOURCES	.00	.00	.00	.00
01-000-4028	CEMETERY FEES	.00	160.00-	160.00	.00
01-000-4029	POLICE DONATIONS	.00	.00	.00	.00
01-000-4032	USPS LAND LEASE REVENUE	12,320.00	9,240.03	3,079.97	75.00
01-000-4039	RECAP ENGINEERING FEES	.00	.00	.00	.00
01-000-4040	WARRANT/SUSPENSION FEES	.00	.00	.00	.00
01-000-4043	ANIMAL CONTROL DONATIONS	.00	.00	.00	.00
01-000-4046	CHILDRENS LIBRARY DONATIONS	.00	.00	.00	.00
01-000-4050	Community Building Revenue	.00	571.00	571.00-	.00
01-000-4051	Community Bldg Donations	.00	3,192.77	3,192.77-	.00
01-000-4053	ADOT STREET DONATIONS	.00	.00	.00	.00
01-000-4100	CITY SALES TX	1,250,000.00	848,970.34	401,029.66	67.92
01-000-4101	CASH OVER SHORT ON REGISTER	.00	3.00-	3.00	.00
01-000-4120	FRANCHISE FEES	53,000.00	36,502.54	16,497.46	68.87
01-000-4209	ENCROACHMENT PERMIT FEES	.00	25.00-	25.00	.00
01-000-4210	BUILDING PERMITS	70,000.00	49,033.23	20,966.77	70.05
01-000-4220	PERMANENT BUSINESS LICENSE	12,000.00	8,131.50	3,868.50	67.76
01-000-4230	VENDER BUSINESS LICENSE	62,475.00	61,990.00	485.00	99.22
01-000-4310	STATE SALES TAX	307,472.00	196,852.49	110,619.51	64.02
01-000-4320	URBAN REVENUE SHARING	375,564.00	250,398.40	125,165.60	66.67
01-000-4330	VEHICLE LICENSES	264,900.00	188,055.59	76,844.41	70.99
01-000-4410	MUNICIPAL COURT FINES	105,000.00	84,823.61	20,176.39	80.78
01-000-4421	FARE FUND REVENUE	.00	185.42	185.42-	.00
01-000-4510	INTEREST CHECKING	.00	.00	.00	.00
01-000-4520	INTEREST LGIP	.00	.00	.00	.00
01-000-4521	US BANK INTEREST	.00	.00	.00	.00
01-000-4700	FSA CONTRIBUTIONS	.00	.00	.00	.00
01-000-4909	LIBRARY FEES	300.00	335.35	35.35-	111.78
01-000-4910	MISCELLANEOUS REVENUE	.00	9,964.92	9,964.92-	.00
01-000-4914	FIREWORKS DONATION	.00	.00	.00	.00
01-000-4916	MISC REIMBURSEMENTS	.00	8,548.14	8,548.14-	.00
01-000-4999	LGIP LOSS	.00	.00	.00	.00
GENERAL FUND Revenue Total:		2,518,031.00	1,760,119.41	757,911.59	69.90
Net Total GENERAL FUND:		2,518,031.00	1,760,119.41	757,911.59	69.90
LIBRARY DONATIONS					
02-000-4907	LIBRARY DONATIONS	.00	.00	.00	.00
LIBRARY DONATIONS Revenue Total:		.00	.00	.00	.00
Net Total LIBRARY DONATIONS:		.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
HIGHWAY USER FUND					
03-000-4001	PROJECT GRANT	.00	.00	.00	.00
03-000-4019	AUCTION REVENUE	5,000.00	2,000.00	3,000.00	40.00
03-000-4200	HIGHWAY USERS REVENUE	1,172,463.00	707,067.82	465,395.18	60.31
03-000-4209	ENCROACH & GRADING PERMIT FEE	3,000.00	2,450.00	550.00	81.67
03-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
03-000-4916	MISC REIMBURSEMENTS	.00	2,918.13	2,918.13-	.00
HIGHWAY USER FUND Revenue Total:		1,180,463.00	714,435.95	466,027.05	60.52
Net Total HIGHWAY USER FUND:		1,180,463.00	714,435.95	466,027.05	60.52
LOCAL TRANSIT AUTHORITY FUND					
04-000-4240	TRANSIT VAN DONATIONS	.00	6,018.51	6,018.51-	.00
04-000-4270	GRANT REVENUE	.00	.00	.00	.00
04-000-4530	LOCAL TRANSIT REVENUE	6,000.00	711.00	5,289.00	11.85
04-000-4916	MISC REIMBURSEMENTS	.00	.00	.00	.00
LOCAL TRANSIT AUTHORITY FUND Revenue Total:		6,000.00	6,729.51	729.51-	112.16
Net Total LOCAL TRANSIT AUTHORITY FUND:		6,000.00	6,729.51	729.51-	112.16
BENEFITSTREET 401K RETIREMENT					
05-000-4700	CONTRIBUTIONS	.00	.00	.00	.00
05-000-4701	EARNINGS	.00	.00	.00	.00
BENEFITSTREET 401K RETIREMENT Revenue Total:		.00	.00	.00	.00
Net Total BENEFITSTREET 401K RETIREMENT:		.00	.00	.00	.00
PROSECUTION DIVERSION					
06-000-4106	PROSECUTION DIVERSION REVENUE	.00	500.00	500.00-	.00
PROSECUTION DIVERSION Revenue Total:		.00	500.00	500.00-	.00
Net Total PROSECUTION DIVERSION:		.00	500.00	500.00-	.00
BENEFITSTREET DEFRD COMP					
07-000-4700	CONTRIBUTIONS	.00	.00	.00	.00
07-000-4701	EARNINGS	.00	.00	.00	.00
BENEFITSTREET DEFRD COMP Revenue Total:		.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
	Net Total BENEFITSTREET DEFRD COMP:	.00	.00	.00	.00
PARK & RECRATION DONATION					
09-000-4905	PARK DONATION	3,750.00	.00	3,750.00	.00
09-000-4906	RECREATION DONATION	3,750.00	2,950.00	800.00	78.67
	PARK & RECRATION DONATION Revenue Total:	7,500.00	2,950.00	4,550.00	39.33
	Net Total PARK & RECRATION DONATION:	7,500.00	2,950.00	4,550.00	39.33
LSTA LIBRARY GRANT					
10-000-4002	LSTA REVENUE	10,000.00	.00	10,000.00	.00
	LSTA LIBRARY GRANT Revenue Total:	10,000.00	.00	10,000.00	.00
	Net Total LSTA LIBRARY GRANT:	10,000.00	.00	10,000.00	.00
ARIZONA COMMUNITY FOUNDATION					
11-000-4915	ARIZONA COMMUNITY FOUNDATION	4,000.00	4,000.00	.00	100.00
	ARIZONA COMMUNITY FOUNDATION Revenue Total:	4,000.00	4,000.00	.00	100.00
	Net Total ARIZONA COMMUNITY FOUNDATION:	4,000.00	4,000.00	.00	100.00
WACOG LIBRARY GRANT					
12-000-4005	WACOG REVENUE	.00	.00	.00	.00
	WACOG LIBRARY GRANT Revenue Total:	.00	.00	.00	.00
	Net Total WACOG LIBRARY GRANT:	.00	.00	.00	.00
RECYCLING PROGRAM GRANT					
13-000-4036	RECYCLING PROGRAM GRANT REV	.00	.00	.00	.00
	RECYCLING PROGRAM GRANT Revenue Total:	.00	.00	.00	.00
	Net Total RECYCLING PROGRAM GRANT:	.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
CEMETERY					
14-000-4028	CEMETERY FEES	3,000.00	.00	3,000.00	.00
14-000-4034	CEMETERY DONATIONS REVENUE	2,000.00	3,246.14	1,246.14-	162.31
CEMETERY Revenue Total:		5,000.00	3,246.14	1,753.86	64.92
Net Total CEMETERY:		5,000.00	3,246.14	1,753.86	64.92
WASTEWATER					
15-000-4001	PROJECT GRANT	.00	.00	.00	.00
15-000-4015	RESERVE REVENUE	.00	.00	.00	.00
15-000-4019	AUCTION REVENUE	.00	.00	.00	.00
15-000-4020	GAIN (LOSS) ON DISPOSAL OF FA	.00	.00	.00	.00
15-000-4041	LEASE PAYMENTS	.00	5,324.00	5,324.00-	.00
15-000-4102	PROJECT REVENUE	573,000.00	.00	573,000.00	.00
15-000-4105	CONTRIBUTED CAPITAL	23,500.00	19,499.17	4,000.83	82.98
15-000-4108	PROJECT GRANT- CDBG	.00	.00	.00	.00
15-000-4315	SALES	727,100.00	584,876.77	142,223.23	80.44
15-000-4521	US BANK INTEREST	.00	.00	.00	.00
15-000-4702	LGIP INTEREST	.00	.00	.00	.00
15-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
15-000-4916	MISC REIMBURSEMENTS	.00	.00	.00	.00
15-000-4999	LGIP LOSS	.00	.00	.00	.00
WASTEWATER Revenue Total:		1,323,600.00	609,699.94	713,900.06	46.06
Net Total WASTEWATER:		1,323,600.00	609,699.94	713,900.06	46.06
WATER					
16-000-4001	PROJECT GRANT	.00	.00	.00	.00
16-000-4015	RESERVE REVENUE	.00	.00	.00	.00
16-000-4102	PROJECT REVENUE	30,000.00	.00	30,000.00	.00
16-000-4105	CONTRIBUTED CAPITAL	35,000.00	25,522.74	9,477.26	72.92
16-000-4108	PROJECT GRANT- CDBG	.00	.00	.00	.00
16-000-4314	CONSTRUCTION WATER	44,000.00	15,571.09	28,428.91	35.39
16-000-4315	SALES	727,100.00	550,997.69	176,102.31	75.78
16-000-4316	METER FEES	.00	.00	.00	.00
16-000-4521	US BANK INTEREST	.00	.00	.00	.00
16-000-4702	LGIP INTEREST	.00	.00	.00	.00
16-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
16-000-4916	MISC REIMBURSEMENTS	.00	2,400.00-	2,400.00	.00
16-000-4999	LGIP LOSS	.00	.00	.00	.00
WATER Revenue Total:		836,100.00	589,691.52	246,408.48	70.53
Net Total WATER:		836,100.00	589,691.52	246,408.48	70.53

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
BULLET PROOF VEST GRANT					
17-000-4006	BULLET PROOF VEST REVENUE	2,000.00	.00	2,000.00	.00
17-000-4008	SPECIAL REVENUE	.00	.00	.00	.00
BULLET PROOF VEST GRANT Revenue Total:		2,000.00	.00	2,000.00	.00
Net Total BULLET PROOF VEST GRANT:		2,000.00	.00	2,000.00	.00
SPECIAL DONATIONS					
18-000-4034	SPECIAL DONATIONS REVENUE	.00	.00	.00	.00
SPECIAL DONATIONS Revenue Total:		.00	.00	.00	.00
Net Total SPECIAL DONATIONS:		.00	.00	.00	.00
TASK FORCE					
19-000-4610	TASK FORCE REVENUE	.00	.00	.00	.00
TASK FORCE Revenue Total:		.00	.00	.00	.00
Net Total TASK FORCE:		.00	.00	.00	.00
PREVENTION & LIFE SKILLS GRANT					
20-000-4035	PREVENTION & LIFE SKILLS REV	50,564.00	37,673.90	12,890.10	74.51
PREVENTION & LIFE SKILLS GRANT Revenue Total:		50,564.00	37,673.90	12,890.10	74.51
Net Total PREVENTION & LIFE SKILLS GRANT:		50,564.00	37,673.90	12,890.10	74.51
TOWN JCEF					
21-000-4420	JCEF TOWN REVENUE	3,400.00	2,652.53	747.47	78.02
21-000-4421	FARE FUND REVENUE	.00	.00	.00	.00
21-000-4510	INTEREST CHECKING	25.00	.00	25.00	.00
TOWN JCEF Revenue Total:		3,425.00	2,652.53	772.47	77.45
Net Total TOWN JCEF:		3,425.00	2,652.53	772.47	77.45
CDBG WATER PROJECT					
24-000-4001	PROJECT GRANT	5,794,640.00	.00	5,794,640.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
	CDBG WATER PROJECT Revenue Total:	5,794,640.00	.00	5,794,640.00	.00
	Net Total CDBG WATER PROJECT:	5,794,640.00	.00	5,794,640.00	.00
FILL THE GAP					
25-000-4913	MAGISTRATE FILL THE GAP REV	2,000.00	1,067.28	932.72	53.36
	FILL THE GAP Revenue Total:	2,000.00	1,067.28	932.72	53.36
	Net Total FILL THE GAP:	2,000.00	1,067.28	932.72	53.36
QUAIL TRAIL BEAUTIFICATION					
26-000-4038	QUAIL TRAIL GRANT REVENUE	.00	.00	.00	.00
	QUAIL TRAIL BEAUTIFICATION Revenue Total:	.00	.00	.00	.00
	Net Total QUAIL TRAIL BEAUTIFICATION:	.00	.00	.00	.00
GOHS GRANT					
27-000-4007	GOHS REVENUE	4,440.00	4,438.17	1.83	99.96
27-000-4008	SPECIAL REVENUE	.00	.00	.00	.00
	GOHS GRANT Revenue Total:	4,440.00	4,438.17	1.83	99.96
	Net Total GOHS GRANT:	4,440.00	4,438.17	1.83	99.96
RICO					
28-000-4275	RICCO REVENUE	.00	.00	.00	.00
	RICO Revenue Total:	.00	.00	.00	.00
	Net Total RICO:	.00	.00	.00	.00
PSSPPGRANT					
29-000-4008	SPECIAL REVENUE	.00	.00	.00	.00
	PSSPPGRANT Revenue Total:	.00	.00	.00	.00
	Net Total PSSPPGRANT:	.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
FORFEITURES					
30-000-4010	FORFEITURES	12,000.00	7,462.09	4,537.91	62.18
30-000-4019	AUCTION SALES	.00	.00	.00	.00
	FORFEITURES Revenue Total:	12,000.00	7,462.09	4,537.91	62.18
	Net Total FORFEITURES:	12,000.00	7,462.09	4,537.91	62.18
WAY FINDING SIGNAGE					
31-000-1110	CASH IN BANK CHECKING	.00	.00	.00	.00
31-000-4001	PROJECT GRANT REVENUE	.00	.00	.00	.00
	WAY FINDING SIGNAGE Revenue Total:	.00	.00	.00	.00
	Net Total WAY FINDING SIGNAGE:	.00	.00	.00	.00
PLYMOUTH RD BEAUTIFICATION					
32-000-4037	PLYMOUTH RD BEAUTIFICATION REV	.00	.00	.00	.00
	PLYMOUTH RD BEAUTIFICATION Revenue Total:	.00	.00	.00	.00
	Net Total PLYMOUTH RD BEAUTIFICATION:	.00	.00	.00	.00
SKATE PARK DONATIONS					
33-000-4012	SKATE PARK DONATIONS	1,500.00	.00	1,500.00	.00
	SKATE PARK DONATIONS Revenue Total:	1,500.00	.00	1,500.00	.00
	Net Total SKATE PARK DONATIONS:	1,500.00	.00	1,500.00	.00
HOMELAND SECURITY GRANTS					
34-000-4023	HOMELAND SECURITY REVENUE	.00	.00	.00	.00
	HOMELAND SECURITY GRANTS Revenue Total:	.00	.00	.00	.00
	Net Total HOMELAND SECURITY GRANTS:	.00	.00	.00	.00
CDBG COMMUNITY BUILDING					
35-000-4022	CDBG GRANT REVENUE	.00	243,558.00	243,558.00-	.00
	CDBG COMMUNITY BUILDING Revenue Total:	.00	243,558.00	243,558.00-	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
	Net Total CDBG COMMUNITY BUILDING:	.00	243,558.00	243,558.00-	.00
PLAYGROUND DONATIONS					
36-000-4025	PLAYGROUND DONATIONS	500.00	.00	500.00	.00
	PLAYGROUND DONATIONS Revenue Total:	500.00	.00	500.00	.00
	Net Total PLAYGROUND DONATIONS:	500.00	.00	500.00	.00
ARIZONA CRIMINAL JUSTICE GRANT					
37-000-4024	ACJC REVENUE	62,920.00	.00	62,920.00	.00
	ARIZONA CRIMINAL JUSTICE GRANT Revenue Total:	62,920.00	.00	62,920.00	.00
	Net Total ARIZONA CRIMINAL JUSTICE GRANT:	62,920.00	.00	62,920.00	.00
COMMUNITY BUILDING					
38-000-1010	Cash in Combined Cash Fund	.00	3,269.48-	3,269.48	.00
38-000-1110	Cash in Bank Checking	.00	.00	.00	.00
38-000-1133	ACCOUNTS RECEIVABLE	.00	.00	.00	.00
38-000-4026	COMMUNITY BLDG DONATIONS	.00	.00	.00	.00
38-000-4028	CLEANING & UTILITY DEPOSITS	.00	.00	.00	.00
	COMMUNITY BUILDING Revenue Total:	.00	.00	.00	.00
	Net Total COMMUNITY BUILDING:	.00	.00	.00	.00
LAW ENFORCEMENT EQUIPMENT					
39-000-4027	LAW ENFORCEMENT REVENUE	1,800.00	1,971.36	171.36-	109.52
	LAW ENFORCEMENT EQUIPMENT Revenue Total:	1,800.00	1,971.36	171.36-	109.52
	Net Total LAW ENFORCEMENT EQUIPMENT:	1,800.00	1,971.36	171.36-	109.52
ARIZONA CENTENNIAL DONATIONS					
41-000-4009	AZ CENTENNIAL DONATION REV	3,000.00	.00	3,000.00	.00
41-000-4047	NOT IN USE	.00	.00	.00	.00
	ARIZONA CENTENNIAL DONATIONS Revenue Total:	3,000.00	.00	3,000.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
	Net Total ARIZONA CENTENNIAL DONATIONS:	3,000.00	.00	3,000.00	.00
COURT ENHANCEMENT					
42-000-4044	COURT ENHANCEMENT REVENUE	8,500.00	3,015.86	5,484.14	35.48
	COURT ENHANCEMENT Revenue Total:	8,500.00	3,015.86	5,484.14	35.48
	Net Total COURT ENHANCEMENT:	8,500.00	3,015.86	5,484.14	35.48
GATEWAY SIGNAGE GRANT					
43-000-4045	GATEWAY GRANT REVENUE	11,500.00	.00	11,500.00	.00
	GATEWAY SIGNAGE GRANT Revenue Total:	11,500.00	.00	11,500.00	.00
	Net Total GATEWAY SIGNAGE GRANT:	11,500.00	.00	11,500.00	.00
100 CLUB POLICE GRANT					
46-000-4050	HSIP DOME ROCK GRANT REVENUE	.00	2,912.08	2,912.08-	.00
	100 CLUB POLICE GRANT Revenue Total:	.00	2,912.08	2,912.08-	.00
	Net Total 100 CLUB POLICE GRANT:	.00	2,912.08	2,912.08-	.00
EECBG GRANT					
48-000-4270	GRANT REVENUE	60,000.00	.00	60,000.00	.00
	EECBG GRANT Revenue Total:	60,000.00	.00	60,000.00	.00
	Net Total EECBG GRANT:	60,000.00	.00	60,000.00	.00
COPS GRANT					
49-000-1010	CASH IN COMBINED CASH FUND	.00	.00	.00	.00
49-000-1110	CASH IN BANK CHECKING	.00	.00	.00	.00
49-000-1133	ACCOUNTS RECEIVABLE	.00	.00	.00	.00
49-000-4007	COPS REVENUE	.00	.00	.00	.00
49-000-4008	SPECIAL REVENUE	.00	.00	.00	.00
	COPS GRANT Revenue Total:	.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
Net Total COPS GRANT:		.00	.00	.00	.00
Fund: 50					
50-000-1010	Cash in Combined Cash Fund	.00	.00	.00	.00
50-000-1110	Cash in Bank Checking	.00	.00	.00	.00
50-000-2104	DEFERRED REVENUE	.00	.00	.00	.00
50-000-2200	ACCOUNTS PAYABLES	.00	.00	.00	.00
50-000-3000	FUND BALANCE	.00	.00	.00	.00
50-000-4036	Cenpatico Community Grant Rev	26,822.00	14,463.00	12,359.00	53.92
Fund: 50 Revenue Total:		26,822.00	14,463.00	12,359.00	53.92
Net Total Fund: 50:		26,822.00	14,463.00	12,359.00	53.92
SAFE ROUTES TO SCHOOLS GRANT					
51-000-4037	SAFE RTES TO SCHOOL REVENUE	.00	.00	.00	.00
SAFE ROUTES TO SCHOOLS GRANT Revenue Total:		.00	.00	.00	.00
Net Total SAFE ROUTES TO SCHOOLS GRANT:		.00	.00	.00	.00
Fund: 53					
53-000-4060	ADOT VAN GRANT	.00	.00	.00	.00
Fund: 53 Revenue Total:		.00	.00	.00	.00
Net Total Fund: 53:		.00	.00	.00	.00
FSA BENEFIT PLAN					
96-000-4700	FSA CONTRIBUTIONS	.00	.00	.00	.00
96-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
FSA BENEFIT PLAN Revenue Total:		.00	.00	.00	.00
Net Total FSA BENEFIT PLAN:		.00	.00	.00	.00
Net Grand Totals:		11,936,305.00	4,007,317.26	7,928,987.74	33.57



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 9, 2013

Agenda Item #5 Consider approvals of the Minutes of the Regular Meeting of March 26, 2013 and Special Meeting of February 22, 2013

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Terry Frausto, Town Clerk

Attachment: Minutes for March 26, 2013 Regular Meeting
Minutes for February 22, 2013 Special Meeting

Action Requested: **Approval of Minutes of March 26, 2013 and February 22, 2013.**

**MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, MARCH 26, 2013 9:00 AM**

CALL TO ORDER: 9:00 am
Mayor Foster

INVOCATION:
No Invocation

PLEDGE OF ALLEGIANCE:
Led by Mark Orgeron said by all

ROLL CALL:
Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks,
Council Member Workman, Council Member Orgeron.
Absent: Council Member Anderson.

STAFF PRESENT
Town Manager Lara Bruno, Town Clerk Terry Frausto, Attorneys Patricia Ronan and Kelly Swab

APPROVAL/AMENDMENT OF AGENDA:
Motion: To approve agenda as presented, **Action:** Approve, **Moved** by Vice Mayor Jewitt,
Seconded by Council Member Kelley,
Motion passed unanimously.

PRESENTATIONS; PROCLAMATIONS: None

CONSENT AGENDA:
Motion: approve as written, **Action:** Approve, **Moved** by Council Member Orgeron, **Seconded**
by Vice Mayor Jewitt.
Motion passed unanimously.

1. Consider approval of check series 35286-35364 totaling \$104,909.00
2. Consider approval of the minutes of the Regular Meeting of March 12, 2013 and Work Session of March 19, 2013
3. Consider the approval of an Inter-governmental Agreement with the State of Arizona Department of Transportation for Joint project Administration of the Safe Routes to School Project
4. Consider approval of agreement with Curtis, Goodwin, Sullivan, Udall & Schwab, Plc , to provide the services of Town Attorney for the Town of Quartzsite.

NEW BUSINESS:
5. Discussion and possible action regarding the complaint filed by the representative of the GPAA.
Ms. Lund spoke on the subject. Mayor asked the status of the refund and this was answered by Ms. Lund. There was discussion on the vendor application packet and pricing of the vendor permit for a three day event.

6. **Consider the appointment of two regular members to the Municipal Utility Administrative Committee with a term ending January 2015; and align the term end dates to January of each year by extending one existing term to January 2014.**

Laura Bruno explained what was needed for the Committee

Mr. Thompson was asked questions concerning his experiences and being put on the Municipal Utility Administrative Committee.

Dean Taylor was to be interviewed but did not appear.

Motion: to appoint Mr. Thompson to MUAC, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Kelley.

Motion: to amend to appoint Richard Thompson and to adjust Starr BearCat's ending term October 2013 to Jan 2014 **Action:** Amend, **Moved by** Council Member Orgeron, amendment accepted by Vice Mayor Jewitt **Seconded by** Council Member Kelley.

Motion passed unanimously.

7. **Executive Session**

- **An executive session pursuant to A.R.S. §38-431.03(A)(1) for discussion or consideration of possible appointment of Shaneen Bergette to the Planning and Zoning Commission.**
- **An executive session pursuant to A.R.S. §38-431.03(A)(1) for discussion or consideration of possible appointment of Barbara Bowman to the Planning and Zoning Commission.**
- **An executive session pursuant to A.R.S. §38-431.03(A)(1) for discussion or consideration of possible appointment of Jennifer Jones to the Planning and Zoning Commission.**
- **An executive session pursuant to A.R.S. §38-431.03(A)(1) for discussion or consideration of possible appointment of Dean Taylor to the Planning and Zoning Commission.**

Motion: to go into executive session to review members to be considered for the P&Z Board, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Crooks.

Motion passed unanimously.

Adjourned into Executive Session: 9:30 am

Reconvene: 10:16 am

Mayor Foster call to order

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Absent: Council Member Anderson.

8. **Consider the appointment of three regular members to the Planning and Zoning Commission, with terms ending February 2014 and February 2015 respectively.**

Motion: Motion to appoint Ms Bowman and Ms Jones to the Planning & Zoning Commission, **Action:** Approve, **Moved by** Council Member Orgeron, **Seconded by** Council Member Workman.

Motion: to remove motion, **Action:** Withdrawl, **Moved by** Council Member Orgeron, **None seconded.**

Motion: to appoint Jennifer Jones to the Planning & Zoning to expire January 2015,
Action: Approve, **Moved by** Council Member Orgeron, **Seconded by** Council Member Workman.

Motion passed unanimously.

Motion: to appoint Ms Bow man, to the Planning & Zoning Commission to expire January 2014. **Action:** Approve, **Moved by** Council Member Orgeron, **Seconded by** Council Member Crooks. Five (5) Ayes and one (1) nay.

9. Executive Session

- **An executive session pursuant to A.R.S. § 38-431.03(Ad)(3) for legal advice with special counsel for the Town regarding the need for an independent investigation of a complaint of excessive use of force by the Quartzsite Police Department.**
- **An executive session pursuant to A.R.S. § 39-431.03(A)(4) for discussion and consultation with special counsel for the Town regarding the Town's position and to instruct special counsel regarding a contract with an independent investigator for the Quartzsite Police Department.**

Motion: to go into executive session for the reasons discussed, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Orgeron.

Motion passed unanimously.

Adjourned into executive session: 10:21 am

Reconvened: 10:50 am

Mayor Foster

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Absent: Council Member Anderson.

COMMUNICATIONS:

10. **Announcements Report from the Mayor on current events**

Mayor Foster

11. **Announcements and Reports from the Council on current events**

Report by Carol Kelley on Booth at County Fair and info they gave on the Spirit walk and the help she received.

12. **Report from the town manager to the Council**

Laura Bruno read into the record that the Town had successfully completed the one year monitoring on open meeting laws. She also read the letter from the attorney on the complaint on violation of OML. That the town did not violate the OML at the Town Hall Meeting. She announced the meeting on Community Development Block Grant public meeting on April 3, 2013 at 2 pm and 7 pm at the Community Center. Laura Bruno also read the letter of resignation by Patricia Anderson.

Vice Mayor Jewitt would like to put in a vote of thanks out to Patricia Anderson for the years of service she has given to the town.

COMMUNICATIONS FROM CITIZENS:

Starr Bearcat asked the attorneys when Council Member Workman did not go into executive session how she could vote. Because of open meeting law the Council and Attorneys could not respond.

Starr BearCat asked if Mark Orgeron is involved in one of the items that went into executive session why he was allowed to sit in on it.

On community Center on the grant specifies on charging and not charging for use of building. She would like to see what the grant says.

ADJOURNMENT: 11:03 AM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of March 26, 2013, of the Town Council of Quartzsite, Arizona.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 9th day of April, 2013

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

**MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
TUESDAY, FEBRUARY 22, 2013, 2:00 PM**

CALL TO ORDER:

Mayor Foster

INVOCATION:

Jesse Hearne

PLEDGE OF ALLEGIANCE:

Said by all

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

ABSENT:

STAFF PRESENT: Special Attorney Susan Goodwin was present by phone for the first part of meeting, Interim Town Manager Laura Bruno, Town Clerk Terry Frausto, Acting Community Development Director Beth Praast

APPROVAL/AMENDMENT OF AGENDA:

Motion: Motion to approve the agenda as written. Action: Approve, Moved by Council Member Anderson, Seconded by Council Member Kelley.

Mayor wanted to consult with the Special Attorney Goodwin on whether or not the ordinance concerning the forming the Planning and Zoning Commission that was passed last month should keep us from going further. She advised that we could go forward.

Call for the vote Six (6) for, one (1) opposed.

NEW BUSINESS:

1. Discussion and possible termination of all existing appointments to the Planning and Zoning Commission.

Mayor Foster

Motion: motion to terminate all existing appointment to the Planning and Zoning commission, **Action:** Approve, **Moved by** Council Member Orgeron, **Seconded by** Council Member Crooks. Call for the vote. Six (6) for, one 1 against.

Ms. Bearcat and Ms. Kiss stated that they wanted their interview in public.

It was noted by the Town Clerk that there was a possible problem with the recording system and a request was made to set up the video camera.

Special Attorney Goodwin made a suggested that the two candidates who want to have their interview in public session to conduct it under item two. Hold the executive session and interview the others. Leave the executive sess

Motion: Motion to go into executive session to meet with the applicants who have not requested public interview, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Crooks.

Motion passed unanimously.

Adjourned into executive session 2:16 pm

Reconvene 3:40 pm

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Anderson, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Mayor stated we are still interviewing applicants

Starr Bearcat was interviewed by the Council.

Question by Starr Bearcat. She wanted to know if the paper she had was used for voting.

Violet Kiss was interviewed by the Council. Violet wanted to make a statement prior to interviewed.

Council member Workman left the meeting at 3:55 p.m.

2. Discussion and possible appointment of Members to serve on the Planning and Zoning Commission.

Discussion on form and length of terms for the committee.

Discussion on if all seats have to be filled at this time.

Motion: to open discussion on applicants for Planning and Zoning commission members, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Orgeron.

Motion passed unanimously.

Discussion on how terms got out of sync.

Discussion held on the applicants that were not able to be interviewed.

Discussion on how the motion should be made and the terms.

Motion: Motion to go down the list and select the persons on the list, **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Council Member Orgeron.

Motion passed unanimously.

Motion: to appoint Starr Bearcat to the Planning and Zoning Commission. Action: approve or deny. Moved by Mayor Foster Call for the vote. All voted Nay.

Motion: to appoint Barbara Bowman to the Planning and Zoning Commission. Action: Approve or deny. Discussion on having Ms. Bowman come in to interview.

Motion: to appoint Jesse Hearne to the Planning and Zoning Commission. Action: Approve or deny. All in favor.

Motion: to appoint Dennis Kuehl to the Planning and Zoning Commission. Action: Approve or deny. All in favor.

Motion: to appoint Jenny Mills to the Planning and Zoning Commission. Action: Approve or deny. One (1) in favor, five (5) opposed. Denied.

Motion: to appoint James Murphy to the Planning and Zoning Commission. Action: Approve or deny. All in favor.

Motion: to appoint Norman Simpson to the Planning and Zoning Commission. Action: Approve or deny. All in favor.

Staff was directed to set date for interviews of persons unable to come to interview.

Discussion was held on how to select the terms for the selected Commissioners.

Motion: Motion to appoint three 3 year terms and a two year term with the candidates we approved today, **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Vice Mayor Jewitt.

Motion passed unanimously.

Interim Town Manager Laura Bruno had Norman Simpson pull straw and it was the short one.

results of years selected

Jesse Hearne – 3 year term.

Dennis Kuehl – 3 year term.

James Murphy - 3 year term

Norman Simpson – 2 year term

Terms will start in March 2013 and ending in February of the applicable year.

ADJOURNMENT: 4:12 pm

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the Town Council of Quartzsite, Arizona, held on the 22nd day of February 2013

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this day of _____ 2013

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 9, 2013

Agenda Item #6 Consider approval of an agreement with Tioga Solar Gila, LLC, for construction, operation and maintenance of a solar powered electric generating project; and to purchase from Tioga Solar Gila, LLC the electric energy produced by the project.

Summary: The Town of Quartzsite is the recipient of Renewable Energy Incentive Grants from the APS Renewable Energy Incentive Program. At the November 27, 2012 Quartzsite Town Council Meeting, ACE Solar Systems made a presentation on these Renewable Energy Incentive Grants; how they work, and what Ace Solar Systems is prepared to do for the Town regarding these grants.

Since then, staff has been working with the Town's Engineer (Atkins) and Ace Solar Systems to determine which locations will benefit from, and be able to accommodate, these solar projects. The following locations will have solar powered electric generating projects in the form of structures equipped with photovoltaic solar panels:

1. Quartzsite Town Hall: covered parking structure
2. Quartzsite Wastewater Treatment Plant: ground-mounted structure

The Power Purchase Agreement provides for the construction, operation and maintenance of a solar powered electric generating project; and the purchase the electric energy produced by the project. In turn, the Town will see its power requirements from APS offset by the energy produced from these projects.

There is cost outlay required from the Town for these two projects.

Responsible Person: Steve Henrichs, Acting Director of Community Development

Attachment: Agreement between the Town of Quartzsite and Tioga Solar Gila, LLC will be available at the Council will be available at Town Hall and at the Tuesday's Council Meeting.

Action Requested: **Approve the Power Purchase Agreement between the Town of Quartzsite and Tioga Solar Gila, LLC.**



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 9, 2013

Agenda Item #7 Consider approval of a proposed job description and proposed annual salary for the position of Quartzsite Municipal Court Judge.

Summary: The position of Municipal Court Judge has been filled on an interim basis since November 2011. The Town Council has determined that it wishes to recruit for a permanent Municipal Court Judge. To accomplish this, it is necessary to establish an approved job description and an approved salary level for the position.

The Municipal Court is open five days a week; however, the position of Municipal Judge is part time. The Municipal Judge is on staff three full days a week, two full weekend days every fifth weekend; plus additional days for other required court judges' meetings.

To fill this position, Quartzsite Town Code Section 5-2-1 provides: "The presiding officer of the magistrate's court shall be the town magistrate, who shall be appointed by the Council. The town magistrate shall serve a term of two years, with the beginning and end of the term to be specified at the time of appointment."

This agenda item includes the proposed job description for the position of Quartzsite Municipal Court Judge. This job description incorporates all necessary requirements for this position.

Also included with this agenda is an updated excerpt from the 2013 Salary Survey conducted by the League of Arizona Cities and Towns, which displays comparative salary information for key positions (including Magistrate) within the size and scope of Quartzsite. Staff recommends an annual salary of \$30,000.

Responsible Person: Laura Bruno, Town Manager

Attachment:

1. Proposed Job Description for Magistrate Court Judge.
2. Extract from the updated 2013 Salary Survey from the League of Arizona Cities and Towns.

Action Requested: **Approve the proposed Job Description and proposed annual salary for the position of Quartzsite Municipal Court Judge.**



www.ci.quartzsite.az.us

Town of Quartzsite Municipal Court

465 N. Plymouth Ave.

P.O. Box 583

Quartzsite, AZ 85346

Phone: (928)927-7477/Fax: (928)927-4332

JOB POSTING

MUNICIPAL COURT JUDGE

GENERAL PURPOSE:

To perform professional legal and administrative work while serving as the administrative head of the Municipal Court. Responsibilities include complying with the Constitution and laws of the State, rules and directives of the Supreme Court, and ordinances of the Town. The Quartzsite Municipal Court is a court of limited jurisdiction. It exercises original jurisdiction over all violations of any ordinance of the town, and concurrent jurisdiction over all misdemeanor violations of the law of the state committed within the town limits. The Court is not a Court of Record. Duties of the Municipal Court Judge require the exercise of considerable independent judgment in managing the docket, ruling on motions, and adjudicating the cases. The Municipal Court Judge is appointed by the Town Council for a two year term. Work is performed in accordance with the law and is subject to review by a higher court through an appeal.

ESSENTIAL FUNCTIONS:

Supervises the work of other Pro Temp Judges and the staff, counsels them regarding all matter of policy, procedures and effective sentencing and offers suggestions and corrections;

Supervises the work of other employees concerned with Court operations;

Presides at arraignments, pre-trial conferences, trials and other special hearings in court and hears and disposes of cases;

Performs extensive public relations activities;

Reviews and supervises the maintenance of the trial docket;

Approves bonds and signs criminal warrants and other legal documents;

Records actions of the Town Court;

Prepares and supervises all arraignment, trial and sentencing schedules and other Court schedules as deems necessary;

Collects, safe keeps and transfers to the Town, all fines, penalties and fees collected in Town Court except as otherwise provided by law;

Files all reports required by the Constitution and Statutes of the State, and Ordinances of the Town;

Adopts regulations for the internal administration of the Court such as records management, access and safekeeping; information dissemination; public relations; Court security; personnel conduct and intra-departmental contact,

Prepares and administers the annual budget;

Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

Substantive criminal law, Arizona and local rules of criminal procedure and the rules of evidence.

Ability to:

Perform a broad range of supervisory responsibilities over others.

Conduct Court, elicit pertinent information and confine witnesses and litigants to relevant issues.

Produce written documents in the English language with clearly organized thoughts using proper sentence construction, punctuation, and grammar.

Appraise situations and make appropriate decisions rapidly.

Communicate orally in the English language by telephone or in a one-to-one or group setting.

Work cooperatively with other Town employees and the public.

Work safely without presenting a direct threat to self or others.

ADDITIONAL REQUIREMENTS:

May require the performance of other essential or marginal functions.

ACCEPTABLE EXPERIENCE AND TRAINING:

Two years experience in the area of law or a related field, plus some lead or supervisory experience or relevant course work in supervision and personnel management. Candidates must be 21 years of age, be of good moral character, and successfully complete a course of instruction approved by the Arizona Supreme Court which certifies the applicant to sit as a Limited Jurisdiction Judge. Other combinations of experience and education that meet the minimum requirements may be substituted.

**2013 Salary Survey
League of Arizona
Cities and Towns**

Salaries (excluding benefits) as of October 1, 2012

2010 Census	City/Town	Mayor	Council	City/Town Manager	City/Town Clerk	Police Chief	Magistrate ***
4885	Eagar	4,800	1,200	85,000	57,304	64,932	County Pays
4865	Thatcher	6,600	5,400	100,000	62,281 (45180-63838)	77,503 (60546-85500)	13,656 16 hrs/wk
4821	Colorado City	9,000	900	61,200	45,780	56,400	County Pays
4282	Pinetop-Lakeside	5,700	3,000	115,676	55,481	83,728	17,860 3 days/wk
4112	Taylor	4,800	2,400	85,000	42,000		
4097	Clarkdale	4,560	2,280	82,430 Contract	31,523	67,998	18,375 1day/wk
3894	Dewey-Humboldt	0	0	70,000	52,517	Contract	24,588 PT
3757	Willcox	4,800	2,400	95,000 Contract	38,778 (38778-54600)	71,972 (47154-71972)	26,611 PT
3677	Quartzsite *	4,800	3,600	87,360 Contract	53,588 (37586-76420)	86,986 Contract	67,400 3.5 days/wk
3480	St. Johns	0	0	59,159	45,864 (45850-58570)	52,236 (52200-66700)	12,582 PT
3363	Carefree	0	0	(91000-95500)	(70000-85700)		36,000 1 day/wk
3311	Clifton	3,600	2,400	71,392	51,024	51,024	15,600 2 days/wk
3083	Parker	6,000	2,700	106,334	53,560	96,291	20,745 5 half days/wk
3023	Williams	6,000	4,800	90,000 (85000-95000)	60,000 (50000-65000)	101,150 (82000-105000)	negotiating
2882	Wellton	4,200	3,000	77,479	Manager	59,251	21,000 PT 5 days/wk
2837	Superior **	3,000	7,200	62,130	Manager	79,997	16,236 PT
2387	Pima	600	600	47,500	27,500	41,500	12,000 2 days/mo
2310	Star Valley **	4,800	2,400	115,000	34,000		County Pays
3615	Average	4,070	2,460	82,980	47,413	70,783	Not Comparable
3579	Median			85,000	45,780	69,985	Not Comparable

2010 Census	City/Town	Public Works Director	Community Development Director (P&Z)	Water Superintendent	Account Clerk
4885	Eagar	Comm Dev Dir	54,276 Contract	Comm Dev Dir	27,310
4865	Thatcher		94,318 (66752-94318)		42,561 (24766-30122)
4821	Colorado City	18000 PT		38,076	27,300 (39028-55146)
4282	Pinetop-Lakeside	67,627	72,893		
4112	Taylor	48,000		39,000	21,000 PT
4097	Clarkdale	31,604	73,476	60,570	
3894	Dewey-Humboldt	47,143	44,411		
3757	Willcox	66,350 (47154-71972)		44,926 (36940-52020)	25,313 (22692-35880)
3677	Quartzsite *	73,507 (41912-95196)	42,307 (37586-76414)	57,720 (30118-61224)	27,290 (18699-44200)
3480	St. Johns	(46300-59200)	(32895-42016)	(34160-44117)	30,440 (26300-33560)
3363	Carefree	(50000-60000)			
3311	Clifton	51,024			25,990
3083	Parker	70,000	66,248	37,856	35,828
3023	Williams			52,700	32,240 (26936-40352)
2882	Wellton	44,000			28,300
2837	Superior **	46,072			34,278
2387	Pima	40,830			
2310	Star Valley **				
3615	Average	53,287	63,990	46,660	29,821
3579	Median	48,000	66,248	44,522	27,805

* Updated to 2013 Survey

** Star Valley and Superior figures are from the prior year salary survey

*** Updated to March 2013