

# COUNCIL MEETING AGENDA

April 23, 2013

Members may attend in person or by telephone

Ed Foster, Mayor  
Michael Jewitt, Vice Mayor

Carol Kelley  
Pat Workman

Norma Crooks  
Mark Orgeron

Quartzsite Town Hall  
Council Chambers  
465 North Plymouth Avenue  
Quartzsite, Arizona

Regular Meeting  
9:00 a.m.

### **SPEAKING TO THE COUNCIL**

*If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.*

*All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.*

### **CELL PHONES AND RECORDING DEVICES**

*As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.*

*The times listed for agenda items are estimated.  
Items may be discussed earlier or in a different sequence.*

<b>Est. Time</b>	<b>AGENDA ITEM</b>	<b>COUNCIL ACTION</b>
9:00	<b>CALL TO ORDER OF REGULAR MEETING</b>	
9:00 – 9:05	<b>INVOCATION AND PLEDGE OF ALLEGIANCE</b> <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05	<b>ROLL CALL</b>	
9:05 – 9:06	<b>APPROVAL/AMENDMENT OF AGENDA</b>	Discussion, possible action by MOTION.

9:06 – 9:10	<p><b>CONSENT AGENDA</b></p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
	<p>1. <b>LEDGER OF ACCOUNTS PAID</b> – Consider approval of check series 35434 - 35500, totaling \$95,909.51.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
	<p>2. <b>MINUTES</b> – Consider approval of the minutes of the Regular Meeting of April 9, 2013.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
	<p>3. <b>BOARDS, COMMISSIONS &amp; COMMITTEES</b> – Consider the disbanding of the Centennial Committee.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
	<p>4. <b>BOARDS, COMMISSIONS &amp; COMMITTEES</b> – Accept the Resignation of Municipal Utilities Administrative Committee Member Carolyn Percifull.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
	<p>5. <b>BOARDS, COMMISSIONS &amp; COMMITTEES</b> – Accept the Resignation of Beverly Cunningham of the Health &amp; Development Services Board.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
	<p><b>ADMINISTRATIVE ITEMS</b></p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	

9:10 – 9:45	6.	<b>EXECUTIVE SESSION</b> <ul style="list-style-type: none"> <li>• An executive session pursuant to A.R.S. 38-431.03(A)(1) for discussion of the employment, assignment, dismissal, disciplining or resignation of Jeff Gilbert as Chief of Police of the Quartzsite Police Department.</li> <li>• An executive session pursuant to A.R.S. 38-431.03(A)(3) and (A)(4) for legal advice and discussion and consultation with the Town Attorneys regarding the Town’s position and to instruct the Town Attorneys regarding its contract with Jeff Gilbert as Chief of Police of the Quartzsite Police Department.</li> </ul>	
9:45 - 10:00		<b>COMMUNICATIONS</b>	
	7.	Announcements and Reports from the MAYOR on current events.	
	8.	Announcements and Reports from the COUNCIL on current events.	
	9.	Report from the TOWN MANAGER to the Council.	
10:00 - 10:15		<b>COMMUNICATIONS FROM CITIZENS</b> <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. <b>There is a 3 minute limit for each speaker.</b> The Council’s response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	
10:15		<b>ADJOURN</b>	MOTION to adjourn.

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the \_\_\_\_ day of \_\_\_\_\_, 2013, at \_\_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: \_\_\_\_\_, Town Clerk’s Office.



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, April 23, 2013

**Agenda Item #1** Consider approval of check series 35434 - 35500, totaling \$95,909.51.

**Summary:** The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification of any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

**Responsible Person:** Laura Bruno, Town Manager

**Attachment:** Ledger of Accounts Paid: Check series 35434 - 35500

**Action Requested:** Approve the Ledger of Accounts Paid; Check series 35434 - 35500

**Council Meeting of April 23, 2013  
Check Register/ Revenue/ Consent Agenda**

**Horizon Community Bank- Begin Ck# 35434 - 35500**

**Balances on all cash accounts as of April 18, 2013**

Checking Account	\$	\$2,313,016.97
LGIP Account	\$	686,505.95
WIFA Debt Reserve Account	\$	109,046.68

<b>Total Expensed Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>162,532.90</b>
<b>Total Payroll for Pay Period Ending 04/13/13</b>	<b>\$</b>	<b>66,623.39</b>
<b>YTD Total Revenue Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>1,180,899.77</b>
<b>YTD Total Sewer Sales Revenue as of 04/18/13</b>	<b>\$</b>	<b>584,876.77</b>
<b>YTD Total Sewer Cap Revenue as of 04/18/13</b>	<b>\$</b>	<b>19,499.17</b>
<b>YTD Total Water Sales Revenue as of 04/18/13</b>	<b>\$</b>	<b>551,001.09</b>
<b>YTD Total Water Cap Revenue as of 04/18/13</b>	<b>\$</b>	<b>25,522.74</b>

## Report Criteria:

Report type: GL detail  
Check.Check Number = 35434-35500

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
<b>35434</b>						
04/11/2013	35434	Arizona Blue Stake, Inc.	35.07	Annual Assessment fees for La P	15-500-5051	35.07
04/11/2013	35434	Arizona Blue Stake, Inc.	35.08	Annual Assessment fees for La P	16-550-5051	35.08
04/11/2013	35434	Arizona Blue Stake, Inc.	35.07	Annual Assessment fees for La P	03-220-5051	35.07
Total 35434:			105.22			
<b>35435</b>						
04/11/2013	35435	Arizona Bus Sales Corp.	484.18	Parts for Transit Vehicle #2305 '0	04-230-5025	484.18
Total 35435:			484.18			
<b>35436</b>						
04/11/2013	35436	Geralyn C. Williams	35.00	Refund: Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35436:			35.00			
<b>35437</b>						
04/11/2013	35437	Home Depot Credit Service	435.22	Tools, Batteries, Cooler Etc	03-220-5060	435.22
Total 35437:			435.22			
<b>35438</b>						
04/11/2013	35438	Janet Quick	35.00	Refund: Overcharge on 3-Day Ev	01-000-4230	35.00
Total 35438:			35.00			
<b>35439</b>						
04/11/2013	35439	Lowes	236.55	Bermuda Seed, Water Timer & S	01-180-5022	236.55
04/11/2013	35439	Lowes	14.04	Credit 5% Discount Adj on Previo	01-135-5053	14.04
Total 35439:			222.51			
<b>35440</b>						
04/11/2013	35440	Quartzsite Justice Court	344.00	Check Deposited in Error / TR201	99-000-1075	344.00
Total 35440:			344.00			
<b>35441</b>						
04/11/2013	35441	Quill Corporation	10.63	Inv#1504838: 3 Hole Punch	15-500-5021	10.63
04/11/2013	35441	Quill Corporation	10.62	Inv#1504838: 3 Hole Punch	16-550-5021	10.62
04/11/2013	35441	Quill Corporation	22.78	Inv#1508597: 6 Wht Binders for T	04-230-5060	22.78
04/11/2013	35441	Quill Corporation	50.37	Inkjet Business Card for QPD	01-140-5021	50.37
04/11/2013	35441	Quill Corporation	115.25	Pens, Pencils, Folders, POst It Fla	01-150-5021	115.25
04/11/2013	35441	Quill Corporation	23.63	2 Hole Punch, Clock & Highlighter	15-500-5021	23.63
04/11/2013	35441	Quill Corporation	23.62	2 Hole Punch, Clock & Highlighter	16-550-5021	23.62
Total 35441:			256.90			
<b>35442</b>						
04/11/2013	35442	Visa	40.00	Marriott: Parking Fee for Rds & St	03-220-5043	40.00
04/11/2013	35442	Visa	88.36	La Quinta Inn: S. Henrichs for Gra	01-160-5043	88.36

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
04/11/2013	35442	Visa	829.00	Amazon: Laser Level for PW Dept	03-220-5060	829.00
04/11/2013	35442	Visa	184.76	Super 8: Res. Y. Jackson & M. Ro	20-121-5043	184.76
04/11/2013	35442	Visa	50.00	MGreene: Grant Writing WS by N	03-220-5043	50.00
04/11/2013	35442	Visa	277.91	Toys R Us: Easter Items for Bask	09-207-5022	277.91
04/11/2013	35442	Visa	150.56	Dollar Tree: Easter Items for Bask	09-207-5022	150.56
04/11/2013	35442	Visa	207.77	Amazon: Zumba Fitness, Your Sh	50-208-5096	207.77
04/11/2013	35442	Visa	41.94	Amazon: Zumba Fitness Join the	50-208-5096	41.94
04/11/2013	35442	Visa	57.98	Amazon: TV Wall Mounts	50-208-5060	57.98
04/11/2013	35442	Visa	3,486.84	Amazon: 70" Vizio HDTV	50-208-5060	3,486.84
04/11/2013	35442	Visa	48.29	Finance Charges	01-135-5053	48.29
04/11/2013	35442	Visa	300.00	ASU Conf: AZ Mun Clerks Inst. T.	01-130-5043	300.00
Total 35442:			5,763.41			
<b>35461</b>						
04/17/2013	35461	AlSCO - Steiner Corp	274.49	Uniform Cleaning Service	03-220-5035	274.49
Total 35461:			274.49			
<b>35462</b>						
04/17/2013	35462	APS	1,209.84	Electric Service	03-220-5049	1,209.84
Total 35462:			1,209.84			
<b>35463</b>						
04/17/2013	35463	Az Dept Of Economic Secu	444.79	Work Comp.	01-110-5018	444.79
04/17/2013	35463	Az Dept Of Economic Secu	498.80	Work Comp.	01-130-5018	498.80
04/17/2013	35463	Az Dept Of Economic Secu	511.35	Work Comp.	01-135-5018	511.35
04/17/2013	35463	Az Dept Of Economic Secu	3,180.95	Work Comp.	01-140-5018	3,180.95
04/17/2013	35463	Az Dept Of Economic Secu	57.12	Work Comp.	01-145-5018	57.12
04/17/2013	35463	Az Dept Of Economic Secu	674.16	Work Comp.	01-150-5018	674.16
04/17/2013	35463	Az Dept Of Economic Secu	544.18	Work Comp.	01-160-5018	544.18
04/17/2013	35463	Az Dept Of Economic Secu	895.27	Work Comp.	01-170-5018	895.27
04/17/2013	35463	Az Dept Of Economic Secu	347.65	Work Comp.	01-180-5018	347.65
04/17/2013	35463	Az Dept Of Economic Secu	123.49	Work Comp.	01-185-5018	123.49
04/17/2013	35463	Az Dept Of Economic Secu	343.50	Work Comp.	01-190-5018	343.50
04/17/2013	35463	Az Dept Of Economic Secu	1,759.45	Work Comp.	03-220-5018	1,759.45
04/17/2013	35463	Az Dept Of Economic Secu	353.25	Work Comp.	04-230-5018	353.25
04/17/2013	35463	Az Dept Of Economic Secu	388.46	Work Comp.	14-181-5018	388.46
04/17/2013	35463	Az Dept Of Economic Secu	835.48	Work Comp.	15-500-5018	835.48
04/17/2013	35463	Az Dept Of Economic Secu	1,170.40	Work Comp.	16-550-5018	1,170.40
04/17/2013	35463	Az Dept Of Economic Secu	222.11	Work Comp.	20-121-5018	222.11
Total 35463:			12,350.41			
<b>35464</b>						
04/17/2013	35464	Billie Fowler	18.00	Per Diem: Wordpress Library Web	01-170-5043	18.00
Total 35464:			18.00			
<b>35465</b>						
04/17/2013	35465	C&D Disposal	103.90	4Yd Commercial Bin Fee	01-180-5035	103.90
Total 35465:			103.90			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
<b>35466</b>						
04/17/2013	35466	Centerline Supply West	1,420.04	Sheeting Rolls of Red/Wht Stripe f	03-220-5029	1,420.04
Total 35466:			1,420.04			
<b>35467</b>						
04/17/2013	35467	Chevron Usa	47.52	Gas	03-220-5024	47.52
04/17/2013	35467	Chevron Usa	76.07	Gas	20-121-5024	76.07
04/17/2013	35467	Chevron Usa	79.38	Finace Charge	01-135-5053	79.38
Total 35467:			202.97			
<b>35468</b>						
04/17/2013	35468	ClassicPlan Premium Fina	25,996.20	Liability Ins./Prepaid Expenses	01-000-1109	25,996.20
Total 35468:			25,996.20			
<b>35469</b>						
04/17/2013	35469	Cochise Petroleum Equipm	253.93	Keypad for Fuel Pump at PW	03-220-5024	253.93
Total 35469:			253.93			
<b>35470</b>						
04/17/2013	35470	Cyle Johnson Electric	405.00	Inv#11401: Replace Floats at WW	15-500-5091	405.00
Total 35470:			405.00			
<b>35471</b>						
04/17/2013	35471	DesertWorks Computers L	70.00	Tech Services for Admin	01-130-5035	70.00
04/17/2013	35471	DesertWorks Computers L	210.00	Tech Services for Library	01-170-5035	210.00
Total 35471:			280.00			
<b>35472</b>						
04/17/2013	35472	Diamond Brooks Bottled W	5.63	Inv#393911: Drinking Water	01-130-5035	5.63
04/17/2013	35472	Diamond Brooks Bottled W	5.64	Inv#393911: Drinking Water	01-140-5035	5.64
04/17/2013	35472	Diamond Brooks Bottled W	5.64	Inv#393911: Drinking Water	01-150-5035	5.64
04/17/2013	35472	Diamond Brooks Bottled W	5.64	Inv#393911: Drinking Water	01-170-5035	5.64
04/17/2013	35472	Diamond Brooks Bottled W	16.40	Inv#393911: Drinking Water	03-220-5035	16.40
Total 35472:			38.95			
<b>35473</b>						
04/17/2013	35473	Empire Southwest	103.69	Inv#EMPS3098233: Backhoe Part	15-500-5040	103.69
Total 35473:			103.69			
<b>35474</b>						
04/17/2013	35474	Etherspeak Inc.	4.73	Phone Service	01-110-5041	4.73
04/17/2013	35474	Etherspeak Inc.	33.10	Phone Service	01-130-5041	33.10
04/17/2013	35474	Etherspeak Inc.	14.19	Phone Service	01-135-5041	14.19
04/17/2013	35474	Etherspeak Inc.	52.01	Phone Service	01-140-5041	52.01
04/17/2013	35474	Etherspeak Inc.	18.92	Phone Service	01-150-5041	18.92
04/17/2013	35474	Etherspeak Inc.	14.19	Phone Service	01-160-5041	14.19
04/17/2013	35474	Etherspeak Inc.	14.19	Phone Service	01-170-5041	14.19
04/17/2013	35474	Etherspeak Inc.	9.46	Phone Service	01-185-5041	9.46

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
04/17/2013	35474	Etherspeak Inc.	14.19	Phone Service	03-220-5041	14.19
04/17/2013	35474	Etherspeak Inc.	4.73	Phone Service	15-500-5041	4.73
04/17/2013	35474	Etherspeak Inc.	14.19	Phone Service	16-550-5041	14.19
Total 35474:			193.90			
<b>35475</b>						
04/17/2013	35475	Growers Oil Company	55.26	Auto Parts	03-220-5047	55.26
04/17/2013	35475	Growers Oil Company	722.11	Auto Parts	03-220-5060	722.11
04/17/2013	35475	Growers Oil Company	10.55	Auto Parts	01-130-5025	10.55
04/17/2013	35475	Growers Oil Company	220.59	Auto Parts	01-140-5025	220.59
04/17/2013	35475	Growers Oil Company	77.03	Auto Parts	15-500-5040	77.03
04/17/2013	35475	Growers Oil Company	216.86	Auto Parts	16-550-5040	216.86
Total 35475:			1,302.40			
<b>35476</b>						
04/17/2013	35476	Heinfeld, Meech & Co., P.	6,666.04	Professional Svcs Feb 3 to Mar 1,	01-135-5031	6,666.04
04/17/2013	35476	Heinfeld, Meech & Co., P.	9,843.06	Professional Svc Mar 2 - 31, 2013	01-135-5031	9,843.06
Total 35476:			16,509.10			
<b>35477</b>						
04/17/2013	35477	Jack Pots Portables, Inc.	360.00	Porta Potty for Qtz Park	01-180-5035	360.00
Total 35477:			360.00			
<b>35478</b>						
04/17/2013	35478	Janet Collier	54.00	Per Diem: AZ Transit Conf 4/21-4/	04-230-5043	54.00
Total 35478:			54.00			
<b>35479</b>						
04/17/2013	35479	Kendall Acquisitions, LLC	289.20	TERM-N-ATOR Quarts (degreas	03-220-5040	289.20
Total 35479:			289.20			
<b>35480</b>						
04/17/2013	35480	Kent & Ryan PLC	135.00	Inv#193: A. Ortiz CR2012-0108	01-150-5074	135.00
04/17/2013	35480	Kent & Ryan PLC	45.00	Inv#193: T. Harrell TR2013-0125	01-150-5074	45.00
04/17/2013	35480	Kent & Ryan PLC	960.00	Inv#193: J. Newman CR2013-001	01-150-5074	960.00
04/17/2013	35480	Kent & Ryan PLC	195.00	Inv#194: G. Palmer CR2013-0025	01-150-5074	195.00
04/17/2013	35480	Kent & Ryan PLC	915.00	Inv#194: S. Miller CR201313-000	01-150-5074	915.00
Total 35480:			2,250.00			
<b>35481</b>						
04/17/2013	35481	La Paz County Recorder	24.00	Recordings	01-130-5035	24.00
Total 35481:			24.00			
<b>35482</b>						
04/17/2013	35482	Law Office Of Fred H. Welc	180.00	Inv#3755: J. Bender CR2013	01-150-5074	180.00
04/17/2013	35482	Law Office Of Fred H. Welc	450.00	Inv#3757: R. Braham TR2013-00	01-150-5074	450.00
04/17/2013	35482	Law Office Of Fred H. Welc	266.50	Inv#3758: S. Brown CR2012-0115	01-150-5074	266.50
04/17/2013	35482	Law Office Of Fred H. Welc	217.50	Inv#3760: W. Celaya CR2013-000	01-150-5074	217.50

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
04/17/2013	35482	Law Office Of Fred H. Welc	112.50	Inv#3804: T. Mircle CR2012-0094	01-150-5074	112.50
04/17/2013	35482	Law Office Of Fred H. Welc	105.00	Inv#3808: G. Nix CR2013-0007	01-150-5074	105.00
04/17/2013	35482	Law Office Of Fred H. Welc	105.00	Inv#3813: A. Russell CR2012-004	01-150-5074	105.00
Total 35482:			1,436.50			
<b>35483</b>						
04/17/2013	35483	Lawrence C. King	3,732.26	Inv#2013-008: Interim Magistrate	01-150-5032	3,732.26
Total 35483:			3,732.26			
<b>35484</b>						
04/17/2013	35484	Lawson Products, Inc.	419.55	Bolts, Drill Bits, Screws, Etc for PW	03-220-5047	419.55
Total 35484:			419.55			
<b>35485</b>						
04/17/2013	35485	Legend Technical Services	209.70	Inv#1303732: Monthly APP/AZPD	15-500-5039	209.70
04/17/2013	35485	Legend Technical Services	648.00	Inv#1213257: Drinking Water Anal	16-550-5039	648.00
Total 35485:			857.70			
<b>35486</b>						
04/17/2013	35486	Lori Callan	18.00	Per Diem: Wordpress Library Web	01-170-5043	18.00
Total 35486:			18.00			
<b>35487</b>						
04/17/2013	35487	Newman Traffic Signs	1,168.90	Inv# TI-0260412 - Street Signs for	03-220-5028	1,168.90
Total 35487:			1,168.90			
<b>35488</b>						
04/17/2013	35488	Parker Oil Products	146.77	Gas and Oil	01-130-5024	146.77
04/17/2013	35488	Parker Oil Products	3,421.71	Gas and Oil	01-140-5024	3,421.71
04/17/2013	35488	Parker Oil Products	160.42	Gas and Oil	01-160-5024	160.42
04/17/2013	35488	Parker Oil Products	578.53	Gas and Oil	01-180-5024	578.53
04/17/2013	35488	Parker Oil Products	1,174.99	Gas and Oil	03-220-5024	1,174.99
04/17/2013	35488	Parker Oil Products	1,754.37	Gas and Oil	04-230-5024	1,754.37
04/17/2013	35488	Parker Oil Products	856.71	Gas and Oil	15-500-5024	856.71
04/17/2013	35488	Parker Oil Products	439.45	Gas and Oil	16-550-5024	439.45
Total 35488:			8,532.95			
<b>35489</b>						
04/17/2013	35489	River City Newspapers	98.60	Ad for Recreation Assistant	01-185-5033	98.60
Total 35489:			98.60			
<b>35490</b>						
04/17/2013	35490	Road Runner Sanitary Sup	10.47	Janitorial Supplies	01-130-5034	10.47
04/17/2013	35490	Road Runner Sanitary Sup	10.47	Janitorial Supplies	01-140-5034	10.47
04/17/2013	35490	Road Runner Sanitary Sup	10.46	Janitorial Supplies	01-150-5034	10.46
04/17/2013	35490	Road Runner Sanitary Sup	10.46	Janitorial Supplies	01-160-5034	10.46
04/17/2013	35490	Road Runner Sanitary Sup	10.46	Janitorial Supplies	01-170-5034	10.46
04/17/2013	35490	Road Runner Sanitary Sup	10.46	Janitorial Supplies	03-220-5034	10.46

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
04/17/2013	35490	Road Runner Sanitary Sup	10.46	Janitorial Supplies	15-500-5034	10.46
04/17/2013	35490	Road Runner Sanitary Sup	10.46	Janitorial Supplies	16-550-5034	10.46
Total 35490:			83.70			
<b>35491</b>						
04/17/2013	35491	Sonoran Integrations	85.00	Issues Transferring Calls for QPD	01-140-5041	85.00
Total 35491:			85.00			
<b>35492</b>						
04/17/2013	35492	Sunset Marble Company L	1,702.58	Inv#2008: Rip Rap for Cemetary	03-220-5105	1,702.58
Total 35492:			1,702.58			
<b>35493</b>						
04/17/2013	35493	Verizon Wireless	35.94	Cell Phone Service	01-160-5041	35.94
04/17/2013	35493	Verizon Wireless	93.66	Cell Phone Service	04-230-5041	93.66
04/17/2013	35493	Verizon Wireless	78.03	Cell Phone Service	01-130-5041	78.03
04/17/2013	35493	Verizon Wireless	30.53	Cell Phone Service	01-170-5041	30.53
04/17/2013	35493	Verizon Wireless	99.38	Cell Phone Service	01-180-5041	99.38
04/17/2013	35493	Verizon Wireless	89.09	Cell Phone Service	20-121-5041	89.09
04/17/2013	35493	Verizon Wireless	74.03	Cell Phone Service	03-220-5041	74.03
04/17/2013	35493	Verizon Wireless	77.91	Cell Phone Service	15-500-5041	77.91
04/17/2013	35493	Verizon Wireless	108.48	Cell Phone Service	16-550-5041	108.48
Total 35493:			687.05			
<b>35494</b>						
04/17/2013	35494	Wells Fargo Financial Leas	151.39	Copy Machine Lease Maintenanc	01-130-5038	151.39
04/17/2013	35494	Wells Fargo Financial Leas	151.39	Copy Machine Lease Maintenanc	01-135-5035	151.39
04/17/2013	35494	Wells Fargo Financial Leas	151.40	Copy Machine Lease Maintenanc	01-150-5038	151.40
04/17/2013	35494	Wells Fargo Financial Leas	151.40	Copy Machine Lease Maintenanc	01-160-5035	151.40
04/17/2013	35494	Wells Fargo Financial Leas	151.40	Copy Machine Lease Maintenanc	15-500-5038	151.40
04/17/2013	35494	Wells Fargo Financial Leas	151.40	Copy Machine Lease Maintenanc	16-550-5038	151.40
Total 35494:			908.38			
<b>35495</b>						
04/17/2013	35495	Yuma Nursery Supply	206.31	Timer, Valves & Solenoids for Par	01-180-5060	206.31
04/17/2013	35495	Yuma Nursery Supply	206.30	Timer, Valves & Solenoids for Wat	16-550-5060	206.30
Total 35495:			412.61			
<b>35496</b>						
04/18/2013	35496	Brandi Bales	165.25	Per Diem: ACA Conf Prescott, AZ	21-206-5043	165.25
Total 35496:			165.25			
<b>35497</b>						
04/18/2013	35497	Brenda Zuege	96.44	Fuel to Deliver Grant to ADOT in	04-230-5043	96.44
Total 35497:			96.44			
<b>35498</b>						
04/18/2013	35498	Chantal Heras	46.00	Per Diem: ACA Conf Prescott, AZ	21-206-5043	46.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 35498:			46.00			
<b>35499</b>						
04/18/2013	35499	Rosa Santos	46.00	Per Diem: ACA Conf Prescott, AZ	21-206-5043	46.00
Total 35499:			46.00			
<b>35500</b>						
04/18/2013	35500	Ward Law Offices, PLLC	862.50	Contract Attorney Fees	01-120-5072	862.50
04/18/2013	35500	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-120-5073	3,200.00
Total 35500:			4,062.50			
Grand Totals:			95,881.43			
Grand Totals:			95,909.51	95,909.51-		.00

Report Criteria:

Report type: GL detail  
 Check Check Number = 35434-35500

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
<b>GENERAL FUND</b>					
01-000-4000	CITIZENS ON PATROL DONATIONS	.00	.00	.00	.00
01-000-4011	RECAPTURE OF VENDOR SALES TAX	5,000.00	5,759.17	759.17-	115.18
01-000-4013	CONTINGENCY	.00	.00	.00	.00
01-000-4014	SCHOLAR'S ACADEMY RENT	.00	.00	.00	.00
01-000-4017	TRANSFER OUT	.00	.00	.00	.00
01-000-4019	AUCTION REVENUE	.00	375.00	375.00-	.00
01-000-4020	SUSPENDED PLATES	.00	.00	.00	.00
01-000-4021	OTHER FINANCING SOURCES	.00	.00	.00	.00
01-000-4028	CEMETERY FEES	.00	160.00-	160.00	.00
01-000-4029	POLICE DONATIONS	.00	.00	.00	.00
01-000-4032	USPS LAND LEASE REVENUE	12,320.00	9,240.03	3,079.97	75.00
01-000-4039	RECAP ENGINEERING FEES	.00	.00	.00	.00
01-000-4040	WARRANT/SUSPENSION FEES	.00	.00	.00	.00
01-000-4043	ANIMAL CONTROL DONATIONS	.00	.00	.00	.00
01-000-4046	CHILDRENS LIBRARY DONATIONS	.00	.00	.00	.00
01-000-4050	Community Building Revenue	.00	1,095.00	1,095.00-	.00
01-000-4051	Community Bldg Donations	.00	3,292.77	3,292.77-	.00
01-000-4053	ADOT STREET DONATIONS	.00	.00	.00	.00
01-000-4100	CITY SALES TX	1,250,000.00	855,367.58	394,632.42	68.43
01-000-4101	CASH OVER SHORT ON REGISTER	.00	3.00-	3.00	.00
01-000-4120	FRANCHISE FEES	53,000.00	53,142.42	142.42-	100.27
01-000-4209	ENCROACHMENT PERMIT FEES	.00	25.00-	25.00	.00
01-000-4210	BUILDING PERMITS	70,000.00	49,830.25	20,169.75	71.19
01-000-4220	PERMANENT BUSINESS LICENSE	12,000.00	8,351.50	3,648.50	69.60
01-000-4230	VENDER BUSINESS LICENSE	62,475.00	61,615.00	860.00	98.62
01-000-4310	STATE SALES TAX	307,472.00	221,325.15	86,146.85	71.98
01-000-4320	URBAN REVENUE SHARING	375,564.00	281,698.20	93,865.80	75.01
01-000-4330	VEHICLE LICENSES	264,900.00	215,654.93	49,245.07	81.41
01-000-4410	MUNICIPAL COURT FINES	105,000.00	104,956.98	43.02	99.96
01-000-4421	FARE FUND REVENUE	.00	185.42	185.42-	.00
01-000-4510	INTEREST CHECKING	.00	4,022.02	4,022.02-	.00
01-000-4520	INTEREST LGIP	.00	.00	.00	.00
01-000-4521	US BANK INTEREST	.00	.00	.00	.00
01-000-4700	FSA CONTRIBUTIONS	.00	.00	.00	.00
01-000-4909	LIBRARY FEES	300.00	381.85	81.85-	127.28
01-000-4910	MISCELLANEOUS REVENUE	.00	10,545.00	10,545.00-	.00
01-000-4914	FIREWORKS DONATION	.00	.00	.00	.00
01-000-4916	MISC REIMBURSEMENTS	.00	11,288.14	11,288.14-	.00
01-000-4999	LGIP LOSS	.00	.00	.00	.00
GENERAL FUND Revenue Total:		2,518,031.00	1,897,938.41	620,092.59	75.37
Net Total GENERAL FUND:		2,518,031.00	1,897,938.41	620,092.59	75.37
<b>LIBRARY DONATIONS</b>					
02-000-4907	LIBRARY DONATIONS	.00	.00	.00	.00
LIBRARY DONATIONS Revenue Total:		.00	.00	.00	.00
Net Total LIBRARY DONATIONS:		.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
<b>HIGHWAY USER FUND</b>					
03-000-4001	PROJECT GRANT	.00	.00	.00	.00
03-000-4019	AUCTION REVENUE	5,000.00	2,000.00	3,000.00	40.00
03-000-4200	HIGHWAY USERS REVENUE	1,172,463.00	817,320.27	355,142.73	69.71
03-000-4209	ENCROACH & GRADING PERMIT FEE	3,000.00	2,450.00	550.00	81.67
03-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
03-000-4916	MISC REIMBURSEMENTS	.00	2,918.13	2,918.13-	.00
HIGHWAY USER FUND Revenue Total:		1,180,463.00	824,688.40	355,774.60	69.86
Net Total HIGHWAY USER FUND:		1,180,463.00	824,688.40	355,774.60	69.86
<b>LOCAL TRANSIT AUTHORITY FUND</b>					
04-000-4240	TRANSIT VAN DONATIONS	.00	6,463.51	6,463.51-	.00
04-000-4270	GRANT REVENUE	.00	.00	.00	.00
04-000-4530	LOCAL TRANSIT REVENUE	6,000.00	711.00	5,289.00	11.85
04-000-4916	MISC REIMBURSEMENTS	.00	.00	.00	.00
LOCAL TRANSIT AUTHORITY FUND Revenue Total:		6,000.00	7,174.51	1,174.51-	119.58
Net Total LOCAL TRANSIT AUTHORITY FUND:		6,000.00	7,174.51	1,174.51-	119.58
<b>BENEFITSTREET 401K RETIREMENT</b>					
05-000-4700	CONTRIBUTIONS	.00	.00	.00	.00
05-000-4701	EARNINGS	.00	.00	.00	.00
BENEFITSTREET 401K RETIREMENT Revenue Total:		.00	.00	.00	.00
Net Total BENEFITSTREET 401K RETIREMENT:		.00	.00	.00	.00
<b>PROSECUTION DIVERSION</b>					
06-000-4106	PROSECUTION DIVERSION REVENUE	.00	500.00	500.00-	.00
PROSECUTION DIVERSION Revenue Total:		.00	500.00	500.00-	.00
Net Total PROSECUTION DIVERSION:		.00	500.00	500.00-	.00
<b>BENEFITSTREET DEF RD COMP</b>					
07-000-4700	CONTRIBUTIONS	.00	.00	.00	.00
07-000-4701	EARNINGS	.00	.00	.00	.00
BENEFITSTREET DEF RD COMP Revenue Total:		.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
Net Total BENEFITSTREET DEF RD COMP:		.00	.00	.00	.00
<b>PARK &amp; RECREATION DONATION</b>					
09-000-4905	PARK DONATION	3,750.00	.00	3,750.00	.00
09-000-4906	RECREATION DONATION	3,750.00	2,950.00	800.00	78.67
PARK & RECREATION DONATION Revenue Total:		7,500.00	2,950.00	4,550.00	39.33
Net Total PARK & RECREATION DONATION:		7,500.00	2,950.00	4,550.00	39.33
<b>LSTA LIBRARY GRANT</b>					
10-000-4002	LSTA REVENUE	10,000.00	.00	10,000.00	.00
LSTA LIBRARY GRANT Revenue Total:		10,000.00	.00	10,000.00	.00
Net Total LSTA LIBRARY GRANT:		10,000.00	.00	10,000.00	.00
<b>ARIZONA COMMUNITY FOUNDATION</b>					
11-000-4915	ARIZONA COMMUNITY FOUNDATION	4,000.00	4,000.00	.00	100.00
ARIZONA COMMUNITY FOUNDATION Revenue Total:		4,000.00	4,000.00	.00	100.00
Net Total ARIZONA COMMUNITY FOUNDATION:		4,000.00	4,000.00	.00	100.00
<b>WACOG LIBRARY GRANT</b>					
12-000-4005	WACOG REVENUE	.00	.00	.00	.00
WACOG LIBRARY GRANT Revenue Total:		.00	.00	.00	.00
Net Total WACOG LIBRARY GRANT:		.00	.00	.00	.00
<b>RECYCLING PROGRAM GRANT</b>					
13-000-4036	RECYCLING PROGRAM GRANT REV	.00	.00	.00	.00
RECYCLING PROGRAM GRANT Revenue Total:		.00	.00	.00	.00
Net Total RECYCLING PROGRAM GRANT:		.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
<b>CEMETERY</b>					
14-000-4028	CEMETERY FEES	3,000.00	.00	3,000.00	.00
14-000-4034	CEMETERY DONATIONS REVENUE	2,000.00	3,246.14	1,246.14-	162.31
	CEMETERY Revenue Total:	5,000.00	3,246.14	1,753.86	64.92
	Net Total CEMETERY:	5,000.00	3,246.14	1,753.86	64.92
<b>WASTEWATER</b>					
15-000-4001	PROJECT GRANT	.00	.00	.00	.00
15-000-4015	RESERVE REVENUE	.00	.00	.00	.00
15-000-4019	AUCTION REVENUE	.00	.00	.00	.00
15-000-4020	GAIN (LOSS) ON DISPOSAL OF FA	.00	.00	.00	.00
15-000-4041	LEASE PAYMENTS	.00	5,324.00	5,324.00-	.00
15-000-4102	PROJECT REVENUE	573,000.00	.00	573,000.00	.00
15-000-4105	CONTRIBUTED CAPITAL	23,500.00	19,499.17	4,000.83	82.98
15-000-4108	PROJECT GRANT- CDBG	.00	.00	.00	.00
15-000-4315	SALES	727,100.00	584,876.77	142,223.23	80.44
15-000-4521	US BANK INTEREST	.00	.00	.00	.00
15-000-4702	LGIP INTEREST	.00	.00	.00	.00
15-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
15-000-4916	MISC REIMBURSEMENTS	.00	.00	.00	.00
15-000-4999	LGIP LOSS	.00	.00	.00	.00
	WASTEWATER Revenue Total:	1,323,600.00	609,699.94	713,900.06	46.06
	Net Total WASTEWATER:	1,323,600.00	609,699.94	713,900.06	46.06
<b>WATER</b>					
16-000-4001	PROJECT GRANT	.00	.00	.00	.00
16-000-4015	RESERVE REVENUE	.00	.00	.00	.00
16-000-4102	PROJECT REVENUE	30,000.00	.00	30,000.00	.00
16-000-4105	CONTRIBUTED CAPITAL	35,000.00	25,522.74	9,477.26	72.92
16-000-4108	PROJECT GRANT- CDBG	.00	.00	.00	.00
16-000-4314	CONSTRUCTION WATER	44,000.00	15,571.09	28,428.91	35.39
16-000-4315	SALES	727,100.00	551,001.09	176,098.91	75.78
16-000-4316	METER FEES	.00	.00	.00	.00
16-000-4521	US BANK INTEREST	.00	.00	.00	.00
16-000-4702	LGIP INTEREST	.00	.00	.00	.00
16-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
16-000-4916	MISC REIMBURSEMENTS	.00	2,400.00-	2,400.00	.00
16-000-4999	LGIP LOSS	.00	.00	.00	.00
	WATER Revenue Total:	836,100.00	589,694.92	246,405.08	70.53
	Net Total WATER:	836,100.00	589,694.92	246,405.08	70.53

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
<b>BULLET PROOF VEST GRANT</b>					
17-000-4006	BULLET PROOF VEST REVENUE	2,000.00	.00	2,000.00	.00
17-000-4008	SPECIAL REVENUE	.00	.00	.00	.00
BULLET PROOF VEST GRANT Revenue Total:		2,000.00	.00	2,000.00	.00
Net Total BULLET PROOF VEST GRANT:		2,000.00	.00	2,000.00	.00
<b>SPECIAL DONATIONS</b>					
18-000-4034	SPECIAL DONATIONS REVENUE	.00	.00	.00	.00
SPECIAL DONATIONS Revenue Total:		.00	.00	.00	.00
Net Total SPECIAL DONATIONS:		.00	.00	.00	.00
<b>TASK FORCE</b>					
19-000-4610	TASK FORCE REVENUE	.00	.00	.00	.00
TASK FORCE Revenue Total:		.00	.00	.00	.00
Net Total TASK FORCE:		.00	.00	.00	.00
<b>PREVENTION &amp; LIFE SKILLS GRANT</b>					
20-000-4035	PREVENTION & LIFE SKILLS REV	50,564.00	37,673.90	12,890.10	74.51
PREVENTION & LIFE SKILLS GRANT Revenue Total:		50,564.00	37,673.90	12,890.10	74.51
Net Total PREVENTION & LIFE SKILLS GRANT:		50,564.00	37,673.90	12,890.10	74.51
<b>TOWN JCEF</b>					
21-000-4420	JCEF TOWN REVENUE	3,400.00	2,739.58	660.42	80.58
21-000-4421	FARE FUND REVENUE	.00	.00	.00	.00
21-000-4510	INTEREST CHECKING	25.00	.00	25.00	.00
TOWN JCEF Revenue Total:		3,425.00	2,739.58	685.42	79.99
Net Total TOWN JCEF:		3,425.00	2,739.58	685.42	79.99
<b>CDBG WATER PROJECT</b>					
24-000-4001	PROJECT GRANT	5,794,640.00	.00	5,794,640.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
	<b>CDBG WATER PROJECT Revenue Total:</b>	<u>5,794,640.00</u>	<u>.00</u>	<u>5,794,640.00</u>	<u>.00</u>
	<b>Net Total CDBG WATER PROJECT:</b>	<u>5,794,640.00</u>	<u>.00</u>	<u>5,794,640.00</u>	<u>.00</u>
<b>FILL THE GAP</b>					
25-000-4913	MAGISTRATE FILL THE GAP REV	<u>2,000.00</u>	<u>1,067.28</u>	<u>932.72</u>	<u>53.36</u>
	<b>FILL THE GAP Revenue Total:</b>	<u>2,000.00</u>	<u>1,067.28</u>	<u>932.72</u>	<u>53.36</u>
	<b>Net Total FILL THE GAP:</b>	<u>2,000.00</u>	<u>1,067.28</u>	<u>932.72</u>	<u>53.36</u>
<b>QUAIL TRAIL BEAUTIFICATION</b>					
26-000-4038	QUAIL TRAIL GRANT REVENUE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	<b>QUAIL TRAIL BEAUTIFICATION Revenue Total:</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	<b>Net Total QUAIL TRAIL BEAUTIFICATION:</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<b>GOHS GRANT</b>					
27-000-4007	GOHS REVENUE	<u>4,440.00</u>	<u>4,438.17</u>	<u>1.83</u>	<u>99.96</u>
27-000-4008	SPECIAL REVENUE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	<b>GOHS GRANT Revenue Total:</b>	<u>4,440.00</u>	<u>4,438.17</u>	<u>1.83</u>	<u>99.96</u>
	<b>Net Total GOHS GRANT:</b>	<u>4,440.00</u>	<u>4,438.17</u>	<u>1.83</u>	<u>99.96</u>
<b>RICO</b>					
28-000-4275	RICCO REVENUE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	<b>RICO Revenue Total:</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	<b>Net Total RICO:</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
<b>PSSPPGRANT</b>					
29-000-4008	SPECIAL REVENUE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	<b>PSSPPGRANT Revenue Total:</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	<b>Net Total PSSPPGRANT:</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
<b>FORFEITURES</b>					
30-000-4010	FORFEITURES	12,000.00	7,462.09	4,537.91	62.18
30-000-4019	AUCTION SALES	.00	.00	.00	.00
	FORFEITURES Revenue Total:	12,000.00	7,462.09	4,537.91	62.18
	Net Total FORFEITURES:	12,000.00	7,462.09	4,537.91	62.18
<b>WAY FINDING SIGNAGE</b>					
31-000-1110	CASH IN BANK CHECKING	.00	.00	.00	.00
31-000-4001	PROJECT GRANT REVENUE	.00	.00	.00	.00
	WAY FINDING SIGNAGE Revenue Total:	.00	.00	.00	.00
	Net Total WAY FINDING SIGNAGE:	.00	.00	.00	.00
<b>PLYMOUTH RD BEAUTIFICATION</b>					
32-000-4037	PLYMOUTH RD BEAUTIFICATION REV	.00	.00	.00	.00
	PLYMOUTH RD BEAUTIFICATION Revenue Total:	.00	.00	.00	.00
	Net Total PLYMOUTH RD BEAUTIFICATION:	.00	.00	.00	.00
<b>SKATE PARK DONATIONS</b>					
33-000-4012	SKATE PARK DONATIONS	1,500.00	.00	1,500.00	.00
	SKATE PARK DONATIONS Revenue Total:	1,500.00	.00	1,500.00	.00
	Net Total SKATE PARK DONATIONS:	1,500.00	.00	1,500.00	.00
<b>HOMELAND SECURITY GRANTS</b>					
34-000-4023	HOMELAND SECURITY REVENUE	.00	.00	.00	.00
	HOMELAND SECURITY GRANTS Revenue Total:	.00	.00	.00	.00
	Net Total HOMELAND SECURITY GRANTS:	.00	.00	.00	.00
<b>CDBG COMMUNITY BUILDING</b>					
35-000-4022	CDBG GRANT REVENUE	.00	243,558.00	243,558.00-	.00
	CDBG COMMUNITY BUILDING Revenue Total:	.00	243,558.00	243,558.00-	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
	Net Total CDBG COMMUNITY BUILDING.	.00	243,558.00	243,558.00-	.00
<b>PLAYGROUND DONATIONS</b>					
36-000-4025	PLAYGROUND DONATIONS	500.00	.00	500.00	.00
	PLAYGROUND DONATIONS Revenue Total:	500.00	.00	500.00	.00
	Net Total PLAYGROUND DONATIONS:	500.00	.00	500.00	.00
<b>ARIZONA CRIMINAL JUSTICE GRANT</b>					
37-000-4024	ACJC REVENUE	62,920.00	.00	62,920.00	.00
	ARIZONA CRIMINAL JUSTICE GRANT Revenue Total:	62,920.00	.00	62,920.00	.00
	Net Total ARIZONA CRIMINAL JUSTICE GRANT:	62,920.00	.00	62,920.00	.00
<b>COMMUNITY BUILDING</b>					
38-000-1010	Cash in Combined Cash Fund	.00	.00	.00	.00
38-000-1110	Cash in Bank Checking	.00	.00	.00	.00
38-000-1133	ACCOUNTS RECEIVABLE	.00	.00	.00	.00
38-000-4026	COMMUNITY BLDG DONATIONS	.00	.00	.00	.00
38-000-4028	CLEANING & UTILITY DEPOSITS	.00	.00	.00	.00
	COMMUNITY BUILDING Revenue Total:	.00	.00	.00	.00
	Net Total COMMUNITY BUILDING:	.00	.00	.00	.00
<b>LAW ENFORCEMENT EQUIPMENT</b>					
39-000-4027	LAW ENFORCEMENT REVENUE	1,800.00	2,061.50	261.50-	114.53
	LAW ENFORCEMENT EQUIPMENT Revenue Total:	1,800.00	2,061.50	261.50-	114.53
	Net Total LAW ENFORCEMENT EQUIPMENT:	1,800.00	2,061.50	261.50-	114.53
<b>ARIZONA CENTENNIAL DONATIONS</b>					
41-000-4009	AZ CENTENNIAL DONATION REV	3,000.00	.00	3,000.00	.00
41-000-4047	NOT IN USE	.00	.00	.00	.00
	ARIZONA CENTENNIAL DONATIONS Revenue Total:	3,000.00	.00	3,000.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
	Net Total ARIZONA CENTENNIAL DONATIONS:	3,000.00	.00	3,000.00	.00
<b>COURT ENHANCEMENT</b>					
42-000-4044	COURT ENHANCEMENT REVENUE	8,500.00	3,224.51	5,275.49	37.94
	COURT ENHANCEMENT Revenue Total:	8,500.00	3,224.51	5,275.49	37.94
	Net Total COURT ENHANCEMENT:	8,500.00	3,224.51	5,275.49	37.94
<b>GATEWAY SIGNAGE GRANT</b>					
43-000-4045	GATEWAY GRANT REVENUE	11,500.00	.00	11,500.00	.00
	GATEWAY SIGNAGE GRANT Revenue Total:	11,500.00	.00	11,500.00	.00
	Net Total GATEWAY SIGNAGE GRANT:	11,500.00	.00	11,500.00	.00
<b>100 CLUB POLICE GRANT</b>					
46-000-4050	HSIP DOME ROCK GRANT REVENUE	.00	2,912.08	2,912.08-	.00
	100 CLUB POLICE GRANT Revenue Total:	.00	2,912.08	2,912.08-	.00
	Net Total 100 CLUB POLICE GRANT:	.00	2,912.08	2,912.08-	.00
<b>EECBG GRANT</b>					
48-000-4270	GRANT REVENUE	60,000.00	.00	60,000.00	.00
	EECBG GRANT Revenue Total:	60,000.00	.00	60,000.00	.00
	Net Total EECBG GRANT:	60,000.00	.00	60,000.00	.00
<b>COPS EXPENDITURES</b>					
49-000-1010	CASH IN COMBINED CASH FUND	.00	.00	.00	.00
49-000-1110	CASH IN BANK CHECKING	.00	.00	.00	.00
49-000-1133	ACCOUNTS RECEIVABLE	.00	.00	.00	.00
49-000-4007	COPS REVENUE	.00	.00	.00	.00
49-000-4008	SPECIAL REVENUE	.00	.00	.00	.00
	COPS EXPENDITURES Revenue Total:	.00	.00	.00	.00

Account Number	Account Title	2012-13 Budget	2012-13 Actual	Balance	% of Budget
Net Total COPS EXPENDITURES:		.00	.00	.00	.00
<b>Fund: 50</b>					
50-000-1010	Cash in Combined Cash Fund	.00	.00	.00	.00
50-000-1110	Cash in Bank Checking	.00	.00	.00	.00
50-000-2104	DEFERRED REVENUE	.00	.00	.00	.00
50-000-2200	ACCOUNTS PAYABLES	.00	.00	.00	.00
50-000-3000	FUND BALANCE	.00	.00	.00	.00
50-000-4036	Cenpalico Community Grant Rev	26,822.00	18,257.53	8,564.47	68.07
Fund: 50 Revenue Total:		26,822.00	18,257.53	8,564.47	68.07
Net Total Fund: 50:		26,822.00	18,257.53	8,564.47	68.07
<b>SAFE ROUTES TO SCHOOLS GRANT</b>					
51-000-3000	FUND BALANCE	.00	.00	.00	.00
51-000-4037	SAFE RTES TO SCHOOL REVENUE	.00	.00	.00	.00
SAFE ROUTES TO SCHOOLS GRANT Revenue Total:		.00	.00	.00	.00
Net Total SAFE ROUTES TO SCHOOLS GRANT:		.00	.00	.00	.00
<b>Fund: 53</b>					
53-000-4080	ADOT VAN GRANT	.00	.00	.00	.00
Fund: 53 Revenue Total:		.00	.00	.00	.00
Net Total Fund: 53:		.00	.00	.00	.00
<b>FSA BENEFIT PLAN</b>					
96-000-4700	FSA CONTRIBUTIONS	.00	.00	.00	.00
96-000-4910	MISCELLANEOUS REVENUE	.00	.00	.00	.00
FSA BENEFIT PLAN Revenue Total:		.00	.00	.00	.00
Net Total FSA BENEFIT PLAN:		.00	.00	.00	.00
Net Grand Totals:		11,936,305.00	4,263,286.96	7,673,018.04	35.72



## TOWN OF QUARTZSITE

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### **REGULAR COUNCIL MEETING**

Tuesday, April 23, 2013

- Agenda Item #2**            Consider approvals of the Minutes of the Regular Meeting of April 9, 2013.
- Summary:**                The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.
- Responsible Person:**    Terry Frausto, Town Clerk
- Attachment:**             Minutes for April 9, 2013 Regular Meeting.
- Action Requested:**      **Approve the Minutes of April 9, 2013.**

**MINUTES  
TOWN OF QUARTZSITE  
MEETING OF THE COMMON COUNCIL  
TUESDAY, APRIL 9, 2013, 9:00 AM**

**CALL TO ORDER:** 9:01 AM

**INVOCATION:** No Invocation

**PLEDGE OF ALLEGIANCE:**  
Pledge led by Council Member Orgeron.

**ROLL CALL:**  
Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

**ABSENT:** Council Member Anderson

**STAFF PRESENT:** Attorney Kelly Schwab, Attorney Patricia Ronan, Town Clerk Terry Frausto, and Tina Abriani, secretary.

**APPROVAL/AMENDMENT OF AGENDA:**  
**Motion:** to approve the agenda presented, **Action:** Approve, Moved by Vice Mayor Jewitt, Seconded by Council Member Kelley.  
**Vote:** Motion carried by unanimous roll call vote (summary: Yea = 6).  
**Yea:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

**PRESENTATIONS; PROCLAMATIONS:**

1. Arbor Day Proclamation  
April 26, 2013 is the special day set aside for the planting of trees and is now observed throughout the world.
2. Crime Victims' Rights Week Proclamation  
April 21 – 27, 2013 is designated as the Town of Quartzsite's Crime Victims' Rights Week. This week reaffirms the Town Council's commitment to respect, and enforce crime victims' rights. The commitment is to help emotionally, physically, financially and spiritually to face new challenges and help find new solutions; to enhance help in rebuilding life for victims and survivors and those who serve them.
3. Week of the Young Child Proclamation  
Week of the Young Child April 14 – 20, 2013  
Ms. Merritt Beckett, the Regional Director for the La Paz – Mohave Regional Partnership Council with First Things First spoke regarding the their statewide school readiness initiative.

## CONSENT AGENDA:

4. Ledger of Accounts Paid
5. Minutes of Special Meeting of February 22, 2013 and Regular Meeting on March 26, 2013

**Motion:** approve as written, **Action:** Approve, **Moved by** Council Member Orgeron, **Seconded by** Council Member Kelley.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yea = 6).

**Yea:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Motion passed unanimously.

## ADMINISTRATIVE ITEMS:

6. Consider approval of an agreement with Tioga Solar Gila, LLC, for construction, operation and maintenance of a solar powered electric generating project; and to purchase from Tioga Solar Gila, LLC the electric energy produced by the project.

**Motion:** To approve the power purchase agreement with Tioga Solar Gila, LLC for construction, operation and maintenance of a solar powered electric generating project; as an aside, this project was presented here in Town Hall several months ago, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Kelley.

Tom Harris, working with Tioga (financer of the project) and Ace Solar (constructor of the project) spoke on the matter. He said there is some urgency to complete the project and would like to work with the Mayor and the Council. The Mayor asked about the urgency. Tom Harris explained he hopes the Council to approve by the next Council meeting.

Carol withdrew her second Mike Jewitt withdrew his first motion to make a new motion.

**Motion:** That the we take the next two weeks, between now and the next Council Meeting, for those of us on the Council to study this, our purchase agreement between the Town and Tioga Solar Gila, LLC and be prepared to make a decision at the next Council Meeting, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Crooks.

**Vote:** Motion carried by unanimous roll call vote (summary: Yea = 6).

**Yea:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

7. Consider approval of a proposed job description and annual salary for the position of Quartzsite Municipal Court Judge.

Item opened for discussion.

**Motion:** to make it twenty to thirty five (the salary for the Judge), **Action:** Approve, **Moved by** Council Member Kelley, **Seconded by** Council Member Orgeron.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yea = 6).

**Yea:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

**Motion:** to accept the remainder of the job description as presented, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Kelley.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yea = 6).  
**Yea:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

8. Executive Session:

- An executive session pursuant to ARS 38-431.03(A)(3) for legal advice with Town Attorneys regarding the process to fill the vacancy created by the resignation of Patricia Anderson from the Town Council.
- An Executive Session pursuant to ARS 38-431.03(A)(3) and (A)(4) for legal advice and discussion and consultation with the Town Attorneys regarding the Town's position and to instruct the Town Attorneys regarding possible settlement of the case Prutch v. Quartzsite.

**Motion:** go into Executive Session to discuss the areas presented, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Kelley.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yea = 6).  
**Yea:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Meeting adjourned to Executive Session at 9:29 AM.

**Regular Session Reconvened:** 9:56 AM.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.  
**Absent:** Council Member Anderson.

**COMMUNICATIONS:**

The Mayor officially announced that the Town is now taking applications for the open Council seat, vacated by Patricia Anderson, until Friday, May 10, 2013. Under state law the term would run until the next regular election in November, 2013.  
Shaneen Bergette, who lives at 651 W. Cowell, spoke about a complaint she submitted to the Town Clerk regarding a zoning violation.

Mike Jewitt asked if it was presented to Planning & Zoning Department and Mrs. Bergette replied it had not. Norma asked that a copy of the complaint be given to the Town Manager by the Town Clerk, Terry Frausto.

**ADJOURNMENT:** 10:00 AM  
Meeting adjourned by Mayor Ed Foster

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of April 9, 2013, of the Town Council of Quartzsite, Arizona, held on April 9<sup>th</sup>, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 23<sup>rd</sup> day of April 2013.

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Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

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Ed Foster, Mayor



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, April 23, 2013

**Agenda Item #3** Consider approval to disband the Centennial Committee.

**Summary:** In July 2007, the Town Council established the Centennial Committee for the purpose of formulating, creating and recommending to the Common Council any lawful plans for the celebration and commemoration of the State of Arizona's Centennial, and the centennial history of Quartzsite.

At the May 22, 2012 meeting of the Centennial Committee, the members discussed completion of the Committee's purpose, and approved a recommendation to the Town Council to disband the Arizona Centennial Committee.

This recommendation from the Centennial Committee needs to be acted upon by the Common Council.

**Responsible Person:** Laura Bruno, Town Manager

**Attachment:** Minutes of the Centennial Committee meeting of May 22, 2012.

**Action Requested:** **Approve the disbanding of the Centennial Committee effective the end of May 2012.**

Centennial Committee Meeting Minutes  
Tuesday May 22, 2012 2:30 P.M.

Meeting was called to order at 2:33 pm by Chairman Shanana "Rain" Goldenbear. Present were Chairman Shanana "Rain" Goldenbear, Vice Chairman Michelle Lukkasson, Board Members Mary Huntley and Monica Timberlake. Also present was Staff Dinice Ross and Guest Richard Trusty.

Michelle Lukkasson made the motion to accept April 24<sup>th</sup>, 2012 meeting minutes. Monica Timberlake seconded the motion, motion passed unanimously.

#### REPORTS

Funding – Michelle Lukkasson – reports there is still money in account. There are about 20 remaining hats and bags and it was decided that these will be split between the two thrift stores.

Awareness – Shanana "Rain" Goldenbear – reported that the Common Council approved the placement of the legacy camels.

Education/Lasting Legacy – Mary Huntley made the suggestion that the legacy camels be different colored and to have a plaque or sign at each one with a walking short history of the camels in Arizona. Michelle will talk to Rush Signs to see what they can come up with. These would also have the Quartzsite Centennial Logo and Lasting Legacy on them.

#### OLD BUSINESS

Michelle Lukkasson brought up the large quilt that was not raffled off. Michelle Lukkasson made the motion that we hold on to it until fall and then push with another organization for a raffle – the money to go for a walking camel brochure. Monica Timberlake seconded the motion, motion passed unanimously.

#### NEW BUSINESS

#1. Discussion and possible approval on placing the legacy camels. Michelle Lukkasson made the motion to approve placing the legacy camels as per April 27<sup>th</sup>s meeting. Monica Timberlake seconded the motion, motion passed unanimously.

Placement of the 8 large camels: Museum, B10 & Cemetery Road, Witness Tree, AWC, Proposed Rotary Park, East Entrance (ADOT), QIA and Celia's Garden.

Placement of the 3 smaller camels: by B10 Tyson's Well sign, Plymouth & Main Street, by Post Office Reader Board.

It was also approved to color all the camels (\$49 per gallon acid). Total cost for the camels alone will be around \$3,650.00.

#2. Discussion and possible approval on placing the smallest legacy camels on top of the street signs. Monica Timberlake made the motion to approve placing small legacy camels on top of the 21 street signs: Streets off B10 and off hwy 95. Michelle Lukkasson seconded the motion. (Small camels are approximately 9" tall and 18" long with a bar across the bottom.) Motion passed unanimously.

Richard Trusty will place the order and will pick them up. – it will take approximately 2 weeks. Richard Trusty will check with Town on how to set them.

#3. Discussion and possible approval for a brochure on the legacy camels. Michelle Lukkasson made the motion to approve a brochure on the legacy camels. Monica Timberlake seconded the motion. After discussion Michelle amended her motion to ask the Desert Messenger to make an announcement in the paper that "the camels are coming". Mary Huntley seconded the motion, motion passed unanimously. A brochure will be made at a later date to coincide with the placing of the legacy camels – hopefully by July 4<sup>th</sup>, 2012. Dinice Ross will work with Mary Huntley starting on a tri-fold brochure on a walking tour of the legacy camels.

#4. Addendum to the agenda – Discussion and possible approval of recommendation to the Council to disband the Arizona Centennial Committee. Monica Timberlake made the motion to disband the Arizona Centennial Committee. Michelle Lukkasson seconded the motion, all approved. Motion passed unanimously.

ANNOUNCEMENTS:

ADJOURNMENT: Monica Timberlake made the motion to adjourn. Michelle Lukkasson seconded the motion. Motion passed unanimously. Meeting adjourned at 3:03 PM.



## TOWN OF QUARTZSITE

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### **REGULAR COUNCIL MEETING**

Tuesday, April 23, 2013

**Agenda Item #4**            Acceptance of Resignation of Municipal Utilities Administrative Committee Board Member Carolyn Percifull.

**Summary:**                MUAC Board Member, Carolyn Percifull, has submitted a resignation letter, effectively resigning as of March 20, 2013 and was put before the Committee on April 11, 2013.

**Responsible Person:**    Laura Bruno, Town Manager

**Attachment:**             The minutes of the April 11, 2013 Regular Meeting of the MUAC. Copy of Carolyn Percifull's resignation letter dated March 20, 2013.

**Action Requested:**      **Accept the Resignation of MUAC Board Member Carolyn Percifull.**

Municipal Utility Administrative Committee  
Meeting Minutes for  
Thursday April 11th, 2013

**CALL TO ORDER:**

Board Member Dole 9:00AM

**PLEDGE OF ALLEGIANCE:**

Led by Board Member Dole said by all.

**ROLL CALL:**

**Board Members Present:** Dennis Dole, John (Jack) Brown, Starr Bearcat, Richard Thompson

**Board Members Absent:** Carolyn Percifull

**Staff Present:** Terry Frausto, Jeff Sorenson and Rondus Bennett

**ADOPTION OF AGENDA:**

Motion: Approve as written, Action: Approve, Moved by Board Member Dole, Seconded by Board Member Starr Bearcat. Motion passed unanimously.

**READING & APPROVAL OF MINUTES:**

Motion: Approve as written with amendment to the motion to submit Dean Taylors name to read as: "Action: Moved by Board Member Bearcat, Seconded by Board Member Brown., Board Member Bearcat Yay, Board Member Brown Yay, Board Member Dole, Nay. "

Action: Approve with amendment, Moved by Board Member Bearcat, Seconded by Board Member Brown. Motion passed unanimously.

**REPORTS:**

None

**BUSINESS:**

1. Nomination and election of the Chairman and Vice-Chair of the MUAC Board.

Motion: Board Member Bearcat nominates Board Member Brown for Chairman. Board Member Brown was asked if he would accept, Board Member Brown accepts the nomination. Action: Approve Board Member Brown as Chairman. Motion passed unanimously.

Motion: Board Member Brown nominates Board Member Dole for Vice-Chair. Board Member Dole was asked if he would accept, Board Member Dole accepts the nomination. Action: Approve Board Member Dole as Vice-Chair. Motion passed unanimously.

2. Discussion and possible action regarding setting of meeting times for the MUAC Board meetings.

Discussion by the Board with input by all Board members about meeting times. Ordinance for MUAC Board was read to Board.

Motion: To keep the same, once per month on the second Thursday of the Month. Action: Moved by Board Member Bearcat, Seconded by Board Member Dole. Motion voted on:  
Board Member Bearcat Yay  
Board Member Dole Yay  
Board Member Brown Yay  
Board Member Thompson Nay  
Motion approved 3 to 1.

3. Board Member Brown would like to step down as Chairman.

Motion: Accept Board Member Brown's resignation as Chairman. Action: Moved by Board Member Brown, Seconded by Board Member Thompson. Motion passed unanimously.

Motion: Nominate Board Member Dole for Chairman. Action: Moved by Board Member Brown, Seconded by Board Member Thompson. Motion passed unanimously.

Motion: Nominate Board Member Brown for Vice-Chair. Action: Moved by Board Member Thompson, Seconded by Board Member Bearcat. Motion passed unanimously.

4. Receive and verification of Carolyn Percifull's resignation from the MUAC Board.

Motion: Accept the receiving of Carolyn Perifull's resignation. Action: Moved by Board Member Thompson, Seconded by Board Member Brown. Motion passed unanimously.

5. Review, discussion and approval of Settlement Terms with the office of The Arizona Attorney General regarding the failure to post meeting minutes for the Town Council Advisory Boards and Committees with required time lines.

Motion: To accept the Settlement Terms. Discussion: Terry Frausto read the settlement letter aloud and fielded questions. Much discussion about who is responsible for taking minutes and posting them. Suggestion to take to the Council of a new ordinance, stating that a staff member be appointed as Recording Secretary for the Board. Action: Moved to approve. All opposed, motion not approved.

**CALL TO THE PUBLIC:** None in attendance.

**ADJOURNMENT:**

Meeting adjourned at 10:20 A.M.

I hereby certify that the foregoing minutes are a true and a correct copy of the minutes of the Regular Meeting of April 11, 2013 of the MUAC Board of Quartzsite Arizona, held on April 11, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9<sup>th</sup> day of May 2013.

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Rondus Bennett

On behalf of the MUAC Board

## Utility Department

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**From:** Carolyn Percifull [carolynpercifull@gmail.com]  
**Sent:** Wednesday, March 20, 2013 8:10 PM  
**To:** Utility Department  
**Subject:** Re: Resignation from MUAC Board

This is my resignation letter.

thank you  
Carolyn Percifull

On Wed, Mar 20, 2013 at 8:28 AM, Utility Department <[utilitiesdepartment@ci.quartzsite.az.us](mailto:utilitiesdepartment@ci.quartzsite.az.us)> wrote:

Carolyn

**MINUTES  
TOWN OF QUARTZSITE  
HEALTH & DEVELOPMENT SERVICES MUNICIPAL BOARD  
REGULAR MEETING  
TUESDAY, APRIL 9, 2013 at 4:00 PM**

**CALL TO ORDER:** 4:08 PM by Chairperson Beverly Cunningham.

**ROLL CALL:**

Chairperson Beverly Cunningham, present                      Vice Chairperson Sally Ford, present  
Board Member Denise Florian, absent                      Board Member Carolyn Guthrie, present  
Board Member Suzan Fonda, present  
Guests: Shanana Rain GoldenBear  
Staff: Terry Frausto, Town Clerk and Tina Abriani, Clerk

**APPROVAL OF MINUTES:**

March 12, 2013

Vice Chairperson Sally Ford moved to approve the minutes of the Regular Meeting held on March 12, 2013 and Board Member Carolyn Guthrie seconded the motion. Call for vote - all in favor, Motion Passed.

**ANNOUNCEMENTS:**

None

**CALL TO THE PUBLIC:**

None

**REPORTS:**

Chairperson Beverly Cunningham will give a report on the success of the La Paz County Fair Booth.

Chairperson Beverly Cunningham spoke regarding her time spent in the Quartzsite Display Booth at the La Paz County Fair. She stated there was very little interest at the time she was there.

**NEW BUSINESS:**

1. Discussion and possible action regarding Beverly Cunningham's resignation effective April 9, 2013.  
Board Member Carolyn Guthrie moved to accept Chairperson Beverly Cunningham's resignation effective April 9, 2013 and Board Member Suzan Fonda seconded the motion. The vote was unanimous, motion carried.
2. Discussion and possible action regarding the financial quarterly reports due in to the Board.

Chairperson Beverly Cunningham stated that the only Quarterly Financial Report for FY 2013 received, to date, is that of the Historical Society. Chairperson Beverly Cunningham stated that she will get out a reminder letter and a blank financial report form to both the Senior Center and the Business Chamber. She stated that this is not a requirement set down in the by-laws; it is a courtesy.

3. Discussion and possible action regarding 'going dark' until the next season after May 14, 2013's regular meeting. The next season's meeting is scheduled for September 10, 2013 at 4:00 PM.  
Board Member Suzan Fonda moved to have the last meeting May 14<sup>th</sup> and then go dark for the summer and Board Member Carolyn Guthrie seconded the motion. All voted aye, motion carried.

**OLD BUSINESS:**

None

**ADJOURNMENT:**

4:42 PM by Chairperson Beverly Cunningham

Board Member Suzan Fonda moved to adjourn the meeting and Board Member Carolyn Guthrie seconded the motion. Vote was all in favor.

**CERTIFICATION:**

Dated this 14<sup>th</sup> day of May 2013.

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Tina M. Abriani, Secretary

*Next Meeting to be held May 14, 2013.*



# TOWN OF QUARTZSITE

465 North Plymouth Ave • PO Box 2812 • Quartzsite, AZ 85346

(928)927-4333 • Fax (928)927-4400

Arizona Relay Service (928)927-3762 (TDD)

We are an Equal opportunity employer

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April 8, 2013

To: Mayor, Council Members and Health & Development Board Members

Due to increased responsibility of my personnel and business life I must resign as Chairperson of the Quartzsite Health & Development Board effective today April 9, 2013.

I have enjoyed working with the Board these last 5 years but feel it is time for me to step down.

Thank you,

Beverly Cunningham

RECEIVED  
APR 08 2013  
EVA [Signature]

# MEMORANDUM

From the desk of the  
**Quartzsite Town Manager**

DATE: April 19, 2013

TO: Members of the Common Council

FROM:  Laura Bruno  
Town Manager

RE: Open Meeting Law Agreement – Posting Minutes for Council Advisory Bodies

Early this month, I received a call from Kevin Smith, Assistant Arizona Attorney General, informing me that during the Summer of 2012, the Quartzsite Town Attorney had agreed to a settlement regarding specific open meeting law complaints. At my request, Mr. Smith forwarded a copy of the agreed-upon settlement, dated August 9, 2012. The essence of the settlement concerns the timely posting of minutes of the Council's Advisory Bodies' meetings. Following are the requirements for such postings.

A.R.S. § 38-431.01(E) states:

A public body of a city or town with a population of more than two thousand five hundred persons shall:

1. Within three working days after a meeting, except for subcommittees and advisory committees, post on its website, if applicable, either:
  - (a) A statement describing the legal actions taken by the public body of the city or town during the meeting.
  - (b) Any recording of the meeting.
2. Within two working days following approval of the minutes, post approved minutes of city or town council meetings on its website, if applicable, except as otherwise specifically provided by this article.
3. Within ten working days after a subcommittee or advisory committee meeting, post on its website, if applicable, either:
  - (a) A statement describing legal action, if any.
  - (b) A recording of the meeting.

A.R.S. § 38-431, Definitions, states:

1. "Advisory committee" or "subcommittee" means any entity, however designated, that is officially established, on motion and order of a public body or by the presiding officer of the public body, and whose members have been appointed for a specific purpose of making a recommendation concerning a decision to be made or considered or a course of conduct to be taken or considered by the public body.

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#### The Courage of Integrity

The highest courage is to dare to be yourself in the face of adversity.  
Choosing right over wrong, ethics over convenience, and truth over popularity...these are the choices that measure your life.  
Travel the path of integrity without looking back, for there is never a wrong time to do the right thing.

The notification from the Attorney General's Office requires that the proposed settlement be posted, read aloud, discussed, approved and signed by each Advisory Body appointed by the Town Council.

To date, this proposed settlement has been heard by the RV Parks, Swap Meets and Vendor Board; the Municipal Utility Administrative Committee; and the Planning and Zoning Commission. The settlement has been accepted by the RV Parks, Swap Meets and Vendor Board and by the Planning and Zoning Commission. The settlement will be returned to the Municipal Utility Administrative Committee for further discussion at its next meeting. Staff will present this settlement proposal to the remaining Council Advisory Bodies over the next several weeks.

Attached to this memo is a copy of:

1. August 9, 2012 letter to the Town of Quartzsite from the Office of the Arizona Attorney General regarding Open Meeting Law Complaints.
2. Agenda Item for the April 16, 2013 meeting of the Planning and Zoning Commission.
3. Agenda Item for the May 9, 2013 meeting of the Municipal Utility Administrative Committee.

If you have any questions please feel free to contact me at your convenience.



TOM HORNE  
ATTORNEY GENERAL

OFFICE OF THE ARIZONA ATTORNEY GENERAL  
CHILD AND FAMILY PROTECTION DIVISION  
CIVIL AND CRIMINAL LITIGATION AND ADVICE SECTION

KEVIN R. SMITH  
ASSISTANT ATTORNEY  
GENERAL  
(602) 542-9758

August 9, 2012

(Via Mail and E-mail: townattorney@ci.quartzsite.az.us)

Martin Brannan  
Town Attorney  
Town of Quartzsite  
P.O. Box 2812  
Quartzsite, Arizona 85346-2812

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RE: *Open Meeting Law Complaints Regarding Hi Jolly Cemetery Board; Centennial Committee; Health and Development Services Board; Municipal Library Board; Municipal Utility Administrative Committee; Personnel Board; and RV Parks, Swap Meets and Vendor Board.*

Dear Mr. Brannan:

Thank you for your assistance during the investigation of the Open Meeting Law complaints which were filed against the seven Town of Quartzsite ("Town") Advisory Boards and Committees listed above, hereinafter collectively referred to as the "Advisory Bodies". This letter will serve as formal notice that the Arizona Attorney General's Office ("Office") has concluded its review of the complaints and the information you provided. Based upon the information reviewed our Office has determined that each of the Advisory Bodies did violate Arizona Open Meeting Law by failing to post their meeting minutes within the time frames required by statute.

Violation

1. Failure to Post Meeting Minutes Within Required Timeframes:

A.R.S. § 38-431.01(E) states:

A public body of a city or town with a population of more than two thousand five hundred persons shall:

1. Within three working days after a meeting, except for subcommittees and advisory committees, post on its website, if applicable, either:

(a) A statement describing the legal actions taken by the public body of the city or town during the meeting.

(b) Any recording of the meeting.

2. Within two working days following approval of the minutes, post approved minutes of city or town council meetings on its website, if applicable, except as otherwise specifically provided by this article.

3. Within ten working days after a subcommittee or advisory committee meeting, post on its website, if applicable, either:

(a) A statement describing legal action, if any.

(b) A recording of the meeting.

The seven complaints our office received, one regarding each of the Advisory Bodies, indicated that each of them had held one or more meetings during the period between March 6, 2012, and June 14, 2012, for which minutes had not been posted on the Town website within the time frames required by A.R.S. § 38-431.01(E). Our own review of the Town website indicated that as of July 13, 2012, minutes still had not been posted for any of the relevant meetings.

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I contacted you and sent you copies of the seven complaints our Office received. After reviewing the complaints and doing your own investigation, you indicated that it appeared that the Advisory Bodies had failed to post the meeting minutes as required by statute. You also further explained that the Advisory Bodies do not meet regularly during the summer months and that minutes are not generally posted until they have been approved by the Advisory Bodies at their next regular meeting.

Based upon the above information, our Office has determined that each of the Advisory Bodies involved violated the Open Meeting Law by failing to post their meeting minutes for the relevant meetings within the time frames required by A.R.S. § 38-431.01(E). However, we do not find that there was any bad intent on the part of any of the Advisory Bodies in failing to do so.

#### Settlement

It appears that the failure to timely post minutes of the Advisory Bodies' meetings was the result of the regularly occurring summer breaks these Advisory Bodies take and a lack of knowledge on their part of ways to post minutes pending the formal approval of such minutes. As part of our communications, you and I discussed ways of posting "draft" or "unapproved" minutes pending the approval of such minutes by the bodies involved. Such practice is specifically addressed in Chapter 7.8.1 of the Arizona Agency Handbook published by our Office. You have indicated that you will be conducting Open Meeting Law training with the Advisory Bodies upon their return from the summer break in this regard. We also note that since our discussions, steps

Town of Quartzsite  
August 9, 2012  
Page 3

have been and continue to be taken to post "draft" minutes for some of the Advisory Bodies' meetings at issue on the Town of Quartzsite website. We understand that some of the relevant meeting minutes may not be available until the Advisory Bodies return, but we acknowledge the efforts to post the "draft" minutes for those meetings where it is feasible to do so.

Our Office believes that the planned training in addition to adopting a system of posting minutes marked as "draft" or "unapproved" pending their formal approval is an acceptable means of addressing the violations. In addition our Office also requires the following:

- That this letter and the proposed settlement shall be appropriately noticed on the agendas of the next regular meeting for each of the Advisory Bodies involved. The letter will be read aloud, discussed, and copies of the letter shall be made available to members of the public. The letter shall also be approved and/or appropriately ratified by each of the Advisory Bodies at their next regularly scheduled meeting. A copy of the notice and agenda for each of these meetings shall be sent to me at the Arizona Attorney General's Office.

If this proposed agreement is acceptable to the Advisory Bodies, please so indicate by having each of the Advisory Bodies countersign a separate copy of this letter and return them to me on or before September 30, 2012. If this agreement is not acceptable, the Arizona Attorney General's Office will move forward to enforce the Open Meeting Law and seek any appropriate further remedies it deems necessary.

Should you have any further questions, or if you need additional time to comply or respond, please feel free to contact me at the address or phone number listed on this letter.

Sincerely,



Kevin R. Smith  
Assistant Attorney General

Cc: Complainant

We, the Members of the \_\_\_\_\_  
agree to the settlement terms set forth in this letter; and we are authorized to enter into this letter  
agreement:

By _____ Legal Counsel	_____
_____	Date _____
_____	_____
Chairman	Date _____
_____	_____
Member	Date _____
_____	_____
Member	Date _____
_____	_____
Member	Date _____
_____	_____
Member	Date _____
_____	_____
Member	Date _____
_____	_____
Member	Date _____

HDM-#2824169



## TOWN OF QUARTZSITE

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### PLANNING & ZONING COMMISSION MEETING

Tuesday, April 16, 2013

**Agenda Item:** Consider approval of proposed settlement with the Office of the Arizona Attorney General to timely post minutes of the Advisory Bodies' meetings.

**Summary:** Arizona Statutes require that within ten (10) working days after a [town council] appointed subcommittee or advisory committee meeting, either of the following must be posted on the Town's website:

- (a) A statement describing legal action, if any
- or-
- (b) A recording of the meeting

In August 2012, the Office of the Arizona Attorney General notified the Town of Quartzsite of failure to post their Advisory Bodies' meeting minutes within the required timeframes. The notification includes a proposed settlement regarding the timely posting of minutes. The proposed settlement must be posted, read aloud, discussed, approved and signed by each Advisory Body appointed by the Town Council.

**Presenter:** Terry Frausto, Town Clerk

**Attachment:** August 9, 2012 letter to the Town of Quartzsite from the Office of the Arizona Attorney General regarding Open Meeting Law Complaints.

**Action Requested:** **Approve the Settlement as provided by the Office of the Arizona Attorney General based on the following requirement regarding the posting of meeting minutes:**

**The Administrative Liaison to the Planning and Zoning Commission is the Director, Community Development. The Director, Community Development will be responsible to ensure that (1) a recording is kept of all Planning and Zoning Commission meetings, and (2) the recording for each meeting will be posted to the Town's website within ten days after each meeting.**



## TOWN OF QUARTZSITE

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### MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE MEETING

Thursday, May 9, 2013

**Agenda Item:** Consider approval of proposed settlement with the Office of the Arizona Attorney General to timely post minutes of the Advisory Bodies' meetings.

**Summary:** Arizona Statutes require that within ten (10) working days after a [town council] appointed subcommittee or advisory committee meeting, either of the following must be posted on the Town's website:

- (a) A statement describing legal action, if any
- or-
- (b) A recording of the meeting

In August 2012, the Office of the Arizona Attorney General notified the Town of Quartzsite of failure to post their Advisory Bodies' meeting minutes within the required timeframes. The notification includes a proposed settlement regarding the timely posting of minutes. The proposed settlement must be posted, read aloud, discussed, approved and signed by each Advisory Body appointed by the Town Council.

**Presenter:** Terry Frausto, Town Clerk

**Attachment:** August 9, 2012 letter to the Town of Quartzsite from the Office of the Arizona Attorney General regarding Open Meeting Law Complaints.

**Action Requested:** **Approve the Settlement as provided by the Office of the Arizona Attorney General based on the following requirement regarding the posting of meeting minutes:**

**The Administrative Liaison to the Municipal Utility Administrative Committee is the Utilities Accountant. The Utilities Accountant will be responsible to ensure that (1) a recording is kept of all Municipal Utility Administrative Committee meetings, and (2) the recording for each meeting will be posted to the Town's website within ten days after each meeting.**

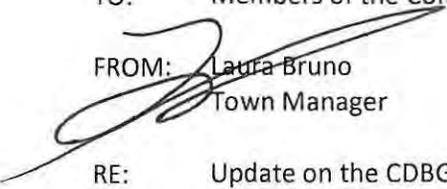
# MEMORANDUM

From the desk of the

**Quartzsite Town Manager**

DATE: April 19, 2013

TO: Members of the Common Council

FROM:  Laura Bruno  
Town Manager

RE: Update on the CDBG (Community Development Block Grant) Process

Every three years, the Town of Quartzsite receives the ability to apply for Federal CDBG funds. These grants are administered by the AZ Dept of Housing and coordinated through WACOG.

As of the latest estimate, we expect to be eligible to receive \$158,535.

To date, we have held two public participation meetings: one at 2 pm and one at 7pm, on April 3, 2013. We anticipate requesting that the Town Council hold a Public Hearing on May 28, 2013. The final application is due to WACOG on July 19, 2013. High priority projects for CDBG Grant Funding include:

1. Water system improvements
2. Wastewater system improvements
3. Road/street improvements
4. Flood and drainage improvements
5. (A)DA/ROB improvements as a standalone activity for any community/supportive housing facility (including parks, playgrounds etc. And libraries, youth centers, community centers etc.)
6. Senior Centers
7. Homeless facilities
8. Fair housing activities
9. Services for seniors
10. Services for homeless persons
11. Equipment used in the provision of any of the above services
12. Emergency assistance (utility, rent, mortgage) not to exceed a single 3 month period
13. Lead hazard screening
14. Owner-occupied housing rehabilitation
15. Rental housing rehabilitation
16. Lead-based paint evaluation or reduction (as part of OOHR)
17. Homeless Prevention and Rapid Re-housing
18. Comprehensive Plans

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#### **The Courage of Integrity**

The highest courage is to dare to be yourself in the face of adversity. Choosing right over wrong, ethics over convenience, and truth over popularity...these are the choices that measure your life. Travel the path of integrity without looking back, for there is never a wrong time to do the right thing.

19. Housing plans and other such functional plans in certain areas (land use, transportation, historic preservation etc.)
20. Neighborhood revitalization strategy

Attached to this memo is the most recent bulletin issued by WACOG on these funds. If you have any questions or would like any further information, please don't hesitate to contact me.



## Western Arizona Council of Governments

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### Community Development Block Grant (CDBG) FY 2013 Final Method Of Distribution (MOD)

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Western Arizona Council of Governments (WACOG) was founded in 1971. The organization is a governmental non-profit that is dedicated to serving its local jurisdictions, income challenged households, and vulnerable populations in La Paz, Mohave, and Yuma, Counties.

WACOG works on a broad range of issues and programs including: the Community Development Block Grant (CDBG), Community Services Block Grant (CSBG), Early Childhood Education, Health, Low-Income Home Energy Assistance (LIHEAP), Nutrition, Services for Older Americans, Homelessness Prevention, Social Service Block Grant (SSBG), Transit and Transportation, Tax and Income Policies, Weatherization Assistance, and Housing Issues.

WACOG Executive Board Approval Date: February 14, 2013

REGION IV: CDBG  
REVISED WEIGHTED AVERAGE DISTRIBUTION  
FY-13

Step #1

	Mohave County:	Yuma County:	Region IV
Population per DoC:	203,072	110,350	313,422
% of Total Region Population	64.79%	35.21%	100.00%
Poverty as per DoC*	31,502	22,289	53,791
% of Total Region Poverty	58.56%	41.44%	100.00%

\*City of Yuma poverty statistics are taken out of this figure (16,264)

Step #2

	Mohave County:	Yuma County:	Region IV
% of Total Region Population	64.79%	35.21%	100.00%
30% Weight	30.00%	30.00%	
Population % weighted @30%	19.44%	10.56%	30.00%

Step #3

	Mohave County:	Yuma County:	Region IV
% of Total Region Poverty	58.56%	41.44%	100.00%
70% Weight	70.00%	70.00%	
Poverty Weighted @ 70%	40.99%	29.01%	70.00%

Step #4

	Mohave County:	Yuma County:	Region IV
Population % weighted @ 30%	19.44%	10.56%	30.00%
Poverty Weighted @70%	40.99%	29.01%	70.00%
Weighted Averages	60.43%	39.57%	100.00%

By County	*Adjusted Weighted Distribution	%	CDBG Funds
La Paz County	\$ 167,231		\$ 167,231
Mohave County	60.43%		1,078,366
Yuma County	39.57%	1,784,488	Yuma, Mohave 706,122
<b>Region IV</b>	<b>100.00%</b>	<b>\$ 1,951,719</b>	<b>\$ 1,951,719</b>

\* Based on WACOG Executive Board decision to provide a base amount for La Paz County of \$236,000 on 2/13/2003. Reductions have taken place since based on the reductions of CDBG funding.

\* Revised Weighted Distribution based on La Paz County base amount, the 70/30 ratio applied to all counties to incorporate La Paz County into Regional increase for FY-13

**Revised MOD Calculations  
04/18/2013 as per ADOH**

**FINAL FY-13 GDBG DISTRIBUTION:**

La Paz County	Town of Quartzsite		\$158,535
	Total La Paz County	100%	158,535
Mohave County			
	Town of Colorado City	20.00%	204,458
	Lake Havasu City	40.00%	408,917
	Bullhead City	40.00%	408,916
	Total Mohave County	100.00%	1,022,291
Yuma County			
	City of San Luis	50.00%	334,702
	City of Somerton	50.00%	334,702
	Total Yuma County	100.00%	669,404
	REGION IV TOTAL		\$1,850,230

Application Cycle for FY2013 Funds:  $100\% \$1,951,719 - 5.2\% = \$1,850,230$   
Based on 70% Persons in Poverty (2010 Census) and 30% Population (2011 POPTAC Estimates).

Unless the Executive Board rules an entity's application ineligible, no substitution will be allowed. In the event that an entity should choose not to apply, those funds would remain within that entity's county and distribution would be determined by that county's entities under a special vote.

Entitlement applicants may chose to file a multi-jurisdictional application with another entitled or non-entitled applicant. An entitlement applicant may file a multi-jurisdictional application AND also file a second separate application, as long as the funds are within the total allocated amount. Entities within the same county may also agree between themselves to make up to a 10% adjustment in the funding amount to meet a local need (i.e., one entity agrees to reduce their request to satisfy a greater need of a neighboring applicant).

If an entitlement's regional account application is deemed non-fundable by WACOG staff, then that entitlement's backup application(s) will be given first preference to the funding.

If there is no backup application, then backup applications within the designated county will then be reviewed for funding. If there are no backup applications within the designated county, then backup applications within the WACOG region will then be reviewed for funding

In the event that there are no RA backup applications, the funds will then be evenly distributed to all other entitlements within the WACOG Region. If the funds exceed 35% of the initial amount, the entities must go through the Public Participation process and publish Public Notice #3.

All entities ARE URGED AND STRONGLY ENCOURAGED to submit backup projects.

If the Arizona Department of Housing determines during its review process that a project is non-fundable, after the regional account applications have been submitted to the State, those funds would revert back to the WACOG regional funds. WACOG would then proceed to redistribute those funds based on the process described above.

#### **B. SUBMITTAL OF APPLICATION**

- I. All applications must be submitted to the **WACOG Executive Director, 224 S. 3<sup>rd</sup> Avenue, Yuma, Arizona, 85364; no later than: Five (5:00 p.m.), May 25, 2013.**
- II. All required application documentation must be submitted with the application no later than Five (5:00 p.m.), **May 25, 2013.** Refer to the Arizona Community Development Block Grant Program latest Application Handbook on the ADOH website, Application Review Forms, for a complete listing of all forms that must be submitted as applicable to each project.

#### **C. MINIMUM OR MAXIMUM APPLICATION OR ACTIVITY AMOUNTS**

WACOG has no set minimum-funding amount for an activity. Maximum funding amounts are based on the percent of the total FY 2013 allocation that will be provided to each County, and then the percent of that County's share to which an entity will be entitled. However, an entity may choose to identify several activities to receive funding as long as the combined total of the activities reach the maximum funding level.

#### **D. ALLOCATION METHOD REDISTRIBUTED DE-OBLIGATED FUNDS**

The Arizona Department of Housing may de-obligate funds to the same community from which it was de-obligated to an existing or new contract of the same funding year based on the following criteria: 1) performance of the contract from which the funds were de-obligated; and 2) ability to commit de-obligated funds to another project that can immediately use the funds provided the new funds can be committed through a contract within 60 days, subject to ADOH rules governing on de-obligated funds.

If ADOH cannot reallocate de-obligated funds according to the above criteria the de-obligated funds will be redistributed by ADOH to WACOG's Regional Account, if allowable.

#### **E. SLUM BLIGHT (SB)/URGENT NEED (UN)/PUBLIC SERVICES AND NON PROFIT ACTIVITIES**

**PROCEDURES TO ENSURE A MAXIMUM OF 30% IS RECOMMENDED FOR ACTIVITIES**

**JUSTIFIED ON THE BASIS OF EITHER THE SLUM BLIGHT (SB) OR /URGENT NEED (UN)  
NATIONAL OBJECTIVES**

The Region IV MOD allows for recommendations of activities justified on either the SB or UN national objectives to a maximum of 30% of its RA allocations, utilizing a first-come, first-served basis for both types of activities to ensure that the 30% limitation is not exceeded.

Approval is based on a first come, first serve basis for either funding so as to ensure the 30% limitation is not exceeded.

In the event that an Urgent Need issue should arise after the May 25, 2013 deadline, WACOG would review the request with the WACOG Executive Board and the ADOH CDBG Program on a case-by-case basis to determine how to proceed.

**F. PROCEDURES TO IMPLEMENT THE MOD, INCLUDING ENSURING  
THAT NO APPLICANT EVALUATES ITS OWN APPLICATION, AND NOTIFICATION  
OF APPLICANTS**

All potential regional applicants will be notified of the MOD, by mail, fax or hand delivery at least ninety (90) days prior to the deadline for submittal of regional projects for FY 2013 funding. Records of how that notice was provided will be kept by WACOG.

Applicants are requested to send in separate applications, one for each of those activities, which are their entitlement activities. All WACOG entity applications must be submitted to the **WACOG Executive Director, 224 S. 3<sup>rd</sup> Avenue, Yuma, Arizona, 85364; no later than: 5:00 p.m., May 25, 2013.**

All applications will be DELIVERED TO WACOG in the following ADOH prescribed manner:

1. Original and one copy of completed application, top two-holed punched with metal clasp.
2. The application shall be split into activities with the first activity packet containing Activity #1 Admin AND Activity #2, the Disclosure Report and all the required certifications and public notice information placed after the backup documentation for Activity #2. The administration charged to each activity will be no more than 18% of the total cost of that activity.
3. Each activity packet thereafter will have a Form 1 and a Form 3 (Activity Budget Page), then the applicable activity form (4, 5, 6, etc.) with maps and backup documentation, minus the certifications and public notice information which were placed with Activity #2 packet.
4. This will allow the State to issue a separate contract number for each activity to speed processing of funds and closeout, in an attempt to meet the federal requirement that the State spend it funds more readily.

**G. ENSURING WACOG RECEIPT AND REVIEW OF ALL APPLICATIONS PRIOR TO JULY  
1, 2013**

Applicants are instructed to send in separate applications, one for each entitlement activity. All WACOG entity applications must be submitted to the **WACOG Executive Director, 224 S. 3<sup>rd</sup> Avenue, Yuma, Arizona, 85364; no later than: Five (5:00 p.m.), May 25, 2013.**

Applications that contain non-fundable activities (i.e., activities that are ineligible or that do not meet a national objective) or is substantially incomplete (e.g., has no evidence of prior approval by Arizona Department of Housing of a special survey, or has no documentation of public participation requirements being met) will NOT be recommended by WACOG staff to the WACOG Executive Board for funding. WACOG will provide technical assistance and application review for all potential applications on a request basis prior to the WACOG formal application review process.

Applications will be delivered to the State on or before Friday June 28, 2013. The State will make every effort to have contracts to the communities as soon as possible.

#### H. COG CHARGES FOR TECHNICAL ASSISTANCE AND APPLICATION PREPARATION (TAAP)

A TAAP Fee that covers all indirect, direct (application review and GIN response time hours), and any other activity furthering the contract between the entity and state and does not exceed \$3,750.00 or 50 hours per entity, based on a rate of \$75 per hour, will be charged each applicant. Each applicant will allocate the TAAP fee in the Administration budget of the grant application. WACOG will back up the costs with documented time and financial records kept by WACOG in conformance with OMB Circular A87 and other appropriate Federal Regulations. Copies of said documented time and financial records will be provided to entities upon request.

Indirect costs for which each applicant will be billed are based on its proportionate share of those funded, i.e. all WACOG/CDBG meetings, workshops, training sessions, etc. that the WACOG staff are obligated or instructed to attend by the state/federal agencies.

The WACOG Executive Board voted that all direct costs for technical assistance, except the application review hours, will be the direct responsibility of each entity to the COG and NOT included in the TAAP fees. These hours will also be billed at the rate of \$75.00 per hour.

#### I. SIGNED PARTNERSHIP AGREEMENT(S)

Based on WACOG Executive Board's decision, the CDBG Program understands that there will be no such agreement(s).

#### J. APPROVAL BY FORMAL ACTION OF THE REGIONAL COUNCIL PRIOR TO SUBMISSION OF THE APPLICATIONS TO THE CDBG PROGRAM

The WACOG Executive Board met on February 14, 2013 to review and approve the MOD for submission to the Arizona Department of Housing using estimated funding amounts. A revised MOD will be sent to ADOH if funding allocations change for FY2013.

#### K. DISCLAIMER

For years beyond FY 2013, the MOD reflects only a tentative funding commitment contingent upon federal and state requirements that might impact on this funding schedule, to include the Consolidated Plan, public participation process and HUD's approval of the MOD. Examples of potential federal and state changes could include: revised federal requirements as to MOD procedures, which entities are eligible to apply for CDBG funds, new entitlements, changes in the state RA process and allocation, and new incorporated entities.

- END OF MOD -



# FY 2012 ACTION PLAN

## APPENDIX B – PRIORITY FOR FIVE-YEAR GOALS

Activity	Priority	Five-Year Goal
<b>Public Facilities and Improvements</b>		
Water system improvements	High	7 projects
Wastewater system improvements	High	7 projects
Solid waste disposal facilities and equipment	Low	-
Road/street improvements	High	10 projects
Flood and drainage improvements	High	5 projects
Other Public or Privately owned utilities	Medium	1 project
<b>Fire and Police Protection Facilities</b>		
Fire/police station construction	Medium	1 project
Fire trucks	Medium	2 projects
Firefighting equipment	Medium	2 projects
ADA/ROB Accessibility Improvements for Fire/Police station facilities	medium	1 project
<b>Community/Supportive Housing Facilities</b>		
DA/ROB improvements as a standalone activity for any community/supportive housing facility (including parks, playgrounds etc. and libraries, youth centers, community centers etc.)	High	5 projects
Parks, Playgrounds and other Recreational Facilities (for use by local residents)	Low	-
Libraries	Low	-
Community Facilities	Medium	3 projects
Other Neighborhood facility (e.g. youth center, community center)	Low	-
Senior centers	High	6 projects
Social service centers	Low	-
Food banks	Medium	1 project
Physical or psychological disabilities facilities	Medium	1 project
Homeless facilities	High	1 project
Supportive housing facilities (DV shelters, halfway houses, housing for disaster victims, hospitals, etc.)	Medium	1 project

# FY 2012 ACTION PLAN

Activity	Priority	Five-Year Goal
<b>Public Services</b>		
Child care	Low	-
Health care	Medium	2 projects
Public safety services	Medium	2 projects
Fair housing activities	High	3 projects
Services for seniors	High	3 projects
Services for homeless persons	High	3 projects
Equipment used in the provision of any of the above services	High	3 projects
Emergency assistance (utility, rent, mortgage) not to exceed a single 3 month period	High	3 project
Large-print books, tapes, and audio visual for adults with severe disabilities	Low	-
Lead hazard screening	High	3 projects
<b>Housing</b>		
Owner-occupied housing rehabilitation	High	25 projects
Rental housing rehabilitation	High	2 project
New Rental Housing	Medium	3 projects
Public housing rehabilitation and modernization	Low	3 projects
Homeownership assistance (DPA, closings costs, counseling, interest rate write downs, etc.)	Low	-
Construction of new housing by a CBDO	Low	-
Lead-based paint evaluation or reduction (as part of OOHR)	High	10 projects
Homeless Prevention and Rapid Re-housing	High	1000 persons
<b>Economic Development (tied to job creation or retention)</b>		
Direct assistance to for-profits (businesses)	Medium	1 project
Economic development services	Medium	1 project
Micro-enterprise assistance (businesses)	Medium	1 project
<b>Neighborhood Revitalization and Redevelopment</b>		
Historic preservation	Medium	2 projects
Acquisition, disposition, clearance, or demolition of real property (specific criteria apply)	Medium	1 project
Commercial/industrial rehabilitation	Medium	2 projects

# FY 2012 ACTION PLAN

Activity	Priority	Five-Year Goal
<b>Planning and Capacity Building</b>		
Comprehensive Plans	High	5 projects
Community development plans	Medium	3 projects
Housing plans and other such functional plans in certain areas (land use, transportation, historic preservation etc.)	High	5 projects
Neighborhood revitalization strategy	High	2 projects
Policy, planning, management, and capacity building activities	Medium	1 project