

COUNCIL MEETING AGENDA

June 11, 2013

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Carol Kelley
Pat Workman
Mary Scott

Norma Crooks
Mark Orgeron

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

*The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.*

| Est. Time | AGENDA ITEM | COUNCIL ACTION |
|------------------|---|--|
| 9:00 | CALL TO ORDER OF REGULAR MEETING | |
| 9:00 – 9:05 | INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i> | |
| 9:05 | ROLL CALL | |
| 9:05 – 9:06 | APPROVAL/AMENDMENT OF AGENDA | Discussion, possible action by MOTION. |
| | PRESENTATIONS; PROCLAMATIONS | |
| | None | |

| | | | |
|-------------|----|--|--|
| 9:06 – 9:10 | | <p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p> | |
| | 1. | <p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 35650 – 35711, totaling \$125,171.15.</p> | Discussion; possible action by MOTION; may be acted upon with single motion. |
| | 2. | <p>MINUTES – Consider approval of the minutes of the Work Session of May 24, 2013 and the Regular Meeting of May 28, 2013.</p> | Discussion; possible action by MOTION; may be acted upon with single motion. |
| | | <p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p> | |
| 9:10 – 9:20 | 3. | <p>VENDOR FEE – Consider official Town support for a Grand Gathering Event scheduled for March 6-9, 2014, and approval of a one-day special event fee of \$5 for participating vendors of the Event.</p> | Discussion; possible action by MOTION. |
| 9:20 – 9:30 | 4. | <p>MEMORANDUM OF UNDERSTANDING – Discussion and possible action regarding a modification of the annual lease payments provided by the Memorandum of Understanding between the Town of Quartzsite, AZ and the Educational Options Foundation.</p> | Discussion; possible action by MOTION. |

| | | | |
|---------------|----|--|--|
| 9:30 – 10:00 | 5. | <p>EXECUTIVE SESSION</p> <p>Executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion and consultation with the Town Attorney in order to consider the Town’s position and instruct the Town Attorney regarding the public body’s position regarding the contract with Amanda Lilly that is the subject of negotiations.</p> <p>Interview of Applicants for Council Member Appointment to the Quartzsite Common Council.</p> <ul style="list-style-type: none"> • An executive session pursuant to A.R.S. § 38-431.03(A)(41) for discussion and consultation with the Town Attorney regarding the Town’s position concerning the contract with Amanda Lilly for the position of Town Magistrate that is the subject of negotiation. • An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding due process for the Town Magistrate and Town Code revisions. | |
| | | OPEN SESSION | |
| 10:00 – 10:05 | 6. | EMPLOYMENT CONTRACT - Consider approval of an employment contract with Amanda Lilly for the position of Quartzsite Municipal Court Judge. | |
| | | COMMUNICATIONS | |
| 10:05 – 10:10 | 7. | Announcements and Reports from the MAYOR on current events. | |
| 10:10 – 10:15 | 8. | Announcements and Reports from the COUNCIL on current events. | |
| 10:15 – 10:20 | 9. | Reports from the Town Manager to the Council. | |

| | | | |
|---------------|--|---|--------------------|
| 10:20 – 10:35 | | <p align="center">COMMUNICATIONS FROM CITIZENS</p> <p><i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p> | |
| 10:35 | | ADJOURN | MOTION to adjourn. |

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the ____ day of _____, 2013, at ____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, June 11, 2013

Agenda Item #1 Consider approval of check series 35650 - 35711, totaling \$125,171.15.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification of any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Town Manager

Attachment: Ledger of Accounts Paid: Check series 35650 - 35711

Action Requested: Approve the Ledger of Accounts Paid; Check series 35650 – 35711.

**Council Meeting of June 11, 2013
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 35650 – 35711

Balances on all cash accounts as of June 5, 2013

| | | |
|---------------------------|----|----------------|
| Checking Account | \$ | \$2,619,610.67 |
| LGIP Account | \$ | 686,505.95 |
| WIFA Debt Reserve Account | \$ | 114,624.80 |

| | | |
|---|-----------|---------------------|
| Total Expensed Dollar Amount for Consent Agenda | \$ | 190,360.85 |
| Total Payroll for Pay Period Ending 05/11/13 | \$ | 65,189.70 |
| YTD Total Revenue Dollar Amount for Consent Agenda | \$ | 1,470,691.00 |
| YTD Total Sewer Sales Revenue as of 04/18/13 | \$ | 695,953.06 |
| YTD Total Sewer Cap Revenue as of 04/18/13 | \$ | 46,890.32 |
| YTD Total Water Sales Revenue as of 04/18/13 | \$ | 669,790.19 |
| YTD Total Water Cap Revenue as of 04/18/13 | \$ | 58,057.43 |

Report Criteria:

Report type: GL detail

Check.Check Number = 35650-35711

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Amount |
|------------------|--------------|---------------------------|----------------|---------------------------------------|--------------------|-----------|
| 35665 | | | | | | |
| 06/05/2013 | 35665 | ACC Business | 12.92 | Phones Services | 01-110-5041 | 12.92 |
| 06/05/2013 | 35665 | ACC Business | 90.45 | Phones Services | 01-130-5041 | 90.45 |
| 06/05/2013 | 35665 | ACC Business | 38.82 | Phones Services | 01-135-5041 | 38.82 |
| 06/05/2013 | 35665 | ACC Business | 142.13 | Phones Services | 01-140-5041 | 142.13 |
| 06/05/2013 | 35665 | ACC Business | 51.69 | Phones Services | 01-150-5041 | 51.69 |
| 06/05/2013 | 35665 | ACC Business | 38.82 | Phones Services | 01-160-5041 | 38.82 |
| 06/05/2013 | 35665 | ACC Business | 25.94 | Phones Services | 01-185-5041 | 25.94 |
| 06/05/2013 | 35665 | ACC Business | 38.82 | Phones Services | 03-220-5041 | 38.82 |
| 06/05/2013 | 35665 | ACC Business | 12.92 | Phones Services | 15-500-5041 | 12.92 |
| 06/05/2013 | 35665 | ACC Business | 38.82 | Phones Services | 16-550-5041 | 38.82 |
| Total 35665: | | | 491.33 | | | |
| 35666 | | | | | | |
| 06/05/2013 | 35666 | AlSCO - Steiner Corp | 303.05 | Cleaning Services for PW Dept | 03-220-5035 | 303.05 |
| 06/05/2013 | 35666 | AlSCO - Steiner Corp | 46.86 | Mat Cleaning Services for Town H | 01-130-5035 | 46.86 |
| 06/05/2013 | 35666 | AlSCO - Steiner Corp | 39.56 | Mat Cleaning Services for Comm | 01-182-5035 | 39.56 |
| Total 35666: | | | 389.47 | | | |
| 35667 | | | | | | |
| 06/05/2013 | 35667 | American Custom Tire, Inc | 155.00 | Repair Equipment Tire for PW De | 03-220-5040 | 155.00 |
| Total 35667: | | | 155.00 | | | |
| 35668 | | | | | | |
| 06/05/2013 | 35668 | American Water Works As | 162.50 | AWWA Membership Dues Renew | 16-550-5051 | 162.50 |
| 06/05/2013 | 35668 | American Water Works As | 162.50 | AWWA Membership Dues Renew | 15-500-5051 | 162.50 |
| Total 35668: | | | 325.00 | | | |
| 35669 | | | | | | |
| 06/05/2013 | 35669 | APS | 143.92 | Electric Service | 03-220-5049 | 143.92 |
| 06/05/2013 | 35669 | APS | 276.47 | Electric Service | 01-182-5048 | 276.47 |
| Total 35669: | | | 420.39 | | | |
| 35670 | | | | | | |
| 06/05/2013 | 35670 | Arizona State Treasurer | 10,094.48 | Fees Collected in October 2012 | 01-000-2212 | 10,094.48 |
| Total 35670: | | | 10,094.48 | | | |
| 35671 | | | | | | |
| 06/05/2013 | 35671 | Arizona Supreme Court | 200.00 | Judicial Conf Registration for A. Lil | 01-150-5043 | 200.00 |
| Total 35671: | | | 200.00 | | | |
| 35672 | | | | | | |
| 06/05/2013 | 35672 | Auto Safety House | 1,808.52 | Equipment for New Truck | 03-220-5029 | 1,808.52 |

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Amount |
|------------------|--------------|---------------------------|----------------|-----------------------------------|--------------------|-----------|
| Total 35672: | | | 1,808.52 | | | |
| 35673 | | | | | | |
| 06/05/2013 | 35673 | Berry & Branch PLLC | 677.00 | Professional Svcs: Case# TX2011 | 01-120-5072 | 677.00 |
| Total 35673: | | | 677.00 | | | |
| 35674 | | | | | | |
| 06/05/2013 | 35674 | Blue Cross& Blue Shield O | 2,663.94 | Employee Medical - Payroll Dedu | 01-000-2208 | 2,663.94 |
| 06/05/2013 | 35674 | Blue Cross& Blue Shield O | 16,871.62 | Employee Medical - Payroll Payab | 01-000-2208 | 16,871.62 |
| Total 35674: | | | 19,535.56 | | | |
| 35675 | | | | | | |
| 06/05/2013 | 35675 | D And L Auto Parts | 550.35 | Auto Parts | 03-220-5040 | 550.35 |
| 06/05/2013 | 35675 | D And L Auto Parts | 17.25 | Auto Parts | 01-140-5025 | 17.25 |
| 06/05/2013 | 35675 | D And L Auto Parts | 61.55 | Auto Parts | 15-500-5025 | 61.55 |
| Total 35675: | | | 629.15 | | | |
| 35676 | | | | | | |
| 06/05/2013 | 35676 | DesertWorks Computers L | 90.00 | Tech Services for QPD | 01-140-5040 | 90.00 |
| Total 35676: | | | 90.00 | | | |
| 35677 | | | | | | |
| 06/05/2013 | 35677 | Digital Ally | 70.00 | 2 Microphone Battery Packs for Q | 01-140-5027 | 70.00 |
| Total 35677: | | | 70.00 | | | |
| 35678 | | | | | | |
| 06/05/2013 | 35678 | Ellen M. Van Riper, Esq. | 36,939.80 | Settlement: Legal Counsel/In Trus | 01-120-5072 | 36,939.80 |
| Total 35678: | | | 36,939.80 | | | |
| 35679 | | | | | | |
| 06/05/2013 | 35679 | Empire Southwest | 1,083.07 | Parts for PW Dept for Vehicle #22 | 03-220-5040 | 1,083.07 |
| 06/05/2013 | 35679 | Empire Southwest | 314.82 | Parts for PW Dept Vehicle #2203 | 03-220-5040 | 314.82 |
| Total 35679: | | | 1,397.89 | | | |
| 35680 | | | | | | |
| 06/05/2013 | 35680 | Fedex | 37.52 | Shipping for P&Z | 01-160-5042 | 37.52 |
| 06/05/2013 | 35680 | Fedex | 47.17 | Shipping for QPD | 01-140-5042 | 47.17 |
| Total 35680: | | | 84.69 | | | |
| 35681 | | | | | | |
| 06/05/2013 | 35681 | Galls, An Aramark Compan | 44.18 | Personal Property Bags for QPD | 01-140-5052 | 44.18 |
| 06/05/2013 | 35681 | Galls, An Aramark Compan | 142.76 | 4 Latent Print Kits for QPD | 01-140-5060 | 142.76 |
| Total 35681: | | | 186.94 | | | |
| 35682 | | | | | | |
| 06/05/2013 | 35682 | Government Finance Offic | 150.00 | Membership renewal for B. Cunni | 01-135-5051 | 150.00 |

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Amount |
|------------------|--------------|-----------------------------|----------------|------------------------------------|--------------------|--------|
| Total 35682: | | | 150.00 | | | |
| 35683 | | | | | | |
| 06/05/2013 | 35683 | H.D.S. Safety Services, Inc | 85.72 | Suspicion Recognition & Awarene | 01-140-5043 | 85.72 |
| 06/05/2013 | 35683 | H.D.S. Safety Services, Inc | 85.72 | Suspicion Recognition & Awarene | 03-220-5043 | 85.72 |
| 06/05/2013 | 35683 | H.D.S. Safety Services, Inc | 85.72 | Suspicion Recognition & Awarene | 16-550-5043 | 85.72 |
| 06/05/2013 | 35683 | H.D.S. Safety Services, Inc | 85.71 | Suspicion Recognition & Awarene | 15-500-5043 | 85.71 |
| 06/05/2013 | 35683 | H.D.S. Safety Services, Inc | 85.71 | Suspicion Recognition & Awarene | 01-130-5043 | 85.71 |
| 06/05/2013 | 35683 | H.D.S. Safety Services, Inc | 85.71 | Suspicion Recognition & Awarene | 01-180-5043 | 85.71 |
| 06/05/2013 | 35683 | H.D.S. Safety Services, Inc | 85.71 | Suspicion Recognition & Awarene | 01-160-5043 | 85.71 |
| Total 35683: | | | 600.00 | | | |
| 35684 | | | | | | |
| 06/05/2013 | 35684 | Home Depot Credit Service | 51.53 | Ratchet Straps for PW Dept | 03-220-5060 | 51.53 |
| 06/05/2013 | 35684 | Home Depot Credit Service | 164.02 | Portable Tool Chest, Adj Wrench, | 15-500-5060 | 164.02 |
| 06/05/2013 | 35684 | Home Depot Credit Service | 164.02 | Portable Tool Chest, Adj Wrench, | 16-550-5060 | 164.02 |
| Total 35684: | | | 379.57 | | | |
| 35685 | | | | | | |
| 06/05/2013 | 35685 | Idexx Distribution, Inc. | 15.04 | Comparatorfor Water Dept | 16-550-5052 | 15.04 |
| Total 35685: | | | 15.04 | | | |
| 35686 | | | | | | |
| 06/05/2013 | 35686 | Jack Pots Portables, Inc. | 360.00 | Porta Potty Extra Clean for Qlz Pa | 01-180-5035 | 360.00 |
| Total 35686: | | | 360.00 | | | |
| 35687 | | | | | | |
| 06/05/2013 | 35687 | La Paz County Landfill | 222.21 | Waste Sludge | 15-500-5050 | 222.21 |
| Total 35687: | | | 222.21 | | | |
| 35688 | | | | | | |
| 06/05/2013 | 35688 | Lawson Products, Inc. | 286.16 | Bolts, Hardware/Tools & Shop Su | 03-220-5040 | 286.16 |
| Total 35688: | | | 286.16 | | | |
| 35689 | | | | | | |
| 06/05/2013 | 35689 | Maricopa Community Colle | 43.50 | ADEQ Operator Certification Regit | 15-500-5043 | 43.50 |
| 06/05/2013 | 35689 | Maricopa Community Colle | 43.50 | ADEQ Operator Certification Regit | 16-550-5043 | 43.50 |
| Total 35689: | | | 87.00 | | | |
| 35690 | | | | | | |
| 06/05/2013 | 35690 | Mark Orgeron | 40.50 | Refund of Sales Tax on Van Sale | 30-000-2341 | 40.50 |
| Total 35690: | | | 40.50 | | | |
| 35691 | | | | | | |
| 06/05/2013 | 35691 | Parker Motor Co. | 362.40 | Duct-Air Vent & Motor Asy Vehicle | 01-140-5025 | 362.40 |

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Amount |
|------------------|--------------|---------------------------|----------------|--------------------------------------|--------------------|----------|
| Total 35691: | | | 362.40 | | | |
| 35692 | | | | | | |
| 06/05/2013 | 35692 | Principal Financial Group | 3,503.77 | Employee Dental Insurance - Payr | 01-000-2209 | 3,503.77 |
| 06/05/2013 | 35692 | Principal Financial Group | 38.30 | Employee Dental Insurance - Cob | 01-000-2300 | 38.30 |
| Total 35692: | | | 3,542.07 | | | |
| 35693 | | | | | | |
| 06/05/2013 | 35693 | Purcell Tire Co | 2,296.14 | (2) Tires for Grader #2204 PW De | 03-220-5040 | 2,296.14 |
| Total 35693: | | | 2,296.14 | | | |
| 35694 | | | | | | |
| 06/05/2013 | 35694 | Quill Corporation | 404.18 | Office Supplies: Magistrate Court | 01-150-5021 | 404.18 |
| 06/05/2013 | 35694 | Quill Corporation | 153.67 | Office Supplies: Admin | 01-130-5021 | 153.67 |
| 06/05/2013 | 35694 | Quill Corporation | 138.17 | Office Supplies: Police Dept | 01-140-5021 | 138.17 |
| 06/05/2013 | 35694 | Quill Corporation | 67.18 | Office Supplies: Life Skills | 20-121-5022 | 67.18 |
| 06/05/2013 | 35694 | Quill Corporation | 44.96 | Office Supplies Water Dept | 16-550-5021 | 44.96 |
| 06/05/2013 | 35694 | Quill Corporation | 44.96 | Office Supplies: Waste Water Dep | 15-500-5021 | 44.96 |
| 06/05/2013 | 35694 | Quill Corporation | 12.94 | Office Supplies: P&Z | 01-160-5021 | 12.94 |
| 06/05/2013 | 35694 | Quill Corporation | 23.05 | Clipboard for Parks Dept | 01-180-5060 | 23.05 |
| 06/05/2013 | 35694 | Quill Corporation | 59.79 | Steel Wall Files for QPD | 01-140-5021 | 59.79 |
| 06/05/2013 | 35694 | Quill Corporation | 27.16 | Cannon Calculator & Hand-Held | 15-500-5021 | 27.16 |
| 06/05/2013 | 35694 | Quill Corporation | 27.16 | Cannon Calculator & Hand-Held | 16-550-5021 | 27.16 |
| 06/05/2013 | 35694 | Quill Corporation | 298.23 | Office Supplies for the Police Dep | 01-140-5021 | 298.23 |
| 06/05/2013 | 35694 | Quill Corporation | 8.70 | Office Supplies for the Utilities De | 15-500-5021 | 8.70 |
| 06/05/2013 | 35694 | Quill Corporation | 8.70 | Office Supplies for the Utilities De | 16-550-5021 | 8.70 |
| Total 35694: | | | 1,318.85 | | | |
| 35695 | | | | | | |
| 06/05/2013 | 35695 | REDW LLC | 8,774.00 | Sales Tax Audit through April 26, | 01-130-5032 | 8,774.00 |
| Total 35695: | | | 8,774.00 | | | |
| 35696 | | | | | | |
| 06/05/2013 | 35696 | River City Newspapers | 220.53 | Public Notice Ad #2 CDBG Funds | 01-130-5033 | 220.53 |
| 06/05/2013 | 35696 | River City Newspapers | 65.94 | 2nd Week Ad for Magistrate Judg | 01-150-5033 | 65.94 |
| Total 35696: | | | 286.47 | | | |
| 35697 | | | | | | |
| 06/05/2013 | 35697 | Rons Auto Accessory Stor | 330.00 | Window tint on (2) New Vehicles f | 03-220-5040 | 330.00 |
| Total 35697: | | | 330.00 | | | |
| 35698 | | | | | | |
| 06/05/2013 | 35698 | Sams Club Credit | 16.91 | Sams Club: Cleaning Supplies | 01-185-5034 | 16.91 |
| 06/05/2013 | 35698 | Sams Club Credit | 97.27 | Sams Club: Snacks for Kids | 01-185-5095 | 97.27 |
| 06/05/2013 | 35698 | Sams Club Credit | 56.80 | Sams Club: Polo Shirts for M. Gu | 01-185-5019 | 56.80 |
| 06/05/2013 | 35698 | Sams Club Credit | 43.02 | Walmart: Small Tools | 20-121-5060 | 43.02 |
| 06/05/2013 | 35698 | Sams Club Credit | 87.30 | Walmart: Dvds | 20-121-5079 | 87.30 |
| 06/05/2013 | 35698 | Sams Club Credit | 221.40 | Walmart: Crafts for Kids | 20-121-5096 | 221.40 |
| 06/05/2013 | 35698 | Sams Club Credit | 306.32 | Membership Renewal | 01-130-5051 | 306.32 |

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Amount |
|------------------|--------------|---------------------------|----------------|-----------------------------------|--------------------|-----------|
| Total 35698: | | | 829.02 | | | |
| 35699 | | | | | | |
| 06/05/2013 | 35699 | Smart & Final | 14.99 | Meow Mix Cat Food PW Dept | 03-220-5022 | 14.99 |
| Total 35699: | | | 14.99 | | | |
| 35700 | | | | | | |
| 06/05/2013 | 35700 | Southwest Upfitters | 160.00 | High Performance Compact Spea | 01-140-5025 | 160.00 |
| Total 35700: | | | 160.00 | | | |
| 35701 | | | | | | |
| 06/05/2013 | 35701 | T & C Seal Coating, Inc. | 13,286.60 | Paving Cemetery Road | 03-220-5029 | 13,286.60 |
| Total 35701: | | | 13,286.60 | | | |
| 35702 | | | | | | |
| 06/05/2013 | 35702 | The Library Store, Inc. | 35.21 | Banners & Posters for Childrens L | 10-102-5060 | 35.21 |
| 06/05/2013 | 35702 | The Library Store, Inc. | 4.22 | Banners & Posters for Childrens L | 01-170-5022 | 4.22 |
| Total 35702: | | | 39.43 | | | |
| 35703 | | | | | | |
| 06/05/2013 | 35703 | Tunnell, Larry | 99.99 | Boot Allowance FY 12-13 | 03-220-5019 | 99.99 |
| Total 35703: | | | 99.99 | | | |
| 35704 | | | | | | |
| 06/05/2013 | 35704 | U.S. Bank Operations Ctr. | 1,039.43 | QTZ, AZ Exise Tax Revenue Obli | 16-550-5035 | 1,039.43 |
| 06/05/2013 | 35704 | U.S. Bank Operations Ctr. | 763.07 | QTZ, AZ Exise Tax Revenue Obli | 15-500-5035 | 763.07 |
| Total 35704: | | | 1,802.50 | | | |
| 35705 | | | | | | |
| 06/05/2013 | 35705 | VenMill Indutries | 2,563.99 | VMI CD/DVD Buffer Machine w/3 | 10-102-5060 | 2,563.99 |
| Total 35705: | | | 2,563.99 | | | |
| 35706 | | | | | | |
| 06/05/2013 | 35706 | Vision Service Plan | 276.20 | Employee Vision Insurance - Payr | 01-000-2209 | 276.20 |
| Total 35706: | | | 276.20 | | | |
| 35707 | | | | | | |
| 06/05/2013 | 35707 | W.A.L.E.A. | 500.00 | WALEA Dues FY 13/14 | 01-140-5051 | 500.00 |
| Total 35707: | | | 500.00 | | | |
| 35708 | | | | | | |
| 06/05/2013 | 35708 | Ward Law Offices, PLLC | 3,200.00 | Prosecutorial Services | 01-120-5073 | 3,200.00 |
| Total 35708: | | | 3,200.00 | | | |

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Amount |
|------------------|--------------|---------------------------|----------------|-----------------------------------|--------------------|----------|
| 35709 | | | | | | |
| 06/05/2013 | 35709 | Western States Petroleum, | 3,160.44 | Unleaded Fuel | 01-140-5024 | 3,160.44 |
| 06/05/2013 | 35709 | Western States Petroleum, | 1,613.75 | Unleaded Fuel | 04-230-5024 | 1,613.75 |
| 06/05/2013 | 35709 | Western States Petroleum, | 56.41 | Unleaded Fuel | 01-130-5024 | 56.41 |
| 06/05/2013 | 35709 | Western States Petroleum, | 156.14 | Unleaded Fuel | 01-160-5024 | 156.14 |
| 06/05/2013 | 35709 | Western States Petroleum, | 779.08 | Unleaded Fuel | 15-500-5024 | 779.08 |
| 06/05/2013 | 35709 | Western States Petroleum, | 614.76 | Unleaded Fuel | 16-550-5024 | 614.76 |
| 06/05/2013 | 35709 | Western States Petroleum, | 1,084.01 | Unleaded Fuel | 03-220-5024 | 1,084.01 |
| 06/05/2013 | 35709 | Western States Petroleum, | 710.41 | Unleaded Fuel | 01-180-5024 | 710.41 |
| Total 35709: | | | 8,175.00 | | | |
| 35710 | | | | | | |
| 06/05/2013 | 35710 | Yuma Nursery Supply | 457.56 | Water Valves, Timers & etc for Ce | 03-220-5029 | 457.56 |
| 06/05/2013 | 35710 | Yuma Nursery Supply | 228.18 | Latching Solenoids & Timer for Pa | 01-180-5060 | 228.18 |
| Total 35710: | | | 685.74 | | | |
| 35711 | | | | | | |
| 06/05/2013 | 35711 | Yuma Winnelson Co. | 992.06 | 3-Meter Badger USG & 3-Pit Orio | 16-550-5091 | 992.06 |
| Total 35711: | | | 992.06 | | | |
| Grand Totals: | | | 125,171.15 | | | |
| Grand Totals: | | | 125,171.15 | 125,171.15- | .00 | |

Report Criteria:

Report type: GL detail
 Check.Check Number = 35650-35711



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, June 11, 2013

Agenda Item #2 Consider approvals of the Minutes of the Work Session of May 24, 2013 and the Regular Meeting of May 28, 2013.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Terry Frausto, Town Clerk

Attachment: Minutes for the May 24, 2013 Work Session and the May 28, 2013 Regular Meeting.

Action Requested: Approve the Minutes of May 24, 2013 and May 28, 2013.

**MINUTES
TOWN OF QUARTZSITE
WORK SESSION OF THE COMMON COUNCIL
FRIDAY, MAY 24, 2013, 9:00 AM**

CALL TO ORDER: 9:00 AM

INVOCATION: None

PLEDGE OF ALLEGIANCE: Led by the Mayor

ROLL CALL:

Mayor Foster, present

Council Member Kelley, absent

Council Member Pat Workman, present

Vice Mayor Jewitt, present

Council Member Crooks, present

Council Member Mark Orgeron, present

STAFF PRESENT: Laura Bruno, Town Manager

APPROVAL/AMENDMENT OF AGENDA:

Vice Mayor Jewitt moved to approve the agenda as presented and Council Member Crooks seconded it. The Mayor moved to amend the agenda to include public participation. Norma Crooks seconded to amend the agenda to have the public participation after the presentation. The vote was unanimous. The motion passed.

WORK SESSION:

1. Presentation and discussion on the proposed sewer rates.

Town Manager Laura Bruno read the Process for the Proposed Sewer Rates Establishment Procedures into the record.

Presentation turned over to the Town Engineer, Kevin Murphy.

ADJOURNMENT: 10:05 AM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of May 24, 2013, of the Town Council of Quartzsite, Arizona, held on May 24, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of December, 2013

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT

**MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, MAY 28, 2013, 9:00 AM**

CALL TO ORDER: 9:02 AM

Mayor Foster

INVOCATION:

Pastor Bruce.

PLEDGE OF ALLEGIANCE:

Led by Vice Mayor Jewitt, said by all.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

ABSENT:

STAFF PRESENT:

Town Manager Laura Bruno, Town Clerk Terry Frausto, Town Attorney Patricia Ronan, Assisting Town Clerk Tina Abriani

APPROVAL/AMENDMENT OF AGENDA:

Mayor Foster spoke on the interviewing of people for Council.

Town attorney explained what could be done during executive session

Motion: to hold all interviews for Council in the public, **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Vice Mayor Jewitt.

Vote: Motion carried by unanimous roll call vote (summary: Yea = 6).

Yea: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Motion: To remove from the consent agenda checks numbered 35592, 35612, 35621, 35623, **Action: Approve, Moved by** Council Member Workman, **Seconded by** Vice Mayor Jewitt.

Motion passed unanimously.

PRESENTATIONS; PROCLAMATIONS:

- 1. Presentation to former Council Member Patricia Anderson in appreciation of her years of service on the Council.**

Council Member Carol Kelley did presentation to previous Council Member Patricia Anderson.

- 2. Presentation** by Shelley Fischer of the Parents as Teachers Program.

Shelley Fischer did a presentation and did a review of PAT Goals. Home visits and what they do at home visits. Group Connections- meeting with other parents and supporting each other. Working activities with children. Screening, ASQ. Referrals and resources. Parents as teachers. Review of national outcomes.

CONSENT AGENDA:

3. **Ledger of Accounts Paid** - Consider approval of checks series 35592-35649, totaling \$214,400.87
4. **Minutes** - Consider approval of the minutes of the Regular Meeting of May 14, 2013 and the Special Meeting of May 16, 2013.
5. **Federal Transit Grant** – Consider authorizing the filing of an application for Federal Transit Administration (FTA) Sections 5310 and 5311 funding; committing the necessary local match for the project; and stating the assurance of the Town of Quartzsite to complete the project upon receipt of the FTA section 5310 and 5311 funding.
6. **Purchase** - Consider authorization to replace the Town's networked, multifunction printer/scanner/copier/fax under the cooperative purchasing agreement with the Mojave Educational Service Cooperative.
7. **Boards, Commissions & Committees** - Consider Acceptance the Resignation of Rebecca Gigous of the Park and Recreation Board.

Motion: To approve items on the consent agenda with the exception of the checks that were previously presented, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Mayor Foster. Motion passed unanimously.

Council Member Workman brings up the four checks she wanted pulled from the consent agenda.

Motion: To approve the checks pulled from the consent agenda, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Orgeron. Motion passed unanimously.

8. **COMMUNITY DEVELOPMENT BLOCK GRANT** – Conduct hearing to consider options for the use of Community Development Block Grant (CDBG) funds; select a project to be funded by the FY 2013 CDBG grant, and authorize staff to prepare and submit an application for the FY 2013 grant.

Town Manager Laura Bruno introduced the Item for discussion.

The Town Manager stated the Town expects to be receiving about \$159,000 in federal funds. That is down from the initial amount. The Town has been advised that this is the amount eligible to be received. CDBG Funding must be used to benefit low-income

persons and areas to alleviate slum and blight or to address urgent needs. Based upon citizen input and local and state planning objectives and council direction, a grant application will be submitted to the State of Arizona, Department of Housing (ADOH) for the request of the use of these funds. The ADOH has prioritized the various CDBG projects that are available for funding.

Two public hearings, properly noticed, have been conducted to provide members of the public an opportunity to make suggestions and provide input. The projects under consideration that meet program criteria all have to do with public facilities and improvements, specifically water system improvements. Those three include stabilizing and rehabilitating the Quail Trail Well, constructing a second redundant well at the Kofa Well site and installing a water filtration system. Other suggestions were received at the public hearings; unfortunately, each and every one of those did not meet requirements.

Rob Troxler, Director of Water and Waste Water Services, gave a presentation regarding the proposed stabilization and rehabilitation and Quail Trail Well. He stated that long term usage has caused the gallonage to drop drastically. Re-vamping / rehabilitation is to get back up to 200 gallons per minute.

Oscar Cruz, Water Operator, explained the re-vamping process. Basically the screens are plugged up and are causing an approximate intake of 25%. They used a sonar jet to blast several times to clean the hole out. They wet-jetted it and that didn't work. There is a calcium build up.

The issues are cleaning out the hole and pumps and boosters. The Town estimates that this will cost about \$225,000. This amount, if the Council were to choose to focus on this, with the CDBG being eligible to pick up about \$160,000 of that, the balance would come out of the Water Resource Fund. ADOH confirmed that this will be a very eligible project for CDBG Funds.

Rob Troxler said the rehabilitation of the Quail Trail Well should be the number one priority. The second priority should be the Kofa Well booster pump upgrade. The third priority should be to try to have the two wells work in conjunction with each other.

Mayor Foster Questioned the Town Manager on the funding for the proposed well work. He asked if there is another source of funding that can be had to supplement the CDBG funds. The Town Manager explained what is not covered by the CDBG funds, would be covered by the Town's Enterprise Fund and not a General Fund expense. The Enterprise Fund is the Town's Water and Waste Water Revenues Funds. There will be no need to borrow.

Terry Frausto presented information regarding public input.

Jennifer Jones spoke regarding her opinion on the fact that the two public hearings, regarding the CDBG funds uses, were held on the same day. She stated that projects couldn't be proposed, reviewed, with additional information brought forward at a later date. She noted that her suggestion to renovate the existing animal shelter and the

waste water treatment plan made at the meeting. Jennifer Jones spoke to Patty Patton, a former shelter director in Quartzsite, and was informed that a land sale had been approved with the Bureau of Land Management and that the Town was very capable of putting the animal shelter on those 5 acres. Jennifer Jones re-proposed that the Town buy 2 to 5 acres in Town and put an animal shelter on it.

Town manager Laura Bruno brought up that there are long term and short terms. She said the Town has two wells and the Kofa well is starting to falter. Long term, a sister well or redundant well, is needed.

Starr BearCat spoke regarding the CDBG funds. She asked what assurance there is that the reconditioning of a well will it be effective and how long will it last.

Town Manager Laura Bruno responded to Starr's inquiry. She stated that part of the response is the long term / short term issue. Long term: a proven water source needs to become a sister well to the Kofa Well. Short term, the hole must be cleaned.

Oscar Cruz responded to the question asked by Starr BearCat. He said there are no guarantees.

Town Manager Bruno commented on Water and Waste Water systems and the necessity to set-up and maintain routine regular maintenance schedules.

Jerry Lukkasson said he thinks that the well issue is one of the most important things that the Town can do. He wants good water. He believes the use of money on this is a good way to go. He noted that there is a fluctuating water pressure issue.

Town Manager Bruno commented on the pumping system at the well sites.

Shanana 'Rain' GoldenBear asked what the deadline is for the CDBG grant application submission. The Town Manager stated it is due mid-July.

Motion: to approve the use of these funds for rehabbing the Quail Trail Well., **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Vice Mayor Jewitt.

The Mayor directed staff to advise the Council when the grant money runs low.

The Town Attorney asked for clarification of motion. She asked if the motion is to make the application for the grant.

The Mayor restated the motion.

The Motion passed unanimously.

ADMINISTRATIVE ITEMS:

9. **General Plan-** Discussion and possible action to approve a Resolution adopting written procedures for public participation in the Town of Quartzsite General Plan preparation.

Steve Henrichs, Acting Director of Community Development Services, presented the options to update the General Plan based on current requirements: re-adopt the existing General Plan for another ten years; complete a General Plan update by March 23, 2014, which is ten years from the date the plan was initially adopted and ratified; or complete a General Plan update by March 23, 2019, which includes the additional five years provided by the State Legislative Action for update of the General Plan. Mr. Henrichs said the Town Attorney has reviewed the proposed resolution to ensure that it meets all legal and statutory requirements. The Planning and Zoning Commission has reviewed, discussed and taken action to recommend the proposed written process to provide effective, early and continuous public participation in the development of the General Plan.

The Town Manager let the Council know the action requested was to approve the resolution which adopts a citizen participation plan pursuant to State Legislation for the purpose of ensuring an open process for the Quartzsite citizens to become actively involved in the preparation of the Quartzsite General Plan.

The Mayor said it is a function of the Council, as the governing body, to delegate to the Planning and Zoning Commission regarding the General Plan.

Motion: to adjourn this agenda item until the Council has had time to review where the Council wants to go with the General Plan. Moved by Mayor Foster and seconded by Council Member Workman.

Council Member Mark Orgeron asked the purpose of adjourning the agenda item now.

The Mayor stated he is concerned that it implies Planning and Zoning involvement.

Steve Henrichs read a part of the Ordinance 13-2. He read aloud that the Commission shall have the following powers and duties:

1. Provide advice to the Council and Town officials related to planning and zoning in the Town.
2. Recommend to the Council a General Plan and amendments thereto.
3. Annually review progress towards implementation of the General Plan and recommend to the Council changes desired due to new legislation, development trends and changing economic, social and environmental conditions.
4. Initiate changes to the Official Zoning Map or text of the Zoning Code to insure conformance and consistency with the Town's General Plan.

5. Review and make recommendations to the Council regarding proposals to amend zoning districts or the provisions of the Zoning Code.
6. Review and make recommendations to the Council regarding annexation of territory into the Town.

Steve Henrichs finished by saying that he is simply following the Council's ordinance.

The Town Attorney clarified that the Town will not be starting over on the General Plan, it will be updating the General Plan.

The Resolution lists participation from the public. The Mayor is concerned it is delegating authority to the Planning and Zoning Commission.

Call for the Roll Call vote: **Vote:** Motion failed (**summary:** Yea = 2, Nay = 4, Abstain = 0). **Yea:** Mayor Foster, Council Member Workman. **Nay:** Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron. The Motion Failed.

Motion: to adopt Resolution 13 – the Resolution in front of the Council, that the Council just finished discussing. **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Crooks.

Motion: to open this for public discussion, Roll Call Vote: **Action:** Approve, **Moved by** Mayor Foster, **Seconded by** Council Member Workman.

Roll Call **Vote:** Motion carried by unanimous roll call vote (**summary:** Yea = 6). **Yea:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Violet Kiss, resident, said she wants to help clarify the Resolution with public participation. She would like to know what the written procedures are; specifically, she listed the public participation element. She said the state says this is one of the very first acts in starting the process of updating a Plan – to adopt a Public Participation Plan.

Jennifer Jones stated that Miss Kiss is right. She said the statutes for the adoption of the Town General Plan do mandate that a schedule be set by the Council, not by Planning and Zoning or the Town Manager or anyone else in administration. She thinks the Council should read the statute before the Council makes a decision on this.

Shanana 'Rain' GoldenBear said she would like to see that not only the Town do the minimum requirements as required by state law, but go above and beyond. She would like to see the General Plan go to vote before the people.

Council Member Workman made a comment that it seems like most of the people are gone when we are doing this.

Assisting Town Clerk Tina Abriani read the motion now standing.

Call for the vote on the Motion as a roll call vote;

Roll Call Vote: Motion passed (**summary:** Yea = 4, Nay = 2, Abstain = 0).

Yea: Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron. **Nay:** Mayor Foster, Council Member Workman.

Council Member Crooks moved to adjourn into Executive Session for discussion with the Town Counsel regarding the contract of Amanda Lilly at this time. Council Member Orgeron seconded the motion. The vote was unanimous and the motion passed

Adjourned to Executive Session: 10:23 AM

10. Executive Session:

Executive session pursuant to A.R.S. 38-431.03(A)(4) for discussion and consultation with the Town Attorney in order to consider the Town's position and instruct the Town Attorney regarding the public body's position regarding the contract with Amanda Lilly that is subject of negotiations.

Reconvene from executive session: 10:53 AM

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron.

Review of Applicants for Council Member Appointment to the Quartzsite Common Council.

Review of Mary Scott's qualifications for Council.
Opening Statement of Mary Scott.

Review of Sean Austin for qualifications for council.
Sean Austin responded to questions from the Council.

Review of Starr BearCat for qualifications for Council.
Opening statement by Starr BearCat.

Review of Jerry Lukkasson for qualifications for council.
Opening statement by Jerry Lukkasson.

Review of James Mitchell for qualifications for council.
Opening statement by James Mitchell.

11. Review of Joe Winslow for qualifications for council.
Opening statement by Joe Winslow.

Meeting Recessed at 11:42 AM

Meeting Reconvened at 1:02 PM

Roll Call: Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Workman, Council Member Orgeron

12. Consider appointment of a Council Member to the Quartzsite Common Council to fill the term previously held by Mrs. Patricia Anderson. The term expires 2014.

Council Member Workman moved to nominate Starr BearCat. Mayor Foster seconded the motion.

Roll Call **Vote:** Motion failed. (**summary:** Yea = 2, Nay = 4, Abstain = 0).

Yea: Mayor Foster, Council Member Workman. **Nay:** Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron.

Council Member Orgeron moved to appoint Mary Scott. Council Member Workman seconded the motion.

Roll Call **Vote:** Motion passed. (**summary:** Yea = 4, Nay = 2, Abstain = 0).

Yea: Mayor Foster, Council Member Kelley, Council Member Workman, Council Member Orgeron. **Nay:** Vice Mayor Jewitt, Council Member Crooks.

COMMUNICATIONS:

13. Announcements and Reports from the Mayor on current events.

The Mayor said this is the final report on this: he is pleased to report that the last poles are up on the power line to Parker and the Town shouldn't be subject to lengthy power outages this summer.

14. Announcements and Reports from the Council on current events.

Council Member Orgeron commented on a Memorial Day Service thank you to the Police Department for providing the escort for them.

15. Reports from the Town Manager to the Council.

Town Manager Laura Bruno spoke on the impacts of the APS improvements on our community. She also briefly discussed the slightly modified fiscal calendar.

COMMUNICATIONS FROM CITIZENS:

Jennifer Jones spoke to the town attorney about Jennifer Jones' statement that the town attorney works for the people. Jennifer Jones asked the town attorney to consider

preparing a legal opinion for the Town Council as to under what circumstances the town attorney may represent the Town Council.

ADJOURNMENT: 1:11 PM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of May 28, 2013 of the Town Council of Quartzsite, Arizona, held on May 28, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 11th day of June 2013.

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, June 11, 2013

Agenda Item #3 Consider official Town support for a Grand Gathering Event scheduled for March 6-9, 2014, and approval of a one-day special event fee of \$5 for participating vendors of the Event.

Summary: The Quartzsite Improvement Association and the Proud Neighbors of Quartzsite, along with other local organizations, are organizing a Grand Gathering Event to be held March 6-9, 2014. The event will attempt to set a record of grand-parents and great grandparents in attendance.

For this proposed event, the event organizers have requested:

1. A reduction of the Town's special event fee from \$15 for three days to \$5 for one day for the Grand Gathering Event.
2. The Town consider declaring official support for the Grand Gathering Event.

Responsible Person: Laura Bruno, Town Manager

Attachment: Information and request submitted by the Quartzsite Improvement Association (QIA), the Proud Neighbors of Quartzsite (PNQ), and the Grand Gathering Committee.

Action Requested: **Declare official Town support for the Grand Gathering Event and approve a one-day special event fee of \$5 for participating vendors of the Event.**



To: Honorable Mayor and Members of the Town Council
 Date: June 5, 2013

From: Quartzsite Improvement Association (QIA) and
 Proud Neighbors of Quartzsite (PNQ)
The Grand Gathering Committee
TheGrandGathering@yahoo.com

Re: The Grand Gathering, Vendor Fees

Background

QIA members were looking for ideas to extend the Winter Visitor Season in Quartzsite. The idea was put forth to set a Guinness Book World Record for the most grandparents and great grandparents in attendance at a single event. The event would have an up-beat, colorful theme of Mardi Gras.

QIA & PNQ, along with local organizations, are combining efforts to market this new Quartzsite event Internationally on multiple media sources; Sirius Radio, RV Publications, Internet, Newspapers, TV, Radio, Facebook, Twitter, Pinterest, RV Clubs & Organizations, Phoenix Retirement Communities, Eventbrite, and more!

Tentative Schedule

For the last few months, a committee has been working on organizing the details of the event to set the World Record. Plans are to hold the event from March 6-9, 2014. The tentative schedule includes:

THURSDAY, MARCH 6

Library Book Sale
 Entertainment/ Show - QIA
 Movie-in-the-Park

FRIDAY, MARCH 7

Pancake Breakfast-Senior Center
 Town-Wide Yard Sale
 Museum Tour
 Craft Show, Senior Center
 Bingo - QIA
 "JAM"boree at Town Park
 Mardi Gras Dinner
 Dance, Senior Center
 Desert Bloom ATV Rally

SATURDAY, MARCH 8

SENIOR FAIR at Town Park (see details-right)
 Bingo - Senior Center
 Dance - QIA
 Desert Bloom ATV Rally

SUNDAY, MARCH 9

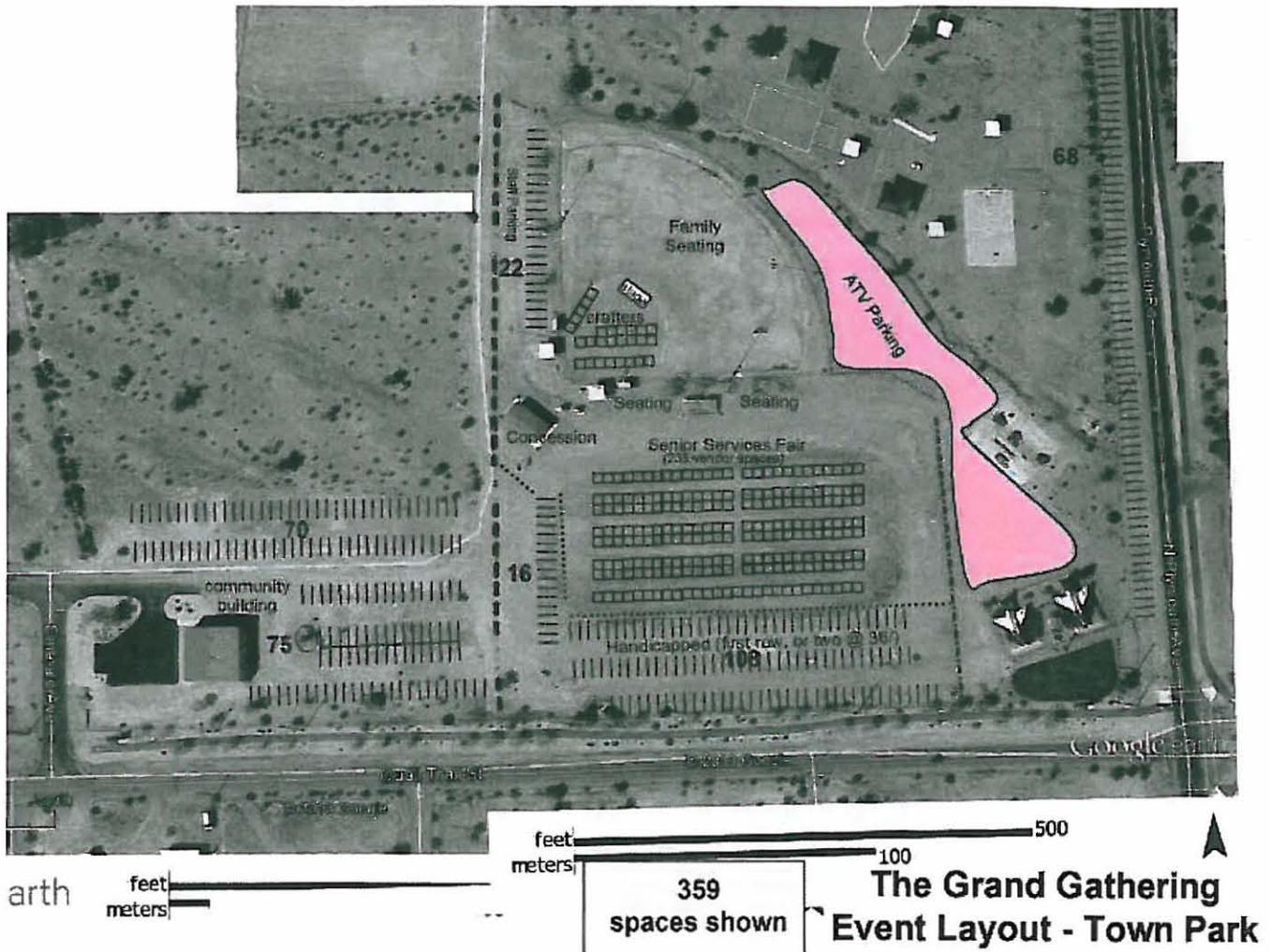
Pancake Breakfast
 Community Church Service
 Living-History Luncheon

The GRAND Gathering Details for SATURDAY

Guinness World Record: We will attempt to set a world record of grand-parents & great grands in attendance, Saturday at Town Park:

We invite your entire family to attend the festivities starting at 7a.m.:

- Parade
- VFW/Fire Dept. Pancake Breakfast
- GUINNESS RECORDS ATTEMPT
- THE GRAND GATHERING**
- SENIOR SERVICES FAIR**
- Senior Services Exhibitors
- Live Music/Entertainment All Day
- Antique Car Show
- Arts and Crafts Vendors
- Beer Garden
- Food Vendors
- Live Rock Auction
- First Aid Tent
- Rainbow Gardens Tour
- Rock Painting for Kids
- Fun Games
- Rock Stacking Games
- Kids Bounce House
- Water Slide
- Evening Concert



Request

Currently, the Quartzsite Vendor Permit Fee is \$15 for three days. The majority of vendors for the Grand Gathering Event will be here for only one day, and primarily at the Senior Services Fair. In order to encourage participation by a large number of vendors, we are respectfully requesting that the Council approve a one-day vendor fee of \$5.

The Committee is willing to pay the daily vendor cost on behalf of any local non-profit organizations/charities that want to set up a booth during the event. The Committee will collect all fees, maintain all records, and furnish both to Town at the conclusion of the event, saving the Town any administrative costs.

Because of the scale of the Grand Gathering, and the positive nationwide recognition it could garner, we would welcome Town Sanctioning of the event, Council support & participation.

Thank you for your consideration, we look forward to working with you further in this exciting new event.

Respectfully submitted,

Mark Goldberg and Shanana "Rain" Golden-Bear

On behalf of QIA and PNQ



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, June 11, 2013

Agenda Item #4 Discussion and possible action regarding a modification of the annual lease payments provided by the Memorandum of Understanding between the Town of Quartzsite, AZ and the Educational Options Foundation

Summary: In August 2012, the Town entered into a Memorandum of Understanding (MOU) with the Education Options Foundation for the lease of land upon which the EdOptions High School facility is located.

The agreement provides for annual lease payments of \$18,000, with the first year's lease payment, due in FY 12/13, waived. The term is for three (3) years, with automatic one-year renewal periods thereafter.

Council Member Kelley has requested consideration to modify the lease terms of the existing MOU as follows:

1. FY 12/13 lease payment, \$ 0
2. FY 13/14 lease payment, \$ 6,000
3. FY 14/15 lease payment, \$ 12,000
4. FY 15/16 and thereafter lease payment, \$18,000

Responsible Person: Carol Kelley, Council Member

Attachment: Signed Memorandum of Understanding between the Town of Quartzsite, AZ and the Educational Options Foundation.

Action Requested: Discussion and possible action to modify the lease payment terms of the Memorandum of Understanding between the Town of Quartzsite and the Educational Options Foundation.

TOWN OF QUARTZSITE
RESOLUTION NUMBER 12-15

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, LA PAZ COUNTY, ARIZONA, AUTHORIZING THE TOWN MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING WITH ED OPTIONS HIGH SCHOOL.

WHEREAS, A.R.S. § 9-241 and Article 9, Section 7 of the Arizona Constitution permit the Town to lease the Town's property for a public purpose; and

WHEREAS, the use of the property located at 560 Coyote as a Charter High School is for a public purpose;

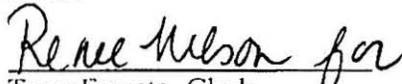
NOW THEREFORE, BE IT RESOLVED by the Common Council of the Town of Quartzsite that the Town Manager may enter into the Memorandum of Understanding attached hereto.

PASSED AND ADOPTED this 14th day of August, 2012.

Affirm:


~~Acting Mayor~~ Senior Council Member

Attest:


Terry Frausto, Clerk

Approved as to form:


Martin Brannan, Attorney

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE TOWN OF QUARTZSITE, AZ
AND
THE EDUCATIONAL OPTIONS FOUNDATION**

This Memorandum of Understanding ("MOU") is entered into between the Town of Quartzsite and The Educational Options Foundation.

I. Background Information

The Educational Options Foundation, a 501 (c) (3) non-profit corporation in the State of Arizona, operates EdOptions High School and the EdOptions AOI Program under a charter granted by the Arizona State Board for Charter Schools. On June 29, 2012, the Foundation purchased the assets, including 3 large buildings, 2 storage sheds, school contents, and improvements made to the facility and site, of a charter high school that operated on land leased from the Town of Quartzsite, at 560 Coyote.

For the purpose of this MOU, the Town of Quartzsite and The Educational Options Foundation desire to enter into an agreement to allow The Educational Options Foundation to lease the property located at 560 Coyote, Quartzsite, AZ for the purpose of operating the EdOptions High School Quartzsite Learning Center. The learning center will provide an opportunity for high school students in grade 9-12 to attend school in Quartzsite.

Providing an opportunity for students to attend school will provide a mutual benefit for the Town, the members of the community, students, and the Foundation. It is our collective belief that strong schools help build strong communities. The Educational Options Foundation is proud to be part of the Quartzsite community.

II. Terms and Conditions Regarding MOU

A. Lease

The Town and Foundation desire to enter into a lease for the land located at 560 Coyote, Quartzsite, AZ, (see attached site plan). The Educational Options Foundation owns real property including buildings and equipment at that location. Property will be used to operate EdOptions High School Quartzsite Learning Center and other educational uses as may be deemed beneficial by the Foundation.

B. Payment

The parties agree to an annual lease payment for the land of Eighteen thousand dollars (\$18,000) per year beginning July 1, 2012. The first years lease payment will be waved. Monthly lease payments will be paid to the Town beginning on June 1, 2013 in the amount of \$1,500. per month. Payments delivered to the

Town by the tenth (10) day of the month will be considered paid in a timely manner.

C. **Term**

The initial term of this MOU shall be for three (3) years, and the agreement shall be automatically renewed for additional one (1) year periods, unless otherwise terminated pursuant to paragraph E.

D. **Agreement Amendment**

The parties to this MOU may amend, modify, or supplement this MOU in writing at any time by mutual consent. All other unaffected provisions set forth in this MOU shall remain in effect.

E. **Termination**

Either party may terminate this MOU, with ninety (90) days notice in writing, to the other party. Such notice shall be given by personal delivery or by registered or certified mail at the other party's official mailing address. The Foundation shall have the option to finish the current school year if the MOU is terminated by the Town. Each school year begins on July 1 and ends on June 30. In the event of termination the Foundation will have a minimum of one-hundred and eighty days (180) to remove the buildings and contents from the property.

F. **Insurance**

The Foundation agrees to maintain liability insurance coverage and to provide the Town evidence of insurance showing the town as an additional insured.

G. **Miscellaneous Provisions**

1. **Assignment.** This MOU is non-assignable in whole or in part by either party without the written consent of the other party.
2. **Authority of Signatory.** Each individual executing this MOU on behalf of either party represents and warrants that he/she is duly authorized to execute and deliver this Agreement on behalf of the Town of Quartzsite or The Educational Options Foundation.
3. **Cancellation.** This MOU is subject to cancellation for conflict of interest without penalty or further obligation as provided by A.R.S. § 38-511.
4. **Entire Agreement.** This MOU and any attachments represent the entire agreement between the parties and supersede all prior negotiations,

representations or agreements, whether express or implied, written or oral.

5. **Governing Law and Venue.** The terms and conditions of this MOU shall be governed by and interpreted in accordance with the laws of the State of Arizona. Any action at law or in equity brought by either party for the purpose of enforcing a right or rights provided for in this Agreement shall be tried in the Superior Court of La Paz County, State of Arizona. The parties hereby waive all provisions of law providing for a change of venue in such proceeding to any other county. In the event either party shall bring suit to enforce any term of this Agreement or to recover any damages for on account of the breach of any term or conditions of this Agreement, it is mutually agreed that the prevailing party in such action shall recover all costs including: all litigation and appeal expenses, collection expenses, reasonable attorneys' fees, necessary witness fees and court costs to be determined by the court in such action.
6. **Incorporation of Documents.** All documents referred to in this MOU are hereby incorporated by reference into the MOU.
7. **Integration.** This MOU contains the entire arrangement between the parties. No statement, promise or inducement made by either party that is not contained in this written MOU and signed by both parties shall be valid or binding.
8. **No Third Party Beneficiaries.** Only the parties may enforce this MOU. The parties do not intend through this MOU to confer enforceable rights on any non-party and do not intend to create any third party beneficiaries to this MOU.
9. **Notices.** Any notice or demand under this MOU from either party to the other shall be in writing and shall be deemed to have been given when the notice is delivered personally or deposited in a U.S. mailbox, in a stamped envelope addressed to the other party's official business address provided herein. Either party may at any time change such address by delivering or mailing, as aforesaid, to the other party a notice stating the change.

Town of Quartzsite
P.O. Box 2812
465 N Plymouth Ave
Quartzsite, AZ 85346-2812
Attn: Town Manager

The Educational Options
Foundation
Steve Durand
2150 E Southern Ave
Tempe, AZ 85282

10. **Section Headings.** Captions and section headings used herein are for convenience only, are not a part of this MOU, shall not be deemed to limit or alter any provisions hereof, and shall not be deemed relevant in construing this MOU.
11. **Severability.** The provisions of this MOU shall be deemed severable and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of any other provisions.
12. **Waiver of Terms and Conditions.** The failure of either party to insist on any one or more instances of performance of any of the terms of conditions of this MOU or to exercise any right or privilege contained herein shall not be considered as thereafter waiving such terms, conditions, rights or privileges, and they shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this MOU on the date and year specified below.

DATED: Aug. 17, 2012

THE TOWN OF QUARTZSITE
RESPRESENTATIVE:


Signature

Town Manager
Title

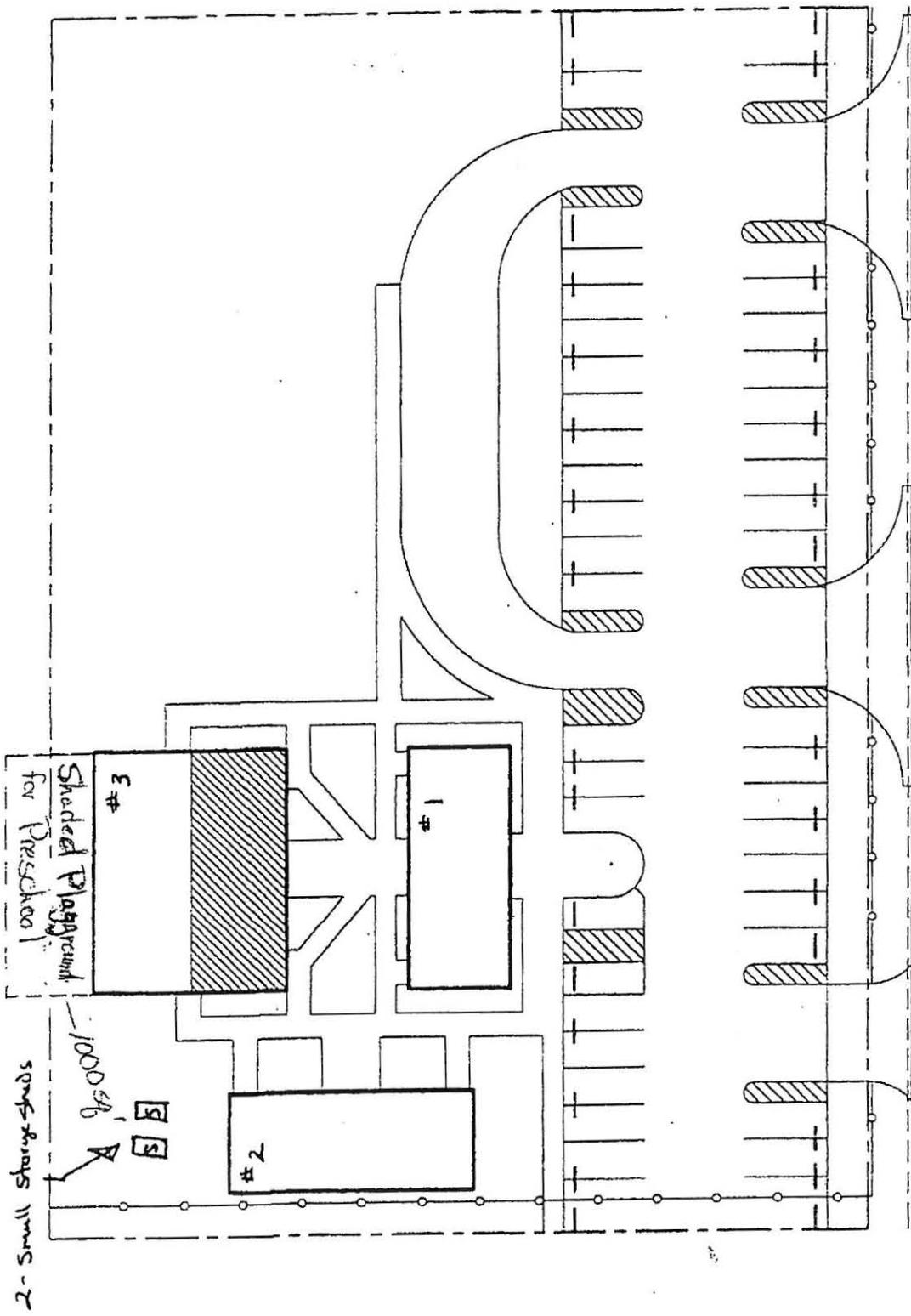
DATED: 8/27/12

THE EDUCATIONAL OPTIONS FOUNDATION
RESPRESENTATIVE:


Signature

Vice President
Title

V1 8/8/12 JS



SITE PLAN

SCALE: 1" = 40'



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 9, 2013

Agenda Item #6 Consider approval of an employment contract with Amanda Lilly for the position of Quartzsite Municipal Court Judge.

Summary: The Municipal Court is open five days a week; however, the position of Municipal Judge is part time. The Municipal Judge is on staff three full days a week, two full weekend days every fifth weekend; plus additional days for other required court judges' meetings. Quartzsite Town Code Section 5-2-1 provides: "The presiding officer of the magistrate's court shall be the town magistrate, who shall be appointed by the Council. The town magistrate shall serve a term of two years, with the beginning and end of the term to be specified at the time of appointment."

The Town Council has completed a recruit process for a Municipal Court Judge; interviewed candidates; and directed the Town Attorney to negotiate a two-year employment contract with the Council's selection for the position. The proposed employment contract with Amanda Lilly as Town Magistrate includes the following terms.

- ❖ Two Year Contract, for the period July 1, 2013 to June 30, 2015.
- ❖ Compensation package to include:
 - ✓ Annual salary of \$30,000.
 - ✓ Payment of annual dues to the Arizona State Bar, upon admittance.
 - ✓ Employee Benefits package available to all Town employees, including retirement, health insurance, vacation and sick leave.

Responsible Person: Laura Bruno, Town Manager

Attachment: Proposed Contract for Services by and between the Town of Quartzsite, a Municipal Corporation and Amanda Lilly, Town Magistrate.

Action Requested: **Approve the proposed employment contract with Mr. Amanda Lilly for the position of Quartzsite Municipal Court Judge and direct the Mayor to sign the employment contract.**

CONTRACT FOR SERVICES BY AND BETWEEN
THE TOWN OF QUARTZSITE, A MUNICIPAL CORPORATION
HEREINAFTER REFERRED TO AS "TOWN"
AND
AMANDA LILLY, TOWN MAGISTRATE
HEREINAFTER REFERRED TO AS "MS. LILLY"

WHEREAS, the written Agreement under which the parties shall be operating expires on June 30, 2015
and,

WHEREAS, the Mayor and Common Council of the Town passed and approved a motion, on the 16
day of May, 2013, appointing Ms. Lilly as its Town Magistrate for the term cited; and,

THE PARTIES HERETO MUTUALLY AGREE to the following:

1. That Ms. Lilly meets the eligibility requirements for the position of Town Magistrate, as set forth in Quartzsite Town Code § 5-501 and § 5-502.
2. That Ms. Lilly possesses knowledge and skills to be the Town's Municipal Judge, pursuant to her completion of the Judicial Education Courses on or before June 14, 2014.
3. That in keeping with the separation of powers between the judicial and legislative, and the judicial and executive branches of government, Ms. Lilly, so long as she performs her duties in a competent manner and commits no act nor fails to act in such a manner that gives good cause for the Town to terminate this Agreement, shall be independent of those other branches of the Town's government and shall be free of restrictions in performing her judicial duties.
4. That Ms. Lilly's powers and duties as Town Magistrate include those set forth in Quartzsite Town Code § 5-203 and § 5-601; that the proceedings of the Municipal Court shall be governed by the Arizona Constitution, Arizona Revised Statutes, the Arizona Code of Judicial Administration and Arizona Rules of Court pertaining to the type and nature of the cause being heard; and that the Municipal Court shall abide with Quartzsite Town Code and Arizona Revised Statutes with respect to fees and penalties that may be assessed.
5. That Ms. Lilly shall have limited administrative duties insofar as it is necessary to administer the Court and its personnel, and as set forth in the Quartzsite Town Code, but said duties shall not interfere with the Town personnel assigned to the Court insofar as the Town's Personnel Policy is concerned. Court personnel salaries and wages, as well as their rights and obligations, shall remain under the control of the Town provided, however, this provision shall not in any way deprive Ms. Lilly of sufficient, adequate, and competent personnel necessary for Ms. Lilly to properly perform her judicial duties and her limited administrative duties.
6. The Town, with the assistance of the Ms. Lilly, will make available at all times during the term of her Agreement, adequate and comfortable physical facilities in which to perform her duties, including filing facilities, supplies, and equipment deemed necessary for the expedient and orderly operation of the Municipal Court.
7. Ms. Lilly shall recommend from time to time to the Town's Common Council, other competent individuals to the position of Pro Tem Magistrate. A Pro Tem Magistrate may be appointed pursuant to Quartzsite Town Code § 5-202 with the advice and consent of the Town's Common Council. The Pro Tem Magistrate may perform Ms. Lilly's duties in cases where Ms. Lilly may be prohibited by law, ethics, illness, vacations, overload, and other reasonable reasons from performing her duties. The Pro Tem Magistrate must meet the eligibility requirements set forth in the Quartzsite Town Code and must comply with the Arizona Code of Judicial Administration.

8. Extended periods during which Ms. Lilly is unable or unwilling to perform her duties due to illness, absences, incapacitation, or suspension by higher judicial authority may be cause for the Town to terminate this Agreement or, at Ms. Lilly's option, shall allow the Town to withhold installment payments to Ms. Lilly and use said sums to compensate temporary or permanent replacement of Ms. Lilly.
9. The Town will provide Ms. Lilly with the benefits of an employee of Quartzsite, including but not limited to, employee retirement and health insurance. Ms. Lilly shall be covered under Workman's Compensation and Unemployment Benefits. Ms. Lilly shall have deducted from her installments any and all Federal and State withholding and taxes, including FICA payments.
10. Ms. Lilly shall comply with the Arizona Code of Judicial Administration and the Judicial Canons of Ethics embodied in the Arizona Code of Conduct For Judicial Employees, Rule 81 of the Arizona Rules of the Supreme Court.
11. It is understood that various Judicial Commissions, the State Legislature or the Arizona Supreme Court may impose additional obligations, duties, and limitations upon Ms. Lilly, in which event the provisions of this Agreement shall be modified or terminated, as the case may be, to the extent such Commission, Legislative, or Court directives are imposed and enforced.
12. Ms. Lilly recognizes this Agreement is personal to her, and the benefits accruing to her and duties imposed on her hereunder may not be transferred or assigned, save and except this Paragraph does not alter the provision set forth in Paragraph "7" above.
13. The term of this Agreement shall be for a period of two (2) years commencing on July 1, 2013.
14. The Town hereby agrees to compensate Contractor in the sum of Thirty Thousand and 00/100 (\$30,000.00) per year, payable in bi-weekly installments, during the Term expiring on June 30, 2015. If, during the term of this Agreement, Ms. Lilly is admitted into the Arizona State Bar, the Town will pay her annual dues to the Arizona State Bar that are owed during the term of this contract.
15. The Town hereby agrees to compensate Ms Lilly for all mandated training courses as required by the Judicial Court System including travel expenses as long as prior approval is obtained and receipts provided.
16. Regardless of the provision contained in Paragraphs "7" and "8" above, and in addition thereto, the Town may terminate this Agreement and cease installments hereunder if, during the term of this Agreement or any renewal(s) hereto either the Judicial or Legislative Branch, or both, or the State of Arizona, modify, merge, or abolish the lower Court Judicial System so as to make performance of this Agreement by Contractor impossible or impractical. Notwithstanding any other provision of this Agreement, this contract may be terminated by the Town for cause. Cause includes but is not limited to failure to comply with the Judicial Canons of Ethics as embodied in Arizona Supreme Court Rule 81 and the Arizona Code of Conduct for Judicial Employees, failure to comply with federal, state and local laws, and failure to perform the duties set forth herein.
17. In the event of termination of this contract by the Town for cause or by Ms. Lilly for any reason prior to June 30, 2015, Ms. Lilly will fully reimburse the Town of Quartzsite for any dues paid on her behalf to the Arizona State Bar.
18. If a Judge Pro Tem is required pursuant to any provision of Rule 10 of the Arizona Rules of Criminal Procedure; because of a conflict of interest; for attendance at an educational program; or for approved sick leave or vacation time as provided in Town Policy for employee benefits, the Town shall pay for the Pro Tem assigned by the La Paz County Justice and Municipal Court Administrator, the presiding Criminal Judge of La Paz County Superior Court, or the Contractor. The use of a Judge Pro Tem for any other reason shall be at the expense of the Ms. Lilly.
19. Ms. Lilly acknowledges that this Agreement constitutes written notice from the Town that it advises her to seek legal counsel before signing this Agreement.

Amanda Lilly, Magistrate Judge

TOWN: Town of Quartzsite, Arizona

Amanda Lilly
Signature

Edward Foster, Mayor

Date Signed: 6/6/13

Date Signed: _____

ATTEST: Town Clerk

APPROVED AS TO FORM: Town Attorney

Terry Frausto, Town Clerk

Kelly Y. Schwab, Town Attorney
Curtis, Goodwin, Sullivan, Udall & Schwab, PLC

Date Signed: _____

Date Signed: _____

QUARTZSITE PUBLIC LIBRARY
Statistical Report May 2013

| | |
|-----------------------------------|--------------|
| Total Number of Patrons | 2,439 |
| <hr/> | |
| Adult Fiction | 294 |
| Adult Non Fiction | 241 |
| Paperback | 272 |
| Large Print | 161 |
| E-Books | 238 |
| Arizona Books | 8 |
| Spanish | 2 |
| ILL Sent to other Libraries | 4 |
| ILL Received from other Libraries | 3 |
| TOTAL ADULT BOOKS | 1,223 |
| <hr/> | |
| Young Adult Books | 14 |
| Juvenile Books | 31 |
| Kids Computer Use | 65 |
| <hr/> | |
| Miscellaneous: | |
| Puzzles | 11 |
| Magazines | 22 |
| DVD | 476 |
| VHS | 191 |
| CD Audio | 31 |
| TOTAL CIRCULATION | 2,100 |
| <hr/> | |
| Computer Questions | 144 |
| Reference Questions | 121 |
| Information | 109 |
| Computer Use | 468 |
| Wireless Usage | 183 |
| New Patrons Registered | 31 |
| Meeting Room Use | 35 |
| Donations | 1,222 |