

COUNCIL MEETING AGENDA

MONDAY, AUGUST 26, 2013

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Carol Kelley
Mark Orgeron

Norma Crooks
Mary Scott

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

***The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.***

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF REGULAR MEETING	
9:00 – 9:05	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05	ROLL CALL	
9:05 – 9:06	APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.
	PRESENTATIONS; PROCLAMATIONS	
	None	

9:06 – 9:12		<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
	1.	<p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 36016 – 36087 and check number 35962 totaling \$147,474.76.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
	2.	<p>MINUTES – Consider approval of the minutes of the Regular Meeting of August 13, 2013, the Special Meeting of August 13, 2013 and the Special Meeting of April 25, 2013.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
		<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
9:12 – 9:22	3.	<p>RESIGNATION – Consider accepting resignation of Patricia Workman from the Town Council.</p>	Discussion; possible action by MOTION.
9:22 – 9:32	4.	<p>NEW COUNCIL MEMBER – Consider advertising for and accepting applications from interested parties to fill a vacancy on the Town Council created by Council Member Workman’s resignation.</p>	Discussion; possible action by MOTION.
		<p>COMMUNICATIONS</p>	
9:32 – 9:37	5.	<p>Announcements and Reports from the MAYOR on current events.</p>	
9:37 – 9:42	6.	<p>Announcements and Reports from the COUNCIL on current events.</p>	

9:42 – 9:47	7.	Reports from the TOWN MANAGER to the Council.	
9:47 – 9:57		<p>COMMUNICATIONS FROM CITIZENS</p> <p><i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
9:57		ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the ____ day of _____, 2013, at ____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 26, 2013

Agenda Item #1 Consider approval of check series 36016 – 36087 and check number 35962, totaling \$147,474.76.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification of any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Town Manager

Attachment: Ledger of Accounts Paid: check series 36016 – 36087 and check number 35962.

Action Requested: Motion to approve the Ledger of Accounts Paid; Check series 36016 – 36087 and Check number 35962.

**Council Meeting of August 26, 2013
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 36016-36087 and 35962

Balances on all cash accounts as of August 21, 2013

Checking Account	\$	2,411,929.01
LGIP Account	\$	686,505.95
WIFA Debt Reserve Account	\$	89,423.89

Total Expensed Dollar Amount for Consent Agenda	\$	211,797.21
Total Payroll for Pay Period Ending 08/03/13	\$	64,322.45
YTD Total Revenue Dollar Amount for Consent Agenda	\$	121,840.53
YTD Total Sewer Sales Revenue as of 04/18/13	\$	59,964.11
YTD Total Sewer Cap Revenue as of 04/18/13	\$.00
YTD Total Water Sales Revenue as of 04/18/13	\$	58,813.92
YTD Total Water Cap Revenue as of 04/18/13	\$	3,062.50

Report Criteria:

Report type: GL detail
 Check.Check Number = 35962

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
35962						
08/06/2013	35962	Atkins	7,498.10	Engineering Fees	15-500-5037	7,498.10
08/06/2013	35962	Atkins	6,074.50	WW Expansion	15-500-5103	6,074.50
08/06/2013	35962	Atkins	2,882.50	Engineering Fees for Community	01-160-5037	2,882.50
08/06/2013	35962	Atkins	1,515.00	Engineering Fees for Cemetary	01-181-5037	1,515.00
Total 35962:			17,970.10			
Grand Totals:			17,970.10			
Grand Totals:			17,970.10	17,970.10-	.00	

Report Criteria:

Report type: GL detail

Check.Check Number = 36016-36087

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36016						
08/21/2013	36016	APS	1,085.24	Electric Service	03-220-5049	1,085.24
Total 36016:			1,085.24			
36017						
08/21/2013	36017	Arizona State Treasurer	9,147.79	Fees Collected in July 2013	01-000-2212	9,147.79
Total 36017:			9,147.79			
36018						
08/21/2013	36018	C&D Disposal	103.90	4Yd Commercial Bin Fee	01-180-5035	103.90
Total 36018:			103.90			
36019						
08/21/2013	36019	ClassicPlan Premium Fina	1,039.85	Liability Insurance	01-185-5046	1,039.85
08/21/2013	36019	ClassicPlan Premium Fina	2,079.70	Liability Insurance	01-130-5046	2,079.70
08/21/2013	36019	ClassicPlan Premium Fina	4,939.28	Liability Insurance	01-140-5046	4,939.28
08/21/2013	36019	ClassicPlan Premium Fina	779.89	Liability Insurance	01-150-5046	779.89
08/21/2013	36019	ClassicPlan Premium Fina	779.89	Liability Insurance	01-170-5046	779.89
08/21/2013	36019	ClassicPlan Premium Fina	9,618.58	Liability Insurance	03-220-5046	9,618.58
08/21/2013	36019	ClassicPlan Premium Fina	1,299.81	Liability Insurance	01-230-5046	1,299.81
08/21/2013	36019	ClassicPlan Premium Fina	3,119.54	Liability Insurance	15-500-5046	3,119.54
08/21/2013	36019	ClassicPlan Premium Fina	2,339.66	Liability Insurance	16-550-5046	2,339.66
Total 36019:			25,996.20			
36020						
08/21/2013	36020	DCFS USA, LLC	665.44	Capital Lease Interest Pmt on Wat	03-220-5057	665.44
08/21/2013	36020	DCFS USA, LLC	9,831.56	Capital Lease Principal Pmt on W	03-220-5058	9,831.56
Total 36020:			10,497.00			
36021						
08/21/2013	36021	Desert Messenger	64.22	Ad for Police Officer (2 runs)	01-140-5035	64.22
Total 36021:			64.22			
36022						
08/21/2013	36022	Herbs Hardware, Inc.	435.50	Maintenance & Repair Parts	03-220-5060	435.50
08/21/2013	36022	Herbs Hardware, Inc.	230.13	Maintenance & Repair Parts	01-180-5060	230.13
08/21/2013	36022	Herbs Hardware, Inc.	36.89	Maintenance & Repair Parts	15-500-5060	36.89
08/21/2013	36022	Herbs Hardware, Inc.	92.04	Maintenance & Repair Parts	16-550-5060	92.04
Total 36022:			794.56			
36023						
08/21/2013	36023	Kansas State Bank	145.79	Konica Minolta Bizhub C654 Copi	01-130-5058	145.79
08/21/2013	36023	Kansas State Bank	58.39	Konica Minolta Bizhub C654 Copi	01-130-5057	58.39

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36023:			204.18			
36024						
08/21/2013	36024	Konica Minolta Business S	160.00	7155 Digital Multifunctional Machi	01-150-5051	160.00
Total 36024:			160.00			
36025						
08/21/2013	36025	La Paz County Sheriff's De	377.05	Fees Collected in July 2013	01-000-2212	377.05
Total 36025:			377.05			
36026						
08/21/2013	36026	La Paz County Treasurer	46.22	Fees Collected in July 2013	01-000-2212	46.22
Total 36026:			46.22			
36027						
08/21/2013	36027	Legend Technical Services	279.90	Quarterly APP/AZPDES	15-500-5039	279.90
08/21/2013	36027	Legend Technical Services	961.20	Semi-Annual APP/AZPDES Samp	15-500-5039	961.20
08/21/2013	36027	Legend Technical Services	209.70	Monthly APP/AZPDES	15-500-5039	209.70
Total 36027:			1,450.80			
36028						
08/21/2013	36028	Mesa Materials	2,637.71	Cold Mix for Road Patching	03-220-5029	2,637.71
Total 36028:			2,637.71			
36029						
08/21/2013	36029	Parker Motor Co.	1,043.66	Vehicle Maintenance#1425 Police	01-140-5025	1,043.66
Total 36029:			1,043.66			
36030						
08/21/2013	36030	Parker Oil Products	3,289.78	Gas and Oil	01-140-5024	3,289.78
08/21/2013	36030	Parker Oil Products	115.90	Gas and Oil	01-160-5024	115.90
08/21/2013	36030	Parker Oil Products	646.05	Gas and Oil	01-180-5024	646.05
08/21/2013	36030	Parker Oil Products	1,683.65	Gas and Oil	03-220-5024	1,683.65
08/21/2013	36030	Parker Oil Products	974.95	Gas and Oil	01-230-5024	974.95
08/21/2013	36030	Parker Oil Products	702.44	Gas and Oil	15-500-5024	702.44
08/21/2013	36030	Parker Oil Products	418.18	Gas and Oil	16-550-5024	418.18
Total 36030:			7,830.95			
36031						
08/21/2013	36031	Tamco Capital Corp.	52.82	Phone System Rental Pmt	01-110-5061	52.82
08/21/2013	36031	Tamco Capital Corp.	527.72	Phone System Rental Pmt	01-130-5061	527.72
08/21/2013	36031	Tamco Capital Corp.	580.53	Phone System Rental Pmt	01-140-5061	580.53
08/21/2013	36031	Tamco Capital Corp.	211.26	Phone System Rental Pmt	01-150-5061	211.26
08/21/2013	36031	Tamco Capital Corp.	158.45	Phone System Rental Pmt	01-160-5061	158.45
08/21/2013	36031	Tamco Capital Corp.	158.45	Phone System Rental Pmt	01-170-5061	158.45
08/21/2013	36031	Tamco Capital Corp.	105.63	Phone System Rental Pmt	01-185-5061	105.63
08/21/2013	36031	Tamco Capital Corp.	158.45	Phone System Rental Pmt	03-220-5061	158.45
08/21/2013	36031	Tamco Capital Corp.	105.63	Phone System Rental Pmt	15-500-5061	105.63

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
08/21/2013	36031	Tamco Capital Corp.	105.63	Phone System Rental Pmt	16-550-5061	105.63
Total 36031:			<u>2,164.57</u>			
36032						
08/21/2013	36032	TDS Telecom	324.10	Telephone Service	01-130-5048	324.10
08/21/2013	36032	TDS Telecom	353.48	Telephone Service	01-140-5048	353.48
08/21/2013	36032	TDS Telecom	236.61	Telephone Service	01-150-5048	236.61
08/21/2013	36032	TDS Telecom	60.55	Telephone Service	01-160-5048	60.55
08/21/2013	36032	TDS Telecom	240.14	Telephone Service	01-170-5048	240.14
08/21/2013	36032	TDS Telecom	171.46	Telephone Service	03-220-5048	171.46
08/21/2013	36032	TDS Telecom	212.93	Telephone Service	15-500-5048	212.93
08/21/2013	36032	TDS Telecom	198.31	Telephone Service	16-550-5048	198.31
Total 36032:			<u>1,797.58</u>			
36033						
08/21/2013	36033	U.S. Bank Operations Ctr.	13,105.21	Excise Tax Revenue Bond Obligat	01-000-1105	13,105.21
Total 36033:			<u>13,105.21</u>			
36034						
08/21/2013	36034	V & V Manufacturing, Inc	660.60	Police Badges	01-140-5019	660.60
Total 36034:			<u>660.60</u>			
36035						
08/21/2013	36035	Verizon Wireless	36.48	Cell Phone Services	01-160-5048	36.48
08/21/2013	36035	Verizon Wireless	62.20	Cell Phone Services	01-230-5048	62.20
08/21/2013	36035	Verizon Wireless	122.22	Cell Phone Services	01-130-5048	122.22
08/21/2013	36035	Verizon Wireless	30.41	Cell Phone Services	01-170-5048	30.41
08/21/2013	36035	Verizon Wireless	93.30	Cell Phone Services	01-180-5048	93.30
08/21/2013	36035	Verizon Wireless	40.01	Cell Phone Services	20-121-5048	40.01
08/21/2013	36035	Verizon Wireless	77.91	Cell Phone Services	01-185-5048	77.91
08/21/2013	36035	Verizon Wireless	31.46	Cell Phone Services	03-220-5048	31.46
08/21/2013	36035	Verizon Wireless	92.81	Cell Phone Services	15-500-5048	92.81
08/21/2013	36035	Verizon Wireless	205.38	Cell Phone Services	16-550-5048	205.38
Total 36035:			<u>792.18</u>			
36036						
08/21/2013	36036	Arizona Justice of the Peac	175.00	AZ JOP Conf for A. Lilly 9/4/13-9/	01-150-5043	175.00
Total 36036:			<u>175.00</u>			
36037						
08/21/2013	36037	Arizona Supreme Court	2,250.00	Annual Maint Plan: CB Printer, Sc	01-150-5038	2,250.00
Total 36037:			<u>2,250.00</u>			
36038						
08/21/2013	36038	Bingham Equipment Comp	3,846.43	Equipment Repair on Case Load	03-220-5040	3,846.43
Total 36038:			<u>3,846.43</u>			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36039						
08/21/2013	36039	Caselle, Inc.	200.00	Clarity Excel Add-On	01-130-5035	200.00
08/21/2013	36039	Caselle, Inc.	200.00	Clarity Excel Add-On	01-140-5035	200.00
08/21/2013	36039	Caselle, Inc.	200.00	Clarity Excel Add-On	03-220-5035	200.00
08/21/2013	36039	Caselle, Inc.	200.00	Clarity Excel Add-On	15-500-5035	200.00
08/21/2013	36039	Caselle, Inc.	200.00	Clarity Excel Add-On	16-550-5035	200.00
Total 36039:			1,000.00			
36040						
08/21/2013	36040	Cdw Government, Inc	95.00	Security Software Firewall	01-140-5051	95.00
08/21/2013	36040	Cdw Government, Inc	95.00	Security Software Firewall	01-130-5051	95.00
08/21/2013	36040	Cdw Government, Inc	95.00	Security Software Firewall	01-160-5051	95.00
08/21/2013	36040	Cdw Government, Inc	95.00	Security Software Firewall	15-500-5051	95.00
08/21/2013	36040	Cdw Government, Inc	95.00	Security Software Firewall	16-550-5051	95.00
08/21/2013	36040	Cdw Government, Inc	95.00	Security Software Firewall	03-220-5051	95.00
08/21/2013	36040	Cdw Government, Inc	95.00	Security Software Firewall	01-170-5051	95.00
Total 36040:			665.00			
36041						
08/21/2013	36041	Connected Computer & Re	1,181.80	Computer Install for PW Dept	03-220-5060	1,181.80
08/21/2013	36041	Connected Computer & Re	21.67	Inv#41457: Fix Phone Issues at P	03-220-5035	21.67
08/21/2013	36041	Connected Computer & Re	782.12	Re: Data Network& Install	01-130-5035	782.12
08/21/2013	36041	Connected Computer & Re	782.11	Re: Data Network& Install	01-140-5035	782.11
08/21/2013	36041	Connected Computer & Re	782.11	Re: Data Network& Install	01-170-5035	782.11
08/21/2013	36041	Connected Computer & Re	782.11	Re: Data Network& Install	01-150-5035	782.11
08/21/2013	36041	Connected Computer & Re	782.11	Re: Data Network& Install	15-500-5035	782.11
08/21/2013	36041	Connected Computer & Re	782.11	Re: Data Network& Install	16-550-5035	782.11
Total 36041:			5,896.14			
36042						
08/21/2013	36042	Curtis, Goodwin, Sullivan,	11,938.97	Inv#18722-1: General Council Ser	01-120-5072	11,938.97
08/21/2013	36042	Curtis, Goodwin, Sullivan,	3,870.50	Inv#18722-2,3,4: Special Council	01-120-5072	3,870.50
Total 36042:			15,809.47			
36043						
08/21/2013	36043	Cyle Johnson Electric	415.47	Maintenance on Pump at WWTP	15-500-5091	415.47
Total 36043:			415.47			
36044						
08/21/2013	36044	Emblem Enterprises, Inc.	283.76	100 Qtz Police Shoulder Patches	01-140-5019	283.76
Total 36044:			283.76			
36045						
08/21/2013	36045	Empire Southwest	1,206.90	EMPS3179111: Water Truck Part	15-500-5040	1,206.90
08/21/2013	36045	Empire Southwest	150.06	EMPS3175394: Sweeper Parts fo	03-220-5040	150.06
Total 36045:			1,356.96			
36046						
08/21/2013	36046	Fabiola Garcia	1,103.24	Amount Owed for SS 1st & 2nd Qt	01-000-2201	1,103.24

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36046:			1,103.24			
36047						
08/21/2013	36047	Galls, An Aramark Compan	1,380.00	Alco-Sensor Handheld Breath for	27-205-5061	1,380.00
08/21/2013	36047	Galls, An Aramark Compan	120.00	Alco-Sensor Mouthpiece for Polic	27-205-5061	120.00
Total 36047:			1,500.00			
36048						
08/21/2013	36048	Hach Company	105.80	Lab Supplies for WWTP	15-500-5052	105.80
Total 36048:			105.80			
36049						
08/21/2013	36049	Idexx Distribution, Inc.	406.83	Lab Supplies: Quanti-Tray 2000	15-500-5052	406.83
Total 36049:			406.83			
36050						
08/21/2013	36050	Isreal Martinez	1,448.00	Cash Bond Refund TR2009-0679	01-000-2211	1,448.00
Total 36050:			1,448.00			
36051						
08/21/2013	36051	Johnathan Albert Dennis	50.00	Refund: Overpayment TR2012-02	01-000-2211	50.00
Total 36051:			50.00			
36052						
08/21/2013	36052	Kustom Signal, Inc.	169.23	Radar Parts for Police Dept	01-140-5040	169.23
Total 36052:			169.23			
36053						
08/21/2013	36053	Laura Bruno	84.57	Reimbursement for Travel re: WIF	15-500-5103	84.57
Total 36053:			84.57			
36054						
08/21/2013	36054	Logan Denver Fetters	58.00	Refund: Overpayment TR2012-04	01-000-2211	58.00
Total 36054:			58.00			
36055						
08/21/2013	36055	Lori Callan	84.00	Per Diem: AZTEC Trng 9/9/13-9/1	01-150-5043	84.00
Total 36055:			84.00			
36056						
08/21/2013	36056	Mccarthy Integrated Syste	1,392.31	Maintenance on Chlorinator for W	16-550-5091	1,392.31
Total 36056:			1,392.31			
36057						
08/21/2013	36057	McNaughton Book Service	1,410.00	Young Adult Book Lease Svc 10/1	01-170-5038	1,410.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36057:			1,410.00			
36058						
08/21/2013	36058	Melissa Ruiz	824.00	Refund: Cash Bond TR20100263	01-000-2211	824.00
Total 36058:			824.00			
36059						
08/21/2013	36059	Mike Jewitt	84.00	Per Diem: 2013 League Conf 8/27	01-110-5043	84.00
Total 36059:			84.00			
36060						
08/21/2013	36060	Mikes Contracting, Inc.	839.52	Rip Rap for Erosion Control	03-220-5029	839.52
Total 36060:			839.52			
36061						
08/21/2013	36061	Milligan Lawless, P.C.	672.00	Personnel Advisory Board through	01-120-5072	672.00
Total 36061:			672.00			
36062						
08/21/2013	36062	OCLC, Inc.	103.00	CatExpress Group for Library	01-170-5051	103.00
Total 36062:			103.00			
36063						
08/21/2013	36063	Quill Corporation	215.26	Office Supplies: Magistrate Court	01-150-5022	215.26
08/21/2013	36063	Quill Corporation	39.18	Office Supplies: Admin	01-130-5022	39.18
08/21/2013	36063	Quill Corporation	36.38	Office Supplies: PW Dept	03-220-5022	36.38
08/21/2013	36063	Quill Corporation	25.69	Office Supplies: Water Dept	16-550-5022	25.69
08/21/2013	36063	Quill Corporation	25.69	Office Supplies: WW Dept	15-500-5022	25.69
08/21/2013	36063	Quill Corporation	54.82	Office Supplies: Community Dev	01-160-5022	54.82
Total 36063:			397.02			
36064						
08/21/2013	36064	Ridenour, Hienton & Lewis	682.50	Svs Rendered through Feb 2013	01-150-5085	682.50
Total 36064:			682.50			
36065						
08/21/2013	36065	River City Newspapers	109.67	Public Notice of Intent to Increase	15-500-5035	109.67
Total 36065:			109.67			
36066						
08/21/2013	36066	Robin N. Holmes	104.80	Polygraph Services 8/6/13 for Poli	01-140-5082	104.80
Total 36066:			104.80			
36067						
08/21/2013	36067	Rush Signs	225.00	Map for Police Dept	01-140-5035	225.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36067:			225.00			
36068						
08/21/2013	36068	SimplexGrinnell	1,367.09	Maintenance on Alarm at WWTP	15-500-5030	1,367.09
Total 36068:			1,367.09			
36069						
08/21/2013	36069	Titan Machinery	271.18	Inv#1712132 Case Loader Parts	03-220-5040	271.18
08/21/2013	36069	Titan Machinery	614.62	Inv#1769257 Case Loader Parts	03-220-5040	614.62
Total 36069:			885.80			
36070						
08/21/2013	36070	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 36070:			3,200.00			
36087						
08/21/2013	36087	Palo Verde Valley Times	153.19	Ad for Police Officer	01-140-5035	153.19
08/21/2013	36087	Palo Verde Valley Times	55.32	Ad for PT Transit Van Driver	01-230-5035	55.32
08/21/2013	36087	Palo Verde Valley Times	55.32	Ad for Magistrate Clerk I	01-150-5035	55.32
08/21/2013	36087	Palo Verde Valley Times	42.55	Ad for Permit Technician I	01-160-5035	42.55
08/21/2013	36087	Palo Verde Valley Times	93.62	Ad for Water/WW Maintenance W	15-500-5035	93.62
08/21/2013	36087	Palo Verde Valley Times	93.62	Ad for Water/WW Maintenance W	16-550-5035	93.62
08/21/2013	36087	Palo Verde Valley Times	46.81	Ad for Park Maintenance Worker I	01-180-5035	46.81
Total 36087:			540.43			
Grand Totals:			129,504.66			
Grand Totals:			129,504.66	129,504.66-		.00

Report Criteria:

Report type: GL detail

Check.Check Number = 36016-36087



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 26, 2013

- Agenda Item #2** Consider approval of the minutes of the Regular Meeting of August 13, 2013, the Special Meeting of August 13, 2013 and the Special Meeting of April 25, 2013.
- Summary:** The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.
- Responsible Person:** Terry Frausto, Town Clerk
- Attachment:** Minutes of the Regular Meeting of August 13, 2013, the Special Meeting of August 13, 2013 and the Special Meeting of April 25, 2013.
- Action Requested:** **Motion to approve the Minutes of the Regular Meeting of August 13, 2013, the Special Meeting of August 13, 2013 and the Special Meeting of April 25, 2013.**

**MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, AUGUST 13, 2013, 9:00 AM**

CALL TO ORDER: 9:00 am

Mayor Foster

INVOCATION:

Pastor Mike Hobby

PLEDGE OF ALLEGIANCE:

Led by the Mayor said by all

ROLL CALL:

Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott

ABSENT:

STAFF PRESENT:

Laura Bruno - Town Manager, Terry Frausto – Town Clerk, Tina Abriani – Assisting Town Clerk, Patricia Ronan – Town Attorney

APPROVAL/AMENDMENT OF AGENDA:

Motion by Council Member Orgeron to accept the agenda as written. Second by Council Member Crooks. Call for the vote.

Motion Passed.

CONSENT AGENDA:

1. **Ledger of Accounts Paid** – Consider approval of check series 35896 – 36015 totaling \$191,382.28.
2. **Minutes** – Consider approval of the minutes of the Regular Meeting of July 23, 2013.
3. **Intergovernmental Agreement** - Consider Approval of an Intergovernmental Agreement (IGA) with the State of Arizona Department of Transportation (ADOT) for Joint Project Administration of the scoping and design of the Moon Mountain Pavement reconstruction project.
4. **Intergovernmental Agreement** – Consider approval of an Intergovernmental Agreement (IGA) between ADOT and the Town of Quartzsite for the Master Electrical Operation & Maintenance.

Motion to approve the consent agenda as presented by Vice Mayor Jewitt, second by Council Member Crooks. Call for the vote.

Motion Passed.

PUBLIC HEARING

- 5. Liquor License** – Conduct hearing and consider approval of a Restaurant Liquor License for Crazy Jerry's Pizza and Wings located at 1099 W. Main St. and owned and operated by Jerry Lukkasson.

Shannana Rain GoldenBear spoke on the subject of council members recusing themselves.

Vice Mayor Jewitt moved to approve the liquor license for Crazy Jerry's, second by Council Member Orgeron. Call for the vote.

Motion Passed

- 6. Liquor License** – Conduct hearing and consider approval of a Beer & Wine Store Liquor License for the Dollar General Store #13631, located at 925 W. Main St. and owned and operated by Clare Hollie Abel of DG Retail, LLC.

Vice Mayor Jewitt moved to approve the liquor license for beer and wine for Dollar General, second by Council Member Kelley. Call for the vote.

Motion Passed.

ADMINISTRATIVE ITEMS:

- 7. Budget** - Consider Approval of the Final Budget for the Town of Quartzsite for Fiscal Year 2013-2014

Motion to approve the Final Budget for Fiscal Year 2013-2014 by Council Member Orgeron. Second by Council Member Crooks
Mayor requested roll call vote.

Mayor Foster – Nay, Vice Mayor Jewitt – Aye, Council Member Kelley – Aye, Council Member Crooks – Aye, Council Member Orgeron – Aye, Council Member Scott – Aye.
Five (5) Ayes, One (1) Nay

Motion Passed.

- 8. Council Procedures** - Consideration of Council procedure to discuss and move Town Council agenda items.

Motion to change the format by Vice Mayor Jewitt, second by Council Member Crooks
Call for the vote.

Motion Passed.

- 9. August 27, 2013 Regular Meeting** - Consider cancellation of the August 27, 2013 regular Meeting of the Town Council.

Motion to reschedule the meeting to Monday the 26th at 9:00 am, second by Council Member Scott. Call for the vote.

Motion passed.

Executive Session

10. An executive session pursuant to ARS 38-431.03(A)(3) and (4) for discussion or consultation with the Town Attorney for legal advice and to consider the Town's position regarding the dissolution of the drug control task force intergovernmental agreement among La Paz County, the Town of Parker, and the Town of Quartzsite.

Executive session pursuant to ARS 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding pending litigation in the matter of Desert Gardens Mobile Home and Classic Cars v. Town of Quartzsite.

Motion to go into executive session by Vice Mayor Jewitt, second by Council Member Scott. Call for the vote.

Motion Passed.

Adjourned to executive session: 9:15 am

Reconvene: 9:55 am

Roll Call

Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott.

11. **Litigation** - Authorization for Town Attorney to file litigation to enforce Quartzsite's contract rights regarding the dissolution of the drug control task force intergovernmental agreement among La Paz County, Parker and Quartzsite.

Motion by Council Member Orgeron, to Authorize the Town Attorney to file litigation to enforce Quartzsite's contract rights regarding the dissolution of the drug control task force intergovernmental agreement among La Paz County, Parker and Quartzsite, second by Council Member Kelley.

Motion withdrawn by Council Member Orgeron and Council Member Kelley.

New Motion by Council Member Orgeron to authorize the Town Attorney to file litigation to enforce Quartzsite's contract rights regarding the dissolution of the 2007 IGA of the CADRE, drug control task force with La Paz County, Parker and Quartzsite. Second by Council Member Kelley.

Roll call vote called by Mayor Foster.

Mayor Foster – Nay, Vice Mayor Jewitt – Aye, Council Member Kelly – Aye, Council Member Crooks – Aye, Council Member Orgeron - Aye, Council Member Scott - Aye.
Votes: Five (5) – Ayes, One (1) – Nay

Motion Passed.

12. Police Policy - Discussion and possible action regarding the office hours of operation and routing of incoming phone calls to central dispatch for the Quartzsite Police Department.

Motion by Council Member Orgeron that the police department office hours be nine to five and the door remain unlocked during those hours and the phones not be forwarded to central dispatch. Second by Council Member Scott.

Call for the vote.

Motion Passed.

COMMUNICATIONS:

Announcements and Reports from the MAYOR on current events.

No Report

Announcements and Reports from the COUNCIL on current events.

No Report

Reports from the TOWN MANAGER to the Council.

Resignation notice given by Council Member Workman.

Announcement on tonight's meeting on the Wastewater rates at 6:30 pm, Council Chambers.

COMMUNICATIONS FROM CITIZENS

Sondra Gilbert spoke on the subject of a witch hunt on the police department.

Jennifer Jones spoke on the budget.

Shanana Rain GoldenBear spoke to the Council on some information missing in the minutes.

ADJOURNMENT: 10:31 am

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of August 13, 2013, of the Town Council of Quartzsite, Arizona.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of August, 2013

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

**MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
TUESDAY, AUGUST 13, 2013, 6:30 PM**

CALL TO ORDER: 6:30 pm

Vice Mayor Jewitt

INVOCATION:

PLEDGE OF ALLEGIANCE:

Led by Council Member Orgeron said by all

ROLL CALL:

Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott

ABSENT:

Mayor Foster

STAFF PRESENT:

Laura Bruno - Town Manager, Terry Frausto – Town Clerk, Kevin Murphy & Karyn Keese from Atkins Engineering

APPROVAL/AMENDMENT OF AGENDA:

Motion by Council Member Orgeron to accept the agenda as written. Second by Council Member Kelley. Call for the vote.

Motion Passed.

PUBLIC HEARING

1. Presentation and discussion on the proposed sewer rates.
Kevin Murphy & Karyn Keese presented to the public and Council the new changes proposed for the wastewater rates.

COMMUNICATIONS FROM CITIZENS

Jean Winter spoke on the subject of the rates.

Bruce Jacobson spoke on the estimated rates by ADEQ.

Starr Bearcat Spoke on the one third of the town that was not hooked up to sewer.

Bruce Jacobson asked what the design cap was and what the current flow is.

Ralph Johnson asked what the rate would be in deeded lots joined with one meter.

Don Hennis spoke on West Quail Trail Park.

Bruce Jacobson spoke on the base rate.

Shanana Rain Golden-Bear spoke on the need for rates being reviewed annually.

Jean Winter wanted clarification on the notices that were sent out; did they look at 2011 and 2012 when looking at the rates? What will happen if the population drops?

Bruce Jacobson spoke on base charges.

Herman Konyen spoke regarding plants.

Dennis Kuehl spoke on ADEQ petition and rates.
Travis Freedman spoke on the expense for RV Parks.
Dennis Kuehl spoke on RV Parks complaints.
Carolyn Freedman spoke on RV Parks.

Public Hearing Closed

2. Public Hearing to be continued.

Motion to continue public hearing to August 30, 2013 at 6:30 pm, second by Council Member Kelley Call for the vote.

Motion Passed.

ADJOURNMENT: 8:38 pm

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of August 13, 2013, of the Town Council of Quartzsite, Arizona.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of August, 2013

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

**MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
THURSDAY, APRIL 25, 2013, 1:00 PM**

CALL TO ORDER: 1:00 PM by Mayor Foster

INVOCATION:

PLEDGE OF ALLEGIANCE: led by Council Member Orgeron

Roll Call

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Workman.

STAFF PRESENT: Laura Bruno, Town Manager; Attorneys Kelly Schwab and Patricia Ronan; Terry Frausto, Town Clerk; Tina Abriani, Secretary

APPROVAL/AMENDMENT OF AGENDA:

Motion: to approve the agenda as read, as presented, **Action:** Approve, **Moved by** Vice Mayor Jewitt, **Seconded by** Council Member Crooks.
Motion passed unanimously.

ADMINISTRATIVE ITEMS:

1. Consider rescinding the appointment of Jennifer Jones from the Planning and Zoning Commission

Mayor Foster expressed concern of a possible lawsuit should the appointment be rescinded.

Motion: to actually rescind the appointment of Jennifer Jones from the Planning & Zoning Commission, **Action:** Approve, **Moved by** Council Member Orgeron, **Seconded by** Vice Mayor Jewitt.

Council Member Mike Jewitt stated his reason to nominate Jennifer Jones and noted that he filed this agenda item.

Vote: Motion passed (summary: Yea = 4, Nay = 2, Abstain = 0).

Yea: Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron.

Nay: Mayor Foster, Council Member Workman.

Motion Carried.

ADJOURNMENT: 1:04 PM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of April 25, 2013, of the Town Council of Quartzsite, Arizona.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of August, 2013

Terry Frausto, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 26, 2013

Agenda Item #3 Consider accepting resignation of Patricia Workman from the Town Council.

Summary: Town Council Member, Patricia Workman, has submitted a resignation letter, effectively resigning as of August 12, 2013.

Responsible Person: Laura Bruno, Town Manager

Attachment: Copy of Patricia Workman's resignation letter dated August 12, 2013.

Action Requested: **Motion to Accept the Resignation of Council Member Patricia Workman.**

To the Town of Quartzsite

For Health reasons I will not
be able to serve on the Town
Council for the Town of Quartzsite.
I enjoyed serving on the Council.
Please accept my Resignation.
immediately.

RECEIVED

AUG 12 2013

TOWN OF QUARTZSITE

Pat Workman

August 12, 2013

P.O. Box 3172

Quartzsite, AZ 85346



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 26, 2013

Agenda Item #4 Consider advertising for and accepting applications from interested parties to fill a vacancy on the Town Council created by Council Member Workman's resignation.

Summary: Town Council Member, Patricia Workman, has submitted a resignation letter, leaving a vacancy on the Town Council.

Responsible Person: Laura Bruno, Town Manager

Attachment: none

Action Requested: Motion to advertise for and accept applications from interested parties to fill a vacancy on the Town Council created by Council Member Workman's resignation.



TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346

(928) 927-4333 • (928) 927-4400

Arizona Relay Service (928)927-3762 (TDD)

We are an equal opportunity employer

www.ci.quartzsite.az.us

TOWN OF QUARTZSITE APPLICATION FORM TOWN COUNCIL MEMBER

NAME: _____

RESIDENT ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE: HOME _____ WORK: _____

FAX: _____ EMAIL: _____

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? _____ YES _____ NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? _____

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? _____ YES _____ NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? _____ YES _____ NO

If Yes, what is the employee's name? _____

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.

Please state why you would like to be appointed to this position?

What do you believe is the key responsibility of this position?

What experience, skills, and qualities would you bring to this position?

Please attach a RESUME with related previous experience.

Signature

Date

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____