

COUNCIL MEETING AGENDA

TUESDAY, OCTOBER 22, 2013

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Carol Kelley
Mark Orgeron

Norma Crooks
Mary Scott

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

***The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.***

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF REGULAR MEETING	
9:00 – 9:05	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05 – 9:06	ROLL CALL	
9:06 – 9:07	APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.
	PRESENTATIONS; PROCLAMATIONS	
	None	

9:07 – 9:15		<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
	1.	<p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 36291 - 36339, totaling \$40,218.84.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
	2.	<p>MINUTES – Consider approval of the minutes of the Regular Meeting of October 8, 2013.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
		<p>PUBLIC HEARING</p> <p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p> <p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. There is a 3 minute limit for each speaker.</i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p>	
9:15 – 9:30	3.	<p>PUBLIC HEARING – Conduct a Public Hearing on the 2013 Community Development Block Grant (“CDBG”) Item solely for the purpose of correcting the funding year to 2013.</p>	Conduct Public Hearing.

		<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
9:30 – 9:40	4.	<p>AGENDA FORMAT – Discussion and consideration of a possible change to the Consent Calendar portion of the Council Agenda format.</p>	Discussion; possible action by MOTION.
9:40 – 9:50	5.	<p>ALTERNATE ELECTED DESIGNEE – Consider nomination and approval of an Alternate Elected Designee for purposes of signing bank drafts and checks on behalf of the Town.</p>	Discussion; possible action by MOTION.
9:50 – 10:40	6.	<p>COUNCIL INTERVIEWS – Council interviews of applicants for Council Member appointment to the Quartzsite Common Council: For discussion or consideration of possible appointment to the Common Council:</p> <ul style="list-style-type: none"> • Applicant Paul Carnevale. • Applicant Sally Ford. • Applicant James Lee Mitchell. • Applicant Monica Timberlake. • Applicant Joe Winslow. 	Discussion only.
10:40 – 11:00	7.	<p>COUNCIL MEMBER APPOINTMENT – Consider appointment of a Council Member to the Quartzsite Common Council to fill a vacancy created by the resignation of Ms. Patricia Workman (whose term expires in 2016) until the next regularly scheduled election – Fall 2014.</p>	Discussion; possible action by MOTION.

11:00 – 11:35	8.	<p>EXECUTIVE SESSION</p> <ul style="list-style-type: none"> • Executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion or consultation with the Town Attorney for legal advice and in order to consider its position and instruct its attorneys regarding the Town’s position regarding the contract with Police Chief Jeff Gilbert that is the subject of negotiations. • An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation with the Town Attorney for legal advice regarding attorney-client privilege and the waiving of the attorney-client privilege with respect to two legal opinions: Scope of Mayoral Powers and Boards of Adjustment. 	
		RETURN TO OPEN SESSION	
11:35 – 11:45	9.	CONTRACT WITH POLICE CHIEF – Consider Action Regarding Contract with Police Chief Jeff Gilbert.	Discussion; possible action by MOTION.
11:45 – 11:55	10.	WAIVER OF ATTORNEY-CLIENT PRIVILEGE – Discussion and consideration of waiver of the attorney-client privilege with respect to designated legal opinions regarding the Scope of Mayoral Powers and Boards of Adjustment.	Discussion; possible action by MOTION.
		COMMUNICATIONS	
11:55 – 12:00	11.	Announcements and Reports from the MAYOR on current events.	
12:00– 12:05	12.	Announcements and Reports from the COUNCIL on current events.	

12:05 – 12:10	13.	Reports from the TOWN MANAGER to the Council.	
12:10 – 12:25		<p>COMMUNICATIONS FROM CITIZENS</p> <p><i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
12:25		ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the ____ day of _____, 2013, at ____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22 2013

Agenda Item #1 Consider approval of check series 36291 - 36339, totaling \$40,218.84.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification of any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Town Manager

Attachment: Ledger of Accounts Paid: check series 36291 - 36339.

Action Requested: Motion to approve the Ledger of Accounts Paid; Check series 36291 – 36339.

**Council Meeting of October 22, 2013
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 36291 - 36339

Balances on all cash accounts as of October 15, 2013

Checking Account	\$	2,258,594.21
LGIP Account	\$	686,505.95
WIFA Debt Reserve Account	\$	94,906.27

Total Expensed Dollar Amount for Consent Agenda	\$	108,108.39
Total Payroll for Pay Period Ending 10/15/13	\$	67,889.55
YTD Total Revenue Dollar Amount for Consent Agenda	\$	359,578.93
YTD Total Sewer Sales Revenue as of 10/15/13	\$	180,680.49
YTD Total Sewer Cap Revenue as of 10/15/13	\$	3,822.41
YTD Total Water Sales Revenue as of 10/15/13	\$	169,984.63
YTD Total Water Cap Revenue as of 10/15/13	\$	5,091.40

Report Criteria:

Report type: GL detail

Check.Check Number = 36291-36339

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36291						
10/10/2013	36291	ABM	420.00	Consultation for ongoing Zoning Is	01-160-5032	420.00
Total 36291:			420.00			
36292						
10/10/2013	36292	Alsco - Steiner Corp	336.48	Cleaning Services for PW Dept	03-220-5035	336.48
10/10/2013	36292	Alsco - Steiner Corp	49.90	Mat Cleaning Services for Town H	01-130-5035	49.90
Total 36292:			386.38			
36293						
10/10/2013	36293	APS	1,059.36	Electric Service	03-220-5049	1,059.36
Total 36293:			1,059.36			
36294						
10/10/2013	36294	Arizona Investigations &	400.00	Background Investigation Service	01-130-5032	400.00
Total 36294:			400.00			
36295						
10/10/2013	36295	Beverly Cunningham	54.00	Per Diem Caselle Annual Conf 10/	01-130-5043	54.00
Total 36295:			54.00			
36296						
10/10/2013	36296	Bradley Chevrolet	438.84	Vehicle Maintenance/Repair on #	15-500-5025	438.84
10/10/2013	36296	Bradley Chevrolet	438.85	Vehicle Maintenance/Repair on #	16-550-5025	438.85
Total 36296:			877.69			
36297						
10/10/2013	36297	Chevron Usa	187.45	Fuel for QPD	01-140-5024	187.45
10/10/2013	36297	Chevron Usa	112.14	Fuel for Transit	01-230-5024	112.14
10/10/2013	36297	Chevron Usa	25.16	Fuel for WW Dept	15-500-5024	25.16
10/10/2013	36297	Chevron Usa	25.17	Fuel for Water Dept	16-550-5024	25.17
10/10/2013	36297	Chevron Usa	119.55	Fuel for PW Dept	03-220-5024	119.55
10/10/2013	36297	Chevron Usa	114.55	Fuel for Magistrate Court	01-150-5024	114.55
Total 36297:			584.02			
36298						
10/10/2013	36298	Connected Computer & Re	305.42	Computer Services	01-130-5035	305.42
Total 36298:			305.42			
36299						
10/10/2013	36299	Contract Wastewater Oper	582.50	Lab Trng for Director/Technicians	15-500-5043	582.50
Total 36299:			582.50			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36300						
10/10/2013	36300	Cyle Johnson Electric	1,031.75	Maintenance/Repair on Water Pla	16-550-5040	1,031.75
Total 36300:			1,031.75			
36301						
10/10/2013	36301	Diamond Brooks Bottled W	12.30	Bulk Water	01-130-5035	12.30
10/10/2013	36301	Diamond Brooks Bottled W	12.30	Bulk Water	01-140-5035	12.30
10/10/2013	36301	Diamond Brooks Bottled W	12.30	Bulk Water	01-150-5035	12.30
10/10/2013	36301	Diamond Brooks Bottled W	12.30	Bulk Water	01-170-5035	12.30
Total 36301:			49.20			
36302						
10/10/2013	36302	Empire Southwest	243.34	Equipment Repair for PW Dept	03-220-5025	243.34
10/10/2013	36302	Empire Southwest	17.48	Parts for PW Dump Truck	03-220-5025	17.48
10/10/2013	36302	Empire Southwest	16.09	Sweeper Parts Freight In	03-220-5025	16.09
Total 36302:			276.91			
36303						
10/10/2013	36303	Etherspeak Inc.	4.90	Phone Services	01-110-5048	4.90
10/10/2013	36303	Etherspeak Inc.	48.94	Phone Services	01-130-5048	48.94
10/10/2013	36303	Etherspeak Inc.	53.85	Phone Services	01-140-5048	53.85
10/10/2013	36303	Etherspeak Inc.	19.59	Phone Services	01-150-5048	19.59
10/10/2013	36303	Etherspeak Inc.	14.69	Phone Services	01-160-5048	14.69
10/10/2013	36303	Etherspeak Inc.	14.69	Phone Services	01-170-5048	14.69
10/10/2013	36303	Etherspeak Inc.	9.79	Phone Services	01-185-5048	9.79
10/10/2013	36303	Etherspeak Inc.	14.69	Phone Services	03-220-5048	14.69
10/10/2013	36303	Etherspeak Inc.	9.79	Phone Services	15-500-5048	9.79
10/10/2013	36303	Etherspeak Inc.	9.79	Phone Services	16-550-5048	9.79
Total 36303:			200.72			
36304						
10/10/2013	36304	Idexx Distribution, Inc.	24.32	Lab Supplies for WWTP	15-500-5052	24.32
Total 36304:			24.32			
36305						
10/10/2013	36305	Lee's Upholstery	164.38	Vehicle Seat Reupholstered	15-500-5025	164.38
10/10/2013	36305	Lee's Upholstery	164.37	Vehicle Seat Reupholstered	16-550-5025	164.37
Total 36305:			328.75			
36306						
10/10/2013	36306	Marie Wister	102.00	Per Diem: AZTEC Trng 10/14-10/	01-150-5043	102.00
Total 36306:			102.00			
36307						
10/10/2013	36307	Marielena Tunnell	54.00	Per Diem Caselle Annual Conf 10/	01-130-5043	54.00
Total 36307:			54.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36308						
10/10/2013	36308	Mickelson & Ray, Inc.	5,062.00	50% Down Pmt for Cemetary Wall	01-181-5062	5,062.00
Total 36308:			5,062.00			
36309						
10/10/2013	36309	Palo Verde Valley Times	83.40	Ad for Licensing Clerk	01-160-5033	83.40
Total 36309:			83.40			
36310						
10/10/2013	36310	Precision Striping Inc.	4,800.00	Striping on Plamosa Road Phase	03-220-5029	4,800.00
Total 36310:			4,800.00			
36311						
10/10/2013	36311	Quartzsite Cap & Embroide	8.81	Logo & Name on Shirt for C. Kelle	01-110-5022	8.81
Total 36311:			8.81			
36312						
10/10/2013	36312	Quill Corporation	94.97	Office Supplies for Library Toner	01-170-5021	94.97
10/10/2013	36312	Quill Corporation	22.39	Office Supplies for P&Z Product R	01-160-5022	22.39
10/10/2013	36312	Quill Corporation	171.35	Office Supplies for Magistrate Cou	01-150-5021	171.35
10/10/2013	36312	Quill Corporation	22.29	Office Supplies: Magistrate Court	01-150-5021	22.29
10/10/2013	36312	Quill Corporation	24.89	Office Supplies: Admin	01-130-5021	24.89
10/10/2013	36312	Quill Corporation	113.24	Office Supplies: P&Z Dept	01-160-5021	113.24
10/10/2013	36312	Quill Corporation	42.37	Office Supplies: PW Dept	03-220-5022	42.37
10/10/2013	36312	Quill Corporation	61.15	Office Supplies: Police Dept	01-140-5022	61.15
10/10/2013	36312	Quill Corporation	66.01	Office Supplies: Water Dept	16-550-5021	66.01
10/10/2013	36312	Quill Corporation	4.33	Office Supplies: WW Dept	15-500-5021	4.33
Total 36312:			622.99			
36313						
10/10/2013	36313	River City Newspapers	33.63	Ad for Licensing Cerk	01-160-5035	33.63
10/10/2013	36313	River City Newspapers	182.78	Ad: 2012 Drinking Water Report	16-550-5035	182.78
Total 36313:			216.41			
36314						
10/10/2013	36314	Road Runner Sanitary Sup	9.85	Janitorial Supplies	01-130-5022	9.85
10/10/2013	36314	Road Runner Sanitary Sup	9.84	Janitorial Supplies	01-150-5022	9.84
10/10/2013	36314	Road Runner Sanitary Sup	9.84	Janitorial Supplies	01-160-5022	9.84
10/10/2013	36314	Road Runner Sanitary Sup	9.84	Janitorial Supplies	01-170-5022	9.84
10/10/2013	36314	Road Runner Sanitary Sup	9.84	Janitorial Supplies	03-220-5022	9.84
10/10/2013	36314	Road Runner Sanitary Sup	9.84	Janitorial Supplies	15-500-5022	9.84
10/10/2013	36314	Road Runner Sanitary Sup	9.84	Janitorial Supplies	16-550-5022	9.84
Total 36314:			68.89			
36315						
10/10/2013	36315	Rondus Bennett	27.00	Per Diem: Caselle Annual Conf 10	16-550-5043	27.00
10/10/2013	36315	Rondus Bennett	27.00	Per Diem: Caselle Annual Conf 10	15-500-5043	27.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36315:			54.00			
36316						
10/10/2013	36316	Southwest Laboratories, In	19.50	Drug Testing T. Thomas	01-180-5035	19.50
10/10/2013	36316	Southwest Laboratories, In	19.50	Drug Testing M. Church	01-230-5035	19.50
Total 36316:			39.00			
36317						
10/10/2013	36317	Usa Blue Book	247.45	Lab Equipment for WWTP	15-500-5052	247.45
10/10/2013	36317	Usa Blue Book	694.79	Lab Supplies for WWTP	15-500-5052	694.79
Total 36317:			942.24			
36318						
10/10/2013	36318	Verizon Wireless	35.84	Cell Phone Services	01-160-5048	35.84
10/10/2013	36318	Verizon Wireless	62.30	Cell Phone Services	01-230-5048	62.30
10/10/2013	36318	Verizon Wireless	122.32	Cell Phone Services	01-130-5048	122.32
10/10/2013	36318	Verizon Wireless	30.46	Cell Phone Services	01-170-5048	30.46
10/10/2013	36318	Verizon Wireless	93.45	Cell Phone Services	01-180-5048	93.45
10/10/2013	36318	Verizon Wireless	40.01	Cell Phone Services	20-121-5048	40.01
10/10/2013	36318	Verizon Wireless	77.96	Cell Phone Services	01-185-5048	77.96
10/10/2013	36318	Verizon Wireless	30.89	Cell Phone Services	03-220-5048	30.89
10/10/2013	36318	Verizon Wireless	77.70	Cell Phone Services	15-500-5048	77.70
10/10/2013	36318	Verizon Wireless	116.10	Cell Phone Services	16-550-5048	116.10
Total 36318:			687.03			
36319						
10/10/2013	36319	Visa	273.72	Holiday Inn: C. Kelley 2013 Leagu	01-110-5043	273.72
10/10/2013	36319	Visa	273.72	Holiday Inn: M. Orgeron 2013 Lea	01-110-5043	273.72
10/10/2013	36319	Visa	273.72	Hoilday Inn: E. Foster 2013 Leagu	01-110-5043	273.72
10/10/2013	36319	Visa	273.72	Hoilday Inn: M. Jewitt 2013 Leagu	01-110-5043	273.72
10/10/2013	36319	Visa	273.72	Holiday Inn: N. Crooks 2013 Leagu	01-110-5043	273.72
10/10/2013	36319	Visa	273.72	Hoilday Inn: L. Bruno 2013 Leagu	01-110-5043	273.72
10/10/2013	36319	Visa	244.74	FairfieldInn: L.Callan for Aztec Trn	01-150-5043	244.74
10/10/2013	36319	Visa	109.74	Prescott Resort & Conf: ACTC Co	01-180-5043	109.74
10/10/2013	36319	Visa	132.62	ComfortInn: J. Newton & R. Brady	01-140-5043	132.62
10/10/2013	36319	Visa	200.00	AZBO: Permit Tech Trng T. Hoog	01-160-5043	200.00
10/10/2013	36319	Visa	150.00	AZ Supreme Court: A. Lilly CTHO	01-150-5043	150.00
10/10/2013	36319	Visa	187.04	HomeDepot: Halogen Lights for P	01-180-5086	187.04
10/10/2013	36319	Visa	215.34	Amazon: All in one Printer for WW	15-500-5060	215.34
10/10/2013	36319	Visa	18.20	LabelValue: File Labels	01-130-5022	18.20
10/10/2013	36319	Visa	90.59	Quikship: Laserjet Fuser Assembl	15-500-5060	90.59
10/10/2013	36319	Visa	90.60	Quikship: Laserjet Fuser Assembl	16-550-5060	90.60
10/10/2013	36319	Visa	133.84	PaperDirect: Blank Foil Seal for V	01-160-5022	133.84
Total 36319:			3,215.03			
36320						
10/10/2013	36320	WACOG	305.00	Rural Transportation Liaison FY 2	01-230-5051	305.00
Total 36320:			305.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36321						
10/10/2013	36321	Yuma Winnelson Co.	1,270.80	New Install	16-550-5050	1,270.80
10/10/2013	36321	Yuma Winnelson Co.	1,270.80-	New Install	V 16-550-5050	1,270.80-
10/10/2013	36321	Yuma Winnelson Co.	147.99	Water Parts	16-550-5050	147.99
10/10/2013	36321	Yuma Winnelson Co.	147.99-	Water Parts	V 16-550-5050	147.99-
10/10/2013	36321	Yuma Winnelson Co.	6,070.40	Badger ReadCenter Data Softwar	16-550-5032	6,070.40
10/10/2013	36321	Yuma Winnelson Co.	6,070.40-	Badger ReadCenter Data Softwar	V 16-550-5032	6,070.40-
10/10/2013	36321	Yuma Winnelson Co.	831.60	Main Valve Rubber Seals for Wat	16-550-5091	831.60
10/10/2013	36321	Yuma Winnelson Co.	831.60-	Main Valve Rubber Seals for Wat	V 16-550-5091	831.60-
Total 36321:			.00			
36322						
10/10/2013	36322	Sharkys Sales & Service	39.09	Chainsaw Part/Repair for Parks D	01-180-5040	39.09
10/10/2013	36322	Sharkys Sales & Service	21.35	Chainsaw Part/Repair for Parks D	01-180-5040	21.35
Total 36322:			60.44			
36323						
10/10/2013	36323	Tierra Survey & Mapping	675.00	Cowell St Extension off of Kofa Av	03-220-5059	675.00
Total 36323:			675.00			
Grand Totals:			23,577.26			
Grand Totals:			40,218.84	40,218.84-	.00	

Report Criteria:

Report type: GL detail

Check.Check Number = 36291-36339



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22, 2013

Agenda Item # 2 Consider approval of the minutes of the Regular Meeting of October 8, 2013.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Terry Frausto, Town Clerk

Attachment: Minutes of the Regular Meeting of October 8, 2013.

Action Requested: Motion to approve the Minutes of the Regular Meeting of October 8, 2013.

**MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, OCTOBER 8, 2013, 9:00 AM**

CALL TO ORDER: 9:00 AM

INVOCATION:

Saundra Gilbert said a prayer.

PLEDGE OF ALLEGIANCE:

Led by the Mayor

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott

ABSENT:

Vice Mayor Jewitt

STAFF PRESENT:

Laura Bruno, Town Manager; Patricia Ronan, Town Attorney; Tina Abriani, Secretary

APPROVAL/AMENDMENT OF AGENDA:

Council Member Orgeron moved to approve the agenda as written and Council Member Kelley seconded the motion. Motion Passed.

PRESENTATIONS; PROCLAMATIONS:

1. PROCLAMATION – Arizona Cities & Towns Week, October 20 - 26, 2013.
Read aloud by the Mayor.
2. PROCLAMATION – Domestic Violence Awareness Month, October 2013.
Read aloud by the Mayor.
3. PROCLAMATION – National Bullying Prevention Month, October 2013.
Read aloud by the Mayor.
4. PROCLAMATION – Community Planning Month, October 2013.
Read aloud by the Mayor.

CONSENT AGENDA:

5. LEDGER OF ACCOUNTS PAID – Consider approval of check series 36215 – 36290, totaling \$179,488.05.
6. MINUTES – Consider approval of the minutes of the Regular Meeting of September 24, 2013.
7. LIBRARY CARPET – Consider approval of a cooperative purchase contract under the Arizona State Flooring Contract No. ADSP013-040451 to replace the carpeting in the Town Library.
8. JOB DESCRIPTION – Consider approval of the final job description, as amended, for the position of Quartzsite Town Manager.

Agenda Items were read aloud by the Mayor.

Council Member Scott asked that Item #6 and Item #8 be pulled from the agenda.

Council Member Orgeron moved to approve the consent agenda as amended and Council Member Kelley seconded the motion. Motion Passed.

Item #6 – MINUTES – Council Member Scott asked for a correction to be made to Page 2 of the Minutes from the Regular Council Meeting of September 24, 2013, from 'the Town does not' to 'ADOT does not'.

Council Member Orgeron moved to approve the minutes of the September 24, 2013 Meeting as amended and Council Member Kelley seconded the motion. Motion Passed.

Item #8 – JOB DESCRIPTION – Council Member Scott discussed the amendment made to the Town Manager's job description at the last Council Meeting. Town Manager Bruno explained how the job description came to be amended the way it was in its final form.

Council Member Crooks moved to approve the final job description as amended for the position of Quartzsite Town Manager and Council Member Orgeron seconded the motion. Motion Passed.

ADMINISTRATIVE ITEMS:

9. BOARDS, COMMITTEES & COMMISSION – Discussion and consideration of recommendations regarding the Council Boards, Committees, Commissions and Corporations, including – the Board of Adjustment, Hi Jolly Cemetery Board, Health & Development Services Board, Library Board, Municipal Property Corporation, Municipal Utility Administrative Committee, Park & Recreation Committee, Personnel

Board, Planning & Zoning Commission, Public Safety Retirement Board, Vendor/Swap Meet/RV Parks Municipal Board.

Town Manager Bruno used a PowerPoint presentation to elaborate on the recommendations she had brought forward to the Council in her memo of the last meeting held on September 24, 2013.

Council Member Scott discussed her views on the presented recommendations. She suggested mini work sessions with the boards, committees and commission that have changes proposed for them before any change is made. She is looking for their input.

Council Member Crooks spoke regarding the need for restructuring of the boards, committees and commission. She asked that a copy of the proposed ordinance for all the boards with the recommended changes be provided at the work session meeting.

The Mayor directed staff to set up two work sessions to discuss these changes with the boards. Council Member Crooks requested that the proposed ordinance be ready before the proposed work sessions.

COMMUNICATIONS:

10. Announcements and Reports from the MAYOR on current events.

None

11. Announcements and Reports from the COUNCIL on current events.

On behalf of all in attendance, Council Member Norma Crooks wished Vice Mayor Mike Jewitt a speedy recovery.

12. Reports from the TOWN MANAGER to the Council.

None

COMMUNICATIONS FROM CITIZENS

Herman Konyen spoke to quash rumors regarding Desert Gardens Park.

Dick Thompson came to the podium to speak on volunteerism.

Norm Simpson, resident, business owner and currently Chairman of the Planning & Zoning Commission thanked the Town Manager and the Town Council for bringing up the subject of the boards.

Jennifer Jones came to the podium and spoke regarding the La Paz County Board of Supervisors' Meeting, the Cadre Task Force and legal filings.

Council Member Crooks approached the podium, as a private citizen, to correct a statement made by Jennifer Jones that she found to be in error.

Shanana Rain GoldenBear spoke regarding the Town Code in regard to the Health and Development Services Board and the Town's Transit System.

Saundra Gilbert spoke regarding the Cadre Task Force and monies for vehicles.

The Mayor approached the podium to make a correction regarding the La Paz County Board of Supervisors' Meeting.

Starr BearCat spoke regarding the new arrangements for the boards.

Marilyn McFate explained what a Board of Adjustment does.

ADJOURNMENT: 10:05 AM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of October 8, 2013, of the Town Council of Quartzsite, Arizona, held on October 8, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 22nd day of October 2013

Tina Abriani, Secretary

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22, 2013

Agenda Item #3 Conduct a Public Hearing on the 2013 Community Development Block Grant ("CDBG") Item solely for the purpose of correcting the funding year to 2013.

Summary: The March 13, 2013 newspaper notice for the first hearing on the CDBG Grant Funding referenced an incorrect funding year. To correct this date error, the Arizona Department of Housing indicated we would need to re-notice and conduct a brief public hearing.

Responsible Person: Terry Frausto, Town Clerk

Attachment: Original Notice and New Corrected Notice

Action Requested: Conduct a public hearing. No action is required.

Affidavit of Proof of Publication

=====

STATE OF ARIZONA

=====

COUNTY OF LA PAZ

=====

SS

=====

I, **Tina Parriera** being duly sworn, says that during the publication of the notice, as herein mentioned, she was and now is an Authorized Agent of **The Parker Pioneer**, a one-time week newspaper published on Wednesday of each and every week at the City of Parker, in La Paz county, State of Arizona. That said newspaper was printed and published as aforesaid on the following date, to-wit:

TOWN OF QUARTZSITE

Public Notice

Hearing

Published date:

March 13, 2013

of which the annexed copy is a printed and true copy, was printed and inserted in each and every copy of said newspaper, printed and published on the date aforesaid, and in the body of said newspaper and not in a supplement thereof.

Tina Parriera

Tina Parriera

Subscribed and sworn to before me this 15th day of March, 2013.

Shannon Engels

Notary Public

09-30-2016

My Commission Expires



PUBLIC NOTICE
Town of Quartzsite
Public Hearing Regarding Use of
CDBG Funds

The Town of Quartzsite is expected to receive approximately \$167,231 in FY 2012 federal CDBG funds from the Arizona Department of Housing Regional Account (RA). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held at 2:00 pm and 7:00 pm on April 3, 2013 at Quartzsite Community Center, 295 Chandler Street to gather citizen input on the use of the CDBG funds.

Examples of possible uses include the following:

- 1) **Public infrastructure** (e.g., water, wastewater, street improvements);
- 2) **Community facilities** (e.g., parks, health clinics, libraries, senior or youth centers);
- 3) **Housing** (e.g., owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
- 4) **Public services** (e.g., paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program; and
- 5) **Economic development** (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about hearing, grievances, the CDBG program or to receive assistance in formulation prospective project ideas for presentation at the hearing contact the following:
Terry Frausto, Town Clerk
Town of Quartzsite
465 N. Plymouth Ave.
P.O. Box 2812
Quartzsite, AZ 85346
Tel.: (928) 927-4333
Fax: (928) 927-4400
TTY: (928) 927-3762

Persons with disabilities who require special accommodations may contact Terry Frausto at the above location at least 48 hours before the hearing.

Publiish: 3-13-2013 8052

Town of Quartzsite
Public Hearing Regarding Use of CDBG Funds

The Town/City/County is expected to receive approximately \$158,353.00 in FY2013 federal CDBG funds from the Arizona Department of Housing Regional Account (RA). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Projects were selected for funding with CDBG funds at the Town Council meeting on May 28, 2013. Amendments are proposed to the projects. A public hearing will be held at the regular Town Council meeting at Town Hall on October 22, 2013, 9:00 am at 465 North Plymouth Ave., Quartzsite, AZ, to approve the amendments and adopt applicable resolutions.

The proposed amendment is to reaffirm the federal funding year is 2013

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Name, Title: Terry Frausto, Town Clerk
Organization: Town of Quartzsite
Address: 465 N. Plymouth Ave, PO Box 2812
City, State, Zip: Quartzsite, AZ 85346
Telephone: 928-927-4333
Fax: 928-927-4222
TTY: 928-927-3762

Persons with disabilities who require special accommodations may contact Terry Frausto at the above location at least 48 hours before the hearing.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22, 2013

Agenda Item #4 Discussion and consideration of a possible change to the Consent Calendar portion of the Council Agenda format.

Summary: On January 22, 2013, the Council adopted a new agenda format, based on a format used by other municipalities.

The format employs a numerical sequence for each agenda item that appears on the agenda, with backup for each item appearing behind the corresponding numerical tab within each councilmember's binder.

The proposed change to the Consent Calendar portion of the agenda replaces the numerical sequence with an alphabetic sequence for each item placed on the Consent Calendar.

Responsible Person: Mary Scott, Council Member

Attachment: Sample proposed format: La Paz County Board of Supervisors agenda

Action Requested: Discussion and direction regarding a possible change to the Consent Calendar portion of the Council Agenda format.



La Paz County Board of Supervisors

1108 Joshua Avenue
Parker, Arizona 85344

(928) 669-6115 TDD (928) 669-8400 Fax (928) 669-9709

www.co.la-paz.az.us

D. L. Wilson	- District 1	Daniel G. Field	- County Administrator
King E. Clapperton	- District 2	Donna J. Hale	- Clerk of the Board
Holly Irwin	- District 3		

AGENDA OF THE

LA PAZ COUNTY BOARD OF SUPERVISORS

Monday, September 16, 2013, 10:00 a.m.

1108 Joshua Ave.

Parker, Arizona

1. Call to Order.
2. Pledge of Allegiance/Invocation.
3. Presentation: "Sandy Dodge Employee Excellence Award".
4. Current Event Summary.

The following items listed under the CONSENT AGENDA will be considered as a group and acted on by one motion with no separate discussion of said items, unless a Board Member so requests. In that event, the item will be removed from the CONSENT AGENDA for separate discussion and action.

CONSENT AGENDA *(Discussion and possible action on the following items):*

5.
 - a) Approval of Minutes.
 - b) Approval of Payroll.
 - c) Approval of Demands.
 - d) Approve request by the Lions Club of Salome for the use of County roads for their 68th Annual Dick Wick Hall Day Celebration on Saturday, October 5, 2013 – *Board of Supervisors.*
 - e) Approve recommendation to the Arizona Department of Liquor Licenses & Control for application for Extension of Premises/Patio Permit submitted by Sara Eula Leath dba Blue Bar II, for their annual River Rider motorcycle "Toys for Tots" fundraiser – *Board of Supervisors.*
 - f) Approve Intergovernmental Agreement, Amendment #5, with the Arizona Department of Health Services, Contract No. ADHS12-007890, for the Emergency Preparedness Program; and authorize the Health Director to sign the agreement – *Health Department.*

(Additional information on each item may be obtained from the Clerk of the Board)

Recess as the Board of Supervisors and convene as the Jail District Board of Directors

CONSENT AGENDA (*Discussion and possible action on the following items*):

6. a) Approval of Jail District Payroll.
 b) Approval of Jail District Demands.

7. Appoint two (2) uncertified Detention Officers, vacant budgeted positions (*Replacements*).

Recess as the Jail District Board of Directors and reconvene as the Board of Supervisors

REGULAR AGENDA (*Discussion and possible action on the following items*):

8. Adopt Resolution No. 2013-20, opposing implementation of retail electric competition in Arizona – *Board of Supervisors*.

9. Approve transfer of ownership of a 2002 Ford F-250, 4x4 pick up from the Sheriff's Department to the Parker Fire Department – *Board of Supervisors*.

10. Approve Intergovernmental Agreement between the La Paz County Narcotic Task Force and the Colorado Indian Tribes to form a multi-agency narcotic unit for the area; and authorize the Sheriff to sign the agreement – *Sheriff*.

11. Approve Intergovernmental Agreement between the La Paz County Narcotic Task Force and the Border Patrol to form a multi-agency narcotic unit for the area; and authorize the Sheriff to sign the agreement– *Sheriff*.

12. Call to the Public.

13. Adjournment.

REGARDING ANY OF THE AGENDA ITEMS, PURSUANT TO A.R.S. §38-431.03(A)(1), §38-431.03(A)(2), §38-431.03(A)(3) AND §38-431.03(A)(4), NOTICE IS HEREBY GIVEN TO THE BOARD OF SUPERVISORS AND THE GENERAL PUBLIC THAT THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS, DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, FOR OBTAINING LEGAL ADVICE FROM ITS ATTORNEY(S), OR FOR DISCUSSION OR CONSULTATION WITH ITS ATTORNEY(S) IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEY(S) REGARDING PENDING OR CONTEMPLATED LITIGATION. MEMBERS OF THE BOARD WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL. PLEASE NOTE THIS TENTATIVE AGENDA MAY BE CHANGED PRIOR TO THE SCHEDULED MEETING. ANYONE INTERESTED IN OBTAINING A COPY OF THE FINAL AGENDA FOR THE MEETING SHOULD CONTACT THE BOARD OF SUPERVISORS OFFICE [(928) 669-6115]] WITHIN TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING.
PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, DONNA J. HALE, CLERK OF THE BOARD, [(928)669-6115 OR TDD:(928)669-8400] AT LEAST (72) HOURS PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22, 2013

Agenda Item #5 Consider nomination and approval of an Alternate Elected Designee for purposes of signing bank drafts and checks on behalf of the Town.

Summary: The Town's policy designates authority for signing bank drafts and checks on behalf of the Town. Authorized signers include one elected designee (member of the Common Council) and one staff designee.

The elected designee (member of the Common Council) includes a primary elected designee and an alternate elected designee, both appointed by the Council. Elected designees are appointed for a period of two (2) years.

On July 23, 2013, the Council nominated and approved a Primary and an Alternate Elected Designee. The alternate elected designee has since left the council.

The Council will need to nominate and approve one Council Member to serve as the Alternate Elected Designee, with a term to expire July 31, 2015.

Responsible Person: Laura Bruno, Town Manager

Attachment: None

Action Requested: **Motion to nominate and approve one Alternate Elected Designee for purposes of signing bank drafts and checks on behalf of the Town, with a term to expire July 31, 2015.**



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22, 2013

Agenda Item #6 Interview of applicants for Council Member appointment to the Quartzsite Common Council: For discussion or consideration of possible appointment to the Common Council.

Summary: The following individuals have submitted applications to fill a vacant seat on the Quartzsite Common Council:

- Paul Carnevale
- Sally Ford
- James Lee Mitchell
- Monica Timberlake
- Joe Winslow

Responsible Person: Laura Bruno, Town Manager

Attachment: Council Member Applications

Action Requested: Interview applicants for possible appointment to the Quartzsite Common Council.



TOWN OF QUARTZSITE

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www.ci.quartzsite.az.us

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OCT 07 2013

TOWN OF QUARTZSITE

TOWN OF QUARTZSITE APPLICATION FORM TOWN COUNCIL MEMBER

NAME: Paul Carnevale

RESIDENT ADDRESS: [REDACTED]

MAILING ADDRESS: [REDACTED]

TELEPHONE: HOME [REDACTED] WORK: [REDACTED]

FAX: _____ EMAIL: [REDACTED]

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 1994 - _____

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? YES NO

If Yes, what is the employee's name? _____

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.
None.

Please state why you would like to be appointed to this position?
Living in Quartzsite almost 20 years. To be a part of the town moving in a forward direction. I'm raising two children here. I own property here. I have invested in Quartzsite, this is my home.

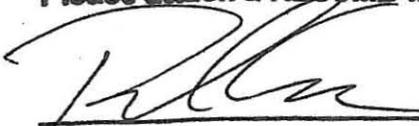
What do you believe is the key responsibility of this position?

To make honest, unbiased decisions.
To not target any one person or group of people.
To always move the Town in a forward direction.

What experience, skills, and qualities would you bring to this position?

(Very little). My skills as a manager, good decision making, will benefit all.

Please attach a RESUME with related previous experience.


Signature

9/7/13
Date

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____

EDUCATION & TRAINING -

Greater Mass. Tech Vocational School

Institution and Location	Years Completed	Degree Type	Grade Point Average	Major Field of Study
High School	4	diploma		Power Mechanics / general academics
College or University				
Other	Two Courses in Pumps & Hydraulics			

Company Name Copa inc Street #besimway City Blythe State CA Zip _____
 Phone (_____) _____ Dates Employed _____ to _____
 Position Manager
 Describe job responsibilities: store manager, of the shell station in Quartzsite AZ.

List of Community Service -

Host the Shell station Cruuz-in twice monthly - a great Community event for over 2 years -

I volunteer at School functions (hay Ride)

I have fund raisers for Quartzsite students class trips - (Raffles, can recycling -

I support and Volunteer at 4H events

I have hosted bicycle give aways



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OCT 03 2013

TOWN OF QUARTZSITE APPLICATION FORM TOWN COUNCIL MEMBER

TOWN OF QUARTZSITE

NAME: Sally Ann Ford

RESIDENT ADDRESS: [REDACTED]

MAILING ADDRESS: [REDACTED]

TELEPHONE: HOME [REDACTED] WORK: same

FAX: [REDACTED] EMAIL: [REDACTED]

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 25 years

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? YES NO

If Yes, what is the employee's name? [REDACTED]

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.

Health & Development Board 4 years

Please state why you would like to be appointed to this position?

I want to be apart of this town and all the community. That is my home and I want the best for me and this town. I want to be part of the work it is taking to get this done

What do you believe is the key responsibility of this position?

First and foremost the love for this town
Second Honesty, stand for the truth
to the community
Willing to work for the majority, not just a few.

What experience, skills, and qualities would you bring to this position?

What I would bring to this position is me,
someone who is not afraid to disagree, ask
questions, and be up front. Someone who is
not afraid to admit when wrong and the
ability to do what it takes to change the problem.

Please attach a RESUME with related previous experience.

Signature

Sally Top

Date

10-2-13

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____

Sally Ann Ford

[REDACTED]
Quartzite, AZ. 85346
[REDACTED]

October 2, 2013

I have lived and worked in this county for the last thirty five years.

Tens years I lived and worked in Parker, I sold real estate for Betty Hunter realty and I think I have walked most of Quartzite with surveyors for the sale of different properties.

Fourteen years I was a vendor here in Quartzite. I owned a pet shop, when I started that business it was only my husband and I. We started manufacturing our product and we had six employees with numerous wholesale accounts.

I have worked medical clinics in town, La Pa Medical Service for four years, Arizona Community Health Care for three years.

I now manage a small RV park here in town called Desert Dog RV, which I have done for the last three years.

I have had a lot of different part time jobs, just to keep busy, and have always given 100+%. I am not afraid to take on a job that I am not trained for and do what it takes to do that job right.

I am the type of person that when I feel something is right I will do what it takes to see that it is done right.

I am not good at resumes, of all the jobs in my life I have had I have only filled out one application, and that was because it had to be on file for back ground check. All my jobs have been because of my work ethics and the fact that I am a hard worker.



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RECEIVED

SEP 06 2013

TOWN OF QUARTZSITE

TOWN OF QUARTZSITE APPLICATION FORM TOWN COUNCIL MEMBER

NAME: JAMES LEE MITCHELL

RESIDENT ADDRESS: [REDACTED]

MAILING ADDRESS: [REDACTED]

TELEPHONE: HOME [REDACTED] WORK: N/A

FAX: N/A EMAIL: N/A

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 30+ YEARS

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? YES NO

If Yes, what is the employee's name? _____

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.
NO

Please state why you would like to be appointed to this position?
QUARTZSITE HAS PROVIDED ME WITH SUSTENANCE AND SHELTER MANY YEARS, ALSO WITH ENTERTAINMENT AND FRIENDSHIP. I WANT TO GIVE SOME BACK AND PROVIDE DIRECTION FOR THE TOWN.

What do you believe is the key responsibility of this position?

RESPONSIBLE MANAGEMENT OF THE TOWN'S AFFAIRS AND REPUTATION

What experience, skills, and qualities would you bring to this position?

LOVE AND INTEREST IN THE TOWN'S FUTURE. - SEE RESUME.

Please attach a RESUME with related previous experience. ATTACHED.

Signature [Handwritten Signature]

Date 09-06-13

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____

RÉSUMÉ

Name: Mitchell, James Lee

Address: [REDACTED]

DOB: [REDACTED] SS# [REDACTED]

Place of birth: [REDACTED]

Education: Graduate Escondido Union High School, Escondido, Ca. 1949
Graduate Palomar Junior College, San Marcos, Ca., 1951
AA Degree pre-engineering.

Military: United States Air Force 1952 - 1956. Jet mechanic.
Highest rank: Airman first class.
Honorable discharge.

Police Experience:

Yuma County, Arizona Sheriff Department 1964 - 1962.
Resident Deputy Quartzsite, Arizona.
Highest rank: Deputy Sheriff.

Blythe, California Police Department 1964-1969.
Assigned patrol two years, detective one year,
patrol sergeant two years.
Highest rank: Sergeant.

La palma, California Police Department 1969 - 1979.
Assigned patrol.
Highest rank: Agent.

Employed by Florida Department of Corrections
5-23-83 to 11-25-85.
Eighteen months at Union CI, remainder at Mayo CI.

Employed as Correctional Officer by Columbia County
Sheriff's Office. 11-25-85 to 4-94.
Assigned part-time bailiff, 7-95 to 9-97 (retired).
06-99 to 11-99 Constable Quartzsite, Az. JP-4
resigned to run for office.

Certificates:

P.O.S.T. Basic, awarded 1966
P.O.S.T. Intermediate, awarded 1967
P.O.S.T. Advanced, awarded 1971
P.O.S.T. Supervisory, awarded 1970
P.O.S.T. Advanced officer, awarded 1972
P.O.S.T. A dvanced officer, awarded 1977
(Juvenile Justice System and Diversion-Rio
Hondo College).
California Community College Special Limited Services
Teaching Credential - Subject matter area: Police
Science. Awarded 1979.

Training:

General law enforcement. In service, Yuma. January 1961.
Firearms. In service, Yuma. April 1961.
General law enforcement, In service, Yuma. May 1962.
Advanced latent fingerprint. In service, Blythe. May 1964.
Riverside County Peace officers academy. March - May 1964.
Radiological meter operator. In service, Blythe, February 1966.
Fingerprint classification. In service, Blythe. February 1966.
Bomb and sabotage - detection and disposal. In service, Blythe, March 1966.
Criminal Investigation Institute. Cal State L.A. June 1966.
Driver training. LASO Pomona. August 1966.
Police Administration. Palo Verde Jr. College. Fall semester 1966-67.
Firearms. In service, Blythe. September 1966.
Narcotics Institute. Cal State L.A.. October 1966.
Criminal Investigation. Palo Verde Jr. College. Spring semester 1967.
Police community relations. Riverside County S.O. Academy. Sept. 1967.
Alcoholic beverage control. In service, Blythe. February 1968.
Legal Matters. In service, Blythe. April 1968.
Defensive tactics. In service, Blythe. May 1968.
Alcoholic beverage control. In service, Blythe. January 1969.
Search and seizure. In service, Blythe. April 1969.
Chemical agent training. Orange County S.O. May 1970.
Crime scene and preservation of evidence. In service, La Palma. Oct. 1970.
Supreme Court Decisions. In service, la Palma. December 1970.
Police Supervision. Rio Hondo College. Spring semester 1970.
Arrest Search and Seizure Institute. Golden West College. Jan. 1971.
Officer Survival Seminar. Orange County Peace Officers Asso., Santa Anna Courthouse.
June 1971.
Peace Officers advanced training. Fullerton Jr. College. Feb. 1972.
Automated Warrants Service System. In service, La Palma. Nov. 1973.
Epilepsy. In service, La Palma. November 1973.
Memory Training Institute. Golden West College. December 1973.
Kidnapping and terrorist seminar. Huntington Beach P.D. June 1974.
Kidnappings and Hostage Situations. In service, La Palma. June 1974.
Bank robberies. In service, La Palma. August 1974.
Deadly weapons. In service, La Palma. December 1974 & January 1975.
Cardio-pulmonary resuscitation. In service, La Palma. Feb. 1973 and Feb. 1976.
Rape Investigation. In service, La Palma. April 1975.
Informers. In service, La Palma. June 1975.
Paramedics. In service, La Palma. July 1975.
Officer Survival Institute. Golden West College. September 1975.
Logging and taping devices. In service, La Palma. September 1975.
Use and handling of duty weapons. In service, La Palma. Oct. 1975 and Jan. 1976.

Search and seizure. In service, La Palma. Nov. 1975, Dec. 1975 and April 1976.
Accident prevention. In service, La Palma. June 1976.
Pursuit driving. In service, La Palma, June 1976.
Baton training. In service, La Palma. August 1976.
YSC (Youth Services Center) Introduction & report writing. In service, La Palma. Sept. 1976.

Preservation of evidence. In service, La Palma. October 1976.
Shotgun training. In service, La Palma. November 1976.
Bank robbery. In service, La Palma. December 1976.
Vice Control (FBI instructors). In service, La Palma. January 1977.
Child abuse. In service, La Palma. February 1977.
Safe driving. In service, La Palma. March 1977.
Weapons technical institute. Rio Hondo College. March 1977.
Survival shooting of 45 semi-auto handgun (FBI instructors). In service, La Palma. April 1977.
Correction Training Institute, 320 hours, Union Correctional Institute. Certificate awarded 12-1-83.
University of Florida advanced first line supervision. In service, certificate awarded 3-21-85.
Self defense CJST course at CTI Union Correctional Institute, 40 hours, certificate awarded 8-25-83.
American Correctional Association Correctional Correspondence Course, 40 hours, certificate awarded June 1986.
Advanced Correctional Operations, Lake City Community College, 40 hours, certificate awarded 6-12-87.

All listed training covered by certificates. Many more in service training classes not covered by certificates.

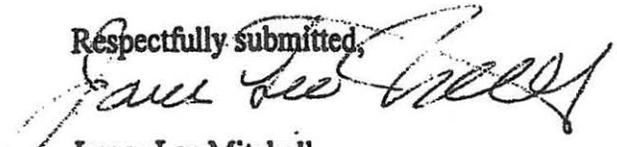
Skills:

Experience in Police black and white photo labs, Blythe & La Palma.
Vehicle maintenance officer, Blythe.
Juvenile officer, Blythe.
Traffic and traffic accident statistics, La Palma.
Experience in speaking to small public groups on Police related matters.

Business Experience:

Owner-operator small trailer court, Lake City. February 1980 to August 1995.

Respectfully submitted,


James Lee Mitchell


(4)

References:

1. Vincent Giampa (Chief of Police) *RETIRED*
La Palma Police Department

[REDACTED]

2. Norm Hansen (Chief Gaming Inspector) *- RETIRED*
29 Palms Indian Casino

[REDACTED]

3. Lt. Hercules Maxwell
Columbia County Sheriff's Office

[REDACTED]

4. Richard Oldham

[REDACTED]

5. Richard Tran
Big Market

[REDACTED]



TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346
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OCT 09 2013

TOWN OF QUARTZSITE

TOWN OF QUARTZSITE APPLICATION FORM TOWN COUNCIL MEMBER

NAME: Monica Timberlake

RESIDENT ADDRESS: [REDACTED]

MAILING ADDRESS: [REDACTED]

TELEPHONE: HOME [REDACTED] WORK: [REDACTED]

FAX: [REDACTED] EMAIL: [REDACTED]

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 8 years

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? YES NO

If Yes, what is the employee's name?

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.

Ar. Centennial of Quartzsite - 3 years as event chair

Please state why you would like to be appointed to this position?

I love Quartzsite. I love this community and its residents. I feel I bring a fresh perspective and would like to be involved with a council that is moving Quartzsite in a positive direction.

Monica Timberlake



PROFESSIONAL EXPERIENCE

- Quartzsite Elementary School District #4** Ehrenberg, Arizona United States
Board Member Jan 2011 – present
- Elected Official
 - Responsible for budgeting, employee relations, community relations, adoption of policy, collective bargaining negotiations, approval of curriculum, overseeing district purchases and hiring and termination of staff members
- Proud Neighbors of Quartzsite** Quartzsite, Arizona United States
Board Member Nov 2009 – present
- The Grand Gathering** Quartzsite, Arizona United States
Entertainment Coordinator Mar 2013 – present
- Quartzsite Substance Abuse Prevention Coalition** Quartzsite, Arizona United States
Member May 2009 – present
- Arizona Centennial Committee of Quartzsite** Quartzsite, Arizona United States
Events Chairperson Oct 2009 – May 2012
- Quartzsite Country Bash** Quartzsite, Arizona United States
Event Coordinator Apr 2010 – Nov 2011
- Quartzsite Elementary School Booster Club** Quartzsite, Arizona United States
President Sep 2007 – May 2009
- Zacson/Telespectrum** Phoenix, Arizona United States
Account Manager - Data Specialist Mar 1997 – Feb 2001
- Responsible for 5000+ business customer phone accounts, included sales of both contracting and non-contracted products, troubleshooting issues and scheduling any necessary repairs.
 - Responsible for all high end data products sales and contracts generated by 40+ account managers from initial contact through implementation.
 - Responsible for training all new account managers on data products
- Aftermarket Corporation** Phoenix, Arizona United States
Supervisor Jun 1994 – Mar 1997
- Responsible for up to 120 employees including sales and product training, monitoring and reviewing employees, discipline up to and including termination, monitoring and managing call volumes and handling client calls as well as escalated customer complaints or concerns

EDUCATION

MESA COMMUNITY COLLEGE Mesa, Arizona United States

ADDITIONAL SKILLS

- Associates in Boardmanship- Arizona School Board Association
- Volunteer for multiple community organizations including, but not limited to, Quartzsite Food Bank, Quartzsite Salvation Army, and Quartzsite Parks and Recreation Program





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SEP 10 2013

TOWN OF QUARTZSITE

TOWN OF QUARTZSITE APPLICATION FORM TOWN COUNCIL MEMBER

NAME: Joe Winslow

RESIDENT ADDRESS: [REDACTED]

MAILING ADDRESS: [REDACTED]

TELEPHONE: HOME [REDACTED] WORK: [REDACTED]

FAX: [REDACTED] EMAIL: [REDACTED]

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 14 years

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? YES NO

If Yes, what is the employee's name? [REDACTED]

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.

Quartzsite Town Council 2009-2012

Please state why you would like to be appointed to this position?

To continue my public service obligation.

What do you believe is the key responsibility of this position?

Evaluate all legislation coming before The council. Actively promote our town. Attend town and citizen sponsored events whenever possible. Support and defend council decisions. Attend La Paz County supervisor meetings.

What experience, skills, and qualities would you bring to this position?

Current member WACOG Council on aging. Former member WACOG Executive Committee. Professional of year 2012. Member Elite American public servants 2013; International Registry of public servants Cambridge Who's Who (member since 2009).

Please attach a RESUME with related previous experience.

Signature

10 September, 2013

Date

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22, 2013

- Agenda Item #7** Consider appointment of a Council Member to the Quartzsite Common Council to fill a vacancy created by the resignation of Ms. Patricia Workman (whose term expires in 2016) until the next regularly scheduled election – Fall 2014.
- Summary:** With the resignation of Ms. Patricia Workman, the Quartzsite Common Council has a vacant seat. The term expires in 2016; however, this appointment will be subject to the 2014 election.
- Responsible Person:** Laura Bruno, Town Manager
- Attachment:** Applications of possible Council prospects.
- Action Requested:** **Motion to appoint applicant for Council Member to the Quartzsite Common Council to fill the term previously held by Ms. Patricia Workman.**



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, October 22, 2013

Agenda Item #10 Discussion and consideration of waiver of the attorney-client privilege with respect to designated legal opinions regarding the Scope of Mayoral Powers and Boards of Adjustment.

Summary: The Council has received the following two communications from the Town Attorneys' office:

1. Powers of Mayor (Legal Opinion dated 10/15/13)
2. Boards of Adjustment (Memorandum dated 10/16/13)

Council Member Scott has requested that the Council consider waiving the attorney-client privilege for these two communications in order to make them available to the public. The Town Attorneys have no concern if the Council waives the attorney-client privilege for these two specific items only.

Responsible Person: Mary Scott, Council Member

Attachment: None

Action Requested: **Motion to approve waiver of the attorney-client privilege for two communications from the Town Attorneys' office concerning: 1) Powers of Mayor (Legal Opinion dated 10/15/13) and 2) Boards of Adjustment (Memorandum dated 10/16/13).**