

COUNCIL MEETING AGENDA

TUESDAY, NOVEMBER 12, 2013

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Carol Kelley
Mark Orgeron
Monica Timberlake

Norma Crooks
Mary Scott

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

***The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.***

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF REGULAR MEETING	
9:00 – 9:05	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05 – 9:06	ROLL CALL	
9:06 – 9:07	APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.

		PRESENTATIONS; PROCLAMATIONS	
9:07 – 9:20	1.	PRESENTATION ON THE QUAIL TRAIL WELL Presentation on the status of the Town’s Quail Trail Well.	
9:20 – 9:25	2.	CONSENT AGENDA <i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i>	
	A.	LEDGER OF ACCOUNTS PAID – Consider approval of check series 36340 – 36459, totaling \$234,664.20.	Discussion; possible action by MOTION; may be acted upon with single motion.
	B.	MINUTES – Consider approval of the minutes of the Work Session of October 16, 2013, the Regular Meeting of October 22, 2013, the Special Meeting of October 24, 2013 and the Special Meeting of October 28, 2013.	Discussion; possible action by MOTION; may be acted upon with single motion.
	C.	TRUSTEE APPOINTMENT – Appointment of a Trustee to the Quartzsite Retirement Program.	Discussion; possible action by MOTION; may be acted upon with single motion.
		ADMINISTRATIVE ITEMS <i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i>	Discussion; possible action by MOTION; may be acted upon with single motion.

9:25 – 10:00	3.	<p>EXECUTIVE SESSION</p> <ul style="list-style-type: none"> • Executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town’s position regarding pending litigation in the matter of Desert Gardens Mobile Home and Classic Cars v. Town of Quartzsite; Town of Parker and Town of Quartzsite v. The Honorable DL Wilson, King Clapperton, And Holly Irwin, As Duly Elected Or Appointed Members Of The La Paz County Board Of Supervisors, In Their Official Capacity; La Paz County, Dan Field, County Administrator, In His Official Capacity; John Drum, County Sheriff, In His Official Capacity; Tony Rogers, County Attorney, In His Official Capacity et al.; Roth v. Quartzsite (3); Jones v. Quartzsite (3); Quartzsite v. Jones; Gilford v. Quartzsite. • Executive session pursuant to A.R.S. § 38-431.03 (A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct its attorneys regarding the Town’s position regarding the contract with Town Manager Laura Bruno. 	Discussion; possible action by MOTION; may be acted upon with single motion.
10:00 – 10:05	4.	<p>ATTORNEY CLIENT PRIVILEGE – Discussion and direction to staff regarding (1) Waiver of the attorney-client privilege for one designated attorney-client privileged communication and (2) Response from the State Attorney General regarding a request for opinion on the Powers of the Mayor.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
10:05 – 10:20	5.	<p>BOARDS, COMMISSIONS & COMMITTEES – Consider the appointment of two regular members to the Municipal Property Corporation with a term ending June 1, 2014.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
10:20 – 10:30	6.	<p>ECONOMIC/COMMUNITY DEVELOPMENT PROMOTION OF TOWN ACCOUNT – Discussion and possible action regarding a recommendation from the Health and Development Services Board to award grant funds to the Quartzsite Historical Society.</p>	Discussion, possible action by MOTION.
10:30 – 10:40	7.	<p>AFTER SCHOOL RECREATION PROGRAM – Discussion and possible consideration of funding alternatives for the Town’s after-school recreation program.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.

10:40 – 11:00	8.	TOWN MANAGER POSITION – Discussion and direction regarding the timeline for the review and interview process of applicants for the position of Town Manager.	Discussion; possible action by MOTION; may be acted upon with single motion.
11:00 – 11:10	9.	PARK & CEMETERY RULES – Discussion and consideration of proposed rule changes for use of the Town of Quartzsite Park and Cemetery facilities.	Discussion; possible action by MOTION; may be acted upon with single motion.
11:10 – 11:20	10.	CEMETERY FEES – Discussion and consideration of proposed rules and fees regarding the cemetery columbarium (cremation) wall.	Discussion, possible action by MOTION.
11:20 – 11:30	11.	PERSONNEL BOARD – Discussion and possible action concerning Council Member Norma Crook’s appointment to the Town’s Personnel Board.	Discussion, possible action by MOTION.
11:30 – 11:40	12.	TOWN MANAGER POSITION – Discussion and possible action concerning the Town Manager’s position.	Discussion; possible action by MOTION.
		COMMUNICATIONS	
11:40 – 11:45	13.	Announcements and Reports from the MAYOR on current events.	
11:45 – 11:50	14.	Announcements and Reports from the COUNCIL on current events.	
11:50 – 11:55	15.	Reports from the TOWN MANAGER to the Council.	
11:55 – 12:10		COMMUNICATIONS FROM CITIZENS <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council’s response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	
12:10		ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations:
Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The
Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2013,
at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of
Quartzsite. by: _____, Town Clerk's Office.

QUARTZSITE PUBLIC LIBRARY
Statistical Report October, 2013

Total Number of Patrons	3,418
Adult Fiction	311
Adult Non Fiction	144
Paperbacks	307
Large Print	148
E-Books	1,592
Arizona Books	111
Foreign Language	7
ILL Sent to other Libraries	3
ILL. Received from other Libraries	4

TOTAL ADULT BOOKS **2,627**

Young Adult Fiction	14
Young Adult Non-Fiction	3
Juvenile Fiction	39
Juvenile Non-Fiction	4
Kids Computer Use	100
Graphic Novel	4

MISCELLANEOUS

Puzzles	0
DVD	788
VHS	248
CD Audio	70
Audio Cassettes	38

TOTAL CIRCULATION **3,872**

Computer Questions	246
Reference Questions	193
Information	196
Computer Use	676
Wireless Usage	321
New Patrons Registered	37
Meeting Room Use	51
Donations	218

QUARTZSITE CHILDREN'S LIBRARY
Statistical Report October, 2013

Computer Questions	58
Reference Questions	32
Information	27
Computer Use	100
Wireless Use	0
New Patrons Registered	0
Meeting Room Use	0
Donations	39

MONTHLY MAGISTRATE ACTIVITY REPORT

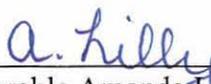
MONTH OF: October 2013

	Prior Year	Current Year
Civil Traffic Action Filed	58	84
Criminal Traffic Action Filed	6	21
Misdemeanor Cases Filed	16	4
Initial Appearances Handled	18	17
Trials and Pre-Trials Held	20	18
Civil Traffic Closings	63	74
Criminal Traffic Closings	2	9
Misdemeanor Cases Closed	10	4
Warrants Issued	7	7
Warrants Closed	14	4
Harassment or Orders of Protection	4	5
Revenue Generated by Court	\$11,977.02	10,455.56
Total Collected	\$22,098.36	20,078.31

Comments:

Total collected does not include Bonds received per the Court

Filed as per Section 5-2-3:
Subsection E



Honorable Amanda Lilly, Magistrate

TOWN OF QUARTZSITE
MONTHLY FEE BOOK TOTALS
MAGISTRATE COURT

MONTH: ___ October 2013_____

ACCOUNT #	ACCOUNT DESCRIPTION	TOTAL
01-2211	BONDS PAYABLE	\$ 0
01-2212	MAGISTRATE PAYABLE	9,622.75
01-4410	MUNICIPAL FINES REVENUE	9,657.38
21-4420	LOCAL JCEF REVENUE	122.50
42-4044	COURT ENHANCEMENT	504.46
39-4027	LAW ENFORCEMENT REVENUE	171.22
TOTAL		\$ 20,078.31

SIGNATURE _____ *a. Lilly* _____

Prepared by: _____ *Lon C* _____

MONTHLY MAGISTRATE ACTIVITY REPORT

MONTH OF: September 2013

	Prior Year	Current Year
Civil Traffic Action Filed	59	58
Criminal Traffic Action Filed	7	6
Misdemeanor Cases Filed	5	16
Initial Appearances Handled	6	18
Trials and Pre-Trials Held	48	20
Civil Traffic Closings	130	63
Criminal Traffic Closings	10	2
Misdemeanor Cases Closed	14	10
Warrants Issued	15	7
Warrants Closed	12	14
Harassment or Orders of Protection	3	4
Revenue Generated by Court	\$15,372.00	\$11,977.02
Total Collected	\$28,962.38	\$22,098.36

Comments:

Total collected does not include Bonds received per the Court

Filed as per Section 5-2-3:
Subsection E



Honorable Amanda Lilly, Magistrate



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #1 Presentation on the status of the Town's Quail Trail Well

Summary:

The Town's Quail Trail Well has been losing depth and volume. The Town applied for and received a CDBG Grant for the rehabilitation of the well; we are currently awaiting the final sign-off for the funds. However, the well has just now experienced a failure, the cause of which we are investigating. The following is a synopsis of the events surrounding the operation of this well.

The Quail Trail well was constructed in 1995 and at its peak performance it was able to produce from 180 gpm to 200 gpm. Based on the Well Driller's Completion Report, the well was completed to 1,260 feet; they used 220 feet of wire wrap screen; static well level was 435 feet; and it was tested at 150 gpm with 315 feet of drawdown. Within the last year the well production experienced significant reduction, only producing 50 gpm or less. The well was cleaned and had a video survey completed on it around June or July of last year. These results led to the Town applying for CDBG funds to rehabilitate the well.

Upon discovering the failure, we immediately asked for assistance from the Town Engineer, Atkins, to assist in evaluating the best course of action to bring the well back into production. Atkins, with the assistance of Southwest Ground-Water consultants, solicited telephone quotes from 3 companies to pull the pump and bail the sediment so that the well could have a video survey completed. K.P. Ventures provided the lowest cost of \$5,500 and due to the emergency nature of this situation, I authorized engaging them to proceed with the pulling and bailing of the well.

Bailing of the well determined that it had approximately to 80-100 feet of sediment that is consistent with the type of material that was used to pack around the well screening when it was installed. Our consultants believe at this time the well most likely has some screen failures that have allowed sediment to enter the well. We will better know the extent or condition of the screens when the survey is completed next Monday.

As of now, the sediment has been completely removed. Due to the additional amount of bailing required, the initial estimates to bail the well was exceeded and it is anticipated the extra day required to remove the sediment will have an additional cost of approximately \$3500, bringing the total cost to pull and bail the well to approximately \$9,000.

Examination of the pump and motor after removal indicate that it is a 75 hp submersible pump with a rated operating temperature of 75 degrees. This is a significant difference to the required operating temperature for Quartzsite's location. The water temperature at the outlet from this well has been recorded

in the 110 degree range indicating the temperature rating for the pump is significantly too low.

Records indicate that the original pump was an in-line pump which is more conducive for this environment. At some point, it was replaced with the existing submersible pump. We are only guessing that it was replaced with the submersible type because they are lower in cost. In addition it was noted by SW Ground-water staff that the well is not absolutely vertical. This may have contributed to any damage that may have occurred during cleaning or over time.

As indicated above the well is scheduled to have a video survey on Monday. Atkins and SW Ground-Water will review the tapes as soon as they are available and recommend the next course of action. If the well is able to be repaired, we will immediately assemble bid documents that will comply with the terms of the CDBG grant. If we feel that the cost to repair the well exceeds the grant amount, our Town Engineer will provide a cost matrix analysis of the options available to the town.

Staff will provide a updated report to the Council at next Tuesday's council meeting.

Responsible Person: Kevin Murphy, Atkins, Town Engineer

Attachment: None

Action Requested: **Receive the information on the status of the Town's Quail Trail Well.**



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #2-A Consider approval of check series 36340 - 36459, totaling \$234,664.20.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Town Manager

Attachment: Ledger of Accounts Paid: check series 36340 - 36459.

Action Requested: Motion to approve the Ledger of Accounts Paid; Check series 36340 - 36459.

**Council Meeting of November 12, 2013
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 36340 - 36459

Balances on all cash accounts as of November 7, 2013

Checking Account	\$	1,943,366.93
LGIP Account	\$	686,505.95
WIFA Debt Reserve Account	\$	97,629.40

Total Expensed Dollar Amount for Consent Agenda	\$	464,669.44
Total Payroll for Pay Period Ending 10/26/13	\$	162,553.97
Total Payroll for Pay Period Ending 10/12/13	\$	67,451.27
YTD Total Revenue Dollar Amount for Consent Agenda	\$	499,807.94
YTD Total Sewer Sales Revenue as of 11/07/13	\$	262,042.33
YTD Total Sewer Cap Revenue as of 11/07/13	\$	2,609.06
YTD Total Water Sales Revenue as of 11/07/13	\$	229,915.15
YTD Total Water Cap Revenue as of 11/07/13	\$	5,241.40

Report Criteria:

Report type: GL detail

Check.Check Number = 36340-36459

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36340						
10/23/2013	36340	American Custom Tire, Inc	50.68	Dismount/Mount Tires on equipm	15-500-5025	50.68
10/23/2013	36340	American Custom Tire, Inc	50.67	Dismount/Mount Tires on equipm	16-550-5040	50.67
10/23/2013	36340	American Custom Tire, Inc	50.67	Dismount/Mount Tires on equipm	03-220-5025	50.67
Total 36340:			152.02			
36341						
10/23/2013	36341	APS	1,266.80	Electric Service	01-130-5048	1,266.80
10/23/2013	36341	APS	701.36	Electric Service	01-140-5048	701.36
10/23/2013	36341	APS	460.66	Electric Service	01-170-5048	460.66
10/23/2013	36341	APS	230.33	Electric Service	01-150-5048	230.33
10/23/2013	36341	APS	267.49	Electric Service	01-180-5048	267.49
10/23/2013	36341	APS	324.03	Electric Service	03-220-5048	324.03
10/23/2013	36341	APS	421.19	Electric Service	03-220-5049	421.19
10/23/2013	36341	APS	345.49	Electric Service	01-185-5048	345.49
10/23/2013	36341	APS	7,790.12	Electric Service	16-550-5048	7,790.12
Total 36341:			11,807.47			
36342						
10/23/2013	36342	Az Mun. Risk Retention Po	229.00	Workmans Comp. Insurance	01-110-5015	229.00
10/23/2013	36342	Az Mun. Risk Retention Po	425.00	Workmans Comp. Insurance	01-130-5015	425.00
10/23/2013	36342	Az Mun. Risk Retention Po	6,685.00	Workmans Comp. Insurance	01-140-5015	6,685.00
10/23/2013	36342	Az Mun. Risk Retention Po	109.00	Workmans Comp. Insurance	01-150-5015	109.00
10/23/2013	36342	Az Mun. Risk Retention Po	110.00	Workmans Comp. Insurance	01-160-5015	110.00
10/23/2013	36342	Az Mun. Risk Retention Po	138.00	Workmans Comp. Insurance	01-170-5015	138.00
10/23/2013	36342	Az Mun. Risk Retention Po	301.00	Workmans Comp. Insurance	01-180-5015	301.00
10/23/2013	36342	Az Mun. Risk Retention Po	115.00	Workmans Comp. Insurance	01-185-5015	115.00
10/23/2013	36342	Az Mun. Risk Retention Po	4,616.00	Workmans Comp. Insurance	03-220-5015	4,616.00
10/23/2013	36342	Az Mun. Risk Retention Po	403.00	Workmans Comp. Insurance	01-230-5015	403.00
10/23/2013	36342	Az Mun. Risk Retention Po	185.00	Workmans Comp. Insurance	01-181-5015	185.00
10/23/2013	36342	Az Mun. Risk Retention Po	916.00	Workmans Comp. Insurance	15-500-5015	916.00
10/23/2013	36342	Az Mun. Risk Retention Po	1,452.00	Workmans Comp. Insurance	16-550-5015	1,452.00
10/23/2013	36342	Az Mun. Risk Retention Po	93.00	Workmans Comp. Insurance	20-121-5015	93.00
10/23/2013	36342	Az Mun. Risk Retention Po	198.00	Workmans Comp. Insurance	01-140-5089	198.00
Total 36342:			15,975.00			
36343						
10/23/2013	36343	AZ Wastewater Industries,	926.33	Elbow Boom Heavy Duty	15-500-5025	926.33
10/23/2013	36343	AZ Wastewater Industries,	926.33	Elbow Boom Heavy Duty	16-550-5040	926.33
10/23/2013	36343	AZ Wastewater Industries,	926.32	Elbow Boom Heavy Duty	03-220-5025	926.32
Total 36343:			2,778.98			
36344						
10/23/2013	36344	Blue Cross& Blue Shield O	1,747.59	Employee Medical - Payroll Dedu	01-000-2208	1,747.59
10/23/2013	36344	Blue Cross& Blue Shield O	376.89	Employee Medical	01-110-5016	376.89
10/23/2013	36344	Blue Cross& Blue Shield O	884.68	Employee Medical	01-130-5016	884.68
10/23/2013	36344	Blue Cross& Blue Shield O	4,929.96	Employee Medical	01-140-5016	4,929.96
10/23/2013	36344	Blue Cross& Blue Shield O	1,547.00	Employee Medical	01-150-5016	1,547.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
10/23/2013	36344	Blue Cross& Blue Shield O	719.10	Employee Medical	01-160-5016	719.10
10/23/2013	36344	Blue Cross& Blue Shield O	979.37	Employee Medical	01-170-5016	979.37
10/23/2013	36344	Blue Cross& Blue Shield O	502.48	Employee Medical	01-180-5016	502.48
10/23/2013	36344	Blue Cross& Blue Shield O	711.84	Employee Medical	01-185-5016	711.84
10/23/2013	36344	Blue Cross& Blue Shield O	3,298.98	Employee Medical	03-220-5016	3,298.98
10/23/2013	36344	Blue Cross& Blue Shield O	628.10	Employee Medical	01-230-5016	628.10
10/23/2013	36344	Blue Cross& Blue Shield O	272.17	Employee Medical	01-181-5016	272.17
10/23/2013	36344	Blue Cross& Blue Shield O	933.92	Employee Medical	15-500-5016	933.92
10/23/2013	36344	Blue Cross& Blue Shield O	1,352.65	Employee Medical	16-550-5016	1,352.65
10/23/2013	36344	Blue Cross& Blue Shield O	334.98	Employee Medical	20-121-5016	334.98
Total 36344:			19,219.71			
36345						
10/23/2013	36345	C&D Disposal	103.90	4Yd Commercial Bin Fee	01-180-5035	103.90
Total 36345:			103.90			
36346						
10/23/2013	36346	Centerline Supply West	207.23	Road Signs for PW Dept	03-220-5029	207.23
Total 36346:			207.23			
36347						
10/23/2013	36347	Cochise Petroleum Equipm	710.00	Update Fuel System at PW	03-220-5024	710.00
Total 36347:			710.00			
36348						
10/23/2013	36348	Code 4 Public Safety	99.00	Training: Inv#11870 R. Brady 11/1	01-140-5043	99.00
10/23/2013	36348	Code 4 Public Safety	99.00	Training: Inv#11896 X. Frausto 11	01-140-5043	99.00
Total 36348:			198.00			
36349						
10/23/2013	36349	Connected Computer & Re	485.68	Computer Services	01-110-5035	485.68
Total 36349:			485.68			
36350						
10/23/2013	36350	Curtis, Goodwin, Sullivan,	6,561.35	General Council Services for Sept	01-120-5072	6,561.35
10/23/2013	36350	Curtis, Goodwin, Sullivan,	2,121.50	Special Council Services for Sept	01-120-5072	2,121.50
Total 36350:			8,682.85			
36351						
10/23/2013	36351	Cyle Johnson Electric	270.00	Maintenance on Water Plant	16-550-5040	270.00
Total 36351:			270.00			
36352						
10/23/2013	36352	Dennis Patterson	25.00	Pest Control	15-500-5035	25.00
10/23/2013	36352	Dennis Patterson	37.00	Pest Control	01-130-5035	37.00
10/23/2013	36352	Dennis Patterson	33.00	Pest Control	03-220-5035	33.00
10/23/2013	36352	Dennis Patterson	30.00	Pest Control	01-140-5035	30.00
10/23/2013	36352	Dennis Patterson	60.00	Pest Control	01-185-5035	60.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36352:			185.00			
36353						
10/23/2013	36353	DesertWorks Computers L	90.00	Tech Services at QPD	01-140-5035	90.00
Total 36353:			90.00			
36354						
10/23/2013	36354	Employers Direct Health	8.55	Aggregate Employer Insurance	01-110-5016	8.55
10/23/2013	36354	Employers Direct Health	29.00	Aggregate Employer Insurance	01-130-5016	29.00
10/23/2013	36354	Employers Direct Health	106.99	Aggregate Employer Insurance	01-140-5016	106.99
10/23/2013	36354	Employers Direct Health	21.40	Aggregate Employer Insurance	01-150-5016	21.40
10/23/2013	36354	Employers Direct Health	23.78	Aggregate Employer Insurance	01-160-5016	23.78
10/23/2013	36354	Employers Direct Health	21.40	Aggregate Employer Insurance	01-170-5016	21.40
10/23/2013	36354	Employers Direct Health	11.41	Aggregate Employer Insurance	01-180-5016	11.41
10/23/2013	36354	Employers Direct Health	11.41	Aggregate Employer Insurance	01-185-5016	11.41
10/23/2013	36354	Employers Direct Health	59.44	Aggregate Employer Insurance	03-220-5016	59.44
10/23/2013	36354	Employers Direct Health	14.27	Aggregate Employer Insurance	01-230-5016	14.27
10/23/2013	36354	Employers Direct Health	6.18	Aggregate Employer Insurance	01-181-5016	6.18
10/23/2013	36354	Employers Direct Health	10.47	Aggregate Employer Insurance	15-500-5016	10.47
10/23/2013	36354	Employers Direct Health	29.48	Aggregate Employer Insurance	16-550-5016	29.48
10/23/2013	36354	Employers Direct Health	7.60	Aggregate Employer Insurance	20-121-5016	7.60
Total 36354:			361.38			
36355						
10/23/2013	36355	Fabiola Garcia	1,589.64	Social Security W/H 1st & 2nd Qtr	01-000-2201	1,589.64
Total 36355:			1,589.64			
36356						
10/23/2013	36356	Foster Electric, Inc	105.00	Shipping & Handling Pump for Wa	16-550-5040	105.00
Total 36356:			105.00			
36357						
10/23/2013	36357	Governor's Office Of Highw	100.00	Registration Fee for Judge Lilly	01-150-5043	100.00
Total 36357:			100.00			
36358						
10/23/2013	36358	Heinfeld, Meech & Co., P.	11,535.85	Professional Services	01-130-5035	11,535.85
Total 36358:			11,535.85			
36359						
10/23/2013	36359	Herbs Hardware, Inc.	4.00	Maintenance & repair Parts	03-220-5022	4.00
10/23/2013	36359	Herbs Hardware, Inc.	330.69	Maintenance & repair Parts	03-220-5060	330.69
10/23/2013	36359	Herbs Hardware, Inc.	113.36	Maintenance & repair Parts	01-130-5021	113.36
10/23/2013	36359	Herbs Hardware, Inc.	23.39	Maintenance & repair Parts	01-140-5022	23.39
10/23/2013	36359	Herbs Hardware, Inc.	233.27	Maintenance & repair Parts	01-180-5086	233.27
10/23/2013	36359	Herbs Hardware, Inc.	101.80	Maintenance & repair Parts	01-180-5022	101.80
10/23/2013	36359	Herbs Hardware, Inc.	60.59	Maintenance & repair Parts	01-180-5060	60.59
10/23/2013	36359	Herbs Hardware, Inc.	57.56	Maintenance & repair Parts	15-500-5060	57.56
10/23/2013	36359	Herbs Hardware, Inc.	424.91	Maintenance & repair Parts	16-550-5060	424.91

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36359:			1,349.57			
36360						
10/23/2013	36360	Konica Minolta Business S	677.04	BizHub 423 Annual Maint Agreem	01-150-5051	677.04
Total 36360:			677.04			
36361						
10/23/2013	36361	Kool Covers	1,500.00	Repair Railing & Head Wall	03-220-5029	1,500.00
Total 36361:			1,500.00			
36362						
10/23/2013	36362	Law Office Of Fred H. Welc	1,256.25	Indigent Defense Attorney Fees	01-150-5074	1,256.25
Total 36362:			1,256.25			
36363						
10/23/2013	36363	Lawson Products, Inc.	349.41	Mechanic Supplies & Services	03-220-5047	349.41
Total 36363:			349.41			
36364						
10/23/2013	36364	Mccarthy Integrated Syste	1,425.93	Maintenance/Repair for Water De	16-550-5050	1,425.93
Total 36364:			1,425.93			
36365						
10/23/2013	36365	Pollardwater.com - East	131.02	Socket Set & Glass Sample	15-500-5060	131.02
10/23/2013	36365	Pollardwater.com - East	131.02	Socket Set & Glass Sample	16-550-5060	131.02
Total 36365:			262.04			
36366						
10/23/2013	36366	Quill Corporation	15.95	Envelopes w/Window	01-130-5022	15.95
10/23/2013	36366	Quill Corporation	15.94	Envelopes w/Window	01-140-5022	15.94
10/23/2013	36366	Quill Corporation	15.94	Envelopes w/Window	01-160-5021	15.94
10/23/2013	36366	Quill Corporation	15.94	Envelopes w/Window	01-150-5021	15.94
10/23/2013	36366	Quill Corporation	15.95	Envelopes w/Window	15-500-5021	15.95
10/23/2013	36366	Quill Corporation	15.95	Envelopes w/Window	16-550-5021	15.95
10/23/2013	36366	Quill Corporation	15.95	Envelopes w/Window	03-220-5022	15.95
Total 36366:			111.62			
36367						
10/23/2013	36367	REDW LLC	2,298.09	Sales Tax Audit Svcs 8/27-9/17/1	01-130-5032	2,298.09
Total 36367:			2,298.09			
36368						
10/23/2013	36368	Road Runner Sanitary Sup	2.05	Janitorial Supplies	01-130-5021	2.05
10/23/2013	36368	Road Runner Sanitary Sup	2.06	Janitorial Supplies	01-140-5034	2.06
10/23/2013	36368	Road Runner Sanitary Sup	2.06	Janitorial Supplies	01-150-5034	2.06
10/23/2013	36368	Road Runner Sanitary Sup	2.06	Janitorial Supplies	01-160-5034	2.06
10/23/2013	36368	Road Runner Sanitary Sup	2.06	Janitorial Supplies	01-170-5034	2.06

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
10/23/2013	36368	Road Runner Sanitary Sup	2.06	Janitorial Supplies	03-220-5022	2.06
10/23/2013	36368	Road Runner Sanitary Sup	2.06	Janitorial Supplies	15-500-5034	2.06
10/23/2013	36368	Road Runner Sanitary Sup	2.06	Janitorial Supplies	16-550-5034	2.06
10/23/2013	36368	Road Runner Sanitary Sup	38.93	Janitorial Supplies	01-185-5034	38.93
10/23/2013	36368	Road Runner Sanitary Sup	12.25	Janitorial Supplies	01-130-5021	12.25
10/23/2013	36368	Road Runner Sanitary Sup	16.49	Janitorial Supplies	01-140-5034	16.49
10/23/2013	36368	Road Runner Sanitary Sup	12.24	Janitorial Supplies	01-150-5034	12.24
10/23/2013	36368	Road Runner Sanitary Sup	12.24	Janitorial Supplies	01-160-5034	12.24
10/23/2013	36368	Road Runner Sanitary Sup	12.25	Janitorial Supplies	01-170-5034	12.25
10/23/2013	36368	Road Runner Sanitary Sup	12.25	Janitorial Supplies	03-220-5022	12.25
10/23/2013	36368	Road Runner Sanitary Sup	12.25	Janitorial Supplies	15-500-5034	12.25
10/23/2013	36368	Road Runner Sanitary Sup	12.25	Janitorial Supplies	16-550-5034	12.25
10/23/2013	36368	Road Runner Sanitary Sup	35.64	Janitorial Supplies	01-185-5034	35.64
Total 36368:			193.26			
36369						
10/23/2013	36369	Ruben, Villafana	108.00	Per Diem: Investigation Trng 10/2	01-140-5043	108.00
Total 36369:			108.00			
36370						
10/23/2013	36370	Safety-Kleen	373.13	Waste Disposal	03-220-5035	373.13
Total 36370:			373.13			
36371						
10/23/2013	36371	Sharkys Sales & Service	657.54	Saw for Parks Dept	01-180-5060	657.54
Total 36371:			657.54			
36372						
10/23/2013	36372	Tamco Capital Corp.	52.82	Phone System Rental Pmt	01-110-5061	52.82
10/23/2013	36372	Tamco Capital Corp.	527.72	Phone System Rental Pmt	01-130-5061	527.72
10/23/2013	36372	Tamco Capital Corp.	580.53	Phone System Rental Pmt	01-140-5061	580.53
10/23/2013	36372	Tamco Capital Corp.	211.26	Phone System Rental Pmt	01-150-5061	211.26
10/23/2013	36372	Tamco Capital Corp.	158.45	Phone System Rental Pmt	01-160-5061	158.45
10/23/2013	36372	Tamco Capital Corp.	158.45	Phone System Rental Pmt	01-170-5061	158.45
10/23/2013	36372	Tamco Capital Corp.	105.63	Phone System Rental Pmt	01-185-5061	105.63
10/23/2013	36372	Tamco Capital Corp.	158.45	Phone System Rental Pmt	03-220-5061	158.45
10/23/2013	36372	Tamco Capital Corp.	105.63	Phone System Rental Pmt	15-500-5061	105.63
10/23/2013	36372	Tamco Capital Corp.	105.63	Phone System Rental Pmt	16-550-5061	105.63
Total 36372:			2,164.57			
36373						
10/23/2013	36373	TDS Telecom	324.41	Telephone Service	01-130-5048	324.41
10/23/2013	36373	TDS Telecom	353.91	Telephone Service	01-140-5048	353.91
10/23/2013	36373	TDS Telecom	236.78	Telephone Service	01-150-5048	236.78
10/23/2013	36373	TDS Telecom	60.63	Telephone Service	01-160-5048	60.63
10/23/2013	36373	TDS Telecom	240.39	Telephone Service	01-170-5048	240.39
10/23/2013	36373	TDS Telecom	174.97	Telephone Service	03-220-5048	174.97
10/23/2013	36373	TDS Telecom	212.96	Telephone Service	15-500-5048	212.96
10/23/2013	36373	TDS Telecom	198.23	Telephone Service	16-550-5048	198.23

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36373:			1,802.28			
36374						
10/23/2013	36374	Tonya Hoogerwerf	162.00	Per Diem: AZBO Trng 10/27-10/3	01-160-5043	162.00
Total 36374:			162.00			
36375						
10/23/2013	36375	Town of Payson	250.00	Defense Program	01-140-5051	250.00
Total 36375:			250.00			
36376						
10/23/2013	36376	Universal Police Supply Co	865.32	Vest for H. Tanakeyowma	01-140-5019	865.32
Total 36376:			865.32			
36377						
10/23/2013	36377	Usa Blue Book	58.47	Lab Supplies for WWTP	15-500-5052	58.47
Total 36377:			58.47			
36378						
10/23/2013	36378	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-120-5073	3,200.00
Total 36378:			3,200.00			
36379						
10/23/2013	36379	West Payment Center	430.66	West Law Monthly Charges	01-150-5051	430.66
Total 36379:			430.66			
36380						
10/23/2013	36380	Western States Petroleum,	953.68	Diesel	15-500-5024	953.68
10/23/2013	36380	Western States Petroleum,	45.82	Diesel	16-550-5024	45.82
10/23/2013	36380	Western States Petroleum,	7,486.76	Diesel	03-220-5024	7,486.76
10/23/2013	36380	Western States Petroleum,	159.96	Diesel	01-180-5024	159.96
Total 36380:			8,646.22			
36381						
10/23/2013	36381	Yuma Winnelson Co.	1,270.80	New Install	16-550-5050	1,270.80
10/23/2013	36381	Yuma Winnelson Co.	147.99	Water Parts	16-550-5050	147.99
10/23/2013	36381	Yuma Winnelson Co.	235.71	System Maintenance for Water D	16-550-5050	235.71
Total 36381:			1,654.50			
36382						
10/23/2013	36382	Petty Cash	76.47	Candy for Children & Misc Supplie	01-140-5022	76.47
10/23/2013	36382	Petty Cash	96.27	Light Bulbs, Keys & Paint	01-140-5030	96.27
10/23/2013	36382	Petty Cash	32.85	Booster Cables for Van	01-130-5022	32.85
10/23/2013	36382	Petty Cash	23.20	M/O for Fingerprints T. Thomas	01-180-5084	23.20
10/23/2013	36382	Petty Cash	6.75	Water for M/C	01-110-5022	6.75
10/23/2013	36382	Petty Cash	4.33	Postage for Mailing	01-170-5042	4.33
10/23/2013	36382	Petty Cash	8.85	Package Mailed by Police Dept	01-140-5041	8.85

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
10/23/2013	36382	Petty Cash	23.06	Exhaust Fluid for PW	03-220-5040	23.06
10/23/2013	36382	Petty Cash	63.04	Lunch for Water Dept Meeting	16-550-5022	63.04
10/23/2013	36382	Petty Cash	38.30	Vendor Packets Mailing	01-160-5041	38.30
10/23/2013	36382	Petty Cash	54.19	Cemetary Sarsapilla Soda	01-181-5035	54.19
10/23/2013	36382	Petty Cash	2.70	Cash Short in Petty Cash	01-000-4101	2.70
Total 36382:			430.01			
36391						
10/30/2013	36391	A Toe Truck	80.00	Tow Service for QPD- 2005 Impal	01-140-5035	80.00
Total 36391:			80.00			
36392						
10/30/2013	36392	A&M Auto Parts	4.54	Auto & Maintenance Parts	03-220-5025	4.54
10/30/2013	36392	A&M Auto Parts	662.57	Auto & Maintenance Parts	03-220-5029	662.57
10/30/2013	36392	A&M Auto Parts	328.35	Auto & Maintenance Parts	03-220-5060	328.35
10/30/2013	36392	A&M Auto Parts	136.89	Auto & Maintenance Parts	01-140-5025	136.89
10/30/2013	36392	A&M Auto Parts	82.16	Auto & Maintenance Parts	15-500-5025	82.16
10/30/2013	36392	A&M Auto Parts	662.58	Auto & Maintenance Parts	15-500-5060	662.58
10/30/2013	36392	A&M Auto Parts	82.17	Auto & Maintenance Parts	15-500-5040	82.17
10/30/2013	36392	A&M Auto Parts	662.57	Auto & Maintenance Parts	16-550-5060	662.57
Total 36392:			2,621.83			
36393						
10/30/2013	36393	Alejandro, Ruvalcaba	100.00	Per Diem: Training 11/11-11/13/1	01-140-5043	100.00
Total 36393:			100.00			
36394						
10/30/2013	36394	APS	143.84	Electric Service	03-220-5049	143.84
10/30/2013	36394	APS	238.83	Electric Service	01-185-5048	238.83
Total 36394:			382.67			
36395						
10/30/2013	36395	Baudville	58.25	Bronze Certificate Seals for Busin	01-160-5022	58.25
Total 36395:			58.25			
36396						
10/30/2013	36396	C & B Lock and Key	314.80	Re-Key doors and Combo Chang	01-140-5035	314.80
Total 36396:			314.80			
36397						
10/30/2013	36397	Colorado River Sand & Ro	184.23	Rock for Cemetary Entrance	03-220-5029	184.23
Total 36397:			184.23			
36398						
10/30/2013	36398	Connected Computer & Re	1,791.46	Computer Tech Services	01-130-5035	1,791.46
10/30/2013	36398	Connected Computer & Re	3,635.21	Computer Tech Services	01-170-5035	3,635.21

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36398:			5,426.67			
36399						
10/30/2013	36399	Dennis Patterson	600.00	Termite Treatment at Community	01-185-5035	600.00
Total 36399:			600.00			
36400						
10/30/2013	36400	Donald Russell	102.00	Refund: Overpayment TR2013-06	01-000-4410	102.00
Total 36400:			102.00			
36401						
10/30/2013	36401	Gfoaz	60.00	Annual Membership	01-130-5051	60.00
Total 36401:			60.00			
36402						
10/30/2013	36402	Glenn Zweifel	236.00	Reimbursement for Citation TR20	01-000-4410	236.00
Total 36402:			236.00			
36403						
10/30/2013	36403	Heinfeld, Meech & Co., P.	69.00	Payroll Essentials Registration B.	01-130-5043	69.00
Total 36403:			69.00			
36404						
10/30/2013	36404	J & S Electric, LLC	833.84	Lighting Retro Fit at PW Shop	03-220-5030	833.84
Total 36404:			833.84			
36405						
10/30/2013	36405	La Paz County Landfill	1,003.25	SW-Sludge-WWTP	15-500-5050	1,003.25
Total 36405:			1,003.25			
36406						
10/30/2013	36406	Lakeside Towing & Storag	130.00	Inv#13835: Tow Svc to Impound	01-140-5035	130.00
Total 36406:			130.00			
36407						
10/30/2013	36407	Oscar Cruz	100.00	Boot Allowance	16-550-5019	100.00
Total 36407:			100.00			
36408						
10/30/2013	36408	Ottima LLC	108.00	Vendor Packet Printing	01-160-5033	108.00
Total 36408:			108.00			
36409						
10/30/2013	36409	Positive Promotions	406.23	Halloween Handouts for Kids	01-140-5022	406.23

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36409:			406.23			
36410						
10/30/2013	36410	Precision Striping Inc.	2,810.00	Plamosa Road Phase 3	03-220-5029	2,810.00
Total 36410:			2,810.00			
36411						
10/30/2013	36411	Purchase Power	71.43	Postage Refill	01-130-5021	71.43
10/30/2013	36411	Purchase Power	71.43	Postage Refill	01-140-5042	71.43
10/30/2013	36411	Purchase Power	71.42	Postage Refill	01-150-5042	71.42
10/30/2013	36411	Purchase Power	71.43	Postage Refill	01-160-5042	71.43
10/30/2013	36411	Purchase Power	71.43	Postage Refill	03-220-5042	71.43
10/30/2013	36411	Purchase Power	71.43	Postage Refill	15-500-5042	71.43
10/30/2013	36411	Purchase Power	71.43	Postage Refill	16-550-5042	71.43
Total 36411:			500.00			
36412						
10/30/2013	36412	Quill Corporation	31.19	Office Supplies: Calculator Ribbon	01-130-5021	31.19
10/30/2013	36412	Quill Corporation	36.54	Office Supplies: Pens for Water D	16-550-5021	36.54
10/30/2013	36412	Quill Corporation	39.15	Rolls of Tape for Halloween Carni	01-185-5096	39.15
10/30/2013	36412	Quill Corporation	369.90	HPOffice Jet Printers	01-140-5022	369.90
10/30/2013	36412	Quill Corporation	64.24	Office Supplies: Tabs & Labels	01-150-5021	64.24
10/30/2013	36412	Quill Corporation	127.26	Office Supplies: Lysol, Labels & P	01-130-5021	127.26
10/30/2013	36412	Quill Corporation	27.37	Office Supplies: 3 Ring Binders	01-170-5021	27.37
10/30/2013	36412	Quill Corporation	7.60	Office Supplies: Lysol	01-160-5021	7.60
10/30/2013	36412	Quill Corporation	3.80	Office Supplies: Lysol	16-550-5021	3.80
10/30/2013	36412	Quill Corporation	3.81	Office Supplies: Lysol	15-500-5021	3.81
Total 36412:			710.86			
36413						
10/30/2013	36413	SimplexGrinnell	71.21	Replace Pull Station & Restored S	01-170-5035	71.21
Total 36413:			71.21			
36414						
10/30/2013	36414	Sonoran Integrations	85.00	Inv#12748: Tech Assistance at Q	01-140-5035	85.00
10/30/2013	36414	Sonoran Integrations	85.00	Inv#12749: Tech Assistance for Li	01-170-5035	85.00
Total 36414:			170.00			
36415						
10/30/2013	36415	T & C Seal Coating, Inc.	72,608.42	Slurry Seal Pavement Preservatio	03-220-5029	72,608.42
Total 36415:			72,608.42			
36416						
10/30/2013	36416	Tracey Richardson	54.00	Per Diem: BWTC/Flagger Class 1	03-220-5043	54.00
Total 36416:			54.00			
36417						
10/30/2013	36417	Tunnell, Larry	100.00	Boot Allowance FY 13/14	03-220-5019	100.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36417:			100.00			
36418						
10/30/2013	36418	U.S. Bank Operations Ctr.	13,105.21	Excise Tax Revenue Bond Obligat	01-000-1105	13,105.21
Total 36418:			13,105.21			
36419						
10/30/2013	36419	Universal Police Supply Co	222.77	Uniform Allowance - H. Tanakeyo	01-140-5019	222.77
Total 36419:			222.77			
36420						
10/30/2013	36420	Ups	19.04	Package Shipped to Hach Co. - W	15-500-5042	19.04
Total 36420:			19.04			
36421						
10/30/2013	36421	Vision Service Plan	364.40	Employee Payroll Deduction	01-000-2209	364.40
Total 36421:			364.40			
36422						
10/30/2013	36422	Western States Petroleum,	2,740.85	Unleaded Gasoline	01-140-5024	2,740.85
10/30/2013	36422	Western States Petroleum,	1,037.14	Unleaded Gasoline	01-230-5024	1,037.14
10/30/2013	36422	Western States Petroleum,	116.28	Unleaded Gasoline	01-130-5024	116.28
10/30/2013	36422	Western States Petroleum,	489.85	Unleaded Gasoline	15-500-5024	489.85
10/30/2013	36422	Western States Petroleum,	405.30	Unleaded Gasoline	16-550-5024	405.30
10/30/2013	36422	Western States Petroleum,	954.53	Unleaded Gasoline	03-220-5024	954.53
10/30/2013	36422	Western States Petroleum,	709.93	Unleaded Gasoline	01-180-5024	709.93
Total 36422:			6,453.88			
36423						
10/30/2013	36423	Alejandro, Ruvalcaba	146.17	Uniform Allowance FY13/14	01-140-5019	146.17
Total 36423:			146.17			
36433						
11/06/2013	36433	ACC Business	12.92	Phone Services	01-110-5048	12.92
11/06/2013	36433	ACC Business	129.22	Phone Services	01-130-5048	129.22
11/06/2013	36433	ACC Business	142.04	Phone Services	01-140-5048	142.04
11/06/2013	36433	ACC Business	51.69	Phone Services	01-150-5048	51.69
11/06/2013	36433	ACC Business	38.82	Phone Services	01-160-5048	38.82
11/06/2013	36433	ACC Business	25.94	Phone Services	01-185-5048	25.94
11/06/2013	36433	ACC Business	38.82	Phone Services	03-220-5048	38.82
11/06/2013	36433	ACC Business	25.94	Phone Services	15-500-5048	25.94
11/06/2013	36433	ACC Business	25.94	Phone Services	16-550-5048	25.94
Total 36433:			491.33			
36434						
11/06/2013	36434	Amanda Lilly	169.16	Uniform Allownace for Magistrate	01-150-5019	169.16

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36434:			169.16			
36435						
11/06/2013	36435	Arizona State Treasurer	9,544.99	Fees Collected in: October 2013	01-000-2212	9,544.99
Total 36435:			9,544.99			
36436						
11/06/2013	36436	D And L Auto Parts	160.19	Vehicle/Equipment Maintenance	03-220-5025	160.19
11/06/2013	36436	D And L Auto Parts	35.22	Vehicle/Equipment Maintenance	03-220-5060	35.22
11/06/2013	36436	D And L Auto Parts	176.07	Vehicle/Equipment Maintenance	01-130-5025	176.07
11/06/2013	36436	D And L Auto Parts	34.64	Vehicle/Equipment Maintenance	01-140-5025	34.64
11/06/2013	36436	D And L Auto Parts	131.22	Vehicle/Equipment Maintenance	15-500-5025	131.22
11/06/2013	36436	D And L Auto Parts	138.93	Vehicle/Equipment Maintenance	16-550-5025	138.93
Total 36436:			676.27			
36437						
11/06/2013	36437	Davis Building Supply	16.76	Tool for Park Dept	01-180-5060	16.76
11/06/2013	36437	Davis Building Supply	20.83	Track for Gate at PW Dept	03-220-5030	20.83
Total 36437:			37.59			
36438						
11/06/2013	36438	Empire Southwest	648.07	Equipment/Vehicle Repair Supplie	03-220-5025	648.07
11/06/2013	36438	Empire Southwest	35.41	Street Repair & Maint	03-220-5029	35.41
Total 36438:			683.48			
36439						
11/06/2013	36439	Etherspeak Inc.	5.09	Phone Services	01-110-5048	5.09
11/06/2013	36439	Etherspeak Inc.	50.81	Phone Services	01-130-5048	50.81
11/06/2013	36439	Etherspeak Inc.	55.92	Phone Services	01-140-5048	55.92
11/06/2013	36439	Etherspeak Inc.	20.34	Phone Services	01-150-5048	20.34
11/06/2013	36439	Etherspeak Inc.	15.26	Phone Services	01-160-5048	15.26
11/06/2013	36439	Etherspeak Inc.	15.26	Phone Services	01-170-5048	15.26
11/06/2013	36439	Etherspeak Inc.	10.16	Phone Services	01-185-5048	10.16
11/06/2013	36439	Etherspeak Inc.	15.26	Phone Services	03-220-5048	15.26
11/06/2013	36439	Etherspeak Inc.	10.16	Phone Services	15-500-5048	10.16
11/06/2013	36439	Etherspeak Inc.	10.16	Phone Services	16-550-5048	10.16
Total 36439:			208.42			
36440						
11/06/2013	36440	Galls, An Aramark Compan	440.00	Uniform Allowance FY 13/14 X. Fr	01-140-5019	440.00
Total 36440:			440.00			
36441						
11/06/2013	36441	Global Treat	1,010.00	Ejector Assembly for WWTP	15-500-5052	1,010.00
Total 36441:			1,010.00			
36442						
11/06/2013	36442	Home Depot Credit Service	429.24	(2) Chainsaws for Parks Dept	01-180-5060	429.24

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36442:			429.24			
36443						
11/06/2013	36443	Inland Builders Supply, Inc.	202.47	Hammerdrill & Socket Bttm Knobs	01-180-5060	202.47
11/06/2013	36443	Inland Builders Supply, Inc.	74.46	Flash Flood Trailer	03-220-5029	74.46
Total 36443:			276.93			
36444						
11/06/2013	36444	Jack Pots Portables, Inc.	190.53	Porta Potty for Qtz Parks	01-180-5035	190.53
Total 36444:			190.53			
36445						
11/06/2013	36445	La Paz County Recorder	24.00	Recordings	01-110-5035	24.00
11/06/2013	36445	La Paz County Recorder	18.50	Recordings	01-160-5035	18.50
11/06/2013	36445	La Paz County Recorder	58.50	Recordings	01-130-5035	58.50
11/06/2013	36445	La Paz County Recorder	8.00	Recordings	15-500-5035	8.00
Total 36445:			109.00			
36446						
11/06/2013	36446	La Paz County Sheriff's De	35.00	Fees Collected in: October 2013	01-000-2212	35.00
Total 36446:			35.00			
36447						
11/06/2013	36447	La Paz County Treasurer	42.76	Fees Collected in : October 2013	01-000-2212	42.76
Total 36447:			42.76			
36448						
11/06/2013	36448	Lawson Products, Inc.	145.11	Easy-Cut Bandsaw Blades	03-220-5060	145.11
Total 36448:			145.11			
36449						
11/06/2013	36449	Mikes Contracting, Inc.	1,049.40	Rip Rap for Erosion Control	03-220-5029	1,049.40
Total 36449:			1,049.40			
36450						
11/06/2013	36450	Oscar Cruz	44.00	Per Diem: Water & Pump Trng 11/	16-550-5043	44.00
Total 36450:			44.00			
36451						
11/06/2013	36451	Quill Corporation	146.43	Office Supplies: Ink Crtgds	01-130-5021	146.43
11/06/2013	36451	Quill Corporation	100.77	Office Supplies: Ink Crtgds	20-121-5021	100.77
11/06/2013	36451	Quill Corporation	2.58	Office Supplies: Correction Tape	16-550-5021	2.58
11/06/2013	36451	Quill Corporation	2.57	Office Supplies: Correction Tape	15-500-5021	2.57
11/06/2013	36451	Quill Corporation	2.57	Office Supplies: Correction Tape	03-220-5022	2.57
11/06/2013	36451	Quill Corporation	2.57	Office Supplies: Correction Tape	01-160-5021	2.57
11/06/2013	36451	Quill Corporation	62.05	Office Supplies: Toner Crtgd	01-181-5021	62.05

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 36451:			319.54			
36452						
11/06/2013	36452	River City Newspapers	67.26	Ad Water/Wastewater Maintenanc	15-500-5033	67.26
11/06/2013	36452	River City Newspapers	67.26	Ad Water/Wastewater Maintenanc	16-550-5033	67.26
11/06/2013	36452	River City Newspapers	168.15	Public Hearing Ad for CDBG Fund	16-550-5033	168.15
11/06/2013	36452	River City Newspapers	112.10	Ad for Town Clerk	01-130-5022	112.10
11/06/2013	36452	River City Newspapers	134.52	Ad for Town Manager	01-130-5022	134.52
Total 36452:			549.29			
36453						
11/06/2013	36453	Road Runner Sanitary Sup	3.90	Janitorial Supplies	01-130-5021	3.90
11/06/2013	36453	Road Runner Sanitary Sup	27.25	Janitorial Supplies	01-140-5034	27.25
11/06/2013	36453	Road Runner Sanitary Sup	3.89	Janitorial Supplies	01-150-5034	3.89
11/06/2013	36453	Road Runner Sanitary Sup	3.89	Janitorial Supplies	01-160-5034	3.89
11/06/2013	36453	Road Runner Sanitary Sup	3.90	Janitorial Supplies	01-170-5034	3.90
11/06/2013	36453	Road Runner Sanitary Sup	3.89	Janitorial Supplies	03-220-5022	3.89
11/06/2013	36453	Road Runner Sanitary Sup	3.90	Janitorial Supplies	15-500-5034	3.90
11/06/2013	36453	Road Runner Sanitary Sup	3.89	Janitorial Supplies	16-550-5034	3.89
Total 36453:			54.51			
36454						
11/06/2013	36454	Robert Brady	54.00	Per Diem: Reading Body Lang. Tr	01-140-5043	54.00
Total 36454:			54.00			
36455						
11/06/2013	36455	Ruben, Villafana	59.51	Uniform Allownance FY 13/14	01-140-5019	59.51
Total 36455:			59.51			
36456						
11/06/2013	36456	Sams Club Credit	71.36	Snacks: Candy, Popcorn, Drinks e	01-185-5095	71.36
11/06/2013	36456	Sams Club Credit	54.07	Movies	20-121-5096	54.07
11/06/2013	36456	Sams Club Credit	92.36	Candy for Halloween Carnival	01-185-5095	92.36
11/06/2013	36456	Sams Club Credit	9.74	Janitorial Supplies for Comm. Ctr	01-185-5034	9.74
Total 36456:			227.53			
36457						
11/06/2013	36457	Tonya Hoogerwerf	52.00	Per Diem: CELA Fall Conf 11/12-	01-160-5043	52.00
Total 36457:			52.00			
36458						
11/06/2013	36458	Verizon Wireless	35.86	Cell Phone Services	01-160-5048	35.86
11/06/2013	36458	Verizon Wireless	62.34	Cell Phone Services	01-230-5048	62.34
11/06/2013	36458	Verizon Wireless	122.36	Cell Phone Services	01-130-5048	122.36
11/06/2013	36458	Verizon Wireless	30.48	Cell Phone Services	01-170-5048	30.48
11/06/2013	36458	Verizon Wireless	93.51	Cell Phone Services	01-180-5048	93.51
11/06/2013	36458	Verizon Wireless	40.03	Cell Phone Services	20-121-5048	40.03
11/06/2013	36458	Verizon Wireless	77.98	Cell Phone Services	01-185-5048	77.98
11/06/2013	36458	Verizon Wireless	31.32	Cell Phone Services	03-220-5048	31.32

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
11/06/2013	36458	Verizon Wireless	77.75	Cell Phone Services	15-500-5048	77.75
11/06/2013	36458	Verizon Wireless	202.61	Cell Phone Services	16-550-5048	202.61
Total 36458:			<u>774.24</u>			
36459						
11/06/2013	36459	Yuma Winnelson Co.	2,054.02	System Maintenance	16-550-5050	2,054.02
Total 36459:			<u>2,054.02</u>			
Grand Totals:			<u>234,664.20</u>			
Grand Totals:			<u>234,664.20</u>	<u>234,664.20-</u>		<u>.00</u>

Report Criteria:

Report type: GL detail

Check.Check Number = 36340-36459



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

- Agenda Item # 2-B** Consider approval of the minutes of the Work Session of October 16, 2013, the Regular Meeting of October 22, 2013, the Special Meeting of October 24, 2013 and the Special Meeting of October 28, 2013.
- Summary:** The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.
- Responsible Person:** Terry Frausto, Town Clerk
- Attachment:** Minutes of the minutes of the Work Session of October 16, 2013, the Regular Meeting of October 22, 2013, the Special Meeting of October 24, 2013 and the Special Meeting of October 28, 2013.
- Action Requested:** **Motion to approve the minutes of the Work Session of October 16, 2013, the Regular Meeting of October 22, 2013, the Special Meeting of October 24, 2013 and the Special Meeting of October 28, 2013.**

MINUTES
TOWN OF QUARTZSITE
WORK SESSION OF THE COMMON COUNCIL
WEDNESDAY, OCTOBER 16, 2013, 1:00 PM

CALL TO ORDER: 1:01 PM

Mayor Foster called the Work Session to order.

INVOCATION: Prayer by Pastor Bruce.

PLEDGE OF ALLEGIANCE:

Led by Mayor Foster.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott.

ABSENT: none

STAFF PRESENT:

Town Manager Laura Bruno, Town Attorney Patrician Ronan; Tina Abriani, Secretary

Vice Mayor Jewitt moved to approve the agenda as presented and Council Member Crooks seconded the motion. Motion Passed.

WORK SESSION

BOARDS, COMMITTEES & COMMISSION - Discussion and consideration of recommendations regarding the Council Boards, Committees, Commissions and Corporations, including –the Board of Adjustment, Hi Jolly Cemetery Board, Health & Development Services Board, Library Board, Municipal Property Corporation, Municipal Utility Administrative Committee, Park & Recreation Committee, Personnel Board, Planning & Zoning Commission, Public Safety Retirement Board, Vendor/Swap Meet/RV Parks Municipal Board

Town Manager Laura Bruno reviewed the components of the packet for the work session.

Council Member Scott made a suggestion as to how the work session might proceed.

Every board or committee must comply with the open meeting law, stated Attorney Ronan. The cemetery is owned and operated by the Town of Quartzsite, is not private and therefore is subject to the open meeting law.

Town Manager Bruno stated she is recommending that a standing Council Agenda item for reports from the advisory Boards, Committees and Commissions be established.

She proposes the creation of an over-arching ordinance that covers general criteria for all advisory bodies with separate sections for each and every body.

The Mayor requested input from the Boards.

Carolyn Guthrie of the Health & Development Services Board spoke regarding that board.

Dee Sheehan stated she is not happy with the Cemetery Board meetings and explained why. She also stated the need for the Cremation wall to be erected.

Attorney Patrician Ronan reviewed the purpose of the open meeting law.

Attorney Patrician Ronan explained that there are two separate typical ways for the public to speak: to address a specific agenda item when it is happening and are recognized by the board and a board may have a call to the public, at the end of the meeting at which the public can discuss anything within the jurisdiction of the board. The call to the public should be listed as a separate agenda item, either at the beginning or the end of the meeting.

Agendas can be created so as to not restrict the board members and to not exclude the public

Monica Timberlake, a former board member, spoke regarding volunteer interest statements and public comment at the board meetings.

Dolores Klose stated she is the only unexpired member of the Personnel Board and spoke regarding that board's meetings.

Norm Simpson, the Chair of the Planning & Zoning Commission, spoke regarding the need to have to a quorum, which is why he suggested that the Commission be reduced in number to five members. He requested that information regarding what the boards do be publicized to interest prospective members.

Skip Gallup, Chairman of the Vendor, RV Parks & Swap Meet Board, stated that he does not agree with these changes in any sense. He said the Vendor Board was formed to hear problems and complaints from the Vendors and should remain as such.

Randie Farish of the Vendor, RV Parks & Swap Meet Board stated it would be difficult to get eleven members to attend a meeting in Quartzsite.

Dennis Kuehl of the Vendor, RV Parks & Swap Meet Board and the Planning & Zoning Commission spoke regarding the Board's need for a five member board to be able to have a quorum. He said there should be a development board.

Sally Ford, Chairman of the Health & Development Services Board, spoke about citizens' willingness to participate on the boards. She thinks the board does need to expand its abilities and what they can do. She was pleased with the proposed changes.

Carolyn Guthrie of the Health & Development Services Board spoke regarding the polarization of the community and the idea that the proposed community social may start the community back on the right track again.

Christina Benson, expired Park & Recreation Board Member, stated that a five member board would help the board to get a quorum. She also expressed her positive feelings about the recommendation to add the Library Board to the Park & Recreation Board.

Mary Ann Peck of the Library Board spoke regarding the combining of the two boards, the Library Board and the Park & Recreation Board.

Town Manager Laura Bruno explained that the library board serves as an advisory board to the Council for the operation of the library in Quartzsite.

Dee Sheehan asked about having an animal control building and was advised that this issue is not on the agenda.

Marilyn McFate, the only member of the Board of Adjustment. She stated that she learned that Boards of Adjustment supersede the Council by law. She related some experiences of her lengthy service on the Board.

Attorney Ronan spoke regarding legalities of Boards of Adjustment.

Council Member Scott spoke regarding the legalities of Boards of Adjustment.

Council Member Crooks asked Marilyn McFate when the last Board of Adjustment meeting was held. She was not sure, but thought was 2002 or 2004.

Jennifer Jones, former board member, spoke regarding the number of members on the boards and existing volunteer interest statements. She recommended that only statutorily required advisory boards be created and the rest be citizen advisory committees.

Skip Gallup approached the podium for a second time. He stated that in the past, applicants for board positions were interviewed by the board to see if there would be a good fit. Once chosen, a recommendation would be made to the Council. He would like to see that procedure take place again.

Shanana Rain GoldenBear, previous board member, spoke regarding the dysfunction with the boards as relates to the open meeting law. She stated that the dysfunction was with the staff and not the board members. She also discussed existing volunteer interest statements.

Monica Timberlake came back to the podium and said Call for the Public allows the public to express their opinion as long it is under the venue of the Board.

Starr BearCat spoke regarding meeting decorum.

Chairman of the Health & Development Board, Sally Ford, spoke regarding the need for everyone to work together in order to get things done.

Dennis Kuehl returned to the podium and spoke regarding who would attend the meetings to help the board members.

The Mayor said he was going to entertain the motion for adjournment and Vice Mayor Jewitt stated that he would second it.

ADJOURNMENT: 2:53 PM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of October 16, 2013, of the Town Council of Quartzsite, Arizona, held on October 16, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of November, 2013

Tina Abriani, Secretary

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, OCTOBER 22, 2013, 9:00 AM

CALL TO ORDER: 9:00 AM

INVOCATION: None

PLEDGE OF ALLEGIANCE: Council Member Orgeron led the Pledge.

ROLL CALL:

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott.

ABSENT: None

STAFF PRESENT:

Laura Bruno, Town Manager; Patricia Ronan, Town Attorney; Tina Abriani, Secretary

APPROVAL/AMENDMENT OF AGENDA:

Council Member Orgeron moved to approve the agenda as written and Vice Mayor Jewitt seconded the motion. **Motion Passed.**

PRESENTATIONS; PROCLAMATIONS:

None

CONSENT AGENDA:

1. LEDGER OF ACCOUNTS PAID – Consider approval of check series 36291 - 36339, totaling \$40,218.84.
2. MINUTES – Consider approval of the minutes of the Regular Meeting of October 8, 2013.

Vice Mayor Jewitt moved to approve the consent agenda as presented and Council Member Crooks seconded the motion. **Motion Passed.**

PUBLIC HEARING:

3. PUBLIC HEARING – Conduct a Public Hearing on the 2013 Community Development Block Grant (“CDBG”) Item solely for the purpose of correcting the funding year to 2013.

The Mayor opened the Public Hearing. No Discussion. Public Hearing closed. No action required.

ADMINISTRATIVE ITEMS:

4. AGENDA FORMAT – Discussion and consideration of a possible change to the Consent Calendar portion of the Council Agenda format.

Council Member Scott spoke regarding the current consent agenda.

Council Member Scott moved to change the consent calendar portion of the council agenda format to have sub-sections a, b, c, and d and all be listed under one main section. Vice Mayor Jewitt seconded the motion. **Motion Passed.**

5. ALTERNATE ELECTED DESIGNEE – Consider nomination and approval of an Alternate Elected Designee for purposes of signing bank drafts and checks on behalf of the Town.

Council Member Crooks made a motion to nominate and approve one alternate elected designee for purposes of signing bank drafts and checks on behalf of the Town with the term to expire July 31, 2015. She nominated Mark Orgeron. Vice Mayor Jewitt seconded the motion. Attorney Ronan restated the proper motion for clarity: the nomination and appointment of Mark Orgeron to the post of alternate elected designee. **Motion Passed.**

6. COUNCIL INTERVIEWS – Council interviews of applicants for Council Member appointment to the Quartzsite Common Council: For discussion or consideration of possible appointment to the Common Council:

Council Member Kelley moved to do this in executive session and Council Member Crooks seconded the motion. Council Member Scott asked if this motion can be made and is correct as the interviews taking place in Executive Session was not posted. Attorney Ronan stated the Council may make this motion since it deals with personnel, if the interviewees do not object.

The Mayor called for a roll call vote.

Vote: Motion passed (summary: Yes = 4, No = 2, Abstain = 0).

Yes: Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott. **No:** Mayor Foster, Vice Mayor Jewitt.

Applicant Paul Carnevale was interviewed by the Town Council.

Applicant Joe Winslow was interviewed by the Town Council.

Applicant Monica Timberlake was interviewed by the Town Council.

The Mayor asked the attorney if there is any prohibition against Ms. Timberlake sitting on a school board and the Town Council.

Applicant Sally Ford was interviewed by the Town Council.

Attorney Ronan explained that her prior legal advice regarding the interviews being conducted in Executive Session changed to: because this actually wasn't noticed as a potential Executive Session Item, it is appropriate that all the interviews be conducted in public. She stated that Ms. Timberlake can be on both board and council if only one position is paid. For Ms. Timberlake, one position is paid and the other is not.

Applicant Mr. Mitchell was interviewed by the Town Council.

7. COUNCIL MEMBER APPOINTMENT – Consider appointment of a Council Member to the Quartzsite Common Council to fill a vacancy created by the resignation of Ms. Patricia Workman (whose term expires in 2016) until the next regularly scheduled election – Fall 2014.

Council Member Scott stated whoever would be picked today will be an asset and she thanked all the applicants. The Mayor also thanked all the applicants. Council Member Kelley stated that she thinks all the Council Members all feel the same way.

Vice Mayor Jewitt moved to appoint Sally Ford to the position of vacant Council Member. Council Member Crooks seconded the motion.

The Mayor called for a roll call vote.

Vote: Motion failed (summary: Yes = 2, No = 4, Abstain = 0).

Yes: Vice Mayor Jewitt, Council Member Crooks.

No: Mayor Foster, Council Member Kelley, Council Member Orgeron, Council Member Scott.

Council Member Scott nominated Paul Carnevale and Council Member Orgeron seconded the motion.

The Mayor called for a roll call vote.

Vote: Motion failed (summary: Yes = 3, No = 3, Abstain = 0).

Yes: Mayor Foster, Council Member Orgeron, Council Member Scott.

No: Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks.

Vice Mayor Jewitt nominated Joe Winslow and there was no second to the motion. The motion died.

Council Member Scott nominated Monica Timberlake and Council Member Kelley seconded the motion.

The Mayor called for a roll call vote.

Vote: Motion passed (summary: Yes = 4, No = 2, Abstain = 0).

Yes: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Scott.

No: Council Member Crooks, Council Member Orgeron.

Monica Timberlake was elected.

ADJOURNMENT: 9:58 AM

Council Member Orgeron moves to go into Executive session. Council Member Crooks seconded the motion.

EXECUTIVE SESSION:

Executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion or consultation with the Town Attorney for legal advice and in order to consider its position and instruct its attorneys regarding the Town's position regarding the contract with Police Chief Jeff Gilbert that is the subject of negotiations.

An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation with the Town Attorney for legal advice regarding attorney-client privilege and the waiving of the attorney-client privilege with respect to two legal opinions: Scope of Mayoral Powers and Boards of Adjustment.

RETURN TO OPEN SESSION: 11:00 AM

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott.

The Mayor announced the next two items on the agenda will be taken in reverse order.

10. WAIVER OF ATTORNEY-CLIENT PRIVILEGE – Discussion and consideration of waiver of the attorney-client privilege with respect to designated legal opinions regarding the Scope of Mayoral Powers and Boards of Adjustment.

Council Member Scott asked for discussion. She stated that at the work session the attorney said she didn't have any problem with the items being waived.

Council Member Scott moved for to approve waiver of attorney-client privilege for two communications from the Town Attorney's office concerning first, Powers of the Mayor, the legal opinion dated 10/15/13 and second the Boards of Adjustment the memorandum dated 10/15/13. Council Member Crooks seconded the motion. **Motion Passed.**

9. CONTRACT WITH POLICE CHIEF – Consider Action Regarding Contract with Police Chief Jeff Gilbert.

Vice Mayor Jewitt recused himself due to divided loyalties and excused himself from the Dias.

Council Member Orgeron moved to immediately terminate the contract with Jeff Gilbert without cause and direct the Town Manager to comply with the severance provisions. Council Member Scott seconded the motion and stated there is a direction in which the Town is going and that the Chief is going in a different direction and financially this is probably the best thing to do for the Town.

The Mayor called for a roll call vote.

Vote: Motion passed (summary: Yes = 5, No = 0, Abstain = 1).

Yes: Mayor Foster, Council Member Crooks, Council Member Orgeron, Council Member Scott.

Abstain: Council Member Kelley.

The Mayor directed the Town Manager to terminate the contract as provided under the contract.

COMMUNICATIONS:

Announcements and Reports from the MAYOR on current events.

The Mayor announced that behind Carl's Junior there is a little construction project. Tesla Motors has contracted with Carl's Junior to provide a charging station for electrical automobiles.

Announcements and Reports from the COUNCIL on current events.

Council Member Orgeron directed the Town Manager to set up a special meeting for the boards. The Town Manager and the Council established Thursday at 1:00 PM for the special meeting.

Reports from the TOWN MANAGER to the Council. The Town Manger had no reports.

COMMUNICATIONS FROM CITIZENS:

Council Member Crooks asked that the Town's attorney admonish the public regarding the Call to the Public.

Attorney Ronan explained that the Call to the Public is limited to any item that has not been on the agenda. There is a three minute limit for each speaker. There is no other limitation on the topic as long as it is not something that has been presented to the Council and posted on the agenda.

Jennifer Jones stated that she is disappointed that it was not on the agenda to fill the vacant seats on the current boards. She stated that it needs to be brought forward how many applications the Town has and how the available seats will be filled.

Tim Rider, 15-year citizen of the Town of Quartzsite and also an employee of the Quartzsite Police Department, stated that he attended the meeting on his own time as a concerned citizen. He is the liaison between the Quartzsite Police Department and the Quartzsite Substance Abuse Prevention Coalition, which helps prevent substance abuse in youth through education and leadership. He commented on the loss of Cenpatico grant funds for the Coalition and the needs of youth in our Town.

Chief Gilbert approached the podium to thank the community for the eight years that they have given to the agency and the support given to the Department. He said it had been a cherished eight years.

Tim Rider approached the podium to ask the Council, "When are you going to do what the people want?"

ADJOURNMENT: 11:14 PM

Vice Mayor Jewitt moved to adjourn the meeting and the Mayor stated it is therefore adjourned.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of October 22, 2013, of the Town Council of Quartzsite, Arizona, held on October 22, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of November 2013

Tina Abriani, Secretary

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
THURSDAY, OCTOBER 24, 2013, 1:00 PM

CALL TO ORDER: 1:00 PM

INVOCATION: None

PLEDGE OF ALLEGIANCE:

Led by Vice Mayor Jewitt

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

ABSENT: No one.

STAFF PRESENT:

Laura Bruno, Town Manager; Kelly Schwab, Town Attorney; Tina Abriani, Secretary

APPROVAL/AMENDMENT OF AGENDA:

Council Member Orgeron moved to approve the agenda as written and Vice Mayor Jewitt seconded the motion. **Motion Passed.**

ADMINISTRATIVE ITEMS:

BOARDS, COMMITTEES & COMMISSION -

A. Discussion and consideration of recommendations regarding the Council Boards, Committees, Commissions and Corporations, including - the Board of Adjustment, Hi Jolly Cemetery Board, Health & Development Services Board, Library Board, Municipal Property Corporation, Municipal Utility Administrative Committee, Park & Recreation Committee, Personnel Board, Planning & Zoning Commission, Public Safety Retirement Board, Vendor/Swap Meet/RV Parks Municipal Board.

- Hi Jolly Cemetery Advisory Board - review of recommendations and discussion.
- Utility Advisory Committee - review of recommendations and discussion.
- Personnel Advisory Board - review of recommendations and discussion.
- Municipal Property Corporation - review of recommendations and discussion.

- Public Safety Retirement Board - review of recommendations and discussion.
- Planning & Zoning Commission - review of recommendations and discussion.

Discussion ensued regarding having an alternate member for each board that can attend the board all year long.

- Community Advisory Board - review of recommendations and discussion.

Town Manager Laura Bruno explained the intent of the Community Advisory Board.

Ms. Bruno recommended the funding for the non-profits fall under the Economic Development group.

- Community Development Advisory Board – review of recommendations and discussion.

The Mayor moved to open this to public discussion and Council Member Timberlake seconded it. **Motion Passed.**

Jennifer Jones stated she would like to see the Vendor Board stay. She suggested that they be a citizens' advisory committee.

Herman Konyen spoke regarding the Vendor Board, the Economic Board and the La Paz County Economic Development Board.

Sally Ford said she is not pleased with the proposed changes.

Skip Gallup gave some statements about the Health Department and the Vendor Board.

Hal Davidson spoke about the allegations against the Health Department.

Herman Konyen spoke on volunteerism.

The Mayor said there is one positive aspect to the proposed changes which is the Council Liaison for each board.

Jennifer Jones spoke regarding the inadequacies of the Town website.

Shanana Rain GoldenBear made some statements regarding the Vendor Board, the Town's website and the Google calendar.

Jenny Mills, who owns an RV Park, holds a business license and a vendor's license, said she recently opened a Facebook page called Quartzsite Chatter. She also spoke about the Vendor Board and the Council's agendas.

Attorney Schwab stated that the open meeting law has limitations: 1. the agenda must be adequately posted and must provide enough specificity so that a member of the public can decide to attend based on the meeting's content and the discussion is limited to items specifically on the agenda; 2. each and every board and council are limited to discussing things that are within their jurisdiction.

The attorney went on to say one thing that could be considered is having independent bodies out in the public, not Town committees, public committees. Council Members could attend and report back to the Council.

Violet Kiss, former P & Z Commission Member, spoke on agendas, Planning & Zoning terminology, the rotary club, education and charity.

Starr BearCat spoke about background checks.

Shanana Rain GoldenBear said there is a difference in the names of one board's name in the proposed recommendations and in the proposed ordinance.

- Library, Parks & Recreation Advisory Board – review of recommendations and discussion.

Council Member Scott asked about the Board of Adjustment.

The Town Attorney explained that whether the Council acts as the Board of Adjustment or there be an independent board is a policy decision.

The Mayor suggested that there continue to be a separate Board of Adjustment.

Jennifer Jones spoke on the subject of the Board of Adjustment.

B. Discussion and possible adoption of an ordinance amending The Code of Quartzsite, Arizona, by repealing Town Code Section 2-4-7 Boards, Committees and Commissions, to repeal Ordinance 9-29 Section VI Creation of Committees, Boards and Commissions, to repeal Ordinance No. 11-03 (Personnel Advisory Board), and to repeal Ordinance 13-2 (Planning & Zoning Commission); and by amending Chapter 2 Mayor and Council, Article 2-4 Council Procedures is hereby amended by adding new Article 2-7 Boards, Commissions and Committees related to the reorganization of Town boards, committees and commissions and their creation, membership and duties.

Council Member Scott said she does not think the Council is ready to approve the ordinance.

Attorney Schwab asked for direction to bring the issue back to the Council in whatever form the Council wishes.

The Mayor said this is an unconstitutional usurpation of power of the Mayor.

Attorney Schwab said she will ask the Attorney General for an opinion on this matter.

The Mayor said the opinion of the Attorney General will be sufficient to resolve this issue as long as it clearly states whether or not an office created by initiative can be basically done away with through ordinance adoption.

Council Member Scott asked the Town Attorney to get an opinion from the Attorney General.

Item tabled. No action taken on this item.

ADJOURNMENT: 2:51 PM

Vice Mayor Jewitt moved to adjourn the meeting. Council Member Orgeron seconded the motion.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of October 24, 2013, of the Town Council of Quartzsite, Arizona, held on October 24, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of November 2013

Tina Abriani, Secretary

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
TUESDAY, OCTOBER 28, 2013, 9:00 AM

CALL TO ORDER: 9:00 AM

INVOCATION:

Moment of silence.

PLEDGE OF ALLEGIANCE:

Led by the Mayor

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

ABSENT:

No one.

STAFF PRESENT:

Laura Bruno, Town Manager; Susan Goodwin, Town Attorney; Terry Frausto, Town Clerk; Tina Abriani, Secretary

APPROVAL/AMENDMENT OF AGENDA:

Vice Mayor Jewitt moved to approve the agenda as presented and Council Member Orgeron seconded the motion. **Motion Passed.**

ADMINISTRATIVE ITEMS:

Mayor Foster called for the agenda items to be reversed.

Council Member Orgeron stated he believes the Council needs to go into Executive Session to receive legal advice prior to the item.

The Mayor called for a vote of all those in favor of discussing the Chief of Police item first. The vote decided the Executive Session was to be held first.

Council Member Orgeron moved to adjourn to Executive Session. Council Member Crooks seconded the motion. **Motion Passed.**

Meeting Adjourned to Executive Session at 9:03 AM.

1. **Executive Session** - An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position

and instruct the Town Attorney regarding the Town's position regarding the terms of a possible contract for an interim Chief of Police.

The Mayor called the Special Session back to order at 9:18 AM.

Roll Call.

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

2. Interim Chief of Police - Discussion and possible action regarding the possible appointment of an interim Chief of Police.

The Mayor called Sheriff Drum to the podium. He asked the Sheriff if the ongoing litigation between the Town, the Sheriff and the county would in any way affect his ability to act as an interim Chief of Police.

Sheriff Drum explained, regardless of what the governments do in the counties and towns, it would not affect the service they would provide as they have taken an oath to protect and serve.

Council Member Scott asked the Sheriff if they are properly staffed to have people down here to take care of Quartzsite. Sheriff Drum stated they have the manpower for that. They have a lieutenant or above to serve as an interim chief down here with over fifteen years of experience in law enforcement.

Council Member Scott asked if the person would be available for a period of time. Sheriff Drum replied that time would not be an issue at all. He said the person would be available upon the Council's request. Council Member Scott asked if the expenses would be in an IGA type of agreement. Sheriff Drum answered in the affirmative.

Council Member Orgeron stated in light of the lawsuit and the previous work environment between the administration of the Sheriff's Department and the Quartzsite Police Department, it would be inappropriate to enter into any form of IGA at this point. He would rather go with someone with no ties to this community or this county.

The Mayor made a motion that the Town enter into an agreement with the Sheriff's Department.

Council Member Crooks stated the Mayor may not make a motion.

Council Member Orgeron addressed Attorney Goodwin looking for guidance in the matter.

Town Manager Laura Bruno retrieved a copy of Ordinance 11-10 and Attorney Goodwin read aloud from it. She explained that there are two levels to the question. The first level is the ordinance, which provides in Section 4, Paragraph 1, the presiding officer, which would be the Mayor, shall not make or second motions.

The Mayor asked the date of the ordinance. The answer from the attorney was 2011.

The Mayor said there was a question of Voter Protection Act issues. Attorney Goodwin said she would be happy to give advice on the Voter Protection Act after the completion of the previous question regarding Ordinance 11-10.

Attorney Goodwin restated part of Section 4, Paragraph 1 of Ordinance 11-10.

Attorney Goodwin addressed the issue the Mayor asked about: whether or not this ordinance violates what is called the Voter Protection Act, which is in the Arizona Constitution. The attorney stated the issue would be whether Ordinance 11-10 amends Ordinance 95-01, which provided for direct election of the Mayor. She went on to say that the Mayor and she have conflicting legal opinions.

Attorney Goodwin stated the opinion of the Town's attorneys is that Ordinance 11-10 does not amend Ordinance 95-01, related to the direct election of the Mayor; therefore, Ordinance 11-10 would be a valid ordinance.

Council Member Timberlake moved that the Town enter into an agreement with the La Paz County's Sheriff's Office to allow it to go to vote, if there is a second.

Council Member Mary Scott seconded the motion.

The Mayor stated it had been moved and seconded to enter into an agreement with the La Paz County Sheriff to provide services of an interim Chief of Police and called for any further discussion.

Council Member Orgeron said he still thinks it would be a great mistake to do that.

Council Member Timberlake moved that the Council open it to public discussion and Council Member Scott seconded the motion.

The Mayor called for a **Roll Call Vote: MOTION PASSED.** (summary: Yes = 4, No = 3, Abstain = 0).

Yes: Mayor Foster, Council Member Kelley, Council Member Scott, Council Member Timberlake.

No: Vice Mayor Jewitt, Council Member Crooks, Council Member Orgeron.

Violet Kiss, resident of Quartzsite, asked if the interim position has been discussed and described; she asks because the people would like to know the next steps.

The Mayor stated the only agenda item is discussion of an interim position. The disposition of the QPD is for a later agenda.

Jennifer Jones, resident, spoke about two officers possibly becoming interim Chief.

Larry Irwin, Commander and second in charge of the La Paz County Sheriff's Department, spoke regarding the relationship between the Sheriff's Department and the Police Department.

The Mayor gave his opinion about using the La Paz County Sheriff's Department. He is in favor of using them.

Shanana Rain GoldenBear stated the important thing to her is that the Council made a decision last week and did not educate the public as to where they are going from there, leaving almost panicked feelings in the community.

The Mayor verbally recognized the community's concern.

Council Member Crooks asked the Council to consider the options. She also asked that the Town Manager get information together from the other outside agency and the Sheriff's Office before they make a decision. Council Member Crooks wants to clearly present the options to the public.

Town Manager Bruno reminded everyone there is a chain of command structure that is in place and there are mutual assistance agreements that are available should the Town have an extremely rare situation where it might warrant that.

Hal Davidson stated his opinion is that the Town should appoint the Sheriff or someone from his staff as the temporary Chief of Police – today. He said in a week or so from now, if the Council wanted to go another way, they could.

Sergeant Frausto of the Quartzsite Police Department related some comments regarding the Sheriff's Department. He stated the Sheriff's Department does not have enough staff to cover La Paz County and he suggests we get someone from the outside to take care of the P.D.

Town Manager Laura Bruno passed around a resume to the Council Members and explained that she had gotten this name during her search for help. She knows of recently retired chiefs that are interested in temporarily helping out on an interim basis. She explained that DPS recognizes that there are some litigation issues going on and therefore they have redirected her in this manner. The individual on the resume that was handed out is willing to come to the Town for about three weeks at no charge to the Town other than reimbursement of travel expenses.

Nella Shaw, a registered voter in Quartzsite for forty-five years, said the people in Quartzsite feel left out.

The Mayor spoke regarding Sheriff John Drum as being of known quality and that litigation would not be a factor in his service. The Mayor said he would like to see Sheriff Drum lead the department in the interim.

Council Member Orgeron stated an outside entity is willing to provide his services at no charge.

The Mayor said a complete background check needs to be done.

Council Member Kelley advised that the Council listen to the Town's Police Department and how they feel.

Joseph Bruno, property owner, stated using the Sheriff's Department as an interim Chief of Police is one nail closer to the Sheriff's Department taking over the Police Department, a reason not to have the Sheriff's Department step in.

Violet Kiss mentioned she would not like to see a conflict of interest. She suggested that the person who takes the position be evaluated first, as this is a very serious position.

Jennifer Jones stated no one who is currently the source of pending litigation should be in the interim position.

The Mayor closed the discussion and called for a roll call vote for the motion that the Council appoint the Sheriff's Department to provide the services of an interim Chief of Police to the Quartzsite Police Department.

Roll Call Vote: MOTION FAILED (summary: Yes = 2, No = 5, Abstain = 0).

Yes: Mayor Foster, Council Member Scott.

No: Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Timberlake.

Council Member Orgeron moved to enter into a contract with Mr. Hall and Council Member Crooks seconded the motion.

Vice Mayor Jewitt said he feels two or three more names are needed.

Council Member Crooks asked when the Council could speak with Mr. Hall.

Town Manager Bruno stated he would be available immediately but it would only be for about two or three weeks to do an assessment of the departmental needs and assist in filling the position.

The Mayor called for a roll call vote; the motion being to enter into an agreement with Mr. Hall.

Roll Call Vote: MOTION FAILED (summary: Yes = 2, No = 5, Abstain = 0).

Yes: Council Member Crooks, Council Member Orgeron.

No: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Scott, Council Member Timberlake.

Council Member Timberlake asked for reiteration that the community is safe.

Sheriff John Drum said they are always here for the people. He said their oath of office is to protect the people, whether it is Quartzsite, Bouse, Salome or Quartzsite. He stated that his department does back up the Quartzsite Police Department, regardless of what has taken place.

ADJOURNMENT: 10:10 AM

Council Member Orgeron moved to adjourn and Vice Mayor Jewitt seconded the motion.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of October 28, 2013, of the Town Council of Quartzsite, Arizona, held on October 28, 2013.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of November 2013

Tina Abriani, Secretary

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item # 2-C APPOINTMENT OF A TRUSTEE TO THE QUARTZSITE RETIREMENT PROGRAM.

Summary: The Town has a voluntary retirement plan available for its employees. The plan requires there be a trustee. The current trustee is Terry Frausto. Making it is necessary to replace. Beverly Cunningham, in the finance department, works with the Fidelity administrator routinely making her a good choice.

The previous trustees that are no longer with the Town need to be removed by Council Action. These trustees are: Dan Field, Kay Kreun, Hilary Turner and Terry Frausto.

Responsible Person: Terry Frausto, Town Clerk

Attachment: Fidelity Retirement Plan Account Trustee(s) Change Request Form

Action Requested: **Motion to approve Beverly Cunningham as trustee to the Quartzsite retirement program and remove Dan Field, Kay Kreun, Hilary Turner and Terry Frausto as trustees .**



Account Number



Retirement Plan Account Trustee(s) Change Request

Use this form to add new or remove existing trustee(s) from a retirement plan account.

To help the government fight the funding of terrorism and money-laundering activities, Federal law requires Fidelity to verify your identity by obtaining your name, date of birth, address, and a government-issued identification number before opening your account. In certain circumstances, Fidelity may obtain and verify this information with respect to any person(s) authorized to effect transactions in an account. For certain entities, such as trusts, estates, corporations, partnerships, or other organizations, identifying documentation is also required. Your account may be restricted and/or closed if Fidelity cannot verify this information. Fidelity will not be responsible for any losses or damages (including, but not limited to, lost opportunities) resulting from any failure to provide this information, or from any restriction placed upon, or closing of, your account.

TPA/Recordkeeper
VERISIGHT, INC.

G NUMBER



Trust Information - Account Level

Name of Trust/Plan Account Town of Quartzsite	Taxpayer ID Number
Plan Sponsor/Employer Town of Quartzsite	

Address of Record

PERMANENT ADDRESS OF ACCOUNT

Address (Cannot be a Post Office Box) 465 N.Plymouth Rd		
City Quartzsite	State/Province AZ	Zip/Postal Code 85346
Country United States		

MAILING ADDRESS OF ACCOUNT

Same as Permanent Address

Address P.O. Box 2812		
City Quartzsite	State/Province AZ	Zip/Postal Code 85346
Country United States		

REMOVE TRUSTEE(S)

List name of Trustee(s) to be removed from the Plan Account. **NOTE: A Board Resolution or official corporate minutes acknowledging the removal the Trustee(s) must be included.**

Name of Trustee Dan Field
Name of Trustee Kay Kreun
Name of Trustee Hilary Turner
Name of Trustee Terry Frausto
Name of Trustee

Name of Trustee

ADD NEW TRUSTEE(S)

When adding a new trustee(s), a Board Resolution or official corporate minutes documenting the appointment(s) is required.

AFFILIATIONS Answer for both types of affiliations. Report any additional affiliations on a separate page

Name of Trustee

Securities Industry Affiliations

- Check this box if you are affiliated with, or employed by, a stock exchange or a member firm of an exchange or FINRA, a municipal securities dealer or Fidelity. If you checked the box, obtain and **attach the compliance officer's letter of approval ("407 letter")** and indicate your company's name and address below. Failure to include an approval letter may delay the processing of your request. We must tell your employer you have applied for this account.

Name of Company or Other Entity		
Address		City
State/Province	Zip/Postal Code	Country

Public Company Affiliations

- Check this box if you are a control person or affiliate or an immediate family/household member of a control person or affiliate of a publicly traded company under SEC Rule 144 (this would include, but is not limited to, a director, 10% shareholder, policy-making officer, and members of the board of directors).

Name of Company	Trading Symbol

AFFILIATIONS Answer for both types of affiliations. Report any additional affiliations on a separate page

Name of Trustee

Securities Industry Affiliations

- Check this box if you are affiliated with, or employed by, a stock exchange or a member firm of an exchange or FINRA, a municipal securities dealer or Fidelity. If you checked the box, obtain and **attach the compliance officer's letter of approval ("407 letter")** and indicate your company's name and address below. Failure to include an approval letter may delay the processing of your request. We must tell your employer you have applied for this account.

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State/Province	Zip/Postal Code	Country

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- Check this box if you are a control person or affiliate or an immediate family/household member of a control person or affiliate of a publicly traded company under SEC Rule 144 (this would include, but is not limited to, a director, 10% shareholder, policy-making officer, and members of the board of directors).

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AFFILIATIONS Answer for both types of affiliations. Report any additional affiliations on a separate page

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Name of Company	Trading Symbol

AFFILIATIONS Answer for both types of affiliations. Report any additional affiliations on a separate page

Name of Trustee

Securities Industry Affiliations

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Name of Company or Other Entity		
Address		City
State/Province	Zip/Postal Code	Country

Public Company Affiliations

Check this box if you are a control person or affiliate or an immediate family/household member of a control person or affiliate of a publicly traded company under SEC Rule 144 (this would include, but is not limited to, a director, 10% shareholder, policy-making officer, and members of the board of directors).

Name of Company	Trading Symbol

Agreement Signatures

Plan Sponsor and new Trustee(s) named on page 2-3 (if applicable) must read and sign. For each individual signing, your signature binds you to the terms of each applicable section.

Plan Sponsor

By signing below you certify that you

- Authorize Fidelity to remove trustee(s) indicated on page 1 and/or add any trustee(s) indicated on pages 2-3.
- You have authority under the applicable Plan document to authorize and direct Fidelity to make such changes.
- You agree to indemnify and hold harmless Fidelity and its affiliates and their respective officers, directors, employees and agents from and against any and all losses, claims or financial obligations that may arise from any act or omission on your part in connection with this Trustee Change Request form.

New Trustee(s)

By signing below you certify that:

- you have been provided with a copy of the either the Pension Benefit Plan Account Application and Agreement or the Retirement Plan Account Application and Agreement under which this Plan Account was established (the "Account Agreement") and you have read it.
- you accept the terms of that Application and Account Agreement, as they are today and as they may later be amended.
- You are at least 18 years of age and of full legal age in the state in which you reside.
- You agree to indemnify and hold harmless Fidelity and its affiliates and their respective officers, directors, employees and agents from and against any and all losses, claims or financial obligations that may arise from any act or omission on your part in connection with this Trustee(s) Change Request form.

X	_____	____/____/____	_____
	Signature of Plan Sponsor	Date (MM/DD/YYYY)	Print Name
X	_____	____/____/____	_____
	Signature of New Trustee/Custodian	Date (MM/DD/YYYY)	Print Name
X	_____	____/____/____	_____
	Signature of New Trustee/Custodian	Date (MM/DD/YYYY)	Print Name
X	_____	____/____/____	_____
	Signature of New Trustee/Custodian	Date (MM/DD/YYYY)	Print Name
X	_____	____/____/____	_____
	Signature of New Trustee/Custodian	Date (MM/DD/YYYY)	Print Name
X	_____	____/____/____	_____
	Signature of New Trustee/Custodian	Date (MM/DD/YYYY)	Print Name



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #4 Discussion and direction to staff regarding (1) Waiver of the attorney-client privilege for one designated attorney-client privileged communication and (2) Response from State Attorney General regarding a request for opinion on the Powers of the Mayor.

Summary: Waiver of the Attorney-Client privilege
The Council has received the following communication from the Town Attorneys' office:

1. Powers of Mayor—Voter Protection Act—Supplemental Legal Opinion dated 10/29/13

Council Member Crooks has requested that the Council consider waiving the attorney-client privilege for this communication in order to make it available to the public. The Town Attorneys have no concern if the Council waives the attorney-client privilege for this specific item only.

Response from Attorney General

At the direction of the Council, the Town Attorney submitted a request for an opinion from the State Attorney General regarding the Powers of the [Quartzsite] Mayor. We have now received a response to that request.

Responsible Person: Norma Crooks, Council Member
Susan Goodwin, Town Attorney

Attachment:

1. Request for Legal Opinion, dated October 28, 2013.
2. Response to request for Legal Opinion, dated November 7, 2013.

Action Requested: **Motion to approve waiver of the attorney-client privilege for one communication from the Town Attorneys' office concerning Powers of Mayor—Voter Protection Act—Supplemental Legal Opinion dated 10/29/13).**



TOM HORNE
ATTORNEY GENERAL

OFFICE OF THE ARIZONA ATTORNEY GENERAL
SOLICITOR GENERAL'S OFFICE

Robert L. Ellman
SOLICITOR GENERAL
DIRECT PHONE NO.
602-542-8986
ROBERT.ELLMAN@AZAG.GOV

November 7, 2013

Kelly Y. Schwab, Esq.
Susan D. Goodwin, Esq.
Curtis, Goodwin, Sullivan,
Udall & Schwab, P.L.C.
501 E. Thomas Road
Phoenix, Arizona 85012-3205

Re: Request for Legal Opinion R13-021

Dear Ms. Schwab and Ms. Goodwin:

I am writing in response to your letter dated October 31, 2013 requesting a legal opinion.

This Office is not authorized to provide the opinion you have requested. Our authority to provide legal opinions is established by statute. Under A.R.S. § 41-193(A)(7), this Office issues legal opinions to legislators, State officers, and county attorneys on questions of law relating to their duties. The Attorney General is generally prohibited from giving legal advice or opinions outside the limited scope of the statute. A.R.S. § 41-191(B).

For these reasons, the Attorney General is not authorized to issue the legal opinion you have requested.

Sincerely,

Robert L. Ellman
Solicitor General

RLE/ms
#: 3599361

RECEIVED

NOV 08 2013

The Law Offices of
**CURTIS, GOODWIN, SULLIVAN,
UDALL & SCHWAB, P.L.C.**

Michael A. Curtis
Susan D. Goodwin
Kelly Y. Schwab

501 East Thomas Road
Phoenix, Arizona 85012-3205
Telephone (602) 393-1700
Facsimile (602) 393-1703
E-mail kschwab@cgsuslaw.com
www.cgsuslaw.com

William P. Sullivan
Larry K. Udall
Phyllis L.N. Smiley
Trish Stuhan

Of Counsel
Joseph F. Abate
Patricia E. Ronan

REFER TO FILE NO. 1942-0

October 28, 2013

Tom Horne, Esq.
Arizona Attorney General
1275 West Washington Street
Phoenix, AZ 85007-2926

Re: Town of Quartzsite, Arizona

Dear Attorney General Horne:

This office serves as Town Attorney for the Town of Quartzsite. We have been directed by the Town Council of the Town of Quartzsite to seek an opinion from your office related to the applicability of the Voter Protection Act to an ordinance adopted by the Quartzsite Town Council.

Background: In 1991, the Town Council passed Ordinance No. 91-05 providing for the direct election of the Mayor, pursuant to ARS Section 9-232.03. Ordinance No. 91-05 was submitted to the electors for approval. A majority of the qualified electors of the Town approved Ordinance No. 91-05. A copy of Ordinance No. 91-05 is enclosed. Since the adoption of that ordinance, the Mayor has been directly elected by the voters. (In 2012 the question was again put before the voters through an initiative asking to once again have a Mayor appointed by the Town Council. It is our understanding that this initiative failed by a margin of three to one.)

In 2011, the Town Council adopted Ordinance No. 11-10 defining the powers of the Mayor. A copy of Ordinance No. 11-10 is enclosed.

Question: Given the approval by the electors of Ordinance No. 91-05 providing for the *direct election of the Mayor*, does the Voter Protection Act set forth in Article IV Section 1 of the Arizona Constitution limit the ability of the Council to adopt ordinances *defining the powers and duties* of the Mayor? Among the issues encompassed in this question is whether the adoption of the attached Ordinance No. 11-10 is a violation of the Voter Protection Act.

Tom Horne, Esq.
Arizona Attorney General
October 28, 2013
Page 2

Please advise if you would be willing to issue an opinion on this question. If you have any questions or require further information regarding this question, please feel free to contact us.

Very truly yours,

Kelly Y. Schwab
Susan D. Goodwin
For the Firm

KYS/km

Enclosure: Ordinance 91-05
Ordinance No. 11-10

Cc: Members of the Quartzsite Town Council (w/o Enclosures)
Laura Bruno, Town Manager, Town of Quartzsite (w/o Enclosures)



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #5 Consider the appointment of two regular members to the Municipal Property Corporation with a term ending June 1, 2014.

Summary: The Municipal Property Corporation is a statutorily-authorized body which operates as a non-profit corporation solely and exclusively in the interest of the Town of Quartzsite. The corporation is responsible for reviewing and approving secured or unsecured loans for the purpose of financing or refinancing the acquisition, construction, improvements or equipage of Town-owned projects.

The Board consists of 3 members. Member terms are for a period of three years, with the terms staggered such that the terms of no more than two members shall expire in any one year. Currently two seats are vacant.

A portion of the Wastewater Expansion project is funded through a loan from the federal USDA-Rural Development. We have just been notified that the closing documents are ready for the Town's Municipal Property Corporation to meet and act upon in order to accomplish their portion of the closing process for this loan. This meeting needs to occur within the next two weeks.

Responsible Person: Carol Kelley, Council Member

Attachment:

1. Volunteer Interest Statements for the Municipal Property Corporation:
Paul Carnevale
Darrell Crooks
Jennifer Jones

2. Resolution 92-6, establishing the Municipal Property Corporation.

Action Requested: Motion to appoint two members to the Municipal Property Corporation, with terms to expire June 1, 2014.



Volunteer Interest Statement

RECEIVED

NOV 06 2013

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

TOWN OF QUARTZSITE

Office use only: Date Received: _____ Date Exp: _____

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 11-6-13

Name (Last, First, Mi): Carnevale Paul, A

Home Address/PO Box: [REDACTED] Quartzsite AZ [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): _____

Address/Contact Number of Employer: _____

Professional/ Civic Activities: _____

Education/Professional Experience: Technical High School
Business Manager

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of adjustment

Planning & Zoning Commission

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to serve on the board, commission, etc: _____

I feel the town has been moving in a forward direction, I would like to be a part of that.

What do you think that you can contribute to the public by serving on this board, commission, etc:

Living in Quartzsite for 20 years, Being a business manager for that time, A property owner,

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

All boards, commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc. please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 11-6-13

Signature: _____





Volunteer Interest Statement

RECEIVED
MAY 06 2013
BY: *J.P.*

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only:

Date Received: _____ Date Exp: _____

Copies To: _____

ROUTING	DATE	2013
Mayor	1	5-6
Council	5	5-6
Attorney		
Engineer		
Department		
Committee		
Mailed		
Filed Orig.		5-6
Prepared	1	5-6

PLEASE TYPE OR PRINT NEATLY

Date: 10-28-13 D.C.
5-6-13

Name (Last, First, Mi): CROOKS, Darrell

Home Address/PO Box: [REDACTED], Quartzsite, [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): NA Retired

Address/Contact Number of Employer: NA

Professional/ Civic Activities: 52-59, Tri STATE Dairy MAN'S Association, -
Boy Scouts, LITTLE League ('50's-60's)

Education/Professional Experience: 11th grade, Navy, 4 yrs, 3 months - Chief Petty officer
GI Bill 4 yrs. Junior College, 1961-1980. District Sales Manager,
Occidental Petroleum, 3 different States, TX. NM. CA.
Retired - 1979-1986 OWNED a development company in CA.

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of adjustment

Planning & Zoning Commission

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to serve on the board, commission, etc: _____

I ENJOY being involved in my Community.

What do you think that you can contribute to the public by serving on this board, commission, etc.:

I would be able to provide a fair and objective point of view.

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

SUNDAYS -

All boards, commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc. please contact the Quartzsite Town Hall @ 928-927-4333.

Date: ~~5-6-13~~ 10-28-13 A.C.

Signature: Darrell Crooks



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: 10-16-2013 Date Exp: 10-16-2014

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 10-14-13

Name (Last, First, Mi): Jones, Jennifer M.

Home Address/PO Box: [REDACTED] 85346

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): SELF

Address/Contact Number of Employer: N/A

Professional/ Civic Activities: N/A (none currently)

Education/Professional Experience: junior college, skills too numerous to list here.

RECEIVED
OCT 16 2013
-TA
TOWN OF QUARTZSITE

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of adjustment

Planning & Zoning Commission

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to serve on the board, commission, etc: To assist the Town in staying out of trouble and to provide check + balances, as well as appropriate review of issues. Full time resident.

What do you think that you can contribute to the public by serving on this board, commission, etc.:

A thorough understanding of the law, creative problem solving ability, research skills, knowledge of parliamentary procedure, and I can be fair + impartial even to those I dislike

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

No

All boards, commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc. please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 10-14-13

Signature: Jennifer M. Jones

RECEIVED

OCT 16 2013

JA

TOWN OF QUARTZSITE

RESOLUTION NO. 92-6

RESOLUTION APPROVING ARTICLES OF INCORPORATION OF TOWN OF QUARTZSITE MUNICIPAL PROPERTY CORPORATION; APPROVING THE BYLAWS OF TOWN OF QUARTZSITE MUNICIPAL PROPERTY CORPORATION; APPOINTING INCORPORATORS AND THE BOARD OF DIRECTORS FOR THE TOWN OF QUARTZSITE MUNICIPAL PROPERTY CORPORATION AND DECLARING AN EMERGENCY

WHEREAS, the Town Council of the Town of Quartzsite, Arizona, has received and duly considered the proposed Articles of Incorporation of Town of Quartzsite Municipal Property Corporation, an Arizona nonprofit corporation (the "Corporation"), a copy of which is appended hereto as Exhibit A and the proposed Bylaws of the Corporation, a copy of which is appended hereto as Exhibit B; and

WHEREAS, it is incumbent upon the Town Council of the Town of Quartzsite, Arizona, to approve such Articles of Incorporation of the Corporation and authorize the filing of such Articles of Incorporation with the Arizona Corporation Commission, to approve such Bylaws of the Corporation, to appoint the incorporators of the Corporation and to appoint and elect the initial Board of Directors of the Corporation; and

WHEREAS, the Town Council of the Town of Quartzsite has determined that it is wise, expedient, advisable and in the public interest of the Town of Quartzsite, Arizona, and the residents thereof that the Corporation be incorporated as provided by law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA:

Section 1. The formation of the Corporation is hereby approved.

Section 2. The Articles of Incorporation of the Corporation, in the form appended hereto as Exhibit A, be and they are hereby approved.

Section 3. The Bylaws of the Corporation, in the form appended hereto as Exhibit B, be and they are hereby approved.

Section 4. The following named individuals, all of whom are residents of the Town of Quartzsite, Arizona, are hereby appointed as the incorporators of the Corporation, and they are authorized to proceed with the incorporation of the Corporation as prescribed in Chapter 5, Title 10, Arizona Revised Statutes, as amended.

Dennis A. Dole
Mike C.L. Evans
James K. Wood

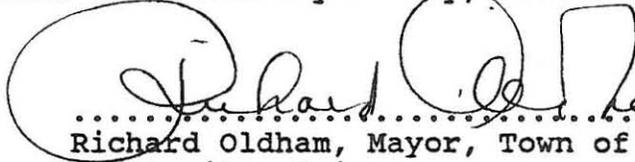
Section 5. The following named individuals, all of whom are residents of the Town of Quartzsite, Arizona, are hereby appointed and elected as initial members of the Board of Directors of the Corporation for the term set forth beside their names:

<u>Name</u>	<u>Term (Years)</u>
Mr. Dole	3
Mr. Wood	2
Mr. Evans	1

Section 6. The incorporators and directors of the Corporation be, and they are hereby authorized, empowered and directed, in the name and on behalf of the Corporation, to take such action as may be necessary or desirable to carry out the intents and purposes of this resolution.

Section 7. This Resolution shall be effective immediately upon its adoption. The immediate operation of this Resolution is necessary so the Corporation may begin the undertaking to finance a sewer system for the Town and for the preservation of the public health and welfare, an emergency is hereby declared; to exist, this Resolution shall be in full force and effect from after its passage and approval by the Town Council of Town of Quartzsite, Arizona, as required by law, and the Resolution is hereby exempt from the referendum processes of the Constitution and laws of the State of Arizona.

Adopted and approved this 29th day of May, 1992.


.....
Richard Oldham, Mayor, Town of
Quartzsite, Arizona

ATTEST:


.....
John E. Miner, Town Clerk, Town of
Quartzsite, Arizona

APPROVED AS TO FORM:


.....
Jerry Hunt Esq., Town Attorney, Town of
Quartzsite, Arizona

ATTACHMENTS:

- EXHIBIT A - Articles of Incorporation
- EXHIBIT B - Bylaws



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #6 Economic/Community Development Promotion of Town Account

Summary: The Town has routinely entered into an agreement to grant funds to a number of charitable organizations. This is done under the recommendation of the Health and Development Board. Because the other charitable organizations did not meet the grant demands from last year, the Health and Development Board only recommended the Quartzsite Historical Society. The attached agreement is with the Quartzsite Historical Society granting them the amount (\$4,000).

Responsible Person: Suzan Fonda, Health & Development Services Board Member

Attachment: Minutes of the Health and Development Board and Memorandum of Agreement for the Quartzsite Historical Society.

Action Requested: Motion to approve the memorandum of agreement for the Quartzsite Historical Society granting funding in the amount of \$4,000.

MINUTES
TOWN OF QUARTZSITE
465 NORTH PLYMOUTH AVENUE, QUARTZSITE, AZ, 85346
REGULAR MEETING OF
THE HEALTH & DEVELOPMENT SERVICES
MUNICIPAL BOARD
TUESDAY, SEPTEMBER 10, 2013 AT 4:00 PM

CALL TO ORDER: 3:59 p.m.

ROLL CALL OF THE BOARD:

Chairperson: Vacant

Board Member: Denise Florian, present

Board Member: Carolyn Guthrie, present by telephone

Vice Chairperson: Sally Ford, present

Board Member: Suzan Fonda, present

Guests: Council Member Norma Crooks and Shanana GoldenBear

Staff: Tina Abriani, Secretary

APPROVAL OF MINUTES:

May 14, 2013

Board Member Suzan Fonda moved to accept the minutes as written and Board Member Denise Florian seconded the motion. The vote was all ayes. Motion passed.

BUSINESS:

1. Discussion and possible action to appoint Chairperson.

Not Open for Public Discussion

Board Member Denise Florian moved to appoint Vice Chairperson Sally Ford as Chairperson. Board Member Suzan Fonda seconded the motion. The vote was all ayes. Motion passed.

2. Discussion and possible action regarding the financial quarterly reports required by the Board.

Not Open for Public Discussion

Board Member Suzan Fonda moved to accept the Historical Society's Quarterly Report as the only non-profit to be considered for grant money this year; no other non-profits have submitted a quarterly report by August to be considered. Board Member Denise Florian seconded the motion. The vote was all ayes. Motion passed.

3. Discussion and possible action regarding the Town sponsoring a club fair advertising for new board members.

Open for Public Discussion

Discussion held regarding a community get together to be called the Get Acquainted Social. It is scheduled to be held Saturday, November 2, 2013 from 1:00 p.m. to 4:00 p.m. at the Community Center. Each Board/Commission/Committee will have its own booth with information to promote the submission of Volunteer Interest Statements. Ideas included: cookies; coffee;

a booth to advertise the next year's Health & Development Services Municipal Board's funds allocations; and to have Town staff attend.

There was discussion of a flyer to advertise as well as possible having something appear in a newspaper.

Board Member Suzan Ford moved to present a Community Get Acquainted Social to the Town Council for November 2, 2013 from 1:00 p.m. to 4:00 p.m. Board Member Denise Florian seconded the motion. The vote was all ayes. Motion passed.

Staff directed to put on Town Council's next agenda.

ADJOURNMENT: 4:21 p.m.

Chairperson Sally Ford recommended adjournment and Board Member Denise Florian seconded the recommendation.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting held on September 10, 2013 of the Health & Development Services Municipal Board of Quartzsite, Arizona.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of _____ 2013

Tina M. Abriani, Secretary

On behalf of the Board

Approved:

Sally Ford, Chairperson

Next meeting to be held October 8, 2013.

MEMORANDUM OF AGREEMENT

Town of Quartzsite and Quartzsite Historical Society

I. Recitals:

- Quartzsite Historical Society Inc., a 501 (c) (3) non-profit corporation is authorized by its board to enter into this Agreement and has delegated to the undersigned authority to execute the same on behalf of Quartzsite Historical Society Inc.
- The Town of Quartzsite is empowered by Arizona Revised Statutes 9-240 to enter into this Agreement and has by approved minutes and budgetary consideration, a copy of which is attached hereto and made part hereof, resolved to enter into this Agreement and has authorized the undersigned to execute the same on behalf of the Town.

II. Background:

- The Town has offered support to the Quartzsite Museum through its governing body, the Quartzsite Historical Society Inc. over the past years as part of the promotion of the Town, as budgeted and with grant partnerships with the Town library.
- The Quartzsite Historical Society Inc. maintains and operates the Tyson's Well Stage Station Museum, also known as the Quartzsite Museum, with winter and summer hours of operation, free to the public.
- The Quartzsite Historical Society Inc. desires to promote and make accessible information, exhibits, pamphlets and brochures, and field trips on Quartzsite history to residents and visitors, which will be beneficial to the Town, its residents and its businesses.

III. Scope of Work:

Town of Quartzsite Responsibilities

- The Town shall assist with grant seeking projects that are beneficial to both the Museum and the Town for furtherance of Town promotion.
- The Town shall be responsible for contributing \$4,000.00 for the fiscal year 2013 - 2014 to the Quartzsite Historical Society Inc. for the promotion of Town functions as heretofore stated.

Quartzsite Historical Society Inc.

- The Quartzsite Historical Society Inc. shall maintain its non-profit, 501(c) (3) status in good standing.

- The Quartzsite Historical Society Inc. shall furnish to the Town a quarterly report showing income and expenditures for the Fiscal Year 2013 – 2014.
- The Quartzsite Historical Society Inc. shall maintain and improve the Quartzsite Museum and shall maintain winter and summer hours of operation free to the public, with brochures, exhibits, field trips and information regarding Quartzsite's unique history.

IV. Terms of Agreement

Understanding Execution and Term

- This Agreement has been approved by the Board of the Quartzsite Historical Society and the Town Council to commence at the beginning of the Fiscal Year 2013 – 2014.

Payments

- The Town's Finance Department shall pay to the Quartzsite Historical Society \$4,000.00 in one payment for the Fiscal Year 2013 – 2014.

Non-Availability of Funds

- The payment obligation by the Town shall be contingent upon appropriation of funds. The Town shall not be responsible for any future payments or damages under this Agreement due to non-appropriation of funds.

Audit of Records

- The Town shall have the ability to inspect all data, records, books accounts, files and other records of the Quartzsite Historical Society Inc. pertaining to this Agreement. Reasonable notice shall be given prior to the Town's inspection.

Cancellation for Conflict of Interest

- In accordance with ARS Statute 38-511, the Town may, by written notice to Quartzsite Historical Society Inc. immediately terminate this Agreement if any agent, officer, volunteer or representative of the Town receives a gratuity from the Quartzsite Historical Society Inc. for the purpose of influencing the securing of this Agreement. This cancellation shall be effective upon receipt of Notice.

General Indemnity

- Each party agrees to indemnify, defend and hold harmless the other party from and against all claims, losses, liability, costs, damages or expenses, including reasonable attorney's fees arising out of bodily injury to any person or property damage, but only to the extent that such claims are the result of vicarious/derivative liability to the other party, are caused by acts, omission to act, negligence, misconduct or other fault of the indemnitor, its officers, officials, agents, employees or volunteers.

Applicable Law

- The applicable law that applies to this Agreement is the State of Arizona.

Notices

- All notices or invoices upon any party to this agreement shall be in writing and delivered in person or sent by mail to:

c/o Laura Bruno
Town of Quartzsite
P.O.Box 2812
Quartzsite, Az 85346

c/o Billie Fowler, President
Quartzsite Historical Society
P.O.Box 331
Quartzsite, Az 85346

Complete Agreement

- This document constitutes the complete Agreement between the parties. Any modifications or changes must be mutually agreed to and in writing.

In Witness Whereof, the parties hereby executed this Agreement this _____ day of November 2013.

Town of Quartzsite

Quartzsite Historical Society Inc.

Laura Bruno
Quartzsite Interim Town Manager

Billie Fowler, President
Quartzsite Historical Society, Inc.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #7 Discussion and possible consideration of funding alternatives for the Town's after-school recreation program.

Summary: The Town provides an after-school recreation program. In past years, 46% of this program has been funded from a federal grant, with the remaining 54% funded from the Town's General Fund. These two funding sources supported two full-time employees.

To access federal grant funding, the Town of Quartzsite has worked with the Cenpatico Regional Behavioral Health Authority as a sub-recipient to provide substance abuse prevention and life skills training to the youth of the community. In recent years, the federal program focus moved from emphasis on service and support in the early years to the older youth.

For the last 1½ years, Cenpatico representatives have advised both program staff from the Town and members of the community coalition that we were likely going to lose our eligibility for these federal grant funds. This was due to the fact that most of the older youth attend high school in another community not in close proximity to Quartzsite, which means there are simply very few youth available to participate in a local program.

Some time ago, the Cenpatico Regional Authority provided consultants to work with the both Town's program staff and with coalition members on ways to stem the loss of eligible youths. Unfortunately, we have reached the point that we simply do not have the numbers of older youth to continue a sustainable program. Our federal funding grant will end November 2013.

The Town's regular afternoon recreation program for the younger youth operates a total of 9 hours per week (Tuesday through Thursday from 3 pm to 5 pm, and Friday from 1 pm to 4 pm). The number of younger children currently in the program has grown from an average of 8 to 12 per day this last spring to an average 25 to 27 per day this fall. This many children warrants having more than one adult to provide supervision. The General Fund has \$65,955 budgeted for the recreation program, which is sufficient to continue covering one full-time employee, plus supplies and other expenses for this fiscal year. To continue a second employee in the program, the monthly and annualized cost to the Town would be:

Full-time, including Benefits:	\$3,079	\$36,948
Part-time (at 10 hours per week):	\$ 500	\$ 6,000

The Town's Parks, Recreation & Cemetery Director and the Recreation Specialist agree there is simply not enough work to justify keeping a second, full-time employee in the recreation program, and recommends employing a second, part-time employee for the recreation program.

Alternatives to fund this part-time position include:

Alternative 1:

- Ask participating families to contribute \$1.25 per day for each child for the program. Based on 25 children per day, this contribution would provide \$500 per month to help fund a second, part-time employee for the recreation program.
- Solicit donations from community organizations and businesses to assist those families who cannot afford the \$1.25 per day contribution.

Alternative 2:

- Redirect funds from another area of the Town Budget. For example, the Council may want to consider redirecting funds from the Economic/Community Outreach Services department (which are still available) to the Recreation program.

Responsible Person: Laura Bruno, Town Manager

Attachment: None

Action Requested: **Motion to consider [a funding alternative] for a part-time position for the after school recreation program**



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #8 Discussion and direction regarding the timeline for the review and interview process of applicants for the position of Town Manager.

Summary: The Town of Quartzsite has embarked upon a Town Manager search. Advertising began early in October with the Town placing ads on its own website, in the local newspaper, on the International City Managers Association (ICMA) website, and on the League of Arizona Cities and Towns website. The deadline for receipt of applications was Friday, November 8.

The Town has received 31 applications for the Town Manager position. Six of those applicants are from within Arizona; one has previous experience in Arizona; and the other 24 are from out-of-state.

Steps needed in the review and interview process include:

- ✓ Paper screen and select candidates for interview
- ✓ Schedule and conduct interviews
- ✓ Conduct reference checks for final candidates
- ✓ Discuss and agree on final candidate
- ✓ Negotiate contract and identify start date

To preserve the confidentiality of the applicants' names and other information, the Town Council may hold one or more executive sessions to review (paper screen) the 31 applications and identify the candidates to be interviewed.

Following a final decision and a successful contract negotiation, the new Town Manager can begin his or her employment with the Town.

Responsible Person: Laura Bruno, Town Manager

Attachment: Job advertisement placed on the International City Managers Association (ICMA) website.

Action Requested: **Discuss and agree on a timeline for the review and interview process of applicants for the position of Town Manager.**



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #9 Discussion and consideration of proposed rule changes for use of the Town of Quartzsite Park and Cemetery facilities.

Summary: Beginning in October of each year, the Parks Department receives complaints of, and has experienced problems with, park users staying at the same location for extended and continuing periods of time. To provide better opportunities for usage of the Town Park, the Parks Department recommends the following rule changes:

- The Town Park is open during daytime hours only. No one is allowed in the park after dark, except during a scheduled activity or Town event.
- Use of the park facilities, including park tables, shade structure, ramadas, and parking areas is limited to 6 hours per day. Any park use longer than 6 hours requires a Park Use Permit issued by the Town of Quartzsite.
- All special events held in the Town Park require a Park Use Permit.

The Cemetery Department has no approved rules, and has requested that the Park Rules and Regulations be amended to also apply to the Town Cemetery, with the following cemetery-specific regulations:

- Maximum Speed Limit inside the cemetery is 5 miles per hour.
- There is no charge for use of the cemetery ramada.

Responsible Person: Dana Anderson, Director of Parks, Recreation and Cemetery

Attachment: Current Park Rules and Regulations

Action Requested: **Motion to approve the proposed rule changes for the Town of Quartzsite Park and Cemetery facilities; and direct staff to bring an amended ordinance back for Council approval.**



PARK RULES AND REGULATIONS

- **Park users must abide by all rules and restrictions**
- Park hours are 6 a.m. to 10 p.m. No one is allowed in the park after 10 p.m. except during a scheduled activity or Town event.
- **No excessive noise. If excessive noise occurs, your deposit may not be reimbursed.**
- All pets must be on a leash at all times. You must clean up after your pets.
- Park only in designated areas.
- Maximum speed limit inside the park is 15 miles per hour.
- Vehicles are not allowed inside the park, except on designated roads and parking areas. ATV and other off-road vehicles are not allowed in the park unless the vehicle is authorized by the Department of Motor Vehicles, and then only on designated roads and designated parking areas.
- Do not damage or misuse any temporary or permanent fixture. Do not destroy, disturb, injure, remove or alter a natural feature, trees, shrubs, wildflowers, public building, sign equipment, or any other structure or property.
- No domestic or commercial garbage dumping. No littering. Each person or group is responsible for cleaning the area of the park they use.
- No camping. No overnight RV parking except when authorized.
- No fires, except in grills.
- No firearms, BB guns, blow guns, air soft guns, slingshots, archery, firecrackers, rockets or fireworks.
- No alcoholic beverages can be consumed south of Senter Street, without a permit, except within 100 feet of the baseball park concession stand.
- **Alcoholic beverages cannot be sold without a special event liquor license.**
- **NO glass containers.**
- Children eight years and younger must be supervised by an adult at all times.

I have read and understand the rules and regulations, as noted above. Failure to obey the rules and regulations may result in the loss of my deposit and the possible elimination of park use. By signing the park permit I accept the rules.

Date _____

Applicant Signature _____



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

Agenda Item #10 Discussion and consideration of proposed rules and fees regarding the cemetery columbarium niche (cremation) wall.

Summary: On September 10, 2013, the Council approved the purchase and installation of a columbarium niche (cremation) wall in the Town Cemetery. The installation is nearing completion.

The Hi Jolly Cemetery Board has recommended the following proposed rules and fees regarding use of the cremation wall:

- Cremation containers: Containers for the ashes are subject to the approval of the Cemetery Board. Only human remains will be allowed.
- Niche faceplates or covers: If a second urn is added at a later date and the existing faceplate has insufficient room for engraving, a new faceplate will be made at an additional charge.
- Wall fees:
 - Per niche \$350
 - Opening and closing \$150
 - Second urn at later date \$150
 - Niche cover engraving, shipping and handling \$150

Responsible Person: Dinice Ross, Cemetery Clerk

Attachment: Minutes from the November 4, 2013 meeting of the Hi Jolly Cemetery Board.

Action Requested: Motion to approve the proposed rules and fees for use of the Town Cemetery cremation wall; and direct staff to bring an ordinance back for Council approval.

**MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE HI JOLLY CEMETERY BOARD
465 N. PLYMOUTH AVE.
MONDAY, NOVEMBER 4, 2013**

CALL TO ORDER:

Meeting called to order at 3:08pm

ROLL CALL OF THE BOARD:

Present:

Chairman: Bruce Swart
Vice Chairman: Kay Mooring
Board Member: Eileen Lunsford
Board Member: Art Larsen

ABSENT:

Board Member: Sandy Scott
Board Member: Penai (PJ) Bettmann
Board Member: Deanna (Dee) Sheehan

STAFF PRESENT:

Dinice Ross
Terry Frausto

READING & APPROVAL OF MINUTES:

Art Larsen made the motion to approve the Reading of October 7, 2013 Minutes. Eileen seconded the motion. All approved.

BUSINESS:

1. Discussion and possible recommendation for Council regarding cremation fees.

Rules for cremation containers: Containers for the ashes are subject to the approval of the Cemetery Board. Human remains only.

Rules for niche faceplates or covers: If a second urn is added at a later date and insufficient room is on existing faceplate, then a new faceplate at an additional charge will be made.

Cremation fees: Art Larsen made the motion to recommend to Council niche fees at \$350.00 and Opening and Closing \$150.00 for a total of \$500.00. To place a second urn at a later date will be \$150.00. Kay Mooring seconded the motion. All approved.

Engraving, shipping and handling: Kay Mooring made the motion to recommend to Council charging \$150.00 for each standard engraving and shipping and handling for one niche cover. Eileen Lunsford seconded the motion. All approved.

2. Discussion and possible recommendation regarding Budget expenditures.

Landscaping – from veterans pad to Kofa entrance -\$1,379.40
Lighting – postponed
Memorial Wall – postponed
Battery powered sound system – postponed

Art Larsen made the motion to spend \$1,379.40 from the Donation Budget for landscaping from the Veterans pad to Kofa entrance. Kay Mooring seconded the motion. All approved.

3. Discussion and possible recommendation for Council regarding parking, speeding signs and posted visiting hours.

Bruce Swart made the motion to recommend for Council parking, 4 speeding (5mph) signs and posted visiting hours (8:00 to dusk) Kay Mooring seconded the motion. All approved.

4. Discussion and possible recommendation for Council regarding policies on full cement pads covering gravesites. This item is postponed until next meeting with the recommendation that Dinice Ross talk to Emmett and Steve regarding regulations.

REPORTS AND POSSIBLE DISCUSSION:

1. A Walk With the Past. Dinice Ross reported that the Walk With the Past was a total success. There were 274 people counted. \$204.00 from the Sarsaparilla Bar. \$263.00 from the Donation jars for a total of \$467.00. 48 bottles of Sarsaparilla cost \$54.19 from Cracker Barrel in Yuma.
2. Dinice Ross reported there is no new information on an Entrance Design – to be put on the next Agenda
3. Dinice Ross reported there is no new information on the Cemetery Expansion – to be put on the next Agenda

ADJOURNMENT:

Art Larsen made the motion to adjourn. Kay Mooring seconded the motion. All approved meeting adjourned at 4:22pm.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Hi Jolly Cemetery Board of Quartzsite, Arizona, held on .

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 4th day of November 2013.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

- Agenda Item #11** Discussion and possible action concerning Council Member Norma Crook's appointment to the Town's Personnel Board.
- Summary:** The Mayor has requested this item be added to the Council Meeting agenda.
- Responsible Person:** Ed Foster, Mayor
- Attachment:** Memorandum from Ed Foster, Mayor, requesting agenda items.
- Action Requested:** **Discussion and possible action concerning Council Member Norma Crook's appointment to the Town's Personnel Board.**



TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346
(928) 927-4333 • Fax (928) 927-4400
Arizona Relay Service (928) 927-3762 (TDD)
we are an equal opportunity employer
www.ci.quartzsite.az.us

November 6, 2013

Terry Frausto
Town Clerk
Town of Quartzsite

Ms. Frausto,

Please add the following agenda items to the November 12th meeting

1. discussion and possible action,
Concerning Councilwoman's Norma Crook's appointment to the town's Personnel Board.
2. Discussion and possible action concerning the Town Manager position
(open for public discussion)

Ed Foster

Mayor
Town of Quartzsite

RECEIVED

NOV 06 2013

TK

TOWN OF QUARTZSITE



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 12, 2013

- Agenda Item #12** Discussion and possible action concerning the Town Manager position.
- Summary:** The Mayor has requested this item be added to the Council Meeting agenda.
- Responsible Person:** Ed Foster, Mayor
- Attachment:** Memorandum from Ed Foster, Mayor, requesting agenda items.
- Action Requested:** **Discussion and possible action concerning the Town Manager position.**



TOWN OF QUARTZSITE

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www.ci.quartzsite.az.us

November 6, 2013

Terry Frausto
Town Clerk
Town of Quartzsite

Ms. Frausto,

Please add the following agenda items to the November 12th meeting

1. discussion and possible action,
Concerning Councilwoman's Norma Crook's appointment to the town's Personnel Board.
2. Discussion and possible action concerning the Town Manager position
(open for public discussion)

Ed Foster

Mayor
Town of Quartzsite

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