

# **TOWN OF QUARTZSITE**

**Proposed**

# **Annual Budget**

**Fiscal Year 2013 – 2014**

## **THE TOWN OF QUARTZSITE**

Quartzsite, Arizona was founded in 1867 and incorporated in 1989. The Town encompasses 132 square miles of area, and has a population of approximately 3,770 annual residents. Quartzsite is unique in that the population massively changes during winter months with a great number of visitors who populate the Town and its surroundings.

The municipal government of the Town operates under a council-manager form of government. The seven-member elected Town Council provides legislative directives, establishes Town policy and monitors its execution by Town staff.

The Mayor is the head of the Town Council. He presides over the Council meetings so that business can be carried out efficiently and effectively; is responsible for upholding and promoting the purposes of the Town; and participates in and encourages activities that enhance the economic, social and environmental well-being of the Town and its residents.

The Town Manager serves as the Town's chief administrative officer and is responsible for directing the day-to-day administrative operations of the Town.

This form of government allows elected officials to spend more of their time listening to the concerns of constituents, and provides structure to the staff to be able to know that their job duties will be consistent and based on professional standards rather than subject to differing political whims.

This form of government also diffuses political power among all elected officials so that no one individual – Mayor or council member – can dictate policies of the town, hire or fire personnel, or make changes in the governmental structure. While Mayors and individual council members can be visionary leaders who help shape the goals for the town, their strength is exercised through the will of the Town Council's voting majority.

### **TOWN COUNCIL**

Ed Foster, Mayor

Michael Jewitt, Vice Mayor

Norma Crooks

Carol Kelley

Mark Orgeron

Mary Scott

Pat Workman

## THE BUDGET

The Town's budget consists of five funds: the General Fund, the HURF Fund, the Grants Fund, the Capital Projects Fund, and the Water and Sewer Fund.

- The **General Fund** is the Town's primary operating fund, and accounts for all financial resources of the general government except those required to be accounted for in another fund. General Fund revenues are derived from state shared revenues, local sales tax revenues, permit fees, fines and miscellaneous charges and donations.
- The **HURF Fund** (Highway User Revenue Fund) accounts for specific revenue received from the State of Arizona Highway User Revenue Fund. These revenues are derived from tax money collected from gasoline and diesel fuel sales, and other transportation related fees. By State statute, the use of HURF revenues is limited to projects within the public right of way. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Grants Fund** accounts for specific revenue sources that are restricted to expenditures for specified purposes as defined by the grantor. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Capital Projects Fund** is used at the Town's option to account for revenues which are to be used for infrastructure acquisition and improvement projects.
- The **Water and Sewer Fund** accounts for operations that are financed and operated in a manner similar to private business enterprises, in which the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Unlike some other municipalities in the State, the Town of Quartzsite does not impose property taxes. The Town's revenues rely heavily on state shared revenues and local sales tax revenues. For the General Fund, the Town receives most of its regular income from local sales taxes, which are 2.5% for all Transaction Privilege Tax (TPT) categories. The Town also receives a share of State income tax and State sales tax revenues.

On the expenditure side, each year the State of Arizona imposes an expenditure limitation on all cities and towns. The State has identified those expenditures that are either subject to, or excluded from, the limitation. Each municipality's total expenditure must not exceed this limit. In Fiscal Year 2013-2014, the limitation for the Town of Quartzsite is \$4,960,834 which is more than the Town's budgeted expenditures subject to the limitation.

As a final note, the accounting policies of the town of Quartzsite conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB). The basis of budgeting for all funds is the same as the basis of accounting principles used in the annual audit.

The following provides an overview of the proposed budget for Fiscal Year 2013-2014, and includes revenues by source and expenditures by department.

**Town of Wurtsite**  
**2013-14 Budget Summary - All Funds**  
**Final Budget**

	General Fund	Special Revenue Funds		Capital Projects Funds	Water/ Wastewater Funds	Total Budget
		HURF Fund	Grants Fund			
<b>REVENUES</b>						
Taxes	1,345,000					1,345,000
Licenses and Permits	202,000					202,000
Intergovernmental	1,041,124					1,041,124
Charges for Services					1,666,996	1,666,996
Fines, Forfeitures & Penalties	117,000					117,000
Interest Earnings	5,500					5,500
Miscellaneous	75,820	20,000				95,820
Grant Funds		1,190,677	485,137	3,975,887	179,655	5,831,356
<b>Total Revenues</b>	<b>2,786,444</b>	<b>1,210,677</b>	<b>485,137</b>	<b>3,975,887</b>	<b>1,846,651</b>	<b>10,304,796</b>
<b>EXPENDITURES</b>						
Town Council	104,291					104,291
Administrative Services	497,197					497,197
Community Development Services	106,470		200,000			306,470
Economic/Community Outreach	40,000					40,000
Legal	207,000					207,000
Library Services	180,433		19,674			200,107
Magistrate Court Services	266,561					266,561
Parks, Recreation & Cemetary Services	247,516		60,970			308,486
Public Safety Services	1,041,054		203,716			1,244,770
Public Works (Highways & Streets)		1,367,311	705	1,016,303		2,384,319
Transit Van Services	103,863		50,000			153,863
Water & Wastewater Services				6,119,696	1,220,282	7,339,978
Capital Projects						0
Long Term Debt Repayment	68,069	20,579			623,618	712,266
<b>Total Expenditures</b>	<b>2,862,454</b>	<b>1,387,890</b>	<b>535,065</b>	<b>7,135,999</b>	<b>1,843,900</b>	<b>13,765,308</b>
<b>Excess of Revenues over (under)</b>						
<b>Expenditures</b>	<b>(76,010)</b>	<b>(177,213)</b>	<b>(49,928)</b>	<b>(3,160,112)</b>	<b>2,751</b>	<b>(3,460,512)</b>
<b>Other Sources (Uses)</b>				<b>3,160,112</b>		<b>3,160,112</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(76,010)</b>	<b>(177,213)</b>	<b>(49,928)</b>	<b>0</b>	<b>2,751</b>	<b>(300,400)</b>
<b>Fund Balance/Net Assets at Start of the Year (Estimated)</b>	<b>2,400,000</b>	<b>4,300,000</b>	<b>49,928</b>	<b>0</b>	<b>1,700,000</b>	<b>8,449,928</b>
<b>Fund Balance/Net Assets at End of the Year</b>	<b>2,323,990</b>	<b>4,122,787</b>	<b>0</b>	<b>0</b>	<b>1,702,751</b>	<b>8,149,528</b>
Contingency, Insurance Costs	12,600	11,100			6,300	30,000
Contingency, Add'l Police Vehicles	12,000					12,000
Contingency, Other Cost Overruns	300,000				100,000	400,000
Unassigned Fund Balance	1,999,390	4,111,687	0	0	1,596,451	7,707,528

## TOWN STAFF

The fall of 2012 saw a reduction in the level of Town Staffing, mainly in the administrative departments. Since that time, the staffing level has stabilized. For Fiscal Year 2013-14, staffing will remain at the current level which includes:

- 45 Full-time employees (working 30 hours or more each week)
- 4 Part-time employees (working less than 30 hours each week)
- 4 Temporary and/or seasonal employees
- 2 Employees currently on Military Leave

In addition to Town staff, also included on the Town's payroll are the seven members of the Town's Common Council who receive monthly stipends in recognition of their service to the Town.

The Town also uses private firms for professional advisory and technical services, such as legal counsel and technology support.

## TOWN DEPARTMENTS

The Town provides services to the community through its various departments. The following provides a brief description of each department and indicates the objectives identified by each for the Fiscal Year 2013-14.

**Administrative Services.** This department includes the activities of the Town Manager, the Town Clerk, and the Finance Office. As the Chief Administrative Officer, the Town Manager exercises general control and management of the affairs of the Town, ensuring a fair, efficient and effective operation.

The Town Clerk's office acts in an administrative capacity for processing, maintaining and protecting the official records of the Town. This office is the source of information on Town Council legislation and actions. The Town Clerk's office also conducts all municipal elections and provides special services to the public, including notary services.

The Finance Office accounts for the overall financial administration of the Town. Service provided by this office include accounts payable, accounts receivable, payroll, employee benefits, financial reporting, budgeting, and grant administration.

Objectives identified for Fiscal Year 2013-14 include:

- Begin a systematic process of review and update to the Town Codes
- Provide Town Clerk support to all Advisory Board and Committee meetings
- Provide increased customer service; increase window access; implement automated licensing and receipting
- Update Personnel Policies and Procedures, and employee salary schedules
- Update and/or implement operational procedures and internal policies
- Initiate a preservation program for the Town's administrative building to address structural and maintenance needs

**Community Development Services.** This department is responsible for land use administration, building safety, and code enforcement. Land use/zoning includes short range and long range planning and zoning activities. Staff provides direct support to the Planning and Zoning Commission.

Building safety and code enforcement consists of building plan application and review; inspections and permit issuance for all development projects; and code enforcement services.

Objectives identified for Fiscal Year 2013-14 include:

- Provide for training and education of Community Development Services staff
- Emphasize customer service from project beginning to closeout
- Encourage smart growth through consistency
- Seek objective, professional advice consistent with our region
- Provide for access to specialists on an on-call basis to ensure staff follow proper processes and determinations

**Economic and Community Outreach Services.** This new services unit will focus on increasing economic development and tourism for our community; and programs that seek to involve the community in the preservation of the Town's quality of life.

**Legal Counsel Services.** The Town of Quartzsite uses the services of an outside law firm to serve as legal advisor to the Town on matters such as zoning, contracts, public bidding, personnel, and utilities. They also represent the Town in all legal proceedings. The Town Attorneys prepare Town ordinances, resolutions, leases, contracts and other legal documents. In addition, they provide legal opinions to the Town.

**Library Services.** The Town provides comprehensive library services through its full-service Library, located in the Town's administrative building. The Library, which is open all day Mondays through Fridays, provides numerous programs for citizens of all ages.

Objectives identified for Fiscal Year 2013-14 include:

- Develop programs to teach library skills to early learners
- Increase computer learning opportunities for children
- Streamline the Library's organizational staffing structure

**Magistrate Court Services.** The Magistrate Court represents the judicial branch of Town government. The Court consists of one Judge, court clerks, a contracted prosecutor and contracted public defenders. The Judge hears cases involving violations of Town ordinances, civil and criminal traffic cases, and misdemeanor cases that occur within the Town limits. The court also issues order of protection, injunctions against harassment and marriage licenses.

Objectives identified for Fiscal Year 2013-14 include:

- Strengthen the Administration of Justice
- Maintain a professional workforce and improve operational efficiencies
- Improve communications
- Protect children, families and the community
- Improve the legal profession

**Parks, Recreation and Cemetery Services.** The Parks, Recreation and Cemetery Department maintains and operates all of the Town's park and recreation facilities, and develops and implements programs for cultural and recreational activities. The Town's park system consists of a Town park than encompasses two ball fields, a remote-control race track, a remote-control airfield, a dance slab, a skateboard area, Celia's Rainbow Gardens, and a community center; a municipal cemetery; and numerous multi-purpose trails.

Objectives identified for Fiscal Year 2013-14 include:

- Complete construction on the "Snack Shack" concession stand
- Repair and upgrade irrigation systems and valves; install water timers
- Repair and repaint shades, bleachers, benches and fences
- Install a water line for the Remote Control Race Track
- Increase participation in the Recreation Program
- Expand the hours the Recreation Program is offered throughout the year
- Install WI-FI in the Community Center
- Promote the Cemetery as a place to come for peace, serenity and comfort to those that have loved ones buried here
- Promote the Cemetery as a place more people would like to see as their final resting place
- Develop the Cemetery as a more user-friendly place for families, veterans and their families to instill a respect for the past

**Public Safety Services.** The Quartzsite Police Department coordinates public safety efforts in the Town. Through investigations, patrols and other efforts, the Police work to deter and prevent crime within the Town. Allocated positions include eight (8) Officers, three (3) Sergeants, a Chief, and one civilian support staff.

Objectives identified for Fiscal Year 2013-14 include:

- Fill two (2) vacant Police Officer positions
- Develop relief shift for patrol personnel
- Re-organization of command staff upon filling vacancies

**Public Works Services.** The Public Works Department promotes safety while maintaining and developing the Town's roadway infrastructure, which includes roads, right-of-ways, culverts and bridge crossings. Public Works is charged with overall street maintenance and capital improvements.

Objectives identified for Fiscal Year 2013-14 include:

- Rebuild Quail Trail Road
- Rebuild Showplace Lane
- Construction a building to house regulatory signs and barricades
- Continue the ongoing, annual pavement preservation

**Transit Van Services.** The Town provides a transit services program to serve our elderly and disabled residents. Passenger vans operate Mondays through Fridays, providing in-town transit services. In addition, weekly or bi-weekly transit services are provided to the communities of Parker, Blythe, Lake Havasu City and Yuma.

Objectives identified for Fiscal Year 2013-14 include:

- Develop and implement regular in-town transit routes three (3) days per week with ¼ mile deviations for riders with mobility needs
- Maintain out-of-town weekly routes to Parker, and bi-weekly routes to Blythe, Lake Havasu City and Yuma
- Adjust schedules to reflect changes in ridership numbers from April through October and from November through March

**Water and Wastewater Services.** The Town of Quartzsite delivers potable water services to the community's residential and commercial customers. Raw Water is pumped from the Town's two community wells, and treated in accordance with Federal, state and local drinking water standards.

Wastewater services collects, treats and disposes of thousands of gallons of wastewater per day in the summer, and millions of gallons of wastewater per day in the winter. Sanitary treatment requires the careful removal of pollutants and pathogens from wastewater in a manner consistent with Federal, state and local regulations so that the end product can be returned to the environment for natural recycling.

Objectives identified for Fiscal Year 2013-14 include:

- Stabilize and rehabilitate the Quail Trail Well
- Implement regular program of back flushing the water lines
- Implement regular maintenance program for the fire hydrants
- Adhere to the Kofa Well five-year remove-and-replace preservation cycle
- Upsize the boosters for the Kofa Well
- Begin the Wastewater Treatment Plant expansion

This budget document includes the following schedules and information:

- 1) Town of Quartzsite Fiscal Year 2013-2014 Budget for each Fund and each Department.
- 2) 2012 – 2020 Town of Quartzsite Pavement Preservation Plan
- 3) Town of Quartzsite Fiscal Year 2013-2014 Budget Calendar
- 4) State-required reporting forms for the Town of Quartzsite Fiscal Year 2013-2014 Budget

## TOWN OF QUARTZSITE BUDGET FY 2013-2014

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
<b>GENERAL FUND</b>				
<b>REVENUES</b>				
<b>Local Taxes</b>				
Sales Tax	1,250,000	1,250,000	1,326,349	1,300,000
Recap Sales Tax	30,000	30,000	11,185	45,000
<b>Licenses and Permits</b>				
Building Permits	90,000	70,000	52,007	60,000
Business License Fees	37,000	12,000	8,956	10,000
Vendor Sales Permit Fees	69,000	62,475	61,715	62,000
Utility Franchise Fees	50,000	53,000	77,355	70,000
<b>Intergovernmental</b>				
State Sales Tax	307,472	307,472	298,355	317,721
Income Tax	375,564	375,564	375,598	410,224
Vehicle License Tax	303,515	303,515	287,968	313,179
<b>Fines and Forfeits</b>				
Court Fines	150,500	111,500	116,805	117,000
Court Fines - Restricted	0	0	0	14,000
<b>Other</b>				
Land Leases & Rentals	18,020	12,320	12,320	30,320
Interest Earnings	5,000	5,000	5,403	5,500
Miscellaneous	5,000	5,700	38,230	23,000
Community Center Fees - Restricted	0	0	5,019	7,500
Donations & Fees - Restricted	0	0	12,924	13,000
Contingency	150,000	0	0	0
<b>Total General Fund Revenues</b>	<b>2,841,071</b>	<b>2,598,546</b>	<b>2,690,189</b>	<b>2,798,444</b>
<b>EXPENDITURES</b>				
<b>Town Council</b>				
Council Stipend	0	12,200	11,169	34,800
Salaries & Wages	51,137	38,937	33,695	35,029
Retirement - FICA	3,912	3,912	3,915	5,342
Retirement - 401(k)	1,484	1,153	1,059	2,102
Workers Compensation	102	215	353	703
Health Insurance	5,535	4,561	4,872	6,408
State Unemployment	279	1,000	1,067	1,457
Dues, Subscriptions, Licenses	5,500	6,000	5,755	6,100
Training & Travel	2,500	4,500	3,743	5,000
Other Services	350	850	548	1,850
General Supplies & Equipment	2,550	4,550	3,038	5,050
Utilities & Telephone	300	300	593	450
Captial Outlay	0	4,300	4,232	0
CDBG Grant Match	28,966	28,966	28,966	0
<b>Total Town Council</b>	<b>102,615</b>	<b>111,444</b>	<b>103,004</b>	<b>104,291</b>
<b>Administrative Services</b>				
Salaries & Wages	157,436	166,721	183,367	133,759
Retirement - FICA	12,044	13,762	14,998	10,232
Retirement - 401(k)	9,446	8,175	7,083	4,557
Workers Compensation	1,311	1,776	1,594	1,405
Health Insurance	36,245	29,140	32,214	18,795
State Unemployment	806	3,361	1,951	843

## TOWN OF QUARTZSITE BUDGET FY 2013-2014

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
Dues, Subscriptions, Licenses	11,200	10,400	7,895	8,000
Training & Travel	16,750	12,050	6,694	10,000
OSP - Audit Services	32,000	32,000	20,000	22,000
OSP - Elections	15,000	15,000	0	15,000
OSP - Professional	0	57,785	59,263	48,000
OSP - Tax Audit Services	0	0	26,955	15,500
Other Services	23,800	23,850	19,448	30,600
General Supplies & Equipment	22,600	24,782	25,840	21,400
Property & Liability Insurance	10,500	15,168	15,989	23,006
Utilities & Telephone	17,800	21,200	26,141	24,000
Building Maintenance & Supplies	8,000	2,600	3,095	1,100
Capital Lease	25,150	25,150	9,398	5,000
Capital Outlay	13,100	0		0
Building Deferred Maintenance	0	0	0	104,000
Community Outreach	12,000	16,160	16,160	0
CDBG Grant Match	28,966	28,100	28,020	0
<b>Total Administrative Services</b>	<b>454,154</b>	<b>507,180</b>	<b>506,105</b>	<b>497,197</b>
<b>Community Development Services</b>				
Salaries & Wages	71,638	77,327	78,967	55,303
Retirement - FICA	5,480	5,876	5,683	4,231
Retirement - 401(k)	3,626	3,849	2,805	2,488
Workers Compensation	644	554	467	427
Health Insurance	20,254	15,966	18,609	12,275
State Unemployment	752	1,446	1,431	996
Dues, Subscriptions, Licenses	3,000	4,000	3,847	4,000
Training & Travel	5,000	4,700	3,874	4,200
OSP - Professional	7,700	0	11,015	6,000
Other Services	3,300	1,950	2,624	4,700
General Supplies & Equipment	6,100	6,150	4,854	8,350
Utilities & Telephone	2,900	3,700	3,858	3,500
Building Maintenance & Supplies	700	0	500	0
Capital Outlay	2,000	0	0	0
<b>Total Community Development Services</b>	<b>133,094</b>	<b>125,518</b>	<b>138,535</b>	<b>106,470</b>
<b>Economic/Community Outreach</b>				
OSP - Professional	0	0	0	20,000
Community Outreach - Fireworks	0	0	0	4,000
Community Outreach - Non-profits	0	0	0	16,000
<b>Total Economic Development</b>	<b>0</b>	<b>0</b>		<b>40,000</b>
<b>Legal Services</b>				
Salaries & Wages	90,000	32,307	32,028	0
Retirement - FICA	6,885	2,469	2,447	0
Retirement - 401(k)	5,400	1,854	1,854	0
Workers Compensation	158	56	56	0
Health Insurance	7,907	12,957	5,980	0
State Unemployment	215	47	65	0
Dues, Subscriptions, Licenses	1,500	1,664	2,842	0
Training & Travel	2,000	0	0	0
OSP - General Counsel	0	0	0	132,000
OSP - Special Counsel	83,400	248,000	305,503	75,000
Other Services	700	3,441	3,450	0
General Supplies & Equipment	3,700	204	204	0

## TOWN OF QUARTZSITE BUDGET FY 2013-2014

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
Utilities & Telephone	1,000	18	18	0
<b>Total Legal Services</b>	<b>202,865</b>	<b>303,017</b>	<b>354,447</b>	<b>207,000</b>
<b>Library Services</b>				
Salaries & Wages	97,254	93,206	94,341	95,162
Retirement - FICA	7,440	7,130	7,172	7,280
Retirement - 401(k)	5,472	5,473	5,458	5,538
Workers Compensation	280	359	288	420
Health Insurance	18,817	16,143	16,865	16,650
State Unemployment	883	1,281	1,503	1,331
Dues, Subscriptions, Licenses	2,000	2,000	1,711	2,000
Training & Travel	650	500	118	500
Other Services	7,300	8,193	3,354	8,900
General Supplies & Equipment	1,600	1,500	6,017	1,900
Property & Liability Insurance	4,000	5,807	6,455	8,552
Utilities & Telephone	8,000	8,000	10,566	10,800
Building Maintenance & Supplies	1,000	500	138	1,000
Capital Outlay	0	0		20,400
<b>Total Library Services</b>	<b>154,696</b>	<b>150,092</b>	<b>153,985</b>	<b>180,433</b>
<b>Magistrate Court Services</b>				
Salaries & Wages	111,480	39,244	51,269	94,745
Retirement - FICA	6,689	2,986	3,853	7,248
Retirement - 401(k)	8,528	2,342	2,496	5,684
Workers Compensation	259	262	203	392
Health Insurance	26,724	14,430	20,472	34,155
State Unemployment	688	741	1,081	1,285
Dues, Subscriptions, Licenses	1,000	5,000	4,923	4,600
Training & Travel	2,350	2,350	1,822	8,800
OSP - Magistrate Judge	2,000	99,500	97,433	0
OSP - Public Defender	25,000	30,000	38,882	40,000
OSP - Prosecutor	0	71,250	62,937	40,000
OSP - Special Counsel	0	25,000	23,191	0
Other Services	4,100	4,779	1,231	5,100
General Supplies & Equipment	5,250	7,450	10,389	7,850
Property & Liability Insurance	4,000	5,071	5,404	8,552
Utilities & Telephone	5,500	7,800	7,776	7,800
Building Maintenance & Supplies	1,000	500	483	350
<b>Total Magistrate Court Services</b>	<b>204,568</b>	<b>318,705</b>	<b>333,846</b>	<b>266,561</b>
<b>Parks, Recreation &amp; Cemetery Services</b>				
Salaries & Wages	137,831	123,592	102,966	102,984
Retirement - FICA	10,544	8,576	7,680	7,878
Retirement - 401(k)	8,043	5,840	4,634	6,179
Workers Compensation	2,825	2,273	1,900	2,409
Health Insurance	34,864	21,990	25,316	20,709
State Unemployment	1,277	1,809	1,316	1,257
Dues, Subscriptions, Licenses	400	550	329	350
Training & Travel	11,800	12,300	8,803	10,450
Other Services	11,250	13,200	13,100	11,700
General Supplies & Equipment	13,450	19,393	19,300	20,450
Property & Liability Insurance	6,000	7,407	7,001	11,403
Utilities & Telephone	13,700	14,700	12,865	13,200
Building Maintenance & Supplies	1,600	3,300	2,535	4,200

## TOWN OF QUARTZSITE BUDGET FY 2013-2014

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
Capital Outlay	0	6,500	6,185	8,750
Capital Improvements	0	0	0	25,597
CDBG/Other Grant Match	32,966	28,966	29,875	0
<b>Total Parks, Recreation &amp; Cemetery Svcs</b>	<b>286,550</b>	<b>270,396</b>	<b>243,804</b>	<b>247,516</b>
<b>Public Safety Services</b>				
Salaries & Wages	678,087	634,360	624,696	641,858
Retirement - FICA	10,101	11,004	15,487	9,644
Retirement - 401(k)	93,171	87,684	82,382	88,674
Workers Compensation	25,279	25,276	19,520	26,763
Health Insurance	111,875	91,321	106,387	106,035
State Unemployment	2,783	3,812	3,378	3,516
Dues, Subscriptions, Licenses	3,500	3,500	2,979	2,000
Training & Travel	65,000	65,000	51,851	44,500
OSP - Citizens on Patrol	1,000	1,000	677	500
Other Services	16,050	16,550	14,908	7,750
General Supplies & Equipment	23,300	19,557	21,880	17,000
Property & Liability Insurance	26,000	35,293	34,762	54,164
Utilities & Telephone	12,500	16,520	19,062	18,500
Building Maintenance & Supplies	1,500	1,500	1,289	1,500
Capital Lease	0	0	0	16,500
Grant Match	2,000	2,000	0	2,150
<b>Total Public Safety Services</b>	<b>1,072,146</b>	<b>1,014,377</b>	<b>999,258</b>	<b>1,041,054</b>
<b>Transit Van Services</b>				
Salaries & Wages	29,563	58,045	35,062	38,399
Retirement - FICA	2,262	4,440	2,559	2,937
Retirement - 401(k)	1,649	3,358	1,098	2,054
Workers Compensation	1,582	2,545	1,362	1,564
Health Insurance	11,752	11,684	7,380	11,250
State Unemployment	247	873	853	621
Dues, Subscriptions, Licenses	500	500	318	500
Training & Travel	16,250	16,750	19,328	18,850
OSP - Professional	0	0	0	5,000
Other Services	400	300	222	300
General Supplies & Equipment	750	550	254	375
Property & Liability Insurance	3,500	7,900	9,356	14,254
Utilities & Telephone	450	700	1,002	800
Grant Match	6,000	6,682	6,682	6,959
<b>Total Transit Van Services</b>	<b>74,905</b>	<b>114,327</b>	<b>85,475</b>	<b>103,863</b>
<b>Non-Departmental</b>				
Long Term Debt Repayment	0	0	66,118	68,069
Contingency	150,000	0	0	0
<b>Total Non-Departmental</b>	<b>150,000</b>	<b>0</b>	<b>66,118</b>	<b>68,069</b>
<b>REVENUES</b>	<b>2,841,071</b>	<b>2,598,546</b>	<b>2,690,189</b>	<b>2,798,444</b>
<b>EXPENDITURES</b>	<b>2,835,593</b>	<b>2,915,056</b>	<b>2,984,578</b>	<b>2,862,454</b>
<b>Less: Contingency</b>				<b>324,600</b>
<b>NET REVENUES - GENERAL FUND</b>	<b>5,478</b>	<b>(316,510)</b>	<b>(294,389)</b>	<b>(388,610)</b>

**TOWN OF QUARTZSITE BUDGET FY 2013-2014**

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
<b>HIGHWAY USER REVENUE FUND (HURF)</b>				
<b>REVENUES</b>				
Highway User Revenue	1,172,463	1,172,463	1,140,631	1,190,677
Miscellaneous	20,000	8,000	18,130	20,000
Interfund Transfer	140,000	140,000	0	0
<b>Total HURF Revenues</b>	<b>1,332,463</b>	<b>1,320,463</b>	<b>1,158,761</b>	<b>1,210,677</b>
<b>Public Works (Highways and Streets)</b>				
Salaries & Wages	304,465	268,725	293,221	308,631
Retirement - FICA	23,291	20,385	21,934	23,610
Retirement - 401(k)	18,268	17,097	13,623	17,362
Workers Compensation	6,918	7,118	12,122	14,118
Health Insurance	68,118	42,395	64,990	54,308
State Unemployment	1,676	2,191	2,286	2,005
Dues, Subscriptions, Licenses	3,000	3,000	2,208	3,000
Training & Travel	33,500	50,843	41,756	60,000
Other Services	70,500	31,000	31,038	31,000
General Supplies & Equipment	18,500	17,500	19,795	25,000
Property & Liability Insurance	50,000	70,657	69,675	105,777
Utilities & Telephone	8,500	8,500	9,606	8,500
Building Maintenance & Supplies	4,500	7,000	7,984	7,000
Capital Lease	41,988	41,988	32,860	42,500
Capital Outlay	15,000	66,000	50,622	61,000
Capital Improvements	0	0	0	35,000
Streets Mtce & Improvements	903,987	862,987	275,834	568,500
Long Term Debt Repayment	0	0	21,907	20,579
<b>Total Public Works Services</b>	<b>1,572,211</b>	<b>1,517,386</b>	<b>971,460</b>	<b>1,387,890</b>
<b>REVENUES</b>	<b>1,332,463</b>	<b>1,320,463</b>	<b>1,158,761</b>	<b>1,210,677</b>
<b>EXPENDITURES</b>	<b>1,572,211</b>	<b>1,517,386</b>	<b>971,460</b>	<b>1,387,890</b>
<b>Less: Contingency</b>				<b>11,100</b>
<b>NET REVENUES - HURF FUND</b>	<b>(239,748)</b>	<b>(196,923)</b>	<b>187,301</b>	<b>(188,313)</b>

**TOWN OF QUARTZSITE BUDGET FY 2013-2014**

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
<b>GRANTS FUND</b>				
<b>REVENUES</b>				
Library Grants Funds	14,000	14,000	8,370	15,000
Various Police Grants Funds	264,830	64,830	4,438	86,667
Task Force Funds	87,702	0	0	77,500
Prevention & Life Skills Grant	55,970	55,970	55,693	55,970
Transit Services Grant	0	0	0	50,000
Miscellaneous Grants	455,325	406,656	22,636	200,000
<b>Total Grant Revenues</b>	<b>877,827</b>	<b>541,456</b>	<b>91,137</b>	<b>485,137</b>
<b>EXPENDITURES</b>				
Library Grants	14,000	14,000	34,960	19,674
Various Police Grants	216,600	42,482	4,631	126,216
Task Force	87,702	0	0	77,500
Prevention & Life Skills	55,970	55,970	51,479	55,970
Arizona Centennial	4,310	4,310	3,762	705
Snack Shack Completion	0	0	0	5,000
Transit Services Grant	0	0	0	50,000
Miscellaneous Grants	446,452	477,487	21,730	200,000
<b>Total Grant Expenditures</b>	<b>825,034</b>	<b>594,249</b>	<b>116,562</b>	<b>535,065</b>
<b>REVENUES</b>	<b>877,827</b>	<b>541,456</b>	<b>91,137</b>	<b>485,137</b>
<b>EXPENDITURES</b>	<b>825,034</b>	<b>594,249</b>	<b>116,562</b>	<b>535,065</b>
<b>NET REVENUES - GRANTS FUND</b>	<b>52,793</b>	<b>(52,793)</b>	<b>(25,425)</b>	<b>(49,928)</b>

**TOWN OF QUARTZSITE BUDGET FY 2013-2014**

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
<b>CAPITAL PROJECTS FUND</b>				
<b>REVENUES</b>				
ADOT HSIP Townwide Signage	0	0	0	150,000
ADOT Hi Jolly Way Finding	634,364	634,364	0	598,205
ADOT Moon Mtn Design Phase	0	0	0	150,000
ADOT Safe Routes to Schools Design	396,100	396,100	0	118,098
AZ WIFA Loan (WWTP Project)	573,000	573,000	0	1,653,112
USDA RDA Loan (WWTP Project)	2,835,056	2,835,056	0	1,507,000
USDA RDA Grant (WWTP Prjoect)	2,959,584	2,959,584	0	2,959,584
CDBG Community Center Grant	243,558	243,558	243,558	0
Miscellaneous	866,500	866,500	0	0
<b>Total Capital Projects Revenues</b>	<b>8,508,162</b>	<b>8,508,162</b>	<b>243,558</b>	<b>7,135,999</b>
<b>EXPENDITURES</b>				
ADOT HSIP Townwide Signage	0	0	0	150,000
ADOT Hi Jolly Way Finding	634,364	634,364	0	598,205
ADOT Moon Mtn Design Phase	0	0	0	150,000
ADOT Safe Routes to Schools Design	396,100	396,100	0	118,098
WWTP Renovations & Expansion	5,824,640	5,824,640	75,807	6,119,696
CDBG Community Center Grant	243,558	243,558	243,558	0
Miscellaneous	1,001,500	1,001,500	11,500	0
<b>Total Capital Projects Expenditures</b>	<b>8,100,162</b>	<b>8,100,162</b>	<b>330,865</b>	<b>7,135,999</b>
<b>REVENUES</b>	<b>8,508,162</b>	<b>8,508,162</b>	<b>243,558</b>	<b>7,135,999</b>
<b>EXPENDITURES</b>	<b>8,100,162</b>	<b>8,100,162</b>	<b>330,865</b>	<b>7,135,999</b>
<b>NET REVENUES - CAPITAL PROJECTS FUND</b>	<b>408,000</b>	<b>408,000</b>	<b>(87,307)</b>	<b>0</b>

## TOWN OF QUARTZSITE BUDGET FY 2013-2014

Account Title	2012-13 Adopted Budget	2012-13 Amended Budget	2013-13 Estimated thru 6/30/2013	2013-14 Proposed Budget
<b>ENTERPRISE FUND - WATER/WASTEWATER</b>				
<b>REVENUES</b>				
Charges for Services	1,853,459	1,558,459	1,629,902	1,666,986
Miscellaneous	12,000	12,000	0	
CDBG Grant - Water	0	0	0	179,665
<b>Total Water/Wastewater Revenues</b>	<b>1,865,459</b>	<b>1,570,459</b>	<b>1,629,902</b>	<b>1,846,651</b>
<b>Water Department Services</b>				
Salaries & Wages	221,901	215,544	199,017	200,923
Retirement - FICA	16,976	15,877	15,123	16,673
Retirement - 401(k)	13,314	12,117	11,276	12,499
Workers Compensation	4,845	5,382	3,953	5,859
Health Insurance	42,560	31,741	33,349	34,595
State Unemployment	1,241	1,308	1,396	1,342
Dues, Subscriptions, Licenses	20,000	20,000	17,595	16,000
Training & Travel	16,500	15,000	11,932	15,500
Other Services	9,950	9,500	17,394	10,000
General Supplies & Equipment	17,500	15,111	23,850	17,650
Property & Liability Insurance	13,000	16,639	16,082	25,656
Utilities & Telephone	89,000	90,000	93,812	91,000
Building Maintenance & Supplies	1,400	1,400	701	1,500
Capital Outlay	0	0	0	6,000
Capital Improvements- CDBG	0	0	0	225,000
Water Mtce & Improvements	180,500	180,950	61,331	53,115
Long Term Debt Repayment	200,000	200,000	146,156	150,000
Accumulated Depreciation	290,000	290,000	0	0
Contingency	25,000	0	0	0
<b>Total Water Department Services</b>	<b>1,163,687</b>	<b>1,120,569</b>	<b>652,967</b>	<b>883,312</b>
<b>Wastewater Department Services</b>				
Salaries & Wages	141,414	142,736	132,236	140,115
Retirement - FICA	11,698	10,690	10,022	12,021
Retirement - 401(k)	9,175	7,928	7,270	8,875
Workers Compensation	2,793	3,087	2,293	3,545
Health Insurance	35,104	23,779	26,599	26,922
State Unemployment	1,021	1,164	1,096	1,057
Dues, Subscriptions, Licenses	32,000	32,000	9,813	15,000
Training & Travel	22,500	22,500	17,801	23,500
Other Services	32,000	29,300	22,507	27,500
General Supplies & Equipment	22,800	16,900	17,395	16,000
Property & Liability Insurance	15,000	19,000	22,698	34,209
Utilities & Telephone	68,500	70,050	61,486	70,000
Building Maintenance & Supplies	4,500	3,750	3,422	3,726
Capital Outlay	10,000	10,000	0	16,000
Sewer Mtce & Improvements	96,182	48,253	76,758	88,500
Long Term Debt Repayment	280,000	280,000	66,006	473,618
Accumulated Depreciation	217,000	217,000	0	0
Contingency	12,000	0	0	0
<b>Total Wastewater Department Services</b>	<b>1,013,687</b>	<b>938,137</b>	<b>477,400</b>	<b>960,588</b>

**TOWN OF QUARTZSITE BUDGET FY 2013-2014**

<b>Account Title</b>	<b>2012-13 Adopted Budget</b>	<b>2012-13 Amended Budget</b>	<b>2013-13 Estimated thru 6/30/2013</b>	<b>2013-14 Proposed Budget</b>
<b>ENTERPRISE FUND - WATER/WASTEWATER (continued)</b>				
<b>REVENUES</b>	1,865,459	1,570,459	1,629,902	1,846,651
<b>EXPENDITURES</b>	2,177,374	2,058,706	1,130,367	1,843,900
<b>Less: Contingency</b>				106,300
<b>NET REVENUES - ENTERPRISE FUND</b>	(311,915)	(488,247)	499,535	(103,549)



2013-2020

Town of Quartzsite

Pavement Preservation Plan

## **2013 Pavement Preservation Plan**

### **Definition:**

Pavement preservation is the planned strategy of cost-effective pavement treatments to an existing roadway to extend the life or improve the serviceability of the pavement. It is a program strategy intended to maintain the functional or structural condition of the pavement. It is the strategy for individual pavements and for optimizing the performance of a pavement network.

Typical pavement preservation treatments include crack and joint seals, seal coats, fog seals, slurry coats, milling or grinding, thin overlays, under seals, retrofit dowels, patches/repairs, and retrofit edge drains.

### **What are the benefits of pavement preservation?**

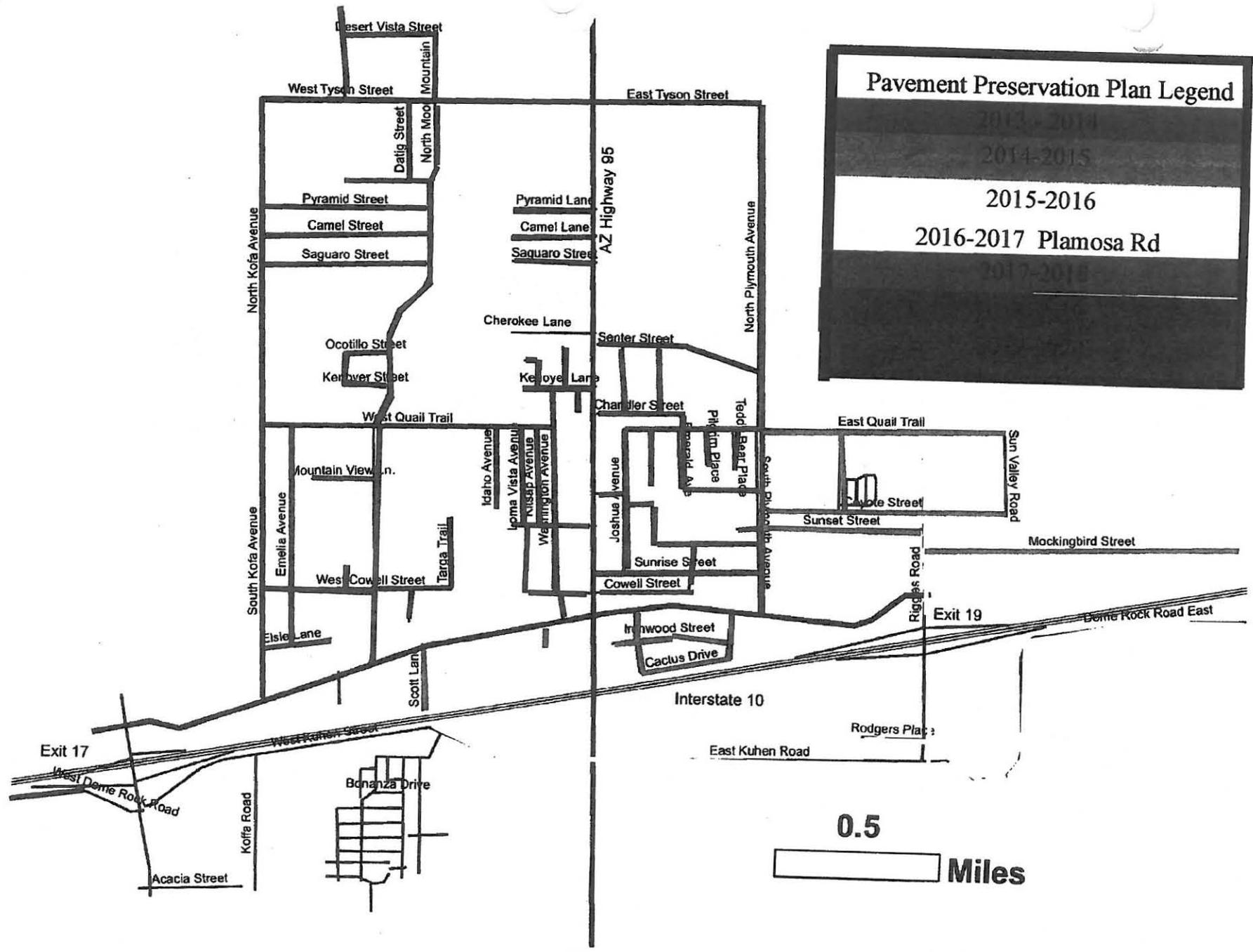
- \*Lower costs over time – Studies show every additional dollar spent on the preventive maintenance treatments saves up to \$10 in future rehabilitation cost.
- \*More predictable costs – If you schedule your treatments and keep your pavements maintained, you should be better able to predict and plan future costs.
- \*Fewer premature pavement failures – Many premature pavement failures are caused by pavement damage that goes untreated, such as water seeping into cracks.
- \*Better condition pavements – Scheduled monitoring and pavement treatments keep pavements in better overall condition than random or insufficient maintenance.
- \*Reduced user delays and user costs – The more extensive damage a pavement has, the longer drivers will be delayed due to construction. Pavements that are in good condition are also easier on a vehicle's daily wear and tear.
- \*Better utilization of resources – Regularly scheduling treatments allows better use of available resources, and planning for those you may need (such as contractors, equipment, etc.)
- \*A happier driving public – Drivers will get to their destinations on time over safe, well-maintained roads and parking lots.

The overall goal of pavement preservation is to provide the highest quality service possible to the customer per unit of expenditure and to maximize customer satisfaction. Pavement preservation should minimize the pavement life cycle costs, reduce delays and inconveniences, and maximize user comfort and safety.

### **Overview:**

In general, our plan is to keep our roads in the best condition possible, staying within or under budget. Our plan is to address each road within a seven year period. Seven years is about the maximum life expectancy for a pavement treatment. Each year we will address approximately 85,000 yards of roadway.





**Pavement Preservation Plan Legend**

2013-2014

2014-2015

2015-2016

2016-2017 Plamosa Rd

2017-2018

**0.5 Miles**

STREETS	Street Length	Street Width	SQ. YARDS	Cost
<b>2013-2014</b>				
Plymouth Ave. North of Quail Trail	5,233	26	15,117.56	
Plymouth Ave. South of Quail Tr.	2,582	26	7,459.11	
Plymouth Ave. S. of Quail Tr. In front of Everetts to B-10	294	40	1,306.67	
N. Chase Ave.	1,080	22	2,640.00	
N. Olinger Ave.	1,076	22	2,630.22	
E. Chandler St.	1,330	26	3,842.22	
E. Quail Trail Joshua to Plymouth	2,140	20	4,755.56	
N. Roadrunner Ave.	610	20	1,355.56	
N. Emerald Ave. From Quail to Chandler	207	26	598.00	
Teddy Bear Pl.	636	18	1,272.00	
N. Pilgrim Pl.	607	18	1,214.00	
E. No Name St. From our slurry	273	22	667.33	
E. Mockingbird St.	1,698	20	3,773.33	
E. Mayflower St.	1,285	24	3,426.67	
E. Sunset Pl. Excluding concrete wash	760	24	2,026.67	
E. Cowell St.	1,478	20	3,284.44	
N. Smith Ave.	746	18	1,492.00	
E. Sunrise St.	2,537	20	5,637.78	
E. Lizard St.	430	22	1,051.11	
N. Joshua Ave.	2,244	24	5,984.00	
N. Roadrunner Pl.	756	18	1,512.00	
N. Emerald Ave.	935	18	1,870.00	
Parking lots and walking trails				
	28,937		72,916.22	

The streets listed in the shaded area above received pavement preservation completed in fy (fiscal year) 2012-2013 with a total of 32,996 square yards, these streets will be included in the rotation in the fy (fiscal year 2020-2021). The 32,996 sq.yards will be used for parking lots and walking trails in fy stated in the document.

STREETS	Street Length	Street Width	SQ. Yards	Cost
<b>2014-2015</b>				
E. Quail Trail From Plymouth to Riggles	2,622	26	7,574.67	
E. Quail Trail Riggles to Sun Valey	1,250	26	3,611.11	
E. Coyote St. From Plymouth to Riggles	2,621	22	6,406.89	
E. Coyote St. From Riggles to Sun Valley	1,277	26	3,689.11	
E. Sunset St.	2,618	26	7,563.11	
N. Las Palomas	1,274	26	3,680.44	
E. Mockingbird St. East side of Riggles	3,990	26	11,526.67	
S. Palo Verde Ave.	695	26	2,007.78	
E. Ironwood St.	1,880	26	5,431.11	
S. Mesquite Ave.	996	26	2,877.33	
E. Cactus St.	1,346	26	3,888.44	
E. Dome Rock Rd.	3,900	26	11,266.67	
Show Place Ln	285	24	697	
Scott Ln	941	20	2091	
<b>Total</b>	<b>25,695</b>		<b>72,311.33</b>	

STREETS	Street Length	Street Width	SQ. YARDS	Cost
<b>2015-2016</b>				
S. Riggles Ave.	1,022	26	2,952.44	
Riggles Ave. Quail to Coyote St.	1,227	24	3,272.00	
Riggles Ave. Coyote St. to B-10	1,214	26	3,507.11	
E. Kuehn St.	9,094	26	26,271.56	
W. Kuehn St.	2,350	26	6,788.89	
Rodgers Place (rebuild)	1268	26	3,663.11	
E. Dome Rock Rd.	10,440	26	30,160.00	
<b>Total</b>	<b>26,615</b>		<b>76,615.11</b>	

STREETS	Street Length	Street Width	SQ. YARDS	Cost
<b>2016-2017</b>				
Plamosa Rd.	44352	26	128,128.00	
Total	44,352		128,128.00	

STREETS	Street Length	Street Width	SQ. YARDS	Cost
<b>2017-2018</b>				
Moon Mtn. south of Quail Trail to Main St.	3,710	24	9,893.33	
Mountain View Lane (Possible rebuild)	991	22	2,422.44	
Moon Mtn. north of Quail Trail Quail Tr. to Tyson	5,502	26	15,894.67	
Elsie Lane	1,146	24	3,056.00	
Emelia Ave.	3,542	22	8,658.22	
N. Idaho Ave.	1323	22	3,234.00	
N. Loma Vista north of Quail Trail	203	20	451.11	
N. Loma Vista south of Quail Trail	555	20	1,233.33	
N. Kitsap Ave.	1,564	24	4,170.67	
N. Washington Ave.	3,309	26	9,559.33	
W. Sunset St.	1,275	22	3,116.67	
N. Oregon Ave.	1,074	26	3,102.67	
W. Cowell St. Central to Oregon	1,036	26	2,992.89	
W. Cowell St. Moon Mountain to Kofa	1,760	26	5,084.44	
N. Johnson Ave.	254	50	1,411.11	
N. Snowbird Ln	420	22	1,026.67	
Employee Parking Lot			4,160.00	
R.C. Airport Extension			533.00	
<b>Total</b>	<b>27,664</b>		<b>80,000.56</b>	

STREETS	Street Length	Street Width	SQ. YARDS	Cost
<b>2018-2019</b>				
N. Church Ln.	505	20	1,122.22	
W. Cowell St. Targa Trail To Moon Mountain	1250	26	3,611.11	
Targa Trail Ln. (rebuild) to north end of pavement	1,165	14	1,812.22	
W. Quail Trail	4,629	26	13,372.67	
W. Kenoyer St. Off Moon Moutain (rebuild)	705	16	1,253.33	
N. Deadwood Ave. (rebuild)	495	16	880.00	
W. Ocotillo Ln. (rebuild)	690	18	1,380.00	
W. Saquaro St.	2,675	20	5,944.44	
W. Camel St.	2,673	18	5,346.00	
W. Pyramid St.	2,672	18	5,344.00	
W. Malapai Ln.	1,357	20	3,015.56	
N. Datig Ave.	1,280	18	2,560.00	
N. Desert Ave.	1,000	20	2,222.22	
W. Desert Vista St.	1,430	24	3,813.33	
Kofa Ave. south of Quail Trail	4,310	26	12,451.11	
Kofa Ave. north of Quail Tr.	5,303	26	15,319.78	
Moon Mtn. north of Tyson Tyson to W. Desert Vista	977	30	3,256.67	
<b>Total</b>	<b>33,116</b>		<b>82,704.67</b>	

STREETS	Street Length	Street Width	SQ. YARDS	Cost
STREETS	Street Length	Street Width	SQ. Yards	Cost
E. Tyson St.	2,410	26	6,962.22	
W. Tyson St.	5,155	26	14,892.22	
Pyramid Ln.	1,241	26	3,585.11	
Camel Ln.	1,185	26	3,423.33	
Saguaro Ln.	1,277	22	3,121.56	
Cholla Rd.	4,550	26	13,144.44	
W. Dome Rock Rd.	6,849	24	18,264.00	
W. Kenoyer Ln.	1,026	25	2,850.00	
Lollipop Ln.	560	20	1,244.44	
Cornejo Ln.	325	20	722.22	
Tesota Ave.	440	22	1,075.56	
W. Crystal Ln.	210	20	466.67	
Senter St.	2,635	26	7,612.22	
	<b>27,863</b>		<b>77,364.00</b>	

**Town of Quartzsite**  
**Fiscal Year 2013-2014 Budget Calendar**  
(updated 5/24/13)

Date	Activity
March 20	State Shared Revenue estimate received from AZ League of Cities & Towns
Mid-April	State Expenditure Limitation Information available
April 17	Department budget estimates and requests due
April 22 - 26	Town Manager review and discussion with each Department
<del>May 1</del>	<del>Revised Shared Revenue estimates provided by AZ League of Cities &amp; Towns</del>
May 14	Preliminary Budget discussion at Regular Council Meeting
June (month of)	Fiscal Year 2013-2014 Setup in Accounting System
<del>June 4</del> >>> June 7	Submit Tentative Budget to Council for review Council Budget discussion at Special Council Meeting
June 18	Council Budget discussion at Special Council Meeting
June 25	Adoption of Tentative Budget at Regular Council Meeting
June 26	Publication of Tentative Budget Notice of Public Hearings
July 1, 2013	Fiscal Year 2013 - 2014 begins
July 3	Publication of Tentative Budget Notice of Public Hearings
July 9	Public Hearing #1 at Regular Council Meeting Revisions to Tentative Budget upon Council review
July 23	Public Hearing #2 at Regular Council Meeting
August 6	Final Review of FY 13-14 Budget at Special Council Meeting
August 13	Adoption of Final Proposed Budget at Regular Council Meeting
July 1, 2013 - June 30, 2014	FY 12-13 Closeout; FY 12-13 Audit FY 13-14 Budget: Monitor, Assess, Report, Adjust

**CITY/TOWN OF QUARTZSITE**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2014**

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2013	ACTUAL EXPENDITURES/EXPENSES** 2013	FUND BALANCE/ NET POSITION*** July 1, 2013**	PROPERTY TAX REVENUES 2014	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2014	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014		TOTAL FINANCIAL RESOURCES AVAILABLE 2014	BUDGETED EXPENDITURES/EXPENSES 2014
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 2,915,056	\$ 2,984,577	\$ 2,400,000	Primary: \$	\$ 2,798,444	\$	\$	\$	\$	\$ 5,198,444	\$ 3,187,054
2. Special Revenue Funds	2,030,169	1,055,479	4,349,928	Secondary:	1,695,814					6,045,742	1,934,055
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds	8,100,162	330,865			3,975,887	3,160,112				7,135,999	7,135,999
7. Permanent Funds											
8. Enterprise Funds Available	2,058,706	1,130,367	1,700,000		1,846,651					3,546,651	1,950,200
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	2,058,706	1,130,367	1,700,000		1,846,651					3,546,651	1,950,200
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 15,104,093	\$ 5,501,288	\$ 8,449,928	\$	\$ 10,316,796	\$ 3,160,112	\$	\$	\$	\$ 21,926,836	\$ 14,207,308

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

	2013	2014
1. Budgeted expenditures/expenses	\$ 15,104,093	\$ 14,207,308
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	15,104,093	14,207,308
4. Less: estimated exclusions	10,600,709	9,255,576
5. Amount subject to the expenditure limitation	\$ 4,503,384	\$ 4,951,732
6. EEC or voter-approved alternative expenditure limitation	\$ 4,824,056	\$ 4,960,834

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY/TOWN OF QUARTZSITE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2014**

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
City sales Tax	\$ 1,250,000	\$ 1,297,408	\$ 1,300,000
Recap Vendor Sales Tax	30,000	10,585	45,000
<b>Licenses and permits</b>			
Building Permits	90,000	55,397	60,000
Permanent Business Licenses	37,000	9,690	10,000
Vendor Business Licenses	69,000	64,398	62,000
Recap Engineering Fees	5,000		
Franchise Fees	50,000	80,718	70,000
<b>Intergovernmental</b>			
State Sales Tax	307,472	286,712	317,721
Urban Revenue Sharing (Income Tax)	375,564	375,564	410,224
Vehicle Licenses	303,515	278,394	313,179
<b>Charges for services</b>			
Library Fees	700	471	
<b>Fines and forfeits</b>			
Municipal Court Fines	150,000	118,000	117,000
Court Fines - Restricted	39,770	9,780	14,000
<b>Interest on investments</b>			
Interest Earnings	5,000	5,705	5,500
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Donations & Fees-Restricted	12,800	6,866	13,000
Community Center Fees - Restricted			7,500
<b>Miscellaneous</b>			
Land Leases & Rentals	12,320	12,320	30,320
Miscellaneous	5,000	32,043	23,000
Contingency	150,000		
<b>Total General Fund</b>	<b>\$ 2,893,141</b>	<b>\$ 2,644,051</b>	<b>\$ 2,798,444</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF QUARTZSITE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2014**

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
<b>SPECIAL REVENUE FUNDS</b>			
<b>Highway User Revenue Fund</b>			
HURF	\$ 1,172,463	\$ 1,091,600	\$ 1,190,677
Permits	3,000	2,557	
Misc.	2,000	3,045	5,000
Auction	15,000	15,497	15,000
<b>Total Highway User Revenue Fund</b>	<b>\$ 1,192,463</b>	<b>\$ 1,112,698</b>	<b>\$ 1,210,677</b>
<b>Local Transportation Assistance Fund</b>			
Tansit Van Donations	\$ 6,000	\$ 9,481	
LTAf Grant			
WACOG Van Donation Grant	26,000		
ADOT Van Grant	70,000		
<b>Total Local Transportation Assistance Fund</b>	<b>\$ 102,000</b>	<b>\$ 9,481</b>	
<b>Public Safety Grants</b>			
Various Police Grant Funds	264,830	16,220	86,667
Task Force	87,702		77,500
<b>Total Public Safety Grants</b>	<b>\$ 352,532</b>	<b>\$ 16,220</b>	<b>\$ 164,167</b>
<b>Municipal Court Funds</b>			
	\$	\$	\$
<b>Total Municipal Court Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Miscellaneous</b>			
Library Grants Fund	14,000	4,438	15,000
Prevention & Life Skills Grant	50,564	55,693	55,970
Transit Services Grant			50,000
Miscellaneous Grants	455,325	22,636	200,000
<b>Total Miscellaneous Funds</b>	<b>\$ 519,889</b>	<b>\$ 82,767</b>	<b>\$ 320,970</b>
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total Special Revenue Funds</b>	<b>\$ 2,166,884</b>	<b>\$ 1,221,166</b>	<b>\$ 1,695,814</b>







**CITY/TOWN OF QUARTZSITE**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2014**

FUND	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>	\$	\$	\$	\$
<b>Total General Fund</b>	\$	\$	\$	\$
<b>SPECIAL REVENUE FUNDS</b>	\$	\$	\$	\$
<b>Total Special Revenue Funds</b>	\$	\$	\$	\$
<b>DEBT SERVICE FUNDS</b>	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
WIFA Loan	\$ 1,653,112	\$	\$	\$
USDA - RD Loan	1,507,000			
<b>Total Capital Projects Funds</b>	\$ 3,160,112	\$	\$	\$
<b>PERMANENT FUNDS</b>	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	\$	\$	\$	\$
<b>INTERNAL SERVICE FUNDS</b>	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$ 3,160,112	\$	\$	\$

**CITY/TOWN OF QUARTZSITE**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2014**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
<b>GENERAL FUND</b>				
01-110 Town Council	\$ 102,615	\$ 8,829	\$ 103,004	\$ 104,291
01-120 Legal	202,865	100,152	354,447	207,000
01-130 Administration/Finance	454,154	53,026	506,105	497,197
01-140 Police	1,072,146	(57,789)	999,258	1,041,054
01-150 Municipal Court	204,568	114,137	333,846	266,561
01-160 Community Services	133,094	(7,576)	138,535	106,470
01-161 Economic/Community Outre				40,000
01-170 Library	154,696	(4,604)	153,985	180,433
01-180 Park/Recreation/Cemetery	286,550	(16,154)	243,804	247,516
01-230 Transit Van	74,905	39,422	85,475	103,863
Long Term Debt Repayment			66,118	68,069
Contingency	150,000	(150,000)		324,600
<b>Total General Fund</b>	<b>\$ 2,835,593</b>	<b>\$ 79,463</b>	<b>\$ 2,984,577</b>	<b>\$ 3,187,054</b>
<b>SPECIAL REVENUE FUNDS</b>				
HURF	1,572,211	(54,825)	971,460	1,387,890
HURF Contingency				11,100
Various Police Grants	264,830	(100,000)	9,137	126,216
Library Grants	14,000		3,487	19,674
Task Force	87,702	(87,702)		77,500
Prevention Life Skills	55,970		51,479	55,970
Transit Service Grant				50,000
Miscellaneous Grants	455,965	(188,342)	19,561	200,000
Arizona Centennial	4,310		355	705
Snack Shack Completion	6,050			5,000
<b>Total Special Revenue Funds</b>	<b>\$ 2,461,038</b>	<b>\$ (430,869)</b>	<b>\$ 1,055,479</b>	<b>\$ 1,934,055</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Water Project	\$ 30,000			
Sewer Project	5,794,840		75,807	6,119,696
46-216 HSIP-Fome Rock Grant	600,000			
31-112 HiJolly Signage Grant	634,364			598,205
CDBG Water Prject Grant	165,000			
51-215 ADOT Safe Routes to Schor	396,100			118,098
CDBG Community Bldg Grant	243,558		243,558	
ADOT Gateway Signage Grant	11,500		11,500	
52-218 Smart Growth Grant	225,000			
ADOT HSIP Townwide Signage				150,000
ADOT Moon Mtn Design Phase				150,000
<b>Total Capital Projects Funds</b>	<b>\$ 8,100,162</b>	<b>\$</b>	<b>\$ 330,865</b>	<b>\$ 7,135,999</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
15-500 Wastewater	\$ 1,013,687	\$ (75,550)	\$ 477,400	\$ 960,588
16-550 Water	1,163,687	(43,118)	652,967	883,312
Contingency				106,300
<b>Total Enterprise Funds</b>	<b>\$ 2,177,374</b>	<b>\$ (118,668)</b>	<b>\$ 1,130,367</b>	<b>\$ 1,950,200</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 15,574,167</b>	<b>\$ (470,074)</b>	<b>\$ 5,501,288</b>	<b>\$ 14,207,308</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY/TOWN OF QUARTZSITE**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2014**

FUND	Full-Time Equivalent (FTE) 2014	Employee Salaries and Hourly Costs 2014	Retirement Costs 2014	Healthcare Costs 2014	Other Benefit Costs 2014	=	Total Estimated Personnel Compensation 2014
<b>GENERAL FUND</b>	32	\$ 1,221,262	\$ 118,712	\$ 212,328	\$ 134,437	=	\$ 1,686,739
<b>SPECIAL REVENUE FUNDS</b>							
HURF	8	\$ 308,631	\$ 17,362	\$ 54,308	\$ 39,733	=	\$ 420,034
Transit Van	2	38,399	2,054	11,250	5,123	=	56,825
Prevention & Life Skills	1	26,077	1,451	7,538	2,721	=	37,787
<b>Total Special Revenue Funds</b>	<b>11</b>	<b>\$ 373,107</b>	<b>\$ 20,867</b>	<b>\$ 73,096</b>	<b>\$ 47,577</b>	<b>=</b>	<b>\$ 514,646</b>
<b>DEBT SERVICE FUNDS</b>							
		\$	\$	\$	\$	=	\$
<b>Total Debt Service Funds</b>		\$	\$	\$	\$	=	\$
<b>CAPITAL PROJECTS FUNDS</b>							
		\$	\$	\$	\$	=	\$
<b>Total Capital Projects Funds</b>		\$	\$	\$	\$	=	\$
<b>PERMANENT FUNDS</b>							
		\$	\$	\$	\$	=	\$
<b>Total Permanent Funds</b>		\$	\$	\$	\$	=	\$
<b>ENTERPRISE FUNDS</b>							
Water	5	\$ 200,923	\$ 12,499	\$ 34,595	\$ 23,874	=	\$ 271,891
Wastewater	4	138,826	8,773	26,923	16,521	=	191,042
<b>Total Enterprise Funds</b>	<b>9</b>	<b>\$ 339,749</b>	<b>\$ 21,272</b>	<b>\$ 61,517</b>	<b>\$ 40,395</b>	<b>=</b>	<b>\$ 462,933</b>
<b>TOTAL ALL FUNDS</b>	<b>51</b>	<b>\$ 1,934,118</b>	<b>\$ 160,851</b>	<b>\$ 346,941</b>	<b>\$ 222,409</b>	<b>=</b>	<b>\$ 2,664,318</b>