

COUNCIL MEETING AGENDA

TUESDAY, MARCH 11, 2014

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Carol Kelley
Mark Orgeron
Monica Timberlake

Norma Crooks
Mary Scott

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

***The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.***

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF REGULAR MEETING	
9:00 – 9:05	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05 – 9:06	ROLL CALL	
9:06 – 9:07	APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.
	PRESENTATIONS; PROCLAMATIONS	
9:07 – 9:10	1. PROCLAMATION – Mayors Day of Recognition for National Service, April 1, 2014.	

9:10 – 9:25	2.	PRESENTATION – 2014 Quartzsite General Plan submitted to the Town Council for the 60-day review period required by A.R.S. § 9-461.06.	
9:25 – 9:30		<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
	3-a.	LEDGER OF ACCOUNTS PAID – Consider approval of check series 36988 - 37064, totaling \$231,763.51.	Discussion; possible action by MOTION; may be acted upon with single motion.
	3-b.	MINUTES – Consider approval of the minutes of the Special Meeting of February 19, 2014 and the Regular Meeting of February 25, 2014.	Discussion; possible action by MOTION; may be acted upon with single motion.
		<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
9:30 – 9:45	4.	LOVE’S TRAVEL STOPS – Discussion and possible approval of a Reimbursement Agreement with Love’s Travel Stops for reimbursement of the cost of oversizing a water line to provide water service and to provide for future development along Dome Rock Road.	Discussion; possible action by MOTION.

9:45 – 9:50	5.	MUNICIPAL LIBRARY BOARD REAPPOINTMENTS – Consider the reappointment of three regular members to the Municipal Library Board.	Discussion; possible action by MOTION.
9:50 – 10:00	6.	MUNICIPAL LIBRARY BOARD APPOINTMENT Consider the appointment of two regular members to the Municipal Library Board.	Discussion; possible action by MOTION.
10:00 – 10:15	7.	TOWN COUNCIL MEETING TIMES – Discussion and possible action regarding changing the regular Town Council meeting times from the 2 nd and 4 th Tuesdays at 9:00 a.m. to the 2 nd and 4 th Tuesdays at 7:00 p.m.	Discussion; possible action by MOTION.
10:15 – 10:20	8.	TOWN MANAGER CONTRACT – Discussion and possible approval of an extension to the employment contract between the Town and Laura Bruno to provide for an orderly transition to the new Town Manager.	Discussion; possible action by MOTION.
10:20 – 10:40	9.	EXECUTIVE SESSION <ul style="list-style-type: none"> Executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town’s position regarding a contract with Skylor Miller as Town Manager that is the subject of negotiations. 	
		RETURN TO OPEN SESSION	
		COMMUNICATIONS	
10:40 - 10:45	10.	Announcements and Reports from the MAYOR on current events.	
10:45 - 10:50	11.	Announcements and Reports from the COUNCIL on current events.	

10:50 - 10:55	12.	Reports from the TOWN MANAGER to the Council.	
10:55 - 11:10		<p>COMMUNICATIONS FROM CITIZENS</p> <p><i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
11:10		ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2014, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.

QUARTZSITE PUBLIC LIBRARY
Statistical Report February, 2014

Total Number of Patrons	6,002
Adult Fiction	884
Adult Non Fiction	378
Paperbacks	541
Large Print	598
E-Books	1,634
Arizona Books	102
Foreign Language	0
ILL Sent to other Libraries	2
ILL. Received from other Libraries	0
TOTAL ADULT BOOKS	4,139
Young Adult Fiction	10
Young Adult Non-Fiction	1
Juvenile Fiction	19
Juvenile Non-Fiction	7
Kids Computer Use	50
Graphic Novel	1
MISCELLANEOUS	
Puzzles	18
DVD	1,535
VHS	364
CD Audio	53
Audio Cassettes	122
TOTAL CIRCULATION	2,180
Computer Questions	877
Reference Questions	491
Information	535
Computer Use	1,299
Wireless Usage	879
New Patrons Registered	57
Meeting Room Use	80
Donations	340

QUARTZSITE CHILDREN'S LIBRARY
Statistical Report February, 2014

Computer Questions	51
Reference Questions	92
Information	45
Computer Use	203
Wireless Use	10
New Patrons Registered	0
Meeting Room Use	0
Donations	0

Circulation Statistics By Item Report Class : 02/01/2014 to 02/28/2014

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	10	12	1	0	0
100 - 199	17	22	9	0	0
200 - 299	10	17	3	0	0
300 - 399	48	37	8	3	0
400 - 499	2	4	1	0	0
500 - 599	29	26	5	7	0
600 - 699	68	73	14	8	0
700 - 799	66	67	20	9	0
800 - 899	16	20	3	1	0
900 - 999	72	86	7	4	0
ADV	3	1	0	0	0
Aud	45	53	15	2	0
AZ	96	102	7	12	0
AZ NF	0	0	0	0	0
AZ R	0	0	0	0	0
BC	0	0	0	0	0
Biography	1	1	0	0	0
CD ROM	1	0	1	0	0
CD/AUD	113	122	24	8	0
Christian Fiction	169	161	24	11	0
DVD	1535	1522	92	105	0
Easy Book	11	9	4	1	0
eBook	0	0	0	0	0
Fiction	664	652	75	62	0
Fiction Large Print	415	421	40	25	0
Fiction Paperback	180	166	29	9	0
French	1	0	0	0	0
Graphic Novel	1	0	1	0	0
J Fiction	17	19	9	3	0
J Non-Fiction	7	6	3	4	0
J PBK	3	2	0	2	0
J Spanish	0	0	0	0	0
Jigsaw puzzle	13	18	1	1	0
L	16	12	0	2	0
Large Print Non-Fiction	17	16	4	0	0
Magazine	0	0	0	0	0
Mystery	313	314	31	20	0
Mystery Large Print	43	46	7	6	0
Mystery Paperback	84	82	11	2	0
Native American	0	0	0	0	0
PHA	0	1	0	0	0
Reference	0	1	0	1	0
Romance	0	0	0	0	0
Romance Paperback	79	84	23	2	0
Science Fiction	30	25	1	4	0
	64	64	7	6	0

Science Fiction					
Paperback					
Spanish	0	0	0	0	0
Undefined	21	19	0	2	0
VHS	364	348	7	29	0
Western	45	47	13	1	0
Western Large Print	131 ✓	123	6	4	0
Western Paperback	129	127	26	10	0
YA Fiction	10	7	1	1	0
YA Non-Fiction	0	1	0	0	0
YA Paperback	1	2	1	0	0
Total	4960	4938	534	367	0

TOWN OF QUARTZSITE
MONTHLY FEE BOOK TOTALS
MAGISTRATE COURT

MONTH: February 2014

ACCOUNT #	ACCOUNT DESCRIPTION	TOTAL
01-2211	BONDS PAYABLE	
01-2212	MAGISTRATE PAYABLE	7,931.02
01-4410	MUNICIPAL FINES REVENUE	7,796.88
21-4420	LOCAL JCEF REVENUE	50.75
42-4044	COURT ENHANCEMENT	488.08
39-4027	LAW ENFORCEMENT REVENUE	632.81
TOTAL		\$16,899.54

SIGNATURE *a. Lully*

Prepared by: *Loni Call*

MONTHLY MAGISTRATE ACTIVITY REPORT

MONTH OF: February 2014

	Prior Year	Current Year
Civil Traffic Action Filed	22	11
Criminal Traffic Action Filed	6	3
Misdemeanor Cases Filed	5	8
Initial Appearances Handled	7	6
Trials and Pre-Trials Held	24	13
Civil Traffic Closings	107	85
Criminal Traffic Closings	11	3
Misdemeanor Cases Closed	4	4
Warrants Issued	14	20
Warrants Closed	6	3
Harassment or Orders of Protection	3	2
Revenue Generated by Court	\$12,591.96	\$8,968.52
Total Collected	\$22,815.91	\$16,899.54

Comments:

Total collected does not include Bonds received per the Court

Filed as per Section 5-2-3:
Subsection E

Preparer: W. Gale

A. Lilly
Honorable Amanda Lilly, Magistrate

TOWN OF QUARTZSITE

**COMMON COUNCIL
A PROCLAMATION**

**MAYORS DAY OF RECOGNITION FOR NATIONAL SERVICE
APRIL 1, 2014**

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and,

WHEREAS, AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants serve in more than 70,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and,

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and,

WHEREAS, AmeriCorps members and Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with Mayors across the country to support the Mayors Day of Recognition for National Service on April 1, 2014.

THEREFORE, BE IT RESOLVED that I, Mayor Foster, of the Town of Quartzsite, do hereby proclaim April 1, 2014, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our Country and to thank those who serve.

Given under my hand in these free United States in the Town of Quartzsite, Arizona, on the 11th day of March in the year Two Thousand and Fourteen; and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

Ed Foster, Mayor

ATTEST:

Tina M. Abriani, Town Clerk



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 11, 2014

Agenda Item #3-a. Consider approval of check series 36988 -37064, totaling \$231,763.51.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Town Manager

Attachment: Ledger of Accounts Paid: check series 36988 -37064.

Action Requested: Motion to approve the Ledger of Accounts Paid; Check series 36988 -37064.

**Quartzsite Town Council Meeting of
MARCH 11, 2014
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 36988 - 37064

Balances on all cash accounts as of March 7, 2014

Checking Account	\$	2,258,277.06
LGIP Account	\$	686,505.95
WIFA Debt Reserve Account	\$	187,855.43

Total Expensed Dollar Amount for Consent Agenda	\$	296,764.17
Total Payroll for Pay Period Ending 02/15/14	\$	65,000.66
YTD Total Revenue Dollar Amount for Consent Agenda	\$	1,089,316.13
YTD Total Sewer Cap Revenue as of 03/07/14	\$	3,252.72
YTD Total Sewer Sales Revenue as of 03/07/14	\$	608,238.28
YTD Total Water Cap Revenue as of 03/07/14	\$	5,346.44
YTD Total Water Sales Revenue as of 03/07/14	\$	472,478.69

Report Criteria:

Report type: GL detail

Check Check Number = 36988-37064

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
36989						
02/26/2014	36989	American Water Works As	162.50	AWWA Membership Dues	15-500-5051	162.50
02/26/2014	36989	American Water Works As	162.50	AWWA Membership Dues	16-550-5051	162.50
Total 36989:			325.00			
36990						
02/26/2014	36990	Amy Daniel	54.00	Per Diem: Elections Trng 3/5-3/6/	01-130-5043	54.00
Total 36990:			54.00			
36991						
02/26/2014	36991	APS	930.90	Electric Service	01-130-5048	930.90
02/26/2014	36991	APS	381.52	Electric Service	01-140-5048	381.52
02/26/2014	36991	APS	338.51	Electric Service	01-170-5048	338.51
02/26/2014	36991	APS	169.26	Electric Service	01-150-5048	169.26
02/26/2014	36991	APS	275.56	Electric Service	01-180-5048	275.56
02/26/2014	36991	APS	249.58	Electric Service	03-220-5048	249.58
02/26/2014	36991	APS	539.20	Electric Service	03-220-5049	539.20
02/26/2014	36991	APS	7,812.94	Electric Service	15-500-5048	7,812.94
02/26/2014	36991	APS	640.51	Electric Service	01-185-5048	640.51
02/26/2014	36991	APS	7,563.20	Electric Service	16-550-5048	7,563.20
Total 36991:			18,901.18			
36992						
02/26/2014	36992	Arizona Investigations &	1,600.00	Background Investigation Svervic	01-140-5035	1,600.00
Total 36992:			1,600.00			
36993						
02/26/2014	36993	Caselle, Inc.	100.00	2 Day Trng for K. Tunnell & A. Da	01-130-5043	100.00
02/26/2014	36993	Caselle, Inc.	25.00	2 Day Trng for M. Hunt	15-500-5043	25.00
02/26/2014	36993	Caselle, Inc.	25.00	2 Day Trng for M. Hunt	16-550-5043	25.00
Total 36993:			150.00			
36994						
02/26/2014	36994	ClassicPlan Premium Fina	1,017.78	Liability Insurance	01-185-5046	1,017.78
02/26/2014	36994	ClassicPlan Premium Fina	2,035.55	Liability Insurance	01-130-5046	2,035.55
02/26/2014	36994	ClassicPlan Premium Fina	4,834.41	Liability Insurance	01-140-5046	4,834.41
02/26/2014	36994	ClassicPlan Premium Fina	763.33	Liability Insurance	01-150-5046	763.33
02/26/2014	36994	ClassicPlan Premium Fina	763.33	Liability Insurance	01-170-5046	763.33
02/26/2014	36994	ClassicPlan Premium Fina	9,414.39	Liability Insurance	03-220-5046	9,414.39
02/26/2014	36994	ClassicPlan Premium Fina	1,272.22	Liability Insurance	01-230-5046	1,272.22
02/26/2014	36994	ClassicPlan Premium Fina	3,053.31	Liability Insurance	15-500-5046	3,053.31
02/26/2014	36994	ClassicPlan Premium Fina	2,289.99	Liability Insurance	16-550-5046	2,289.99
Total 36994:			25,444.31			
36995						
02/26/2014	36995	Curtis, Goodwin, Sullivan,	9,732.12	General Council Svcs Jan 2014	01-120-5071	9,732.12

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
02/26/2014	36995	Curtis, Goodwin, Sullivan,	5,137.92	Special Council Svs Jan 2014	01-120-5072	5,137.92
02/26/2014	36995	Curtis, Goodwin, Sullivan,	2,758.90	Special Council Svs Jan 2014	01-120-5072	2,758.90
02/26/2014	36995	Curtis, Goodwin, Sullivan,	560.70	Special Council Svs Jan 2014	01-120-5072	560.70
02/26/2014	36995	Curtis, Goodwin, Sullivan,	6,401.52	Special Council Svs Jan 2014	15-500-5032	6,401.52
Total 36995:			24,591.16			
36996						
02/26/2014	36996	D And L Auto Parts	31.88	Mechanic Supplies	03-220-5047	31.88
02/26/2014	36996	D And L Auto Parts	44.85	Admin Vehicle Maint.	01-130-5025	44.85
02/26/2014	36996	D And L Auto Parts	2,744.66	QPD Vehicle Maint Parts	01-140-5025	2,744.66
02/26/2014	36996	D And L Auto Parts	9.70	Supplies for WWTP	15-500-5060	9.70
02/26/2014	36996	D And L Auto Parts	18.01	WWTP Auto/Equipment Parts	15-500-5040	18.01
02/26/2014	36996	D And L Auto Parts	9.70	Supplies for Water Dept	16-550-5060	9.70
Total 36996:			2,858.80			
36997						
02/26/2014	36997	Employers Direct Health	8.56	Aggregate Employer Insurance	01-110-5016	8.56
02/26/2014	36997	Employers Direct Health	33.76	Aggregate Employer Insurance	01-130-5016	33.76
02/26/2014	36997	Employers Direct Health	87.97	Aggregate Employer Insurance	01-140-5016	87.97
02/26/2014	36997	Employers Direct Health	30.91	Aggregate Employer Insurance	01-150-5016	30.91
02/26/2014	36997	Employers Direct Health	19.02	Aggregate Employer Insurance	01-160-5016	19.02
02/26/2014	36997	Employers Direct Health	21.40	Aggregate Employer Insurance	01-170-5016	21.40
02/26/2014	36997	Employers Direct Health	11.41	Aggregate Employer Insurance	01-180-5016	11.41
02/26/2014	36997	Employers Direct Health	9.51	Aggregate Employer Insurance	01-185-5016	9.51
02/26/2014	36997	Employers Direct Health	59.44	Aggregate Employer Insurance	03-220-5016	59.44
02/26/2014	36997	Employers Direct Health	4.76	Aggregate Employer Insurance	01-230-5016	4.76
02/26/2014	36997	Employers Direct Health	6.18	Aggregate Employer Insurance	01-181-5016	6.18
02/26/2014	36997	Employers Direct Health	15.22	Aggregate Employer Insurance	15-500-5016	15.22
02/26/2014	36997	Employers Direct Health	34.22	Aggregate Employer Insurance	16-550-5016	34.22
Total 36997:			342.36			
36998						
02/26/2014	36998	Heinfeld, Meech & Co., P.	1,483.47	FY14 Management Services thru	15-500-5035	1,483.47
02/26/2014	36998	Heinfeld, Meech & Co., P.	1,483.47	FY14 Management Services thru	16-550-5035	1,483.47
02/26/2014	36998	Heinfeld, Meech & Co., P.	8,870.96	FY14 Management Services thru	01-130-5035	8,870.96
Total 36998:			11,837.90			
36999						
02/26/2014	36999	Herbs Hardware, Inc.	59.68	Maintenance & Reapir Parts	03-220-5060	59.68
02/26/2014	36999	Herbs Hardware, Inc.	4.38	Maintenance & Reapir Parts	01-140-5022	4.38
02/26/2014	36999	Herbs Hardware, Inc.	240.74	Maintenance & Reapir Parts	01-180-5086	240.74
02/26/2014	36999	Herbs Hardware, Inc.	271.58	Maintenance & Reapir Parts	01-180-5022	271.58
02/26/2014	36999	Herbs Hardware, Inc.	9.52	Maintenance & Reapir Parts	01-185-5060	9.52
02/26/2014	36999	Herbs Hardware, Inc.	179.34	Maintenance & Reapir Parts	15-500-5060	179.34
02/26/2014	36999	Herbs Hardware, Inc.	224.06	Maintenance & Reapir Parts	16-550-5060	224.06
Total 36999:			989.30			
37000						
02/26/2014	37000	Kool Covers	800.00	Repair Hand Rail on moon Mount	03-220-5029	800.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37000:			800.00			
37001						
02/26/2014	37001	La Paz County Landfill	672.15	SW-Sludge-WWTP	15-500-5050	672.15
02/26/2014	37001	La Paz County Landfill	73.62	Waste: Tires	03-220-5029	73.62
02/26/2014	37001	La Paz County Landfill	354.87	Trailer Disposal	15-500-5035	354.87
Total 37001:			1,100.64			
37002						
02/26/2014	37002	Legend Technical Services	209.70	Monthly APP/AZPDES	15-500-5039	209.70
02/26/2014	37002	Legend Technical Services	531.00	Bi-Annual Monitoring Well#1	15-500-5039	531.00
02/26/2014	37002	Legend Technical Services	961.20	Semi-Annual APP/AZPDES	15-500-5039	961.20
02/26/2014	37002	Legend Technical Services	72.00	Quarterly Monitoring Well#1	15-500-5039	72.00
Total 37002:			1,773.90			
37003						
02/26/2014	37003	Lusk Plumbing	110.40	Plumbing Maintenance/Svc for To	01-150-5030	110.40
02/26/2014	37003	Lusk Plumbing	110.40	Plumbing Maintenance/Svc for To	01-130-5030	110.40
02/26/2014	37003	Lusk Plumbing	110.40	Plumbing Maintenance/Svc for To	01-170-5030	110.40
02/26/2014	37003	Lusk Plumbing	110.40	Plumbing Maintenance/Svc for To	15-500-5030	110.40
02/26/2014	37003	Lusk Plumbing	110.40	Plumbing Maintenance/Svc for To	16-550-5030	110.40
Total 37003:			552.00			
37004						
02/26/2014	37004	Purchase Power	142.86	Postage Refill	01-130-5042	142.86
02/26/2014	37004	Purchase Power	142.86	Postage Refill	01-140-5042	142.86
02/26/2014	37004	Purchase Power	142.85	Postage Refill	01-150-5042	142.85
02/26/2014	37004	Purchase Power	142.85	Postage Refill	01-160-5042	142.85
02/26/2014	37004	Purchase Power	142.86	Postage Refill	03-220-5042	142.86
02/26/2014	37004	Purchase Power	142.86	Postage Refill	15-500-5042	142.86
02/26/2014	37004	Purchase Power	142.86	Postage Refill	16-550-5042	142.86
Total 37004:			1,000.00			
37005						
02/26/2014	37005	Quill Corporation	38.85	Custom Envelopes with & without	01-130-5021	38.85
02/26/2014	37005	Quill Corporation	38.85	Custom Envelopes with & without	01-140-5022	38.85
02/26/2014	37005	Quill Corporation	38.85	Custom Envelopes with & without	01-150-5021	38.85
02/26/2014	37005	Quill Corporation	38.85	Custom Envelopes with & without	01-160-5021	38.85
02/26/2014	37005	Quill Corporation	38.85	Custom Envelopes with & without	15-500-5021	38.85
02/26/2014	37005	Quill Corporation	38.85	Custom Envelopes with & without	16-550-5021	38.85
02/26/2014	37005	Quill Corporation	38.85	Custom Envelopes with & without	03-220-5022	38.85
02/26/2014	37005	Quill Corporation	45.66	Name Plates for Community Dev	01-160-5021	45.66
02/26/2014	37005	Quill Corporation	41.47	Office Supplies: Admin	01-130-5022	41.47
02/26/2014	37005	Quill Corporation	20.34	Office Supplies: Comm Dev	01-160-5021	20.34
02/26/2014	37005	Quill Corporation	20.34	Office Supplies: WW Dept	15-500-5021	20.34
02/26/2014	37005	Quill Corporation	20.34	Office Supplies: Water Dept	16-550-5021	20.34
02/26/2014	37005	Quill Corporation	47.71	office Supplies: PW Dept	03-220-5021	47.71
02/26/2014	37005	Quill Corporation	4.04	office Supplies: Parks Dept	01-180-5022	4.04
02/26/2014	37005	Quill Corporation	4.04	office Supplies: Recreation	01-185-5022	4.04

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37005:			475.89			
37006						
02/26/2014	37006	Richard Paterson	360.00	Training for QPD	01-140-5043	360.00
02/26/2014	37006	Richard Paterson	180.00	Svc for Pistol Qualifications	01-140-5043	180.00
Total 37006:			540.00			
37007						
02/26/2014	37007	River City Newspapers	99.23	2 Week Ad-Ordinance No 14-01	01-130-5035	99.23
Total 37007:			99.23			
37008						
02/26/2014	37008	Road Runner Sanitary Sup	12.03	Janitorial Supplies	01-130-5021	12.03
02/26/2014	37008	Road Runner Sanitary Sup	12.03	Janitorial Supplies	01-140-5034	12.03
02/26/2014	37008	Road Runner Sanitary Sup	12.02	Janitorial Supplies	01-150-5034	12.02
02/26/2014	37008	Road Runner Sanitary Sup	12.02	Janitorial Supplies	01-160-5034	12.02
02/26/2014	37008	Road Runner Sanitary Sup	12.02	Janitorial Supplies	01-170-5034	12.02
02/26/2014	37008	Road Runner Sanitary Sup	12.02	Janitorial Supplies	03-220-5022	12.02
02/26/2014	37008	Road Runner Sanitary Sup	105.07	Janitorial Supplies	15-500-5034	105.07
02/26/2014	37008	Road Runner Sanitary Sup	12.02	Janitorial Supplies	16-550-5034	12.02
02/26/2014	37008	Road Runner Sanitary Sup	246.19	Janitorial Supplies	01-185-5034	246.19
02/26/2014	37008	Road Runner Sanitary Sup	74.78	Janitorial Supplies	01-180-5022	74.78
Total 37008:			510.20			
37009						
02/26/2014	37009	Robert Wherry	600.00	Reimb. Travel Expense: Interview	01-130-5043	600.00
Total 37009:			600.00			
37010						
02/26/2014	37010	Simplots Partners	121.30	Spray Wet Adjuvant for Parks Dep	01-180-5086	121.30
02/26/2014	37010	Simplots Partners	60.65	Spray Wet Adjuvant for PW Dept	03-220-5029	60.65
Total 37010:			181.95			
37011						
02/26/2014	37011	Skylor Miller	600.00	Reimb. Travel Expense: Interview	01-130-5043	600.00
Total 37011:			600.00			
37012						
02/26/2014	37012	TDS Telecom	324.78	Telephone Service	01-130-5048	324.78
02/26/2014	37012	TDS Telecom	530.52	Telephone Service	01-140-5048	530.52
02/26/2014	37012	TDS Telecom	237.01	Telephone Service	01-150-5048	237.01
02/26/2014	37012	TDS Telecom	60.73	Telephone Service	01-160-5048	60.73
02/26/2014	37012	TDS Telecom	283.96	Telephone Service	01-170-5048	283.96
02/26/2014	37012	TDS Telecom	171.69	Telephone Service	03-220-5048	171.69
02/26/2014	37012	TDS Telecom	213.39	Telephone Service	15-500-5048	213.39
02/26/2014	37012	TDS Telecom	198.56	Telephone Service	16-550-5048	198.56
Total 37012:			2,020.64			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
37013						
02/26/2014	37013	Tina Abriani	54.00	Per Diem: Election Trng 3/5-3/6/1	01-130-5043	54.00
Total 37013:			54.00			
37014						
02/26/2014	37014	Tracey Richardson	72.00	Per Diem: Grant Writing Class 2/2	03-220-5043	72.00
Total 37014:			72.00			
37015						
02/26/2014	37015	U.S. Bank Operations Ctr.	13,064.98	Excise tax revenue bond obligatio	01-000-1105	13,064.98
Total 37015:			13,064.98			
37016						
02/26/2014	37016	Amy Daniel	72.00	Per Diem: Grant Writing Class 2/2	01-130-5043	72.00
Total 37016:			72.00			
37032						
03/06/2014	37032	ACC Business	13.53	Phone Services	01-110-5048	13.53
03/06/2014	37032	ACC Business	135.28	Phone Services	01-130-5048	135.28
03/06/2014	37032	ACC Business	148.70	Phone Services	01-140-5048	148.70
03/06/2014	37032	ACC Business	54.11	Phone Services	01-150-5048	54.11
03/06/2014	37032	ACC Business	40.64	Phone Services	01-160-5048	40.64
03/06/2014	37032	ACC Business	27.16	Phone Services	01-185-5048	27.16
03/06/2014	37032	ACC Business	40.64	Phone Services	03-220-5048	40.64
03/06/2014	37032	ACC Business	27.16	Phone Services	15-500-5048	27.16
03/06/2014	37032	ACC Business	27.16	Phone Services	16-550-5048	27.16
Total 37032:			514.38			
37033						
03/06/2014	37033	Arizona Rubber Co.	30.73	Tire Repair Supplies	03-220-5025	30.73
03/06/2014	37033	Arizona Rubber Co.	30.74	Tire Repair Supplies	01-130-5025	30.74
03/06/2014	37033	Arizona Rubber Co.	30.74	Tire Repair Supplies	01-160-5025	30.74
03/06/2014	37033	Arizona Rubber Co.	30.74	Tire Repair Supplies	01-180-5025	30.74
03/06/2014	37033	Arizona Rubber Co.	30.74	Tire Repair Supplies	15-500-5040	30.74
03/06/2014	37033	Arizona Rubber Co.	30.74	Tire Repair Supplies	16-550-5025	30.74
Total 37033:			184.43			
37034						
03/06/2014	37034	Arizona State Treasurer	7,818.92	Fees Collected February 2014	01-000-2212	7,818.92
Total 37034:			7,818.92			
37035						
03/06/2014	37035	Atkins	20,399.51	Water Engineering Service Fees	16-550-5037	20,399.51
03/06/2014	37035	Atkins	4,533.36	Public Works Engineering Fees	03-220-5103	4,533.36
Total 37035:			24,932.87			
37036						
03/06/2014	37036	Chevron Usa	95.63	Fuel for Magistrate Court	01-150-5024	95.63

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
03/06/2014	37036	Chevron Usa	103.43	Fuel for QPD	01-140-5024	103.43
Total 37036:			199.06			
37037						
03/06/2014	37037	Colorado River Sand & Ro	1,410.00	Concrete plymouth Head walls	03-220-5029	1,410.00
Total 37037:			1,410.00			
37038						
03/06/2014	37038	Connected Computer & Re	313.75	Computer Tech Services	01-130-5035	313.75
03/06/2014	37038	Connected Computer & Re	53.13	Utilities/Phones	01-130-5048	53.13
03/06/2014	37038	Connected Computer & Re	976.64	Utilities/Phones	01-140-5048	976.64
03/06/2014	37038	Connected Computer & Re	53.12	Utilities/Phones	01-160-5048	53.12
03/06/2014	37038	Connected Computer & Re	271.25	Computer Tech Services	01-170-5035	271.25
03/06/2014	37038	Connected Computer & Re	53.12	Utilities/Phones	01-170-5048	53.12
03/06/2014	37038	Connected Computer & Re	598.07	Computer Tech Services	01-185-5053	598.07
03/06/2014	37038	Connected Computer & Re	53.12	Utilities/Phones	03-220-5048	53.12
03/06/2014	37038	Connected Computer & Re	80.00	Computer Tech Services	15-500-5035	80.00
03/06/2014	37038	Connected Computer & Re	53.13	Utilities/Phones	15-500-5048	53.13
03/06/2014	37038	Connected Computer & Re	80.00	Computer Tech Services	16-550-5035	80.00
03/06/2014	37038	Connected Computer & Re	53.13	Utilities/Phones	16-550-5048	53.13
03/06/2014	37038	Connected Computer & Re	80.00	Computer Tech Services	01-150-5035	80.00
03/06/2014	37038	Connected Computer & Re	53.12	Utilities/Phones	01-150-5048	53.12
Total 37038:			2,771.58			
37039						
03/06/2014	37039	D And L Auto Parts	124.82	Auto/Equipment/Parts/Maint	03-220-5025	124.82
03/06/2014	37039	D And L Auto Parts	13.71	Auto/Equipment/Parts/Maint	03-220-5047	13.71
03/06/2014	37039	D And L Auto Parts	30.06	Auto/Equipment/Parts/Maint	03-220-5060	30.06
03/06/2014	37039	D And L Auto Parts	122.40	Auto/Equipment/Parts/Maint	01-130-5025	122.40
03/06/2014	37039	D And L Auto Parts	158.24	011405025	01-140-5025	158.24
03/06/2014	37039	D And L Auto Parts	42.88	Auto/Equipment/Parts/Maint	01-180-5025	42.88
03/06/2014	37039	D And L Auto Parts	31.57	Auto/Equipment/Parts/Maint	01-180-5040	31.57
03/06/2014	37039	D And L Auto Parts	159.53	Auto/Equipment/Parts/Maint	15-500-5025	159.53
Total 37039:			366.73			
37040						
03/06/2014	37040	Davis Building Supply	187.77	Supplies for Plymouth Ave	03-220-5029	187.77
Total 37040:			187.77			
37041						
03/06/2014	37041	Dennis Patterson	25.00	Pest Control	15-500-5035	25.00
03/06/2014	37041	Dennis Patterson	37.00	Pest Control	01-130-5035	37.00
03/06/2014	37041	Dennis Patterson	33.00	Pest Control	03-220-5035	33.00
03/06/2014	37041	Dennis Patterson	30.00	Pest Control	01-140-5035	30.00
03/06/2014	37041	Dennis Patterson	60.00	Pest Control	01-185-5035	60.00
Total 37041:			185.00			
37042						
03/06/2014	37042	Etherspeak Inc.	4.94	Phone Services	01-110-5048	4.94
03/06/2014	37042	Etherspeak Inc.	49.35	Phone Services	01-130-5048	49.35

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
03/06/2014	37042	Etherspeak Inc.	54.31	Phone Services	01-140-5048	54.31
03/06/2014	37042	Etherspeak Inc.	19.76	Phone Services	01-150-5048	19.76
03/06/2014	37042	Etherspeak Inc.	14.82	Phone Services	01-160-5048	14.82
03/06/2014	37042	Etherspeak Inc.	14.82	Phone Services	01-170-5048	14.82
03/06/2014	37042	Etherspeak Inc.	9.88	Phone Services	01-185-5048	9.88
03/06/2014	37042	Etherspeak Inc.	14.82	Phone Services	03-220-5048	14.82
03/06/2014	37042	Etherspeak Inc.	9.88	Phone Services	15-500-5048	9.88
03/06/2014	37042	Etherspeak Inc.	9.88	Phone Services	16-550-5048	9.88
Total 37042:			202.46			
37043						
03/06/2014	37043	Fedex	3.20	Shipping	01-140-5042	3.20
Total 37043:			3.20			
37044						
03/06/2014	37044	Foster Electric, Inc	4,527.54	Pump-Homa 5.5HP , 1750RPM 3/	15-500-5060	4,527.54
Total 37044:			4,527.54			
37045						
03/06/2014	37045	Galls, An Aramark Compan	490.00	Flashlights for QPD	01-140-5060	490.00
Total 37045:			490.00			
37046						
03/06/2014	37046	Inland Builders Supply, Inc.	492.02	Paint Supplies for the Parks Dept	01-180-5086	492.02
Total 37046:			492.02			
37047						
03/06/2014	37047	Jones	48,939.99	2014 Ford F350 for PW Dept	03-220-5061	48,939.99
Total 37047:			48,939.99			
37048						
03/06/2014	37048	Kansas State Bank	151.84	Konica Minolta Bizhub C654 Copi	01-130-5058	151.84
03/06/2014	37048	Kansas State Bank	52.34	Konica Minolta Bizhub C654 Copi	01-130-5057	52.34
Total 37048:			204.18			
37049						
03/06/2014	37049	La Paz County Sheriff's De	77.01	Fees Collected in February 2014	01-000-2212	77.01
Total 37049:			77.01			
37050						
03/06/2014	37050	La Paz County Treasurer	35.09	Fees Collected February 2014	01-000-2212	35.09
Total 37050:			35.09			
37051						
03/06/2014	37051	Legend Technical Services	16.20	Sewer Lab Services	15-500-5039	16.20

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37051:			16.20			
37052						
03/06/2014	37052	Mesa Materials	2,663.48	Cold Mix for Roadroad Patching	03-220-5029	2,663.48
03/06/2014	37052	Mesa Materials	2,663.48	Cold Mix for Roadroad Patching	V 03-220-5029	2,663.48
Total 37052:			.00			
37053						
03/06/2014	37053	Mikes Contracting, Inc.	839.52	Plymouth/Saguaro Walkways	03-220-5029	839.52
Total 37053:			839.52			
37054						
03/06/2014	37054	Oscar Villafana	1,876.73	body/Paint Supplies -'06 Expeditio	01-140-5025	1,876.73
Total 37054:			1,876.73			
37055						
03/06/2014	37055	Parker Motor Co.	834.96	Vehicle maint/parts #1423	01-140-5025	834.96
03/06/2014	37055	Parker Motor Co.	128.58	Vehicle maint/parts for WW Dept	15-500-5025	128.58
03/06/2014	37055	Parker Motor Co.	128.58	Vehicle maint/parts for Water Dep	16-550-5025	128.58
Total 37055:			1,092.12			
37056						
03/06/2014	37056	Pioneer Landscaping Mate	385.46	Landscaping rock for misc area	03-220-5029	385.46
Total 37056:			385.46			
37057						
03/06/2014	37057	Quill Corporation	220.08	Copy Paper	01-130-5021	220.08
03/06/2014	37057	Quill Corporation	220.08	Copy Paper	01-140-5021	220.08
03/06/2014	37057	Quill Corporation	220.09	Copy Paper	01-150-5021	220.09
03/06/2014	37057	Quill Corporation	220.09	Copy Paper	01-160-5021	220.09
03/06/2014	37057	Quill Corporation	220.09	Copy Paper	15-500-5021	220.09
03/06/2014	37057	Quill Corporation	220.09	Copy Paper	16-550-5021	220.09
03/06/2014	37057	Quill Corporation	220.09	Copy Paper	03-220-5022	220.09
03/06/2014	37057	Quill Corporation	163.45	Office Supplies for QPD	01-140-5022	163.45
03/06/2014	37057	Quill Corporation	33.85	Office Supplies for Admin	01-130-5021	33.85
Total 37057:			1,737.91			
37058						
03/06/2014	37058	REDW LLC	8,581.00	Sales Tax Audit Svc 12/27/13-2/1	01-130-5032	8,581.00
Total 37058:			8,581.00			
37059						
03/06/2014	37059	San Diego Police Equipme	713.56	Ammunition for the QTZ PD	01-140-5022	713.56
Total 37059:			713.56			
37060						
03/06/2014	37060	Southwest Laboratories, In	19.50	Drug Testing	01-185-5084	19.50

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37060:			19.50			
37061						
03/06/2014	37061	Tamco Capital Corp.	53.01	Phone Services	01-110-5041	53.01
03/06/2014	37061	Tamco Capital Corp.	53.01-	Phone Services	V 01-110-5041	53.01-
03/06/2014	37061	Tamco Capital Corp.	371.13	Phone Services	01-130-5041	371.13
03/06/2014	37061	Tamco Capital Corp.	371.13-	Phone Services	V 01-130-5041	371.13-
03/06/2014	37061	Tamco Capital Corp.	159.13	Phone Services	01-135-5041	159.13
03/06/2014	37061	Tamco Capital Corp.	159.13-	Phone Services	V 01-135-5041	159.13-
03/06/2014	37061	Tamco Capital Corp.	583.35	Phone Services	01-140-5041	583.35
03/06/2014	37061	Tamco Capital Corp.	583.35-	Phone Services	V 01-140-5041	583.35-
03/06/2014	37061	Tamco Capital Corp.	212.18	Phone Services	01-150-5041	212.18
03/06/2014	37061	Tamco Capital Corp.	212.18-	Phone Services	V 01-150-5041	212.18-
03/06/2014	37061	Tamco Capital Corp.	159.13	Phone Services	01-160-5041	159.13
03/06/2014	37061	Tamco Capital Corp.	159.13-	Phone Services	V 01-160-5041	159.13-
03/06/2014	37061	Tamco Capital Corp.	159.13	Phone Services	01-170-5041	159.13
03/06/2014	37061	Tamco Capital Corp.	159.13-	Phone Services	V 01-170-5041	159.13-
03/06/2014	37061	Tamco Capital Corp.	106.07	Phone Services	01-185-5041	106.07
03/06/2014	37061	Tamco Capital Corp.	106.07-	Phone Services	V 01-185-5041	106.07-
03/06/2014	37061	Tamco Capital Corp.	159.13	Phone Services	03-220-5041	159.13
03/06/2014	37061	Tamco Capital Corp.	159.13-	Phone Services	V 03-220-5041	159.13-
03/06/2014	37061	Tamco Capital Corp.	53.01	Phone Services	15-500-5041	53.01
03/06/2014	37061	Tamco Capital Corp.	53.01-	Phone Services	V 15-500-5041	53.01-
03/06/2014	37061	Tamco Capital Corp.	159.13	Phone Services	16-550-5041	159.13
03/06/2014	37061	Tamco Capital Corp.	159.13-	Phone Services	V 16-550-5041	159.13-
Total 37061:			.00			
37062						
03/06/2014	37062	Universal Police Supply Co	414.26	Uniform Allowance - A. Ruvalcaba	01-140-5019	414.26
Total 37062:			414.26			
37063						
03/06/2014	37063	Wickenburg Napa	107.47	Auto Parts	03-220-5025	107.47
03/06/2014	37063	Wickenburg Napa	57.39	Auto Parts	03-220-5047	57.39
03/06/2014	37063	Wickenburg Napa	55.83	Auto Parts	03-220-5060	55.83
03/06/2014	37063	Wickenburg Napa	278.60	Auto Parts	01-130-5025	278.60
03/06/2014	37063	Wickenburg Napa	26.15	Auto Parts	01-140-5025	26.15
03/06/2014	37063	Wickenburg Napa	160.16	Auto Parts	01-180-5040	160.16
Total 37063:			685.60			
37064						
03/06/2014	37064	Yuma Winnelson Co.	1,255.74	System Maintenance	16-550-5040	1,255.74
Total 37064:			1,255.74			
Grand Totals:			221,771.27			
Grand Totals:			231,763.51	231,763.51-		.00

Report Criteria:

Report type: GL detail

Check.Check Number = 36988-37064



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 11, 2014

Agenda Item #3-b. Consider approval of the minutes of the Special Meeting of February 19, 2014 and the Regular Meeting of February 25, 2014.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Special Meeting of February 19, 2014 and the Regular Meeting of February 25, 2014.

Action Requested: Motion to approve the minutes of the Special Meeting of February 19, 2014 and the Regular Meeting of February 25, 2014.

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
WEDNESDAY, FEBRUARY 19, 2014, 9:00 AM

CALL TO ORDER: 9:00 AM

INVOCATION: None

PLEDGE OF ALLEGIANCE: Led by Council Member Jewitt.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

ABSENT: No one

STAFF PRESENT: Laura Bruno, Town Manager; Susan Goodwin, Town Attorney; Tina Abriani, Town Clerk; and Amy Daniel, Deputy Town Clerk/P & Z Secretary, was in attendance before the executive session took place, but not after.

APPROVAL/AMENDMENT OF AGENDA:

Vice Mayor Jewitt moved to accept the agenda as presented and Council Member Kelley seconded the motion. **Motion Passed.**

ADMINISTRATIVE ITEMS:

1. EXECUTIVE SESSION

- An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with Special Counsel and the Town Attorney in order to consider its position and instruct Special Counsel and the Town Attorney regarding the Town's position regarding pending litigation and settlement discussions conducted in the matters of Michael Allen Roth v. Town of Quartzsite, et al., filed in the U.S. District Court for the District of Arizona, number 2:12-cv-01268-SLG; Michael Allen Roth v. Town of Quartzsite, et al., filed in the United States District Court for the District of Arizona, cause number 2:12-cv-02698-SLG; and Michael Allen Roth v. Town of Quartzsite, et al., filed in the United States District Court for the District of Arizona, cause number 2:13-cv-00908-SRB.
- Executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with Skylor Miller as Town Manager that is the subject of negotiations.

- **Executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding liability and immunity issues related to council involvement in personnel decisions.**

ADJOURNMENT TO EXECUTIVE SESSION: 9:02 AM

Vice Mayor Jewitt moved to adjourn to executive session and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

RETURN TO OPEN SESSION: 10:11 AM

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

- 2. RECEIPT, RELEASE AND INDEMNITY - Discussion and action to approve a Receipt, Release and Indemnity Agreement related to the matters of Michael Allen Roth v. Town of Quartzsite, et al., filed in the U.S. District Court for the District of Arizona, number 2:12-cv-01268-SLG; Michael Allen Roth v. Town of Quartzsite, et al., filed in the United States District Court for the District of Arizona, cause number 2:12-cv-02698-SLG; and Michael Allen Roth v. Town of Quartzsite, et al., filed in the United States District Court for the District of Arizona, cause number 2:13-cv-00908-SRB in the total amount of \$30,000.**

Council Member Orgeron moved to approve a Receipt, Release and Indemnity Agreement with Michael Roth in the amount of \$30,000. Council Member Kelley seconded the motion.

Council Member Scott advised that the matter had already been decided and Council has given its O.K.

Council Member Timberlake advised the matter was decided by the Risk Pool, not by the Council.

The Mayor and Council Member Scott explained this is the fiscally responsible thing to do as it is much cheaper than going to court with the legal fees.

Council Member Timberlake explained that the majority of the \$30,000 is coming from the Risk Pool and the Town's portion is \$7,500.

The vote was unanimous. **Motion Passed.**

ADJOURNMENT OF THE SPECIAL SESSION: 10:12 AM

Vice Mayor Jewitt moved to adjourn the Special Session and reconvene as a Work Session. Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

WORK SESSION: 10:12 AM

3. Review and discussion of Town Code discrepancies, focusing on Chapter 3, Administration.

Council Member Scott said a new manager is coming in and there are discrepancies in the Town Code. Council Member Scott read aloud Section 3-1-1, regarding powers and the offices of Town Manager, Town Clerk, Police Chief, Town Engineer, Town Attorney and Town Magistrate who shall be appointed by the Council and who shall serve, with the exception of the Magistrate, at the pleasure of the Council.

Council Member Scott stated the Town Code has discrepancies under Town Manager, Powers and Duties and under the Police Chief section. She said the Council should come to some kind of conclusion, as to how the Council and the new Town Manager function.

Vice Mayor Jewitt said some issues were cleared up; but, when they were written, it did not include the clause that says they override previous policies. So, we have conflicting policies.

Council Member Scott said her opinion is that 3-1-1 should be the governing code. Council Member Scott said she believes there should be checks and balances of power.

Vice Mayor Jewitt stated his personal feelings. In terms of both job responsibility on the dais and looking at the liability for any Council actions, he thinks the portion of the Town Code that Council Member Scott was just discussing, puts too much on the shoulders of the Council.

Vice Mayor Jewitt said he would like to see the Town Manager choose the Police Chief, based on that person's experience, fit with the community and likeability; then, put that name forward to the Council for final approval. As far as the other department heads, he thinks the Town Manager is perfectly capable of handling those.

Council Member Orgeron said he likes the process of selecting a Police Chief this time around. He believes the process needs to be a conjunction of the Town Manager and the Town Council. He said the Town Manager is part of the team and is in place to work for the Council and the Council is there to support the Town Manager. He stated that the personnel officer and the human resources department need to do all the work. He explained the Town Manager can bring back information and have it be in keeping with what the Council wants.

Vice Mayor Jewitt said the only person that works for the Council is the Town Manager; the others work for that Manager.

Council Member Timberlake stated she would like to see the Police Department taken out of Town Hall. She is happy with the process of having a committee with a couple of Council Members sitting on the committee to bring names to the Council, so that the Council may make the final decision.

Council Member Scott said there is another way. She said the interviews could be done by the Town Manager and the recommendation could be brought to the Council, so that the Council is in the loop and has the final say.

Vice Mayor Jewitt mentioned the liability involved with hiring and firing personnel.

Attorney Goodwin stated that the Council has absolute immunity for their legislative actions, such as passing ordinances, creating positions and eliminating positions. When the Council moves out of the legislative arena, there is always the continuum of potential liability. When the Council is in charge of hiring and firing, then it takes on more liability.

Attorney Goodwin stated if the Council is the appointing authority, then it takes on all of those liabilities that come with negligent hiring, firing and training.

Attorney Goodwin added that those risks can be managed. The Council could educate itself with personnel law and seek advice from attorneys. She explained, just in terms of liability, you take on more liability when you take on hiring and firing.

Attorney Goodwin explained the Council is still the appointing authority, but there is less liability when the Town Manager, a professional, recommends a candidate. She thinks a good process would be one where the Town Manager does the interviews and appoints, subject to consent of the Town Council.

Council Member Scott stated that she doesn't see the problem with having the Town Manager do the interviews and then taking the matter before Council, with the resumes. She explained the Council Members get asked, by the public, about the people that are appointed and hired.

Vice Mayor Jewitt said he thinks the Town policy should list the specific positions, not just 'department heads'.

Jennifer Jones pointed out that the La Paz County Board of Supervisors personally, by vote, approves every hiring, every firing, every raise and every promotion of every single County employee. She said they do this on the recommendation of the department head. She spoke about liability. She suggested the Council do more research on case law.

Council Member Timberlake asked about the authority to say no to a recommendation. She said the Council will more than likely concur with the recommendation; but, the Council will have the ultimate control.

Richard Thompson, a citizen of Quartzsite, spent thirty years in a bureaucracy very much like the Town of Quartzsite. He stated it is his experience that micromanagement by the Council of the Town is a failure to the tax payers.

Joseph Bruno, property owner, said La Paz County is not a good example to follow. Secondly, promoting from within takes place because no one will come here for the salaries offered.

The Mayor stated the Council should direct Town staff to review the Town Code, find contradictions and highlight them in red. He said this may allow the issue to be reviewed more intelligently.

The Mayor suggested starting with just Chapter 3. He asked that a plan be brought forth to Council that uses italics where there is a problem and red noting the proposed change. He asked that the Town Attorney and the Town Manager create a plan 'A' and a plan 'B' for the Council's review for each conflict's resolution.

Jeff Gilbert, resident, voter, former Chief of Police for eight years, spoke about the Town Code and Town policy. He stated that the employee handbook also has conflicting information. He said the problem is that the Town Manager and the Personnel Manager are the same. He stated that the Town Manager has too much authority. The Chief of Police and the police serve the public; not the Council or the Town Manager. He went on to say that the Chief of Police has to be given the authority to execute the job.

The Mayor said the Council should add, to the direction to staff, the Policy and Procedure manual, as pertains to Chapter 3. Any discrepancies should be addressed the same way as the Town Code.

Council Member Orgeron suggested that the Policy and Procedure manual be addressed after the Town Code.

Town Manager Bruno stated she thinks that she and staff can handle this, and sees it as a jumping off point to correct the entire Town Code in pieces.

The Mayor stated the Council has directed Town staff to prepare a report for them with a plan 'A' and a plan 'B' for resolution of the conflicts. He suggested scheduling a work session.

Vice Mayor Jewitt moved to adjourn the meeting and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 10:55 AM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of February 19, 2014, of the Town Council of Quartzsite, Arizona, held on February 19, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 11th day of March 2014

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, FEBRUARY 25, 2014, 9:00 AM

CALL TO ORDER: 9:00 AM

INVOCATION: None

PLEDGE OF ALLEGIANCE: Council Member Orgeron led the pledge.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

ABSENT: No one

STAFF PRESENT: Laura Bruno, Town Manager; Susan Goodwin, Town Attorney and Tina Abriani, Town Clerk

APPROVAL/AMENDMENT OF AGENDA: Vice Mayor Jewitt moved to approve the agenda as presented and Council Member Kelley seconded the motion. The vote was unanimous. **Motion Passed.**

CONSENT AGENDA:

- 1-a. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 36916 - 36988, totaling \$78,730.28.**
- 1-b. **MINUTES – Consider approval of the minutes of the Special Meeting of February 10, 2014 and the Regular Meeting of February 11, 2014.**
- 1-c. **ENGAGEMENT AGREEMENT WITH COLBY & POWELL, PLC – Consider approval of engagement agreement with Colby & Powell, PLC, to audit the Town of Quartzsite's financial statements for the year ended June 30, 2013.**

Vice Mayor Jewitt moved to approve the consent agenda as presented and Council Member Kelley seconded the motion. The vote was unanimous. **Motion Passed.**

ADMINISTRATIVE ITEMS:

2. EXECUTIVE SESSION

- **Executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a**

contract with Skylor Miller as Town Manager that is the subject of negotiations.

Vice Mayor Jewitt moved to move the executive session to after item 6. **Council Member Kelley** seconded the motion. The vote was unanimous. **Motion Passed.**

- 3. PLANNING & ZONING COMMISSIONERS - Consider a three-year alignment of terms of two newly appointed Planning & Zoning Commissioners. The proposed re-aligned expiration date is March 1, 2017.**

Council Member Crooks moved to grant a three-year re-alignment extension to March 1, 2017 for two positions set to expire on March 1, 2014. **Council Member Kelley** seconded the motion. The vote was unanimous. **Motion Passed.**

- 4. MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE MEMBER REAPPOINTMENT - Consider the reappointment of Starr BearCat, a regular member of the Municipal Utility Administrative Committee, whose term expired in January 2014. The position's new term would expire January 2017.**

Vice Mayor Jewitt moved to reappoint Starr BearCat to the Municipal Utility Administrative Committee. **Council Member Scott** seconded the motion. The vote was unanimous. **Motion Passed.**

- 5. MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE MEMBER APPOINTMENT - Consider the appointment of one regular board member to the Municipal Utility Administrative Committee to replace the vacancy made by Carolyn Percifull's resignation. The position's term will expire January 2015.**

Council Member Crooks recused herself from the vote.

Vice Mayor Jewitt moved to appoint Darrell Crooks to the vacant seat on the Municipal Utility Administrative Committee. **Council member Kelley** seconded the motion. The vote was 6 ayes and 1 recusal. **Motion Passed.**

- 6. AFTER-SCHOOL RECREATION PROGRAM – Update, discussion and possible direction regarding the Town's after-school recreation program.**

Town Manager Bruno advised that this is an item that has come back at the request of Council Member Timberlake.

Town Manager Bruno informed the Council that the program is continuing to operate 4 days a week. The Town's regular Recreation Program operates a total of 8 hours per week. On Tuesday through Thursday, it operates from 3:00 p.m. to 5:00 p.m. and on Friday from 1:00 p.m. to 3:00 p.m. The number of children in the program presently

averages 15-18 per day on Tuesdays through Thursdays. The average is 1 to 5 youths on Fridays.

The program does have a second employee that works 10 hours per week. She is working out extremely well and her supervisor, Dana Andersen, has stated he is very pleased with her excellent skills and interaction with the children.

Town Manager Bruno has been canvassing other areas to see what possibilities might exist in interfacing with other recreation type programs.

Town Manager Bruno suggested that as the budget is developed for the coming year, the Council might want to consider looking at priorities in terms of how it might want to see that program either expanded or structured for the upcoming summer period.

Council Member Kelley asked if there are currently two people with the children in the afternoons. Town Manager Bruno replied in the affirmative.

Council Member Orgeron asked who fills in if one of the employees is not there.

Town Manager Bruno explained coverage through the Parks Program ensures there is always coverage at the Community Center.

Council Member Timberlake stated the after-school program does take preparation. Council Member Timberlake stated she is asking for one and a half positions for the kids in the community. She said it will help the program grow.

Town Manager Bruno mentioned augmenting the budget for the spring break, in order to have a second person available during the entirety of the spring break program.

Council Member Timberlake stated she is not asking for a full-time position, just a part-time position of 20 hours per week.

Council Member Orgeron stated he understands that special events, spring break, and the summertime require additional hours. This could be done on an as needed basis. He explained it is hard to justify the additional position. He stated that there are only 1 to 5 students on Fridays.

Council Member Timberlake explained the reason for Fridays having so few children. She said the older kids are there on Fridays and it has always been a challenge getting the older kids in there. She went on to say that is why the Town lost the Cenpatico funding.

Council Member Orgeron asked Council Member Timberlake about the justification for the part-time position.

Council Member Timberlake said the part-time employee will free up Yesenia to look for new grants, to go out and solicit donations, to do more planning and be more prepared to have the children there.

Council Member Timberlake clarified that she is asking for a part-time person.

Council Member Timberlake asked how much it would cost to fund the part-time position until the next budget cycle. Town Manager Bruno advised it would cost approximately \$2,500.

Yesenia Jackson of the Recreation Program spoke regarding the after-school program needs. She stated there is more to do on Tuesday, Wednesday and Thursday than on Friday.

Yesenia stated the helper is there ten hours a week and explained that help for 5 to 10 more hours per week is needed.

Town Manager Bruno made a recommendation to appropriate the funds to cover what would be 10 hours per week. She said if Yesenia had 5 hours per week, then the difference could be used for supplies, crafts and materials needed for the program.

Council Member Timberlake asked Yesenia what she would rather have, the person or the money.

Yesenia answered, "Having both".

At this point Ms. Jennifer Jones put \$100 on the podium, in front of Yesenia, the speaker. Ms. Jones stated it is for some supplies for the children. Later in the meeting, Yesenia stated that the donation is really going to help.

Council Member Scott and Yesenia spoke regarding the need for more help and how it would be used.

Yesenia explained she is constantly doing something and does need more help.

Council Member Timberlake asked Yesenia if she would rather have twenty hours a week of help or fifteen hours a week and money for supplies.

Town Manager Bruno explained that her suggestion may enable Yesenia not to have to go out and solicit for donations as much and devote more of her time to the planning aspect of the program.

Mayor Foster verified that if the Council funds the program with \$2,500 more, Yesenia could make the decision as to how the funds are used. The Council concurred.

Council Member Timberlake moved that the Council fund the Recreation Program for an additional \$2,500 from now until the end of the fiscal year and re-examine it on the next budget. **Council Member Scott seconded** the motion. The vote was unanimous. **Motion Passed.**

Vice Mayor Jewitt moved to adjourn to executive session and **Council Member Crooks seconded** the motion. The vote was unanimous. **Motion Passed.**

ADJOURNMENT TO EXECUTIVE SESSION - 9:32 AM

RETURN TO OPEN SESSION - 9:47 AM

Mayor Foster called the Regular Session back to order.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

COMMUNICATIONS:

5 Announcements and Reports from the MAYOR on current events.

None

6. Announcements and Reports from the COUNCIL on current events.

None

7. Reports from the TOWN MANAGER to the Council.

None

COMMUNICATIONS FROM CITIZENS

Mr. Darrell Crooks approached the podium to ask a question regarding the existing members of the Municipal Utility Administrative Committee. Town Manager Bruno answered Mr. Crooks' question by reading the current list of members, including Mr. Crooks.

Jennifer Jones asked that someone match her \$100.00 donation to the after-school recreation program. She stated she believes the Council has abdicated all fiduciary responsibility to the taxpayers of Quartzsite. She would like to see the procedure for approving expenditures return to that of 2008.

Terry Frausto, resident, spoke regarding clearing up some rumors regarding Mayor Foster. She asked the Mayor to provide her with proof of his graduation of college, proof of his engineering degree and proof of his retirement from military service. She asked him why he is trying to hold up the sewer plant. She asked who is paying for his

attorney services. She also stated she would like to know these things in order to cut down on the rumors.

Shanana Rain GoldenBear spoke about the Grand Gathering. She passed out a schedule of events and an invitation to the Grand Gathering to the Council. She made special mention of the Guinness Record attempt at creating the world's largest human letter Q; it will take place Sunday, March 9, 2014 at 2:00 p.m. She asked the Mayor to be a steward in the event. The 50's dance will be held on Saturday night at the QIA.

Council Member Scott asked about the memorial wall, with people lining the street, on Wednesday. Shanana Rain GoldenBear said an estimate of the time the wall will come to Town is 3:30 p.m.

Richard Thompson, Dick, has been coming to Quartzsite almost thirty years. He spoke about the Quartzsite Improvement Association, the Rock Club and the LTAs. He said it is appropriate that the Town consider itself unique.

Vice Mayor Jewitt moved to adjourn and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 10:02 AM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of February 25, 2014 of the Town Council of Quartzsite, Arizona, held on February 25, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 11th day of March 2014

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 11, 2014

Agenda Item #4

Discussion and possible approval of a Reimbursement Agreement with Love's Travel Stops for reimbursement of the cost of oversizing a water line to provide water service and to provide for future development along Dome Rock Road.

Summary:

Our general plan from 2003 recommended that infrastructure dictate areas for growth. Utilities needed to be in place or reasonably available prior to any project being considered. In a few instances, the Town's zoning did not follow that guideline; some parcels zoned C2 do not have adequate utility facilities. This lack of planning has led to some projects being delayed or simply "dying on the vine".

Love's Travel Stops proposes to expand its truck parking area, and construct a truck tire shop at the Quartzsite location. However, the expansion has been held up due to an issue over fire safety. The amount of water available for fire suppression is not acceptable to the fire department. Love's commissioned a study to expand water service to their site that would meet their requirements. The study provides the following cost proposal options:

1. Water line upgrade to Love's via Scott Lane: This upgrade would provide direct service to the Love's center only.
Total cost of construction, updated \$239,488
2. Water line upgrade to Loves via Kuehn Street: This upgrade would facilitate future water service down Dome Rock Road and possibly to Rainbow Acres.
Total cost of construction, updated \$404,488

In terms of long-term flexibility for future growth and development, the second option is in the Town's best interest. Love's Travel Stops has indicated its willingness to work with the Town on option 2 by funding \$239,488 if the Town is willing to fund the option 2 difference of \$165,000. Love's has also funded the design fees of \$39,885.

Staff has worked with our bond services advisor, Stifel, Nicholas & Co., to develop a proposal providing funding for the option 2 difference. The proposal consists of the following components.

- Completion of the water line extension to the Love’s Travel Stop in Quartzsite will result in the addition of \$15,000 in additional annual water rate revenues to the Town’s Water Utility Fund.
- The Town can secure funding for its share of the Love’s project by issuing a Water Revenue Obligation Bond. Based on a 10-year amortization at an estimated interest rate of 3½%, the average annual payments are \$23,000.
- The Town’s existing 2004 Revenue Bond issuance carries a current interest rate of 6 ¼%. Based on that interest rate, the current debt service is \$916,000 which will be paid by mid-2019. These bonds can be refinanced at a 3% rate, which provides a refunded debt service of \$704,000 and which will still be paid by mid-2019. This results in an overall savings of \$212,000, and an annual savings to the following three Funds responsible for making these annual payments:

- General Fund \$ 6,290 annual savings
- Water Utility Fund 11,100 annual savings
- Wastewater Fund 19,610 annual savings

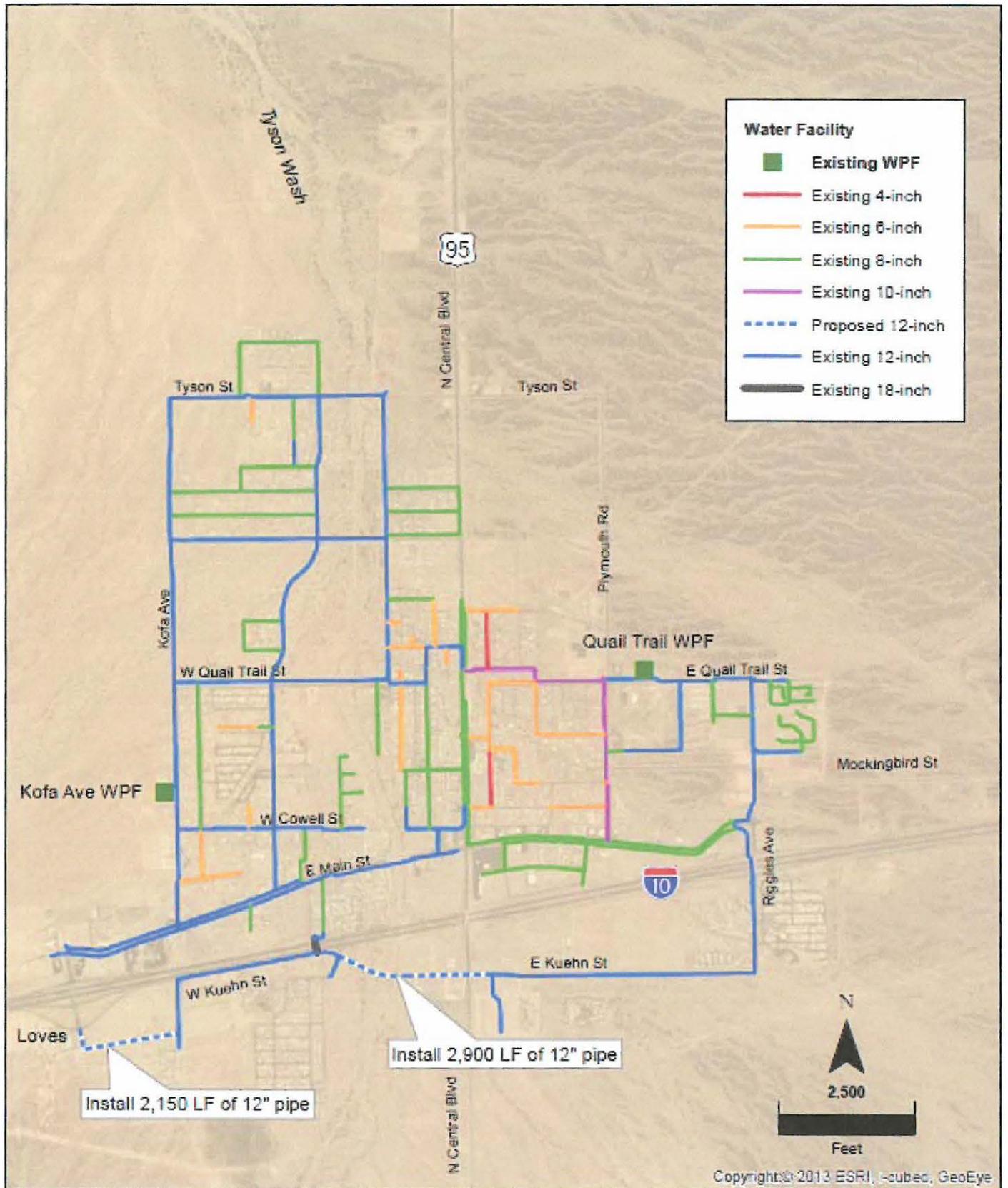
In summary, the impact of these three components, on an annual basis, results in a net increase in resources to the Water Utility Fund of \$3,100 per year over the next ten years.

Additional water revenues	\$ 15,000
Savings from Revenue Bond Refinancing	11,100
Water Revenue Bond Issuance	<u>(23,000)</u>
Net increase to Water Utility Fund	\$ 3,100

Responsible Person: Laura Bruno, Town Manager

Attachment: 1. Map of proposed waterline to Love’s Travel Stop.
2. Draft Reimbursement Agreement

Action Requested: **Motion to approve a Reimbursement Agreement with Love’s Travel Stops for reimbursement of the cost of oversizing a water line and authorize the Town Manager to execute the agreement; and direct staff to prepare a Water Revenue Bond issuance of \$165,000 and a refinancing of the Town’s 2004 Revenue Bond to finance the Town’s share of the project.**



Loves Waterline System

AGREEMENT

THIS AGREEMENT ("Agreement") is entered into as of the ____ day of _____, 2014, by and between Town of Quartzsite, an Arizona municipal corporation ("Quartzsite"), and Love's Travel Stops and Country Stores, Inc., a _____ corporation ("Owner").

RECITALS

A. Owner owns real property located at 760 Quartzsite Boulevard in the Town of Quartzsite, Arizona and is required to pay the cost of construction of a waterline from _____ to its property.

B. Quartzsite has requested that Owner construct the waterline with capacity in excess of what Owner would otherwise be required to construct and Owner has agreed to do this if Quartzsite pays the cost of the excess capacity it constructs.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements set forth herein, the parties hereby agree as follows:

1. Construction of Waterline.

1.1. Owner shall construct a waterline as described in Exhibit A ("Waterline") from _____ to Owner's property line in accordance with the specifications of Quartzsite. Construction of the Waterline shall be completed on or before _____, 2014.

1.2. Quartzsite acknowledges that the Waterline required to be constructed will have capacity in excess of the capacity required to serve Owner's property and agrees that it will reimburse Owner the cost of construction of the excess capacity, which is estimated to be \$165,000.00. Actual cost of the excess capacity shall be calculated as the difference between the cost of construction of a waterline that Owner would have been required to construct but for the excess capacity and the cost of construction of the Waterline constructed with the excess capacity.

1.3. Upon completion of the Waterline in accordance with the specifications of Quartzsite, Owner shall submit to Quartzsite invoices, contracts or other evidence of actual cost of construction of the excess capacity of the Waterline satisfactory to Quartzsite.

1.4. Quartzsite shall reimburse Owner the cost of construction of the excess capacity of the Waterline within thirty (30) days of submittal of the invoices, contracts or other evidence of actual cost of construction of the excess capacity satisfactory to Quartzsite.

2. Notices and Filings. All notices, filings, consents, approvals and other communications provided for herein or given in connection herewith shall be validly given, filed, made, delivered or served if in writing and delivered personally, sent by facsimile (with copy by mail), by private overnight mail or sent by United States Mail, postage prepaid, by certified mail, return receipt requested, if to:

Quartzsite: Town of Quartzsite
 PO Box 2812
 Quartzsite, AZ 85346

Owner: Love's Travel Stops and Country Stores, Inc.
 PO Box 26210
 Oklahoma City, OK 73126

3. General.

3.1. No Waiver. No delay in exercising any right or remedy shall constitute a waiver thereof, and no waiver by Quartzsite or Owner of the breach of any covenant of this Agreement shall be construed as a waiver of any preceding or succeeding breach of the same or any other covenant or condition of this Agreement.

3.2. Exhibits. Any exhibit attached hereto shall be deemed to have been incorporated herein by this reference with the same force and effect as if fully set forth in the body hereof.

3.3. No Partnership: Third Parties. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture or other arrangement between Owner and Quartzsite. No term or provision of this Agreement is intended to, or shall, be for the benefit of any person, firm, organization or corporation not a party hereto, and no such other person, firm, organization or corporation shall have any right or cause of action hereunder.

3.4. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof. All prior and contemporaneous agreements, representations and understandings of the parties, oral or written, are hereby superseded and merged herein.

3.5. Amendment. No change or addition is to be made to this Agreement except by a written amendment executed by Quartzsite and Owner.

3.6. Governing Law. This Agreement is entered into in Arizona and shall be construed and interpreted under the laws of Arizona.

3.7. Conflict of Interest. No member, official or employee of Quartzsite may have any direct or indirect interest in this Agreement, nor participate in any decision relating to the Agreement which is prohibited by law. All parties hereto acknowledge that

this Agreement is subject to cancellation pursuant to the provisions of Arizona Revised Statute Sec. 38-511.

3.8. Warranty Against Payment of Consideration for Agreement. Owner warrants that it has not paid or given, and will not pay or give, any third person any money or other consideration for obtaining this Agreement, other than normal costs of conducting business and costs of professional services such as architects, consultants, engineers and attorneys.

3.9. Nonliability of Officials, Partners and Employees. No member, official or employee of Quartzsite will be personally liable to Owner, or any successor in interest, in the event of any default or breach by Quartzsite or for any amount which may become due to Owner or successor, or on any obligation under the terms of this Agreement.

3.10. Authority. Owner and Quartzsite each represent that the signators below are authorized to execute this Agreement on behalf of the representative parties.

3.11. Tolling. If this Agreement is the subject of a referendum or other legal challenge by a third party, the time periods set forth herein shall be extended for the period of such challenge.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates written below.

OWNER:

Love's Travel Stops and Country Stores, Inc.

By: _____

Its: _____

Date: _____

QUARTZSITE:

TOWN OF QUARTZSITE, an Arizona municipal corporation

By: _____

Its: _____

Date: _____

ATTEST:

Tina Abriani, Town Clerk

APPROVED AS TO FORM:

By: _____
Curtis, Goodwin, Sullivan,
Udall & Schwab, PLC
Town Attorney

EXHIBIT A

WATERLINE SPECIFICATIONS

DRAFT



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 11, 2014

Agenda Item #5 Consider the reappointment of three regular members to the Municipal Library Board.

Summary: The Municipal Library Board formulates, creates and recommends plans for future growth of the Library and performs continuous study of best uses of the Library facilities and resources.

The Board consists of 7 members. Member terms are for a period of three years, with terms staggered such that the terms of no more than three members shall expire in any one year.

Board Member Herman Konyen's term is set to expire in April 2014. Herman Konyen requests reappointment for another term. If reappointed, his term will expire April 2017.

Board Member Mary Ann Peck's term is set to expire in April 2014. Mary Ann Peck requests reappointment for another term. If reappointed, her term will expire April 2017.

Board Member Mary Michaels' term expired in April 2013. Mary Michaels requests reappointment for another term. If reappointed, her term will expire April 2016.

Responsible Person: Tina Abriani, Town Clerk

Attachment: 1. Reappointment Requests

- Herman Konyen
- Mary Michaels
- Mary Ann Peck

2. Roster of Municipal Library Board Members

Action Requested: Motion to reappoint three regular members to the Municipal Library Board.



TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346

Phone (928) 927-4333 • Fax (928) 927-4400

Arizona Relay Service (928)927-3762 (TDD)

We are an equal opportunity employer

www.ci.quartzsite.az.us

TO: MAYOR AND COUNCIL

RE: EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

FROM: Herman Konyen

(Please print name)

On 4/1/14 my term expires on the Municipal Library Board Commission.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Herman Konyen
Signature

2-28/14
Date

cc: Town clerk



TOWN OF QUARTZSITE

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TO: MAYOR AND COUNCIL

RE: EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

FROM: Mary Dawn Michaels
(Please print name)

On 11/18/13 my term expires on the APRIL 2013 MUNICIPAL LIBRARY Board/Commission.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Mary Dawn Michaels
Signature

11-18-13
Date

cc: Town clerk



TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346

Phone (928) 927-4333 • Fax (928) 927-4400

Arizona Relay Service (928)927-3762 (TDD)

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TO: MAYOR AND COUNCIL

RE: EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

FROM: MARY ANN PECK
(Please print name)

On 04 - 1 / 14 my term expires on the MUNICIPAL LIBRARY Board/Commission.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Mary Ann Peck
Signature

3-3-14
Date

cc: Town clerk

**ROSTER
OF
MUNICIPAL LIBRARY BOARD
MEMBERS**

HERMAN KONYEN	<i>Term Expires - April 2014 - new term will expire April 2017</i>
Vacant due to Dolores Klose resignation	<i>Term Expires - April 2014 - new term will expire April 2017</i>
MARY ANN PECK	<i>Term Expires - April 2014 - new term will expire April 2017</i>
MARY MICHAELS	<i>Term Expires - April 2013 - new term will expire April 2016</i>
Vacant due to Judith Morris resignation	<i>Term Expires - April 2013 - new term will expire April 2016</i>
Vacant	<i>Term Expires - April 2015</i>
Vacant	<i>Term Expires - April 2015</i>



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 11, 2014

Agenda Item #6 Consider the appointment of two regular members to the Municipal Library Board.

Summary: The Municipal Library Board formulates, creates and recommends plans for future growth of the Library and performs continuous study of best uses of the Library facilities and resources.

The Board consists of 7 members. Member terms are for a period of three years, with terms staggered such that the terms of no more than three members shall expire in any one year.

Currently, 4 seats are vacant.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Volunteer Interest Statements for the Municipal Library Board

- Christina Benson
- Dorothy Mallette

Action Requested: Interview applicants to serve on the Municipal Library Board and possible motion to appoint applicants to the Municipal Library Board.



RECEIVED

NOV 15 2013

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____
Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 11-4-2013

Name (Last, First, Mi): BENSON, CHRISTINA M.

Home Address/PO Box: _____

Contact Phone Number: _____

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): RETIRED

Address/Contact Number of Employer: _____

Professional/ Civic Activities: PARKY REN. BOARD 2010 to 2013

Education/Professional Experience: BA RETIRED FINANCIAL
AID ADMIN.

LIBRARY

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of adjustment

Planning & Zoning Commission

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to serve on the board, commission, etc: VOUNTEERING
IS THE HEART OF A COMMUNITY.

What do you think that you can contribute to the public by serving on this board, commission, etc:

MY BACKGROUND IN PUBLIC SERVICE; I.E.;
FINANCIAL AID; PARKS BOARD; MY DEGREE
IN PARK MANAGEMENT & PARK RANGER
EXPERIENCE BRING HELPFUL PERSPECTIVES.

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

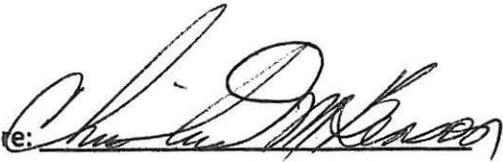
Are there any days of the week you are unavailable to attend meetings?

MONDAY MORNINGS.

All boards, commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc. please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 11-4-2013

Signature: 



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: 10-23-2012 Date Exp: 10-23-2014
Copies To: Mayor, Council

PLEASE TYPE OR PRINT NEATLY

Date: 10-23-12

Name (last, First, MI): MALLETTE, Dorothy A.

Home Address/Po Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You A U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: N/A

Professional/ Civic Activities: QIA volunteer weekly ticket sales at dances, Gem show volunteer, summer QIA maintenance & security; church activities; park activities Chili Cook off volunteer; MVAAC member

Education /Professional Experience: WSU; 20 years own business; 20 years admin support hospitals; 15 years office manager law office

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BY: TA

LIBRARY

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Board

Centennial Board

Planning and zoning

Board of adjustment

Airport Committee

Municipal Property Corp.

Health & Development

Cemetery Board

Municipal Utility Admin Committee

Vendor, Rv Park & Swap Meet Municipal Board

Other: _____

Please describe why you would like to sever on the board, commission, etc: _____

I likes being involved in Town activities and help with solutions

I am an avid reader & support public libraries. Worked with 4 Hospital Admin regarding Personnel in law office
What do you think that you can contribute to the public by serving on this bard, commission, etc: _____

Past experience working with Administrators and lawyers on personnel issues as Admin assist. & office manager

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

No

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc. please contact the Quartzsite Town Hall @ 928-927-4333.

Date: *12-23-12*

Signature: *Rochelle C. Mallate*



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 11, 2014

Agenda Item #7 Discussion and possible action regarding changing the regular Town Council meeting times from the 2nd and 4th Tuesdays at 9:00 a.m. to the 2nd and 4th Tuesdays at 7:00 p.m.

Summary: Regular Town Council meetings are currently held the 2nd and 4th Tuesdays at 9:00 a.m.

The proposed regular Town Council meeting schedule would be the 2nd and 4th Tuesdays at 7:00 p.m.

Responsible Person: Mary Scott, Council Member
Monica Timberlake, Council Member

Attachment: None

Action Requested: Possible motion to change the regular Town Council meeting times to the 2nd and 4th Tuesdays at 7:00 p.m.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, March 11, 2014

Agenda Item #8 Discussion and possible approval of an extension to the employment contract between the Town and Laura Bruno to provide for an orderly transition to the new Town Manager.

Summary: On February 26, 2013, the Council approved an employment contract for Town Manager for a period of one year. That contract terminates March 11, 2014. The Council is presently negotiating a contract for a new Town Manager.

To provide for an orderly transition to the new Town Manager, this action proposes to extend the termination date of the existing employment contract with Laura Bruno. The extension provides for continuing Town Manager coverage through May 11, 2014, and subsequent service in an advisory capacity through May 30, 2014. No other changes are proposed to the existing employment contract.

Responsible Persons: Mark Orgeron, Council Member
Monica Timberlake, Council Member

Attachment: None

Action Requested: Approve extension of the termination date of the existing employment contract with Laura Bruno through May 30, 2014.