

COUNCIL MEETING AGENDA

TUESDAY, APRIL 8, 2014

Members may attend in person or by telephone

Ed Foster, Mayor
Michael Jewitt, Vice Mayor

Carol Kelley
Mark Orgeron
Monica Timberlake

Norma Crooks
Mary Scott

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
9:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.

***The times listed for agenda items are estimated.
Items may be discussed earlier or in a different sequence.***

Est. Time	AGENDA ITEM	COUNCIL ACTION
9:00	CALL TO ORDER OF REGULAR MEETING	
9:00 – 9:05	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
9:05 – 9:06	ROLL CALL	
9:06 – 9:07	APPROVAL/AMENDMENT OF AGENDA	Discussion, possible action by MOTION.
	PRESENTATIONS; PROCLAMATIONS	

9:07 – 9:10	1.	PROCLAMATION – National Arbor Day, April 25, 2014.	
9:10 – 9:20	2.	PRESENTATION – Special Off-Highway Vehicle Report regarding a new trail that will affect Off-Highway Vehicles (OHV) activity in Quartzsite and the surrounding area.	
9:20 – 9:25		<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
	3-a.	LEDGER OF ACCOUNTS PAID – Consider approval of check series 37141 -37207, totaling \$173,524.82.	Discussion; possible action by MOTION; may be acted upon with single motion.
	3-b.	MINUTES – Consider approval of the minutes of the Regular Meeting of March 25, 2014 and the Public Work Session of April 3, 2014.	Discussion; possible action by MOTION; may be acted upon with single motion.
	3-c.	BUILDING DEFERRED MAINTENANCE – Consider approval of a proposal from D.B. Builders, Inc. to perform deferred maintenance service, including sealing and painting, of the Town Hall Building.	Discussion; possible action by MOTION; may be acted upon with single motion.
		<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	

9:25 – 9:40	4.	SEWER RATE DISCUSSIONS WITH CONSTITUENTS- Discussion of ongoing meetings with certain citizens, local businesses, residential property owners and RV Park owners concerning the sewer rates and requiring the attendance of Town staff, contractors and consultants.	Discussion; possible action by MOTION.
9:40 – 9:45	5.	MUNICIPAL PROPERTY CORPORATION – Consider the appointment of one director to the Municipal Property Corporation, MPC, to replace the vacancy created by Paul Carnevale’s resignation, with a term to expire June 1, 2015.	Discussion; possible action by MOTION.
9:45 – 10:30	6.	2013-14 OPERATING BUDGET – Discuss and consider approval of amendments to the Town’s 2013-2014 Operating Budget.	Discussion; possible action by MOTION.
10:30 – 10:40	7.	EXECUTIVE SESSION Executive session pursuant to A.R.S. Section 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider the Town’s position and instruct its attorneys regarding the Town’s position in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation for the matter Town of Parker and Town of Quartzsite v. D.L. Wilson, La Paz County, et al.	
		RETURN TO OPEN SESSION	
10:40 – 10:45	8.	SETTLEMENT OF TASK FORCE LITIGATION – Discussion and possible action to approve the settlement agreement in the action Town of Parker and Town of Quartzsite v. D.L. Wilson and La Paz County, et al.	Discussion; possible action by MOTION.
		COMMUNICATIONS	
10:45 - 10:50	9.	Announcements and Reports from the MAYOR on current events.	
10:50 - 10:55	10.	Announcements and Reports from the COUNCIL on current events.	

10:55 - 11:00	11.	Reports from the TOWN MANAGER to the Council.	
11:00 - 11:15		<p>COMMUNICATIONS FROM CITIZENS</p> <p><i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
11:15		ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2014, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.

QUARTZSITE PUBLIC LIBRARY
Statistical Report March, 2014

Total Number of Patrons	5,255
Adult Fiction	703
Adult Non Fiction	292
Paperbacks	508
Large Print	564
E-Books	1,971
Arizona Books	52
Foreign Language	0
ILL Sent to other Libraries	0
ILL. Received from other Libraries	0
TOTAL ADULT BOOKS	4,090
Young Adult Fiction	12
Young Adult Non-Fiction	4
Juvenile Fiction	21
Juvenile Non-Fiction	9
Kids Computer Use	78
Graphic Novel	1
MISCELLANEOUS	
Puzzles	25
DVD	1,301
VHS	327
CD Audio	102
Audio Cassettes	60
TOTAL CIRCULATION	1,940
Computer Questions	429
Reference Questions	349
Information	334
Computer Use	1,166
Wireless Usage	697
New Patrons Registered	24
Meeting Room Use	151
Donations	998

QUARTZSITE CHILDREN'S LIBRARY
Statistical Report March, 2014

Computer Questions	53
Reference Questions	73
Information	47
Computer Use	207
Wireless Use	18
New Patrons Registered	0
Meeting Room Use	0
Donations	0

Circulation Statistics By Item Report Class : 03/01/2014 to 03/31/2014

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	3	2	0	0	0
100 - 199	23	17	15	2	0
200 - 299	20	13	9	0	0
300 - 399	35	36	9	7	0
400 - 499	0	2	0	0	0
500 - 599	12	17	16	1	0
600 - 699	47	26	13	3	0
700 - 799	64	57	19	6	0
800 - 899	26	31	2	3	0
900 - 999	58	41	15	3	0
ADV	4	5	0	0	0
Aud	53	55	15	4	0
AZ	52	40	5	6	0
AZ NF	0	0	0	0	0
AZ R	0	0	0	0	0
BC	0	0	0	0	0
Biography	0	0	0	0	0
CD ROM	0	0	0	0	0
CD/AUD	102	80	21	5	0
Christian Fiction	128	111	15	1	0
DVD	1301	1189	75	88	0
Easy Book	1	6	1	0	0
eBook	0	0	0	0	0
Fiction	555	456	60	37	0
Fiction Large Print	393	328	24	24	0
Fiction Paperback	150	129	18	8	0
French	0	0	0	0	0
Graphic Novel	1	0	1	0	0
J Fiction	16	21	5	3	0
J Non-Fiction	8	9	2	5	0
J PBK	1	10	1	0	0
J Spanish	0	0	0	0	0
Jigsaw puzzle	25	20	4	6	0
L	10	9	1	1	0
Large Print Non-Fiction	15	15	16	2	0
Magazine	0	0	0	0	0
Mystery	335	291	41	28	0
Mystery Large Print	57	46	6	0	0
Mystery Paperback	108	89	10	5	0
Native American	0	0	0	0	0
PHA	2	1	0	0	0
Reference	1	0	0	2	0
Romance	0	0	0	0	0
Romance Paperback	89	65	5	10	0
Science Fiction	20	26	1	0	0
	46	41	0	3	0

Science Fiction					
Paperback					
Spanish	0	0	0	0	0
Undefined	25	30	0	2	0
VHS	327	311	7	76	0
Western	27	15	2	5	0
Western Large Print	99	87	2	7	0
Western Paperback	115	102	19	9	0
YA Fiction	12	11	6	0	0
YA Non-Fiction	4	2	1	2	0
YA Paperback	1	1	2	0	0
Total	4371	3843	464	364	0

TOWN OF QUARTZSITE

**COMMON COUNCIL
A PROCLAMATION**

**NATIONAL ARBOR DAY
APRIL 25, 2014**

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called National Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, National Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, we, the Common Council of the Town of Quartzsite, La Paz County, Arizona, take great pleasure in proclaiming **April 25, 2014** as **National Arbor Day** in the Town of Quartzsite, Arizona, and we urge all citizens to celebrate National Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, we urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

DATED this 8th day of **April** 2014.

Ed Foster, Mayor

ATTEST:

Tina M. Abriani, Town Clerk

Given under my hand in these free United States in the Town of Quartzsite, Arizona, on the 8th day of April in the year Two Thousand Fourteen; and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

Ed Foster,

I am a member of a committee for a new loop trail that will be in the western part of AZ.

It would be better to have this added onto the agenda. That is because action is being asked for and under the 'Mayors Report' I do not believe that "action" such as writing a letter can be done.

I would like it shown as a 'Special OHV Report' dealing with a 'new trail' that will affect OHV (Off Highway Vehicles) activity in Quartzsite and surrounding area.

Your Temp. Town Manager is somewhat aware of this activity, but I do not believe is up to date.

An overview is, this is a Loop Trail that will cover the Western side of AZ. All three county governments are on board and are giving support. Towns and business from three communities have voice support for the trail. The committee has also gotten voice support from the BLM and the AZ State Fish and Game.

The trail will be a large loop that covers Mohave, LaPaz and Yuma counties and will be just over 600 mile in total length. Many town / communities are on the trail and will be providing fuel, food and lodging for the OHV people.

The limiting factor is that ATV's, UTV's and Jeep type vehicles will be allowed on the trail. Pickups and larger vehicle will not be allowed due to conditions of the trail. This is an important factor as a lot of new trails in the US do NOT allow UTV's and Jeep type vehicles.

I would like to ask the Council for two items, to be included in the agenda.

1) a letter of commitment from the town stating the town's support and an offer to help in getting the trail completed;

2) the committee is in need of funds at the present time to get the non-profit 401 (c)3 filling completed. The estimated cost of this action is about \$1400,00.

Finally, as we discussed, no other community, to date, has given a letter of commitment or advanced any funds. It would really bring Quartzsite to the front to be the first. One other community is discussing taking action, but I believe the that action will be happening next week.

Volunteer, Skip Galup



ROUTING	DATE	2014
Mayor	1	3-11-14
Council	6	3-11-14
Attorney		
Engineer		
Department		
Com. Reg.		
Mayor		
LAWRA, TINA	2	3-11-14

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TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 8, 2014

Agenda Item #3-a. Consider approval of check series 37141 - 37207, totaling \$173,524.82.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Laura Bruno, Town Manager

Attachment: Ledger of Accounts Paid: check series 37141 - 37207, totaling \$173,524.82.

Action Requested: Motion to approve the Ledger of Accounts Paid; Check series 37141 - 37207, totaling \$173,524.82.

**Quartzsite Town Council Meeting of
APRIL 8, 2014
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Ck# 37141 - 37207

Balances on all cash accounts as of April 3, 2014

Checking Account	\$	2,337,240.52
LGIP Account	\$	686,505.95
WIFA Debt Reserve Account	\$	190,542.28

Total Expensed Dollar Amount for Consent Agenda	\$	240,556.87
Total Payroll for Pay Period Ending 04/03/14	\$	67,032.05
YTD Total Revenue Dollar Amount for Consent Agenda	\$	1,198,177.33
YTD Total Sewer Cap Revenue as of 04/03/14	\$	3,252.72
YTD Total Sewer Sales Revenue as of 04/03/14	\$	675,858.21
YTD Total Water Cap Revenue as of 04/03/14	\$	5,358.94
YTD Total Water Sales Revenue as of 04/03/14	\$	513,707.46

Report Criteria:

Report type: GL detail

Check Check Number = 37141-37207

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
37148						
03/27/2014	37148	ABM	2,979.41	Consultant Svcs for Community D	01-160-5032	2,979.41
Total 37148:			2,979.41			
37149						
03/27/2014	37149	APS	560.74	Electric Service	01-185-5048	560.74
03/27/2014	37149	APS	769.04	Electric Service	01-130-5048	769.04
03/27/2014	37149	APS	637.54	Electric Service	01-140-5048	637.54
03/27/2014	37149	APS	279.65	Electric Service	01-170-5048	279.65
03/27/2014	37149	APS	139.82	Electric Service	01-150-5048	139.82
03/27/2014	37149	APS	253.23	Electric Service	01-180-5048	253.23
03/27/2014	37149	APS	207.58	Electric Service	03-220-5048	207.58
03/27/2014	37149	APS	369.84	Electric Service	03-220-5049	369.84
03/27/2014	37149	APS	6,873.87	Electric Service	15-500-5048	6,873.87
03/27/2014	37149	APS	6,960.17	Electric	16-550-5048	6,960.17
Total 37149:			17,051.48			
37150						
03/27/2014	37150	Blue Cross& Blue Shield O	376.86	Mayor & Council	01-110-5016	376.86
03/27/2014	37150	Blue Cross& Blue Shield O	1,775.24	Admin/Finance	01-130-5016	1,775.24
03/27/2014	37150	Blue Cross& Blue Shield O	4,511.22	Police	01-140-5016	4,511.22
03/27/2014	37150	Blue Cross& Blue Shield O	1,547.00	Magistrate	01-150-5016	1,547.00
03/27/2014	37150	Blue Cross& Blue Shield O	719.10	Community Development	01-160-5016	719.10
03/27/2014	37150	Blue Cross& Blue Shield O	979.37	Library	01-170-5016	979.37
03/27/2014	37150	Blue Cross& Blue Shield O	502.48	Parks	01-180-5016	502.48
03/27/2014	37150	Blue Cross& Blue Shield O	418.73	Recreation	01-185-5016	418.73
03/27/2014	37150	Blue Cross& Blue Shield O	3,639.57	Public Works	03-220-5016	3,639.57
03/27/2014	37150	Blue Cross& Blue Shield O	209.37	Transit Van	01-230-5016	209.37
03/27/2014	37150	Blue Cross& Blue Shield O	272.17	Cemetery	01-181-5016	272.17
03/27/2014	37150	Blue Cross& Blue Shield O	1,842.13	WWTP	15-500-5016	1,842.13
03/27/2014	37150	Blue Cross& Blue Shield O	2,260.85	Water	16-550-5016	2,260.85
03/27/2014	37150	Blue Cross& Blue Shield O	2,887.38	Employee Payroll Deduction	01-000-2208	2,887.38
Total 37150:			21,941.47			
37151						
03/27/2014	37151	Connected Computer & Re	85.00	Computer Tech Services	01-110-5035	85.00
03/27/2014	37151	Connected Computer & Re	339.53	Computer Tech Services	01-130-5035	339.53
03/27/2014	37151	Connected Computer & Re	340.00	Computer Tech Services	01-140-5035	340.00
03/27/2014	37151	Connected Computer & Re	1,865.00	Utilities/Phones	01-140-5048	1,865.00
03/27/2014	37151	Connected Computer & Re	3,970.19	Computer Tech Services	01-170-5035	3,970.19
Total 37151:			6,599.72			
37152						
03/27/2014	37152	Diamond Brooks Bottled W	21.53	Bulk Water	01-130-5035	21.53
03/27/2014	37152	Diamond Brooks Bottled W	21.53	Bulk Water	01-140-5035	21.53
03/27/2014	37152	Diamond Brooks Bottled W	21.52	Bulk Water	01-150-5035	21.52
03/27/2014	37152	Diamond Brooks Bottled W	21.52	Bulk Water	01-170-5035	21.52
03/27/2014	37152	Diamond Brooks Bottled W	24.60	Bulk Water	03-220-5035	24.60

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37152:			110.70			
37153						
03/27/2014	37153	Foster Electric, Inc	3,890.87	Pump - MTH, 230/460V, 1750 RP	16-550-5060	3,890.87
Total 37153:			3,890.87			
37154						
03/27/2014	37154	Heinfeld, Meech & Co., P.	270.00	Acctg Workshop - T. Abriani & K.	01-130-5043	270.00
Total 37154:			270.00			
37155						
03/27/2014	37155	Herbs Hardware, Inc.	77.68	Maintenance and Repair Parts	03-220-5030	77.68
03/27/2014	37155	Herbs Hardware, Inc.	126.49	Maintenance and Repair Parts	01-130-5034	126.49
03/27/2014	37155	Herbs Hardware, Inc.	25.72	Maintenance and Repair Parts	01-140-5060	25.72
03/27/2014	37155	Herbs Hardware, Inc.	13.20	Maintenance and Repair Parts	01-150-5022	13.20
03/27/2014	37155	Herbs Hardware, Inc.	349.23	Maintenance and Repair Parts	01-180-5060	349.23
03/27/2014	37155	Herbs Hardware, Inc.	13.09	Maintenance and Repair Parts	01-185-5060	13.09
03/27/2014	37155	Herbs Hardware, Inc.	607.18	Maintenance and Repair Parts	15-500-5060	607.18
03/27/2014	37155	Herbs Hardware, Inc.	127.22	Maintenance and Repair Parts	16-550-5060	127.22
Total 37155:			1,339.81			
37156						
03/27/2014	37156	IIMC	50.00	CMC Application for Town Clerk	01-130-5051	50.00
Total 37156:			50.00			
37157						
03/27/2014	37157	Janet Collier	31.06	Per Diem: Rural Transit Workshop	01-230-5043	31.06
Total 37157:			31.06			
37158						
03/27/2014	37158	Legend Technical Services	200.00	Sewer Lab Services	15-500-5039	200.00
03/27/2014	37158	Legend Technical Services	209.70	Monthly APP/AZPDES	15-500-5039	209.70
Total 37158:			409.70			
37159						
03/27/2014	37159	Linda Conley	64,000.00	Settlement Agreement	01-140-5095	64,000.00
Total 37159:			64,000.00			
37160						
03/27/2014	37160	Paul Julien	94.50	Pro Tem Judge - Travel 3/19/14	01-150-5032	94.50
Total 37160:			94.50			
37161						
03/27/2014	37161	Pioneer Landscaping Mate	122.25	Landscaping rocks-Quail Trail sho	03-220-5030	122.25
03/27/2014	37161	Pioneer Landscaping Mate	600.45	Landscaping rocks - Quail Trail sh	03-220-5030	600.45

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37161:			722.70			
37162						
03/27/2014	37162	Principal Financial Group	1,063.61	Payroll Payables	01-000-2209	1,063.61
03/27/2014	37162	Principal Financial Group	39.66	Cobra Payables	01-000-2300	39.66
03/27/2014	37162	Principal Financial Group	44.24	Cobra Payables	01-110-5016	44.24
03/27/2014	37162	Principal Financial Group	158.07	Cobra Payables	01-130-5016	158.07
03/27/2014	37162	Principal Financial Group	764.61	Cobra Payables	01-140-5016	764.61
03/27/2014	37162	Principal Financial Group	211.57	Cobra Payables	01-150-5016	211.57
03/27/2014	37162	Principal Financial Group	83.64	Cobra Payables	01-160-5016	83.64
03/27/2014	37162	Principal Financial Group	209.25	Cobra Payables	01-170-5016	209.25
03/27/2014	37162	Principal Financial Group	58.99	Cobra Payables	01-180-5016	58.99
03/27/2014	37162	Principal Financial Group	94.28	Cobra Payables	01-185-5016	94.28
03/27/2014	37162	Principal Financial Group	501.96	Cobra Payables	01-181-5016	501.96
03/27/2014	37162	Principal Financial Group	24.58	Cobra Payables	01-230-5016	24.58
03/27/2014	37162	Principal Financial Group	36.87	Cobra Payables	03-220-5016	36.87
03/27/2014	37162	Principal Financial Group	200.39	Cobra Payables	15-500-5016	200.39
03/27/2014	37162	Principal Financial Group	294.66	Cobra Payables	16-550-5016	294.66
Total 37162:			3,786.38			
37163						
03/27/2014	37163	Purchase Power	71.43	Postage Refill	01-130-5042	71.43
03/27/2014	37163	Purchase Power	71.43	Postage Refill	01-140-5042	71.43
03/27/2014	37163	Purchase Power	71.42	Postage Refill	01-150-5042	71.42
03/27/2014	37163	Purchase Power	71.43	Postage Refill	01-160-5042	71.43
03/27/2014	37163	Purchase Power	71.43	Postage Refill	03-220-5042	71.43
03/27/2014	37163	Purchase Power	71.43	Postage Refill	15-500-5042	71.43
03/27/2014	37163	Purchase Power	71.43	Postage Refill	16-550-5042	71.43
Total 37163:			500.00			
37164						
03/27/2014	37164	Quill Corporation	521.35	Office Supplies: Admin	01-130-5021	521.35
03/27/2014	37164	Quill Corporation	5.72	Office Supplies: Comm Dev	01-160-5021	5.72
03/27/2014	37164	Quill Corporation	5.73	Office Supplies: WW Dept	15-500-5021	5.73
03/27/2014	37164	Quill Corporation	5.73	Office Supplies: Water Dept	16-550-5021	5.73
03/27/2014	37164	Quill Corporation	64.19	Office Supplies: Police Dept	01-140-5021	64.19
03/27/2014	37164	Quill Corporation	624.57	Crafts for Recreation	01-185-5096	624.57
Total 37164:			1,227.29			
37165						
03/27/2014	37165	Rush Signs	272.08	Trolley Advertisement	01-230-5033	272.08
Total 37165:			272.08			
37166						
03/27/2014	37166	SimplexGrinnell	95.17	Extinguisher Maintenance	01-130-5035	95.17
03/27/2014	37166	SimplexGrinnell	95.17	Extinguisher Maintenance	01-140-5035	95.17
03/27/2014	37166	SimplexGrinnell	95.17	Extinguisher Maintenance	01-150-5030	95.17
03/27/2014	37166	SimplexGrinnell	95.16	Extinguisher Maintenance	01-160-5022	95.16
03/27/2014	37166	SimplexGrinnell	95.17	Extinguisher Maintenance	01-170-5035	95.17
03/27/2014	37166	SimplexGrinnell	95.17	Extinguisher Maintenance	03-220-5030	95.17
03/27/2014	37166	SimplexGrinnell	95.17	Extinguisher Maintenance	15-500-5022	95.17

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
03/27/2014	37166	SimplexGrinnell	95.17	Extinguisher Maintenance	16-550-5022	95.17
Total 37166:			761.35			
37167						
03/27/2014	37167	U.S. Bank Operations Ctr.	13,064.98	Excise tax revenue bond obligatio	01-100-5007	13,064.98
Total 37167:			13,064.98			
37168						
03/27/2014	37168	Universal Police Supply Co	6.41	Uniform Allowance - R. Ruvalcaba	01-140-5019	6.41
03/27/2014	37168	Universal Police Supply Co	890.39	Uniform Allowance: Vest & Patche	01-140-5019	890.39
Total 37168:			896.80			
37169						
03/27/2014	37169	VieVu	59.00	Spring Clips for QPD	01-140-5060	59.00
Total 37169:			59.00			
37170						
03/27/2014	37170	Vision Service Plan	311.86	Employee Payroll Deduction	01-000-2209	311.86
Total 37170:			311.86			
37171						
03/27/2014	37171	Western States Petroleum,	2,430.11	Furl - QPD	01-140-5024	2,430.11
03/27/2014	37171	Western States Petroleum,	1,107.95	Furl - Transit	01-230-5024	1,107.95
03/27/2014	37171	Western States Petroleum,	30.89	Fuel - Admin	01-130-5024	30.89
03/27/2014	37171	Western States Petroleum,	148.79	Fuel - Comm Dev	01-160-5024	148.79
03/27/2014	37171	Western States Petroleum,	1,136.84	Fuel - WWTP Dept	15-500-5024	1,136.84
03/27/2014	37171	Western States Petroleum,	522.42	Fuel - Water	16-550-5024	522.42
03/27/2014	37171	Western States Petroleum,	1,495.53	Fuel - PW Dept	03-220-5024	1,495.53
03/27/2014	37171	Western States Petroleum,	534.71	Fuel - Parks Dept	01-180-5024	534.71
Total 37171:			7,407.24			
37172						
03/27/2014	37172	Working Class Clothes	82.44	Work Shirts for PW Dept	03-220-5043	82.44
Total 37172:			82.44			
37189						
04/03/2014	37189	ACC Business	13.53	Phone Services	01-110-5048	13.53
04/03/2014	37189	ACC Business	135.28	Phone Services	01-130-5048	135.28
04/03/2014	37189	ACC Business	148.70	Phone Services	01-140-5048	148.70
04/03/2014	37189	ACC Business	54.11	Phone Services	01-150-5048	54.11
04/03/2014	37189	ACC Business	40.64	Phone Services	01-160-5048	40.64
04/03/2014	37189	ACC Business	27.16	Phone Services	01-185-5048	27.16
04/03/2014	37189	ACC Business	40.64	Phone Services	03-220-5048	40.64
04/03/2014	37189	ACC Business	27.16	Phone Services	15-500-5048	27.16
04/03/2014	37189	ACC Business	27.16	Phone Services	16-550-5048	27.16
Total 37189:			514.38			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
37190						
04/03/2014	37190	Allen & Foutz, PLLC	1,435.00	Prosecutorial Services	01-150-5073	1,435.00
Total 37190:			<u>1,435.00</u>			
37191						
04/03/2014	37191	Alsco - Steiner Corp	102.21	Mat Cleaning Services for Town H	01-130-5035	102.21
04/03/2014	37191	Alsco - Steiner Corp	201.73	Mat Cleaning Services for Comm	01-185-5035	201.73
Total 37191:			<u>303.94</u>			
37192						
04/03/2014	37192	APS	127.52	Electric Service	03-220-5049	127.52
Total 37192:			<u>127.52</u>			
37193						
04/03/2014	37193	AZ Dept. of Administration	1,000.00	Open Books Annual Renewal Fee	01-130-5051	1,000.00
Total 37193:			<u>1,000.00</u>			
37194						
04/03/2014	37194	Clemons, Charles & Irene	23.06	Refund - Credit on Account	99-000-1075	23.06
Total 37194:			<u>23.06</u>			
37195						
04/03/2014	37195	Empire Southwest	437.55	Equipment/Vehicle Repair #2204	03-220-5025	437.55
Total 37195:			<u>437.55</u>			
37196						
04/03/2014	37196	Etherspeak Inc.	10.96	Phone Services	01-110-5048	10.96
04/03/2014	37196	Etherspeak Inc.	55.32	Phone Services	01-130-5048	55.32
04/03/2014	37196	Etherspeak Inc.	25.76	Phone Services	01-150-5048	25.76
04/03/2014	37196	Etherspeak Inc.	20.83	Phone Services	01-160-5048	20.83
04/03/2014	37196	Etherspeak Inc.	20.82	Phone Services	01-170-5048	20.82
04/03/2014	37196	Etherspeak Inc.	15.89	Phone Services	01-185-5048	15.89
04/03/2014	37196	Etherspeak Inc.	15.89	Phone Services	16-550-5048	15.89
04/03/2014	37196	Etherspeak Inc.	20.82	Phone Services	03-220-5048	20.82
04/03/2014	37196	Etherspeak Inc.	15.89	Phone Services	15-500-5048	15.89
Total 37196:			<u>202.18</u>			
37197						
04/03/2014	37197	J & S Electric, LLC	803.49	Repair/Replace Lights at ball park	01-180-5035	803.49
Total 37197:			<u>803.49</u>			
37198						
04/03/2014	37198	Lantis Fireworks & Lasers	2,000.00	Fireworks Show 7/4/14	01-145-5044	2,000.00
Total 37198:			<u>2,000.00</u>			
37199						
04/03/2014	37199	Mac & Sallee Calico Trust	50.50	Refund: Property sold	99-000-1075	50.50

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37199:			<u>50.50</u>			
37200						
04/03/2014	37200	Perry, John & Mary	<u>28.02</u>	Refund: Final billed/property sold	99-000-1075	28.02
Total 37200:			<u>28.02</u>			
37201						
04/03/2014	37201	River City Newspapers	<u>31.33</u>	Transit 2 wk-Public Hearing 3/25/	01-230-5043	31.33
04/03/2014	37201	River City Newspapers	<u>41.78</u>	Public Hearing 4/29/14	01-230-5043	41.78
Total 37201:			<u>73.11</u>			
37202						
04/03/2014	37202	Rush Signs	<u>280.00</u>	Vehicle Lettering on Unit#1424	01-140-5025	280.00
Total 37202:			<u>280.00</u>			
37203						
04/03/2014	37203	Safety-Kleen Systems, Inc.	<u>385.47</u>	Waste Disposal	03-220-5035	385.47
Total 37203:			<u>385.47</u>			
37204						
04/03/2014	37204	Sonoran Integrations	<u>85.00</u>	Tech Service for Admin Phone	01-130-5035	85.00
Total 37204:			<u>85.00</u>			
37205						
04/03/2014	37205	Transportation Concepts	<u>14,692.25</u>	Trolley Services	01-230-5035	14,692.25
Total 37205:			<u>14,692.25</u>			
37206						
04/03/2014	37206	Ups	<u>22.51</u>	Package returned to MSC Co.	01-180-5042	22.51
Total 37206:			<u>22.51</u>			
37207						
04/03/2014	37207	Ward Law Offices, PLLC	<u>3,200.00</u>	Prosecutorial Services	01-150-5073	3,200.00
Total 37207:			<u>3,200.00</u>			
Grand Totals:			<u>173,524.82</u>			
Grand Totals:			<u>173,524.82</u>	<u>173,524.82-</u>		<u>.00</u>

Report Criteria:

Report type: GL detail

Check.Check Number = 37141-37207



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 8, 2014

Agenda Item #3-b. Consider approval of the minutes of the Regular Meeting of March 25, 2014 and the Public Work Session of April 3, 2014.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Regular Meeting of March 25, 2014 and the Public Work Session of April 3, 2014.

Action Requested: Motion to approve the minutes of the Regular Meeting of March 25, 2014 and the Public Work Session of April 3, 2014.

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, MARCH 25, 2014, 9:00 AM

CALL TO ORDER: 9:00 AM

INVOCATION: None

PLEDGE OF ALLEGIANCE: Led by Council Member Orgeron

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

ABSENT: No one

STAFF PRESENT: Laura Bruno, Town Manager; Kelly Schwab, Town Attorney; Tina Abriani, Town Clerk

APPROVAL/AMENDMENT OF AGENDA:

The Mayor had the minutes of the March 19, 2014 minutes removed for discussion.

Council Member Timberlake asked to remove Item 8 from the agenda. She stated it was discussed and voted on at the last meeting and saw no reason to discuss it.

Council Member Timberlake called for all the checks to be pulled.

Vice Mayor Jewitt stated he believed that Item 8 was discussed in executive session and not voted on.

Council Member Timberlake stated it was voted on in the previous meeting.

Vice Mayor Jewitt moved to approve the agenda as amended and **Council Member Timberlake seconded** the motion. The vote was unanimous. **Motion Passed.**

PRESENTATIONS; PROCLAMATIONS:

1. **PROCLAMATION – Pay it Forward Day, Thursday, April 24, 2014.**

The Mayor read the Pay it Forward Day Proclamation aloud.

2. **PRESENTATION – Governor’s Office of Highway Safety (GOHS) – GOHS grant award to the Town of Quartzsite Police Department.**

Officer Ruvalcaba greeted the Council and discussed the grant award from Arizona Governor's Office of Highway Safety (GOHS). He started by explaining what GOHS does. GOHS awarded the Town of Quartzsite's Police Department \$45,000 in grant funding to purchase a fully equipped patrol vehicle. The last time the Town of Quartzsite was awarded the funding to purchase a vehicle from GOHS was in the year 2010. This patrol vehicle will be fully equipped for traffic enforcement.

3. PRESENTATION – Report on the Grand Gathering.

Mark Goldberg, a member of the Grand Gathering Board, asked that everyone that participated in the event stand. Applause. Mr. Goldberg provided a brief recap of the event.

The event was a joint effort of the Town's oldest non-profit organization, the Q.I.A. and the youngest non-profit organization, the Proud Neighbors of Quartzsite.

Some of the activities at the event were: the Human Q, an auction, a senior petting zoo, peek-a-boo with the camels, vendors (half the vendors were non-profits), concerts, jam sessions, fifties dance and a gospel group.

Great support was provided by the Mayor, Council Member Orgeron and Council Member Kelley. Volunteers from the La Paz County Search and Rescue served as stewards for the Human Q.

Community cooperation and volunteerism, as well as sponsorship and support from the local businesses, was greatly appreciated. Some of the businesses mentioned were: Horizon Community Bank, Paul Weiner's Bookstore, Hardies, Quail Café, the Quartzsite Sports Vacation RV Show, the Desert Messenger, Rush Signs, Blue Water Casino, Tyson Wells Gift Shop and Tri State Care Flight did the aerial photographs.

Mr. Goldberg listed some benefits to Quartzsite from the broad participation: positive worldwide recognition, due to the Human Q, visitors stayed longer, dined in restaurants more, shopped more and stayed longer in RV Parks around Town.

As the event was run by local non-profits, all the net profits from this event go right back into the community.

CONSENT AGENDA:

- 4-a. LEDGER OF ACCOUNTS PAID – Consider approval of check series 37065-37141, totaling \$136,316.52.**
- 4-b. MINUTES – Consider approval of the minutes of the Special Meeting of February 19, 2014, the Regular Meeting of February 25, 2014, the Regular Meeting of March 11, 2014 and the Special Meeting of March 19, 2014.**

4-c. ORDINANCE CHANGING THE TOWN COUNCIL REGULAR MEETING TIME – Consider approval of an ordinance amending the Town Code, Chapter 2 Mayor and Council, Article 2-4 Council Procedure, Section 2-4-1 Regular Meetings, setting the Town Council regular meeting time to the second and fourth Tuesday of each month at 7:00 p.m.

The Mayor stated Item 4-a. was removed, as were the March 19, 2014 minutes.

Vice Mayor Jewitt moved to approve the consent agenda as amended. **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

Council Member Timberlake asked about the following checks:

37083 to Rush Signs for Vehicle Lettering - Town Manager Bruno stated this was part of the Trolley Program and was for advertising.

37089 to VISA for the following:

Cummins Manual, Council Member Timberlake asked why there were 5 manuals and Town Manager Bruno stated that she will look into it.

Council Member Timberlake asked about a payment made to the Times Three Restaurant on March 12, 2014. Town Manager Bruno recalled that this was the lunch consisting of the current Town Manager, the two candidates for the Town Manager position, along with the Department Managers.

\$539 for Expedia: National Judicial College
\$299 for Expedia: Traffic Seminar
\$650 for American Bar Assoc. Traffic Court Seminar

37115 to Amanda Lilly for per diem: Traffic Seminar in Chicago \$865

Town Manager Bruno stated that these charges, related to Chicago's Traffic Seminar, are from the Magistrate Judge's request.

Council Member Scott stated Chicago's laws are different from Arizona laws.

Town Manger Bruno will ask Judge Lilly to ask Council before traveling to Chicago.

Council Member Timberlake stated she wants to talk to the Judge before she goes to Chicago.

37125 to John Andoh, Council Member Timberlake asked if the payments to John Andoh were budgeted out of the Trolley Program. Town Manager Bruno explained this is part of the Transit Program and has been budgeted. John

Andoh has an annual \$5,000 contract for his consulting services to the Transit Program.

37135 to TDS, Council Member Timberlake asked why it was written and cancelled and written and cancelled again. Town Manager Bruno stated she will check into the matter.

37136, the Air Force Jet, Council Member Timberlake asked how often the Town pays the insurance on this. Town Manager Bruno stated the insurance premiums are paid once a year.

37183 to Yuma Printing for the Trolley, Council Member Timberlake asked why the Town did not print the brochures for the Trolley.

John Andoh explained that the Town could not print the brochures, signs and passes in an effective manner. Three quotes were received and Yuma Printing had the lowest price.

37141 to West Payment Center, Council Member Timberlake asked what this was. Town Manger Bruno stated they are law books.

Council Member Orgeron moved to approve the ledger of accounts paid and **Council Member Crooks seconded** the motion. The vote was unanimous. **Motion Passed.**

Council Member Scott asked about the outcome if the Council decides not to send Judge Lilly to Chicago. Town Manager Bruno stated the event could be canceled with a refund. Town Manager Bruno stated Judge Lilly will be at the next Council Meeting.

The Mayor spoke regarding the fact that he attempted to call in to attend the executive session telephonically. The Mayor stated he was told the system wasn't working. The Mayor asks that this be reflected in the Minutes of the March 19th Meeting.

Vice Mayor Jewitt noted that Council Members cannot attend executive sessions by phone because it is a private meeting.

Vice Mayor Jewitt moved to approve the minutes as amended and **Council Member Timberlake seconded** the motion. The vote was unanimous. **Motion Passed.**

PUBLIC HEARING:

- 5. TRANSIT GRANT FUNDING – PUBLIC HEARING - Authorize the filing of an application for FTA Sections 5310 and 5311 funding, committing the necessary local match for the project and stating the assurance of the Town of Quartzsite to complete the project upon receipt of the FTA Sections 5310, and 5311 funding.**

Town Manager Bruno stated that as part of the 5310 and 5311 funding, the Town is required to hold public hearings.

John Andoh, Transit Consultant and Janet Collier, Transit Coordinator explained the requests to apply for Federal Transit Administration Section 5310 and Section 5311 funding to support the Quartzsite Transit Services Program. Mr. Andoh stated this is a public hearing to gather information from the public as relates to these grants only. Afterward, the Council would take a position regarding adoption of a resolution to authorize the Town to submit for these applications.

This last fiscal year the Town was successful in obtaining 5310 funding to support the elderly and persons with disabilities transit program, as relates to the operating assistance, in the amount of \$15,000.

This application for federal fiscal year 2015 would authorize the Town to apply again for operating assistance to support the transit program which would reduce the General Fund's contribution, should the Town be successful again.

At the request of ADOT, the Town is also applying for Section 5311 funding. There would be a feasibility study of starting a rural general public transit program which would service the entire general population within the Town.

Council Member Scott asked about a keeping door-to-door service and the waiving of fees for those who cannot afford to pay.

Janet Collier stated both services would be included in one and John Andoh stated the waiving of fees would be part of the feasibility study.

Council Member Scott wants the level of service for the elderly and disabled to stay in place and does not want those that cannot pay, to have to pay. She stated that is what the grant is for, for those who need assistance.

The Mayor asked if any more money would be required from the Town.

John Andoh explained that it will be no more than what the Town is paying for the transit. The grant is paying 58% of the transit costs.

Town Manager Bruno verified that 42% is what is required of the Town.

Jennifer Jones asked about the last 5310 grant and its usage. She also spoke about funds used on the Trolley Program.

Jennifer Jones asked if the second grant will also be a matching grant and about the terms of the match.

John Andoh spoke regarding the 5310, the elderly disabled grant. He stated \$15,000 came from the State that basically added to the \$103,000 that the Town has budgeted

for the Transit Program. Mr. Andoh declared that when an invoice is submitted to ADOT, to draw from the \$15,000, they are only for expenses associated with the senior and disabled transit program and nothing else. He went on to say that in staff's opinion, the Town is in compliance with that grant.

Mr. Andoh explained that for the future, regarding the 5310 grant for which the Town is applying, the monies will be used solely for the elderly and disabled transit program for FY 2014 & 2015.

Mr. Andoh also explained that the 5311 grant, for which the Town is applying, is for a general population transit system. He went on to say, this could be a trolley service, a deviated fixed route service, or it could be a door-to-door service. He stated this is why a planning consultant will analyze which would be the best method of delivering a general public transportation service. He said the same matching principles would apply as in the 5310 program.

Town Manager Bruno stated it does not require additional local funds to be added to the transit program over what is in the budget.

Council Member Crooks moved to close the public hearing and **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

Council Member Scott moved and **Council Member Timberlake seconded** the motion stated by the Mayor Foster: to adopt a resolution approving the application for these grants. The vote was unanimous. **Motion Passed.**

ADMINISTRATIVE ITEMS:

6. WESTERN ARIZONA COUNCIL OF GOVERNMENTS (WACOG) LA PAZ COUNTY ADVISORY COUNCIL (LPCAC) – Discussion and possible action to fulfill request to appoint an elected official to serve on the LPCAC.

Council Member Crooks stated she attended the February Executive Board Meeting of WACOG. She said Quartzsite was called out, in a very public way, for not having representation of elected members to that very important body.

Council Member Crooks investigated and learned that, after Mrs. Anderson resigned her position, WACOG had sent out two letters to Mayor Foster and received no response. Council Member Crooks said it is critical that someone is appointed to that board.

Council Member Timberlake stated she would be willing to be appointed to serve as the elected official from the Town of Quartzsite on the LPCAC.

Council Member Scott moved to appoint Monica Timberlake to serve on the LPCAC and **Vice Mayor Jewitt seconded** the nomination. The vote was unanimous. **Motion Passed.** The next meeting of the LPCAC is scheduled for June 3, 2014.

7. TOWN MANAGER CONTRACT – Consideration and possible approval of employment agreement with Skylor Miller as Town Manager.

Vice Mayor Jewitt moved to approve the contract as presented.

The Mayor shared his thoughts regarding hiring someone with no experience in management and providing him with a salary equivalent to that of the Governor of the State of Arizona.

Council Member Kelley seconded the motion.

Roll Call Vote: Motion Passed (summary: Yes = 6, No = 1, Abstain = 0).

Yes: Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

No: Mayor Foster.

8. EMPLOYMENT CONTRACT EXTENSION - Discussion and possible approval of an extension to the employment contract between the Town and Laura Bruno, as requested by the new Town Manager, to provide for an orderly transition.

Agenda Item 8 was removed from the agenda.

ADJOURN TO EXECUTIVE SESSION 9:52 AM

Council Member Orgeron moved to adjourn to executive session and Council Member Crooks seconded the motion. The vote was unanimous. **Motion Passed.**

EXECUTIVE SESSION:

9. • Executive session pursuant to A.R.S. § 38-431.03(A)(1) and (A)(3) for discussion and consideration of appointment of candidates for police chief (Richard Paterson, Gary Newton, Frederick Smith, James Spurgeon, Hilario Tanakeyowma and Ned Hyde II) and for legal advice with the Town Attorney regarding same.

RETURN TO OPEN SESSION 10:35 AM

ROLL CALL:

Present: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

COMMUNICATIONS:

- 10. Announcements and Reports from the MAYOR on current events.**

None.

11. Announcements and Reports from the COUNCIL on current events.

Council Member Timberlake spoke regarding the sewer rates and RV park owners. Council Member Timberlake stated she had spoken with Council Member Scott regarding RV park owners meeting with Town representatives to discuss whether there are other sources of revenue that hadn't been considered or other options out there to stop the lawsuit before it went any further. Council Member Timberlake stated the meeting that took place, was not the meeting that she had asked for and consequently, the appeal went forward.

Council Member Scott reported that the Council received a letter from Shawn Farish.

The Mayor advised Council Member Scott that she may speak from the podium as a member of the public during the Call to the Public.

12. Reports from the TOWN MANAGER to the Council.

Town Manager Bruno advised the cemetery fence, that runs east and west, is being installed along the south border of the cemetery.

Town Manager Bruno stated the Snack Shack is expected to be finished within the next month and a half.

Town Manager Bruno reported that a Notice of Appeal has been filed in the case of *Foster v. Quartzsite*. Without upgrades to the existing water treatment facility, the Town will not be able to increase the number of residents or businesses in the Town because the Town is barred from adding anymore customers to the existing water treatment plant. The appeal continues the litigation, therefore the loan will not be granted, nor will the grant. The Town Attorneys advise that the appeal will take at least 9 months. The appeal might have the effect of making the loan and the grant no longer available to the Town. If the Town loses the grant, it might have to take larger loans to make needed repairs and improvements to the water treatment plant. Future loans will most likely not be available at the favorable interest rate that we previously negotiated.

Town Manager Bruno advised there was a meeting last Thursday, with all interested parties represented, those being from RV parks, the business community and home owners. The meeting attendees intended to meet two weeks from last Thursday, giving staff the needed time to gather the requested data. Unless advised otherwise, this follow-up meeting is still scheduled.

COMMUNICATIONS FROM CITIZENS

Mary Scott spoke as a citizen regarding ideas for additional revenue to help the RV Parks. She said the issue is that the RV parks just want the Town to offset the costs for the RV parks. The park owners asked for a small round table discussion where they can just ask questions and take the answers back to other park owners. She spoke

regarding a letter from Shawn Farish indicating that a meeting every two weeks will not be sufficient. She thinks the Town should be willing to work with the park owners.

Jennifer Jones, resident, clarified the reason for the lawsuit by Mayor Foster. She said it is not his opposition to the loan itself, but his assertion to protect the right of the people to a voter referendum, so that the people may vote on whether they want to be indebted for forty years. She spoke regarding the previous WIFA loan and its use. She also spoke about the settlement of a lawsuit with police officers, costing the Town \$300,000.

Mark Orgeron, resident, addressed the Council as a citizen. He stated that Mr. Prutch contacted him to address the Council with a question; specifically, what the Mayor's alternative is for the sewer. Mr. Orgeron asked Ms. Timberlake if she is going to hold a special meeting for the businesses and homeowners. Mr. Orgeron stated that Mr. Prutch would like to be contacted by Mayor Foster and Ms. Timberlake with their thoughts.

Terry Frausto, concerned citizen, thanked the Mayor for increasing her popularity by mentioning her in an article. She noted she only works for herself. She said there are people out there that appreciate her questions. She spoke about transparency, honesty and integrity and stopping rumors.

Shawn Farish, part owner of the Scenic Road RV Park, stated the park owners just want a rate they can live with. They do not want the Town to lose the grant; this is their only method to make the Council come up with a plan with which the RV park owners can live. She said now the Town is finally at the point that they are willing to sit down with the RV park owners. She wants a meeting of a small group. She recommends that the meetings happen once or twice a week. Ms. Farish advised the smaller the group, the more efficient it will be.

Jeff Gilbert, resident, spoke regarding the sewer issues. He said all citizens are stakeholders. Everyone should be informed about these meetings and their outcomes. He spoke regarding harm caused by law suits.

Vice Mayor Jewitt moved to adjourn and Council Member Kelley seconded the motion.

ADJOURNMENT: 11:00 AM

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of March 25, 2014, of the Town Council of Quartzsite, Arizona, held on March 25, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 8th day of April 2014.

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT

MINUTES
TOWN OF QUARTZSITE
PUBLIC WORK SESSION
TUESDAY, APRIL 3, 2014, 9:00 AM

MEETING BEGAN: 9:02 a.m.

COUNCIL MEMBERS PRESENT: Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott and Council Member Timberlake

STAFF PRESENT: Laura Bruno, Town Manager; Rob Troxler, Water & Wastewater Director; Rondus Bennett, Utility Accountant; Jeff Sorensen, Utility Technician; Tina Abriani, Town Clerk and Kevin Murphy, Town Engineer

WORK SESSION:

SEWER RATES - Presentation and discussion regarding the sewer rates

Discussion by Council Members, Town staff and citizens regarding sewer rates took place. The highlights of the presentation follow:

- Town Engineer, Kevin Murphy, handed out a listing of Sewer Rate Comparisons of towns and cities in Arizona. These were discussed.
- Laura Bruno, the Town Manager, handed out extracts from audit statements from fiscal years 2005-2012 regarding various funds, debts and income pertaining to water and sewer. Fiscal year 2013's report will be forthcoming. These reports were reviewed and discussed.
- Five possible ways to supplement the HURF replacement funds, providing support to the general fund and passing it through to the sewer and water, were identified:
 1. Charging homeowners for each RV sewer hook-up.
 2. Implementing a special assessment district for areas without access to sewer currently but that will have access in the future.
 3. Levying a sales tax on electric bills.
 4. Putting a dump station at sewer plant.
 5. Using capacity fees as an offset to sewer bills.

- Four reports were requested by the citizens:
 1. Cost to rehabilitate the sewer system, without expansion.
 2. Number of RV sites, number of all user classes, number in each class and average usages.
 3. Maximum flows over the last five years.
 4. Quarterly reports regarding the HURF portion of the monthly sewer bill.

MEETING ENDED: 11:22 a.m.

NEXT MEETING TO BE HELD: Thursday, April 17, 2014 at 9:00 a.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Public Work Session of April 3, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 8th day of April 2014

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 8, 2014

Agenda Item #3-c Consider approval of a proposal from D.B. Builders, Inc. to perform deferred maintenance service, including sealing and painting, of the Town Hall Building.

Summary: The Town's 2013-14 General Fund Budget includes an approved expenditure of \$104,000 to address deferred maintenance needs for the Town Hall Building. The Building's deferred maintenance needs include sealing and painting the exterior walls, and making repairs to the scuppers to address water flow problems.

Staff originally solicited two written proposals to develop budget estimates for this work. Since that time, two additional written proposals were solicited for all required work. These proposals range from \$186,350 to \$23,069; all proposals have been evaluated and confirmed for current pricing.

The lowest responsible proposal is:

- D.B. Builders, Inc., Quartzsite, AZ \$23,069

Responsible Person: Steve Henrichs, Community Services Director

Attachment: Proposals for the deferred maintenance of the Town Hall building to address issues of water seepage and structure stabilization.

Action Requested: **Approve D.B. Builders, Inc. to perform deferred maintenance service on the Town Hall Building as proposed, and authorize the Town Manager to execute the contract.**

D.B. Builders, Inc.

Proposal

P.O. Box 445
Quartzsite, AZ 85346
Office: 928-927-5522
Fax: 928-927-7278
Arizona Licenses: B-Residential ROC220181,
B-Commercial
ROC220183, A-General ROC220182

Proposal to:
Town of Quartzsite
Quartzsite, AZ

DATE April 4, 2014

Proposal for:
Town Hall Building
Sealing all Block and Paint

Propose to Seal and paint existing block walls for the Town Hall Building

Work to consist of:

Pressure wash building

Apply Lexon Masonry Coating System Block Surfacer level 4 coating to seal block.

Point visible cracks in grout lines and block with masonry filler

Apply ConFlex XL High Build Coating for water proofing

Note: Colors to be selected by others.

All Products used for this work will be Sherwin Williams Products

Fix concrete scuppers to let water flow away from building

Repair ground water flow away from building in areas as needed

Remove and replace Town of Quartzsite sign on front of building

Total Job Cost	\$21,600.00
Transaction Privilege Tax	\$1,469.00

\$23,069.00

Payment Schedule 50% when work starts and 50% upon presentation of invoice at completion of work
Make Checks payable to D.B. Builders

Approved by: _____ Date: _____

Project: Quartzsite City Hall Building

3/17 10 days
Before
Start

We propose hereby to furnish material and labor - complete in accordance with specifications below and previous quotations **M195 & M196** (attached) totaling the sum of:

**ONE HUNDRED THREE THOUSAND TWO HUNDRED SIXTY DOLLARS
\$103,260**

Authorized Signature _____

***Note: This proposal is good for 30 days.**

Scope of Work:

Prepare area around exterior perimeter of the building, including removing pipes, conduits, fixtures and signage mounted to the exterior CMU walls as needed. Provide protection for pedestrian entrances to the building at the front main entrance, and four side and rear entrances. Protect all glazing, frames, and doors and protect landscaping and paved surfaces. Provide additional protection for vehicles during sandblasting and machine applied material applications. Erect scaffolding as needed around the exterior of the building to provide man access to all areas to receive work.

Sand blast or pressure wash all exterior walls and exposed parapets to allow waterproofing system to adhere, clean roof, ground and surrounding areas of excess sand and blast debris. Apply elastomeric sealer to building to insure that all areas are sealed properly. Install any metal products or seals as needed to insure that sealer works properly.

Seal and caulk with all joints and transitions of metal products to existing windows and doors and all pipe and conduit penetrations through building walls.

Line Item Detail

Permits and Licenses As needed for site preparation and protection

Scaffolding

Sand blasting

Waterproofing – Elastomeric primer and seal coat, color to be determined.

Electrical – Remove and install conduits, fixtures as needed.

Plumbing – Remove and install pipes as needed

Painting – Exterior Sheet Metal, doors, frames, generator and attachments to building.

Clean house keeping – daily course of construction

Disposal – construction debris

Install all removed conduits, pipes, fixtures and signage. Clean affected project areas around the building, including roof surfaces, glass, doors and landscaped areas adjacent to work areas. Break down and remove all scaffolding and protection and haul all trash, debris, excess materials and equipment from site. Leave all exterior paved surfaces broom swept and clean.

NOTE: Per Diem, Lodging, travel, parts delivery all included in quote. This is a prevailing wage job. Projected completion is 45 days from start of project.

TERMS

Payment to be made as follows:

Signing of contract	30%	\$30,978
Completion of grouting and seal coats	30%	\$30,978
Completion of primer and paint	30%	\$30,978
Job completion	10%	\$10,326

— 10 days

Please make all checks to BH Enterprise, 78533 Bent Canyon Court, Bermuda Dunes CA 92203.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and we hereby accept. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

NOTICE

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. General Liability and workman's comp. certificates will be issued to Customer as needed.

~~***NOTICE TO OWNER***~~

~~Section 7019 - Contractor's License Law~~

~~Owner agrees to abide by terms of contract. Should it become necessary for contractor to enforce terms of contract, owner shall pay cost of litigation, plus a reasonable sum for attorney's fees.~~

WJH

~~**NOTICE**~~

~~"Under the Mechanic's Lien Law (California Code of Civil Procedure, Section 1181 et seq.), any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full.~~

William J Hall

3 BIC INC
P.O. Box 1401
CSL # 909823
Palm Desert, CA 92261

QUOTATION

Quote Number: m195
Quote Date: May 13, 2013
Page: 1

Voice: (760) 578-3550
Fax: (760) 772-4027

Quoted To:
City of Quartzsite 465 N. Plymouth Ave. Quartzsite, AZ 85346

Customer ID	Good Thru	Payment Terms	Sales Rep
	6/12/13	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
		This quote includes all labor at prevailing wages, materials and sales tax. Travel and living expenses are at Federal and State guidelines. Not to exceed price.		
1.00	quote	Demo existing grout approximately 1" , prep area and re-grout. (Re-point)		
1.00	quote	Price to include all equipment, supplies, labor, materials, scaffolding as needed to complete the re-point.	79,452.00	79,452.00
1.00	quote	Sand blast as needed, pressure wash, primer, (elastomeric clear coat or paint for longer life expectancy) and all cleanup.	15,758.00	15,758.00
1.00	quote	Total price for job as laid out in above items and note details.		
			Subtotal	95,210.00
			Sales Tax	
			TOTAL	95,210.00

3 BIC INC
P.O. Box 1401
CSL # 909823
Palm Desert, CA 92261

QUOTATION

Quote Number: m196
Quote Date: May 13, 2013
Page: 1

Voice: (760) 578-3550
Fax: (760) 772-4027

Quoted To:
City of Quartzsite 465 N. Plymouth Ave. Quartzsite, AZ 85346

Customer-ID	Good Thru	Payment Terms	Sales Rep
	6/12/13	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
14.00	quote	Concrete pads for scuppers,	450.00	6,300.00
14.00	quote	Install pads and cut relief grooves to help keep water off of walls. Tax and delivery included in prices.	125.00	1,750.00
Subtotal				8,050.00
Sales Tax				
TOTAL				8,050.00

CONTRACT / PROPOSAL

3 BIC INC.

A Division of BH Enterprise

**78533 Bent Canyon Court
Bermuda Dunes, CA 92203
760-578-3550 • bill@3-bic.com**

DATE: January 21, 2014

PROPOSAL SUBMITTED TO:

City of Quartzsite

JOB DESCRIPTION:

Re-tip, seal, and paint exterior of City Hall building, Quartzite, Arizona

(Additional work not quoted, but included in Job Scope, Paint school building and storage unit next to City Hall in matching colors. No extra charge.)

**NOTE: PLEASE SIGN 2ND PAGE OF THIS PROPOSAL
UPON ACCEPTANCE AND EMAIL SIGNED DOCUMENT**

TO bill@3-bic.com or bill@billhall.co

**ORIGINAL QUOTES M 195 AND M 196 ARE ALSO
ATTACHED**

Project: Quartzsite City Hall Building

We propose hereby to furnish material and labor - complete in accordance with specifications below and previous **quotations M195 & M196** (attached) totaling the sum of:

**ONE HUNDRED THREE THOUSAND TWO HUNDRED SIXTY DOLLARS
\$103,260**

Authorized Signature City of Quartzsite _____

***Note: This proposal is good for 30 days.**

Scope of Work:

Prepare area around exterior perimeter of the building, including removing pipes, conduits, fixtures and signage mounted to the exterior CMU walls as needed. Provide protection for pedestrian entrances to the building at the front main entrance, and four side and rear entrances. Protect all glazing, frames, and doors and protect landscaping and paved surfaces. Provide additional protection for vehicles during sandblasting and machine applied material applications. Erect scaffolding as needed around the exterior of the building to provide man access to all areas to receive work.

Sand blast or pressure wash all exterior walls and exposed parapets to allow waterproofing system to adhere, clean roof, ground and surrounding areas of excess sand and blast debris. Apply elastomeric sealer to building to insure that all areas are sealed properly. Install any metal products or seals as needed to insure that sealer works properly.

Seal and caulk with all joints and transitions of metal products to existing windows and doors and all pipe and conduit penetrations through building walls.

(New item, pressure wash and paint small building and storage unit if wanted by City.)

Line Item Detail

Permits and Licenses As needed for site preparation and protection

Scaffolding as needed to complete job

Sand blasting /Pressure Wash as required.

Waterproofing – primer and seal coat, color to be determined. Picked by Customer.

Electrical – Remove and install conduits, fixtures as needed.

Plumbing – Remove and install pipes as needed

Painting – Exterior Sheet Metal, doors, frames, generator and attachments to building.

Clean house keeping – daily course of construction

Disposal – construction debris

Install all removed conduits, pipes, fixtures and signage. Clean affected project areas around the building, including roof surfaces, glass, doors and landscaped areas adjacent to work areas. Break down and remove all scaffolding and protection and haul all trash, debris, excess materials and equipment from site. Leave all exterior paved surfaces broom swept and clean.

NOTE: Per Diem, Lodging, travel, parts delivery all included in quote. This is a prevailing wage job. Projected completion is 45 days from start of project.

TERMS

Payment to be made as follows:

1st Payment due March 3/2014	30%	\$ 30,978.00
Completion of grouting and seal coats	30%	\$ 30,978.00
Completion of primer and paint	30%	\$ 30,978.00
Job completion	10%	\$ 10,326.00
Total		\$ 103,260.00

Please make all checks to BH Enterprise, 78533 Bent Canyon Court, Bermuda Dunes CA 92203.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and we hereby accept. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

NOTICE

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. General Liability and workman's comp. certificates will be issued to Customer as needed.

Proposal

Proposal # P062512-01

Page 1 of 4

June 25, 2012

Mr. Tim Rider
Town of Quartzsite
465 N. Plymouth Street
Quartzsite, AZ 85346

Subject: Town Hall Exterior Renovations
465 N. Plymouth Street
Quartzsite, AZ 85346

Dear Tim Rider;

We are pleased to present our proposal for the proposed exterior renovations to your Town Hall Building. We will provide all materials, labor and equipment to complete the modifications as per the plans prepared by Amida Resources sheets A1.0 and A2.0 and dated June 12, 2012 inclusive of the following scope of work.

Prepare area around exterior perimeter of the building; including removing pipes, conduits, fixtures and signage mounted the exterior CMU walls, providing protection for pedestrian entrances to the building at the front main entrance, and four side and rear entrances, protect all glazing, frames and doors and protect landscaping and paved surfaces. Provide additional protection for vehicles during sandblasting and machine applied material applications. Erect scaffolding around the exterior of the building to provide man access to all areas to receive work.

Sand blast all CMU exterior walls and exposed parapets to allow waterproofing system to adhere, clean roof, ground and surrounding areas of excess sand and blast debris. Apply "Thorseal" waterproofing system to CMU surfaces, material to be hand applied and troweled over CMU.

Install metal products per plan including; galvanized metal weep screed and all bottom terminations, 1/2" milcore metal at all door and window openings and corner aid at all outside corners. Install 2" wide by 1/2" deep and 1/2" wide by 1/2" deep Fry Wriglet expansion and detail metal per plan to provide vertical and horizontal expansion and to create architectural design per plan.

Apply 1/2" thick plaster brown coat over entire CMU exterior and hand trowel smooth and flat. Apply a two color machine applied Dash color coat. Colors to be determined.

Install a 25 gauge sheet metal parapet cap to all parapets, cap to be bonderized to receive paint and shall have 2" drop legs with drip edge. Seal and caulk with "Sika Flex" all joints and transistions of metal products to existing windows and doors and all pipe and conduit penetrations through building walls.

Proposal

Proposal # P062512-01

Page 2 of 4

June 25, 2012

Mr. Tim Rider
 Town of Quartzsite
 465 N. Plymouth Street
 Quartzsite, AZ 85346

Subject: Town Hall Exterior Renovations
 465 N. Plymouth Street
 Quartzsite, AZ 85346

Paint all new sheet metal parapet caps, exterior metal doors and frames with one coat exterior acrylic enamel and two coats of semi gloss acrylic enamel finish color.

Install all removed conduits, pipes, fixtures and signage. Clean affected project areas around the building, including roof surfaces, glass, doors and landscaped areas adjacent to work areas. Break down and remove all scaffolding and protection and haul all trash, debris, excess materials and equipment form site. Leave all exterior paved surfaces broom swept and clean.

Line Item Detail of Costs:

1. Permits and Licenses	TBD
2. Site preparation and protection	\$ 3,500.00
3. Scaffolding (45 day rental)	\$ 8,800.00
4. Sand Blasting	\$ 9,000.00
5. Sheet metal- Parapet cap	\$ 6,500.00
6. Sheet metal- 2" Fry Wriglet	\$ 8,400.00
7. Sheet Metal- 1/2" Fry Wriglet	\$ 5,840.00
8. Weep Screed, Milcore and Corner aid	\$ 8,810.00
9. Waterproofing- Thoroseal	\$ 14,500.00
10. Plastering-brown and finish coats	\$ 52,300.00
11. Electrical- Remove and install conduits, fixtures	\$ 4,000.00
12. Plumbing- Remove and install pipes	\$ 3,500.00
13. Painting- Exterior sheet metal, doors and frames	\$ 5,500.00
14. Clean house keeping- daily course of construction	\$ 2,000.00
15. <u>Disposal-construction debris</u>	<u>\$ 1,500.00</u>
16. Raw Construction Costs	\$134,150.00

Proposal

Proposal # P062512-01

Page 3 of 4

June 25, 2012

Mr. Tim Rider
 Town of Quartzsite
 465 N. Plymouth Street
 Quartzsite, AZ 85346

Subject: Town Hall Exterior Renovations
 465 N. Plymouth Street
 Quartzsite, AZ 85346

Line Item Detail of Costs (cont):

17. Project Management (3%)	\$ 4,024.50
18. General Conditions and Contractors fees (15%)	<u>\$ 20,122.50</u>
19. Total Construction Costs	\$158,297.00
20. TPT Tax	<u>\$ 9,929.18</u>
21. Total Construction Costs inclusive of TPT	\$168,226.18
22. Per diem	\$ 12,272.00
23. <u>Lodging</u>	<u>\$ 5,852.00</u>
24. PROJECT TOTAL COST	\$186,350.18

Note: Per Diem and lodging was extracted from US General Services Administration and rated based on zip code 85346. Lodging daily rate \$77.00 and per diem per \$46.00 per day. Lodging has been calculated at 2 men per room.

Project duration shall be 45 working days from commencement.

No security is included in this proposal if security is required it shall be provided at additional costs.

Terms; TBD

Insurance; General liability, workers compensation and commercial vehicle insurance certificates of additionally insured naming the Town of Quartzsite will be provided upon request.

Proposal

Proposal # P062512-01

Page 4 of 4

June 25, 2012

Mr. Tim Rider
Town of Quartzsite
465 N. Plymouth Street
Quartzsite, AZ 85346

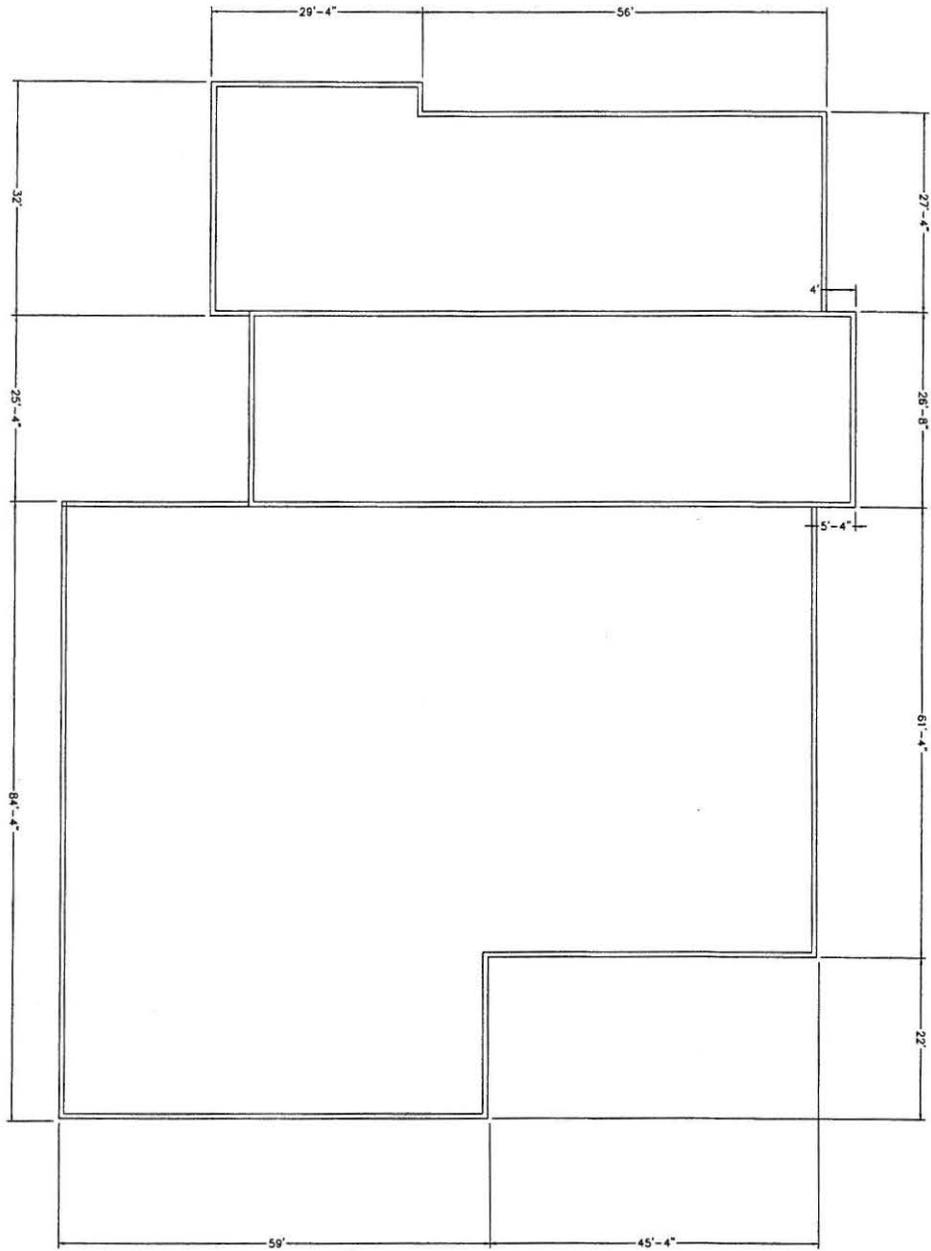
Subject: Town Hall Exterior Renovations
465 N. Plymouth Street
Quartzsite, AZ 85346

Exclusions:

- a. Plan check and permit fees.
- b. Special inspection fees.
- c. Engineering.
- d. Shoring for trades other than those specified above.
- e. Water proofing, except as provided above.
- f. Pedestrian protection, except as provided above.
- g. X rays of existing concrete slabs and foundations.
- h. Electrical installation and/or relocation, except as provided above.
- i. Mechanical installation and/or relocation.
- j. Plumbing installation and/or relocation, except as provided above.
- k. Lane closure permits
- l. Protection for path of travel in and thru building, except as provided above.
- m. Heavy haul permits.
- n. Demolition work other than that specified above.

Respectfully Submitted

Jerry Roteman
Amida Resources Inc.



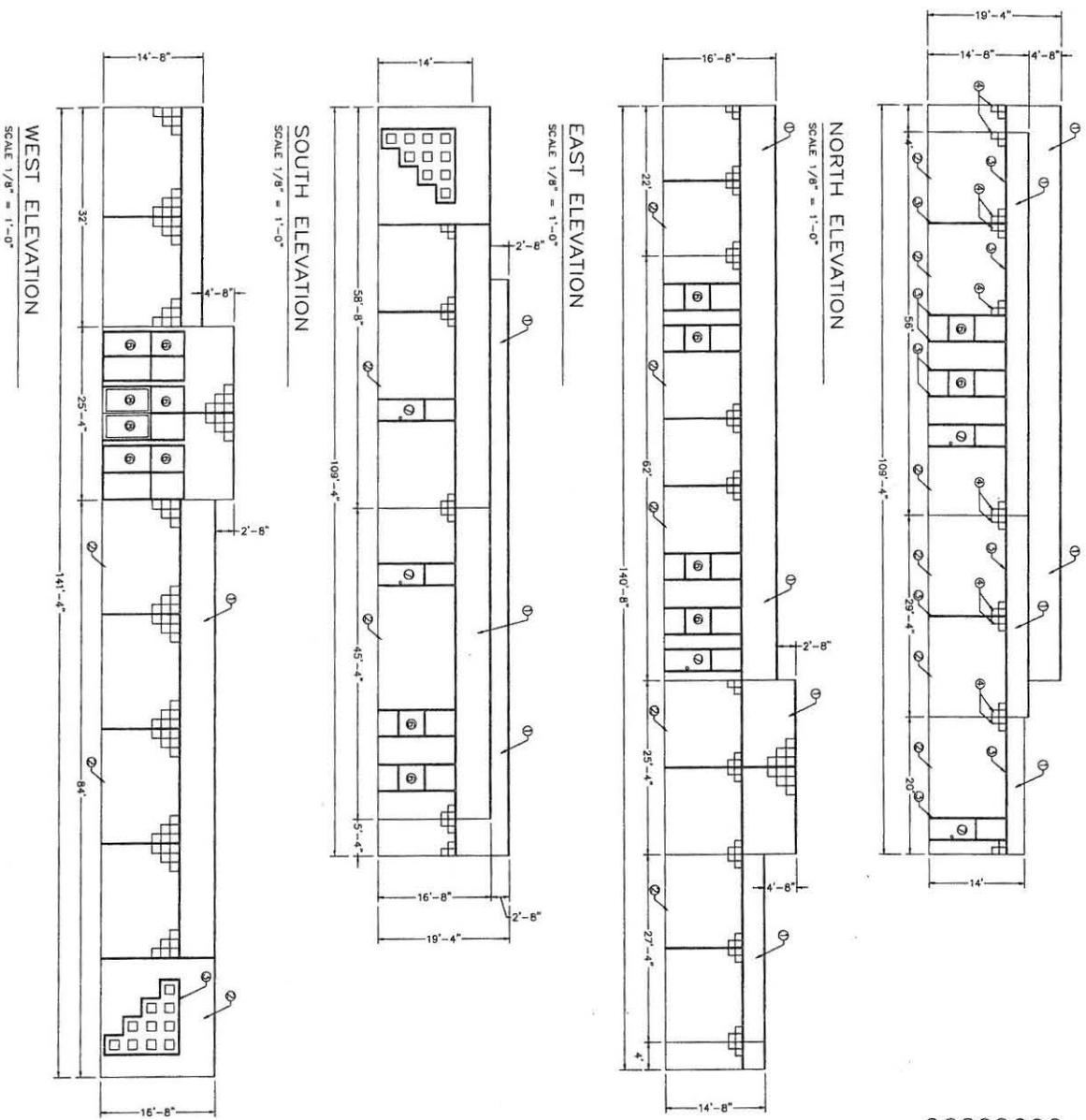
FLOOR PLAN
SCALE 1/8" = 1'-0"

REVISIONS BY	
DATE	
BY	
DATE	
BY	
DATE	

FLOOR PLAN

QUARTZSITE TOWN HALL
TOWN OF QUARTZSITE
465 N. PLYMOUTH AVENUE
QUARTZSITE, AZ 85346

DATE	06-12-12
PROJECT	06-12-12
DESIGNER	J.A.R.
DATE	02-1-12
SHEET	A1.0
OF	7



- FINISH SCHEDULE**
- ① DASH FINISHED STUDIO COLOR #1
 - ② DASH FINISHED STUDIO COLOR #2
 - ③ 1/4" RIV BRACKET WALL FINISH ALUMINUM
 - ④ 3/4" RIV BRACKET WALL FINISH ALUMINUM
 - ⑤ 20 GAUGE BRONZED ANODIZED ALUMINUM PANELLET CAP
 - ⑥ EXISTING WINDOW GLAZING SET IN 2"x4" BRONZE ALUMINUM
 - ⑦ EXISTING WINDOW METAL DOOR AND FRAME
 - ⑧ EXISTING DOOR GLAZING SET IN 2"x4" BRONZE ALUMINUM



Red J Environmental Corp.

Environmental P.O. BOX A
JOSEPH CITY, AZ 86032

Estimate

Date	Estimate #
6/14/2012	73

Name / Address
Town of Quartzsite 465 North Plymouth Avenue P.O. Box 2812 Quartzsite, AZ 85346

			Project
Description	Qty	Cost	Total
Site Preparations, permits and Licenses, Scaffolding		1,600.00	1,600.00
Apply waterproof cement based coating		3,700.00	3,700.00
Sheet metal - parapet cap, 2' Fry Wriglet, 1/2' Fry Wriglet	1	2,100.00	2,100.00
Exterior Electrical fixtures and plumbing removal and reinstall		3,000.00	3,000.00
Installation of metal lathe and expansion joints, weep screed, milcore and corner aid		5,200.00	5,200.00
Apply Brown coat stucco		25,300.00	25,300.00
Apply color coat finish		8,100.00	8,100.00
Paint exterior sheet metal, doors and door frames, clean-up		2,700.00	2,700.00
Management and contractor fees		7,700.00	7,700.00
----- CHANGE ORDER -----			
June 29, 2012			
> Added 1 14 -Contracting Services. (+\$1,600.00)			
> Added 1 14 -Contracting Services. (+\$3,700.00)			
> Decreased price of 14 -Contracting Services from \$11,800.00 to \$2,100.00. Changed description of 14 -Contracting Services. (-\$9,700.00)			
> Added 1 a. Direct Labor. (+\$3,000.00)			
> Decreased price of 14 -Contracting Services from \$34,900.00 to \$5,200.00. Changed description of 14 -Contracting Services. (-\$29,700.00)			
> Added 1 14 -Contracting Services. (+\$25,300.00)			
> Decreased price of 14 -Contracting Services from \$12,700.00 to \$8,100.00. (-\$4,600.00)			
> Added 1 14 -Contracting Services. (+\$2,700.00)			
> Added 1 a. Direct Labor. (+\$7,700.00)			
Total change to estimate +\$0.00			
Lic. ROC260524 Thank You		Total	\$59,400.00



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 8, 2014

Agenda Item #4 Discussion of ongoing meetings with certain citizens, local businesses, residential property owners and RV Park owners concerning the sewer rates and requiring the attendance of Town staff, contractors and consultants.

Summary: Recently, Council Members Scott and Timberlake, as well as Mayor Foster, have been attempting to hold meeting/discussions with members of the RV Park Association. These meetings and discussions are deliberately held with the express purpose of reducing the sewer rates for RV Parks only. This was VERY evident during the Council meeting on March 25, 2014 when both Mary Scott and Monica Timberlake expressed their disgust with Town Manager, Laura Bruno, for not assembling a "Manager's Meeting" with only three Council Members (Mary Scott, Monica Timberlake, and Michael Jewitt) and a "few" RV Park owners. I believe all facets of Quartzsite MUST be represented at any such meetings.

This is not to negate the skyrocketing costs associated with the sewer rates since the Council passed the matter with a 6 – 1 vote with the Mayor dissenting. If they are both as concerned as they state about the financial health of Quartzsite, they will abide by their fiduciary responsibilities and stop spending the taxpayer dollars (sewer fund) on such special deals.

Responsible Person: Mark Orgeron, Council Member

Attachment: Request for agenda item from Council Member Orgeron.

Action Requested: None

March 25, 2014

From: M. Orgeron, Sr., Councilmember
To: Town Clerk, Town of Quartzsite
Laura Bruno, Town Manager
Subj: REQUEST FOR AGENDA ITEM

RECEIVED
MAR 31 2014
TOWN OF QUARTZSITE

It is requested that an item be placed on the April 8, 2014 regular meeting of the Common Council of Quartzsite.

I would like the agenda item to be:

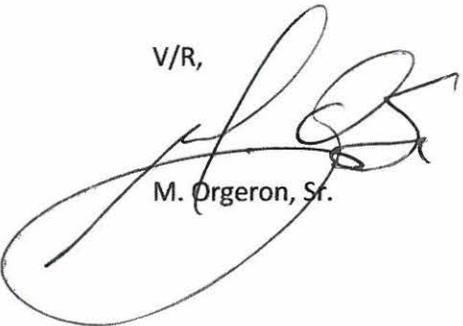
- Discussion of the disenfranchisement of local business' and residential property owners concerning the sewer rates.

Recently Council Members Scott and Timberlake, as well as Mayor Foster, have been attempting to hold meetings/discussions with members of the RV Park Association. These meetings and discussions are deliberately held with the express purpose of reducing the sewer rates for RV Parks only. This was VERY evident during the Council meeting on March 25, 2014 when both Mary Scott and Monica Timberlake expressed their disgust with Town Manager, Laura Bruno, for not assembling a "Manager's Meeting" with only three Council Members (Mary Scott, Monica Timberlake, and Michael Jewitt) and a "few" RV Park owners. I believe all facets of Quartzsite MUST be represented at any such meetings.

This is not to negate the skyrocketing costs associated with the sewer rates since the Council passed the matter with a 6 – 1 vote with the Mayor dissenting. If they are both as concerned as they state about the financial health of Quartzsite, they will abide by their fiduciary responsibilities and stop the spending of taxpayer dollars (sewer fund) on such special deals.

If there are any problems with my request or any additional information is required, please get in touch with me as soon as possible.

V/R,


M. Orgeron, Sr.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 8, 2014

Agenda Item #5 Consider the appointment of one director to the Municipal Property Corporation, MPC, to replace the vacancy created by Paul Carnevale's resignation, with a term to expire June 1, 2015.

Summary: The Municipal Property Corporation is responsible for the financing of the sewer system for the Town.

The Corporation's Board of Directors consists of 3 members. Terms are for a period of three years, with terms staggered such that the terms of no more than one officer shall expire in any one year.

The Town has received one Volunteer Interest Statement for the MPC.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Volunteer Interest Statement for the Municipal Property Corporation:

- Richard L. Thompson

Action Requested: Motion to appoint one officer to the Municipal Property Corporation with a term to expire June 1, 2015.



RECEIVED

MAR 20 2014

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: 3-20-14 Date Exp: _____

Copies To: LOLLA BRENNER TOWN MANAGER, TINA TOWN CLERK

PLEASE TYPE OR PRINT NEATLY

Date: 3-20-2014

Name (Last, First, MI): THOMPSON, RICHARD L.

Home Address/PO Box: _____

Contact Phone Number: _____

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): RETIRED

Address/Contact Number of Employer: NONE

Professional/ Civic Activities: SEE RESUME

Education/Professional Experience: SEE RESUME

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of adjustment

Planning & Zoning Commission

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to serve on the board, commission, etc: _____

INTEREST IN THE TOWN OF QUARTZSITE

What do you think that you can contribute to the public by serving on this board, commission, etc:

SEE RESUME

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

NONE EXCEPT VACATION IN SUMMER

All boards, commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc. please contact the Quartzsite Town Hall @ 928-927-4333.

Date:

3-20-2014

Signature:

Richard J. Thompson

Resume

Richard L Thompson (Dick)

**We are a large family, 5 son's and 1 daughter that range in age from 43 to 60 years of age.
We do leave Quartzsite for our Boat in Northern waters in May and return by the 1st of October.
We are in telephone contact most of the time.**

WORK EXPERIENCE

1953 TO 1959

Private Electric Power Co. as Equipment Operator & Head Groundman.

1959 to 1969

City of Richland, Washington, Electrical Department

Received Electrical Engineering Degree.

Responsible for setting up all stores systems, System design, Line Crew Orders and

Representative to Regional Council's and Organizations

Resigned in September 1969 as Chief Engineer and Assistant Superintendent

1969 to April 1st 1986

Mason County PUD #3

Shelton, Washington, a system of 10k customers and several hundred miles of line.

As the Chief Engineer, my Responsibilities included the following:

- 1. The Total Budget**
- 2. All Line Crew Operations**
- 3. Electric Rate Studies**
- 4. System Studies**
- 5. Long range forecast's (as long as 20 yrs)**
- 6. All Regional Representation**
- 7. All National Representation**

**The Last several years my responsibility changed to Manager of Power Supply
Which included all of the above except Operations and Budget.**

**I retired on April 1st 1986 at age 55 and my wife and I have covered much of the salt water N to SE AK in our Boat and many Hyw's and Byways of the USA and much of Mexico in our MH.
In the last 27 years. We have stopped in Quartzsite every year for a visit with our cousin's Andy and Maxine Armstrong. I think you will find Her signature on the papers requesting funds to establish the Town of Quartzsite. So we are very familiar with the Town of Quartzsite.
In November of 2002 we found them of poor health and wanting to sell their home at 410 Plymouth. We then purchased their home in April 2003 as it was time to hang up the keys to the old MH. In 2010 we became residents and voters in Quartzsite and La Paz County.**

I believe that I could be of assistance on an advisory board.

My preference would be as follows:

- 1. Municipal Property Corporation**

Other Activities, Dick

BSA over 50 years, SM 30 years

United Way

Kiwanis 50 years

Shelton YC 30 years

Licensed Amature Radio Operater 55 years

Other Actives, Dona

Camp Fire Leader 30 years

School Volunteer 20 years

Both: Various Christian Churches 60 years..



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, April 8, 2014

Agenda Item #6 Discuss and consider approval of amendments to the Town's 2013-14 Operating Budget.

Summary: The 2013-14 Budget for the Town of Quartzsite was adopted as a Tentative Budget on June 26, 2013, and as a Final Budget on August 13, 2013.

State law provides for amendments to the operating budget as long as the overall amendments do not result in exceeding the Town's expenditure limitation.

Staff will present the proposed amendments to the current operating budget.

Responsible Person: Laura Bruno, Town Manager

Attachment: Budget materials will be distributed at the Council Meeting.

Action Requested: Approve amendments to the Town's 2013-14 operating budget.