

# COUNCIL MEETING AGENDA

MONDAY, JUNE 30, 2014

Members may attend in person or by telephone

Ed Foster, Mayor  
Michael Jewitt, Vice Mayor

Carol Kelley  
Mark Orgeron  
Monica Timberlake

Norma Crooks  
Mary Scott

**Quartzsite Town Hall  
Council Chambers  
465 North Plymouth Avenue  
Quartzsite, Arizona**

**Special Meeting  
1:30 p.m.**

### ***SPEAKING TO THE COUNCIL***

*If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.*

*All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.*

### ***CELL PHONES AND RECORDING DEVICES***

*As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices need to be staged at the back of the public seating area.*

***The times listed for agenda items are estimated.  
Items may be discussed earlier or in a different sequence.***

<b>Est. Time</b>	<b>AGENDA ITEM</b>	<b>COUNCIL ACTION</b>
1:30	<b>CALL TO ORDER OF SPECIAL MEETING</b>	
1:30 – 1:35	<b>INVOCATION AND PLEDGE OF ALLEGIANCE</b> <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
1:35 – 1:36	<b>ROLL CALL</b>	
1:36 – 1:37	<b>APPROVAL/AMENDMENT OF AGENDA</b>	Discussion, possible action by MOTION.

		<b>PUBLIC HEARING</b>	
		<p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p> <p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. <b>There is a 3 minute limit for each speaker.</b></i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p>	
1:37 – 2:30	1.	<b>FINAL BUDGET FY 2014-2015</b> - Conduct Hearing regarding the Town of Quartzsite Final Budget for Fiscal Year 2014-2015.	Conduct Public Hearing; discussion.
2:30 – 2:35	2.	<b>ADOPT FINAL BUDGET FOR FY 2014-2015</b> – Discussion and review of resolution to adopt the Final Budget for Fiscal Year 2014-2015.	Discussion, possible action by MOTION.
2:35 – 2:40	3.	<b>SOLAR PROJECT</b> – Discussion and possible action to terminate the Power Purchase Agreement for solar energy with Sun Edison Origination I, LLC.	Discussion, possible action by MOTION.
2:40		<b>ADJOURN</b>	MOTION to adjourn.

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: \_\_\_\_\_, Town Clerk's Office.



## TOWN OF QUARTZSITE

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### SPECIAL COUNCIL MEETING

Monday, June 30, 2014

**Agenda Item #2** Discussion and review of resolution to adopt the Final Budget for Fiscal Year 2014-2015.

**Summary:** On June 10, 2014, the Council adopted a Tentative Budget and set the maximum limits for expenditure for Fiscal Year 2014-2015. State law requires that once the tentative budget has been adopted, the expenditures may not be increased beyond the maximum limits for expenditure for final adoption; however, the expenditures may be decreased.

The Proposed Final Budget includes the following change from the Tentative Budget:

- Reduction in revenue of \$6,000 to reflect the lease reduction granted to Ed Options.
- Accompanying decrease in Fund balance to reflect the impact of the reduced revenue.

No other changes are reflected in the Proposed Final Budget. The Contingency accounts for possible insurance premium costs, additional police vehicles, and other cost overruns remain unchanged.

**Responsible Person:** Skylor Miller, Town Manager

**Attachment:**

1. Town of Quartzsite Final Annual Budget FY 2014-2015
2. Resolution for the adoption of the Budget FY 2014-2015

**Action Requested:** Motion to adopt the Resolution for the Adoption of the Budget for Fiscal Year 2014-2015.



# TOWN OF QUARTZSITE

Final

# Annual Budget

Fiscal Year 2014 – 2015

June 30, 2014

*Information contained within is tentative and subject to change until final adoption*

## **THE TOWN OF QUARTZSITE**

Quartzsite, Arizona was founded in 1867 and incorporated in 1989. The Town encompasses 132 square miles of area, and has a population of approximately 3,770 residents.

The municipal government of the Town operates under a council-manager form of government. The seven-member elected Town Council provides legislative directives, establishes Town policy and monitors its execution by Town staff.

The Mayor is the head of the Town Council. He presides over the Council meetings so that business can be carried out efficiently and effectively; is responsible for upholding and promoting the purposes of the Town; and participates in and encourages activities that enhance the economic, social and environmental well-being of the Town and its residents.

The Town Manager serves as the Town's chief administrative officer and is responsible for directing the day-to-day administrative operations of the Town.

This form of government allows elected officials to spend more of their time listening to the concerns of constituents, and provides structure to the staff to be able to know that their job duties will be consistent and based on professional standards rather than subject to differing political whims.

This form of government also diffuses political power among all elected officials so that no one individual – Mayor or council member – can dictate policies of the town, hire or fire personnel, or make changes in the governmental structure. While Mayors and individual council members can be visionary leaders who help shape the goals for the town, their strength is exercised through the will of the Town Council's voting majority.

### **TOWN COUNCIL**

Ed Foster, Mayor

Michael Jewitt, Vice Mayor

Norma Crooks

Carol Kelley

Mark Orgeron

Mary Scott

Monica Timberlake

## THE BUDGET

The Town's budget consists of four funds: the General Fund, the HURF Fund, the Grants Fund, and the Water and Sewer Fund.

- The **General Fund** is the Town's primary operating fund, and accounts for all financial resources of the general government except those required to be accounted for in another fund. General Fund revenues are derived from state shared revenues, local sales tax revenues, permit fees, fines and miscellaneous charges and donations.
- The **HURF Fund** (Highway User Revenue Fund) accounts for specific revenue received from the State of Arizona Highway User Revenue Fund. These revenues are derived from tax money collected from gasoline and diesel fuel sales, and other transportation related fees. By State statute, the use of HURF revenues is limited to projects within the public right of way. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Grants Fund** accounts for specific revenue sources that are restricted to expenditures for specified purposes as defined by the grantor. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Water and Sewer Fund** accounts for operations that are financed and operated in a manner similar to private business enterprises, in which the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Unlike some other municipalities in the State, the Town of Quartzsite does not impose property taxes. The Town's revenues rely heavily on state shared revenues and local sales tax revenues. For the General Fund, the Town receives most of its regular income from local sales taxes, which are 2.5% for all Transaction Privilege Tax (TPT) categories. The Town also receives a share of State income tax and State sales tax revenues.

On the expenditure side, each year the State of Arizona imposes an expenditure limitation on all cities and towns. The State has identified those expenditures that are either subject to, or excluded from, the limitation. Each municipality's total expenditure must not exceed this limit. In Fiscal Year 2014-2015, the limitation for the Town of Quartzsite is \$4,900,929 which is above the Town's budgeted expenditures subject to the limitation.

As a final note, the accounting policies of the town of Quartzsite conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB). The basis of budgeting for all funds is the same as the basis of accounting principles used in the annual audit.

The following provides an overview of the proposed budget for Fiscal Year 2014-2015, and includes revenues by source and expenditures by department.

## TOWN STAFF

For Fiscal Year 2014-15, staffing will remain at current levels which include:

- 45 Full-time employees (working 30 hours or more each week)
- 6 Part-time employees (working less than 30 hours each week)
- 5 Temporary and/or seasonal employees
- 1 Employee currently on Military Leave

In addition to Town staff, also included on the Town's payroll are the seven members of the Town's Common Council who receive monthly stipends in recognition of their service to the Town.

The Town also uses private firms for professional advisory and technical services, such as legal counsel and technology support.

## TOWN DEPARTMENTS

The Town provides services to the community through its various departments. The following provides a brief description of each department and indicates the objectives identified by each for the Fiscal Year 2014-15.

**Administrative Services.** This department includes the activities of the Town Manager, the Town Clerk, and the Finance Office. As the Chief Administrative Officer, the Town Manager exercises general control and management of the affairs of the Town, ensuring a fair, efficient and effective operation.

The Town Clerk's office acts in an administrative capacity for processing, maintaining and protecting the official records of the Town. This office is the source of information on Town Council legislation and actions. The Town Clerk's office also conducts all municipal elections and provides special services to the public, including notary services.

The Finance Office accounts for the overall financial administration of the Town. Service provided by this office include accounts payable, accounts receivable, payroll, employee benefits, financial reporting, budgeting, and grant administration.

Objectives identified for Fiscal Year 2014-15 include:

- Implement a systematic process of review and update to the Town Codes
- Update Personnel Policies and Procedures, and employee salary schedules
- Complete the Financial Operations Guide
- Research the feasibility of installing an audio-video recording system for Town Council Meetings
- Increase the focus on economic development and tourism

**Community Development Services.** This department is responsible for land use administration, building safety, and code enforcement. Land use/zoning includes short range and long range planning and zoning activities. Staff provides direct support to the Planning and Zoning Commission.

Building safety and code enforcement consists of building plan application and review; inspections and permit issuance for all development projects; and code enforcement services.

Objectives identified for Fiscal Year 2014-15 include:

- Provide for training and education of Community Development Services staff
- Encourage smart growth through consistency
- Seek objective, professional advice consistent with our region
- Provide for access to specialists on an on-call basis to ensure staff follow proper processes and determinations

**Economic and Community Outreach Services.** This new services unit focuses on increasing economic development and tourism for our community; and programs that seek to involve the community in the preservation of the Town's quality of life.

**Legal Counsel Services.** The Town of Quartzsite uses the services of an outside law firm to serve as legal advisor to the Town on matters such as zoning, contracts, public bidding, personnel, and utilities. They also represent the Town in all legal proceedings. The Town Attorneys prepare Town ordinances, resolutions, leases, contracts and other legal documents. In addition, they provide legal opinions to the Town.

**Library Services.** The Town provides comprehensive library services through its full-service Library, located in the Town's administrative building. The Library, which is open all day Mondays through Fridays, provides numerous programs for citizens of all ages.

Objectives identified for Fiscal Year 2014-15 include:

- Strengthen the skills of Library staff to meet customer needs
- Expand learning opportunities for children
- Stabilize online access to Library resources

**Magistrate Court Services.** The Magistrate Court represents the judicial branch of Town government. The Court consists of one Judge, court clerks, a contracted prosecutor and contracted public defenders. The Judge hears cases involving violations of Town ordinances, civil and criminal traffic cases, and misdemeanor cases that occur within the Town limits. The court also issues order of protection, injunctions against harassment and marriage licenses.

Objectives identified for Fiscal Year 2014-15 include:

- Ensure equal access to Justice
- Develop policies to enhance the collections procedure
- Continue to maintain a professional workforce and improve operational efficiencies

**Parks, Recreation and Cemetery Services.** The Parks, Recreation and Cemetery Department maintains and operates all of the Town's park and recreation facilities, and develops and implements programs for cultural and recreational activities. The Town's park system consists of a Town park, a ball field, a community center, a cemetery, and numerous multi-purpose trails.

Objectives identified for Fiscal Year 2014-15 include:

- Automate the various irrigation systems
- Replace the plumbing and fixtures in the restrooms at the Dance Slab
- Ongoing maintenance and repairs of shades, bleachers, benches, and fences
- Work with Arizona Western College to develop a one-day per week, summer program for students to promote literacy, learning healthy eating, and other activities
- Enhance the Kofa Road/Elsie Lane entrance to include signage, solar lighting and landscaping
- Install row markers with lot numbers, identifying lots for the cemetery plots
- Accomplish needed repairs to the Hi Jolly Cemetery monument
- Continue pursuing the acquisition of BLM land for cemetery expansion

**Public Safety Services.** The Quartzsite Police Department coordinates public safety efforts in the Town. Through investigations, patrols, detective and other efforts, the Police work to deter and prevent crime within the Town.

Objectives identified for Fiscal Year 2014-15 include:

- Institute newly revised/updated Policies and Procedures
- Continue department and individual training in current Community Policing practices and standard policing practices
- Provide adequate shift coverage to insure public and officer safety
- Seek grants to augment funding for law enforcement equipment needs

**Transit Van Services.** The Town provides a transit services program to serve our elderly and disabled residents. Passenger vans operate Mondays through Fridays, providing in-town transit services. In addition, weekly or bi-weekly transit services are provided to the communities of Parker, Blythe, Lake Havasu City and Yuma.

Objectives identified for Fiscal Year 2014-15 include:

- If awarded, use a 5311 grant to develop and implement a fixed route public transit system operating five (5) days each week, with  $\frac{3}{4}$  mile deviations for riders with mobility needs
- If awarded, use a WACOG grant to implement five(5) day per week transportation to the Senior Center hot lunch program
- Maintain out-of-town weekly routes to Parker and Blythe, and bi-weekly routes to Lake Havasu City and Yuma
- Adjust schedules to reflect seasonal changes in ridership
- Hold a public contest to brand the Town Transit System with an official name and possible paint scheme
- If awarded, use 5311 grant funds to purchase and implement scheduling software and cameras in each transit vehicle
- Develop funding to support the operation of the Trolley for the next winter season

**Public Works Services.** The Public Works Department promotes safety while maintaining and developing the Town's roadway infrastructure, which includes roads, right-of-ways, culverts and bridge crossings. Public Works is charged with overall street maintenance and capital improvements.

Objectives identified for Fiscal Year 2014-15 include:

- Install HAWK crosswalk signals on two existing crosswalk locations on Main Street
- Rebuild Scott Lane, pending sewer expansion
- Install concrete aprons along Kofa Avenue, at the wash crossing, for erosion control and a future FY 15-16 walking trail
- Ongoing pavement preservation

**Water and Wastewater Services.** The Town of Quartzsite delivers potable water services to the community's residential and commercial customers. Raw Water is pumped from the Town's two community wells, and treated in accordance with Federal, state and local drinking water standards.

Wastewater services collect, treat and dispose of thousands of gallons of wastewater per day. Sanitary treatment requires the careful removal of pollutants and pathogens from wastewater in a manner consistent with Federal, state and local regulations so that the end product can be returned to the environment for natural recycling.

Objectives identified for Fiscal Year 2014-15 include:

- Complete rehabilitation of the Quail Trail Well
- Re-institute regular program of back-flushing the water lines
- Adhere to the Kofa Well five-year remove and replace preservation cycle
- Begin the Wastewater Treatment Plant expansion
- Implement a direct pay program for utility customers

This budget document includes the following schedules:

- 1) Town of Quartzsite Fiscal Year 2014-2015 Budget for each Fund and each Department
- 2) Town of Quartzsite Fiscal Year 2014-2015 Budget Calendar
- 3) State-required reporting forms for the Town of Quartzsite Fiscal Year 2014-2015 Budget

**Town of Quartzsite**  
**2014-15 Budget Summary - All Funds**  
Final Budget

	Special Revenue Funds				Water/Wastewater Funds			Total Budget
	General Fund	Highway User Revenue Fund (HURF)		Grants Fund	Water	Wastewater	Capital Projects	
		Regular	Capital Projects					
<b>REVENUES</b>								
Taxes	1,286,000							1,286,000
Licenses and Permits	193,000							193,000
Intergovernmental	1,109,560	1,257,387						2,366,947
Charges for Services				894,600	1,002,000			1,896,600
Fines, Forfeitures & Penalties	117,500							117,500
Interest Earnings	4,200							4,200
Miscellaneous	84,170	7,000				8,000		99,170
Grant Funds	15,000		612,998	292,250	179,655		2,959,584	4,059,487
<b>Total Revenues</b>	<b>2,809,430</b>	<b>1,264,387</b>	<b>612,998</b>	<b>292,250</b>	<b>1,074,255</b>	<b>1,010,000</b>	<b>2,959,584</b>	<b>10,022,904</b>
<b>EXPENDITURES</b>								
Town Council	99,060							99,060
Administrative Services	383,694							383,694
Community Development Services	130,903							130,903
Economic/Community Outreach	17,200							17,200
Legal	175,000							175,000
Library Services	169,453			8,500				177,953
Magistrate Court Services	246,626							246,626
Parks, Recreation & Cemetary Services	296,705							296,705
Public Safety (Police) Services	1,169,831			83,750				1,253,581
Public Works (Highways & Streets)		1,452,070						1,452,070
Transit Van Services	107,829							107,829
Water & Wastewater Services					1,167,828	502,874		1,670,702
Grant Funds				200,000				200,000
Capital Projects			612,998				5,356,584	5,969,582
Long Term Debt Repayment	148,000				360,619	390,408		899,027
<b>Total Expenditures</b>	<b>2,944,301</b>	<b>1,452,070</b>	<b>612,998</b>	<b>292,250</b>	<b>1,528,447</b>	<b>893,282</b>	<b>5,356,584</b>	<b>13,079,932</b>
Excess of Revenues over (under) Expenditures	(134,871)	(187,683)	0	0	(454,192)	116,718	(2,397,000)	(3,057,028)
Other Sources (Uses)					155,000		2,397,000	2,552,000
Interfund Transfers In (Out)	122,840	(160,000)			115,600	(78,440)		0
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(12,031)</b>	<b>(347,683)</b>	<b>0</b>	<b>0</b>	<b>(183,592)</b>	<b>38,278</b>	<b>0</b>	<b>(505,028)</b>
Fund Balance/Net Assets at Start of the Year (Estimated)	2,086,382	5,371,139	0	0	1,589,339	(519,010)	0	8,527,850
<b>Fund Balance/Net Assets at End of the Year</b>	<b>2,074,351</b>	<b>5,023,456</b>	<b>0</b>	<b>0</b>	<b>1,405,747</b>	<b>(480,732)</b>	<b>0</b>	<b>8,022,822</b>
Contingency, Transit Grant	15,000							15,000
Contingency, Other Cost OVERRUNS Reserve, Community Ctr Funds	300,000	200,000			100,000			600,000
Unassigned Fund Balance	1,751,351	4,823,456	0	0	1,305,747	(480,732)	0	7,399,822

**TOWN OF QUARTZSITE**

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**Fiscal Year 2015**

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department

Schedule G—Full-Time Employees and Personnel Compensation

**TOWN OF QUARTZSITE**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2015**

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2014	ACTUAL EXPENDITURES/EXPENSES** 2014	FUND BALANCE/ NET POSITION*** July 1, 2014**	PROPERTY TAX REVENUES 2015	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2015	OTHER FINANCING 2015		INTERFUND TRANSFERS 2015		TOTAL FINANCIAL RESOURCES AVAILABLE 2015	BUDGETED EXPENDITURES/EXPENSES 2015
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 3,311,240	\$ 3,014,500	\$ 2,086,382	Primary:	\$ 2,815,430	\$	\$	\$ 122,840	\$	\$ 5,024,652	\$ 3,267,301
2. Special Revenue Funds	2,367,189	2,191,827	5,371,139	Secondary:	2,169,635				160,000	7,380,774	2,557,318
3. Debt Service Funds Available											
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds											
6. Capital Projects Funds											
7. Permanent Funds											
8. Enterprise Funds Available	8,109,727	2,289,800	1,070,329		5,043,839	2,552,000		160,000	122,840	8,703,328	7,878,313
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	8,109,727	2,289,800	1,070,329		5,043,839	2,552,000		160,000	122,840	8,703,328	7,878,313
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 13,788,156	\$ 7,496,127	\$ 8,527,850	\$	\$ 10,028,904	\$ 2,552,000	\$	\$ 282,840	\$ 282,840	\$ 21,108,754	\$ 13,702,932

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

	2014	2015
	\$ 13,788,156	\$ 13,702,932
	13,788,156	13,702,932
	9,430,217	8,853,481
	\$ 4,357,939	\$ 4,849,451
	\$ 4,961,732	\$ 4,900,929

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**TOWN OF QUARTZSITE**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2015**

	<b>2014</b>	<b>2015</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes	\$ _____	\$ _____
C. Total property tax levy amounts	\$ _____	\$ _____
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____	_____
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF QUARTZSITE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

SOURCE OF REVENUES	ESTIMATED REVENUES 2014	ACTUAL REVENUES* 2014	ESTIMATED REVENUES 2015
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
City Sales Tax	\$ 1,300,000	\$ 1,231,500	\$ 1,240,000
Recap Vendor Sales Tax	45,000	66,518	46,000
<b>Licenses and permits</b>			
Building Permits	60,000	41,674	43,000
Business License Fees	10,000	11,007	10,000
Vendor Sales Permit Fees	62,000	78,800	60,000
Utility Franchise Fees	70,000	96,503	80,000
<b>Intergovernmental</b>			
State Sales Tax	317,721	317,721	332,248
Urban Revenue Sharing (Income Tax)	410,224	410,224	445,097
Vehicle License Tax	313,179	313,179	332,215
<b>Charges for services</b>			
<b>Fines and forfeits</b>			
Court Fines	117,000	116,393	110,000
Court Fines - Restricted	14,000	9,800	7,500
<b>Interest on investments</b>			
Interest Earnings	5,500	4,391	4,200
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions			
Donations and Fees - Restricted	13,000	21,418	7,100
Community Fees - Restricted	7,500	4,948	4,000
<b>Miscellaneous</b>			
Land Leases Rentals	30,320	18,320	24,320
Miscellaneous	23,000	21,845	6,000
Grant Funds - Transit		15,000	15,000
Settlement Funds			48,750
<b>Total General Fund</b>	<b>\$ 2,798,444</b>	<b>\$ 2,779,241</b>	<b>\$ 2,815,430</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.







**TOWN OF QUARTZSITE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

SOURCE OF REVENUES	ESTIMATED REVENUES 2014	ACTUAL REVENUES* 2014	ESTIMATED REVENUES 2015
<b>INTERNAL SERVICE FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ <u>10,316,786</u>	\$ <u>9,837,134</u>	\$ <u>10,028,904</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF QUARTZSITE**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2015**

FUND	OTHER FINANCING 2015		INTERFUND TRANSFERS 2015	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
2004 Revenue Bond Repayment	\$	\$	\$ 122,840	\$
<b>Total General Fund</b>	\$	\$	\$ 122,840	\$
<b>SPECIAL REVENUE FUNDS</b>				
HURF - Previous Water Utility Use	\$	\$	\$	\$ 160,000
<b>Total Special Revenue Funds</b>	\$	\$	\$	\$ 160,000
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	\$	\$	\$	\$
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
Water Utility Bond Proceeds - Love's	\$ 155,000	\$	\$	\$
2004 Revenue Bond Repayment - Water				44,400
2004 Revenue Bond Repayment - WW				78,440
HURF - Previous Water Utility Use			160,000	
WWTP Expansion/Rehabilitation Funds	2,397,000			
<b>Total Enterprise Funds</b>	\$ 2,552,000	\$	\$ 160,000	\$ 122,840
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$ 2,552,000	\$	\$ 282,840	\$ 282,840

**TOWN OF QUARTZSITE**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2015**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2014	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2014	ACTUAL EXPENDITURES/ EXPENSES* 2014	BUDGETED EXPENDITURES/ EXPENSES 2015
<b>GENERAL FUND</b>				
Town Council	\$ 104,291	\$ 4,712	\$ 109,000	\$ 99,060
Administrative Services	497,197	(42,187)	455,000	383,694
Community Development Svs	106,470	19,796	126,000	130,903
Economic/Community Outreach	40,000	(27,800)	12,200	17,200
Legal Services	207,000		207,000	175,000
Library Services	180,433	11,960	192,000	169,453
Magistrate Court Services	266,561	(37,743)	228,000	246,626
Parks, Recreation, Cemetery	247,516	7,817	255,000	296,705
Public Safety (Police) Services	1,041,054	127,333	1,168,000	1,169,831
Transit Services	103,863	506	104,000	107,829
Long Term Debt Repayment	68,069	90,231	158,300	148,000
Contingency	324,600	(30,439)		323,000
<b>Total General Fund</b>	<b>\$ 3,187,054</b>	<b>\$ 124,186</b>	<b>\$ 3,014,500</b>	<b>\$ 3,267,301</b>
<b>SPECIAL REVENUE FUNDS</b>				
HURF	\$ 1,387,890	\$ (173,748)	\$ 1,100,000	\$ 1,452,070
HURF Contingency	11,100	(11,100)		200,000
HURF - ADOT Highway Projects		1,016,303	1,000,000	612,998
Various Public Safety (Police)	126,216	(29,179)	57,488	35,000
Task Force Funds	77,500	(77,500)		48,750
Library Grants	19,674	(6,661)	8,339	8,500
Miscellaneous	311,675	(284,981)	26,000	200,000
<b>Total Special Revenue Funds</b>	<b>\$ 1,934,055</b>	<b>\$ 433,134</b>	<b>\$ 2,191,827</b>	<b>\$ 2,557,318</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
ADOT Highway Projects	\$ 1,016,303	\$ (1,016,303)	\$	\$
WWTP Expansion/Rehab	6,119,696	(6,119,696)		
<b>Total Capital Projects Funds</b>	<b>\$ 7,135,999</b>	<b>\$ (7,135,999)</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
Water Utilities	\$ 883,312	\$ 309,497	\$ 1,192,800	\$ 1,528,447
Wastewater Utilities	960,588	(163,366)	797,000	893,282
Water/Wastewater Contingency	106,300	(106,300)		100,000
WWTP Expansion/Rehab Proj		6,119,696	300,000	5,356,584
<b>Total Enterprise Funds</b>	<b>\$ 1,950,200</b>	<b>\$ 6,159,527</b>	<b>\$ 2,289,800</b>	<b>\$ 7,878,313</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	<b>\$ 14,207,308</b>	<b>\$ (419,152)</b>	<b>\$ 7,496,127</b>	<b>\$ 13,702,932</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



**TOWN OF QUARTZSITE**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2015**

FUND	Full-Time Equivalent (FTE) 2015	Employee Salaries and Hourly Costs 2015	Retirement Costs 2015	Healthcare Costs 2015	Other Benefit Costs 2015	Total Estimated Personnel Compensation 2015
<b>GENERAL FUND</b>	30	\$ 1,151,854	\$ 109,707	\$ 179,896	\$ 108,960	= \$ 1,550,417
<b>SPECIAL REVENUE FUNDS</b>						
HURF	8	\$ 323,247	\$ 15,418	\$ 57,376	\$ 55,529	= \$ 451,570
Transit Van	2	47,044	2,074	5,040	7,296	61,454
<b>Total Special Revenue Funds</b>	10	\$ 370,291	\$ 17,492	\$ 62,416	\$ 62,825	= \$ 513,024
<b>DEBT SERVICE FUNDS</b>						
		\$	\$	\$	\$	= \$
<b>Total Debt Service Funds</b>		\$	\$	\$	\$	= \$
<b>CAPITAL PROJECTS FUNDS</b>						
		\$	\$	\$	\$	= \$
<b>Total Capital Projects Funds</b>		\$	\$	\$	\$	= \$
<b>PERMANENT FUNDS</b>						
		\$	\$	\$	\$	= \$
<b>Total Permanent Funds</b>		\$	\$	\$	\$	= \$
<b>ENTERPRISE FUNDS</b>						
Water	5	\$ 195,586	\$ 11,418	\$ 43,376	\$ 23,193	= \$ 273,573
Wastewater	4	129,900	7,745	36,092	15,137	188,874
<b>Total Enterprise Funds</b>	10	\$ 325,486	\$ 19,163	\$ 79,468	\$ 38,330	= \$ 462,447
<b>TOTAL ALL FUNDS</b>	50	\$ 1,847,631	\$ 146,362	\$ 321,780	\$ 210,115	= \$ 2,525,888

**RESOLUTION NO. 14-02**

**RESOLUTION FOR THE ADOPTION OF THE BUDGET**

**FISCAL YEAR 2014-2015**

**WHEREAS**, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on June 10, 2014, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources, and

**WHEREAS**, in accordance with said chapter of said title, and following due public notice, the Council met on June 30, 2014, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses, and

**WHEREAS**, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on June 30, 2014, at the office of the Council for the purpose of hearing taxpayers, therefore be it

**RESOLVED**, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Quartzsite for fiscal year 2014-2015.

**PASSED AND ADOPTED** by the Mayor and Common Council of the Town of Quartzsite, Arizona this 30<sup>th</sup> day of June 2014.

**AFFIRMED:**

\_\_\_\_\_  
Ed Foster, Mayor

**ATTEST:**

\_\_\_\_\_  
Tina Abriani, Town Clerk



## TOWN OF QUARTZSITE

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### **SPECIAL COUNCIL MEETING**

Monday, June 30, 2014

**Agenda Item #3** Discussion and possible action to terminate the Power Purchase Agreement for solar energy with Sun Edison Origination I, LLC.

**Summary:** The Town of Quartzsite entered into an agreement with Sun Edison Origination I, LLC for the construction of a 3<sup>rd</sup> party owned solar energy array on Town property from which the Town would purchase the energy generated.

To date, no substantial commencement of work has occurred. The Provider has failed to meet the Construction Commencement Deadline, as provided in Section 4 (d) of the Agreement.

**Responsible Person:** Skylor Miller, Town Manager

**Attachment:** None

**Action Requested:** **Motion to Terminate the Power Purchase Agreement between the Town of Quartzsite and Sun Edison Origination I, LLC.**