

# COUNCIL MEETING AGENDA

## TUESDAY, SEPTEMBER 23, 2014

Members may attend in person or by telephone

Ed Foster, Mayor  
Michael Jewitt, Vice Mayor

Carol Kelley  
Mark Orgeron  
Monica Timberlake

Norma Crooks  
Mary Scott

**Quartzsite Town Hall  
Council Chambers  
465 North Plymouth Avenue  
Quartzsite, Arizona**

**Regular Meeting  
7:00 p.m.**

### SPEAKING TO THE COUNCIL

*If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.*

*All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.*

### CELL PHONES AND RECORDING DEVICES

*As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.*

***The times listed for agenda items are estimated.  
Items may be discussed earlier or in a different sequence.***

Est. Time	AGENDA ITEM	COUNCIL ACTION
7:00	<b>CALL TO ORDER OF REGULAR MEETING</b>	
7:00 – 7:03	<b>INVOCATION AND PLEDGE OF ALLEGIANCE</b>  <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
7:03 – 7:04	<b>ROLL CALL</b>	
7:04 – 7:05	<b>APPROVAL/AMENDMENT OF AGENDA</b>	Discussion, possible action by MOTION.
	<b>PRESENTATIONS; PROCLAMATIONS</b>	

7:05 – 7:07	1.	<b>PROCLAMATION</b> – Mental Health Awareness Week October 5-11, 2014.	
7:07 – 7:10		<b>CONSENT AGENDA</b> <i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i>	
	2-a.	<b>LEDGER OF ACCOUNTS PAID</b> – Consider approval of check series 37907 - 37962, totaling \$95,436.22.	Discussion; possible action by MOTION; may be acted upon with single motion.
	2-b.	<b>MINUTES</b> – Consider approval of the minutes of the Regular Meeting of September 9, 2014, the Special Meeting of September 9, 2014 and the Special Meeting of September 16, 2014.	Discussion; possible action by MOTION; may be acted upon with single motion.
		<b>ADMINISTRATIVE ITEMS</b> <i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i>	
7:10 – 7:25	3.	<b>GUEST PRESENTATION</b> – Paul Skillicorn, CEO of Biotechnology Research and Development, LLC and Daniel B. Higgins, P.E., Regional Director of Central U.S. GE Power & Water, Water & Process Technologies will provide information regarding agriquatics and alternative waste water treatment solutions.	Discussion only.
7:25 – 7:30	4.	<b>HI JOLLY CEMETERY REGULATIONS FORM</b> Review and possible approval of an amended Hi Jolly Cemetery Regulations Form to include the requirement of proof of payment for a headstone in order to receive the \$150 refundable portion of the \$200 Headstone Deposit.	Discussion; possible action by MOTION.

7:30 – 7:40	5.	<b>HI JOLLY CEMETERY BOARD APPOINTMENT</b> Consider the appointment of one regular member to the Hi Jolly Cemetery Board with a term ending December 2015.	Discussion; possible action by MOTION.
7:40 – 7:55	6.	<b>COUNTY PROSPERITY SUMMIT</b> – Discussion, consideration and possible action to become a Co-applicant of the Town of Parker and the La Paz Economic Development Corporation in an effort to have La Paz County selected to host a County Prosperity Summit in collaboration with the National Association of Counties.	Discussion; possible action by MOTION.
7:55 – 8:10	7.	<b>EXECUTIVE SESSION</b> An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment and salary of Lee Alirez as the Town of Quartzsite Chief of Police and A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town’s position regarding an employment contract with Lee Alirez as the Town of Quartzsite Chief of Police.	
		<b>RETURN TO OPEN SESSION</b>	
8:10 – 8:15	8.	<b>CHIEF OF POLICE EMPLOYMENT CONTRACT</b> Consideration and possible concurrence on an employment agreement with Lee Alirez as the Town of Quartzsite Chief of Police pursuant to Town Code Section 4-1-2.	Discussion; possible action by MOTION.
		<b>COMMUNICATIONS</b>	
8:15 - 8:20	9.	Announcements and Reports from the MAYOR on current events.	

8:20 - 8:25	10.	Announcements and Reports from the COUNCIL on current events.	
8:25 - 8:30	11.	Reports from the TOWN MANAGER to the Council.	
8:30 - 8:45		<p><b>COMMUNICATIONS FROM CITIZENS</b></p> <p><i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. <b>There is a 3 minute limit for each speaker.</b> The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
8:45		<b>ADJOURN</b>	MOTION to adjourn.

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: \_\_\_\_\_, Town Clerk's Office.

**TOWN OF QUARTZSITE  
COMMON COUNCIL**

**A PROCLAMATION**

**MENTAL ILLNESS AWARENESS WEEK  
OCTOBER 5 – 11, 2014**

**WHEREAS**, mental health is essential to health, every individual, family and community must understand that mental health is an essential part of overall health and we must increase suicide prevention by reducing the stigma of seeking care; and

**WHEREAS**, it is essential to eliminate disparities in mental health by promoting well-being for all, regardless of race, ethnicity, language, place of residence or age and ensure equity of access, delivery of services and improvement of outcomes, through public and private partnership to ensure culturally competent care to all; and

**WHEREAS**, consumers and families must have the necessary information and the opportunity to exercise choice over their care decisions, including individualized plans of care, expanded supported employment, enhanced rights protections, better criminal and juvenile justice diversion and re-entry programs, improve access to housing, and end chronic homelessness; and

**WHEREAS**, every individual must have the opportunity for early and appropriate mental health screening, assessment and referral to treatment; and

**WHEREAS**, adults and children with mental illness must have ready access to evidence-based best treatments, services and supports leading to recovery; and

**WHEREAS**, the mental health system must inform consumers, providers and public policy with quality, accessible and accountable information supporting improved care and information dissemination.

**NOW, THEREFORE, BE IT RESOLVED** that we, the **Common Council** of the Town of Quartzsite, Arizona, does hereby proclaim October 5 – 11, 2014, as Mental Illness Awareness Week in the Town of Quartzsite, Arizona, to increase public awareness of mental illness and in so doing to promote greater access to effective treatments for those who suffer from the potentially disabling symptoms of these disorders.

Given under my hand in these free United States in the Town of Quartzsite, La Paz County, Arizona, on the 23<sup>rd</sup> day of September, two thousand fourteen, and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

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Ed Foster, Mayor

**ATTEST:**

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Tina Abriani, Town Clerk



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, September 23, 2014

**Agenda Item #2-a.** Consider approval of check series 37907 - 37962, totaling \$95,436.22.

**Summary:** The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

**Responsible Person:** Skylor Miller, Town Manager

**Attachment:** Ledger of Accounts Paid: check series 37907 - 37962.

**Action Requested:** Motion to approve the Ledger of Accounts Paid; check series 37907 - 37962.

**Quartzsite Town Council Meeting of  
SEPTEMBER 23, 2014  
Check Register/ Revenue/ Consent Agenda**

**Horizon Community Bank- Begin Check #37907 - 37962**

**Balances on all cash accounts as of September 19, 2014**

<b>Checking Account</b>	<b>\$</b>	<b>2,301,313.65</b>
<b>LGIP Account</b>	<b>\$</b>	<b>696,961.95</b>
<b>WIFA Debt Reserve Account</b>	<b>\$</b>	<b>5,214.91</b>

<b>Total Expensed Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>157,976.67</b>
<b>Total Payroll for Pay Period Ending 09/13/2014</b>	<b>\$</b>	<b>62,540.45</b>
<b>YTD Total Revenue Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>318,684.50</b>
<b>YTD Total Sewer Cap Revenue as of 09/19/14</b>	<b>\$</b>	<b>0.00</b>
<b>YTD Total Sewer Sales Revenue as of 09/19/14</b>	<b>\$</b>	<b>182,759.08</b>
<b>YTD Total Water Cap Revenue as of 09/19/14</b>	<b>\$</b>	<b>9,200.00</b>
<b>YTD Total Water Sales Revenue as of 09/19/14</b>	<b>\$</b>	<b>126,725.42</b>

## Report Criteria:

Report type: GL detail

Check Check Number = 37907-37962

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
<b>37908</b>						
09/11/14	37908	Alsco - Steiner Corp	277.59	Uniform/Mat Cleaning Svcs - PW Dept	03-220-5022	277.59
09/11/14	37908	Alsco - Steiner Corp	67.80	Mat Cleaning Services for Town Hall	01-130-5035	67.80
09/11/14	37908	Alsco - Steiner Corp	60.66	Mat Cleaning Services for Comm Ctr	01-185-5035	60.66
Total 37908:			406.05			
<b>37909</b>						
09/11/14	37909	Arizona Supreme Court	2,625.00	Semi-annual Maint:laser prntrs, scanner & computers	01-150-5038	2,625.00
Total 37909:			2,625.00			
<b>37910</b>						
09/11/14	37910	Blue Cross& Blue Shield O	506.55	Employee Payroll Deduction	01-000-2208	506.55
09/11/14	37910	Blue Cross& Blue Shield O	132.38	Employee Medical	01-130-5016	132.38
09/11/14	37910	Blue Cross& Blue Shield O	66.18	Employee Medical	03-220-5016	66.18
09/11/14	37910	Blue Cross& Blue Shield O	66.18	Employee Medical	15-500-5016	66.18
09/11/14	37910	Blue Cross& Blue Shield O	66.18	Employee Medical	16-550-5016	66.18
Total 37910:			837.47			
<b>37911</b>						
09/11/14	37911	Chevron Usa	50.55	Fuel - Administration	01-130-5024	50.55
09/11/14	37911	Chevron Usa	61.75	Fuel - Planning & Zoning	01-160-5024	61.75
09/11/14	37911	Chevron Usa	385.19	Fuel - M & C	01-110-5043	385.19
Total 37911:			497.49			
<b>37912</b>						
09/11/14	37912	ClassicPlan Premium Fina	1,017.78	Liability Insurance	01-185-5046	1,017.78
09/11/14	37912	ClassicPlan Premium Fina	2,035.55	Liability Insurance	01-130-5046	2,035.55
09/11/14	37912	ClassicPlan Premium Fina	4,834.41	Liability Insurance	01-140-5046	4,834.41
09/11/14	37912	ClassicPlan Premium Fina	763.33	Liability Insurance	01-150-5046	763.33
09/11/14	37912	ClassicPlan Premium Fina	763.33	Liability Insurance	01-170-5046	763.33
09/11/14	37912	ClassicPlan Premium Fina	9,414.39	Liability Insurance	03-220-5046	9,414.39
09/11/14	37912	ClassicPlan Premium Fina	1,272.22	Liability Insurance	01-230-5046	1,272.22
09/11/14	37912	ClassicPlan Premium Fina	3,053.31	Liability Insurance	15-500-5046	3,053.31
09/11/14	37912	ClassicPlan Premium Fina	2,289.99	Liability Insurance	16-550-5046	2,289.99
Total 37912:			25,444.31			
<b>37913</b>						
09/11/14	37913	Collier's Corner Flooring S	217.50	Carpet Cleaning - Magistrate	01-150-5030	217.50
09/11/14	37913	Collier's Corner Flooring S	75.00	Carpet Cleaning - P&Z	01-160-5040	75.00
09/11/14	37913	Collier's Corner Flooring S	75.00	Carpet Cleaning - Water	16-550-5030	75.00
09/11/14	37913	Collier's Corner Flooring S	75.00	Carpet Cleaning - WW	15-500-5030	75.00
09/11/14	37913	Collier's Corner Flooring S	75.00	Carpet Cleaning - Admin	01-130-5030	75.00
Total 37913:			517.50			
<b>37914</b>						
09/11/14	37914	D And L Auto Parts	215.64	Veh Maint - Supplies/Part-PW	03-220-5025	215.64

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
09/11/14	37914	D And L Auto Parts	73.70	Small Tools/Equip - PW	03-220-5060	73.70
09/11/14	37914	D And L Auto Parts	108.22	Veh Maint - Supplies/Part- Parks	03-220-5025	108.22
09/11/14	37914	D And L Auto Parts	66.89	Veh Maint - Supplies/Part- WW	15-500-5025	66.89
Total 37914:			464.45			
<b>37915</b>						
09/11/14	37915	Dennis Patterson	25.00	Pest Control 09/04/14	15-500-5035	25.00
09/11/14	37915	Dennis Patterson	37.00	Pest Control 09/04/14	01-130-5035	37.00
09/11/14	37915	Dennis Patterson	33.00	Pest Control 09/04/14	03-220-5035	33.00
09/11/14	37915	Dennis Patterson	30.00	Pest Control 09/04/14	01-140-5035	30.00
09/11/14	37915	Dennis Patterson	60.00	Pest Control 09/04/14	01-185-5035	60.00
Total 37915:			185.00			
<b>37916</b>						
09/11/14	37916	Diamond Brooks Bottled W	11.90	Bulk Water	01-130-5035	11.90
09/11/14	37916	Diamond Brooks Bottled W	11.90	Bulk Water	01-140-5035	11.90
09/11/14	37916	Diamond Brooks Bottled W	11.90	Bulk Water	01-150-5035	11.90
09/11/14	37916	Diamond Brooks Bottled W	11.90	Bulk Water	01-170-5035	11.90
09/11/14	37916	Diamond Brooks Bottled W	28.70	Bulk Water	03-220-5035	28.70
Total 37916:			76.30			
<b>37917</b>						
09/11/14	37917	Etherspeak Inc.	18.60	Phone Services	01-110-5048	18.60
09/11/14	37917	Etherspeak Inc.	93.98	Phone Services	01-130-5048	93.98
09/11/14	37917	Etherspeak Inc.	43.76	Phone Services	01-150-5048	43.76
09/11/14	37917	Etherspeak Inc.	35.38	Phone Services	01-160-5048	35.38
09/11/14	37917	Etherspeak Inc.	35.38	Phone Services	01-170-5048	35.38
09/11/14	37917	Etherspeak Inc.	27.00	Phone Services	01-185-5048	27.00
09/11/14	37917	Etherspeak Inc.	35.38	Phone Services	03-220-5048	35.38
09/11/14	37917	Etherspeak Inc.	27.00	Phone Services	15-500-5048	27.00
09/11/14	37917	Etherspeak Inc.	27.00	Phone Services	16-550-5048	27.00
Total 37917:			343.48			
<b>37918</b>						
09/11/14	37918	Growers Oil Company	20.85	HYD Adapter - PW Sweeper	03-220-5025	20.85
Total 37918:			20.85			
<b>37919</b>						
09/11/14	37919	La Paz County Elections D	1,627.00	Election Fees - August 2014	01-130-5081	1,627.00
Total 37919:			1,627.00			
<b>37920</b>						
09/11/14	37920	Lowes	124.70	Barricade Type III	03-220-5029	124.70
Total 37920:			124.70			
<b>37921</b>						
09/11/14	37921	Paul Julien	104.65	Pro Tem Judge - Travel 9/5/14	01-150-5032	104.65

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 37921:			104.65			
<b>37922</b>						
09/11/14	37922	Petty Cash	31.09	Supplies for AZ League Conf	01-110-5022	31.09
09/11/14	37922	Petty Cash	8.50	Candies for Council	01-110-5022	8.50
09/11/14	37922	Petty Cash	8.75	Supplies for Admin	01-130-5022	8.75
09/11/14	37922	Petty Cash	30.81	Drinks & Food- Chief Interview	01-140-5022	30.81
09/11/14	37922	Petty Cash	35.95	Supplies for Public Works	03-220-5022	35.95
09/11/14	37922	Petty Cash	250.00	Hep A&B shots for WW employees	15-500-5035	250.00
09/11/14	37922	Petty Cash	35.00	CDL Physical for O. Cruz	16-550-5035	35.00
09/11/14	37922	Petty Cash	.99-	Overage in petty cash	01-000-4101	.99-
Total 37922:			399.11			
<b>37923</b>						
09/11/14	37923	Quartzsite Cap & Embroide	19.82	3 logos on custom shirt - PW	03-220-5019	19.82
Total 37923:			19.82			
<b>37924</b>						
09/11/14	37924	River City Newspapers	41.78	Board of Adjustment Notice Legal #8518	01-160-5033	41.78
Total 37924:			41.78			
<b>37925</b>						
09/11/14	37925	Road Runner Sanitary Sup	10.46	Janitorial Supplies (Admin)	01-130-5034	10.46
09/11/14	37925	Road Runner Sanitary Sup	28.00	Janitorial Supplies (Police)	01-140-5034	28.00
09/11/14	37925	Road Runner Sanitary Sup	10.46	Janitorial Supplies (Magistrate)	01-150-5034	10.46
09/11/14	37925	Road Runner Sanitary Sup	10.46	Janitorial Supplies (P & Z)	01-160-5034	10.46
09/11/14	37925	Road Runner Sanitary Sup	10.46	Janitorial Supplies (Library)	01-170-5034	10.46
09/11/14	37925	Road Runner Sanitary Sup	64.75	Janitorial supplies Inv# 65619	15-500-5034	64.75
09/11/14	37925	Road Runner Sanitary Sup	10.45	Janitorial Supplies (Water)	16-550-5034	10.45
09/11/14	37925	Road Runner Sanitary Sup	13.50	Janitorial Supplies (Rec/CDBG)	01-185-5034	13.50
09/11/14	37925	Road Runner Sanitary Sup	135.82	Janitorial Supplies (Park)	01-180-5034	135.82
Total 37925:			294.36			
<b>37926</b>						
09/11/14	37926	Verizon Wireless	35.88	Cell Phones	01-160-5048	35.88
09/11/14	37926	Verizon Wireless	105.51	Cell Phones	01-230-5048	105.51
09/11/14	37926	Verizon Wireless	120.72	Cell Phones	01-130-5048	120.72
09/11/14	37926	Verizon Wireless	91.50	Cell Phones	01-180-5048	91.50
09/11/14	37926	Verizon Wireless	117.32	Cell Phones	01-185-5048	117.32
09/11/14	37926	Verizon Wireless	33.27	Cell Phones	03-220-5048	33.27
09/11/14	37926	Verizon Wireless	30.50	Cell Phones	15-500-5048	30.50
09/11/14	37926	Verizon Wireless	154.52	Cell Phones	16-550-5048	154.52
Total 37926:			689.22			
<b>37927</b>						
09/11/14	37927	Visa	108.02	La Quinta Inn: Traffic Tech Trng-L.Tunnell	03-220-5043	108.02
09/11/14	37927	Visa	108.02	La Quinta Inn: Traffic Tech Trng-J.Shipley	03-220-5043	108.02
09/11/14	37927	Visa	215.00	Registration:AZ Tree Council Conf-T. Thomas	01-180-5043	215.00
09/11/14	37927	Visa	215.00	Registration: AZ Tree Council Conf-D.Andersen	01-180-5043	215.00
09/11/14	37927	Visa	75.00	ACTC Membership Renewal-D.Anderson	01-180-5043	75.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
09/11/14	37927	Visa	10.00	ACTC Staff Membership-T. Thomas	01-180-5043	10.00
09/11/14	37927	Visa	360.00	Registration: ACMA Summer Conf-S.Miller	01-130-5043	360.00
09/11/14	37927	Visa	84.26	Candy Rocks for Conf Booth-5 lb bag (3)	01-110-5044	84.26
09/11/14	37927	Visa	204.36	Dell 24" LED-lit Monitor	15-500-5022	204.36
09/11/14	37927	Visa	13.99	HDMI Cable - 15 ft	15-500-5022	13.99
09/11/14	37927	Visa	95.00	WatchGuard Security Software-Admin	01-130-5051	95.00
09/11/14	37927	Visa	95.00	WatchGuard Security Software-Police	01-140-5051	95.00
09/11/14	37927	Visa	95.00	WatchGuard Security Software-P&Z	01-160-5051	95.00
09/11/14	37927	Visa	95.00	WatchGuard Security Software-Library	01-170-5051	95.00
09/11/14	37927	Visa	95.00	WatchGuard Security Software-WWTP	15-500-5051	95.00
09/11/14	37927	Visa	95.00	WatchGuard Security Software-Water Dept	16-550-5051	95.00
09/11/14	37927	Visa	95.00	WatchGuard Security Software-PW	03-220-5051	95.00
09/11/14	37927	Visa	9.65	ID Badge & Laminate Pouches	01-230-5022	9.65
09/11/14	37927	Visa	16.08	ID Badge & Laminate Pouches	01-130-5022	16.08
09/11/14	37927	Visa	11.25	ID Badge & Laminate Pouches	15-500-5022	11.25
09/11/14	37927	Visa	11.26	ID Badge & Laminate Pouches	16-550-5022	11.26
09/11/14	37927	Visa	12.86	ID Badge & Laminate Pouches	03-220-5022	12.86
09/11/14	37927	Visa	12.86	ID Badge & Laminate Pouches	01-180-5022	12.86
09/11/14	37927	Visa	6.43	ID Badge & Laminate Pouches	01-185-5022	6.43
09/11/14	37927	Visa	12.86	ID Badge & Laminate Pouches	01-170-5022	12.86
09/11/14	37927	Visa	3.23	ID Badge & Laminate Pouches	01-160-5022	3.23
09/11/14	37927	Visa	70.99	Inkjet Business Cards - 1000	01-110-5022	70.99
09/11/14	37927	Visa	525.00	TOQ - Microfiber Cloth/case (500)	01-110-5022	525.00
09/11/14	37927	Visa	485.90	TOQ - Cirrus Pens (1000)	01-110-5022	485.90
09/11/14	37927	Visa	42.55	Wireless keyboard & receiver	15-500-5022	42.55
09/11/14	37927	Visa	42.54	Wireless keyboard & receiver	16-550-5022	42.54
09/11/14	37927	Visa	195.83	Giveaway for League Conference	01-110-5044	195.83
09/11/14	37927	Visa	24.00	League Conference - Parking	01-130-5043	24.00
09/11/14	37927	Visa	187.04	75W Halogen Spotlights-1 case	01-180-5022	187.04
09/11/14	37927	Visa	51.18	Raffle Tickets-Blue (3 Rolls)	01-230-5033	51.18
09/11/14	37927	Visa	470.20	Transportation: Pre-Trial/Trial - S. Henrichs	01-120-5072	470.20
09/11/14	37927	Visa	64.09	APC Back-UPS Battery Backup	01-150-5022	64.09
09/11/14	37927	Visa	61.70	Instant Cold Compress-1 case	01-185-5023	61.70
09/11/14	37927	Visa	99.80	5 lb bags Rock Candy-League of Towns	01-110-5044	99.80
09/11/14	37927	Visa	21.44	League Conf: Parking - M. Timberlake	01-110-5043	21.44
09/11/14	37927	Visa	21.44	League Conf: Parking - C. Kelley	01-110-5043	21.44
09/11/14	37927	Visa	21.44	League Conf: Parking - M. Jewitt	01-110-5043	21.44
09/11/14	37927	Visa	163.36	Candy Jelly Pebbles-League Conf	01-110-5022	163.36
Total 37927:			<u>4,703.63</u>			
<b>37928</b>						
09/11/14	37928	Vision Service Plan	343.54	Employee Payroll Deduction	01-000-2209	343.54
Total 37928:			<u>343.54</u>			
<b>37929</b>						
09/11/14	37929	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 37929:			<u>3,200.00</u>			
<b>37944</b>						
09/18/14	37944	Allen & Foutz, PLLC	1,067.50	Prosecutorial Services - RE: J. Jones	01-150-5073	1,067.50
Total 37944:			<u>1,067.50</u>			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
<b>37945</b>						
09/18/14	37945	American Auto Parts LLC	619.92	Vehicle Maintenance/Supplies - PW	03-220-5025	619.92
09/18/14	37945	American Auto Parts LLC	50.46	Small Tools/Equipment - PW	03-220-5060	50.46
09/18/14	37945	American Auto Parts LLC	8.64	Vehicle Maintenance/Supplies - Transit	01-230-5025	8.64
09/18/14	37945	American Auto Parts LLC	172.84	Vehicle Maintenance/Supplies - PD	01-140-5025	172.84
09/18/14	37945	American Auto Parts LLC	21.83	Vehicle Maintenance/Supplies - WW	15-500-5025	21.83
Total 37945:			873.69			
<b>37946</b>						
09/18/14	37946	APS	2,520.31	Electric Service	03-220-5049	2,520.31
Total 37946:			2,520.31			
<b>37947</b>						
09/18/14	37947	Arizona State Treasurer	5,947.73	Fees Collected: August 2014	01-000-2212	5,947.73
Total 37947:			5,947.73			
<b>37948</b>						
09/18/14	37948	Atkins	9,076.18	Engineering Svcs - Scott Lane	15-500-5037	9,076.18
09/18/14	37948	Atkins	6,000.00	Engineering Svc - Quail Trail Well	16-550-5037	6,000.00
09/18/14	37948	Atkins	1,425.48	Engineering Svc - Water Rates	16-550-5037	1,425.48
Total 37948:			16,501.66			
<b>37949</b>						
09/18/14	37949	Baker, Claude	30.00	Refund: overpayment on final Util bill	99-000-1075	30.00
Total 37949:			30.00			
<b>37950</b>						
09/18/14	37950	C&D Disposal	103.90	4Yd Commercial Bin Fee (Parks)	01-180-5035	103.90
Total 37950:			103.90			
<b>37951</b>						
09/18/14	37951	Centerline Supply West	2,033.73	16 Street Signs	03-220-5029	2,033.73
09/18/14	37951	Centerline Supply West	857.79	3 Custom Signs	03-220-5029	857.79
Total 37951:			2,891.52			
<b>37952</b>						
09/18/14	37952	Connected Computer & Re	21.25	Computer Tech Services	01-130-5035	21.25
09/18/14	37952	Connected Computer & Re	205.69	Computer Tech Services	01-140-5035	205.69
09/18/14	37952	Connected Computer & Re	191.25	Computer Tech Services	01-170-5035	191.25
Total 37952:			418.19			
<b>37953</b>						
09/18/14	37953	Empire Southwest	281.60	Vehicle Repair - WW Backhoe	15-500-5025	281.60
09/18/14	37953	Empire Southwest	1,652.74	Equipment/vehicle repair - PW Sweeper	03-220-5025	1,652.74
Total 37953:			1,934.34			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
<b>37954</b>						
09/18/14	37954	Hugh, Bryant	54.00	Per Diem: Tri- State Seminar (WW)	15-500-5043	54.00
09/18/14	37954	Hugh, Bryant	54.00	Per Diem: Tri- State Seminar (Water)	16-550-5043	54.00
Total 37954:			108.00			
<b>37955</b>						
09/18/14	37955	Jesse J. Newton	144.00	Per Diem: Interdiction Trng-Riverside, CA	01-140-5043	144.00
Total 37955:			144.00			
<b>37956</b>						
09/18/14	37956	La Paz County Treasurer	23.66	Fees Collected: August 2014	01-000-2212	23.66
Total 37956:			23.66			
<b>37957</b>						
09/18/14	37957	Lawson Products, Inc.	441.74	Mechanic Supplies & Services	03-220-5047	441.74
Total 37957:			441.74			
<b>37958</b>						
09/18/14	37958	Oscar Cruz	108.00	Per Diem: Tri-State Seminar (Water)	16-550-5043	108.00
Total 37958:			108.00			
<b>37959</b>						
09/18/14	37959	Pitney Bowes Inc	674.05	Quarterly Leasing Charges	01-130-5038	674.05
09/18/14	37959	Pitney Bowes Inc	40.99	Postage Meter Toner	01-130-5042	40.99
09/18/14	37959	Pitney Bowes Inc	40.98	Postage Meter Toner	01-140-5042	40.98
09/18/14	37959	Pitney Bowes Inc	40.98	Postage Meter Toner	01-150-5042	40.98
09/18/14	37959	Pitney Bowes Inc	40.98	Postage Meter Toner	01-160-5042	40.98
09/18/14	37959	Pitney Bowes Inc	40.98	Postage Meter Toner	03-220-5042	40.98
09/18/14	37959	Pitney Bowes Inc	40.99	Postage Meter Toner	15-500-5042	40.99
09/18/14	37959	Pitney Bowes Inc	40.99	Postage Meter Toner	16-550-5042	40.99
Total 37959:			960.94			
<b>37960</b>						
09/18/14	37960	Tamco Capital Corp.	115.80	Phone System Rental Pmt	01-110-5048	115.80
09/18/14	37960	Tamco Capital Corp.	592.66	Phone System Rental Pmt	01-130-5048	592.66
09/18/14	37960	Tamco Capital Corp.	276.20	Phone System Rental Pmt	01-150-5048	276.20
09/18/14	37960	Tamco Capital Corp.	223.38	Phone System Rental Pmt	01-160-5048	223.38
09/18/14	37960	Tamco Capital Corp.	223.38	Phone System Rental Pmt	01-170-5048	223.38
09/18/14	37960	Tamco Capital Corp.	170.57	Phone System Rental Pmt	01-185-5048	170.57
09/18/14	37960	Tamco Capital Corp.	223.38	Phone System Rental Pmt	03-220-5048	223.38
09/18/14	37960	Tamco Capital Corp.	170.57	Phone System Rental Pmt	15-500-5048	170.57
09/18/14	37960	Tamco Capital Corp.	168.63	Phone System Rental Pmt	16-550-5048	168.63
Total 37960:			2,164.57			
<b>37961</b>						
09/18/14	37961	TDS Telecom	330.69	Phone Services	01-130-5048	330.69
09/18/14	37961	TDS Telecom	583.97	Phone Services	01-140-5048	583.97
09/18/14	37961	TDS Telecom	240.94	Phone Services	01-150-5048	240.94
09/18/14	37961	TDS Telecom	61.65	Phone Services	01-160-5048	61.65

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
09/18/14	37961	TDS Telecom	287.45	Phone Services	01-170-5048	287.45
09/18/14	37961	TDS Telecom	175.70	Phone Services	03-220-5048	175.70
09/18/14	37961	TDS Telecom	238.94	Phone Services	15-500-5048	238.94
09/18/14	37961	TDS Telecom	181.75	Phone Services	16-550-5048	181.75
Total 37961:			<u>2,101.09</u>			
<b>37962</b>						
09/18/14	37962	Western States Petroleum,	2,330.87	Unleaded Fuel - Police	01-140-5024	2,330.87
09/18/14	37962	Western States Petroleum,	737.63	Unleaded Fuel - Transit	01-230-5024	737.63
09/18/14	37962	Western States Petroleum,	71.04	Unleaded Fuel - Admin	01-130-5024	71.04
09/18/14	37962	Western States Petroleum,	745.88	Unleaded Fuel - WW	15-500-5024	745.88
09/18/14	37962	Western States Petroleum,	669.77	Unleaded Fuel - Water Dept	16-550-5024	669.77
09/18/14	37962	Western States Petroleum,	1,208.88	Unleaded Fuel - HURF	03-220-5024	1,208.88
09/18/14	37962	Western States Petroleum,	578.43	Unleaded Fuel - Park	01-180-5024	578.43
09/18/14	37962	Western States Petroleum,	430.52	Diesel - WW	15-500-5024	430.52
09/18/14	37962	Western States Petroleum,	1,599.86	Diesel - Water	16-550-5024	1,599.86
09/18/14	37962	Western States Petroleum,	4,749.74	Diesel - HURF	03-220-5024	4,749.74
09/18/14	37962	Western States Petroleum,	1,005.07	Diesel - Park	01-180-5024	1,005.07
Total 37962:			<u>14,127.69</u>			
Grand Totals:			<u>95,434.24</u>			
Grand Totals:			<u>95,436.22</u>	<u>95,436.22-</u>	<u>.00</u>	

Report Criteria:

Report type: GL detail

Check.Check Number = 37907-37962



## TOWN OF QUARTZSITE

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### **REGULAR COUNCIL MEETING**

Tuesday, September 23, 2014

- Agenda Item #2-b.** Consider approval of the minutes of the Regular Meeting of September 9, 2014, the Special Meeting of September 9, 2014 and the Special Meeting of September 16, 2014.
- Summary:** The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.
- Responsible Person:** Tina Abriani, Town Clerk
- Attachment:** Minutes of the Regular Meeting of September 9, 2014, the Special Meeting of September 9, 2014 and the Special Meeting of September 16, 2014.
- Action Requested:** **Motion to approve the minutes of the Regular Meeting of September 9, 2014, the Special Meeting of September 9, 2014 and the Special Meeting of September 16, 2014.**

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE COMMON COUNCIL**  
**TUESDAY, SEPTEMBER 9, 2014, 7:00 PM**

**CALL TO ORDER:** 7:00 p.m.

**INVOCATION:** Pastor Bruce Swart gave a prayer.

**PLEDGE OF ALLEGIANCE:** Vice Mayor Jewitt led the pledge.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

**STAFF PRESENT:** Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; Tina Abriani, Town Clerk

**APPROVAL/AMENDMENT OF AGENDA:**

**Vice Mayor Jewitt moved** to approve the agenda as presented and **Council Member Timberlake seconded** the motion. The vote was unanimous. **Motion Passed.**

**PRESENTATIONS; PROCLAMATIONS:**

1. **PROCLAMATION – National Alcohol & Drug Addiction Recovery Month – September 2014.**

The Mayor read the proclamation aloud.

**CONSENT AGENDA:**

- 2-a. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 37848 - 37907, totaling \$149,138.53.**
- 2-b. **MINUTES – Consider approval of the minutes of the Regular Meeting of August 26, 2014.**
- 2-c. **HI JOLLY CEMETERY REGULATIONS – Review and possible approval of an amended Hi Jolly Cemetery Regulations Form to include the placement of flowers as an allowable decorative item.**

**Vice Mayor Jewitt moved** to approve the Consent Agenda and **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

**ADMINISTRATIVE ITEMS:**

**3. HI JOLLY CEMETERY TRANSFER OF OWNERSHIP FORM – Discussion and possible approval of a new administrative form for the transfer of ownership of gravesites at the Hi Jolly Cemetery.**

Dinice Ross of the Cemetery Department explained that currently, when people buy property from the Town, there is no documentation. She stated that since it is a piece of property being sold there must be proof.

Council Member Scott asked if those who already have the plot, should get one the forms. Ms. Ross advised that anyone that owns a plot wants a Transfer of Ownership form, she will get one for them.

The Mayor asked if the document gets notarized once completed. Ms. Ross said they do not.

The Mayor asked the Town Attorney if the transfer of property is involved, should it not be notarized.

Attorney Goodwin stated more review by the attorneys is needed. She advised that this form could be approved with the addition of the form necessary to transfer real property. She stated the Town Attorneys will take the current form and add what is necessary to do that.

**Council Member Timberlake moved** to approve the form with the addition of the necessary forms for documentation for transfer of ownership on the Hi Jolly Cemetery. **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

**4. CONDITIONAL USE PERMIT - Discussion and possible action to approve CUP 14-02: Location: 308 Scott Lane, Quartzsite, AZ, 85346. APN: 306-27-020C. Applicant: Annette King. Request: Conditional Use to comply with Town Zoning Codes for the purpose of establishing an RV park with 14 maximum spaces.**

Town Manager Miller introduced the item and advised that Mr. Clifton Ryder is representing the applicant Annette King at the meeting.

Town Manager Miller advised the Town is currently installing the sewer line to Scott Lane; resurfacing of that road will take place once the underground work is completed. Town Manager Miller noted completion is expected in October 2014.

Town Manager Miller stated an RV park is a conditional use of that zone. He advised that typically an RV park must be a minimum of 2.5 acres. The size of this parcel is 1.5 acres.

Town Manager Miller advised that the Planning & Zoning Commission did allow for the reduction and made a recommendation to permit a maximum of fourteen spaces on the 1.5 acres with stipulations.

Town Manager Miller stated before any permits are approved by Planning and Zoning, full engineered drawings and a survey must be performed.

Town Manager Miller read aloud the conditions attached to the recommendation to approve the conditional use permit from the Planning and Zoning Commission:

1. Developer shall connect to the Town's sewer and water lines. All capacity fees shall be paid at time of close of escrow.
2. Any lateral utility lines on private property shall be the responsibility of the lot owners to maintain without the Town assuming dedication.
3. Written proof of Health Department approval shall be required at time of permit application.
4. Engineered drawings including site drainage plan shall be required at time of permit application.
5. Floodplain certificate shall be required at time of permit application.

Council Member Scott asked Town Manager Miller about the conditional use permit used instead of rezoning.

Town Manager Miller explained why there is no reason to rezone. He stated there are two types of uses that run with the land, principal permitted uses and conditional uses. He advised conditional uses are appropriate and are allowed; they just require an additional level of review before one can act on it. The applicant is following a lawful procedure to utilize that property for an RV park. The conditional use would go with the land, if approved, when sold.

Council Member Orgeron asked when the applicant is planning to start.

Mr. Ryder stated as soon as possible.

**Council Member Timberlake moved** to approve the conditional use permit for 308 Scott Lane and **Council Member Kelley seconded** the motion.

Town Manager Miller asked that the motion be changed to state: "an approval as recommended by the Planning and Zoning Commission".

**Council Member Kelley withdrew** her second to the motion.

**Council Member Timberlake withdrew** her motion.

**Council Member Timberlake moved to approve the conditional use permit for 308 Scott Lane with the conditions listed by Planning and Zoning and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.**

**6. ETHICS CODE COMPLAINT AGAINST MAYOR FOSTER – Review of recommendations of Ad Hoc Ethics Committee and possible disciplinary action related to alleged violations of the Ethics Code: use of Town letterhead, failure to sign documents, written attacks on individuals, and written attacks on members of the Town Council.**

Town Manager Miller read a summary of the allegations of violations of the ethics code complaint against Mayor Foster:

Consideration of the actions taken by the Ad Hoc Ethics Committee related to allegations of violations of the Ethics Code by Mayor Foster, and possible action. At its meeting of August 26, the Ad Hoc Ethics Committee considered six complaints of violation of the Ethics Policy by Mayor Foster. Complaint No. 2 related to an allegation of acting in excess of his office and was removed as no evidence was presented. Complaint No. 3 related to an alleged open meeting law violation and was postponed for future action. With respect to Complaint No. 1, the allegation is that Mayor Foster's repeated unauthorized uses of Town letterhead, after having been censured, violated Town Code Section 11-1-4. One such letter was provided to the Committee. The Committee voted to refer the matter to the Town Council for action. With respect to Complaint No. 4, the allegation is that Mayor Foster failed to sign documents in violation of Town Code Section 2-2-6. The loan document of December 2013 was noted. The Committee found that this was a violation and voted to refer the matter to the Town Council for action. With respect to Complaint No. 5, the allegation is that Mayor Foster posted, after the June 20, 2014 Council meeting, an article that attacked several people in writing and this was distributed to the public, in violation of Council Procedural Policy manual, Section IX, Legal and Ethical Standards of Conduct, Item 4, Conduct A and H. The Committee voted to refer this to the full body of the Council for the reprimand or censure, or other action. With respect to Complaint No. 6, related to the Mayor's Message posted after the June 20, 2014 Council Meeting, it is alleged that he attacked Council Members and the public using his title as Mayor in the signature, in violation of the Council's Procedure Policy Manual, Section V, Legal and Ethical Standards of Conduct, Item No. 5, Conflict of Interest, H. The Committee voted to find that the Mayor's Message did violate the Procedural Policy Manual, Section V, Legal and Ethical Standards of Conduct, Item No. 5, Conflict of Interest, H and to refer it to the Council for action.

Vice Mayor Jewitt explained that the Ad Hoc Ethics Committee decided, with the exception of Complaint No. 3 - which is being investigated by the Attorney General's Office, to refer the remainder of the complaints to the entire Council, the Council as a body, for decision of how they should be handled.

Town Attorney Goodwin advised that Complaint No. 2 was removed due to lack of evidence.

Town Attorney Goodwin advised that Mayor Foster has a conflict of interest, being the subject of the complaint, as to the discussion of Council. She explained that while the Mayor may not participate as a member of the Council, he does have the right to address the allegations made against him.

Council Member Timberlake asked if the Council could start with the first complaint and read the applicable sections of the Town Code. She stated after each complaint they should find out what the Council may and may not do in response.

Council Member Timberlake noted that for Complaint No. 1, the Town Code Section 11-1-4 was cited.

Town Manager Miller read Complaint No. 1: The repeated use of Town letterhead after having been censured in violation of Town Code Chapter 11, Offenses, Section 11-1-4, Unauthorized Use of Letterhead. (This violation is listed as a Class One Misdemeanor in the Arizona Revised Statutes.)

Town Manager Miller advised that there are documents that were discussed by the Ad Hoc Ethics Committee that did in fact show that this year the Mayor did use Town letterhead.

Council Member Scott advised that for Complaint No. 2 there was no evidence or insufficient evidence. She went on to say that Complaint No. 3 is being investigated by the Attorney General's Office and there was no recommendation to Council.

Council Member Timberlake stated she wanted Town Code's Chapter 11, Section 11-1-4 read aloud.

Town Attorney Goodwin announced that the citation is wrong but what the Code Section states is: the Mayor shall not use Town letterhead in any correspondence without the express approval of the majority of the Common Council.

Council Member Timberlake asked Town Attorney Goodwin what options the Council has regarding Complaint No. 1.

Town Attorney Goodwin stated the Council may censure, and since it is a misdemeanor under the code, it could be referred for prosecution to the Magistrate's Office. The Council may also restrict travel on Town expense.

Council Member Scott asked which class of misdemeanor the violation is.

Town Attorney Goodwin advised it is a Class One Misdemeanor.

Council Member Timberlake advised that a class one the highest classification of misdemeanor.

Council Member Timberlake said since censure didn't work last time, and travel is not expected for some time, she recommends it be forwarded for prosecution.

Town Attorney Goodwin explained that for Complaint No. 1, the prosecution would have to determine if there is probable cause.

Council Member Scott asked if the Mayor, having been censured before, did continue to use Town letterhead without authorization by the Town Council.

Council Member Kelley advised that the latest letter from the Mayor on Town letterhead is dated June 20, 2014.

Council Member Timberlake asked that she be advised of Complaint No. 4 and Section 2-2-6.

Town Attorney Goodwin advised that at the Ad Hoc Ethics Committee meeting the incident cited was the loan document.

Town Attorney Goodwin read aloud Section 2-2-6 – Failure to Sign Documents – The Mayor shall sign any ordinance, resolution, contract, warrant, demand or other document or instrument requiring the Mayor's signature within five calendar days from the date the Common Council took action requiring the Mayor's signature or from notification by the Town Manager or the Town Manager's designee that such document requires the Mayor's signature. Failure to sign any ordinance, resolution, contract, warrant, demand or other document or instrument requiring the Mayor's signature within five calendar days from the date the Common Council took action requiring the Mayor's signature or from notification by the Town Manager or the Town Manager's designee that such document requires the Mayor's signature shall constitute nonfeasance and shall be referred to the Town Prosecutor for possible criminal or civil prosecution or both criminal and civil prosecution. If any ordinance, resolution, contract, warrant, demand or other document or instrument requiring the Mayor's signature remains unsigned after five calendar days from the date the Common Council took action requiring the Mayor's signature or from notification by the Town Manager or the Town Manager's designee that such document requires the Mayor's signature, the Vice-Mayor or if the Vice – Mayor is unavailable, any council member may sign such ordinance, resolution, contract warrant, demand or other document which when so signed shall have the same force and effect as if signed by the Mayor.

Council Member Timberlake clarified by asking if the Mayor's signature doesn't necessarily mean that he agrees with it; it just means it is what the Council as a whole voted on.

Town Attorney Goodwin said that is correct.

Council Member Scott clarified by asking if it is part of the Mayor's job to sign.

Town Attorney Goodwin said that is what the Code Section states.

The Mayor made a comment. He asked the Town Clerk if he did sign the document in question and write the word 'veto' over it.

The Town Clerk replied that he did.

Council Member Timberlake asked Town Attorney Goodwin if the 'veto' voids the Mayor's signature.

Town Attorney Goodwin advised that the word 'veto' left open the question, for purposes of the document, as to whether there was a signature. She explained that the Town Attorneys' interpretation was that it was not an approving signature by the Mayor.

Town Attorney Goodwin reminded everyone that is the subject of litigation right now.

Council Member Orgeron stated the question is: "Is he required to sign the document and did he sign the document?" Council Member Orgeron advised that the answer is yes or no. Council Member Orgeron stated that if he did sign the document, then the Council should move on to something else.

Town Attorney Goodwin stated the issue of the Mayor's veto power is the subject of litigation. She advised that the Town Attorneys' interpretation of what happened was that it was not an approving signature.

Council Member Timberlake asked the Town Attorney if it is not correct that nowhere in the code does it say that he is to do an approving signature, it just says that he is to sign.

Town Attorney Goodwin advised that is correct.

Council Member Timberlake stated she agreed with Council Member Orgeron in thinking that there was not a violation of the Code. Council Member Scott stated she too agreed with Council Member Orgeron.

Vice Mayor Jewitt clarified by stating that Complaint No. 4 goes no further.

Council Member Timberlake stated that is her opinion unless someone else has a different opinion, it would go to a vote, but that would be her opinion.

Council Member Timberlake announced the next item as Complaint No. 5, Policy and Procedure Manual, Section 9 Legal and Ethical Standards of Conduct, Item 4 Conduct, A & H.

Town Manager Miller read Complaint No. 5 aloud: the Mayor's Message posted after the June 20, 2014 meeting, Mayor Foster attacked several people in writing and distributed the letter to the public.

Council Member Timberlake asked that Section 9, Item 4, A & H of the Policy and Procedure Manual be read aloud. Town Attorney Goodwin read it aloud: A. Council Members shall refrain from abusive conduct, personal charges, or verbal attacks upon the character or motives of other members of the Town Council, boards, commissions, committees, staff or the public. H. Council Members shall respect and adhere to the council-manager structure of Town of Quartzsite Town Government as provided in State law, and the Town Ordinances. Council Members shall support the maintenance of a positive and constructive environment for residents, businesses, and Town employees.

Council Member Scott asked if that would be subject to reprimand or censure, but not criminal consequences.

Town Attorney Goodwin stated that is her interpretation as well.

Council Member Timberlake asked the Town Attorney if the Council could restrict travel. Town Attorney Goodwin it is within the Council's prerogative.

Vice Mayor Jewitt stated the issue of the Mayor's right of freedom of speech has been discussed. The Vice Mayor stated it is the Mayor's right as an individual to criticize; but, when he signs as the Mayor, he is speaking for the Town and the entire Council.

Council Member Timberlake asked for clarification as to how the Mayor signed the letter.

Vice Mayor Jewitt stated the Mayor signed 'Ed Foster, Mayor' to his signature on the Mayor's Message.

Council Member Scott stated there are two options, reprimand and censure.

Council Member Timberlake stated the Council could also restrict travel outside on official business.

Council Member Timberlake asked what Complaint No. 6 is.

Council Member Orgeron stated that is signing with the title of Mayor.

Council Member Timberlake asked that the Policy and Procedures Manual Section 9, Item 5, Conduct, H. be read aloud.

Town Attorney Goodwin read aloud the Policy and Procedures Manual Section 9, Item 5, Conduct, H.: To the best of their ability, Council Members shall represent the official policies and positions of the Town Council. When presenting their personal opinions or

positions publicly, members shall explicitly state that they do not represent the Council, or the Town.

Town Manager Miller stated his interpretation and understanding of the restricting Town travel would be for the Town to provide compensation for that travel and would not restrict use of his title. The Town would not book a room, pay mileage or per diem.

Council Member Timberlake stated her recommendation would be to restrict travel funds.

Vice Mayor Jewitt asked if there is a limit and for how long on the restricted Town travel.

Council Member Scott suggested that the restriction include: "without approval of Council," as he may need to attend some events on Town business.

Vice Mayor Jewitt stated he thinks that as long as the Council approves, he is entitled to reimbursement.

Council Member Timberlake suggested a six month to a year Town travel restriction, with the condition that he has no violation.

The Mayor asked to make a comment. He stated he has never turned in a receipt for reimbursement, other than for the state convention, during his four years of involvement with politics with the Town of Quartzsite. He stated it is a moot point that is being discussed.

Council Member Timberlake said that if the Council lists the restriction, at least it is there.

Council Member Scott said she doesn't believe censure is the way to go. She said it has happened twice and hasn't changed anything. She said it seems to be a waste of time.

Town Attorney Goodwin stated the Council could possibly restrict travel funds and or reimbursement for the Mayor for a period of six months without prior approval of the Council.

Council Member Timberlake said as for Complaint No. 1, she thinks it should be referred for possible prosecution.

Council Member Scott stated she does not like to be in the position to have to take action against the Mayor of our Town.

Council Member Timberlake stated that also on Complaint No. 1, she would like to see the Mayor turn over all letterhead and all correspondence that he sent on letterhead.

Council Member Scott asked what if he doesn't.

Vice Mayor Jewitt said if the Council refers the matter for prosecution, the Court can order the Mayor to turn over the letterhead documents.

Council Member Timberlake asked if the Town Hall is receiving copies of anything being sent out on letterhead.

Town Manager Miller stated the only one that has occurred since he, the Town Manager, has been here, is dated June 20, 2014.

Council Member Scott stated the burden is on the state to prove that the Mayor has been doing this.

Council Member Timberlake moved (*verbatim*), in regards to the Ad Hoc Committee on Complaint No. 1, repeated use of Town letterhead after censure, that we refer that for prosecution an in regards to all complaints, 1, 5, and 6 that we do a six month restriction on travel reimbursement pending no further future violations before an Ad Hoc Committee.

Council Member Scott stated she thinks the Council should separate the complaints because one is more of a civil violation and one is for a criminal violation.

Town Attorney Goodwin stated the appropriate process for a future violation would be for it to go to the Ad Hoc Ethics Committee.

**Council Member Timberlake withdrew** her motion and **moved** that on Complaint No. 1, repeated use of Town letterhead after censure without express approval of Council be referred for possible prosecution.

**Council Member Crooks seconded** the motion.

The Mayor stated that the Council, some months ago, passed an indemnification clause and unless this motion has within it a motion that Town staff engage Ms. Julie LaBenz, his attorney, as conflict attorney in this matter, then he will be in Superior Court tomorrow with Ms. LaBenz getting an injunction against this action and the Town will spend thousands of more dollars on this.

Council Member Orgeron advised that the Mayor look at what the indemnification clause says; it says it applies when one is acting within the scope of his/her office.

The Mayor called for a roll call vote.

**Roll Call Vote: Motion Passed (summary: Yes = 6, No = 0, Abstain = 1).**

**Yes:** Council Member Crooks, Council Member Kelley, Council Member Orgeron, Council Member Scott, Council Member Timberlake, Vice Mayor Jewitt.

**Abstain:** Mayor Foster.

**Council Member Timberlake moved** regarding Items 5 and 6, that the Council put a restriction on reimbursed travel without prior Council approval for six months. **Council Member Crooks seconded** the motion. A roll call vote was ordered.

**Roll Call Vote: Motion Passed (summary: Yes = 6, No = 0, Abstain = 1).**

**Yes:** Council Member Crooks, Council Member Kelley, Council Member Orgeron, Council Member Scott, Council Member Timberlake, Vice Mayor Jewitt.

**Abstain:** Mayor Foster.

### **COMMUNICATIONS:**

#### **Announcements and Reports from the MAYOR on current events.**

None.

#### **Announcements and Reports from the COUNCIL on current events.**

None.

#### **Reports from the TOWN MANAGER to the Council.**

None.

### **COMMUNICATIONS FROM CITIZENS**

Hal Davidson, citizen of Quartzsite, spoke regarding the Quartzsite Business Chamber's destruction by a storm. Mr. Davidson asked that the Council help by possible waiving the fees for any necessary permits.

Town Manager Miller stated the Town has spoken with representatives from the Chamber of Commerce. He advised there are other organizations that want to assist the Chamber. He noted the Chamber is a very important part of the community and the Town wants to assist in any way possible.

Jennifer Jones commented on the outcome of the primary election; money spent on personal vendettas; the voters' recreation to the Town's actions as illustrated in the primary election; indemnification; and the Town's deficit and legal fees.

Vice Mayor Jewitt responded to Jennifer Jones' criticism of him.

Council Member Orgeron responded to Jennifer Jones' criticism.

Audrey Berger asked for clarification regarding sewer hook-ups. She stated she understands there can be no more sewer hook-ups.

Town Manager Miller stated there are no extensions to the existing sewer line.

Ms. Berger asked about the Scott Lane RV park that will be hooked up within a year.

Town Manager Miller explained Scott Lane was already part of the original calculation that was approved by ADEQ.

Audrey Berger asked what the two big cement tanks are for in an RV sales lot behind her.

Town Manager Miller stated it is his understanding that those are temporary containment tanks that were approved by ADEQ because they could not hook to the Town sewer.

Pastor Bruce Swartz spoke of an article in the September and October issues of the Highroads magazine by the AAA about Quartzsite and the sites to see here. A copy of the article can be found in the Library.

There will be a fourth annual Walk with the Past to be held on November 1, 2014. This year it will honor those that were and are in the military. If anyone would like to volunteer, please see Dinice Ross of the Cemetery Department in the Library.

Burt Day spoke of the people of the Town believing that if the La Paz County Sheriff's Department takes the place of the Quartzsite Police Department, property taxes will be raised.

The Mayor responded that the Sheriff has no way to affect the Town of Quartzsite taxes at all. They cannot individually assess Quartzsite.

Shanana Rain Golden Bear congratulated Carol Kelley and her team of volunteers for the wonderful event on Labor Day. She advised that

Halloween is coming up and a group of concerned citizens have come together to work on a wonderful event. There will be a meeting tomorrow at 4:00 p.m. at the Community Bible Church. She asked that people join them with ideas and that they bring clean milk jugs which are being collected at the Senior Apartments. She spoke of people treating each other in a good way.

**Vice Mayor Jewitt moved to adjourn this meeting and Council Member Kelley seconded.**

**ADJOURNMENT:** 8:18 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of September 9, 2014, of the Town Council of Quartzsite, Arizona, held on September 9, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 23<sup>rd</sup> day of September 2014

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Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

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Ed Foster, Mayor

DRAFT

**MINUTES**  
**TOWN OF QUARTZSITE**  
**SPECIAL MEETING OF THE COMMON COUNCIL**  
**TUESDAY, SEPTEMBER 9, 2014, 8:30 PM**

**CALL TO ORDER:** 8:29 p.m.

**INVOCATION:** Pastor Bruce Swartz said a prayer aloud.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Foster.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

**STAFF PRESENT:** Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; and Tina Abriani, Town Clerk

**APPROVAL/AMENDMENT OF AGENDA:** Vice Mayor Jewitt moved to approve the agenda as presented and Council Member Kelley seconded the motion. The vote was unanimous. **Motion Passed.**

**ADMINISTRATIVE ITEMS:**

1. **EXECUTIVE SESSION** - An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the automatic recount statutes, A.R.S. Section 16-661 et seq.

**Council Member Timberlake recused** herself from the executive session, in order to remove any appearance of impropriety.

**Council Member Kelley moved** to adjourn to executive session and **Council Member Crooks seconded** the motion. **The Mayor called** for a vote. The vote was six in favor and one abstained. **Motion Passed.**

**ADJOURNMENT TO EXECUTIVE SESSION:** 8:32 p.m.

**REGULAR SESSION RECONVENES:** 8:42 p.m.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

**2. CANVASS OF VOTES - Canvass of Votes of the August 26, 2014 Primary Election and possible adoption of Resolution No. 14-07 Declaring and Adopting the Results of the Primary Election Held on August 26, 2014.**

The Mayor read the resolution aloud. Facts included: Norm Simpson, Robert St. Germain and Loretta Warner were elected; Hal Davidson, Terry Frausto and Carol Kelley will be on the general municipal election ballot of the Town of Quartzsite; and Monica Timberlake and Bradley Trainer each received an equal number of votes, thereby requiring an automatic recount pursuant to A.R.S. § 16-661 et seq.

**Vice Mayor Jewitt moved** to approve Resolution No. 14-07 and **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

**3. RECOUNT NECESSARY - Consideration, discussion and possible approval of a Certificate of Facts Requiring a Recount.**

The Mayor explained the requirement to issue a certificate requiring a recount of the ballots due to the two tied votes.

**Council Member Timberlake recused** herself from this action item.

**Vice Mayor Jewitt moved** that the Council require issuance of a Certificate of Facts Requiring Recount. **Council Member Kelley seconded** the motion. The vote was six in favor and one abstained. **Motion Passed.**

**Vice Mayor Jewitt moved** to adjourn the meeting and **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

**ADJOURNMENT:** 8:47 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of September 9, 2014, of the Town Council of Quartzsite, Arizona, held on September 9, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 23<sup>rd</sup> day of September 2014

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Tina M. Abriani, Town Clerk

On behalf of the Common Council  
Approved:

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Ed Foster, Mayor

**MINUTES**  
**TOWN OF QUARTZSITE**  
**SPECIAL MEETING OF THE COMMON COUNCIL**  
**TUESDAY, SEPTEMBER 16, 2014, 3:00 PM**

**CALL TO ORDER:** 3:00 p.m.

**INVOCATION:** None.

**PLEDGE OF ALLEGIANCE:** Led by Council Member Orgeron.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

**STAFF PRESENT:** Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; and Tonya Hoogerwerf, Permit Technician

**APPROVAL/AMENDMENT OF AGENDA:**

**Vice Mayor Jewitt moved to approve** the agenda as presented and **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

**ADMINISTRATIVE ITEMS:**

1. **EXECUTIVE SESSION - An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment and salary of Lee Alirez as the Town of Quartzsite Chief of Police and A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding an employment contract with Lee Alirez as the Town of Quartzsite Chief of Police.**

**Council Member Oregon moved to go into executive session and Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

**ADJOURNMENT TO EXECUTIVE SESSION:** 3:02 p.m.

**RETURN TO SPECIAL SESSION:** 4:14 p.m. -Mayor Foster called the special session back to order.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Jewitt, Council Member Kelley, Council Member Crooks, Council Member Orgeron, Council Member Scott, Council Member Timberlake.

**2. CHIEF OF POLICE EMPLOYMENT CONTRACT - Consideration and possible concurrence on an employment agreement with Lee Alirez as the Town of Quartzsite Chief of Police pursuant to Town Code Section 4-1-2.**

The Mayor stated there should be a discussion of the item for the public.

Council Member Timberlake stated the Council should just direct staff to engage in contract negotiations with Mr. Alirez.

The Mayor stated the Town Attorney, with the concurrence of the Town Manager, is working on details of a contract with Mr. Alirez.

The Mayor advised that it is hopeful that there will be a decision prior to the next regular meeting of the Town Council. Town Manager Miller agreed.

Council Member Crooks moved to adjourn.

**Vice Mayor Jewitt moved to adjourn the meeting and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.**

**ADJOURNMENT:** 4:16 P.M.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of September 16, 2014, of the Town Council of Quartzsite, Arizona, held on September 16 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 23<sup>rd</sup> day of September 2014

\_\_\_\_\_  
Tonya Hoogerwerf, Permit Technician

On behalf of the Common Council  
Approved:

\_\_\_\_\_  
Ed Foster, Mayor



## TOWN OF QUARTZSITE

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### **REGULAR COUNCIL MEETING**

Tuesday, September 23, 2014

**Agenda Item #3** Presentation by Paul Skillicorn, CEO of Biotechnology Research and Development, LLC and Daniel B. Higgins, P.E., Regional Director of Central U.S. GE Power & Water, Water & Process Technologies will provide information regarding agriquatics and alternative waste water treatment solutions.

**Summary:** Paul Skillicorn is a biotech entrepreneur and founding member of Agriquatics, LLC based in Austin, Texas. His focus is wastewater/ water treatment and recycling by turning protein-rich duckweed into a crop, and commercializing the production of that crop and developing replicable farming protocols, employing it in treatment of wastewater and optimizing its use as a feed for poultry, swine, cattle, fish and prawns

**Responsible Person:** Mark Orgeron, Council Member

**Attachment:** Letter from Council Member Orgeron requesting an agenda item for the September 23, 2014 regular Town Council meeting.

**Action Requested:** None, discussion only.

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AUG 04 2014



TOWN OF QUARTZSITE

August 4, 2014

From: M. Orgeron, Sr., Councilmember

To: Tina Abriani, Town Clerk  
Skylor Miller, Town Manager

Subj: SEPTEMBER 23, 2014 AGENDA ITEM

Tina, I am requesting an agenda item to be placed on the September 23, 2014 regular Council Meeting. This would be a "Discussion Only" item to allow Paul Skillicorn and Daniel Higgins provide a presentation on alternative waste water treatment solutions.

Presentation: Agriquatics and alternative waste water treatment solutions

Presenters: Paul Skillicorn,  
CEO at Biotechnology Research and Development, LLC

Daniel B. Higgins, P.E.,  
Regional Director - Central U.S.  
GE Power & Water  
Water & Process Technologies

If you have any questions or need any additional information, please let me know.

Thanks.....



Mark



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, September 23, 2014

**Agenda Item #4** Review and possible approval of an amended Hi Jolly Cemetery Regulations Form to include the requirement of proof of payment for a headstone in order to receive the \$150 refundable portion of the \$200 Headstone Deposit.

**Summary:** The Hi Jolly Cemetery Regulations Form was reviewed and approved for use by the Town Council at the Regular Town Council Meeting of September 9, 2014.

At a recent Hi Jolly Cemetery Board Meeting, the Hi Jolly Cemetery Board Members have recognized a need to put an established time limit on the refundable portion of the Headstone Deposit, in an effort to maintain impartiality.

This requested amendment has been made and is listed in the attached Hi Jolly Cemetery Regulations Form.

**Responsible Person:** Dinice Ross, Cemetery Department

**Attachment:** Hi Jolly Cemetery Regulations Form (with requested amendment)

**Action Requested:** Motion to approve the amended Hi Jolly Cemetery Regulations Form for use.



# HI JOLLY CEMETERY REGULATIONS

1160 W. Main, Quartzsite 85346  
928-927-6593

*This cemetery is for the purpose of interment of human remains  
or as a memorial.*

*No transfer or conveyance of any interest or rights shall be valid without the written  
consent of the Town of Quartzsite.*

## GRAVESITES

- Bronze or stone shall be used for monuments and memorial tablets. No other materials shall be used.
- Plans for headstones, fences, rocks, boards and bricks more than three feet in height, must be submitted to, and approved by, the Town of Quartzsite in advance of installation.
- The cemetery staff will install all approved markers. *The Town is not responsible for procuring the grave markers or monuments.*
- Cement slabs covering gravesites must have a vault over the coffin to assure they do not collapse. Cement slabs covering cremains must be reinforced. Both must be installed by a licensed contractor approved by the Town of Quartzsite.
- All interment, disinterment, openings and closings shall be performed by the Town of Quartzsite.
- Decorative items that are secured and cannot blow away and natural flowers are allowed.
- Colored rocks, memory markers, gold pans, etc. that cannot blow away, break or spread, including marbles, beads, and shells (as long as they are contained), are allowed.
- The Town, at the expense of the grantee, shall repair or remove any monuments or other memorial which is improper or offensive, or which has become dangerous or dilapidated and may remove any tree, flower, plant, object or embellishment that becomes dangerous or unsightly.
- The Town shall not be liable for loss or damage caused by nature, thieves, vandals, malicious mischief and unavoidable accidents.
- The purchaser of a plot(s) in the cemetery agrees that the Town may conduct any activity either within or outside of the plot boundaries, which is incidental or convenient to either the care or memorializing of the human remains.
- Only one coffin and one urn per gravesite or two urns per gravesite are allowed
- A provision will be made for burials of indigent, as is customary, free of cost.

*All the above restrictions, rules and regulations listed are binding on the  
purchaser, heirs, administrators and assigns.*

## GRAVESITE FEES

- \$500.00 Grave site (1 plot)
- \$600.00 Opening and closing cost
- \$200.00 Headstone Deposit  
\$50.00 to set headstone; \$150.00 is refundable upon proof of headstone purchase within six months  
(not refundable after six months from deposit date)
- Special assessment for Weekend and Holiday (cost varies due to time and manpower)

## CREMATION NICHE WALL

- Containers for the cremation niches must be able to fit into the niche. No bags of any kind are allowed. Any transferring of ashes from one container to another will not be done by the Town of Quartzsite.
- Only two urns per niche are allowed.
- Human cremains only are allowed.
- If a second urn is added at a later date and insufficient room is on the existing faceplate. A new faceplate, at an additional charge, will be made.
- The Town shall not be liable for loss or damage caused by nature, thieves, vandals, malicious mischief and unavoidable accidents.

## CREMATION NICHE FEES

- \$350.00 Cremation Wall Niche (1 niche will hold 2 urns)
- \$150.00 Opening and closing cost of Niche
- \$150.00 Engraving Niche cover or faceplate (includes shipping and handling)
- Special assessment for Weekend and Holiday (cost varies due to time and manpower)

*All the above restrictions, rules and regulations listed are binding on the purchaser, heirs, administrators and assigns.*

Hi Jolly Cemetery Lot \_\_\_\_\_ Plot \_\_\_\_\_ Cremation Niche Number \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, September 23, 2014

- Agenda Item #5** Consider the appointment of one regular member to the Hi Jolly Cemetery Board with a term ending December 2015.
- Summary:** The Hi Jolly Cemetery Board formulates, creates and recommends plans for future growth and improvement of the Hi Jolly Cemetery, an historic park and cemetery.
- The Board consists of 7 members. Member terms are for a period of three years, with the terms staggered such that the terms of no more than three members shall expire in any one year.
- Due to the passing of beloved Board Member Penai (PJ) Bettmann, one seat is now open; the term for that seat will not expire until December 2015.
- Responsible Person:** Tina Abriani, Town Clerk
- Attachment:** Volunteer Interest Statements for the Hi Jolly Cemetery Board:
- Audrey Berger – Currently, she is the Secretary for the Quartzsite Senior Center and a Member of the Quartzsite Woman’s Club.
  - Carol “Lynn” Stimson – Currently, she is the Quartzsite Garden Club President-Secretary-Treasurer, the Brenda RV Resort Clubhouse Secretary and a Member of the Quartzsite Municipal Board of Adjustment.
- Action Requested:** **Motion to appoint (*one member*) to the Hi Jolly Cemetery Board, with a term to expire December 2015.**



RECEIVED

SEP 2 - 2014

# Volunteer Interest Statement

TOWN OF QUARTZSITE

TOWN OF QUARTZSITE  
PO BOX 2812  
QUARTZSITE, AZ 85346  
928-927-4333

Office use only:      Date Received: 9-2-14      Date Exp: \_\_\_\_\_

Copies To: TINA - TOWN CLERK

PLEASE TYPE OR PRINT NEATLY

Date: 8-29-14

Name (Last, First, M.I.): R. Audrey Berger

Home Address/PO Box: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Are You a U.S. Citizen OR Resident Alien:  YES     NO

Are you registered to vote in La Paz County:  YES     NO

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: \_\_\_\_\_

Professional/ Civic Activities: See for Qtz. Senior Center; member Qtz. Woman's Club; member First Baptist Church

Education /Professional Experience: High School      Some college

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: \_\_\_\_\_

Please describe why you would like to sever on the board, commission, etc.?: \_\_\_\_\_

\*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you think you can contribute to the public by serving on this board, commission, etc.?:

I can contribute my time, (my desire to make the cemetery a place that people wish to intern there loved ones) and thus work with others to reach goals set for betterment of the cemetery

Are you available to attend early morning meetings? \_\_\_ YES X NO

Are you available to attend lunch meetings? X YES \_\_\_ NO

Are there any days of the week you are unavailable to attend meetings?

Sunday - Wednesday Evening  
\_\_\_\_\_

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 8-30-14

Signature: Audrey Berger



RECEIVED

JUL 31 2014

# Volunteer Interest Statement

PLANNING AND ZONING

TOWN OF QUARTZSITE  
PO BOX 2812  
QUARTZSITE, AZ 85346  
928-927-4333

Office use only:      Date Received: \_\_\_\_\_      Date Exp: \_\_\_\_\_

Copies To: \_\_\_\_\_

PLEASE TYPE OR PRINT NEATLY

Date: July 31, 2014

Name (Last, First, M.I.): Stimson, Carol "Lynn"

Home Address/PO Box: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Are You a U.S. Citizen OR Resident Alien:  YES     NO

Are you registered to vote in La Paz County:  YES     NO

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: \_\_\_\_\_

Professional/ Civic Activities: Cosmetologist, Dog Groomer, @tz  
Garden Club - President - Secretary - Treasue  
Brenda RV Resort Clubhouse - Secretary

Education /Professional Experience: No college except + trade  
school for Cosmetology

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: \_\_\_\_\_

Please describe why you would like to sever on the board, commission, etc.?:

Board of Adjustment would be interesting. I am very interested in the development of our town. The Cemetery is very important to me. My husband is buried there.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

I ~~was~~ <sup>been</sup> a property owner and I can understand the relationship between neighbors. There should always be an arbitrator to settle disputes legally. Someone has to have the last word.

Are you available to attend early morning meetings?  YES  NO

Are you available to attend lunch meetings?  YES  NO

Are there any days of the week you are unavailable to attend meetings?

Thurs until noon.

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: July 29, 2014 Signature: Carol Lynn Stinson



## HI JOLLY CEMETERY BOARD

KAY MOORING			<i>Renews November 2014</i>
ARTHUR L. LARSON			<i>Renews March 2015</i>
BRUCE SWART			<i>Renews November 2014</i>
SANDY SCOTT			<i>Renews December 2015</i>
EILEEN C. LUNSFORD			<i>Renews November 2016</i>
vacant			<i>Renews December 2015</i>
TERRY FRAUSTO			<i>Renews December 2015</i>

*Revised 01/28/2014*



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, September 23, 2014

- Agenda Item #6** Discussion, consideration and possible action to become a Co-applicant of the Town of Parker and the La Paz Economic Development Corporation in an effort to have La Paz County selected to host a County Prosperity Summit in collaboration with the National Association of Counties.
- Summary:** D.L. Wilson, District I Supervisor of the La Paz County Board of Supervisors, will be submitting an application to host a County Prosperity Summit.
- Four counties will be selected to participate in this opportunity to host national experts and local leaders in an economic development workshop to generate creative solutions for building the local economy.
- Mr. Wilson has invited the Town of Quartzsite to be a Co-applicant, along with the other invited Co-applicants which are the Town of Parker and the La Paz Economic Development Corporation.
- Responsible Person:** Skylor Miller, Town Manager
- Attachment:** Informational document: "Apply to Host Prosperity Summit"
- Action Requested:** Motion to apply to become a Co-applicant of the Town of Parker and the La Paz Economic Development Corporation in an effort to have La Paz County selected to host a County Prosperity Summit in collaboration with the National Association of Counties.

## [Apply to Host Prosperity Summit](#)

The application is now available to host a County Prosperity Summit in collaboration with NACo. Each summit will bring national experts to your community who will engage with local leaders during an economic development workshop to generate creative solutions for building the local economy.



NACo will host up to four one-day county summits to convene local leaders in rural and mid-size counties to generate creative solutions around local economic development opportunities. The purpose of these summits will be to:

1. Introduce counties to innovative approaches to economic development using the WealthWorks frameworks and principles as a guide,
2. Assist counties in building strategies to strengthen relationships among local and regional players in community and economic development,
3. Work with counties to identify ways to deepen and sustain current economic development activities, based on local assets, and
4. Investigate ways to infuse equitable development principles into local economic strategies and improve the livelihood of vulnerable populations in persistently poor counties.

Counties are invited to apply to host a summit in their community, and NACo will work with each selected county to develop a personalized agenda and individualized content relevant to specific local issues. Each summit will convene approximately 25-50 participants, including a broad mixture of county elected officials and staff, other local and regional public officials, business owners, representatives of the nonprofit and philanthropic community and other relevant stakeholders.

To be eligible counties must have a population of 250,000 or less, or multi-county regions with a total population of 400,000 or less. [Click here to apply](#) and the **deadline to submit an application is 5:00 p.m. EDT on October 3, 2014.**

<http://www.naco.org/programs/csd/Pages/County-Prosperity-Summit.aspx>



## TOWN OF QUARTZSITE

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### **REGULAR COUNCIL MEETING**

Tuesday September 23, 2014

**Agenda Item #8**                      Consideration and possible concurrence on an employment agreement with Lee Alirez as the Town of Quartzsite Chief of Police pursuant to Town Code Section 4-1-2.

**Summary:**                              The Town Manager has been negotiating with Lee Alirez to serve as Chief of Police commencing October 1, 2014.

Negotiations are complete pending the executive session discussion. Chief Alirez has agreed to contract terms.

**Responsible Persons:**      Skylor Miller, Town Manager

**Attachments:**                      None.

**Action Requested:**              **Motion to approve proposed employment agreement with Lee Alirez as the Town of Quartzsite Chief of Police.**