

COUNCIL MEETING AGENDA

TUESDAY, FEBRUARY 10, 2015

Members may attend in person or by telephone

Ed Foster, Mayor
Norm Simpson, Vice Mayor

Carol Kelley
Loretta Warner
Hal Davidson

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

***Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.***

AGENDA ITEM	COUNCIL ACTION
CALL TO ORDER OF REGULAR MEETING	
INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
ROLL CALL	
ANNOUNCEMENTS	
CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	

	<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
1-a.	<p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 38482 - 38542, totaling \$108,680.29.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
1-b.	<p>MINUTES – Consider approval of the minutes of the Work Session of January 27, 2015; the Special Meeting of January 27, 2015; and the Regular Meeting of January 27, 2015.</p>	<p>Discussion; possible action by MOTION; may be acted upon with single motion.</p>
	<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
2.	<p>POLICE DEPARTMENT PRESENTATION AND DISCUSSION – Chief Renfro will make a presentation on current status of the Police Department and facilitate any discussion.</p>	<p>Discussion.</p>
3.	<p>REAPPOINTMENT TO THE PLANNING & ZONING COMMISSION - Consider the reappointment of David Collier of the Planning & Zoning Commission whose term expires March 1, 2015. Mr. Collier was appointed to the Commission by Council on November 25, 2014 and the position's new term would expire March 1, 2018.</p>	<p>Discussion; possible action by MOTION.</p>
4.	<p>RESOLUTION 15-01 REGARDING HI JOLLY CEMETERY BOARD MEMBERS - Discussion and possible action to adopt Resolution No. 15-01 setting an 'at-large' membership of the Hi Jolly Cemetery Board for the Town of Quartzsite.</p>	<p>Discussion; possible action by MOTION.</p>

5.	<p>REDUCTION IN TOWN STAFF – Discussion and possible action to direct the Town Manager to prepare a plan to reduce the number of employees by 10% by April 1, 2015. <i>Item requested by Council Member Davidson.</i></p>	Discussion; possible action by MOTION.
6.	<p>MAYOR’S AUTHORITY - Discussion and possible action to immediately restore the authority to make and second motions, before the Council, to the Mayor; and to direct staff to prepare changes to the Town Code and Town Council Procedure Policy in support of this action for approval at the next meeting of the Council. <i>Item requested by Mayor Foster.</i></p>	Discussion; possible action by MOTION.
7.	<p>TOWN CODE AMENDMENTS – Discussion regarding updating the Town Code, recommendations of the Town Attorney and direction to staff regarding preparation of proposed amendments for future Council consideration.</p>	Discussion.
8.	<p>AMERICAN LANDS ACT – Discussion regarding the American Lands Act regarding transfer of public lands from the federal government.</p>	Discussion.
9.	<p>EXECUTIVE SESSION</p> <ul style="list-style-type: none"> • An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding amendments to a Power Purchase Agreement for Wastewater Project with SunEdison Origination1, LLC that is the subject of negotiations. • An executive session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations for the sale or lease of real property located at 560 Coyote Street, Quartzsite, AZ (APN 306-18-001A). • An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney and in order to consider its position and instruct the Town Attorney regarding the Town's position in pending litigation in the matter of <i>Foster v. Town of Quartzsite</i>. 	

	RETURN TO OPEN SESSION	
10.	TOWN ATTORNEYS' PERFORMANCE EVALUATION AND FEE REVIEW – Discussion and possible action regarding the Town Attorneys' performance and fees.	Discussion; possible action by MOTION.
	COMMUNICATIONS	
11.	Reports from the MAYOR on current events.	
12.	Reports from the COUNCIL on current events.	
13.	Reports from the TOWN MANAGER to the Council.	
	ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2015, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.

QUARTZSITE PUBLIC LIBRARY
Statistical Report January, 2015

Total Number of Patrons

	6,933
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Adult Fiction	586
Adult Non Fiction	392
Paperbacks	488
Large Print	644
E-Books	5,365
Arizona Books	70
Foreign Language	10
ILL Sent to other Libraries	0
ILL. Received from other Libraries	0
TOTAL ADULT BOOKS	14,488
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Young Adult Fiction	42
Young Adult Non-Fiction	0
Young Adult Paperback	0
Juvenile Fiction	23
Juvenile Non-Fiction	10
Kids Computer Use	776
Graphic Novel	2
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MISCELLANEOUS	
Puzzles	10
DVD	1,658
VHS	264
CD Audio	103
Audio Cassettes	52
TOTAL CIRCULATION	2,940
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Computer Questions	639
Reference Questions	497
Information	411
Computer Use	1,225
Caregivers Use	50
Wireless Usage	952
New Patrons Registered	50
Meeting Room Use	108
Donations	352

**QUARTZSITE CHILDREN'S LIBRARY
 STATISTICAL REPORT
 MONTH OF January 2015**

<u>TOTAL NUMBER OF PATRONS</u>	1,351
<hr/>	
Young Adult – Nonfiction	0
Young Adult – Fiction	42
Young Adult – Paperbacks	0
TOTAL YOUNG ADULT BOOKS	42
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Children – Nonfiction	10
Children – Fiction	23
 TOTAL CHILDREN BOOKS	 75
Programs for Children 4 Children Participating 64	
TOTAL CIRCULATION	147
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Computer Use	1,258
Computer Questions	435
Reference Questions A/C	361
Information & Referral	352
Donations	0
Volunteer Hours	0
New Patrons Registered	0

Circulation Statistics By Item Report Class : 01/01/2015 to 01/31/2015

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	10	9	2	1	0
100 - 199	14	11	3	1	0
200 - 299	14	17	10	0	0
300 - 399	76	68	8	12	0
400 - 499	5	3	2	0	0
500 - 599	28	31	2	10	0
600 - 699	42	46	21	18	0
700 - 799	67	61	27	24	0
800 - 899	44	46	8	0	0
900 - 999	97	100	17	6	0
ADV	1	1	0	0	0
Aud	46	52	9	4	0
AZ	51	58	3	4	0
AZ NF	13	12	2	0	0
AZ R	0	0	0	0	0
BC	0	0	0	0	0
Biography	0	0	0	0	0
CD ROM	0	0	0	0	0
CD/AUD	103	103	16	21	0
Christian Fiction	171	191	35	1	0
DVD	1642	1658	101	70	0
Easy Book	3	2	0	3	0
eBook	2	2	0	0	0
Fiction	660	697	76	45	0
Fiction Large Print	391	401	37	48	0
Fiction Paperback	116	104	32	3	0
French	2	2	4	0	0
Graphic Novel	4	1	0	0	0
J Fiction	16	23	5	20	0
J Non-Fiction	3	10	0	3	0
J PBK	0	0	0	1	0
J Spanish	1	1	0	1	0
Jigsaw puzzle	7	10	0	6	0
L	8	7	0	0	0
Large Print Non-Fiction	20	25	2	0	0
Magazine	0	0	0	0	0
Mystery	279	334	27	13	0
Mystery Large Print	69	66	7	28	0
Mystery Paperback	96	89	20	6	0
Native American	0	0	0	1	0
PHA	1	0	0	0	0
Reference	1	1	1	0	0
Romance	1	1	0	0	0
Romance Paperback	63	49	7	2	0
Science Fiction	43	24	5	2	0
	36	48	5	1	0

Science Fiction					
Paperback					
Spanish	6	6	7	1	0
Undefined	12	10	2	1	0
VHS	257	264	2	19	0
Western	15	18	1	0	0
Western Large Print	145	152	15	4	0
Western Paperback	248	240	37	1	0
YA Fiction	44	42	1	3	0
YA Non-Fiction	0	0	0	1	0
YA Paperback	0	0	0	0	0
Total	4973	5096	559	385	0



Hello again, Billie Fowler
 Contact information
 Log out

Southwest Valley Library Consortium (AZ)
 Library information

Estimated content credit: \$1,163.09 Prices shown in USD

No pinned carts

Shop

One Copy / One User & Metered Access

Search...

GO

One Copy/One User & Metered Access

REPORTS

VIEW CARTS

Create cart

CHECKOUT

Admin

VIEW CARTS

SUPPORT

Marketplace settings

Marketplace users

Library site admin

Local Content

MARC records

- Periodicals
- Cost Per Circ
- Simultaneous Use
- Select Express
- Self-Published
- Purchase Content Credit
- Switch to Curate

Library statistics

Website Standard and mobile

Run new report

Collection

From inception through 1/31/2015

One Copy/One User

Adv. = Advantage, across all Advantage accounts
 Cons. = Consortium

Format	Adv. titles	Cons. titles	Adv. copies	Cons. copies
Audiobook	1	821	1	830
eBook	15	4,471	15	4,535
Total	16	5,292	16	5,365

Metered Access, expiring content

Format	Adv. titles	Cons. titles	Adv. copies	Cons. copies
Audiobook	0	6	0	6
eBook	0	392	0	451
Total	0	398	0	457

Metered Access, licensed content

Format	Adv. titles	Cons. titles	Adv. licenses purchased	Cons. licenses purchased
eBook	20	1,344	858	36,946
Total	20	1,344	858	36,946

User activity

From 1/1/2015 through 1/31/2015

Unique users with titles checked out: 465

Checkouts

Format	Count
Audiobook	315
eBook	1,600
Total	1,915

Holds

Format	Count
Audiobook	74
eBook	324
Total	398

Run new report



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, February 10, 2015

Agenda Item #1-a. Consider approval of check series 38482 - 38542, totaling \$108,680.29.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Skylor Miller, Town Manager

Attachment: Ledger of Accounts Paid: check series 38482 - 38542.

Action Requested: Motion to approve the Ledger of Accounts Paid; check series 38482 - 38542.

Report Criteria:

Report type: GL detail

Check Check Number = 38482-38542

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38482						
01/26/15	38482	La Paz County Fair Assn.	75.00	Booth at La Paz Cty Fair for Comm Dev	01-110-5044	75.00
Total 38482:			75.00			
38498						
02/04/15	38498	AACOP	350.00	2015 AACOP Membership - E. Renfro	01-140-5051	350.00
Total 38498:			350.00			
38499						
02/04/15	38499	APS	649.00	Electric Service - Rec	01-185-5048	649.00
02/04/15	38499	APS	1,059.66	Electric Service - Admin	01-130-5048	1,059.66
02/04/15	38499	APS	358.19	Electric Service - Police	01-140-5048	358.19
02/04/15	38499	APS	385.33	Electric Service - Library	01-170-5048	385.33
02/04/15	38499	APS	192.67	Electric Service - Court	01-150-5048	192.67
02/04/15	38499	APS	257.48	Electric Service - Parks	01-180-5048	257.48
02/04/15	38499	APS	229.85	Electric Service - PW	03-220-5048	229.85
02/04/15	38499	APS	407.63	Electric Service for Street Light	03-220-5049	407.63
02/04/15	38499	APS	6,825.79	Electric Service - WWTP	15-500-5048	6,825.79
02/04/15	38499	APS	7,465.71	Electric Service - Water	16-550-5048	7,465.71
02/04/15	38499	APS	142.44	Electric Service	03-220-5049	142.44
02/04/15	38499	APS	.60	Electric Service	03-220-5049	.60
Total 38499:			17,974.35			
38500						
02/04/15	38500	Berry & Branch PLLC	544.49	Special Council Services - April 2014	01-120-5072	544.49
02/04/15	38500	Berry & Branch PLLC	234.32	Special Council Services - May 2014	01-120-5072	234.32
02/04/15	38500	Berry & Branch PLLC	695.69	Special Council Services - June 2014	01-120-5072	695.69
02/04/15	38500	Berry & Branch PLLC	487.49	Special Council Svcs - July 2014	01-120-5072	487.49
02/04/15	38500	Berry & Branch PLLC	716.00	Special Council Svcs - Aug 2014	01-120-5072	716.00
02/04/15	38500	Berry & Branch PLLC	5,613.10	Special Council Svcs - Sep 2014	01-120-5072	5,613.10
02/04/15	38500	Berry & Branch PLLC	9,325.89	Special Council Svcs - Oct 2014	01-120-5072	9,325.89
02/04/15	38500	Berry & Branch PLLC	310.00	Special Council Svcs - Nov-Dec 2014	01-120-5072	310.00
Total 38500:			17,926.98			
38501						
02/04/15	38501	Canyon State Oil	112.55	Rotella Oil - Admin	01-130-5024	112.55
02/04/15	38501	Canyon State Oil	675.25	Rotella Oil - Police	01-140-5024	675.25
02/04/15	38501	Canyon State Oil	112.55	Rotella Oil - P&Z	01-160-5024	112.55
02/04/15	38501	Canyon State Oil	225.09	Rotella Oil - Parks	01-180-5024	225.09
02/04/15	38501	Canyon State Oil	675.27	Rotella Oil - PW	03-220-5024	675.27
02/04/15	38501	Canyon State Oil	225.09	Rotella Oil - Transit	01-230-5024	225.09
02/04/15	38501	Canyon State Oil	112.55	Rotella Oil - WWTP	15-500-5024	112.55
02/04/15	38501	Canyon State Oil	112.55	Rotella Oil - Water	16-550-5024	112.55
Total 38501:			2,260.90			
38502						
02/04/15	38502	ClassicPlan Premium Fina	979.94	Liability Insurance	01-185-5046	979.94

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
02/04/15	38502	ClassicPlan Premium Fina	1,959.88	Liability Insurance	01-130-5046	1,959.88
02/04/15	38502	ClassicPlan Premium Fina	4,654.71	Liability Insurance	01-140-5046	4,654.71
02/04/15	38502	ClassicPlan Premium Fina	734.95	Liability Insurance	01-150-5046	734.95
02/04/15	38502	ClassicPlan Premium Fina	734.95	Liability Insurance	01-170-5046	734.95
02/04/15	38502	ClassicPlan Premium Fina	9,064.43	Liability Insurance	03-220-5046	9,064.43
02/04/15	38502	ClassicPlan Premium Fina	1,224.92	Liability Insurance	01-230-5046	1,224.92
02/04/15	38502	ClassicPlan Premium Fina	2,939.82	Liability Insurance	15-500-5046	2,939.82
02/04/15	38502	ClassicPlan Premium Fina	2,204.86	Liability Insurance	16-550-5046	2,204.86
Total 38502:			24,498.46			
38503						
02/04/15	38503	Fedex	31.92	Shipping - Admin	01-130-5042	31.92
02/04/15	38503	Fedex	38.78	Shipping - P&Z	01-160-5042	38.78
Total 38503:			70.70			
38504						
02/04/15	38504	Hill Brothers Chemical Co.	906.47	Chlorine & Dioxide For Water & WWTP	15-500-5050	906.47
02/04/15	38504	Hill Brothers Chemical Co.	906.47	Chlorine & Dioxide For Water & WWTP	16-550-5050	906.47
Total 38504:			1,812.94			
38505						
02/04/15	38505	Kansas State Bank	151.84	Principal Capital Lease - Copier	01-130-5058	151.84
02/04/15	38505	Kansas State Bank	52.34	Interest Capital Lease - Copier	01-130-5057	52.34
Total 38505:			204.18			
38506						
02/04/15	38506	Lakeside Towing & Storag	154.00	Tow Service to Impound	01-140-5035	154.00
Total 38506:			154.00			
38507						
02/04/15	38507	Lawson Products, Inc.	390.19	Mechanic Supplies & Services	03-220-5047	390.19
Total 38507:			390.19			
38508						
02/04/15	38508	Quartzsite Historical Societ	750.00	Support for Historical Society - 2 of 4	01-145-5044	750.00
Total 38508:			750.00			
38509						
02/04/15	38509	Quartzsite Senior Citizens I	750.00	Support for the Non-Profit Senior Ctr-2 of 4	01-145-5044	750.00
Total 38509:			750.00			
38510						
02/04/15	38510	Quartzsite WIFI, LLC	45.00	Computer Tech Services - Admin	01-130-5035	45.00
02/04/15	38510	Quartzsite WIFI, LLC	82.50	Computer Tech Services - Admin	01-130-5035	82.50
Total 38510:			127.50			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38511						
02/04/15	38511	Rural Water Association of	165.10	Annual System Membership	16-550-5051	165.10
02/04/15	38511	Rural Water Association of	165.10	Annual System Membership	15-500-5051	165.10
Total 38511:			330.20			
38512						
02/04/15	38512	Sam's Club Credit	181.89	Snacks for Rec	01-185-5095	181.89
02/04/15	38512	Sam's Club Credit	40.09	Janitorial Supplies - Rec	01-185-5034	40.09
Total 38512:			221.98			
38513						
02/04/15	38513	TABS	1,894.14	Employee Payroll Deduction	01-000-2208	1,894.14
02/04/15	38513	TABS	255.77	Employee Medical - Mayor & Council	01-110-5016	255.77
02/04/15	38513	TABS	1,058.14	Employee Medical - Admin/Finance	01-130-5016	1,058.14
02/04/15	38513	TABS	3,235.65	Employee Medical - Police	01-140-5016	3,235.65
02/04/15	38513	TABS	988.36	Employee Medical - Magistrate	01-150-5016	988.36
02/04/15	38513	TABS	491.86	Employee Medical - Community Development	01-160-5016	491.86
02/04/15	38513	TABS	1,090.18	Employee Medical - Library	01-170-5016	1,090.18
02/04/15	38513	TABS	472.19	Employee Medical - Parks	01-180-5016	472.19
02/04/15	38513	TABS	393.49	Employee Medical - Rec	01-185-5016	393.49
02/04/15	38513	TABS	2,864.55	Employee Medical - PW	03-220-5016	2,864.55
02/04/15	38513	TABS	196.75	Employee Medical - Transit	01-230-5016	196.75
02/04/15	38513	TABS	255.77	Employee Medical - Cemetery	01-181-5016	255.77
02/04/15	38513	TABS	1,469.95	Employee Medical - WWTP	15-500-5016	1,469.95
02/04/15	38513	TABS	1,863.44	Employee Medical - Water	16-550-5016	1,863.44
Total 38513:			16,530.24			
38514						
02/04/15	38514	Visa	215.59	Hotel - Local & State Gov. Conf - K. Tunnell	01-130-5043	215.59
Total 38514:			215.59			
38515						
02/04/15	38515	Vision Service Plan	317.83	Employee Payroll Deduction	01-000-2209	317.83
Total 38515:			317.83			
38516						
02/04/15	38516	Western States Petroleum,	1,321.90	Unleaded Fuel - Police	01-140-5024	1,321.90
02/04/15	38516	Western States Petroleum,	464.45	Unleaded Fuel -Transit	01-230-5024	464.45
02/04/15	38516	Western States Petroleum,	71.45	Unleaded Fuel -Admin	01-130-5024	71.45
02/04/15	38516	Western States Petroleum,	71.45	Unleaded Fuel - P&Z	01-160-5024	71.45
02/04/15	38516	Western States Petroleum,	464.45	Unleaded Fuel - WW	15-500-5024	464.45
02/04/15	38516	Western States Petroleum,	214.36	Unleaded Fuel - Water Dept	16-550-5024	214.36
02/04/15	38516	Western States Petroleum,	571.63	Unleaded Fuel - PW	03-220-5024	571.63
02/04/15	38516	Western States Petroleum,	393.01	Unleaded Fuel - Park	01-180-5024	393.01
Total 38516:			3,572.70			
38517						
02/05/15	38517	ACC Business	32.10	Phone Services	01-110-5048	32.10
02/05/15	38517	ACC Business	153.89	Phone Services	01-130-5048	153.89
02/05/15	38517	ACC Business	72.73	Phone Services	01-150-5048	72.73

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
02/05/15	38517	ACC Business	59.21	Phone Services	01-160-5048	59.21
02/05/15	38517	ACC Business	45.78	Phone Services	01-185-5048	45.78
02/05/15	38517	ACC Business	59.21	Phone Services	03-220-5048	59.21
02/05/15	38517	ACC Business	45.73	Phone Services	15-500-5048	45.73
02/05/15	38517	ACC Business	45.73	Phone Services	16-550-5048	45.73
Total 38517:			514.38			
38518						
02/05/15	38518	Alsco - Steiner Corp	67.80	Public Works	03-220-5022	67.80
02/05/15	38518	Alsco - Steiner Corp	343.03	Mat Cleaning Services - Admin	01-130-5035	343.03
02/05/15	38518	Alsco - Steiner Corp	60.66	Mat Cleaning Services - Com Ctr	01-185-5035	60.66
Total 38518:			471.49			
38519						
02/05/15	38519	American Auto Parts LLC	776.82	Vehicle Parts/Supplies - PW	03-220-5025	776.82
02/05/15	38519	American Auto Parts LLC	32.90	Vehicle Parts/Supplies - PW	03-220-5024	32.90
02/05/15	38519	American Auto Parts LLC	8.27	Vehicle Parts/Supplies - Transit	01-230-5025	8.27
02/05/15	38519	American Auto Parts LLC	8.25	Vehicle Parts/Supplies - Admin	01-130-5025	8.25
02/05/15	38519	American Auto Parts LLC	247.37	Vehicle Parts/Supplies - Police	01-140-5025	247.37
02/05/15	38519	American Auto Parts LLC	8.25	Vehicle Parts/Supplies - P&Z	01-160-5025	8.25
02/05/15	38519	American Auto Parts LLC	8.25	Vehicle Parts/Supplies - Parks	01-180-5025	8.25
02/05/15	38519	American Auto Parts LLC	17.23	Vehicle Parts/Supplies - WW	15-500-5025	17.23
02/05/15	38519	American Auto Parts LLC	8.25	Vehicle Parts/Supplies - Water	16-550-5025	8.25
Total 38519:			1,115.59			
38520						
02/05/15	38520	American Custom Tire, Inc	53.51	Dismount/Mount Tires - Backhoe	15-500-5025	53.51
02/05/15	38520	American Custom Tire, Inc	53.51	Dismount/Mount Tires - Backhoe	16-550-5025	53.51
02/05/15	38520	American Custom Tire, Inc	125.31	1-New Tire - PW	03-220-5025	125.31
Total 38520:			232.33			
38521						
02/05/15	38521	Arizona Dept of Environme	500.00	A23-Annual Fee for AZPDES	15-500-5051	500.00
02/05/15	38521	Arizona Dept of Environme	2,202.49	MAP Monitoring Assistance Program	16-550-5051	2,202.49
Total 38521:			2,702.49			
38522						
02/05/15	38522	D And L Auto Parts	84.95	Veh Maint - Supplies/Part - PW	03-220-5025	84.95
02/05/15	38522	D And L Auto Parts	79.18	Veh Maint - Supplies/Part - PW	03-220-5024	79.18
02/05/15	38522	D And L Auto Parts	50.64	Small Tools/Equipment - PW	03-220-5060	50.64
02/05/15	38522	D And L Auto Parts	31.73	Veh Maint - Supplies/Part - Police	01-140-5025	31.73
02/05/15	38522	D And L Auto Parts	37.69	Veh Maint - Supplies/Part - Park	01-180-5025	37.69
02/05/15	38522	D And L Auto Parts	196.17	Veh Maint - Supplies/Part - WW	15-500-5025	196.17
02/05/15	38522	D And L Auto Parts	12.24	Veh Maint - Supplies/Part - Water	16-550-5025	12.24
Total 38522:			492.60			
38523						
02/05/15	38523	Dale Parren	10.22	Overpayment on Fine - Case TR2014C314	01-000-4410	10.22

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 38523:			10.22			
38524						
02/05/15	38524	Diamond Brooks Bottled W	14.35	Bulk Water - Admin	01-130-5035	14.35
02/05/15	38524	Diamond Brooks Bottled W	14.35	Bulk Water - Police	01-140-5035	14.35
02/05/15	38524	Diamond Brooks Bottled W	14.35	Bulk Water - Magistrate	01-150-5035	14.35
02/05/15	38524	Diamond Brooks Bottled W	14.35	Bulk Water - Library	01-170-5035	14.35
Total 38524:			57.40			
38525						
02/05/15	38525	Ditch Witch	1,875.09	Parts for Ditch Witch	15-500-5060	1,875.09
Total 38525:			1,875.09			
38526						
02/05/15	38526	Etherspeak inc.	11.14	Phone Services	01-110-5048	11.14
02/05/15	38526	Etherspeak Inc.	56.26	Phone Services	01-130-5048	56.26
02/05/15	38526	Etherspeak Inc.	26.20	Phone Services	01-150-5048	26.20
02/05/15	38526	Etherspeak Inc.	21.18	Phone Services	01-160-5048	21.18
02/05/15	38526	Etherspeak Inc.	21.18	Phone Services	01-170-5048	21.18
02/05/15	38526	Etherspeak Inc.	16.16	Phone Services	01-185-5048	16.16
02/05/15	38526	Etherspeak Inc.	21.18	Phone Services	03-220-5048	21.18
02/05/15	38526	Etherspeak Inc.	16.16	Phone Services	15-500-5048	16.16
02/05/15	38526	Etherspeak Inc.	16.16	Phone Services	16-550-5048	16.16
Total 38526:			205.62			
38527						
02/05/15	38527	Jack Pots Portables, Inc.	381.12	Porta Potties for Parks Dept	01-180-5035	381.12
Total 38527:			381.12			
38528						
02/05/15	38528	Legend Technical Services	2,231.90	Laboratory Services - Sewer	15-500-5039	2,231.90
Total 38528:			2,231.90			
38529						
02/05/15	38529	Marie Wister	40.00	Constable Services	01-150-5035	40.00
Total 38529:			40.00			
38530						
02/05/15	38530	Oscar Cruz	100.00	Boot Allowance - Water	16-550-5019	100.00
Total 38530:			100.00			
38531						
02/05/15	38531	Parker Motor Co.	26.16	Parts for vehicle #1500 - WW	15-500-5025	26.16
Total 38531:			26.16			
38532						
02/05/15	38532	Purcell Tire Co	595.07	2 New Tires - WW	15-500-5025	595.07

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
02/05/15	38532	Purcell Tire Co	148.35	1 New Tire - Police	01-140-5025	148.35
02/05/15	38532	Purcell Tire Co	89.88	1 New Tire - PW	03-220-5025	89.88
Total 38532:			833.10			
38533						
02/05/15	38533	Quartzsite Business Cham	550.00	Support for Business Chamber - 2 of 4	01-145-5044	550.00
Total 38533:			550.00			
38534						
02/05/15	38534	Quill Corporation	72.04	Office Supplies - Police	01-140-5022	72.04
02/05/15	38534	Quill Corporation	55.78	Office Supplies - Rec	01-185-5022	55.78
02/05/15	38534	Quill Corporation	14.09	Office Supplies - Transit	01-230-5022	14.09
02/05/15	38534	Quill Corporation	110.40	Office Supplies - Court	01-150-5022	110.40
02/05/15	38534	Quill Corporation	14.09	Office Supplies - P&Z	01-160-5022	14.09
02/05/15	38534	Quill Corporation	14.09	Office Supplies - WW	15-500-5022	14.09
02/05/15	38534	Quill Corporation	67.70	Office Supplies - Admin	01-130-5022	67.70
02/05/15	38534	Quill Corporation	14.09	Office Supplies - Water	16-550-5022	14.09
Total 38534:			362.28			
38535						
02/05/15	38535	REDW LLC	2,314.75	Sales Tax Consulting - 11/26-12/22/14	01-130-5032	2,314.75
Total 38535:			2,314.75			
38536						
02/05/15	38536	The Lighthouse	159.28	LED Lighthead - Water	16-550-5060	159.28
Total 38536:			159.28			
38537						
02/05/15	38537	United States Postal Servic	74.00	P.O. Box Renewal 2015 - Court	01-150-5038	74.00
Total 38537:			74.00			
38538						
02/05/15	38538	Universal Police Supply Co	75.61	Uniform Allowance - H. Tanakeyoma	01-140-5019	75.61
02/05/15	38538	Universal Police Supply Co	322.50	Uniform Allowance - R. Villafana	01-140-5019	322.50
Total 38538:			398.11			
38539						
02/05/15	38539	Verisight, Inc	132.45	Employee Retirement - 457	01-130-5035	132.45
02/05/15	38539	Verisight, Inc	134.44	Employee Retirement - 457	01-140-5035	134.44
02/05/15	38539	Verisight, Inc	134.44	Employee Retirement - 457	01-150-5035	134.44
02/05/15	38539	Verisight, Inc	51.33	Employee Retirement - 401 K	01-130-5035	51.33
02/05/15	38539	Verisight, Inc	51.33	Employee Retirement - 401 K	01-140-5035	51.33
02/05/15	38539	Verisight, Inc	51.33	Employee Retirement - 401 K	01-150-5035	51.33
02/05/15	38539	Verisight, Inc	51.33	Employee Retirement - 401 K	01-170-5035	51.33
02/05/15	38539	Verisight, Inc	80.36	Employee Retirement - 401 K	15-500-5035	80.36
02/05/15	38539	Verisight, Inc	80.36	Employee Retirement - 401 K	16-550-5035	80.36
02/05/15	38539	Verisight, Inc	80.36	Employee Retirement - 401 K	03-220-5035	80.36

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 38539:			<u>847.73</u>			
38540						
02/05/15	38540	Visa	6.75	Janitorial Supplies	01-130-5060	6.75
02/05/15	38540	Visa	6.76	Janitorial Supplies - Court	01-150-5060	6.76
02/05/15	38540	Visa	6.75	Janitorial Supplies - P&Z	01-160-5060	6.75
02/05/15	38540	Visa	6.76	Janitorial Supplies - Library	01-170-5060	6.76
02/05/15	38540	Visa	6.75	Janitorial Supplies - WW	15-500-5060	6.75
02/05/15	38540	Visa	6.76	Janitorial Supplies -Water	16-550-5060	6.76
02/05/15	38540	Visa	50.00	AMCA Membership - M. Castellanos	01-130-5051	50.00
02/05/15	38540	Visa	46.25	Chassis Grease Cartridges	15-500-5050	46.25
02/05/15	38540	Visa	62.65	Hotel: ADEQ Operator Cert Exam - J. Sorensen	15-500-5043	62.65
02/05/15	38540	Visa	183.28	Hotel: DoubleTree by Hilton-J. Collier	01-230-5043	183.28
02/05/15	38540	Visa	33.97	Official Seais for Licenses	01-160-5022	33.97
Total 38540:			<u>416.68</u>			
38541						
02/05/15	38541	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 38541:			<u>3,200.00</u>			
38542						
02/05/15	38542	West Payment Center	544.23	Annual Charges: AZ Legislative Svc	01-150-5051	544.23
Total 38542:			<u>544.23</u>			
Grand Totals:			<u>108,680.29</u>			
Grand Totals:			<u>108,680.29</u>	<u>108,680.29-</u>		<u>.00</u>

Report Criteria:

Report type: GL detail

Check.Check Number = 38482-38542

**Quartzsite Town Council Meeting of
FEBRUARY 10, 2015
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Check #38482 - 38542

Balances on all cash accounts as of February 6, 2015

Checking Account	\$	2,611,076.64
LGIP Account	\$	697,190.53
WIFA Debt Reserve Account	\$	162,883.17

Total Expensed Dollar Amount for Consent Agenda	\$	174,505.82
Total Payroll for Pay Period Ending 1/31/15	\$	65,825.53
YTD Total Revenue Dollar Amount for Consent Agenda	\$	1,216,214.94
YTD Total Sewer Cap Revenue as of 2/06/15	\$	7,100.00
YTD Total Sewer Sales Revenue as of 2/06/15	\$	648,822.17
YTD Total Water Cap Revenue as of 2/06/15	\$	12,200.00
YTD Total Water Sales Revenue as of 2/06/15	\$	548,092.77



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, February 10, 2015

Agenda Item #1-b Consider approval of the minutes of the Work Session of January 27, 2015; the Special Meeting of January 27, 2015; and the Regular Meeting of January 27, 2015.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Work Session of January 27, 2015; the Special Meeting of January 27, 2015; and the Regular Meeting of January 27, 2015.

Action Requested: Motion to approve the minutes of the Work Session of January 27, 2015; the Special Meeting of January 27, 2015; and the Regular Meeting of January 27, 2015.

MINUTES
TOWN OF QUARTZSITE
WORK SESSION OF THE COMMON COUNCIL
TUESDAY, JANUARY 27, 2015, 5:00 PM

CALL TO ORDER: 5:00 p.m.

Mayor Foster called the meeting to order at 5:00 p.m.

INVOCATION:

The invocation was dispensed by Mayor Foster due to no one volunteering.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Council Member Mark Orgeron.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

STAFF PRESENT: Skylor Miller, Town Manager; Kelly Schwab, Town Attorney; Patricia Ronan, Town Attorney; Tina Abriani, Town Clerk; and Miguel Castellanos, Deputy Town Clerk

GUEST SPEAKERS: Kevin Murphy of Slater Hanifan Group (formerly of Atkins); Michael Cafiso of Greenberg Traurig; Mark Reader of Stifel, Nicolaus & Company, Inc. and Mike Krebs of PACE (Water Infrastructure Engineering Firm)

WORK SESSION:

1. WASTEWATER TREATMENT PLANT PROJECT

- **Discussion regarding repair and improvement of the plant.**
- **Discussion of sewer rates and structure.**
- **Discussion of history of the Town's financing for wastewater projects in terms of WIFA and USDA Rural Development loans and grants, particularly the USDA loan and grant that were the subject of Resolution 13-09.**
- **Review of and discussion on budget for Utilities Department.**

Town Manager Skylor Miller began the discussions by explaining the purpose of the work session and giving some history of the Wastewater Treatment Plant Project.

Mark Reader, Stifel, Nicolaus & Company, Inc. gave a brief history of the Wastewater Treatment Project and the goals that the Town of Quartzsite expects from the project.

Mark Reader spoke of the loans and grants that the Town has received for the Wastewater Project and how the loans are being repaid. The First loan is being paid from the water rates and the second loan is getting paid from the wastewater rates.

Mark Reader explained the Atkins Firm 2013 Rate Model and what components were used to structure the rates.

He also discussed the money used out of the HURF funds that were not supposed to be used for the water and wastewater and how it is being repaid to the proper account.

Mayor Foster asked how the town will accommodate due to the loss of business that the higher rates will cause. Mark Reader responded stating that it is a risk and there are options that any business takes when rates go up.

Mayor Foster asked if one thousand sewer connections were closed down, what it will do to the financial plan. Mark Reader answers him by saying the Town will have to restructure the debt because the debt will need to be paid.

Council Member Mark Orgeron comments that any business should look at the business plan periodically and adjust and the Town should do the same.

Council Member St. Germain asked Mark Reader what is the total dollar amount the Town is borrowing. Mark Reader told him \$1,507,000.

Kevin Murphy, Slater Hanifen Group, explained the sewer rate structure that was brought to the Town from Atkins and what the sewer expansion would do for the Town.

Council Member St. Germain asked about the breakdown of the revenue requirement because a sewer plant the size our town has, does not require that much money to keep it running. Kevin Murphy explained the total amount includes other variables, such as the repayment of the HURF monies, debt service, and other factors that are included in the total amount.

Mayor Foster asked where the incoming money for the project is going since the project is on hold. Kevin Murphy responded that the money has been held in reserve or is being used to pay back HURF funds.

Council Member Davidson asked if the money was spent illegally, why aren't the people who did it in jail. Town Attorney Schwab explained the illegal use of the HURF monies is not a criminal act but a misuse of the HURF funds.

Kevin Murphy explained the design has to be planned for the peak usages which have to include temporary residents.

Council Member St. Germain commented that the Town is in debt, the sewer plant is at capacity and now the Town has to borrow more money to expand the sewer capacity.

Kevin Murphy explained the sewer expansion has been on hold and should have been completed by now.

Mayor Foster called for a recess at 6:02 p.m.

Mayor Foster called the meeting back to order at 6:12 p.m. and noted all Council Members were present.

Council Member St. Germain commented the plant was originally built for the Town of Quartzsite but the Town has changed significantly. Kevin Murphy responded by saying the Town could challenge ADEQ's requirements for the addition of sewer connections but that would cost money and was not likely to be successful.

Kevin Murphy explained in 2012 a rate structure was proposed but it was not passed which is bad for the Town.

In 2012, there were special rates that were passed which put RV parks in another rate structure. This caused RV parks to pay less than a single residential home.

Council Member Warner asked what happens if the sewer fails in an area in the Town. Kevin Murphy answers her that ADEQ would most likely mark the houses as uninhabitable.

Mike Krebs, PACE, explained the benefits and the plans for the Quartzsite Wastewater Treatment Plant Expansion. Mike Krebs reviewed the expansion plans showing what will be added and what the new additions will do for the Town.

Mark Reader explained by the time the new loans for the expansion are needed, the current loans will be nearly paid off which lowers the debt obligations to the Town. Mark Reader advised that there are other possibilities he can look into for the Town.

ADJOURNMENT: 6:26 p.m.

Vice Mayor Simpson motioned to adjourn the meeting at 6:52 p.m. Council Member Warner seconded the motion. The motion passed unanimously.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of January 27, 2015, of the Town Council of Quartzsite, Arizona, held on January 27, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 20____

Miguel Castellanos, Deputy Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
TUESDAY, JANUARY 27, 2015, 6:30 PM

CALL TO ORDER: 6:52 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

STAFF PRESENT: Skylor Miller, Town Manager; Kelly Schwab, Town Attorney; Patricia Ronan, Town Attorney; Miguel Castanellos, Deputy Town Clerk; and Tina Abriani, Town Clerk

GUESTS: Mark Reader, public financial advisor to the Town of Quartzsite, with the firm of Stifel, Nicolaus & Company, Inc.; Michael Cafiso and Paul Gales, bond counsel to the Town of Quartzsite, with the law firm of Greenberg Traurig, LLP.

The meeting was called to order and the Mayor recused himself due to pecuniary interests and Vice Mayor Simpson led the meeting.

ADMINISTRATIVE ITEMS:

- 1. EXECUTIVE SESSION - An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) for legal advice and for discussion or consultation with the Town Attorney and in order to consider its position and instruct the Town Attorney regarding the Town's position in litigation or settlement in the matter of Foster v. Town of Quartzsite, et al.**

Vice Mayor Simpson called for a motion. **Council Member Orgeron moved to adjourn to executive session and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.**

ADJOURNMENT TO EXECUTIVE SESSION: 6:54 p.m.

RETURN TO OPEN SESSION: 7:26 p.m.

Council Member Orgeron moved to adjourn and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 7:27 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of January 27, 2015, of the Town Council of Quartzsite, Arizona, held on January 27, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 10th day of February 2015

Tina M. Abrian, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, JANUARY 27, 2015, 7:00 PM

CALL TO ORDER: 7:26 p.m.

INVOCATION: Pastor Bruce Swart led a prayer.

PLEDGE OF ALLEGIANCE: Led by Council Member Warner.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

STAFF PRESENT: Skylor Miller, Town Manager, Kelly Schwab, Town Attorney; Patricia Ronan, Town Attorney; Miguel Castellanos, Deputy Town Clerk; and Tina Abriani, Town Clerk

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

None

ANNOUNCEMENTS:

None

CONSENT AGENDA:

- 1-a. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 38427-38481, totaling \$ 97,651.74.**
- 1-b. **Consider approval of the minutes of the Special Meeting of January 13, 2015 and the Regular Meeting of January 13, 2015.**

Council Member Orgeron moved to approve the consent agenda as presented and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADMINISTRATIVE ITEMS:

2. **RESCISSION OF RESOLUTION 13-09 AND PASSAGE OF REPLACEMENT RESOLUTION – Discussion and possible action to adopt a resolution rescinding Resolution 13-09 and adopting a new resolution for the purpose of ending the litigation Foster v. Town of Quartzsite, et al., to preserve the**

Town's opportunity to finance the design, acquisition, construction, and equipping of wastewater collections facilities and related treatment plant and other appurtenances for the Town, and to borrow an amount not to exceed \$1,507,000 to provide funds for the wastewater project.

Town Attorney Schwab advised the Council that in light of the work session just held, the attorneys are not recommending adoption of any new resolution. She stated the matter of financing the wastewater treatment plant repairs and expansion will come back to the Council with more definitive numbers; and possibly some other alternatives relating to the financing. At that time, a resolution, if necessary, with the amount of money that would be proposed for the wastewater treatment expansion will be brought to the Council.

Town Attorney Schwab advised the Council that the Town's attorneys do recommend a vote to rescind Resolution 13-09. She explained the issue is moot, meaning the resolution and the amounts are no longer relevant due to possible increased costs and possible other savings.

Council Member Orgeron moved to rescind Resolution 13-09 and Council Member St. Germain seconded the motion.

Vice Mayor Simpson stated he understood the rescission opened the door to go forward with some new financing and asked if that was correct.

Town Attorney Schwab responded that the rescission takes, for now, the USDA loan, that was part of the resolution in the amount of approximately \$1,500,000, off the table and a new loan may be proposed with the USDA, again, based on some number crunching that will be done by the finance people.

The Mayor asked for verification that if the Council rescinds the resolution, there will be no loan agreement authorization right now.

Town Attorney Schwab replied that what the Mayor said was correct.

The Mayor called for a roll call vote.

Roll Call Vote: Motion Passed. Motion carried by unanimous roll call vote (summary: Yes = 7). **Yes:** Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

3. SETTLEMENT AGREEMENT – Discussion and possible action to authorize the Town Attorney and Town Manager to negotiate a settlement agreement in Foster v. Town of Quartzsite, et al.

The Mayor recused himself on this issue.

Council Member Orgeron moved to table Item 3 and Council Member Davidson seconded the motion. The vote was unanimous. Motion Passed.

4. TRANSIT REQUEST - Transit presentation; request to Council to rescind the Complaints and Unfair Competition Policy; and to match \$12,000 for the 5311 grant to pay for the Transit Coordinator.

Janet Collier, Town Transit Coordinator, spoke regarding the current transit system.

Mrs. Collier explained the Town transit system is audited by the federal government. She stated that during the last audit, the auditors requested the Town review a policy they noted as unnecessary. The Unfair Competition Policy was designed to deal with complaints from the community regarding unfair competition. Mrs. Collier said the Town transit system does not have any competition as the Town is the only transit system that runs strictly charter services right now.

Mayor Foster asked if the \$12,000 is in the budget and if the expenditure was allocated as match ADOT funding for a transit planner.

Town Manager Miller advised that the \$12,000 funding is in the budget and was anticipated. He explained the funds will come from the Contingency Fund because at the time the budget was created, staff did not know whether or not the Town would be receiving 5311 funding.

Vice Mayor Simpson asked if that obligates the Town to go forward with the total cost of the program.

Mrs. Collier stated that it obligates the Town to go forward with Phase I, which is putting up the \$12,000 as match money for an ADOT transit planner.

The Mayor asked if there would be any service issues for the citizens using the transit services.

Mrs. Collier said there would not be any service issues affecting the riders.

The Mayor asked if the plan will cause service cuts.

Town Manager Miller stated that would not be a goal of the planning process.

Town Manager Miller explained the Town is seeking to increase the funding to the transit system by moving to the 5311 program. He advised that he does not see how there could be a loss of service.

Council Member Orgeron moved to move forward with matching funds for 5311 in the amount of \$12,000 and to rescind the Unfair Competition Policy per ADOT contracted auditor Ann Beauvais of Rae Consultants. Vice Mayor Simpson seconded the motion. The vote was unanimous. Motion Passed.

- 5. MUAC REAPPOINTMENT - Consider and possibly approve the reappointment of Darrell Crooks, a regular member of the Municipal Utility Administrative Committee, whose term expires in January 2015. The position's new term would expire January 2018.**

Vice Mayor Simpson moved to table this item. He said he would like to see a list of candidates brought to the Council and to see these items advertised to get some new people and new applicants. He said right now the Council is just rubber stamping the same people that have been on the boards over and over.

The Mayor asked if there were any applications for volunteers in the Town.

Town Manager Miller said no and advised that he has spoken out in the community regarding the position, in anticipation of Mr. Crooks possibly stepping down due to family issues. Town Manager Miller advised no applications for this committee have been received by the Town.

The Mayor asked if the Town could put out some public notification.

Council Member Orgeron advised that he had spoken with Mr. Crooks and learned that Mr. Crooks is sincerely interested in continuing on the committee.

Town Manager Miller stated he spoke with Mr. Crooks wife last week. She advised the Town Manager that Mr. Crooks is interested in continuing.

The Mayor said he would still like to see other options.

Council Member Kelley asked if the Town has any applications for any board members for any board.

Town Manager Miller replied that there are some applicants for other boards. He stated he would bring those to the Council soon.

Council Member Davidson seconded the Vice Mayor's motion to table the item.

Council Member Orgeron noted that there is a willing participant and the Council is saying no to someone looking to volunteer.

The Mayor called for a vote on the motion to table Item 5.

The vote was a nay from Council Member Orgeron and three audible ayes from Mayor Foster, Vice Mayor Simpson and Council Member Davidson. **Motion Passed.**

- 6. ENGINEERING SERVICES PAYMENTS TO ATKINS - Discussion and possible action to approve check numbers 38388 and 38418 after review of detailed explanation of the invoices.**

Town Manager Miller stated Atkins has reviewed its invoicing process and is withdrawing the \$30,000 invoice. Town Manager Miller invited Linda Potter of Atkins to speak regarding the withdrawal of the invoice.

Linda Potter of Atkins spoke regarding the issue with the \$30,000 invoice. She apologized and explained there was some confusion with the invoicing process during the transition period of Kevin Murphy's departure from Atkins. She stated that when she closely reviewed this invoice, she was able to determine that Atkins performed about \$30,000 worth of work for which they are unable to charge the Town because it was outside of the contracted scope of work.

Town Manager Miller stated Atkins has a contract with the Town of Quartzsite and will potentially be performing bidding services in the future. He advised if and when that service is performed, the Town will be invoiced again.

Council Member St. Germain asked if there is any chance the Council can be notified in advance of a \$30,000 invoice, so that they are not surprised when it needs to be paid. He asked if bidding is the engineers' responsibility or the Town's.

Town Attorney Schwab advised the bidding process will come back for the Council's approval to proceed with the project before the bidding services are performed.

The Mayor asked which check number represents the \$30,000.

Council Member Orgeron advised check number 38388 is being removed (as it was to be a payment for an invoice that was rescinded by Atkins).

Council Member Orgeron moved to approve payment for check number 38418 in the amount of \$18,000, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

7. LA PAZ COUNTY ECONOMIC DEVELOPMENT CORP. - Discussion and possible action on an agreement between the Town of Quartzsite and the La Paz Economic Development Corporation for Regional Economic Development Program Services.

Council Member Orgeron, after referencing the Resolution 13-09 issues, moved to table Item 7, until the Council can get something to move forward with in regard to growing the Town. **Council Member Kelley seconded the motion.**

Roll Call Vote: Motion Passed. (summary: Yes = 4, No = 3, Abstain = 0).

Yes: Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member St. Germain. **No:** Mayor Foster, Vice Mayor Simpson, Council Member Davidson.

COMMUNICATIONS:

8. Reports from the MAYOR on current events.

None

9. Reports from the COUNCIL on current events.

Council Member Kelley said they are doing great at the Food Bank and thanked everyone for their help.

Council Member Kelley advised that the Food Bank is recycling. She asked that people, please, bring their bottles and cans because they need egg money for the summer.

10. Reports from the TOWN MANAGER to the Council.

None.

ADJOURNMENT: 7:49 p.m.

Council Member Orgeron moved to adjourn and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of January 27, 2015, of the Town Council of Quartzsite, Arizona, held on January 27, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 10th day of February 2015

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, February 10, 2015

Agenda Item #3 Consider the reappointment of David Collier of the Planning & Zoning Commission whose term expires March 1, 2015. Mr. Collier was appointed to the Commission by Council on November 25, 2014 and the position's new term would expire March 1, 2018.

Summary: David Collier, of the Planning & Zoning Commission, has requested to be appointed for another term.

The Town Council first appointed David Collier to the Planning & Zoning Commission on November 25, 2014.

If reappointed, David Collier's term would serve at the pleasure of the Council. Member terms are for a period of three years, established in Ordinance No. 13-02.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Expiration of Citizen Advisory Board/Commission Term Form from David Collier.

Minutes of the Regular Town Council Meeting of November 25, 2014, at which Mr. Collier was first appointed to the Planning & Zoning Commission.

Action Requested: Motion to reappoint David Collier to the Planning & Zoning Commission with a term to expire March of 2018.



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TOWN OF QUARTZSITE

TO: MAYOR AND COUNCIL

RE: EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

FROM: DAVID COLLIER

(Please print name)

On 03 / 01 / 2015 my term expires on the

PLANNING+ZONE

Board / Commission / Committee.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Signature

1-27-15

Date

cc: Town clerk

collector of the tax. As to those audits and assessments that were done prior to January 1, 2015, the Town may continue with its own collection procedures.

Town Attorney Goodwin stated she is proposing to finalize the collections that the auditor assessed.

Town Manager Miller stated he will be contacting Ronal Coleman regarding various items to finalize the audits.

The Mayor requested there be a special meeting held before the upcoming work session next week, to discuss and take action regarding the tax auditor issue.

Council Member Kelley and Council Member Orgeron requested the bottom line that comes from all the information.

Town Attorney Goodwin stated that in Arizona, by statute, tax payer and tax information is confidential.

The Mayor advised that he only wants the bottom line, no names or details. He noted there has been no answer forthcoming.

The Mayor directed staff to set a Special Meeting before the work session next week to take a hard look at the sales tax audits' status.

7. PLANNING AND ZONING COMMISSIONER – Consider the appointment of David Collier to the Planning and Zoning Commission with a term to expire March 1, 2015.

The Mayor called Mr. Collier forward to make a statement and possibly answer questions.

Dave Collier introduced himself and stated that he and his wife have been in Quartzsite for thirty years now. He advised that he served on the Planning and Zoning Commission and the Board of Adjustment when the Town was first incorporated.

Council Member Orgeron moved to appoint Mr. David Collier to the Planning and Zoning Commission and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

8. ANNUAL FEE FOR THE 1033 DEFENSE PROGRAM - Discussion and possible approval of check #38092 for \$250, payable to Town of Payson, for the Quartzsite Police Department's annual fee to participate in the U.S. Department of Defense 1033 Program.

Town Manager Miller advised the check was pulled approximately one month ago. He explained the Defense Program is the program the Town pays into which has provided two Humvees on loan from the military.



**ROSTER
OF THE
PLANNING & ZONING COMMISSION
MEMBERS**

JIM MURPHY	03/01/13 - 3 Years - Renews 03/01/16
DENNIS KUEHL	03/01/13 - 3 Years - Renews 03/01/16
JESSE HEARNE	03/01/13 - 3 Years - Renews 03/01/16
TERRY FRAUSTO	01/01/14 - 3 Years - Renews 03/01/17
DENNIS DOLE	01/01/14 - 3 Years - Renews 03/01/17
DAVID COLLIER	11/25/14 - 1 Years - Renews 03/01/15
Vacant	01/01/14 - 1 Year - Renews 03/01/15



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, February 10, 2015

Agenda Item #4 Discussion and possible action to adopt Resolution No. 15-01 setting an 'at-large' membership of the Hi Jolly Cemetery Board for the Town of Quartzsite.

Summary: On December 8, 2014, the Hi Jolly Cemetery Board voted to recommend to the Council that the Council review the requirements of Hi Jolly Cemetery Board Members as outlined in Resolution 06-08.

Resolution No. 06-08 provides for the Board's Membership to be comprised of residents from various Quartzsite organizations. The resolution states: the initial appointments be made as follows:

One (1) Member from the Quartzsite School District with a term beginning September 1, 2006 and expiring September 30, 2007 (1 year);

One (1) Member from the Quartzsite Gardeners with a term beginning September 1, 2006 and expiring September 30, 2007 (1 year);

One (1) Member from the Quartzsite Historical Society with a term beginning September 1, 2006 and expiring September 30, 2008 (2 years);

One (1) Member from the Church Community with a term beginning September 1, 2006 and expiring September 30, 2008 (2 years);

Three (3) Members at large with terms beginning September 1, 2006 and expiring September 30, 2009 (3 years);

Responsible Person: Skylor Miller, Town Manager

Attachment:

1. Minutes of the December 8, 2014 Special Meeting of the Hi Jolly Cemetery Board
2. Resolution No. 15-01
3. Resolution No. 06-08

Action Requested: Motion to adopt Resolution No. 15-01 setting an 'at-large' membership of the Hi Jolly Cemetery Board for the Town of Quartzsite.

**MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE HI JOLLY CEMETERY BOARD
465 N. PLYMOUTH AVE.
MONDAY, DECEMBER 8, 2014, 3:00 PM**

CALL TO ORDER:

Meeting was called to order by Chairman Bruce Swart at 3:04 P.M.

ROLL CALL OF THE BOARD:

Chairman: Bruce Swart

Board Member: Audrey Berger

Vice Chairman: vacant

Board Member: Terry Frausto

Board Member: Eileen Lunsford

Board Member: Sandy Scott

Board Member: Art Larsen

Board Member: Carol 'Lynn' Stimson

ALSO PRESENT:

Town Manager, Skylor Miller; Cemetery Department, Dinice Ross; and Town Clerk, Tina Abriani.

READING & APPROVAL OF MINUTES:

Board Member Sandy Scott asked that the wage listed under Business, Item 1g, on page 2, be corrected by the removal of the word 'hourly'. It does not make sense without the change.

Board Member Eileen Lunsford moved to approve the minutes as corrected and Board Member Sandy Scott seconded the motion. The vote was unanimous ayes. Motion passed.

BUSINESS:

1. Nomination and election of a Vice Chairman.

Chairman Bruce Swart made the motion to elect Terry Frausto as Vice Chairman. Board Member Sandy Scott seconded the motion. The vote was all ayes. Motion passed.

2. Discussion and review of the Cemetery Board duties and functions; including Resolution No. 06-08 entitled as follows:

A RESOLUTION OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE HI JOLLY CEMETERY BOARD FOR THE TOWN OF QUARTZSITE, ARIZONA: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID BOARD.

Dinice Ross advised that the Board would need a vote to change Section 2 of Resolution 06-08. She read Section 2 of Resolution 06-08 aloud. Town Manager Miller explained this is not an issue specific to the Cemetery Board. It is a situation that needs to be addressed for other boards. Town Manager Miller stated the Council needs to address the needed change to the resolution. Board Member Art Larsen suggested adding the words: 'if it is possible'. It was suggested that it could read 'all members at large'. Chairman Bruce Swart moved to recommend to the Council that they bring the resolution into line with what is really happening and that they review the requirements of having people from each of those representative sections and clear that up. Board Member Art Larsen seconded the motion. The vote was unanimous ayes. Motion passed.

3. Discussion, review and possible action to make a recommendation to Council regarding the status of the Hi Jolly Cemetery Board as a Town Board versus a community committee.

Town Manager Skylor Miller advised that the Cemetery Board is subject to the Open Meeting Law. As a Community Committee, the committee would have more freedom but would also have the responsibility to keep interest in the cemetery. Board Member Art Larsen made the motion to maintain the board as the Town Hi Jolly Cemetery Board. Board Member Eileen Lunsford seconded the motion. All approved. Motion Passed.

4. Discussion, review and possible action to recommend a Kofa entrance design to the Town Council.

An itemized invoice was handed out from Davis Building Supply in Parker. The total came to \$8,433.48. There is another \$133.17 to be added for another sheet of mill plate. This is for the added lettering of "Quartzsite, AZ" to the sign. Total \$8,566.74. Board Member Lynn Stimson made the motion to recommend to Town Council the expenditure for the entry feature. Board Member Sandy Scott seconded the motion. All approved. Motion Passed.

REPORTS AND POSSIBLE DISCUSSION:

1. Items for the January 2015 Agenda

- a. Review proper etiquette for plots.
- b. Review policies on gravesite modifications.
- c. Update on conflict resolution and plot maintenance.

ADJOURNMENT:

Board Member Sandy Scott made the motion to adjourn. Board Member Art Larsen seconded the motion. All approved. Meeting adjourned at 3:40 P.M.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the Hi Jolly Cemetery Board of Quartzsite, Arizona, held on December 8, 2014.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 6 day of January 2014.

Dinice Ross
Dinice Ross, Cemetery Department

**TOWN OF QUARTZSITE
RESOLUTION NO. 15-01**

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING RESOLUTION 06-08 PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE HI JOLLY CEMETERY BOARD FOR THE TOWN OF QUARTZSITE, ARIZONA.

WHEREAS, the Town Council has established the Hi Jolly Cemetery Board of the Town; and

WHEREAS, Town of Quartzsite Resolution 06-08 provides and sets the membership of the Hi Jolly Cemetery Board for the Town of Quartzsite, Arizona; and

WHEREAS, Town of Quartzsite Resolution 06-08 provides that the initial appointments shall be as follows:

One (1) Member from the Quartzsite School District with a term beginning September 1, 2006 and expiring September 30, 2007 (1 year);

One (1) Member from the Quartzsite Gardeners with a term beginning September 1, 2006 and expiring September 30, 2007 (1 year);

One (1) Member from the Quartzsite Historical Society with a term beginning September 1, 2006 and expiring September 30, 2008 (2 years);

One (1) Member from the Church Community with a term beginning September 1, 2006 and expiring September 30, 2008 (2 years);

Three (3) Members at large with terms beginning September 1, 2006 and expiring September 30, 2009 (3 years);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Quartzsite, Arizona, that Resolution 06-08 be amended to delete the above requirements for membership of the Hi Jolly Cemetery Board and to require that **the Hi Jolly Cemetery Board of the Town of Quartzsite shall be composed of a total of seven members (7) who shall be residents, at large, of the Town of Quartzsite.** The members of the board shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for three (3) years each, with terms of members so staggered that the terms of no more than three members shall expire in any one year.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

BE IT FURTHER RESOLVED that if any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this 10th day of February 2015.

AFFIRMED:

Ed Foster, Mayor

ATTEST:

Tina Abriani, Town Clerk

TOWN OF QUARTZSITE

RESOLUTION 06-08

A RESOLUTION OF THE TOWN OF QUARTZSITE, ARIZONA, PROVIDING FOR AND SETTING THE MEMBERSHIP OF THE HI JOLLY CEMETERY BOARD FOR THE TOWN OF QUARTZSITE, ARIZONA: PROVIDING FOR THE ELECTION OF A CHAIRMAN AND VICE-CHAIRMAN THEREOF AND PRESCRIBING THE DUTIES OF SAID BOARD.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE TOWN QUARTZSITE, STATE OF ARIZONA AS FOLLOWS:

Section 1. The Hi Jolly Cemetery Board of the Town of Quartzsite is hereby established.

Section 2. (a)The Hi Jolly Cemetery Board of the Town of Quartzsite shall be composed of a total of seven members(7) who shall be residents of the Town of Quartzsite. The members of the board shall be appointed by the Mayor with the consent of the Common Council of the Town of Quartzsite. These appointments shall be for three (3) years each, with terms of members so staggered that the terms of no more than three members shall expire in any one year. The initial appointments be as follows:

One (1) Member from the Quartzsite School District with a term beginning September 1, 2006 and expiring September 30, 2007 (1 year).

One (1) Member from the Quartzsite Gardeners with a term beginning September 1, 2006 and expiring September 30, 2007 (1 year).

One (1) Member from the Quartzsite Historical Society with a term beginning on September 1, 2006 and expiring September 30, 2008 (2 years).

One (1) Member from the Church Community with a term beginning on September 1, 2006 and expiring September 30, 2008 (2 years).

Three (3) Members at large with terms beginning September 1, 2006 and ending in September 30, 2009 (3 years).

Thereafter all members shall be appointed for full three (3) year terms, except that in the event of death or resignation of a member, the vacancy may be filled for the unexpired term. The term of all members shall extend until their successors are qualified, provided, however three (3) successive unexcused or unexplained absences from any regular or special meeting shall be grounds for termination at the will and pleasure of the appointing authority without the necessity of a hearing or notice and such action shall be final.

(b) All members shall serve without pay. However, members of said Commission may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Commission and prior approval of such expenditures by the Town Manager.

Section 3. The Hi Jolly Cemetery Board shall elect a Chairman and a Vice Chairman among its members, who shall serve for one (1) full year and until their successors are elected and qualified. The Chairman shall preside over all meetings and exercise all the usual rights, duties and privileges of the head of any similar organization. The Vice-Chairman shall perform the duties of the Chairman in the event of the latter's absence or disability. The minutes of each action shall be submitted to the Town Clerk's office. Vacancies created by any cause shall be filled for the unexpired term by a new election.

Section 4. It shall be the duty of said board to formulate, create and recommend to the Common Council any lawful plans duly adopted by the Board for the future growth and improvement of the Hi Jolly Cemetery, an historic park and cemetery, for the best interest of the citizens of the Town of Quartzsite.

Section 5. The Board shall provide in its rules for its meetings; provided, however, that special meetings may be called by the Chairman, or in the Chairman's absence, the Vice-Chairman.

Section 6. Four (4) members shall constitute a quorum. The affirmative vote of a majority of members present shall be required for passage of any matter before the Board. In this connection, the minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon the declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this 8th day of August 2006.

ATTEST:


Karen Norris, Town Clerk Designee

APPROVED:


Verlyn Michel, Mayor

APPROVED AS TO FORM:


Daniel G. Field, Town Attorney

For discussion and possible action to direct the town manager to come up with a plan to reduce the number of employees by 10% by April 1.

I want this on the next agenda.

Hal Davidson

HD
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TOWN OF QUARTZSITE

February 3, 2015

Tina Abriani
Town Clerk
Town of Quartzsite

Ms. Abriani

Please put the following on the next agenda:

Discussion and possible action to immediately restore to the Mayor the authority to make and second motions before council and further to direct staff to prepare changes to the town code and town policy and procedures manual in support of this action for approval at the next meeting of the council

Ed Foster

Mayor
Town of Quartzsite



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February 5, 2015

Tina Abriani
Town Clerk
Town of Quartzsite

Ms. Abriani

Please place the following on the next agenda:

Discussion and possible action to evaluate the performance of the Town Attorney.

Please include a report on the billing from the Attorneys for the last year

Ed Foster

Mayor
Town of Quartzsite

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