

COUNCIL MEETING AGENDA

TUESDAY, MAY 12, 2015

Members may attend in person or by telephone

Ed Foster, Mayor
Norm Simpson, Vice Mayor

Carol Kelley
Loretta Warner
Hal Davidson

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

***Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.***

	AGENDA ITEM	COUNCIL ACTION
	CALL TO ORDER OF REGULAR MEETING	
	<p style="text-align: center;">INVOCATION AND PLEDGE OF ALLEGIANCE</p> <p><i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i></p>	
	ROLL CALL	
	<p>CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
	ANNOUNCEMENTS	

	PRESENTATIONS; PROCLAMATIONS	
1.	PROCLAMATION - Mental Health Month, May 2015.	
2.	PROCLAMATION - Older Americans Month, May 2015.	
	CONSENT AGENDA <i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i>	
3.	LEDGER OF ACCOUNTS PAID – Consider approval of check series 38836-38872, totaling \$21,968.87.	Discussion; possible action by MOTION; may be acted upon with single motion.
	ADMINISTRATIVE ITEMS <i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i>	
4.	MINUTES – Consider approval of the minutes of the Work Session of April 21, 2015 and the Regular Meeting of April 28, 2015.	Discussion; possible action by MOTION.
5.	WASTEWATER TREATMENT PLANT – Presentation and discussion of Wastewater Treatment Plant Improvement project and financing needs.	Discussion.

6.	NEW IT SERVICES – Consider approval of the newly proposed IT services and discussion of implementation of services.	Discussion.
7.	APPLICATION TO ARIZONA DEPARTMENT OF WATER RESOURCES FOR WATER DESIGNATION – Discussion and possible action to adopt resolution authorizing Town Designee to sign application for Modification/Expansion of Water Adequacy Designation and directing Town Manager to submit application and fees.	Discussion; possible action by MOTION.
8.	TOWN BOARDS, COMMITTEES, COMMISSION, AND CORPORATION – Discussion, review and possible appointment of volunteers to Town boards, committees, commission and corporation.	Discussion; possible action by MOTION.
9.	PRELIMINARY BUDGETS – Presentation and initial review of preliminary budgets for the following departments: <ul style="list-style-type: none"> • Town Council • Administrative Services • Community Development Services • Magistrate Court • Library • Recreation • Economic/Community Outreach 	Discussion.
10.	BIDS FOR PROFESSIONAL SERVICES – Discussion and possible direction to staff to develop Requests for Qualifications (RFQs) for the positions of Town Engineer, Town Prosecutor and Public Defender.	Discussion.
11.	INTERGOVERNMENTAL AGREEMENT WITH ARIZONA DEPARTMENT OF TRANSPORTATION – Review of IGA with ADOT for paving of Moon Mountain Ave W Main Street - W Quail Trail Street (IGA/JPA 15-0005166-I).	Discussion; possible action by MOTION.
COMMUNICATIONS		

12.	Reports from the MAYOR on current events.	
13.	Reports from the COUNCIL on current events.	
14.	Reports from the TOWN MANAGER to the Council.	
	ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2015, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.

QUARTZSITE PUBLIC LIBRARY
 Statistical Report April, 2015

Total Number of Patrons

	2,894
<hr/>	
Adult Fiction	383
Adult Non Fiction	135
Paperbacks	144
Large Print	155
E-Books	5,495
Arizona Books	20
Foreign Language	2
ILL Sent to other Libraries	6
ILL. Received from other Libraries	0
TOTAL ADULT BOOKS	6,340

Young Adult Fiction	17
Young Adult Non-Fiction	1
Young Adult Paperback	3
Juvenile Fiction	22
Juvenile Non-Fiction	7
Kids Computer Use	978
Graphic Novel	3

MISCELLANEOUS

Puzzles	9
DVD	754
VHS	91
CD Audio	81
Audio Cassettes	37
TOTAL CIRCULATION	2,003

Computer Questions	267
Reference Questions	161
Information	112
Computer Use	408
Caregivers Use	10
Wireless Usage	342
New Patrons Registered	17
Meeting Room Use	84
Donations	372

**QUARTZSITE CHILDREN'S LIBRARY
STATISTICAL REPORT
MONTH OF April, 2015**

<u>TOTAL NUMBER OF PATRONS</u>	1,015
Young Adult – Nonfiction	1
Young Adult – Fiction	17
Young Adult – Paperbacks	3
TOTAL YOUNG ADULT BOOKS	<u>21</u>
Children – Nonfiction	7
Children – Fiction	22
TOTAL CHILDREN BOOKS	50
Programs for Children 4 Children Participating	51
TOTAL CIRCULATION	101
Computer Use	978
Computer Questions	98
Reference Questions A/C	86
Information & Referral	75
Donations	0
Volunteer Hours	0
New Patrons Registered	0



Hello again, Billie Fowler
 Show/Hide preorder titles
 Contact information
 Log out

Southwest Valley Library Consortium (AZ)
 Library information

Estimated content credit | Estimated preorder total

No pinned carts

Search...

GO

One Copy/One User & Metered Access

REPORTS

VIEW CARTS

CREATE CART

CHECKOUT

Admin

VIEW CARTS

SUPPORT

Marketplace settings

Marketplace users

Library site admin

Local Content

MARC records



Shop
 One Copy / One User & Metered Access

- Periodicals
- Cost Per Circ
- Simultaneous Use
- Select Express
- Self-Published
- Purchase Content Credit
- Switch to Curate

Library statistics

Website Standard and mobile

Run new report

Collection

From inception through 4/30/2015

One Copy/One User

Adv. = Advantage, across all Advantage accounts
 Cons. = Consortium

Format	Adv. titles	Cons. titles	Adv. standard copies	Adv. preorder copies	Cons. standard copies	Cons. preorder copies
Audiobook	1	857	1	0	866	0
eBook	15	4,564	15	0	4,629	1
Total	16	5,421	16	0	5,495	1

Metered Access (metered by time)

Format	Adv. titles	Cons. titles	Adv. standard copies	Adv. preorder copies	Cons. standard copies	Cons. preorder copies
Audiobook	0	6	0	0	6	0
eBook	0	510	0	0	630	0
Total	0	516	0	0	636	0

Metered Access (metered by checkouts)

Format	Adv. titles	Cons. titles	Adv. standard licenses purchased	Adv. preorder licenses purchased	Cons. standard licenses purchased	Cons. preorder licenses purchased
eBook	20	1,388	858	0	38,662	0
Total	20	1,388	858	0	38,662	0

User activity

From 4/1/2015 through 4/30/2015

Unique users with titles checked out: 486

Checkouts

Format	Count
Audiobook	412
eBook	1,644
Total	2,056

Holds

Format	Count
Audiobook	72
eBook	252
Total	324

Run new report

Circulation Statistics By Item Report Class : 04/01/2015 to 04/30/2015

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	4	3	0	0	0
100 - 199	4	6	0	2	0
200 - 299	3	4	1	1	0
300 - 399	19	21	9	4	0
400 - 499	1	0	0	0	0
500 - 599	14	9	8	2	0
600 - 699	18	15	3	2	0
700 - 799	26	29	11	3	0
800 - 899	13	5	7	0	0
900 - 999	57	43	11	3	0
ADV	1	0	0	0	0
Aud	38	37	3	0	0
AZ	20	13	3	3	0
AZ NF	9	6	1	2	0
AZ R	0	1	1	0	0
BC	0	0	0	0	0
Biography	0	0	0	0	0
CD ROM	0	0	0	0	0
CD/AUD	75	81	15	18	0
Christian Fiction	64	46	5	8	0
DVD	785	754	42	76	0
Easy Book	12	16	0	0	0
eBook	1	0	0	0	0
Fiction	257	226	37	137	0
Fiction Large Print	123	21	6	4	0
Fiction Paperback	54	42	12	4	0
French	1	0	4	0	0
Graphic Novel	1	3	2	0	0
J Fiction	21	22	1	2	0
J Non-Fiction	3	7	1	0	0
J PBK	2	2	0	0	0
J Spanish	0	1	0	0	0
Jigsaw puzzle	16	9	4	3	0
L	2	0	0	3	0
Large Print Non-Fiction	1	0	2	0	0
Magazine	0	0	0	0	0
Mystery	109	87	27	58	0
Mystery Large Print	24	2	5	1	0
Mystery Paperback	49	36	12	2	0
Native American	0	0	0	0	0
PHA	0	0	0	0	0
Reference	0	1	0	0	0
Romance	2	0	0	0	0
Romance Paperback	28	20	9	0	0
Science Fiction	9	14	2	8	0
	12	9	6	1	0

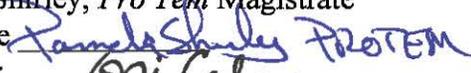
Science Fiction					
Paperback					
Spanish	0	1	5	0	0
Undefined	10	10	2	0	0
VHS	88	91	3	15	0
Western	10	10	1	6	0
Western Large Print	51		0	0	0
Western Paperback	59	45	13	1	0
YA Fiction	11	17	5	2	0
YA Non-Fiction	0	1	0	0	0
YA Paperback	2	3	3	0	0
Total	2109	1901	282	371	0

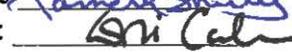
MAGISTRATE ACTIVITY REPORT

MONTH OF APRIL 2015

	Prior Month	Current Month
Civil Traffic Action Filed	16	33
Criminal Traffic Action Filed	8	8
Misdemeanor Cases Filed	11	7
Initial Appearances Handled	23	22
Trials and Pre-Trials Held	24	27
Civil Traffic Closings	25	38
Criminal Traffic Closings	9	13
Misdemeanor Cases Closed	15	15
Warrants Issued	4	3
Warrants Closed	5	11
Harassment or Orders of Protection	2	3
Revenue generated by Court	\$7,502.33	\$7,524.60
Total Collected	\$14,714.58	\$14,442.65

Pamela Shirley, *Pro Tem* Magistrate

Signature: 

Preparer: 

TOWN OF QUARTZSITE
MONTHLY FEE BOOK TOTALS
MAGISTRATE COURT

MONTH: APRIL 2015

ACCOUNT #	ACCOUNT DESCRIPTION	TOTAL
01-2211	BONDS PAYABLE	
01-2212	MAGISTRATE PAYABLE	7,524.60
01-4410	MUNICIPAL FINES REVENUE	6,098.20
21-4420	LOCAL JCEF REVENUE	125.53
42-4044	COURT ENHANCEMENT	415.21
39-4027	LAW ENFORCEMENT REVENUE	114.58
01-4105	PUBLIC SAFETY RECOVERY	164.53
TOTAL		\$14,442.60

SIGNATURE *Ramela Shuley TROEM*
 Prepared by: *Wai Ah*

TOWN OF QUARTZSITE
A PROCLAMATION
MENTAL HEALTH MONTH
MAY 2015

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that supports specific tools that all Americans can use to better handle challenges, and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with early and effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

THEREFORE, WE, THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, do hereby proclaim MAY 2015 as Mental Health Month in the TOWN OF QUARTZSITE.

As the Mayor of the Town of Quartzsite, I also call upon the citizens, government agencies, public and private institutions, businesses and schools in the Town of Quartzsite to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Given under my hand in these free United States in the Town of Quartzsite, La Paz County, Arizona, on the 12th day of May, two thousand fifteen, and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

Ed Foster, Mayor

ATTEST:

Tina M. Abriani, Town Clerk



TOWN OF QUARTZSITE COMMON COUNCIL PROCLAMATION

OLDER AMERICANS MONTH MAY 2015

Whereas, the Town of Quartzsite includes a thriving community of older Americans who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and

Whereas, the Town of Quartzsite is committed to helping all individuals live longer, healthier lives in the communities of their choice for as long as possible; and

Whereas, since 1965, the Older Americans Act has provided services that help older adults remain healthy and independent by complementing existing medical and health care systems, helping prevent hospital readmissions, and supporting some of life's most basic functions, such as bathing or preparing meals; and

Whereas, these programs also support family caregivers, address issues of exploitation, neglect and abuse of older adults, and adapt services to the needs of Native American elders; and

Whereas, we recognize the value of community engagement and service in helping older adults remain healthy and active while giving back to others; and

Whereas, our community can provide opportunities to enrich the lives of individuals of all ages by:

- *Promoting and engaging in activity, wellness, and social inclusion.*
- *Emphasizing home- and community-based services that support independent living.*
- *Ensuring community members of all ages benefit from the contributions and experience of older adults.*

Now therefore, We, the Common Council of Quartzsite, AZ, do hereby proclaim May 2015 to be Older Americans Month. We urge every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

Ed Foster, Mayor

ATTEST:

Tina M. Abriani, Town Clerk

Given under my hand in these free United States in the Town of Quartzsite, Arizona, on the 12th day of May in the year Two Thousand Fifteen; and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, May 12, 2015

Agenda Item #3 Consider approval of check series 38836-38872, totaling \$21,968.87.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Skylor Miller, Town Manager

Attachment: Ledger of Accounts Paid: check series 38836-38872.

Action Requested: Motion to approve the Ledger of Accounts Paid; check series 38836-38872.

**Quartzsite Town Council Meeting of
MAY 12, 2015
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank- Begin Check #38836-38872

Balances on all cash accounts as of May 8, 2015

Checking Account	\$	3,448,124.10
LGIP Account	\$	697,437.48
WIFA Debt Reserve Account	\$	167,924.72

Total Expensed Dollar Amount for Consent Agenda	\$	83,222.08
Total Payroll for Pay Period Ending 4/25/15	\$	61,253.21
YTD Total Revenue Dollar Amount for Consent Agenda	\$	1,750,767.05
YTD Total Sewer Cap Revenue as of 5/8/15	\$	7,100.00
YTD Total Sewer Sales Revenue as of 5/8/15	\$	916,400.69
YTD Total Water Cap Revenue as of 5/8/15	\$	12,200.00
YTD Total Water Sales Revenue as of 5/8/15	\$	815,066.36

Town of Quartzsite

Payroll Earnings, Benefits & Deductions

Pay Period Dates: 4/12/2015 to 4/25/2015

Employee Earnings \$ 61,253.21

Employee Deduction

Soc Security	\$ 2,723.42
Medicare	\$ 869.43
Federal WH	\$ 4,881.33
State WH	\$ 1,550.66
Retirement	\$ 1,257.28
Retirement Loan	\$ 750.69
Police Retirement	\$ 1,824.47
Medical	\$ 1,211.58
Dental	\$ 259.34
Life/VOL Ins	\$ 169.15
Vision	\$ 160.64
AFLAC	\$ 998.75
Misc Deductions	\$ 631.19
Total:	\$ 17,287.93

Employee Net Pay \$ 43,965.28

Employee Count: 45

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

Date	Check Number	Net
04/25/2015		
PC		
05/01/15	12284613	1,087.62-
05/01/15	12284614	1,098.20-
05/01/15	12284615	810.36-
05/01/15	12284616	519.34-
05/01/15	12284617	1,839.26-
05/01/15	12284618	896.43-
05/01/15	12284619	751.30-
05/01/15	12284620	652.53-
05/01/15	12284621	730.71-
05/01/15	12284622	441.96-
05/01/15	12284623	726.85-
05/01/15	12284624	1,412.76-
05/01/15	12284625	1,561.37-
05/01/15	12284626	56.19-
05/01/15	12284627	1,858.25-
05/01/15	12284628	743.02-
05/01/15	12284629	1,436.79-
05/01/15	12284630	1,075.34-
05/01/15	38836	861.98-
05/01/15	12284631	922.57-
05/01/15	12284632	1,400.48-
05/01/15	12284633	620.61-
05/01/15	12284634	627.48-
05/01/15	12284635	577.98-
05/01/15	12284636	2,486.15-
05/01/15	12284637	1,166.74-
05/01/15	12284638	829.20-
05/01/15	12284639	2,228.78-
05/01/15	12284640	461.52-
05/01/15	12284641	763.31-
05/01/15	12284642	483.86-
05/01/15	12284643	1,413.43-
05/01/15	12284644	577.69-
05/01/15	12284645	774.59-
05/01/15	12284646	812.01-
05/01/15	12284647	931.23-
05/01/15	12284648	1,771.40-
05/01/15	12284649	880.45-
05/01/15	12284650	732.38-
05/01/15	12284651	386.14-
05/01/15	12284652	1,678.01-
05/01/15	12284653	1,209.93-
05/01/15	12284654	695.21-
05/01/15	38837	537.74-
05/01/15	38838	636.13-
Total PC:		
	45	43,965.28-

**Office of the Arizona State
Treasurer**



**Jeff DeWit
Arizona State Treasurer**

Please select your criteria:

- Geographical Location
- Recipient
- Distribution Type
- (As Of Date) Start *
- (As Of Date) End *
-

County/Recipient/Distribution	As Of Date	Amount	Exception	Net
La Paz County				
Quartzsite, Town Of				
City Sales Tax	2015-04-08	\$23,955.60	\$0.00	\$23,955.60
City Sales Tax	2015-04-16	\$28,215.65	\$0.00	\$28,215.65
City Sales Tax	2015-04-21	\$29,385.59	\$0.00	\$29,385.59
City Sales Tax	2015-04-29	\$41,275.29	\$0.00	\$41,275.29
Highway User Rev. Fund	2015-04-13	\$110,107.18	\$0.00	\$110,107.18
State Sales Tax	2015-04-16	\$28,616.05	\$0.00	\$28,616.05
Urban Revenue Sharing	2015-04-10	\$37,093.63	\$0.00	\$37,093.63
Vehicle License Tax	2015-04-01	\$15,471.72	\$0.00	\$15,471.72
Vehicle License Tax	2015-04-15	\$17,427.40	\$0.00	\$17,427.40
Totals:		\$331,548.11	\$0.00	\$331,548.11



Report Criteria:

Report type: GL detail

Check Check Number = 38836-38872

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38847						
04/30/15	38847	ACC Business	32.10	Phone Service Lines	01-110-5048	32.10
04/30/15	38847	ACC Business	153.89	Phone Service Lines	01-130-5048	153.89
04/30/15	38847	ACC Business	72.73	Phone Service Lines	01-150-5048	72.73
04/30/15	38847	ACC Business	59.21	Phone Service Lines	01-160-5048	59.21
04/30/15	38847	ACC Business	45.78	Phone Service Line	01-180-5048	45.78
04/30/15	38847	ACC Business	59.21	Phone Service Line	03-220-5048	59.21
04/30/15	38847	ACC Business	45.73	Phone Service Line	15-500-5048	45.73
04/30/15	38847	ACC Business	45.73	Phone Service Line	16-550-5048	45.73
Total 38847:			514.38			
38848						
04/30/15	38848	Fedex	19.75	Shipping for camera repair - Police	01-140-5042	19.75
Total 38848:			19.75			
38849						
04/30/15	38849	Principal Financial Group	272.64	Payroll Payables	01-000-2209	272.64
04/30/15	38849	Principal Financial Group	6.44	Employee Insur - M&C	01-110-5016	6.44
04/30/15	38849	Principal Financial Group	27.22	Employee Life Insur - Admin	01-130-5016	27.22
04/30/15	38849	Principal Financial Group	111.38	Employee Life Insur - Police	01-140-5016	111.38
04/30/15	38849	Principal Financial Group	22.27	Employee Life Insur - Court	01-150-5016	22.27
04/30/15	38849	Principal Financial Group	12.38	Employee Life Insur - P&Z	01-160-5016	12.38
04/30/15	38849	Principal Financial Group	21.42	Employee Life Insur - Library	01-170-5016	21.42
04/30/15	38849	Principal Financial Group	11.88	Employee Life Insur - Park	01-180-5016	11.88
04/30/15	38849	Principal Financial Group	9.90	Employee Life Insur - Rec	01-185-5016	9.90
04/30/15	38849	Principal Financial Group	7.43	Employee Life Insur - Cemetery	01-181-5016	7.43
04/30/15	38849	Principal Financial Group	4.95	Employee Life Insur - Transit	01-230-5016	4.95
04/30/15	38849	Principal Financial Group	56.92	Employee Life Insur - PW	03-220-5016	56.92
04/30/15	38849	Principal Financial Group	36.63	Employee Life Insur - WW	15-500-5016	36.63
04/30/15	38849	Principal Financial Group	46.53	Employee Life Insur - Water	16-550-5016	46.53
Total 38849:			647.99			
38850						
04/30/15	38850	Verisight, Inc	201.29	Employee Retirement - 457	01-130-5035	201.29
04/30/15	38850	Verisight, Inc	201.30	Employee Retirement - 457	01-140-5035	201.30
04/30/15	38850	Verisight, Inc	46.44	Employee Retirement - 401	01-130-5035	46.44
04/30/15	38850	Verisight, Inc	46.44	Employee Retirement - 401 - Police	01-140-5035	46.44
04/30/15	38850	Verisight, Inc	46.44	Employee Retirement - 401 - Court	01-150-5035	46.44
04/30/15	38850	Verisight, Inc	46.44	Employee Retirement - 401 - Library	01-170-5035	46.44
04/30/15	38850	Verisight, Inc	72.69	Employee Retirement - 401 - WWTP	15-500-5035	72.69
04/30/15	38850	Verisight, Inc	72.69	Employee Retirement - 401 - Water	16-550-5035	72.69
04/30/15	38850	Verisight, Inc	72.68	Employee Retirement - 401 - PW	03-220-5035	72.68
Total 38850:			806.41			
38851						
05/07/15	38851	Berry Law Group PLLC	240.00	Special Council Svcs - March 2015	01-120-5072	240.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 38851:			240.00			
38852						
05/07/15	38852	Creative Communications	67.87	Replaced Bad Radio - Unit #1424	01-140-5027	67.87
05/07/15	38852	Creative Communications	169.74	Replace/Repair Radios Unit # 1414	01-140-5027	169.74
05/07/15	38852	Creative Communications	110.83	Radio Installation - Unit #1406	01-140-5027	110.83
05/07/15	38852	Creative Communications	42.16	Remove Dashmount Radio - Unit #1425	01-140-5027	42.16
Total 38852:			390.60			
38853						
05/07/15	38853	Diamond Brooks Bottled W	10.25	Bulk Water - Admin	01-130-5035	10.25
05/07/15	38853	Diamond Brooks Bottled W	10.25	Bulk Water - Police	01-140-5035	10.25
05/07/15	38853	Diamond Brooks Bottled W	10.25	Bulk Water - Magistrate	01-150-5035	10.25
05/07/15	38853	Diamond Brooks Bottled W	10.25	Bulk Water - Library	01-170-5035	10.25
Total 38853:			41.00			
38854						
05/07/15	38854	Idexx Distribution, Inc.	402.62	Lab Supplies - WW	15-500-5052	402.62
Total 38854:			402.62			
38855						
05/07/15	38855	J & S Electric, LLC	514.22	Electrical Service to Vehicle Lift	03-220-5047	514.22
Total 38855:			514.22			
38856						
05/07/15	38856	La Paz County Landfill	600.00	SW-Sludge-WWTP-Municipal	15-500-5050	600.00
Total 38856:			600.00			
38857						
05/07/15	38857	River City Newspapers	45.28	Police Lieutenant Ad - 3rd week	01-140-5033	45.28
05/07/15	38857	River City Newspapers	208.75	3 Wk Ad - Library Clerk 1 P/T	01-170-5035	208.75
Total 38857:			254.03			
38858						
05/07/15	38858	Road Runner Sanitary Sup	36.74	Janitorial Supplies - Admin	01-130-5034	36.74
05/07/15	38858	Road Runner Sanitary Sup	85.60	Janitorial Supplies - Police	01-140-5034	85.60
05/07/15	38858	Road Runner Sanitary Sup	36.73	Janitorial Supplies - Magistrate	01-150-5034	36.73
05/07/15	38858	Road Runner Sanitary Sup	36.74	Janitorial Supplies - P&Z	01-160-5034	36.74
05/07/15	38858	Road Runner Sanitary Sup	36.75	Janitorial Supplies - Library	01-170-5034	36.75
05/07/15	38858	Road Runner Sanitary Sup	68.01	Janitorial Supplies - PW	03-220-5034	68.01
05/07/15	38858	Road Runner Sanitary Sup	36.73	Janitorial Supplies - WWTP	15-500-5034	36.73
05/07/15	38858	Road Runner Sanitary Sup	36.73	Janitorial Supplies - Water	16-550-5034	36.73
05/07/15	38858	Road Runner Sanitary Sup	72.00	Janitorial Supplies (Park)	01-180-5034	72.00
05/07/15	38858	Road Runner Sanitary Sup	36.74	Janitorial Supplies - Transit	01-230-5034	36.74
05/07/15	38858	Road Runner Sanitary Sup	23.32	Janitorial Supplies - Admin	01-130-5034	23.32
05/07/15	38858	Road Runner Sanitary Sup	108.62	Janitorial Supplies - Police	01-140-5034	108.62
05/07/15	38858	Road Runner Sanitary Sup	8.52	Janitorial Supplies - Magistrate	01-150-5034	8.52
05/07/15	38858	Road Runner Sanitary Sup	23.32	Janitorial Supplies - P&Z	01-160-5034	23.32
05/07/15	38858	Road Runner Sanitary Sup	8.52	Janitorial Supplies - Library	01-170-5034	8.52

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
05/07/15	38858	Road Runner Sanitary Sup	97.80	Janitorial Supplies - PW	03-220-5034	97.80
05/07/15	38858	Road Runner Sanitary Sup	23.31	Janitorial Supplies - WWTP	15-500-5034	23.31
05/07/15	38858	Road Runner Sanitary Sup	118.64	Janitorial Supplies - Water	16-550-5034	118.64
05/07/15	38858	Road Runner Sanitary Sup	94.03	Janitorial Supplies - REC	01-185-5034	94.03
05/07/15	38858	Road Runner Sanitary Sup	119.09	Janitorial Supplies - Park	01-180-5034	119.09
05/07/15	38858	Road Runner Sanitary Sup	6.92	Janitorial Supplies - Transit	01-230-5034	6.92
Total 38858:			1,114.86			
38859						
05/07/15	38859	Usa Blue Book	77.96	4 boxes rubber lab gloves	15-500-5039	77.96
Total 38859:			77.96			
38860						
05/07/15	38860	VieVu	235.20	Body Camera Repair	01-140-5035	235.20
Total 38860:			235.20			
38861						
05/07/15	38861	Visa	2,735.32	Keystone Compac Beveled Blocks - Cemetery	01-181-5061	2,735.32
05/07/15	38861	Visa	226.19	60 Keystone Caps	01-181-5061	226.19
05/07/15	38861	Visa	4.08	Keystone Compac Beveled Blocks - Cemetery	01-181-5062	4.08
05/07/15	38861	Visa	50.61	Quik Dry Sunblock - PW	03-220-5022	50.61
05/07/15	38861	Visa	650.75	Holiday Inn Express: 4/12-4/17 R.Villafana	01-140-5043	650.75
05/07/15	38861	Visa	32.99	First Aid Supplies - PW	03-220-5022	32.99
05/07/15	38861	Visa	334.35	Adobe Acrobat XI - PW	03-220-5022	334.35
05/07/15	38861	Visa	197.15	Hampton Inn: Communication Trng-J.Collier	01-230-5043	197.15
Total 38861:			4,231.42			
38862						
05/07/15	38862	AlSCO - Steiner Corp	342.01	Public Works	03-220-5022	342.01
05/07/15	38862	AlSCO - Steiner Corp	67.80	Mat Cleaning Services - Admin	01-130-5035	67.80
05/07/15	38862	AlSCO - Steiner Corp	60.66	Mat Cleaning Services - Com Ctr	01-185-5035	60.66
Total 38862:			470.47			
38863						
05/07/15	38863	American Auto Parts LLC	110.14	Auto Supplies/Parts - PW	03-220-5025	110.14
05/07/15	38863	American Auto Parts LLC	31.63	Auto Supplies/Parts - PW	03-220-5060	31.63
05/07/15	38863	American Auto Parts LLC	103.05	Auto Supplies/Parts - Police	01-140-5025	103.05
05/07/15	38863	American Auto Parts LLC	225.71	Auto Supplies/Parts - WW	15-500-5025	225.71
Total 38863:			470.53			
38864						
05/07/15	38864	Arizona Supreme Court	250.00	Registration: Judicial Conf - P. Shirley	01-150-5043	250.00
Total 38864:			250.00			
38865						
05/07/15	38865	AZ Wastewater Industries,	310.34	Elbow, 8" 90 degree	15-500-5025	310.34
Total 38865:			310.34			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
38866						
05/07/15	38866	Etherspeak Inc.	11.17	Phone Service - M&C	01-110-5048	11.17
05/07/15	38866	Etherspeak Inc.	56.42	Phone Service - Admin	01-130-5048	56.42
05/07/15	38866	Etherspeak Inc.	26.27	Phone Service - Magistrate	01-150-5048	26.27
05/07/15	38866	Etherspeak Inc.	21.24	Phone Service - P&Z	01-160-5048	21.24
05/07/15	38866	Etherspeak Inc.	21.24	Phone Service - Library	01-170-5048	21.24
05/07/15	38866	Etherspeak Inc.	16.21	Phone Service - Rec	01-185-5048	16.21
05/07/15	38866	Etherspeak Inc.	21.24	Phone Service - PW	03-220-5048	21.24
05/07/15	38866	Etherspeak Inc.	16.21	Phone Service - WWTP	15-500-5048	16.21
05/07/15	38866	Etherspeak Inc.	16.21	Phone Service - Water	16-550-5048	16.21
Total 38866:			206.21			
38867						
05/07/15	38867	Parker Motor Co.	30.25	Motor ASY-Task Force Truck - Police	01-140-5025	30.25
05/07/15	38867	Parker Motor Co.	77.00	A/C Repair-Task Force Truck - Police	01-140-5025	77.00
Total 38867:			107.25			
38868						
05/07/15	38868	Pioneer Landscaping Mate	922.92	1/4 Minus for Cemetery	03-220-5029	922.92
Total 38868:			922.92			
38869						
05/07/15	38869	Sam's Club Credit	199.51	Walmart: Easter Supplies	01-185-5095	199.51
Total 38869:			199.51			
38870						
05/07/15	38870	Verizon Wireless	61.20	Cell Phone Services - Transit	01-230-5048	61.20
05/07/15	38870	Verizon Wireless	120.92	Cell Phone Services - Admin	01-130-5048	120.92
05/07/15	38870	Verizon Wireless	91.80	Cell Phone Services - Park	01-180-5048	91.80
05/07/15	38870	Verizon Wireless	35.98	Cell Phone Services - Police	01-140-5048	35.98
05/07/15	38870	Verizon Wireless	117.46	Cell Phone Services - Rec	01-185-5048	117.46
05/07/15	38870	Verizon Wireless	37.33	Cell Phone Services - PW	03-220-5048	37.33
05/07/15	38870	Verizon Wireless	61.20	Cell Phone Services - WWTP	15-500-5048	61.20
05/07/15	38870	Verizon Wireless	156.73	Cell Phone Services - Water	16-550-5048	156.73
Total 38870:			682.62			
38871						
05/07/15	38871	Visa	39.66	Boran Blower: Women Restroom - Admin	01-130-5030	39.66
05/07/15	38871	Visa	39.67	Boran Blower: Women Restroom - P&Z	01-160-5080	39.67
05/07/15	38871	Visa	39.67	Boran Blower: Women Restroom - Library	01-170-5030	39.67
05/07/15	38871	Visa	39.67	Boran Blower: Women Restroom - WWTP	15-500-5030	39.67
05/07/15	38871	Visa	39.66	Boran Blower: Women Restroom - Water	16-550-5030	39.66
05/07/15	38871	Visa	380.61	Hotel for ADOT conf - J. Collier	01-230-5043	380.61
05/07/15	38871	Visa	112.00	AZ River Park Inn - Traffic Control Trng - T. Hess	03-220-5043	112.00
05/07/15	38871	Visa	455.00	Registration for Grant Writing Trng - M. Castellanos	01-130-5043	455.00
05/07/15	38871	Visa	103.79	Hotel: OSHA Trng - T. Pearson	15-500-5043	103.79
05/07/15	38871	Visa	463.85	Hyatt: K-9 Trng Wk 1 of 5 - R. Villafana	01-140-5043	463.85
05/07/15	38871	Visa	463.85	Hyatt: K-9 Trng Wk 2 of 5 - R. Villafana	01-140-5043	463.85
05/07/15	38871	Visa	507.43	Holiday Inn: AZBO Conf- 04/12 -04/16/15	01-160-5043	507.43
05/07/15	38871	Visa	100.00	Registration: Prevent Child Abuse - H. Tanakeyoma	01-140-5043	100.00
05/07/15	38871	Visa	261.80	America's Best Value-RWAA Trng - H. Bryant	15-500-5043	261.80

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
05/07/15	38871	Visa	261.80	America's Best Value-RWAA Trng - O. Cruz	16-550-5043	261.80
05/07/15	38871	Visa	650.75	Holiday Inn Express: 4/19-4/23 R.Villafano	01-140-5043	650.75
05/07/15	38871	Visa	650.75	Holiday Inn Express:4/26-4/30 R.Villafano	01-140-5043	130.15
05/07/15	38871	Visa	448.62	SHRM Essentials of HR Management - M. Hunt	01-130-5043	448.62
Total 38871:			5,058.58			
38872						
05/07/15	38872	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 38872:			3,200.00			
Grand Totals:			21,968.87			
Grand Totals:			21,968.87	21,448.27-		520.60

Report Criteria:

Report type: GL detail
 Check.Check Number = 38836-38872



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, May 12, 2015

Agenda Item #4 Consider approval of the minutes of the Work Session of April 21, 2015 and the Regular Meeting of April 28, 2015.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Work Session of April 21, 2015 and the Regular Meeting of April 28, 2015.

Action Requested: Motion to approve the minutes of the Work Session of April 21, 2015 and the Regular Meeting of April 28, 2015.

MINUTES
TOWN OF QUARTZSITE
WORK SESSION OF THE COMMON COUNCIL
TUESDAY, APRIL 21, 2015, 5:00 PM

CALL TO ORDER: 5:00 p.m.

INVOCATION: None

PLEDGE OF ALLEGIANCE: Led by Council Member St. Germain.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

STAFF PRESENT: Skylor Miller, Town Manager; Ernest Renfro; Interim Chief of Police; Emmett Brinkerhoff, Public Works Director; Kiki Tunnell, Finance Manager; Tina Abriani, Town Clerk

WORK SESSION:

- 1. EXECUTIVE SESSION** - An Executive Session pursuant to ARS Section 38-431.03(A)(4) for discussion or consultation with the Town Attorneys in order to consider the Town's position and instruct its attorneys regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the case Wilcox v. Quartzsite, et al.

Council Member Orgeron moved to adjourn to executive session and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNED TO EXECUTIVE SESSION: 5:01 p.m.

RETURN TO REGULAR SESSION: 5:26 p.m.

The Mayor called the regular session back to order at 5:26 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

- 2. WILCOX V. QUARTZSITE** – Discussion and possible approval of motion to direct Town Attorney to negotiate settlement Wilcox v. Quartzsite, et al., at a specified maximum dollar amount to be expressly stated in the motion with terms as directed

by Council and to authorize the Town Manager to execute the settlement documents on behalf of the Town of Quartzsite.

The Mayor moved to remove this item from the agenda and be placed on a later agenda. Council Member Orgeron seconded the motion. The vote was unanimous. **Motion Passed.**

3. PRELIMINARY BUDGET PRESENTATION – Presentation of individual preliminary budgets by select department for review and discussion.

Public Works Reorganization

- Public Works
- Water
- Wastewater
- Parks
- Cemetery

Town Manager Miller gave a presentation of the following preliminary budgets: Public Works, Water, and Wastewater, and presented a proposal reorganizing Town staff.

The proposed reorganization would combine the above-listed departments under a public works umbrella department. The departments would be reorganized as divisions within Public Works. Town Manager Miller discussed the benefits of the reorganization, highlighting: personnel savings, combined resources, and flexibility of staff. The ultimate goal of maximizing service while streamlining costs is achieved.

A line item review of the budgets for the following departments were discussed: Public Works, Water and Wastewater.

Police

Chief Renfro presented to the Council the personnel costs of the restructuring.

It showed costs remain flat with additional services provided by a structured organization.

A line item review of the budget of the Police Department was discussed.

Information Technology

Current IT costs were discussed. Town Manager Miller stated right now the Town is paying just under \$10,000 per month for IT costs, with \$2,100 paid to TDS monthly.

Town Manager Miller reviewed the current providers of the Town's IT services and explained it is an ad hoc network which causes on-going IT issues.

Town Manager Miller discussed the E-rate process and different companies that could provide different services for the Town after having proven to be the best available for the money after the research was completed and the quotes were reviewed. The savings were discussed. By utilizing different vendors, the Town could save approximately \$60,000 annually. Some up-front cost would be incurred.

The Mayor asked for documentation for the companies the Town Manager mentioned in the proposal for changing IT services.

Council Member Orgeron moved to adjourn and **Council Member Davidson** seconded the motion. The vote was unanimous. **Motion Passed.**

ADJOURNMENT: 7: 25 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of April 21, 2015, of the Town Council of Quartzsite, Arizona, held on April 21, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of May 2015

Tina Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, APRIL 28, 2015, 7:00 PM

CALL TO ORDER: 7:00 p.m.

INVOCATION: Given by Pastor Bruce.

PLEDGE OF ALLEGIANCE: Led by Council Member Davidson.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

STAFF PRESENT: Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; Janet Collier, Transit Coordinator; Rondus Bennett, Utilities Accountant; and Tina Abriani, Town Clerk

ANNOUNCEMENTS:

Marilyn McFate spoke of Nepal and its people currently in dire need. She said if anyone had \$10 that they could donate, they could go online and give it to the Red Cross.

Pamela Caskey, resident of Quartzsite, spoke about aquaponics. She said she had signed up and the class was cancelled. She suggested the people of Quartzsite get together to create a public co-op garden to grow food at no cost to the Town. She asked if the Town would allow interested people to put out some feelers to see if there are others interested in doing this and making this happen. Some people on Quartzsite Chatter thought it would be a good event.

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

Dinice Ross of the Cemetery Department gave kudos to the Park Department and Public Works for the fine job they have done on the Cemetery. She said the entrance wall is fantastic and suggested to everyone if they haven't seen it, to go see it. She noted each block weighs eighty pounds.

Jennifer Jones noted it has been about five months since this Council was seated after the election. She suggested the Council look at the list of their goals and hopes for what they were going to accomplish to see where they are on the list.

Dan Heaton, a Quartzsite resident, said he attended the MUAC meeting a few weeks ago. He said he did not see anything on MUAC's agenda such as metering the wells

and water conservation, as were on the Council's agenda tonight. He wondered what the function of the board is if this information is not allowed to the board.

Chief Ernie Renfro reminded everyone that the Police Department is sponsoring a Torch Run on Wednesday, May 6th. People will sign up at 7:30 a.m. at the Fire Department and then they can either walk, run, or ride bikes down Central to Main and then west on Main to Chevron. Chief Renfro said the VFW is kind enough to provide some breakfast right after the event. The Chief said if you don't participate you can sit along the route and laugh at or cheer for those that do.

Bruce Swart, Chairman of the Cemetery Board, said the Cemetery Board has asked the Park Department and the Public Works Department to do several different things over the years and they have always come through topnotch first class.

CONSENT AGENDA:

1. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 38778 - 38835, totaling \$75,131.49.**

Council Member Warner asked what Deep Freeze software is. Town Manager Miller explained it is Library software that resets settings and files on the computers the public uses.

Council Member Orgeron moved to approve the ledger of accounts paid; check series 38778 – 38835, and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

PUBLIC HEARING:

2. **Discussion and possible action to approve Rezone Application 010615-1: Location: 4225 Mockingbird Street, Quartzsite, AZ 85346. APN: 306-20-014. Applicant: Gurvinder Aujla. Request: Rezone from SR (Suburban Residential) to C-2 (Commercial).**

Town Manager Miller stated the applicant is requesting a zone change from suburban residential to commercial. He stated the Planning and Zoning Commission found that while the application was not consistent with the General Plan, the application still had merit and the Commission made a recommendation to the Council to approve the rezone. The Planning and Zoning Commission also directed staff to perform a new study of the Mockingbird Street corridor which will lead to potential changes in the corridor uses.

The Mayor announced this is a public hearing.

Mike Jewitt said he did not receive a notice in the mail. After discussion, it was determined it may have been outside of the physical parameters for legal notices.

Amar Kohli, a partner of the Arco AM/PM on Riggles Road, stated he and his partner purchased the property for which they are requesting a zone change. He stated he supports the rezone.

The Mayor closed the public hearing on the matter.

Council Member Davidson asked the attorney about the Arizona law requiring that zoning ordinances be consistent with and conform to the General Plan.

The Town Attorney said that is correct, Arizona law requires that zoning ordinances conform to and be consistent with the adopted General Plan.

Town Attorney Goodwin said she believed that the Planning and Zoning Commission was trying to compensate for that by perhaps recognizing Mockingbird Lane needs some examination with respect to the General Plan and that should be done.

The Mayor asked if, with one resolution, the Council could adopt changes to the General Plan to accommodate the rezone and adopt the rezone.

Town Attorney Goodwin stated there is quite a process to adopt an amendment to a General Plan and that has not been initiated. She said she thinks the goal is to have a review of the entire corridor to see if it is appropriately designated as it currently is or if it should be designated as commercial or something else, but that has not been done.

The Mayor asked how the rezone request differs from the General Plan.

The Town Manager replied that the General Plan still designates the area to be rezoned as residential. If the rezone were to be approved tonight, the Planning and Zoning Commission would have to take immediate action to begin the process of updating the General Plan to fix this discrepancy.

Vice Mayor Simpson asked what happens if it were approved for a C-2 tonight and the General Plan did not end up being changed.

Town Manager Miller said the Town would not be in conformance with Arizona law. That parcel then would have to be changed in the General Plan.

The Mayor moved to table the agenda item until the Council can get a legal review and legal steps to allow this rezone to be done in complete legal compliance with that state law. **Vice Mayor Simpson seconded** the motion. The vote was five in favor of tabling the item and Council Member Orgeron voted Nay. **Motion Passed.**

The Mayor directed staff to provide Council with a plan to legally amend the General Plan for the property listed in the application.

ADMINISTRATIVE ITEMS:

- 3. MINUTES – Consider approval of the minutes of the Regular Meeting of April 14, 2015.**

Vice Mayor Simpson moved to approve the minutes as presented and Council Member Orgeron seconded. The vote was unanimous. Motion Passed.

- 4. PARK & CEMETERY PRELIMINARY BUDGET – Presentation and initial review of preliminary budgets.**

Town Manager Miller gave a presentation and stated it was an overview and a first step showing the current breakdown of both the Park Department and Cemetery costs. He reviewed line items of fiscal years 2012-2015. He stated he was looking for general direction from the Council at this time.

There was discussion of water usage on the baseball fields, including keeping one or both fields green year round. Town Manager Miller explained the policy shift with the Town billing itself for water usage. He noted this budget plans for water usage of both fields year round.

Council Member St. Germain suggested using another filter out at the sewer plant and using the recycled water, which would be fit for human contact. This would save roughly \$40,000 per year and both fields would be green.

Town Manager Miller said that was a great idea and would be a capital project that has not been identified yet.

There was discussion of using this recycled water and using a water truck with a sprayer to transport it. Council Member St. Germain spoke of the savings in the long term. Town Manager Miller said it is a possibility.

The Mayor suggested looking for a grant to pipe the recycled water back to Town.

Council Member St. Germain said everything the Town waters could use the recycled water.

Town Manager Miller asked the Council if it had a preference of engineering firms to be contacted for this project.

The Council directed that the lowest priced engineering firm provide cost estimates for this recycled water project.

Budget topics included: Grounds repairs, maintenance, maintaining the existing fleet, no capital projects, a possible canvass canopy project and solar lighting.

The Snack Shack's bathrooms are near functional but still need work, and the Town Manager is still waiting on cost estimates.

Town Manager Miller said the big increase in the proposed Park Department Budget is the water usage and the biggest savings to be had in this department is water usage. This depends on the Council's decision on whether or not to keep both fields green, one field green or have neither be green.

The Cemetery budget was reviewed. There is one dedicated staff member who is responsible for transferring plots to the public, planning projects and providing staff support to the Cemetery Board.

There was a review of the line items of that budget; the Capital Outlay was preliminarily set at \$3,500 for software to computerize the Town's documentation of the cemetery. The new system will have representatives go out to the Cemetery and document plots in the historical districts and in the new who is who and where they are laid to rest. A digitized layout of the Cemetery will be provided. The Town will use that for plot management.

A possible capital improvement project is that of an approximately 600 feet of fencing or some type of berm wall along Kofa to mitigate some of the unauthorized vehicle access into the Cemetery.

The Mayor asked why Workers' Comp. went up so much and asked if the Town has a high claims record.

Town Manager Miller said he thought Workers' Comp. went up across the board and he said he could not think of any major claims since he has been with the Town.

Council Member Warner stated Workers' Comp. is usually set at 2% unless there have been a lot of claims. The State requires a pool of Workers' Comp. money that the Town must keep, and if the pool gets low, they raise the percentage rate.

The Mayor read some of the increases from the budget information over the fiscal years. The Mayor requested an explanation be brought back to the Council.

Town Manager Miller said he would research this and get the information.

5. **TRANSIT OPERATIONS - Discussion to review: Current operations, ridership stats and fare considerations. Alternative Transit: 5310 v. 5311 – schedule work session. Branding and marketing of the Quartzsite Transit System. Item requested by Council Member St. Germain and the Health and Development Services Board.**

Town Manager Miller called Janet Collier forward to give a presentation regarding transit.

Janet Collier reviewed current operations and ridership statistics.

Janet Collier gave a presentation explaining the current 5310 Transit Program and the expansion system that has been applied for by the Town and the 5311 Public Transportation Program.

The planning study will produce a needs assessment and present a sustainable transit system for the Town.

Council Member St. Germain asked about having structured fares and whether those who could not pay would be taken into consideration.

Town Manager Miller stated the Town has financial assistance if there is a need. He said the Town could identify its thresholds and then provide that assistance.

Council Member St. Germain asked if the Town would still provide pick-up service for those who could not get to a bus stop.

Janet Collier replied that is what a deviation is. She stated when the Town wrote the plan the Town asked for a one-mile deviation. She said the Town would have to look at where the majority of those residents needing a deviation are located and make sure there would be a bus stop within a one-mile deviation.

Branding and marketing of the Quartzsite Transit System were discussed. The Health and Development Board requested that the Council pick a name for the Transit System, from the contest entries: QT "Quartzsite Transit", Hi Jolly Trolley, and Camel Express.

The Mayor directed staff to collect votes for names of the transit system within a thirty-day period.

Town Manager Miller said he would follow-up with that.

Town Manager Miller stated the Health and Development Services Board have voted to recommend to Council that the Quartzsite Transit System go to a fare structure rather than a suggested donation. The financial assistance that is provided by WACOG for the local rides would continue even with the fare structure.

Council Member St. Germain asked about what percent of the ridership is paying to ride.

Janet Collier stated about 2/3 currently pay, and it has gone up considerably since last year.

Council Member Orgeron moved to establish fares in lieu of suggested donations as recommended by the Health and Development Services Board. **The Mayor seconded** the motion. The vote was unanimous. **Motion Passed.**

The Council voted unanimously to recess for five minutes at 8:10 p.m.

The Mayor called the regular session back to order at 8:15 p.m.

6. WATER CONSERVATION - Discussion to review: Development of a resolution regarding water conservation. Metering private wells. *Item requested by Mayor Foster.*

The Mayor explained many businesses in Town have approached him in the past regarding the volumetric sewer rate for commercial customers. He said the Town encourages them to take Town water and thereby receive volumetric on their sewer bill. He stated some of the businesses are insisting the Town does not have enough water to supply their needs and want to stay on their well and want the volumetric rate on their sewer. The Mayor asked, "How do you do that when you don't know how much..."

The Mayor proposed to come up with a rate and a structure to allow these businesses to have a meter connected to their well to record how much water is going into the Town's sewer so that the Town knows how much to charge for sewer.

Water Policy in the Town of Quartzsite was discussed.

Council Member Orgeron moved to open the item to the public.

The Mayor called for the item to be open to the public.

An unnamed gentlemen asked if this scenario applied to residential properties.

Town Manager Miller stated residences could potentially be impacted. Town Manager Miller said these are preliminary numbers but are close: the 75th percentile billing is currently being used for sixteen RV parks, sixteen commercial businesses and sixty-four residences.

The Mayor asked, if the sewer bill of a residence on a well is significantly higher or lower than a residence that is on Town water.

Town Manager Miller said there is not a statistically significant difference in some instances.

Jennifer Jones pointed out that Lake Havasu City forced basically everyone in Town to buy a sewer meter. She spoke of well capping in Quartzsite. She spoke of her concern with the Town being sure not to penalize those who were forcefully encouraged to cap their well when they uncap their well at no expense.

Michael Roth, local resident, said the idea of metering any well is a dangerous and bad idea. He warned capping wells is communism and socialism. He spoke of duckweed and recycling.

Johnson Fraiss, owner of 88 Shades RV Park stated he appreciated the Mayor's idea and expressed his interest in seeing more details.

Town water pressure was discussed and is an on-going issue due to the diversity of user classes and the number of lower pressure residences, said the Town Manager.

Jenny Mills, owner of Al's RV Park, said she is on well water and has it checked every two years. She stated her concern is that when you only favor a few and it only benefits a few, it is not fair. She said there may be political repercussions as well as opportunity for deception.

Jenny Mills suggested that RV parks diversify to increase revenue.

Town Manager Miller stated Ms. Mills brought up a valid point which is this idea does not encourage new users to the Town's system.

Steve Frakes, longtime resident and former employee of the Town, spoke regarding watering the Town's plants during the daytime. He advised everyone that this causes the moisture to evaporate and burns the plants. He stated nighttime watering would conserve water; the water would soak down into the ground and feed the roots.

Starr BearCat spoke regarding the water belonging to the State. She said Al Johnson started capping the wells to try to force people onto Town water. She said this agenda item should have been put to the MUAC Board first and then presented to Council. She stated the rates should be equal for all. She said communities need to work together.

Jennifer Jones said equity is what she always fights for and if there are thirty-two businesses in Town that are not getting the volumetric rate, then that is not equity. She went on to say that if the volumetric is available to the other thousand rate payers and not the thirty-two, then an opportunity to access that volumetric rate is equity and she is for equity.

The Mayor closed the public discussion.

Council Member Orgeron directed staff to send this to MUAC.

The Mayor directed that numbers be put together regarding meters and installation costs to be given to MUAC.

7. EXECUTIVE SESSION –

- **An executive session pursuant to ARS Section 38-431.03(A)(4) for discussion or consultation with the Town Attorneys in order to consider the Town's position and instruct its attorneys regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the case Wilcox v. Quartzsite, et al.**

- **An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of Town Manager, Skylor Miller, Performance Review.**

Council Member Orgeron moved to adjourn to executive session and Vice Mayor Simpson seconded the motion. The vote was unanimous. Motion Passed at 8:58 p.m.

ADJOURN TO EXECUTIVE SESSION: 8:58 p.m.

RETURN TO OPEN SESSION: 9:54 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

- 8. WILCOX V. QUARTZSITE – Discussion and possible approval of motion to direct Town Attorney to negotiate settlement Wilcox v. Quartzsite, et al., at a specified maximum dollar amount to be expressly stated in the motion with terms as directed by Council and to authorize the Town Manager to execute the settlement documents on behalf of the Town of Quartzsite.**

The Mayor moved to accept the settlement offer put forth at \$4,500 to settle the matter of Wilcox v. Quartzsite. Council Member Davidson seconded the motion.

The Mayor stated the Town does not need to be spending more money on attorneys at the federal court level. He said the Council needs to recognize that people have been wronged in this Town, to put it right, and to settle these disagreements and get it behind us.

Vice Mayor Simpson stated that simply from a financial perspective it is the least expensive way out, rather than to go with more litigation and drag it into federal court and wind up with many times more than \$4,500.

Council Member Warner stated it was financially the best way to go. She said that she does not agree with the underlying part of it, or that the Town support bad behavior, or that the Town continue this type of policy with just everybody and anybody who doesn't like the way things are run can sue the Town. She stated in this particular instance the Town needs to get this off the books.

Council Member Orgeron said his answer is a definite and resounding no. He said when the Town starts bending and paying anybody who is looking for a payday, the Town is setting a precedent that is wrong because that tells every person out there to sue the Town because it will not challenge you. He went on to say it is wrong. He said if it is meritless, take it to the court. If the Town did something wrong, let the judge assign blame, not the Town.

Council Member Davidson voted aye and explained the reason was that his was strictly an economic reason. He said if it went to federal court it could cost ten times more. He said it must be settled.

Council Member St. Germain voted nay. He said he agreed with some of the things on the financial aspect. He said, yes, the Town would save money on this particular case. He said to then add up all the future cases the Town is opening the door for; let's sue the Town for \$10,000 and it will settle for \$5,000. He said it was a precedence that should not be set. He strongly says no.

Roll Call Vote: Motion passed (**summary:** Yes = 4, No = 2, Abstain = 0).

Yes: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Davidson.

No: Council Member Orgeron, Council Member St. Germain.

The Mayor directed the attorney to finalize the settlement:

COMMUNICATIONS:

Reports from the MAYOR on current events.

The Mayor reported there is a standstill on the Federal Lands acquisitions. He said he had a talk with a former Council Member who thinks that back in 1991 the Town had some kind of agreement with the BLM. The Mayor directed the clerk to see if there wasn't a resolution by the Council as far as back as 1991 having something to do with exchange of federal lands, or somehow the Town had control of federal lands.

Reports from the COUNCIL on current events.

Council Member Warner stated she would like to find out where the Town stands regarding the sales tax issue, not just with the crafters, but also the vendors and anyone in Town that is supposed to be paying sales tax and is not. She said she provided the Town Manager with documents citing the Arizona Revised Statutes and quotes and so forth that support the fact that the Town needs to be charging and collecting sales tax. Council Member Warner said she would just like to know where all of that is.

Town Manager Miller said he can certainly provide a report as to how the Town did as far as revenue and what percentage of vendors are paying on that. He said he would work on a report.

Reports from the TOWN MANAGER to the Council.

Town Manager Miller stated he and Town staff have been researching and working toward creating a Youth Council.

He spoke regarding finishing up the cemetery projects and donation money for trees for the cemetery.

Town Manger Miller stated he has been in contact with the BLM regarding the numerous applications they have submitted. The earliest they have a meeting for him is in the latter half of May to see if he can get some things on track.

Town Manager Miller spoke regarding working with ADOT in the fall on North Moon Mountain and the enhancements along B-10. An agreement with ADOT needs to be reviewed by Council.

Town Manager Miller had a meeting with the APS regarding air fiber versus co-locating fiber lines and their associated costs.

Council Member Warner moved to adjourn and Council Member St. Germain seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 10:06 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of April 28, 2015, of the Town Council of Quartzsite, Arizona, held on April 28, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of May 2015

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, May 12, 2015

Agenda Item #8 Discussion, review and possible appointment of volunteers to Town boards, committees, commission and corporation.

Summary: The Town Council currently has eleven (11) appointed boards, committees, commission and corporation. Most are advisory and optional; some are statutory. These advisory bodies are:

1. Board of Adjustment
2. Hi Jolly Cemetery Board
3. Health & Development Services Board
4. Library Board
5. Municipal Property Corporation
6. Municipal Utility Administrative Committee
7. Park & Recreation Committee
8. Personnel Board
9. Planning & Zoning Commission
10. Public Safety Retirement Board
11. Vendor/Swap Meet/RV Parks Municipal Board

At the Regular Town Council Meeting of January 27, 2015, the Mayor directed Town staff to notify the public that the Town is seeking volunteers for the boards.

Shortly after the meeting a notice was posted around Town at various businesses and at the regular posting places. Also, on March 13, 2015, Rain of the Desert Messenger, said she would advertise the notice in the next edition of her paper.

Responsible Person: Skylor Miller, Town Manager

Attachment:

- Boards, Committee, Commission and Corporation – Status Summary
- Volunteer Interest Statements

Action Requested: Discussion, review and possible appointment of volunteers to Town boards, committees, commission and corporation.

Town of Quartzsite

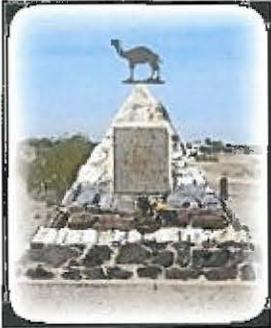
BOARDS, COMMITTEES, COMMISSION & CORPORATION & <u>NEW VOLUNTEERS</u>	<u>NUMBER OF VACANCIES & NUMBER OF EXPIRED MEMBERS</u>
<i>Board of Adjustment</i>	0 vacancies
<i>Hi Jolly Cemetery Board</i> Ginnie W. Duffin	1 vacancy & 1 expired member
<i>Health & Development Services Board</i> Shanana Rain BearCat Ginnie W. Duffin	1 vacancy
<i>Municipal Library Board</i> Ginnie W. Duffin	1 vacancy & 1 expired member
<i>Municipal Property Corporation</i>	no vacancy & 1 member expires June 2015
<i>Municipal Utility Administrative Committee</i>	no vacancy & 1 member expired January 2015
<i>Park & Recreation Committee</i> Shanana Rain BearCat Monica Timberlake	7 vacancies
<i>Personnel Advisory Board</i> Philip D. Cushman Ginnie W. Duffin	4 vacancies
<i>Planning & Zoning Commission</i> Henry G. Ayers Philip D. Cushman Steve Schue Monica Timberlake	1 vacancy
<i>Public Safety Retirement Board</i> Henry G. Ayers Philip D. Cushman	1 vacancy
<i>Vendor/Swap Meet/ RV Parks Municipal Board</i>	7 vacancies



BOARD OF ADJUSTMENT

HARRY L. CLEVELAND	<i>Appt.'d 08/12/2014 - Renews August 2019</i>
SALLY A. FORD	<i>Appt.'d 08/12/2014 - Renews August 2019</i>
DOLORES E. KLOSE	<i>Appt.'d 08/12/2014 - Renews August 2019</i>
MARILYN McFATE	<i>Appt.'d 08/12/2014 - Renews August 2019</i>
CAROL "LYNN" STIMSON	<i>Appt.'d 08/12/2014 - Renews August 2019</i>

Revised 08/12/2014



HI JOLLY CEMETERY BOARD

ARTHUR L. LARSEN	<i>Renews March 2015</i>
BRUCE SWART	<i>Renews November 2017</i>
SANDY SCOTT	<i>Renews December 2015</i>
vacant	<i>Renews November 2016</i>
TERRY FRAUSTO	<i>Renews December 2015</i>
AUDREY R. BERGER	<i>Renews December 2015</i>
CAROL "LYNN" STIMSON	<i>Renews November 2017</i>

Revised 02/04/2015



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

RECEIVED

Office use only: Date Received: _____ Date Exp: _____
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Copies To: _____
TOWN OF QUARTZSITE

PLEASE TYPE OR PRINT NEATLY

Date: 4-17-2015

Name (Last, First, M.I.): Duffin, Ginnie W.

Home Address/PO Box: [REDACTED] Quartzsite AZ 85346

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO NOT YET

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: _____

Professional/ Civic Activities: TOASTMASTERS, FUND RAISING FOR

CANCER, CHILDRENS CAUSES

Education /Professional Experience: BS EDHR, MS COUNSELLING - WORKED AS

Raiser Permanent, Madera Co. Action Committee (CA) UTAH BOARD OF ED
USU.

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: _____

I recently planned my final arrangements & got to discuss some issues with the mortician. I have a "morbid fastmation" with this subject.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

I LIKE TO LEARN ABOUT DEATH RELATED TOPICS & share what I KNOW WITH OTHERS.

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

Sunday

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 4-15-2015

Signature: Gennie W. Duggen



HEALTH & DEVELOPMENT SERVICES BOARD

SALLY A. FORD	<i>Appt. 'd 08/12/2014 - Renews August 2017</i>
ELMER F. LONDON	<i>Appt. 'd 08/12/2014 - Renews August 2017</i>
SUE MacCRACKEN	<i>Appt. 'd 08/12/2014 - Renews August 2017</i>
SUELLEN PENNINGTON	<i>Appt. 'd 08/12/2014 - Renews August 2017</i>
RITA R. WILSON	<i>Appt. 'd 08/12/2014 - Renews August 2017</i>
MONICA TIMBERLAKE	<i>Appt. 'd 12/09/2014 - Renews December 2017</i>
vacant	

Revised 12/09/2014



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TOWN OF QUARTZSITE

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____
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PLEASE TYPE OR PRINT NEATLY

Date: March 23, 2015

Name (Last, First, M.I.): Shanana Rain Bear Cat

Home Address/PO Box: [Redacted], Qtz [Redacted]

Contact Phone Number: [Redacted]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): Self-Publisher

Address/Contact Number of Employer: Desert Messenger

Professional/ Civic Activities: president Proud Neighbors of Qtz, Co founder the Grand Gathering Served as chair for AZ Centennial of Qtz QIA member, Volunteer Friends of Qtz Food Bank.

Education /Professional Experience: _____

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: _____

to help move into the future

What do you think you can contribute to the public by serving on this board, commission, etc.?:

I can help facilitate fresh ideas, solution oriented, proven track record of cooperative group experience & positive attitude!

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 3/23/15

Signature: Sharana BC



Volunteer Interest Statement

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PLEASE TYPE OR PRINT NEATLY

Date: 4-17-2015

Name (Last, First, M.I.): Duffin, Ginnie W.

Home Address/PO Box: [REDACTED] Quartzsite AZ 85346

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO NOT YET

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: _____

Professional/ Civic Activities: TOASTMASTERS, FUND RAISING FOR
CANCER, CHILDRENS CAUSES

Education /Professional Experience: BS EDAR, MS COUNSELING - WORKED AT
Kaiser Permanente, Madera Co. Action Committee (CA) UTAH BOARD OF ED
USU.

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: _____

I have been involved in health, safety or development of personnel or business thru out my professional career.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

I can bring a social services & healthcare (non-profit) perspective to the board, with an emphasis on training & development & safety-

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

Sunday

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 4-15-2015

Signature: *Bernie Bluffin*



MUNICIPAL LIBRARY BOARD

HERMAN KONYEN	<i>Term Expires April 2017</i>
CHRISTINA BENSON	<i>Term Expires April 2017</i>
MARY ANN PECK	<i>Term Expires April 2017</i>
MARY MICHAELS	<i>Term Expires April 2016</i>
DOROTHY MALLETTE	<i>Term Expires April 2016</i>
THERRI HEARNE	<i>Term Expires April 2015</i>
Vacant	<i>Term Expires April 2015</i>



Volunteer Interest Statement

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TOWN OF QUARTZSITE

PLEASE TYPE OR PRINT NEATLY

Date: 4-17-2015

Name (Last, First, M.I.): Duffin, Ginnie W.

Home Address/PO Box: [REDACTED] Quartzsite AZ 85346

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO NOT YET

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: _____

Professional/ Civic Activities: TOAST MASTERS, FUND RAISING FOR
CANCER, CHILDRENS CAUSES

Education /Professional Experience: BS EDHR, MS COUNSELING - WORKED AS
Kaiser Permanente, Madera Co. Action Committee (CA) UTAH BOARD OF ED
USU.

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: _____

I like to read & enjoy sharing words, ideas & activities with others

What do you think you can contribute to the public by serving on this board, commission, etc.?:

Enthusiasm for reading, mentoring others

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

Sunday

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 4-17-2015

Signature: Genine W. Duffin



MUNICIPAL PROPERTY CORPORATION

BOARD OF DIRECTORS

SHANEEN BERGETTE	<i>Term Expires June 1, 2016</i>
DARRELL CROOKS	<i>Term Expires June 1, 2017</i>
RICHARD THOMPSON	<i>Term Expires June 1, 2015</i>

Revised 05/13/2014



MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE

DENNIS DOLE	<i>Term Expires - January 2016</i>
JOHN JACK BROWN	<i>Term Expires - January 2016</i>
STARR BEARCAT	<i>Term Expires - January 2017</i>
RICHARD THOMPSON	<i>Term Expires - January 2018</i>
DARRELL CROOKS	<i>Term Expires - January 2015</i>

Updated 01-13-2015



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MAR 23 2015 52

TOWN OF QUARTZSITE

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____
Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: March 23, 2015

Name (Last, First, M.I.): Shanana Rain BearCat

Home Address/PO Box: [REDACTED], Qtz [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): Self-Publisher

Address/Contact Number of Employer: Desert Messenger

Professional/ Civic Activities: president Proud Neighbors of Qtz, Co founder the Grand Gathering served as chair for AZ Centennial of Qtz QIA member, Volunteer/Friends of Qtz Food Bank.

Education /Professional Experience: _____

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: _____

to help move into the future

What do you think you can contribute to the public by serving on this board, commission, etc.?:

I can help facilitate fresh ideas,
Solution oriented, proven track record
of cooperative group experience & positive
attitude!

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 3/23/15

Signature: Shawana BC



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

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TOWN OF QUARTZSITE

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PLEASE TYPE OR PRINT NEATLY

Date: 11-25-14

Name (Last, First, M.I.): Timberlake, Monica [REDACTED]

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): _____

Address/Contact Number of Employer: _____

Professional/ Civic Activities: Qtz Town Council, Qtz

School board, Proud Neighbors of

Quartzsite, Qtz Substance Abuse

Prevention Coalition, Young Women's

President and 100's of volunteer hours

Education /Professional Experience: _____

Mass Community College, -- Masters in

Boardmanship from the AZ School Board

Association

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: 1

would like to use my skillset and experience in the areas I feel would most benefit the community

What do you think you can contribute to the public by serving on this board, commission, etc.?:

My experience as a council member and a school board member ensure that I am familiar with board operations. and I have a desire to give back to my community

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

Sundays & Wed. Nights

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 11-26-14

Signature: [Handwritten Signature]



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FEB 24 2015

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 24 FEB 2015

Name (Last, First, M.I.): CUSHMAN, PHILIP D

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): RETIRED USMC

Address/Contact Number of Employer: _____

Professional/ Civic Activities: QIA, ROTARY, QAC

Education /Professional Experience: MA - INTL RELATIONS; BS - PHYSICS

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: ~~TO CONTRIBUTE~~
CONTRIBUTE TO THE GREATER COMMUNITY INTEREST, PUBLIC SAFETY AND ECONOMIC DEVELOPMENT OF QUARTZSITE.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

PERSPECTIVES FROM 21 YEARS SERVICE AS U.S. MARINE, INTERNATIONAL NETWORKS, ABILITY TO MAKE SENSE OF COMPLEX BUREAUCRATIC ENVIRONMENT

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

WEEK-ENDS

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 24 FEB 2014

Signature: _____

[Handwritten Signature]



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

RECEIVED

Office use only: Date Received: _____ Date Exp: _____
Copies To: _____
APR 20 2015 52
TOWN OF QUARTZSITE

PLEASE TYPE OR PRINT NEATLY

Date: 4-17-2015
Name (Last, First, M.I.): Duffin, Ginnie W.
Home Address/PO Box: [REDACTED] Quartzsite AZ 85346
Contact Phone Number: [REDACTED]
Are You a U.S. Citizen OR Resident Alien: YES NO
Are you registered to vote in La Paz County: YES NO NOT YET
Present Employment/Position Held (Optional): Retired
Address/Contact Number of Employer: _____

Professional/ Civic Activities: TOAST MASTERS, FUND RAISING FOR
CANCER, CHILDRENS CAUSES

Education /Professional Experience: BS EDHR, MS COUNSELING - WORKED AS
Raiser/Permanent, Madera Co. Action Committee (CA) UTAH BOARD OF ED
USU.

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: I have been a hiring manager & trainer of employees & understand issues involved in on boarding, maintaining & energizing people.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

My primary focus as a trainer brought me into contact with new employees & doing safety & annual training. As a manager I was familiar with employment law. I can advise & train & am familiar with the employee systems.

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

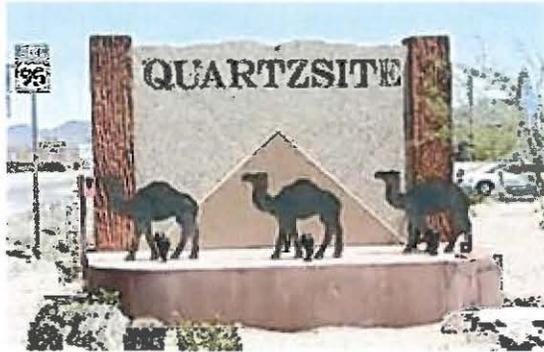
Sunday

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 4-15-2015

Signature: Ginnie W. Puzze



PLANNING & ZONING COMMISSION

JIM MURPHY	<i>03/01/13 - 3 Years - Renews 03/01/16</i>
DENNIS KUEHL	<i>03/01/13 - 3 Years - Renews 03/01/16</i>
JESSE HEARNE	<i>03/01/13 - 3 Years - Renews 03/01/16</i>
TERRY FRAUSTO	<i>01/01/14 - 3 Years - Renews 03/01/17</i>
DENNIS DOLE	<i>01/01/14 - 3 Years - Renews 03/01/17</i>
DAVID COLLIER	<i>11/25/14 - 1 Years - Renews 03/01/18</i>
Vacant	<i>01/01/14 - 1 Year - Renews 03/01/15</i>

Revised 11/25/2014



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MAR 20 2015

PLANNING AND ZONING

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 3/19/15

Name (Last, First, M.I.): Ayers Henry G.

Home Address/PO Box: [Redacted] Quartzsite, Az

Contact Phone Number: [Redacted]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: _____

Professional/ Civic Activities: Present QZ Medical Board Member,
Served on Town of Quartzsite Council from 1989-1995,
Lifetime VFW member

Education /Professional Experience: Lifelong Technical Training /
1960-1999 Aircraft + Automotive Technician / Instructor

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: _____

I HAVE a good understanding of town + city needs to develop + grow, would like to work with others for common goals toward progress.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

Knowledge of Land use, building and contract codes + standards of operation.

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

ONLY if I have an apt. with doctors will know ahead of time should not be a problem

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 3/19/15

Signature: Larry A. [Signature]



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FEB 24 2015



Volunteer Interest Statement

TOWN OF QUARTZSITE

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 24 FEB 2015

Name (Last, First, M.I.): CUSHMAN, PHILIP D

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): RETIRED USMC

Address/Contact Number of Employer: _____

Professional/ Civic Activities: QIA, ROTARY, QAC

Education /Professional Experience: MA - INTL RELATIONS; BS - PHYSICS

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: ~~TO CONTRIBUTE~~
CONTRIBUTE TO THE GREATER COMMUNITY INTEREST, PUBLIC SAFETY AND ECONOMIC DEVELOPMENT OF QUARTZSITE.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

PERSPECTIVES FROM 21 YEARS SERVICE AS US. MARINE, INTERNATIONAL NETWORKS, ABILITY TO MAKE SENSE OF COMPLEX BUREAUCRATIC ENVIRONMENT

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

WEEK-ENDS

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 24 FEB 2014

Signature: 



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FEB 5 2015

PLANNING AND ZONING

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 2-5-15

Name (Last, First, M.I.): SCHVE

Home Address/PO Box: [REDACTED] QUARTZSITE AZ
85346

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): OWNER/BROKER

Address/Contact Number of Employer: WHITE ROCK REALTY

60 W MAIN STREET - PO BOX 769

QUARTZSITE, AZ 85346

Professional/ Civic Activities: QUARTZSITE ROTARY, QUARTZSITE

TOURISM.

Education /Professional Experience: ARIZONA REAL ESTATE BROKER, CERTIFIED

PURCHASING MANAGER, DEPAUL UNIVERSITY, MANY COLLEGE COURSES
IN ACCOUNTING, MANAGEMENT, PRODUCTION CONTROL, GED

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to serve on the board, commission, etc.?: _____

I HAVE OVER 10 YEAR EXPERIENCE IN REAL ESTATE WHICH INCLUDE LAND SUBDIVISIONS. I WOULD LIKE TO USE THIS EXPERIENCE TO BENEFIT MY TOWN

What do you think you can contribute to the public by serving on this board, commission, etc.?:

EXPERIENCE, HONESTY

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

No

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 2/5/2015

Signature: Steve Schuss



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

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NOV 25 2014
TOWN OF QUARTZSITE

Office use only: Date Received: _____ Date Exp: _____

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 11-25-14

Name (Last, First, M.I.): Timberlake, Monica [REDACTED]

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): _____

Address/Contact Number of Employer: _____

Professional/ Civic Activities: Qtz. Town Council, Qtz.

School board, Proud Neighbors of

Quartzsite, Qtz. Substance Abuse

Prevention Coalition, Young Women's

President and 100's of volunteer hours

Education/Professional Experience: Mass Community College, -- Masters in

Boardmanship from the Az. School Board

Association

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: 1

would like to use my skillset and experience in the areas I feel would most benefit the community

What do you think you can contribute to the public by serving on this board, commission, etc.?:

My experience as a council member and a school board member ensure that I am familiar with board operations. and I have a desire to give back to my community

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

Sundays & Wed. nights

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 11-26-14

Signature: [Handwritten Signature]



PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD

Mayor Foster	<i>Term Expires 2016</i>
Officer Candi Conley	<i>March 2014 - Term Expires March 2018</i>
Officer Hilario Tanakeyowma	<i>March 2014 - Term Expires March 2016</i>
Beverly Cunningham	<i>May 2014 - Term Expires March 2018</i>
Vacant - citizen appointed by Council	
Kiki Tunnell - Secretary	

Revised May 2014



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PLANNING AND ZONING

Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____
Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 3/19/15

Name (Last, First, M.I.): Ayers Henry G.

Home Address/PO Box: [REDACTED] Quartzsite, Az.

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: _____

Professional/ Civic Activities: Present QTS Medical Board Member,
Served on Town of Quartzsite Council from 1989-1995,
Lifetime VFW member

Education /Professional Experience: Lifetime Technical Training/
1960-1999 Aircraft + Automotive Technician / Instructor

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

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Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: _____

I HAVE A GOOD UNDERSTANDING OF TOWN + CITY NEEDS
TO DEVELOPE + GROW, WOULD LIKE TO WORK WITH OTHERS
FOR COMMON GOALS TOWARD PROGRESS.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

KNOWLEDGE OF LAND USE, BUILDING AND CONTRACTOR
CODES + STANDARDS OR OPERATION.

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavallable to attend meetings?

ONLY IF I HAVE AN APPT. WITH DOCTORS
WILL KNOW AHEAD OF TIME SHOULD NOT BE A PROBLEM

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 3/19/15

Signature: Henry A. Lopez



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FEB 24 2015



Volunteer Interest Statement

TOWN OF QUARTZSITE

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____

Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: 24 FEB 2015

Name (Last, First, M.I.): CUSHMAN, PHILIP D

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): RETIRED USMC

Address/Contact Number of Employer: _____

Professional/ Civic Activities: QIA, ROTARY, QAC

Education /Professional Experience: MA - INTL RELATIONS; BS - PHYSICS

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: ~~TO CONTRIBUTE~~
CONTRIBUTE TO THE GREATER COMMUNITY INTEREST, PUBLIC SAFETY AND ECONOMIC DEVELOPMENT OF QUARTZSITE.

What do you think you can contribute to the public by serving on this board, commission, etc.?:

PERSPECTIVES FROM 21 YEARS SERVICE AS U.S. MARINE; INTERNATIONAL NETWORKS, ABILITY TO MAKE SENSE OF COMPLEX BUREAUCRATIC ENVIRONMENT

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

WEEK-ENDS

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 24 FEB 2014

Signature: [Handwritten Signature]

ADOT File No.: IGA/JPA 15-0005166-I
AG Contract No.: P001 2015 00---
Project: Capacity Additions
Reconstruction
Section: Moon Mountain Ave W Main
Street- W Quail Trail Street Quartzsite
Federal-aid No.: QTZ-0(205)T
ADOT Project No.: SZ081 01C
TIP/STIP No.: WACOG QTZ14D-101
Budget Source Item No.: n/a

INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE STATE OF ARIZONA
AND
TOWN OF QUARTZSITE

THIS AGREEMENT is entered into this date _____, 2015, pursuant to the Arizona Revised Statutes §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State" or "ADOT") and the TOWN OF QUARTZSITE, acting by and through its MAYOR and TOWN COUNCIL (the "Town"). The State and the City are collectively referred to as "Parties."

I. RECITALS

1. The State is empowered by Arizona Revised Statutes § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.

2. The Town is empowered by Arizona Revised Statutes § 9-240 to enter into this Agreement and has by resolution, a copy of which is attached hereto and made a part hereof, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Town.

3. The work proposed under this Agreement consists of removing the existing pavement, re-grading of the roadway profile and installing new paving with curb/gutters along N Moon Mountain Avenue, between W. Main Street/B-10 and W. Quail Trail, hereinafter referred to as the "Project". The State has completed and will provide the design. The State will advertise, bid and award the construction of the Project. The plans, estimates and specifications for the Project will be prepared and, as required, submitted to the Federal Highway Administration (FHWA) for its approval.

4. The Town, in order to obtain federal funds for the construction of the Project, is willing to provide Town funds to match federal funds in the ratio required or as finally fixed and determined by the Town and FHWA, including actual construction engineering and administration costs (CE).

5. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the Town and to authorize such federal funds for the Project pursuant to federal law and regulations. The State shall be the designated agent for the Town. If the Project is approved by FHWA and funds for the Project are available. The Project will be performed, completed, accepted and paid for in accordance with the requirements of the Project specifications and terms and conditions

6. The Parties shall perform their responsibilities consistent with this Agreement and any change or modification to the Project will only occur with the mutual written consent of both Parties.

7. The federal funds will be used for the construction of the Project, including the construction engineering and administration cost (CE). The estimated Project costs are as follows:

SZ081 01C (Construction):

Federal-aid funds @ 94.3% (capped)	\$ 506,980.00
Town's match @ 5.7%	\$ <u>30,645.00</u>
Total Estimated Town Funds	\$ 30,645.00
Total Federal Funds	\$ 506,980.00
TOTAL Estimated Project Construction Costs**	\$ 537,645.00

** (Includes 15% CE and 5% Project contingencies)

The Parties acknowledge that the final Project costs may exceed the initial estimate(s) shown above, and in such case, the Town is responsible for, and agrees to pay, any and all eventual, actual costs exceeding the initial estimate. If the final bid amount is less than the initial estimate, the difference between the final bid amount and the initial estimate will be de-obligated or otherwise released from the Project. The Town acknowledges it remains responsible for, and agrees to pay according to the terms of this Agreement, any and all actual costs exceeding the final bid amount.

THEREFORE, in consideration of the mutual Agreements expressed herein, it is agreed as follows:

II. SCOPE OF WORK

1. The State will:

a. Upon execution of this Agreement, be the designated agent for the Town, if the Project is approved by FHWA and funds for the Project are available.

b. Upon execution of this Agreement, prior to bid advertisement, invoice the Town for the Town's share of the Project construction costs, estimated at **\$30,645.00**. Once the Project costs have been finalized, the State will either invoice or reimburse the Town for the difference between estimated and actual construction costs.

c. Upon receipt of the Town's estimated share of the Project construction costs, submit all documentation required to FHWA with the recommendation that funding be approved for construction. Request the maximum programmed federal funds for the construction of this Project. Should costs exceed the maximum federal funds available, it is understood and agreed that the Town will be responsible for any overage.

d. Upon FHWA authorization, proceed to administer construction, advertise for, receive and open bids, award and enter into a contract(s) with a firm(s) for the

construction of the Project. If the bid amounts exceed the construction cost estimate, obtain Town concurrence prior to awarding the contract.

e. Be granted, without cost requirements, the right to enter Town right-of-way as required to conduct any and all construction and pre-construction related activities for said Project, including without limitation, temporary construction easements or temporary rights of entry on to and over said rights-of-way of the Town.

f. Notify the Town the Project has been completed and is considered acceptable, coordinating with the Town as appropriate to turn over full responsibility of the Project improvements. De-obligate or otherwise release any remaining federal funds from the construction phase of the Project within ninety (90) days of final acceptance.

g. Not be obligated to maintain said Project, should the Town fail to budget or provide for proper and perpetual maintenance as set forth in this Agreement.

2. The Town will:

a. Upon execution of this Agreement, designate the State as authorized agent for the Town.

b. Within thirty (30) days of receipt of an invoice from the State and prior to bid advertisement, pay the Town's Project construction costs, estimated at **\$30,645.00**. Once the Project costs have been finalized, the State will either invoice or reimburse the Town for the difference between estimated and actual costs.

c. Review the design plans, specifications and other such documents and services required for the construction bidding and construction of the Project, including construction plans and documents required by FHWA to qualify projects for and to receive federal funds. Provide construction review comments to the State as appropriate.

d. Be responsible for all costs incurred in performing and accomplishing the work as set forth under this Agreement, not covered by federal funding. Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the Town is responsible for these costs, payment for these costs shall be made within thirty (30) days of receipt of an invoice from the State.

e. Certify that all necessary rights-of-way have been or will be acquired prior to advertisement for bid and that all obstructions or unauthorized encroachments of any nature, either above or below the surface of the Project area, shall be removed from the proposed right-of-way, or will be removed prior to the start of construction, in accordance with The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended; 49 CFR 24.102 Basic Acquisition Policies; 49 CFR 24.4 Assurances, Monitoring and Corrective Action, parts (a) & (b) and ADOT ROW Manual: 8.02 Responsibilities, 8.03 Prime Functions, 9.07 Monitoring Process and 9.08 Certification of Compliance.

Coordinate with the appropriate State's Right-of-Way personnel during any right-of-way process performed by the Town, if applicable.

f. Not permit or allow any encroachments upon or private use of the right-of-way, except those authorized by permit. In the event of any unauthorized encroachment or improper use, the Town shall take all necessary steps to remove or prevent any such encroachment or use.

g. Grant the State, its agents and/or contractors, without cost, the right to enter Town rights-of-way, as required, to conduct any and all preconstruction related activities, including without limitation, temporary construction easements or temporary rights-of-entry to accomplish among other things, soil and foundation investigations.

h. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase the cost of said work required by a change in the extent of scope of the work requested by the Town, such changes require the prior approval of the State and FHWA. Be responsible for any contractor claims for additional compensation caused by Project delays attributable to the Town, payment for these costs shall be made within thirty (30) days of receipt of an invoice from the State.

i. Upon completion of the Project, agree to accept, maintain and assume full responsibility for Project, in writing.

III. MISCELLANEOUS PROVISIONS

1. The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of the Project and related deposits or reimbursement, except any provisions for maintenance shall be perpetual, unless assumed by another competent entity. This Agreement may be cancelled at any time prior to the award of the Project construction contract, upon thirty (30) days written notice to the other party. It is understood and agreed that, in the event the Town terminates this Agreement, the Town will be responsible for all costs incurred by the State up to the time of termination. It is further understood and agreed that in the event the Town terminates this Agreement, the State shall in no way be obligated to maintain said Project.

2. The State assumes no financial obligation or liability under this Agreement, or for any resulting construction Project. The Town, in regard to the Town's relationship with the State only, assumes full responsibility for the construction of the improvements contemplated, cost over-runs and construction claims. It is understood and agreed that the State's participation is confined solely to securing federal aid on behalf of the Town and the fulfillment of any other responsibilities of the State as specifically set forth herein; that any damages arising from carrying out, in any respect, the terms of this Agreement or any modification thereof shall be solely the liability of the Town and that to the extent permitted by law, the Town hereby agrees to save and hold harmless, defend and indemnify from loss the State, any of its departments, agencies, officers or employees from any and all liability, costs and/or damage incurred by any of the above arising or resulting from this Agreement; and from any other liability, damage to any

person or property whatsoever, which is caused by any activity, condition, misrepresentation, directives, instruction or event arising out of the performance or non-performance of any provisions of this Agreement by the State, any of its departments, agencies, officers and employees, or its independent contractors, the Town, any of its agents, officers and employees, or its independent contractors. Costs incurred by the State, any of its departments, agencies, officers or employees shall include in the event of any action, court costs, and expenses of litigation and attorneys' fees.

3. The cost of construction and construction engineering work under this Agreement is to be covered by the federal funds set aside for this Project, up to the maximum available. The Town acknowledges that the eventual actual costs may exceed the maximum available amount of federal funds, or that certain costs may not be accepted by the federal government as eligible for federal funds. Therefore, the Town agrees to furnish and provide the difference between actual Project costs and the federal funds received.

4. The cost of the project under this Agreement includes applicable indirect costs approved by the Federal Highway Administration (FHWA).

5. The Parties warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the "Act"). Additionally, in a timely manner, the Town will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.

6. The Town acknowledges compliance with federal laws and regulations and may be subject to the Office of Management and Budget (OMB), Single Audit, Circular A-133 (Audits of States, Local Governments, and Non-Profit Organizations). Entities that expend \$500,000.00 or more (prior to 12/26/14) and \$750,000.00 or more (on or after 12/26/14) of federal assistance (federal funds, federal grants, or federal awards) are required to comply by having an independent audit. Either an electronic or hardcopy of the Single Audit is to be sent to Arizona Department of Transportation Financial Management Services within the required deadline of nine (9) months of the sub recipient fiscal year end.

ADOT – FMS
Attn: Cost Accounting Administrator
206 S 17th Ave. Mail Drop 204B
Phoenix, AZ 85007
SingleAudit@azdot.gov

7. This Agreement shall become effective upon signing and dating of the Determination Letter by the State's Attorney General.

8. This Agreement may be cancelled in accordance with Arizona Revised Statutes § 38-511.

9. To the extent applicable under law, the provisions set forth in Arizona Revised Statutes §§ 35-214 and 35-215 shall apply to this Agreement.

10. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The parties to this Agreement shall comply with Executive Order Number 2009-09 issued by the Governor of the State of Arizona and incorporated herein by reference regarding "Non-Discrimination".

11. **Non-Availability of Funds:** Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.

12. In the event of any controversy, which may arise out of this Agreement, the Parties hereto agree to abide by required arbitration as is set forth for public works contracts in Arizona Revised Statutes § 12-1518.

13. The Parties shall comply with the applicable requirements of Arizona Revised Statutes § 41-4401.

14. The Parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

15. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by mail, addressed as follows:

Arizona Department of Transportation
Joint Project Administration
205 S. 17th Avenue, Mail Drop 637E
Phoenix, Arizona 85007
(602) 712-7124
(602) 712-3132 Fax

Town of Quartzsite
Attn: Emmett Brinkerhoff
P.O. Box 2812
Quartzsite, AZ 85346
(928) 927-4561

For Financial Matters:
Skylor R. Miller
P.O. Box 2812
Quartzsite, AZ 85346
(928) 927-4333

16. In accordance with Arizona Revised Statutes § 11-952 (D) attached hereto and incorporated herein is the written determination of each party's legal counsel and that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

TOWN OF QUARTZSITE

STATE OF ARIZONA
Department of Transportation

By _____
ED FOSTER
Mayor

By _____
STEVE BOSCHEN, P.E.
ITD Division Director

ATTEST:

By _____
TINA ABRIANI
Town Clerk

ATTORNEY APPROVAL FORM FOR THE TOWN OF QUARTZSITE

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the TOWN OF QUARTZSITE, an agreement among public agencies which, has been reviewed pursuant to Arizona Revised Statutes §§ 11-951 through 11-954 and declare this Agreement to be in proper form and within the powers and authority granted to the Town under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this _____ day of _____, 2015.

Town Attorney