

COUNCIL MEETING AGENDA

FRIDAY, AUGUST 14, 2015

Members may attend in person or by telephone

Ed Foster, Mayor
Norm Simpson, Vice Mayor

Carol Kelley
Loretta Warner
Hal Davidson

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Special Meeting
10:00 a.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

*Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.*

AGENDA ITEM	COUNCIL ACTION
CALL TO ORDER OF SPECIAL MEETING	
<p style="text-align: center;">INVOCATION AND PLEDGE OF ALLEGIANCE</p> <p><i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i></p>	
ROLL CALL	
<p style="text-align: center;">PUBLIC HEARING</p> <p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p>	

	<p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. There is a 3 minute limit for each speaker.</i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p>	
1.	FINAL BUDGET FY 2015-2016 - Conduct Public Hearing regarding the Town of Quartzsite Final Budget for Fiscal Year 2015-2016.	Conduct Public Hearing; discussion.
	<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
2.	ADOPT FINAL BUDGET FOR FY 2015-2016 – Discussion and review of resolution to adopt the Final Budget for Fiscal Year 2015-2016.	Discussion, possible action by MOTION.
	ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2015, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.



TOWN OF QUARTZSITE

Final

Annual Budget

Fiscal Year 2015 – 2016

August 14, 2015

Information contained within is tentative and subject to change until final adoption

THE TOWN OF QUARTZSITE

Quartzsite, Arizona was founded in 1867 and incorporated in 1989. The Town encompasses 132 square miles of area, and has a population of approximately 3,770 residents.

The municipal government of the Town operates under a council-manager form of government. The seven-member elected Town Council provides legislative directives, establishes Town policy and monitors its execution by Town staff.

The Mayor is the head of the Town Council. He presides over the Council meetings so that business can be carried out efficiently and effectively; is responsible for upholding and promoting the purposes of the Town; and participates in and encourages activities that enhance the economic, social and environmental well-being of the Town and its residents.

The Town Manager serves as the Town's chief administrative officer and is responsible for directing the day-to-day administrative operations of the Town.

This form of government allows elected officials to spend more of their time listening to the concerns of constituents, and provides structure to the staff to be able to know that their job duties will be consistent and based on professional standards rather than subject to differing political whims.

This form of government also diffuses political power among all elected officials so that no one individual – Mayor or council member – can dictate policies of the town, hire or fire personnel, or make changes in the governmental structure. While Mayors and individual council members can be visionary leaders who help shape the goals for the town, their strength is exercised through the will of the Town Council's voting majority.

TOWN COUNCIL

Ed Foster, Mayor

Norm Simpson, Vice Mayor

Hal Davidson

Carol Kelley

Mark Orgeron

Robert "Gunny" St. Germain

Loretta Warner

THE BUDGET

The Town's budget consists of four funds: the General Fund, the HURF Fund, the Grants Fund, and the Water and Sewer Fund.

- The **General Fund** is the Town's primary operating fund, and accounts for all financial resources of the general government except those required to be accounted for in another fund. General Fund revenues are derived from state shared revenues, local sales tax revenues, permit fees, fines and miscellaneous charges and donations.
- The **HURF Fund** (Highway User Revenue Fund) accounts for specific revenue received from the State of Arizona Highway User Revenue Fund. These revenues are derived from tax money collected from gasoline and diesel fuel sales, and other transportation related fees. By State statute, the use of HURF revenues is limited to projects within the public right of way. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Grants Fund** accounts for specific revenue sources that are restricted to expenditures for specified purposes as defined by the grantor. The State requires this fund to be included as a Special Revenue Fund on State reports.
- The **Water and Sewer Fund** accounts for operations that are financed and operated in a manner similar to private business enterprises, in which the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Unlike some other municipalities in the State, the Town of Quartzsite does not impose property taxes. The Town's revenues rely heavily on state shared revenues and local sales tax revenues. For the General Fund, the Town receives most of its regular income from local sales taxes, which are 2.5% for all Transaction Privilege Tax (TPT) categories. The Town also receives a share of State income tax and State sales tax revenues.

On the expenditure side, each year the State of Arizona imposes an expenditure limitation on all cities and towns. The State has identified those expenditures that are either subject to, or excluded from, the limitation. Each municipality's total expenditure must not exceed this limit. In Fiscal Year 2014-2015, the limitation for the Town of Quartzsite is \$4,900,929 which is above the Town's budgeted expenditures subject to the limitation.

As a final note, the accounting policies of the town of Quartzsite conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB). The basis of budgeting for all funds is the same as the basis of accounting principles used in the annual audit.

The following provides an overview of the proposed budget for Fiscal Year 2015-2016, and includes revenues by source and expenditures by department.

TOWN STAFF

For Fiscal Year 2015-16, staffing will remain at current budgeted levels which include:

- 40 Full-time employees (working 30 hours or more each week)
- 6 Part-time employees (working less than 30 hours each week)
- 3 Temporary and/or seasonal employees

In addition to Town staff, also included on the Town's payroll are the seven members of the Town's Common Council who receive monthly stipends in recognition of their service to the Town.

The Town also uses private firms for professional advisory and technical services, such as legal counsel and technology support.

TOWN DEPARTMENTS

The Town provides services to the community through its various departments. The following provides a brief description of each department and indicates the objectives identified by each for the Fiscal Year 2015-16.

Administrative Services. This department includes the activities of the Town Manager, the Town Clerk, and the Finance Office. As the Chief Administrative Officer, the Town Manager exercises general control and management of the affairs of the Town, ensuring a fair, efficient and effective operation.

The Town Clerk's office acts in an administrative capacity for processing, maintaining and protecting the official records of the Town. This office is the source of information on Town Council legislation and actions. The Town Clerk's office also conducts all municipal elections and provides special services to the public, including notary services.

The Finance Office accounts for the overall financial administration of the Town. Service provided by this office include accounts payable, accounts receivable, payroll, employee benefits, financial reporting, budgeting, and grant administration.

Objectives identified for Fiscal Year 2015-1 include:

- Update Personnel Policies and Procedures, and employee salary schedules
- Review and Update the Financial Operations Guide
- Research the feasibility of installing an audio-video recording system for Town Council Meetings
- Implement Council Tablet program for improved workflow and reduced paper usage
- Provide broadband access to Town facilities and reduce IT costs

Community Development Services. This department is responsible for land use administration, building safety, and code enforcement. Land use/zoning includes short range and long range planning and zoning activities. Staff provides direct support to the Planning and Zoning Commission.

Building safety and code enforcement consists of building plan application and review; inspections and permit issuance for all development projects; and code enforcement services.

Objectives identified for Fiscal Year 2015-16 include:

- Provide for training and education of Community Development Services staff
- Encourage smart growth through consistency
- Seek objective, professional advice consistent with our region
- Provide for access to specialists on an on-call basis to ensure staff follow proper processes and determinations
- Supervise recreation staff and support a wide range of community programming

Economic and Community Outreach Services. This new services unit focuses on increasing economic development and tourism for our community; and programs that seek to involve the community in the preservation of the Town's quality of life.

Legal Counsel Services. The Town of Quartzsite uses the services of an outside law firm to serve as legal advisor to the Town on matters such as zoning, contracts, public bidding, personnel, and utilities. They also represent the Town in all legal proceedings. The Town Attorneys prepare Town ordinances, resolutions, leases, contracts and other legal documents. In addition, they provide legal opinions to the Town.

Library Services. The Town provides comprehensive library services through its full-service Library, located in the Town's administrative building. The Library, which is open all day Mondays through Fridays, provides numerous programs for citizens of all ages.

Objectives identified for Fiscal Year 2015-16 include:

- Strengthen the skills of Library staff to meet customer needs
- Expand learning opportunities for children
- Stabilize online access to Library resources
- Implement new Wi-Fi access points at all Library related locations

Magistrate Court Services. The Magistrate Court represents the judicial branch of Town government. The Court consists of one Judge, court clerks, a contracted prosecutor and contracted public defenders. The Judge hears cases involving violations of Town ordinances, civil and criminal traffic cases, and misdemeanor cases that occur within the Town limits. The court also issues order of protection, injunctions against harassment and marriage licenses.

Objectives identified for Fiscal Year 2015-16 include:

- Ensure equal access to Justice
- Develop policies to enhance the collections procedure

- Continue to maintain a professional workforce and improve operational efficiencies

Parks and Cemetery Services. Parks and Cemetery Services maintains and operates all of the Town's park and recreation facilities, and develops and implements programs for cultural and recreational activities. The Town's park system consists of a Town park, a ball field, a community center, a cemetery, and numerous multi-purpose trails.

Objectives identified for Fiscal Year 2015-16 include:

- Ongoing maintenance and repairs of shades, bleachers, benches, and fences
- Work with Arizona Western College to develop a one-day per week, summer program for students to promote literacy, learning healthy eating, and other activities
- Enhance the Kofa Road/Elsie Lane entrance to include signage, solar lighting and landscaping (continuation from 2014-2015)
- Install row markers with lot numbers, identifying lots for the cemetery plots
- Continue pursuing the acquisition of BLM land for cemetery expansion
- Update all land leases with BLM

Public Safety Services. The Quartzsite Police Department coordinates public safety efforts in the Town. Through investigations, patrols, detective and other efforts, the Police work to deter and prevent crime within the Town.

Objectives identified for Fiscal Year 2015-16 include:

- Institute newly revised/updated Policies and Procedures
- Continue department and individual training in current Community Policing practices and standard policing practices
- Provide adequate shift coverage to insure public and officer safety
- Seek grants to augment funding for law enforcement equipment needs

Transit Van Services. The Town provides a transit services program to serve our elderly and disabled residents. Passenger vans operate Mondays through Fridays, providing in-town transit services. In addition, weekly or bi-weekly transit services are provided to the communities of Parker, Blythe, Lake Havasu City and Yuma.

Objectives identified for Fiscal Year 2015-16 include:

- If awarded, use a 5311 grant to develop and implement a fixed route public transit system operating five (5) days each week, with ¼ mile deviations for riders with mobility needs
- If awarded, use a WACOG grant to implement five(5) day per week transportation to the Senior Center hot lunch program
- Maintain out-of-town weekly routes to Parker and Blythe, and bi-weekly routes to Lake Havasu City and Yuma
- Adjust schedules to reflect seasonal changes in ridership

- If awarded, use 5311 grant funds to purchase and implement scheduling software and cameras in each transit vehicle

Public Works Services. The Public Works Department promotes safety while maintaining and developing the Town's roadway infrastructure, which includes roads, right-of-ways, culverts and bridge crossings. Public Works is charged with overall street maintenance and capital improvements.

Objectives identified for Fiscal Year 2015-16 include:

- Install HAWK crosswalk signals on two existing crosswalk locations on Main Street
- Ongoing pavement preservation

Water and Wastewater Services. The Town of Quartzsite delivers potable water services to the community's residential and commercial customers. Raw Water is pumped from the Town's two community wells, and treated in accordance with Federal, state and local drinking water standards.

Wastewater services collects, treats and disposes of thousands of gallons of wastewater per day. Sanitary treatment requires the careful removal of pollutants and pathogens from wastewater in a manner consistent with Federal, state and local regulations so that the end product can be returned to the environment for natural recycling.

Objectives identified for Fiscal Year 2015-16 include:

- Complete rehabilitation of the Quail Trail Well
- Re-institute regular program of back-flushing the water lines
- Adhere to the Kofa Well five-year remove and replace preservation cycle
- Begin the Wastewater Treatment Plant expansion

The following budget document includes the Town of Quartzsite Fiscal Year 15-16 Budget Detail for each Fund and each Department.

Town of Wurtsite
2015-16 Budget Summary - All Funds
Final Budget

	Special Revenue Funds				Water/Wastewater Funds			Total Budget
	General Fund	Highway User Revenue Fund (HURF)		Grants Fund	Water	Wastewater	Capital Projects	
		Regular	Capital Projects					
REVENUES								
Taxes	1,225,000							1,225,000
Licenses and Permits	188,000							188,000
Intergovernmental	1,119,421	1,291,137						2,410,558
Charges for Services	8,000			1,237,196	1,158,803			2,403,999
Fines, Forfeitures & Penalties	98,600							98,600
Interest Earnings	6,000							6,000
Miscellaneous	45,220	10,000				8,785		64,005
Grant Funds	395,483						6,760,856	7,551,822
Total Revenues	3,085,724	1,301,137	0	395,483	1,237,196	1,167,588	6,760,856	13,947,984
EXPENDITURES								
Town Council	109,720							109,720
Administrative Services	348,754							348,754
Community Development Services	109,614							109,614
Economic/Community Outreach	21,500							21,500
Legal	140,000							140,000
Library Services	162,933			8,000				170,933
Magistrate Court Services	245,475							245,475
Parks, Recreation & Cemetary Services	264,990							264,990
Public Safety (Police) Services	1,166,436			85,000				1,251,436
Public Works (Highways & Streets)		1,291,137						1,291,137
Transit Van Services	266,907			202,483				469,390
Water & Wastewater Services				975,214	695,444			1,670,658
Grant Funds				100,000				100,000
Capital Projects							6,760,856	6,760,856
Long Term Debt Repayment	148,000			375,000	215,000			738,000
Total Expenditures	2,984,329	1,291,137	0	395,483	1,350,214	910,444	6,760,856	13,692,463
Excess of Revenues over (under) Expenditures	101,395	10,000	0	0	(113,018)	257,144	0	255,521
Other Sources (Uses)					155,000			155,000
Interfund Transfers In (Out)	122,840	(80,000)			80,000			122,840
Net Increase (Decrease) In Fund Balance	224,235	(70,000)	0	0	121,982	257,144	0	533,361
Fund Balance/Net Assets at Start of the Year (Estimated)	1,848,659	5,534,360	0	0	1,878,806	(258,553)	0	9,003,271
Fund Balance/Net Assets at End of the Year	2,072,894	5,464,360	0	0	2,000,788	(1,409)	0	9,536,632
Contingency, Transit Grant	0							0
Contingency, Other Cost Overruns	200,000	200,000			100,000			500,000
Reserve, Community Ctr Funds	3,000							3,000
Unassigned Fund Balance	1,869,894	5,264,360	0	0	1,900,788	(1,409)	0	9,033,632

Revenue Budget FY 2016

		Adopted	Proposed
		<u>14-15 Budget</u>	<u>15-16 Budget</u>
Local taxes			
01-000-4100	City Sales Tax	1,240,000	1,165,000
01-000-4011	Recap Vendor Sales Tax	46,000	60,000
Licenses and permits			
01-000-4210	Building Permits	43,000	40,000
01-000-4220	Permanent Business Licenses	10,000	10,000
01-000-4230	Vendor Business Licenses	60,000	58,000
01-000-4039	Recap Engineering Fees	-	
01-000-4120	Franchise Fees (APS)	80,000	80,000
Intergovernmental			
01-000-4310	State Sales Tax	332,248	351,275
01-000-4320	Urban Revenue Sharing (Inc. Tax)	445,097	442,710
01-000-4330	Vehicle Licenses	332,215	325,436
Miscellaneous Revenue			
01-000-4410	Municipal Court Fines	107,800	90,000
01-000-4105	FARE Revenue	1,100	1,600
01-000-4106	Prosecution Diversion	1,100	-
39-000-4027	Law Enforcement Revenue	2,025	1,600
42-000-4044	Court Enhancement	4,200	4,200
21-000-4420	JCEF Revenue	1,275	1,200
01-000-4610	Task Force -CADRE	48,750	-
01-000-4032	USPS Land Lease	12,320	12,320
01-000-4014	Ed Opt Lease	6,000	6,000
01-000-4910	Misc. Revenue/Riembursements	3,000	10,000
01-000-4019	Auction Revenue	-	10,000
04-000-4530	Transit Van Donation/Revenue	4,473	8,000
04-000-4270	Transit - WACOG Token Revenue	15,000	-
01-000-4905	Parks & Recreation Donations	1,846	1,000
01-000-4907	Library Fees & Donations	781	1,000
01-000-4050	Community Bldg Rev. & Donations	4,000	3,000
01-000-4510	Interest Checking	4,200	6,000
01-000-4016	Interfund transfer in	122,840	122,840
01-000-4028	Cemetary Fees	2,010	1,500
01-000-4034	Cemetery Donations	990	400
		<u>2,932,270</u>	<u>2,813,081</u>

Grants Revenue

Library

10-000-4002	LISTA Library Grant	4,000	4,000
11-000-4915	AZ Community Foundation	4,500	4,000

Police

29-000-4008	Misc. Police Grant	20,171	75,000 Vest/Camera/Vehicle
27-000-4007	GOHS	14,829	10,000 OT
19-000-4610	Task Force	48,750	-

Transit

53-000-4060	FTA Grants	185,000	202,483
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Misc.

01-000-4090	Miscellaneous	200,000	100,000
		477,250	395,483

Water and Wastewater Revenue

16-000-4315	Water Sales	894,600	1,149,723
16-000-4314	Water Construction (Love's)	155,000	
16-000-4910	Misc. Revenue		5,000
16-000-4105	Water Cap Fees	4,000	2,473
16-000-4270	CDBG Grant- Water	179,655	
16-000-4016	Inter fund transfer	160,000	80,000 HURF Repayment to Water

15-000-4315	Sewer Sales	1,002,000	1,155,063
15-000-4105	Sewer Cap Fees	4,000	3,740
15-000-4041	Lease Pmts		8,785
15-000-4102	Sewer Construction		

2,399,255 2,404,783

52-000-4037	AZ WIFA Loan (WWTP project)	890,000	652,084
54-000-4037	USDA RDA Loan (WWTP Project)	1,507,000	2,738,641
55-000-4037	USDA RDA Grant (WWTP Project)	2,959,584	3,370,131

5,356,584 6,760,856

Unadjusted for project increases
subject to Council approval

Highway User Revenue Fund

03-000-4200	HURF	1,257,387	1,291,137
03-000-4209	Permits	-	
03-000-4910	Misc.	7,000	10,000 Auction Rev
03-000-4019	Auction	-	

1,264,387 1,301,137

58-000-4039	ADOT - HSIP Townwide Signage	185,000	-
59-000-4040	ADOT - Hi Jolly Way Finding Signage	184,900	-
56-000-4038	ADOT-Moon Mtn Reconstruction	125,000	-
51-000-4037	ADOT Safe Routes to Schools	118,098	-
		612,998	-

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Town Council				
5010 Council Compensation	12,200	31,800	34,800	34,800
5011 Salaries & Wages	37,814	37,779	23,703	27,696
5012 FICA	3,826	5,319	4,476	4,781
5017 Retirement - 401(k)	1,086	1,778	1,422	1,662
5015 Workers Compensation	213	827	1,423	1,535
5016 Health Insurance	4,561	6,133	4,704	4,926
5018 State Unemployment	1,000	2,547	2,382	221
	60,700	86,183	72,910	75,620
5021 Office Supplies	1,000			
5022 Other Supplies	1,500	6,000	5,800	4,500
5024 Gas & Oil	500			
5053 Miscellaneous	250			
5060 Small Tools & Equipment	1,000			300
	4,250	6,000	5,800	4,800
5043 Travel & Lodging	4,000	5,000	7,000	8,000
Training & Workshops				
	4,000	5,000	7,000	8,000
5033 Printing & Advertising	250			
5035 Other Services	500	4,800	1,850	4,600
5040 Equipment Repair	100			
5051 Dues & Memberships	6,000	6,100	6,100	5,600
	6,850	10,900	7,950	10,200
5048 Utilities		200	1,400	500
5041 Telephone	300			
	300	200	1,400	500
5056 Grant Match-CDBG	28,966			
5044 Promotion of Town Expense	800		4,000	4,000
	29,766	0	4,000	4,000
5061 Capital Outlay	4,300	720		6,600
	4,300	720	0	6,600
Total Town Council	110,166	109,003	99,060	109,720

Capital Outlay for 7 iPads and associated costs (Paperless Council Project)

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adpoted Budget	2015-16 Draft Budget
Administrative Services				
5011 Salaries & Wages	85,417	148,729	109,540	118,857
5011 Overtime				
5012 FICA	6,534	11,228	8,380	9,093
5017 Retirement - 401(k)	3,302	4,448	5,902	6,461
5015 Workers Compensation	1,204	1,056	661	1,825
5016 Health Insurance	12,181	19,609	19,526	17,099
5018 State Unemployment	2,536	1,634	1,485	1,069
	111,175	186,704	145,494	154,404
5019 Uniform Allowance	250	5,500		
5021 Office Supplies	8,000			
5022 Other Supplies	700	4,600	10,500	10,000
5034 Janitorial Supplies	600	200	200	300
5024 Gas & Oil	2,800	600	600	1,500
5042 Postage	1,000	700	700	1,200
5053 Miscellaneous	1,000			
5060 Small Tools/Equipment	3,500		2,000	750
	17,850	11,600	14,000	13,750
5032 OSP - Audit Services	10,000	22,000	22,000	22,000
5031 OSP - Accounting Services		65,000	55,000	35,000
5032 OSP - Tax Audit Services		45,000	45,000	
5081 OSP - Election Services	15,000	15,000	15,000	15,000
5082 Polygraph & Medical	1,000			
5084 Drug & Alcohol Screening	350			300
5036 OSP - IT Services				
OSP - Other Professional				
	26,350	147,000	137,000	72,300
5043 Travel & Lodging	2,250	7,500	8,000	8,000
5043 Training & Workshops				
	2,250	7,500	8,000	8,000
5051 Dues & Memberships	6,200	10,800	10,800	8,000
5051 Permits/Licenses				
	6,200	10,800	10,800	8,000
5046 Property & Liability Insurance	12,700	25,206	25,300	25,300
	12,700	25,206	25,300	25,300
5048 Utilities	11,000	22,000	27,600	27,000

5041	Phone & Internet	7,000	400		4,500
		18,000	22,400	27,600	31,500
5025	Vehicle Repairs & Maintenance	3,500	1,400	1,500	1,500
5040	Equipment Repair & Maintenance	1,500		2,000	2,000
5030	Building Repair & Maintenance	2,000	2,900	3,000	2,500
		7,000	4,300	6,500	6,000
5038	Leases & Rentals	3,000	900	1,000	2,500
5056	Grant Match	28,100			
5033	Printing & Advertising	500			1,000
5035	Other Services	15,000	900	1,000	13,000
		46,600	1,800	2,000	16,500
5066	Buildings & Improvements				2,000
5070	Furniture & Fixtures	1,000			
5061	Capital Outlay		35,000		8,500
5057	Capital Lease	3,150		7,000	1,000
5058	Capital Lease Principal	22,000	2,700		1,500
		26,150	37,700	7,000	13,000
Total Administrative Services		274,275	455,010	383,694	348,754

Other Services for IT Services, Publications, Small contracts, etc.
Capital Outlay for IT Infrastructure/ phones

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Community Development Services				
5011 Salaries & Wages	53,729	50,016	52,993	54,654
5011 Overtime	500			
5012 FICA	4,110	3,718	4,054	4,181
5017 Retirement - 401(k)	3,124	1,988	2,371	2,471
5015 Workers Compensation	458	391	373	184
5016 Health Insurance	10,786	10,393	10,902	8,040
5018 State Unemployment	815	1,760	1,310	933
	73,522	68,266	72,003	70,464
5019 Uniform Allowance	200	8,000		
5021 Office Supplies	3,800			
5022 Other Supplies	200	2,900	8,000	3,500
5034 Janitorial Supplies	300	300	300	300
5024 Gas & Oil	1,500	1,200	1,200	1,500
5042 Postage	700	1,600	1,000	1,000
5053 Miscellaneous	100			
5060 Small Tools/Equipment	200	200	500	250
	7,000	14,200	11,000	6,550
5032 OSP - Audit Services				
5031 OSP - Accounting Services				
5032 OSP - Tax Audit Services				
5081 OSP - Election Services				
5036 OSP - IT Services		2,000		
5032 OSP - Other Professional		7,000	7,000	7,000
5037 Engineering Services		14,500	14,500	
	0	23,500	21,500	7,000
5043 Travel & Lodging	2,500	3,000	3,000	1,500
5043 Training & Workshops				1,500
	2,500	3,000	3,000	3,000
5051 Dues & Memberships Permits/Licenses	4,000	5,000	10,600	10,600
	4,000	5,000	10,600	10,600
5046 Property & Liability Insurance				
	0	0	0	0
5048 Utilities		5,000	5,800	5,000

	Phone & Internet	3,500			
	Water & Sewer				
		3,500	5,000	5,800	5,000
5025	Vehicle Repairs & Maintenance	200	2,000	2,000	1,000
5040	Equipment Repair & Maintenance	500	200	200	200
5030	Building Repair & Maintenance				
		700	2,200	2,200	1,200
5038	Leases & Rentals				
5033	Printing & Advertising	300	1,000	750	500
5084	Drug & Alcohol Screening	150	100	50	100
5035	Other Services	300	4,000	4,000	5,200
		750	5,100	4,800	5,800
5066	Buildings & Improvements				
5070	Furniture & Fixtures				
5061	Capital Outlay				
5057	Capital Lease				
		0	0	0	0
Total Community Development Services		91,972	126,266	130,903	109,614

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Economic/Community Outreach				
5011 Salaries & Wages	25,383			
5012 FICA - Employers Share	1,942			
5014 Overtime				
5015 Workers Compensation	411			
5016 Health Insurance	637			
5017 Retirement - 401 (k)	728			
5018 State Unemployment	114			
5021 Office Supplies				
5022 Other Supplies	2,800			
5042 Postage				
5060 Small Tools/Equipment				
	32,015	0	0	0
5036 OSP - IT Services				
5032 OSP - Other Professional				
	0	0	0	0
5092 Emergency Services			5,000	
5033 Printing & Advertising	1,000			
5053 Miscellaneous				
5044 Promotion of Town	16,160			
	17,160	0	5,000	0
5044 Promotion of Town	16,160			1,000
Community Outreach - Non-Profits		8,200	8,200	8,000
Community Outreach - Fireworks		4,000	4,000	5,000
Economic Development Corp				7,500
	16,160	12,200	12,200	21,500
Total Economic/Community Outreach	65,335	12,200	17,200	21,500

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Legal Services				
5011 Salaries & Wages	32,307			
5012 FICA-Employers Share	2,469			
5015 Workers Compensation	56			
5016 Health Insurance	12,957			
5017 Retirement - 401(k)	1,854			
5018 Sate Unemployment	47			
5035 Other Services	3,442			
5041 Telephone	18			
5042 Postage	26			
5051 Dues/Subscriptions/Licenses	1,664			
5053 Miscellaneous	178			
5071 General Counsel Services		132,000	125,000	100,000
5072 Special Counsel Services	248,000	75,000	50,000	40,000
5073 Prosecution Attorney Fees	71,250			
	<u>374,268</u>	<u>207,000</u>	<u>175,000</u>	<u>140,000</u>
Total Legal Services	374,268	207,000	175,000	140,000

20% Reduction

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Actuals 1/2 FY Year	2015-16 Draft Budget
Public Safety (Police) Services				
5011 Salaries & Wages	605,751	651,253	610,923	611,897
5011 Overtime	28,609	26,877	25,331	29,048
5012 FICA	11,004	19,769	10,904	16,548
5017 Retirement - 401(k)	87,684	84,528	83,721	73,130
5015 Workers Compensation	25,277	22,084	36,933	37,501
5016 Health Insurance	91,321	74,226	91,224	87,609
5018 State Unemployment	3,812	4,187	5,145	3,602
	853,458	882,924	864,181	859,336
5019 Uniform Expense	8,400	12,300	12,000	10,000
5021 Office Supplies	3,500	1,000		
5022 Other Supplies	2,500	6,100	7,000	7,000
5080 K-9 Expenses				1,750
5033 Printing & Advertising	750			500
5034 Janitorial Supplies	500	500	500	500
5024 Gas & Oil	35,000	31,000	30,000	35,000
5042 Postage	950	750	750	1,000
5052 Lab Equipment & Supplies	1,500			300
5053 Miscellanos	500			0
5060 Small Tools/Equipment	5,000	1,600	2,500	2,000
	58,600	53,250	52,750	58,050
5035 OSP - Other Svcs/IT Services			12,000	10,000
OSP - Other Professional				
OSP - External Investigation		4,000		
	0	4,000	12,000	10,000
5043 Travel & Lodging	5,000	4,300	4,000	2,500
Training & Workshops				2,500
5044 Promotion of Town	500			
	5,500	4,300	4,000	5,000
5051 Dues & Memberships	3,500	2,000	3,000	4,000
5051 Permits/Licenses				
	3,500	2,000	3,000	4,000
5046 Property & Liability Insurance	30,000	59,863	60,000	60,000
	30,000	59,863	60,000	60,000
5048 Utilities	7,000	30,000	36,100	25,000

	Phone & Internet	9,520	200	200	2,500
	Water & Sewer				
		16,520	30,200	36,300	27,500
5025	Vehicle Repairs & Maintenance	25,000	30,000	30,000	25,000
5040	Equipment Repair & Maintenance	3,000	1,000	1,000	1,000
5030	Building Repair & Maintenance	1,000	4,000	4,000	1,000
5026	Weapons Purchase & Repair/Ammo	1,000			2,000
5027	Radio Maintenance	1,000	500	500	8,000
		31,000	35,500	35,500	37,000
5038	Leases & Rentals	1,500			500
5033	Printing & Advertising				
5084	Drug & Alcohol Screening	300			300
5082	Polygraph/Medical/Background	1,000	750	1,000	2,000
5035	Other Services	9,000	12,100		
5089	Citizens on Potrol/Reserve	1,000	600	600	750
		12,800	13,450	1,600	3,550
5099	Settlement Expense		71,500	100,000	100,000
		0	71,500	100,000	100,000
5066	Buildings & Improvements				2,000
5070	Furniture & Fixtures	1,000	200	500	
5061	Capital Outlay		11,200		
5056	Grant Match	2,000			
		3,000	11,400	500	2,000
Total Public Safety (Police) Services		1,014,378	1,168,387	1,169,831	1,166,436

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Magistrate Services				
5011 Salaries & Wages	39,032	81,023	80,487	83,888
5011 Overtime	212			
5012 FICA	2,986	5,949	6,157	6,417
5017 Retirement - 401(k)	2,342	4,224	4,197	5,033
5015 Workers Compensation	262	301	246	568
5016 Health Insurance	14,430	24,240	18,704	24,093
5018 State Unemployment	741	2,520	1,785	956
	60,005	118,257	111,576	120,955
5019 Uniform Expense	400	350	350	350
5021 Office Supplies	3,500	2,000		
5022 Other Supplies	300	2,500	4,000	2,500
5034 Janitorial Supplies	500	250	250	300
5024 Gas & Oil	350	600	500	250
5042 Postage	900	800	800	1,000
5053 Miscellaneous	250	10		
5060 Small Tools/Equipment	2,500	100	1,000	
	8,700	6,610	6,900	4,400
5031 OSP - Audit		1,500		
5032 OSP - Other Professional	99,500	300	5,300	5,300
5073 OSP - Prosecutor		30,000	40,000	40,000
5074 OSP - Public Defender	30,000	22,000	30,000	30,000
5085 Legal Fees	25,000			
	154,500	53,800	75,300	75,300
5043 Travel & Lodging	2,000	8,500	6,000	3,000
5043 Training & Workshops				3,000
	2,000	8,500	6,000	6,000
5051 Dues & Memberships	5,000	9,000	9,000	6,000
5051 Permits/Licenses				
	5,000	9,000	9,000	6,000
5046 Property & Liability Insurance	4,750	9,452	9,500	9,000
	4,750	9,452	9,500	9,000
5048 Utilities	3,000	7,500	8,500	8,000
Phone & Internet	4,800	200	300	720
Water & Sewer				

		7,800	7,700	8,800	8,720
5025	Vehicle Repairs & Maintenance				
5040	Equipment Repair & Maintenance	500	500	6,500	2,000
5030	Building Repair & Maintenance		2,300	3,500	2,500
		500	2,800	10,000	4,500
5038	Leases & Rentals	3,000	6,700	6,500	6,500
5033	Printing & Advertising	500			
5084	Drug & Alcohol Screening	100		50	100
5035	Other Services	1,000	3,300	3,000	4,000
		4,600	10,000	9,550	10,600
5066	Buildings & Improvements				
5070	Furniture & Fixtures				
5061	Capital Outlay		2,700		
5057	Capital Lease				
		0	2,700	0	0
Total Magistrate Services		247,855	228,819	246,626	245,475

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Library Services				
5011 Salaries & Wages	93,206	100,473	99,700	87,696
5011 Overtime				
5012 FICA	7,130	7,608	7,627	6,709
5017 Retirement - 401(k)	5,472	5,971	5,912	5,192
5015 Workers Compensation	359	301	628	603
5016 Health Insurance	16,143	16,517	15,792	13,485
5018 State Unemployment	1,281	1,640	1,844	1,298
	123,592	132,510	131,503	114,983
5021 Office Supplies	200	200	1,000	0
5022 Other Supplies	100	800		1,000
5034 Janitorial Supplies	500	250	250	250
5024 Gas & Oil				
5042 Postage	500	50	50	50
5045 Book Supplies	500			
5053 Miscellaneous	100			
5060 Small Tools/Equipment		400	500	250
	1,900	1,700	1,800	1,550
5036 OSP - IT Services				
OSP - Other Professional				
	0	0	0	0
5043 Travel & Lodging	500		250	
5043 Training & Workshops				
	500	0	250	0
5051 Dues & Memberships	2,000	1,000	1,000	1,000
5051 Permits/Licenses				
	2,000	1,000	1,000	1,000
5046 Property & Liability Insurance	4,800	9,452	9,500	
	4,800	9,452	9,500	
5048 Utilities	5,000	9,050	11,900	3,000
Phone & Internet	3,000	200	200	24,000
Water & Sewer				2,000
	8,000	9,250	12,100	29,000
5025 Vehicle Repairs & Maintenance				
5040 Equipment Repair & Maintenance	1,000			2,000

5030	Building Repair & Maintenance	2,300	2,300	1,500
		1,000	2,300	3,500
5038	Leases & Rentals	5,700	7,600	7,500
5033	Printing & Advertising			
5035	Other Services	2,500	3,987	4,500
		8,200	11,587	12,000
5066	Buildings & Improvements			
5070	Furniture & Fixtures	100		
5061	Capital Outlay		24,594	900
5057	Capital Lease			
		100	24,594	900
Total Library Services		150,092	192,393	162,933

IT Capital outlay to be paid with E-Rate/Grant sourced funds
E-Rate reimburses for Internet and Phone expenditures
Capital Outlay for Phone Equipment Purchase

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adpoted Budget	2015-16 Draft Budget
Recreation/Community Ctr Services				
5011 Salaries & Wages	46,899	27,731	33,670	30,501
5011 Overtime		81		
5012 FICA	2,725	2,095	2,576	2,333
5017 Retirement - 401(k)	1,029	1,074	1,644	1,454
5015 Workers Compensation	473	495	641	587
5016 Health Insurance	7,508	6,771	7,284	7,536
5018 State Unemployment	830	559	796	558
	59,463	38,805	46,611	42,968
5019 Uniform Expense	250			100
5021 Office Supplies	300	100		
5022 Other Supplies			700	1,000
5034 Janitorial Supplies	100	550	1,500	1,500
5024 Gas & Oil	500		200	200
5042 Postage	150	75	50	50
5095 Snacks	1,000	800	4,000	3,000
5096 Games/Learning Tools/Crafts	500	1,000	500	500
5023 Summer Rec Program	500	2,000	4,000	4,000
5044 Promotion of Town	1,200			500
5053 Miscellaneous		850		
5060 Small Tools/Equipment	500	200	1,500	1,000
	5,000	5,575	12,450	11,850
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services				
	0	0	0	0
5043 Travel & Lodging	1,000	200	800	1,000
5043 Training & Workshops				1,000
	1,000	200	800	2,000
5051 Dues & Memberships	100		235	
5051 Permits/Licenses				
	100	0	235	0
5046 Property & Liability Insurance	4,800	12,603	11,400	11,400
	4,800	12,603	11,400	11,400
5048 Utilities/Water & Sewer	4,000	10,700	13,320	13,000
Phone & Internet	2,000			

	6,000	10,700	13,320	13,000
5025 Vehicle Repairs & Maintenance				
5040 Equipment Repair & Maintenance				1,000
5030 Building Repair & Maintenance	2,000		2,000	1,500
5086 Grounds Repair & Maintenance				
	2,000	0	2,000	2,500
5038 Leases & Rentals				
5033 Printing & Advertising	100			
5084 Drug & Alcohol Screening	100	45	50	100
5035 Other Services	750	1,855	2,600	3,250
	950	1,900	2,650	3,350
5066 Buildings & Improvements				
5056 Grant Match-CDBG	28,966			
5070 Furniture & Fixtures			500	500
5068 Landscaping				
5061 Capital Outlay				
5062 Capital Improvements				
	28,966	0	500	500
Total Recreation/Community Ctr Services	108,279	69,783	89,966	87,568

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	5310 2015-16 Draft Budget	5311 2015-16 Draft Budget
Transit Services					
5011 Salaries & Wages	58,045	33,088	47,044	45,096	73,277
5011 Overtime				0	
5012 FICA	4,440	2,529	3,599	3,450	3,747
5017 Retirement - 401(k)	3,358	1,447	2,074	1,142	1,142
5015 Workers Compensation	2,545	1,433	2,282	2,065	4,213
5016 Health Insurance	11,684	6,052	5,040	4,824	4,824
5018 State Unemployment	873	966	1,415	1,219	3,154
	80,945	45,515	61,454	57,796	90,357
5019 Uniform Expense	200				
5021 Office Supplies					
5022 Other Supplies			1,100	0	0
5034 Janitorial Supplies	150		325	300	500
5024 Gas & Oil	12,500	16,000	13,000	15,000	22,000
5042 Postage		50	50	50	200
5045 Book Supplies					
5053 Miscellaneous	100			1,000	13,525
5060 Small Tools/Equipment	100	150	325	150	300
	13,050	16,200	14,800	16,500	36,525
5036 OSP - Outside Service Provider			5,175	5,175	5,000
5032 OSP - Other Professional		5,600			500
	0	5,600	5,175	5,175	5,500
5043 Travel & Lodging	250	800	2,100	1,100	2,000
5043 Training & Workshops				1,000	2,000
	250	800	2,100	2,100	4,000
5051 Dues & Memberships	500	500	525	525	525
5051 Permits/Licenses					
	500	500	525	525	525
5046 Property & Liability Insurance	7,900	15,754	15,750	15,750	19,000
	7,900	15,754	15,750	15,750	19,000
5048 Electric			1,600	100	100
5041 Phone & Internet	700	1,000		1,000	1,000
Water & Sewer				500	500
	700	1,000	1,600	1,600	1,600
5025 Vehicle Repairs & Maintenance	4,000	1,700	5,000	5,000	8,300

5040	Equipment Repair & Maintenance					
5030	Building Repair & Maintenance	4,000	1,700	5,000	5,000	8,300
5038	Leases & Rentals					
5056	Grant Match	6,682				
5033	Printing & Advertising	50	2,300	1,100	750	3,100
5084	Drug & Alcohol Screening	100		150	150	500
5035	Other Services	150	15,000	175	200	0
		6,982	17,300	1,425	1,100	3,600
5066	Buildings & Improvements					
5070	Furniture & Fixtures					
5061	Capital Outlay					97,500
5057	Capital Lease					
		0	0	0	0	97,500
Total Transit Services		114,327	104,369	107,829	105,546	266,907

Expenditure Source Summary

Operations Expenditure Source

General Fund	85,629	81,968	46,674
Fares	7,200	7,000	8,000
FTA Grant (including RTAP)	15,000	17,100	114,733
Operational Total	107,829	106,068	169,407

Capital Expenditure Source

General Fund	12,000	-	9,750
FTA Grant 2014	48,000	-	-
FTA Grant 2015	-	-	87,750
Capital Total	60,000	-	97,500

Total Expenditures	119,829.00	99,068	266,907
TOTAL GENERAL FUND	97,629	81,968	56,424

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted budget	2015-16 Draft Budget
Parks Services				
5011 Salaries & Wages	39,188	40,517	42,185	44,298
5011 Overtime				
5012 FICA	2,998	3,116	2,130	3,389
5017 Retirement - 401(k)	2,162	2,214	2,365	2,482
5015 Workers Compensation	1,215	1,107	1,818	1,927
5016 Health Insurance	8,936	7,767	7,392	7,718
5018 State Unemployment	543	688	588	441
	55,041	55,407	56,478	60,256
5019 Uniform Expense	800	800	1,000	1,000
5021 Office Supplies				
5022 Other Supplies	1,500	3,000	3,100	3,000
5034 Janitorial Supplies	300	350	200	500
5024 Gas & Oil	7,500	8,000	7,200	7,000
5042 Postage	600	75	100	100
5060 Small Tools/Equipment	9,000	5,700	7,500	4,000
	19,700	17,925	19,100	15,600
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services				
	0	0	0	0
5043 Travel & Lodging	750	600	2,000	1,500
5043 Training & Workshops				1,500
	750	600	2,000	3,000
5051 Dues & Memberships	350	500	250	500
5051 Permits/Licenses				
	350	500	250	500
5046 Property & Liability Insurance				
5048 Utilities	5,500	4,800	28,850	25,000
5041 Phone & Internet	1,200		100	100
	6,700	4,800	28,950	25,100
5025 Vehicle Repairs & Maintenance	2,000	1,300	1,300	3,000
5040 Equipment Repair & Maintenance	1,500	550	2,000	1,000
5030 Building Repair & Maintenance	200		100	100

5086	Grounds Repair & Maintenance	2,000	5,000	5,000	6,000
		5,700	6,850	8,400	10,100
5038	Leases & Rentals				
5033	Printing & Advertising				
5084	Drug & Alcohol Screening		40	100	100
5035	Other Services	1,500	4,645	3,800	3,800
		1,500	4,685	3,900	3,900
5066	Buildings & Improvements				1,500
5070	Furniture & Fixtures				
5068	Landscaping	300			
5061	Capital Outlay	-	8,750	18,750	
5062	Capital Improvements		5,000		
		300	13,750	18,750	1,500
Total Parks Services		90,041	104,517	137,828	119,956

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Cemetery Services				
5011 Salaries & Wages	43,092	40,234	38,522	40,072
5011 Overtime				
5012 Retirement - FICA	3,297	3,313	2,738	3,065
5017 Retirement - 401(k)	2,586	2,237	2,173	2,258
5015 Workers Compensation	903	750	1,062	1,132
5016 Health Insurance	5,546	5,977	4,368	4,181
5018 State Unemployment	714	805	798	559
	56,137	53,316	49,661	51,266
5019 Uniform Expense				
5021 Office Supplies				
5022 Other Supplies	150		350	150
5034 Janitorial Supplies				
5024 Gas & Oil	300			
5042 Postage	50			
5095 Snacks				
5096 Games/Learning Tools/Crafts				
5023 Summer Rec Program				
5060 Small Tools/Equipment	1,000	1,000	1,000	250
	1,500	1,000	1,350	400
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services		2,020		
	0	2,020	0	0
5043 Travel & Lodging	250			
5043 Training & Workshops				
	250	0	0	0
5051 Dues & Memberships	100			
5051 Permits/Licenses				
	100	0	0	0
5046 Property & Liability Insurance				
			0	
5048 Electric				
5041 Phone & Internet		100	200	100
Water & Sewer				
	0	100	200	100

5025	Vehicle Repairs & Maintenance				
5040	Equipment Repair & Maintenance				
5030	Building Repair & Maintenance				
5086	Grounds Repair & Maintenance	1,000			1,000
		1,000	0	0	1,000
5038	Leases & Rentals				
5033	Printing & Advertising				
5084	Drug & Alcohol Screening				
5035	Other Services	200		200	
		200	0	200	0
5066	Buildings & Improvements				
5070	Furniture & Fixtures				
5068	Landscaping	1,000			
5098	Land Improvements	500			
5112	Cemetery Donations	5,000			
5061	Capital Outlay			7,500	3,500
5062	Capital Improvements		24,597	10,000	1,200
		6,500	24,597	17,500	4,700
Total Cemetery Services		65,687	81,033	68,911	57,466

* Possible Capital Improvements
600' Fencing/Wall on Kofa

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Public Works (HURF)				
5011 Salaries & Wages	266,475	321,614	321,747	358,948
5011 Overtime	2,250	1,561	1,500	1,893
5012 FICA	20,385	24,322	24,614	27,604
5017 Retirement - 401(k)	17,098	14,164	15,418	17,638
5015 Workers Compensation	7,118	17,261	27,751	31,212
5016 Health Insurance	42,395	51,959	57,376	56,497
5018 State Unemployment	2,191	2,845	3,164	2,458
	357,911	433,726	451,570	496,250
5019 Uniform Expense	1,500	1,000	1,000	1,000
5022 Other Supplies	2,000	3,400	3,500	3,500
5034 Janitorial Supplies	500	100		100
5047 Mechanic Supplies	3,000	3,500	3,500	3,500
5024 Gas & Oil	28,000	39,000	39,000	22,000
5042 Postage	500	1,000	1,000	1,000
5053 Miscellaneous	500			0
5060 Small Tools/Equipment	10,000	11,000	10,000	9,000
	46,000	59,000	58,000	40,100
5036 OSP - IT Services				
5032 OSP - Contract Professional	5,000	9,500	35,000	5,000
5037 Engineering Services	16,000		15,000	5,000
	21,000	9,500	50,000	10,000
5043 Travel & Lodging	1,500	3,400	3,400	3,000
Training & Workshops	1,500	3,400	3,400	3,000
5051 Dues & Memberships	3,000	1,000	2,400	1,000
5051 Permits/Licenses	3,000	1,000	2,400	1,000
5046 Property & Liability Insurance	60,000	116,577	117,000	117,000
	60,000	116,577	117,000	117,000
5048 Utilities	4,000	10,000	48,250	31,000
Phone & Internet	4,500	200		20,000
Water & Sewer	8,500	10,200	48,250	51,000
5025 Vehicle Repairs & Maintenance	4,000	32,000	30,000	30,000

5040	Equipment Repair & Maintenance	28,000	16,000	16,000	10,000
5030	Building Repair & Maintenance	4,000		1,000	2,000
5029	Street Repair & Maintenance	289,000	340,000	300,000	213,787
5049	Street Lights Repair & Maintenance	15,000	15,000	15,000	15,000
5093	Rental Equipment	6,500			5,000
5096	Surveying	2,000			0
5630	Landscaping Repair & Maintenance		10,000		0
		348,500	413,000	362,000	275,787
5038	Leases & Rentals	5,000			0
5092	Emergency Services	2,000		2,000	2,000
5033	Printing & Advertising	1,500	1,000	1,000	500
5056	Grant Match	59,487	650		56,000
5084	Drug & Alcohol Screening	1,000		50	1,000
5035	Other Services	15,000	10,050	10,000	7,500
5028	Traffic Control	5,000	3,200	3,000	3,000
5059	Right of Way Costs	25,000	1,200	1,000	1,000
		113,987	16,100	17,050	71,000
5066	Buildings & Improvements				0
5098	Land & Improvements	20,000			0
5070	Furniture & Fixtures	1,000			1,000
5068	Landscaping	3,000		10,000	10,000
5061	Capital Outlay	66,000	67,239		0
5062	Capital Improvements				0
5057	Capital Lease	3,569	42,400	42,400	45,000
5058	Capital Lease Principal	38,419			0
5105	Project Construction	300,000		290,000	90,000
5100	Project Admin & Legal	5,000	1,000		0
5103	Project Engineering	120,000	41,000		0
5104	Project Inspection Fees				0
5102	Project Relocation				0
5101	Project Right of Way Costs				0
		556,988	151,639	342,400	146,000
	Debt Service - Revenue Bond				0
	Interfund Transfer Out (Debt Svs)				0
	Interfund Transfer Out (Water)			160,000	80,000
		0	0	160,000	80,000
Total Public Works (HURF)		1,517,386	1,214,142	1,612,070	1,291,137

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Water Department Services				
5011 Salaries & Wages	207,544	191,977	194,486	127,257
5011 Overtime	8,000	1,291	1,100	748
5012 FICA	15,877	14,627	14,582	9,792
5017 Retirement - 401(k)	12,117	9,641	11,418	7,661
5015 Workers Compensation	5,382	5,244	6,355	4,215
5016 Health Insurance	31,741	26,528	43,376	22,243
5018 State Unemployment	1,308	2,408	2,256	998
	281,969	251,716	273,573	172,914
5019 Uniform Expense	800	500	800	800
5021 Office Supplies	1,500	1,100		
5022 Other Supplies	500	2,100	3,200	3,000
5034 Janitorial Supplies	400	200	200	300
5024 Gas & Oil	9,500	5,700	5,700	9,000
5042 Postage	750	1,000	1,000	1,000
5052 Lab Equipment and Supplies	3,000	6,000	6,000	6,000
5053 Miscellanos	3,000	3,000		
5060 Small Tools/Equipment	8,000	7,680	7,500	5,500
	27,450	27,280	24,400	25,600
5036 OSP - IT Services		1,500	1,500	1,500
5032 OSP - Contract Professional	7,500		3,600	3,600
5037 Engineering Services	15,000	62,000	122,000	75,000
5039 Lab Services	3,000	1,000	1,000	3,500
	25,500	64,500	128,100	83,600
5043 Travel & Lodging	3,500	2,200	2,200	2,500
5043 Training & Workshops				
	3,500	2,200	2,200	2,500
5051 Dues & Memberships	20,000	6,803	7,000	7,000
5051 Permits/Licenses				
	20,000	6,803	7,000	7,000
5046 Property & Liability Insurance	14,200	28,356	28,400	29,000
	14,200	28,356	28,400	29,000
5048 Electric	85,000	102,701	123,000	120,000
5041 Phone & Internet	5,000	200		
Water & Sewer				

	90,000	102,901	123,000	120,000
5025 Vehicle Repairs & Maintenance	2,000	3,000	3,000	3,000
5040 Equipment Repair & Maintenance	30,000	10,735	11,000	11,000
5030 Building Repair & Maintenance	1,000	3,500	3,500	3,500
5091 Water System Repair & Mtce	60,000	10,504	100,000	75,000
	93,000	27,739	117,500	92,500
5038 Leases & Rentals		100	100	100
5033 Printing & Advertising	1,500	700	700	700
5084 Drug & Alcohol Screening	450	300	200	300
5035 Other Services	5,000	18,000	20,000	20,000
5050 Plant Operations	6,000	106,510	80,000	80,000
5067 Bad Debt Expense	2,000	10,600	10,000	25,000
	14,950	136,210	111,000	126,100
5066 Buildings & Improvements				
5070 Furniture & Fixtures				
5055 Depreciation Expense	290,000			
5061 Capital Outlay		6,450	8,000	8,000
5062 Capital Improvements	200,000	179,655	179,655	123,000
Quail Trail Well				30,000
5057 Capital Lease				
5097 New Utility Installation	30,000			
5105 Project Construction			165,000	
Loves				155,000
5100 Project Admin & Legal				
5103 Project Engineering	30,000			
5104 Project Inspection Fees				
	550,000	186,105	352,655	316,000
GADA Loan				
5063 WIFA Loan-Long Term Debt		406,490	360,619	375,000
Interfund Transfer Out (Debt Svs)			44,400	
	0	406,490	405,019	375,000
Total Water Department Services	1,120,569	1,240,300	1,572,847	1,350,214

Total Water Department Services before carry over 1,195,214
Loves 155,000
Total Water Department Services 1,350,214

**Place the \$155,00 Revenue for paying Loves Water Line

**Quail Trail on going Project \$30,000

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2012-13 Adopted Budget	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Draft Budget
Wastewater Department Services				
5011 Salaries & Wages	139,736	131,332	129,400	96,800
5011 Overtime	3,000	648	500	260
5012 FICA	10,690	9,987	9,899	7,425
5017 Retirement - 401(k)	7,928	5,964	7,745	5,805
5015 Workers Compensation	3,087	3,116	3,402	2,692
5016 Health Insurance	23,779	18,875	36,092	18,175
5018 State Unemployment	1,164	1,889	1,836	837
	189,384	171,811	188,874	131,994
5019 Uniform Expense	1,000	300	300	500
5021 Office Supplies	1,000	1,000		
5022 Other Supplies	500	2,200	3,100	3,000
5034 Janitorial Supplies	750	350	200	350
5024 Gas & Oil	15,000	8,600	8,600	9,000
5042 Postage	500	1,000	1,000	1,000
5052 Lab Equipment and Supplies	2,500	6,700	6,700	6,700
5053 Miscellaneous	1,000			0
5060 Small Tools/Equipment	10,000	10,000	10,000	5,000
	32,250	30,150	29,900	25,550
5036 OSP - IT Services				
5032 OSP - Contract Professional	5,000	20,000	23,600	23,600
5037 Engineering Services	70,000	26,600	20,000	25,000
5039 Lab Services	20,000	20,000	20,000	15,000
	95,000	66,600	63,600	63,600
5043 Travel & Lodging	4,500	2,500	2,500	2,500
5043 Training & Workshops				
	4,500	2,500	2,500	2,500
5051 Dues & Memberships	32,000		12,600	10,000
5051 Permits/Licenses		12,600		
	32,000	12,600	12,600	10,000
5046 Property & Liability Insurance	19,000	37,808	37,800	37,800
	19,000	37,808	37,800	37,800
5048 Utilities	65,000	69,000	82,200	80,000
Electric, Phone & Internet	5,050	300		
Water & Sewer				

		70,050	69,300	82,200	80,000
5025	Vehicle Repairs & Maintenance	3,000	6,000	6,000	6,000
5040	Equipment Repair & Maintenance	5,000	6,300	5,000	10,000
5030	Building Repair & Maintenance	3,000	6,700	5,000	5,000
5093	Rental Equipment	3,000			1,000
5091	Wastewater System Repair & Mtce	15,000	17,400	17,500	17,500
		29,000	36,400	33,500	39,500
5038	Leases & Rentals		100	100	
5033	Printing & Advertising	500	250	250	250
5084	Drug & Alcohol Screening	1,000	100	50	250
5035	Other Services	3,000	21,020	20,000	2,000
5050	Plant Operations	11,242	13,500	13,500	12,000
5067	Bad Debt Expense	200	7,300	8,000	8,000
		15,942	42,270	41,900	22,500
5066	Buildings & Improvements				0
5055	Depreciation Expense	217,000			
5070	Furniture & Fixtures				
5061	Capital Outlay	10,000	10,000	10,000	2,000
5062	Capital Improvements				200,000
5057	Capital Lease				
5077	Contingencies Fees	12,000			
5097	New Utility Installation	10,000			
5105	Project Construction	4,442,060			
5100	Project Admin & Legal	441,257			
5103	Project Engineering	901,323			
5104	Project Inspection Fees	10,000			
		6,043,640	10,000	10,000	202,000
	GADA Loan				
5063	WIFA Loan-Long Term Debt	140,000	189,201	210,005	215,000
	USDA Loan				
	HURF Repayment		128,582		0
	Interfund Transfer Out (Debt Svs)		83,899	78,440	80,000
		140,000	401,682	288,445	295,000
Total Wastewater Department Services		6,670,766	881,121	791,319	910,444

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2013-14 Amended Budget	2014-15 Adopted Budget	2015-16 Proposed Budget
GRANTS FUND			
REVENUES			
Library Grants Funds			
LSTA	4,339	4,500	4,000
AZ Community Foundation	4,000	4,000	4,000
	8,339	8,500	8,000
Transit Grant			
FTA			202,483
			202,483
Various Police Grants Funds			
Forfeiture	2,269	2,500	
Bullet Proof Vests		2,500	
GOHS	52,618	5,000	10,000
Miscellaneous	2,601	25,000	75,000
	57,488	35,000	85,000
Task Force Funds	0	48,750	0
	0	48,750	0
Miscellaneous Grants	20,989	200,000	100,000
	20,989	200,000	100,000
Total Grant Revenues	86,816	292,250	395,483
EXPENDITURES			
Library Grants Funds			
LSTA	5,313	4,500	4,000
AZ Community Foundation	7,700	4,000	4,000
	13,013	8,500	8,000
Transit Grant			
FTA			202,483
			202,483
Various Police Grants Funds			
Forfeiture	29,482	2,500	
Bullet Proof Vests		2,500	
GOHS	52,618	5,000	10,000
Miscellaneous	14,877	25,000	75,000
	96,977	35,000	85,000
Task Force Funds	0	48,750	0
	0	48,750	0
Miscellaneous Grants	26,694	200,000	100,000
	26,694	200,000	100,000
Tot Grant Expenditures	136,684	292,250	395,483

EXPENDITURE LIMIT CALCULATION

Town of Quartzsite

Fiscal Year: 2015-2016

1.	Budgeted Expenditures/Expenses	
	Total Expenditures	
	General Fund	2,984,329
	HURF - Regular	1,301,137
	HURF - Capital Projects	0
	Grants Fund	295,483
	Water Fund	1,350,214
	Wastewater Fund	910,444
	W/WW Capital Projects	6,760,856
	Contingencies	
	General Fund	200,000
	HURF - Regular	200,000
	HURF - Capital Projects	0
	Grants Fund	100,000
	Water Fund	
	Wastewater Fund	
	W/WW Capital Projects	
	Total Budgeted Expenditures/Expenses	14,102,463
2.	Add/Subtract estimated reconciling items	0
3.	Budgeted expenditures/expenses adj	14,102,463
4.	Exclusions:	
	General Fund - Excluded Revenues	
	Court Fines - Restricted	90,000
	Community Center Fees - Restricted	3,000
	Other Donations & Fees - Restricted	10,400
	Interest	6,000
	Transit Grant	202,483
	HURF Fund - Exclusions	
	All HURF Expenditures - Regular	1,291,137

	All HURF Contingencies - Regular	200,000
	HURF Miscellaneous	10,000
	HURF Capital Projects	0
	HURF Capital Projects - Contingencies	0
	Grant Funds - Excluded Revenues	
	All Grants Expenditures	93,000
	All Grants Contingencies	100,000
	Water Fund - Regular - Excluded Revenues	
	None	
	Wastewater Fund - Regular - Excluded Revenues	
	None	
	Capital Projects Funded from Grants/Loans	
	Water Capital Projects	
	Wastewater Capital Project	6,760,856
	Long Term Debt Payments	
	General Fund	148,000
	HURF	0
	Water Fund	375,000
	Wastewater Fund	215,000
	Total Exclusions	9,504,876
5.	Amount Subject to Limitatio	4,597,587
6.	Annual Expenditure Limitation Amount	5,041,416
7.	Amount Over/Under Limitation	443,829

RESOLUTION NO. 15-11

RESOLUTION FOR THE ADOPTION OF THE BUDGET

FISCAL YEAR 2015-2016

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on June 30, 2015, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on August 14, 2015, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on August 14, 2015, at the office of the Council for the purpose of hearing taxpayers, therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Quartzsite for fiscal year 2015-2016.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this 14th day of August 2015.

AFFIRMED:

Ed Foster, Mayor

ATTEST:

Tina Abriani, Town Clerk