

COUNCIL MEETING AGENDA

TUESDAY, NOVEMBER 10, 2015

Members may attend in person or by telephone

Ed Foster, Mayor
Norm Simpson, Vice Mayor

Carol Kelley
Loretta Warner
Hal Davidson

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

*Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.*

	AGENDA ITEM	COUNCIL ACTION
	CALL TO ORDER OF REGULAR MEETING	
	<p style="text-align: center;">INVOCATION AND PLEDGE OF ALLEGIANCE</p> <p><i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i></p>	
	ROLL CALL	
	<p style="text-align: center;">CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS</p> <p><i>- At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	
	ANNOUNCEMENTS	

	<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
1.	<p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 39517-39559 totaling \$46,583.18.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
	<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
2.	<p>MINUTES – Consider the minutes of the Regular Meeting of October 27, 2015.</p>	Discussion; possible action by MOTION.
3.	<p>PARK & RECREATION COMMITTEE RECOMMENDATIONS</p> <ul style="list-style-type: none"> • Recommend to Council: Hi Jolly Parade After Party in the Park. • Recommend to Council: List of Town events to be established Town sponsored events. 	Discussion; possible action by MOTION.
4.	<p>BUSINESS LICENSE FEE CHANGE – Review and consideration of the adoption of Ordinance No. 15-07 Increasing the Town of Quartzsite Business License Annual Fee. (Town Code, Chapter 8, Article 8-2, Section 8-2-9, Fees)</p> <ul style="list-style-type: none"> • Current business license fee - \$25.00 • 385 BLs issued in FY 13-14, totaling \$10,040 • 371 BLs issued in FY 14-15, totaling \$9,735 • 70 BLs issued so far in FY 15-16, totaling \$1,795 	Discussion; possible action by MOTION.

5.	<p>HEALTH AND DEVELOPMENT SERVICES BOARD – Review and possible amendment to the Town Code, Chapter 20, Health and Development Services Board.</p>	Discussion; possible action by MOTION.
6.	<p>COMMUNITY OUTREACH FUNDING APPLICATIONS - Review, consideration and possible action to approve applications for Community Outreach Funding as forwarded by the Health and Development Services Board for award of the 2016 Town Promotional Funds. Upon Council’s decision, accountability contracts will be prepared for the selected organizations, in the amounts set by Council.</p> <p>The five applicants:</p> <ul style="list-style-type: none"> • Proud Neighbors of Quartzsite • Quartzsite Area Chamber of Commerce and Tourism • Quartzsite Business Chamber of Commerce • Quartzsite Historical Society • Quartzsite Senior Citizens Center 	Discussion; possible action by MOTION.
7.	<p>WELL METERING – Review and consideration of the adoption of Ordinance No. 15-08 amending the Town Code, Chapter 16, Wastewater Treatment and Collection System Code, Article 16-2, Wastewater Treatment Discharge and Requirements, Section 16-2-2, Sewer Fees, Subsection D, Paragraph 1, related to private water supply meters and sewer fees.</p>	Discussion; possible action by MOTION.
8.	<p>CDBG – Preliminary discussion of the Town’s application for a Community Development Block Grant due in March 2016.</p>	Discussion; possible action by MOTION.

9.	<p>EXECUTIVE SESSION</p> <p>An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding pending litigation:</p> <ul style="list-style-type: none"> • <u>Jennifer Marie Jones v. Quartzsite</u> (Ninth Circuit Court of Appeals, Case No. 15-CV-16261) (appeal of U.S. District Court, Case No. CV2013-02170); • <u>Jennifer Marie Jones & John Lavern Jones v. Quartzsite</u> (U.S. District Court Case No. CV2013-01770); • <u>Jennifer Marie Jones v. Quartzsite, et al.</u> (Ninth Circuit Court of Appeals, Case No. CV15-16279) (appeal of U.S. District Court CV2012-01383); • <u>Derrick Johnson v. Robert Brady, et al.</u> (U.S. District Court Case No. CV14-01875); • <u>Jennifer Jones v. Parker, et al.</u> (Ninth Circuit Court of Appeals Case No. 15-16709) (appeal of U.S. District Court, Case No. CV14-01907). 	
	RETURN TO OPEN SESSION	
	COMMUNICATIONS	
10.	Reports from the MAYOR on current events.	
11.	Reports from the COUNCIL on current events.	
12.	Reports from the TOWN MANAGER to the Council.	
	ADJOURN	MOTION to adjourn.

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2015, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 10, 2015

Agenda Item #1 Consider approval of check series 39517-39559, totaling \$46,583.18.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Skylor Miller, Town Manager

Attachment: Ledger of Accounts Paid: check series 39517-39559.

Action Requested: Motion to approve the Ledger of Accounts Paid; check series 39517-39559.

**Quartzsite Town Council Meeting of
NOVEMBER 10, 2015
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank - Begin Check #39517-39559

Balances on all cash accounts as of November 6, 2015

Checking Account	\$	3,161,895.64
LGIP Account	\$	699,144.99
WIFA Debt Reserve Account	\$	9,781.87

Total Expensed Dollar Amount for Consent Agenda	\$	109,946.80
Total Payroll for Pay Period Ending 10/24/15	\$	63,363.62
YTD Total Revenue Dollar Amount for Consent Agenda	\$	744,748.67
YTD Total Sewer Cap Revenue as of 11/6/15	\$	0
YTD Total Sewer Sales Revenue as of 11/6/15	\$	368,032.25
YTD Total Water Cap Revenue as of 11/6/15	\$	0
YTD Total Water Sales Revenue as of 11/6/15	\$	376,716.42

Employee Earnings \$ 63,363.62

Employee Deduction

Soc Security	\$ 2,944.28
Medicare	\$ 923.65
Federal WH	\$ 5,093.07
State WH	\$ 1,685.40
Retirement	\$ 1,241.66
Retirement Loan	\$ 781.45
Police Retirement	\$ 1,888.73
Medical	\$ -
Dental	\$ -
Life/VOL Ins	\$ -
Vision	\$ -
AFLAC	\$ 1,456.64
Misc Deductions	\$ 680.36
Total:	\$ 16,695.24

Payroll Related Checks Series:

39517 to 39518

39520 to 39526

Non-Direct Deposit Employees: 2

Payees Description:

- Police Retirement
- 457 Plan
- Profit Sharing Plan
- Employee Deduction
- Employee Deduction
- Employee Deduction
- Employee Deduction

Employee Net Pay \$ 46,668.38

Employee Count: 43

Regular Hours:	2690.00
Overtime Hours:	31.00
GOHS Grant OT:	0.00
Total Number of Hours:	<u>2721.00</u>

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

Report Criteria:

Report type: GL detail

Check.Check Number = 39517-39559

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
39519						
10/27/15	39519	Desert Messenger	350.00	Quartzsite Visitor's Guide	01-145-5044	350.00
10/27/15	39519	Desert Messenger	25.00	Quartzsite.org Domain Transfer	01-130-5035	25.00
Total 39519:			375.00			
39527						
10/28/15	39527	APS	1,286.83	Electric Service	01-185-5048	1,286.83
10/28/15	39527	APS	1,586.02	Electric Service	01-130-5048	1,586.02
10/28/15	39527	APS	862.07	Electric Service	01-140-5048	862.07
10/28/15	39527	APS	576.72	Electric Service	01-170-5048	576.72
10/28/15	39527	APS	288.36	Electric Service	01-150-5048	288.36
10/28/15	39527	APS	283.99	Electric Service	01-180-5048	283.99
10/28/15	39527	APS	467.66	Electric Service	03-220-5048	467.66
10/28/15	39527	APS	1,000.89	Electric Service	03-220-5049	1,000.89
10/28/15	39527	APS	7,197.38	Electric Service	16-550-5048	7,197.38
Total 39527:			13,549.92			
39528						
10/28/15	39528	Fedex	23.03	Shipping: Badge Repair - Police Dept	01-140-5042	23.03
10/28/15	39528	Fedex	30.19	Shipping: Documentation - WWTP	15-500-5042	30.19
Total 39528:			53.22			
39529						
10/28/15	39529	Quill Corporation	105.86	Office Supplies - Admin	01-130-5022	105.86
10/28/15	39529	Quill Corporation	8.48	Office Supplies - Water	16-550-5022	8.48
10/28/15	39529	Quill Corporation	8.48	Office Supplies - WWTP	15-500-5022	8.48
10/28/15	39529	Quill Corporation	77.88	Office Supplies - P&Z	01-160-5022	77.88
10/28/15	39529	Quill Corporation	4.40	Office Supplies - Transit	01-230-5022	4.40
10/28/15	39529	Quill Corporation	30.04	Janitorial Supplies - Rec	01-185-5034	30.04
10/28/15	39529	Quill Corporation	7.21	Office Supplies - PW	03-220-5022	7.21
10/28/15	39529	Quill Corporation	8.48	Office Supplies - Court	01-150-5022	8.48
10/28/15	39529	Quill Corporation	8.48	Office Supplies - Library	01-170-5022	8.48
10/28/15	39529	Quill Corporation	15.42	Office Supplies - Court	01-150-5022	15.42
10/28/15	39529	Quill Corporation	11.67	Office Supplies - Police	01-140-5022	11.67
10/28/15	39529	Quill Corporation	163.29	Office Supplies - Admin	01-130-5022	163.29
10/28/15	39529	Quill Corporation	123.16	Office Supplies - Water	16-550-5022	123.16
10/28/15	39529	Quill Corporation	72.94	Office Supplies - WWTP	15-500-5022	72.94
10/28/15	39529	Quill Corporation	43.90	Office Supplies - P & Z	01-160-5022	43.90
10/28/15	39529	Quill Corporation	3.73	Office Supplies - Library	01-170-5022	3.73
Total 39529:			693.42			
39530						
11/05/15	39530	A1 Janitorial Supply	131.26	Dissoive Sewer & Lift Station Cleaner - WWTP	15-500-5091	131.26
Total 39530:			131.26			
39531						
11/05/15	39531	ACC Business	32.10	Phone Service M&C	01-110-5048	32.10

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
11/05/15	39531	ACC Business	153.89	Phone Service Admin	01-130-5048	153.89
11/05/15	39531	ACC Business	72.73	Phone Service Magistrate	01-150-5048	72.73
11/05/15	39531	ACC Business	59.21	Phone Service Comm Dev	01-160-5048	59.21
11/05/15	39531	ACC Business	45.78	Phone Service Recreation	01-185-5048	45.78
11/05/15	39531	ACC Business	59.21	Phone Service HURF	03-220-5048	59.21
11/05/15	39531	ACC Business	45.73	Phone Service WW Dept	15-500-5048	45.73
11/05/15	39531	ACC Business	45.73	Phone Service Water Dept	16-550-5048	45.73
Total 39531:			514.38			
39532						
11/05/15	39532	Amazon	28.16	Dymo 450 LabelWriter Labels	01-130-5022	28.16
11/05/15	39532	Amazon	153.75	NIMH 7.2 Radio Batteries - Police	01-140-5022	153.75
11/05/15	39532	Amazon	314.94	Town Clerk Office Printer	01-130-5060	314.94
Total 39532:			496.85			
39533						
11/05/15	39533	Atkins	1,046.82	Quail Trail Well Rehab	16-550-5037	1,046.82
11/05/15	39533	Atkins	4,706.88	On Call Engineering Services	16-550-5037	4,706.88
Total 39533:			5,753.70			
39534						
11/05/15	39534	Candi Conley	34.13	Community Outreach Supplies	01-140-5022	34.13
Total 39534:			34.13			
39535						
11/05/15	39535	Curtis, Goodwin, Sullivan,	3,477.31	General Council Svcs	01-120-5071	3,477.31
Total 39535:			3,477.31			
39536						
11/05/15	39536	Cyle Johnson Electric	234.83	Install 4-prong connector to surge protectors	16-550-5035	234.83
Total 39536:			234.83			
39537						
11/05/15	39537	Etherspeak Inc.	10.97	Phone Services - M&C	01-110-5048	10.97
11/05/15	39537	Etherspeak Inc.	55.36	Phone Services - Admin	01-130-5048	55.36
11/05/15	39537	Etherspeak Inc.	25.78	Phone Services - Magistrate	01-150-5048	25.78
11/05/15	39537	Etherspeak Inc.	20.85	Phone Services - P&Z	01-160-5048	20.85
11/05/15	39537	Etherspeak Inc.	20.85	Phone Services - Library	01-170-5048	20.85
11/05/15	39537	Etherspeak Inc.	15.91	Phone Services - Rec	01-185-5048	15.91
11/05/15	39537	Etherspeak Inc.	20.85	Phone Services - HURF	03-220-5048	20.85
11/05/15	39537	Etherspeak Inc.	15.91	Phone Services - WWTP	15-500-5048	15.91
11/05/15	39537	Etherspeak Inc.	15.91	Phone Services - Water	16-550-5048	15.91
Total 39537:			202.39			
39538						
11/05/15	39538	Everett's Towing	210.00	Towed Transit Van to Parker	01-230-5035	210.00
Total 39538:			210.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
39539						
11/05/15	39539	Justin Keeling	69.37	Reimbursement: Supplies/Food for K9	01-140-5080	69.37
Total 39539:			69.37			
39540						
11/05/15	39540	Kansas State Bank	167.59	Principal Capital Lease-Main Copy Machine	01-130-5058	167.59
11/05/15	39540	Kansas State Bank	36.59	Interest Capital Lease-Main Copy Machine	01-130-5057	36.59
Total 39540:			204.18			
39541						
11/05/15	39541	Lowe's	244.45	Grass Seed/Fertilizer	01-180-5086	244.45
Total 39541:			244.45			
39542						
11/05/15	39542	Metlife	539.28	Payroll Payables	01-000-2209	539.28
11/05/15	39542	Metlife	32.19	Dental Premium-M&C	01-110-5016	32.19
11/05/15	39542	Metlife	131.76	Dental Premium-Admin	01-130-5016	131.76
11/05/15	39542	Metlife	343.45	Dental Premium-Police	01-140-5016	343.45
11/05/15	39542	Metlife	153.68	Dental Premium-Magistrate	01-150-5016	153.68
11/05/15	39542	Metlife	39.68	Dental Premium-Comm Dev	01-160-5016	39.68
11/05/15	39542	Metlife	122.17	Dental Premium-Library	01-170-5016	122.17
11/05/15	39542	Metlife	38.09	Dental Premium-Parks	01-180-5016	38.09
11/05/15	39542	Metlife	63.48	Dental Premium-Recreation	01-185-5016	63.48
11/05/15	39542	Metlife	23.81	Dental Premium-Cemetery	01-181-5016	23.81
11/05/15	39542	Metlife	23.81	Dental Premium-Transit	01-230-5016	23.81
11/05/15	39542	Metlife	407.21	Dental Premium-HURF	03-220-5016	407.21
11/05/15	39542	Metlife	95.27	Dental Premium-VW Dept	15-500-5016	95.27
11/05/15	39542	Metlife	141.12	Dental Premium-Water Dept	16-550-5016	141.12
Total 39542:			2,155.00			
39543						
11/05/15	39543	Principal Financial Group	379.61	Payroll Payables	01-000-2209	379.61
11/05/15	39543	Principal Financial Group	7.43	Employee Life Insur - M&C	01-110-5016	7.43
11/05/15	39543	Principal Financial Group	25.74	Employee Life Insur - Admin	01-130-5016	25.74
11/05/15	39543	Principal Financial Group	101.48	Employee Life Insur - Police	01-140-5016	101.48
11/05/15	39543	Principal Financial Group	32.17	Employee Life Insur - Magistrate	01-150-5016	32.17
11/05/15	39543	Principal Financial Group	12.38	Employee Life Insur - Comm Dev	01-160-5016	12.38
11/05/15	39543	Principal Financial Group	21.42	Employee Life Insur - Library	01-170-5016	21.42
11/05/15	39543	Principal Financial Group	11.88	Employee Life Insur - Parks	01-180-5016	11.88
11/05/15	39543	Principal Financial Group	9.90	Employee Life Insur - Recreation	01-185-5016	9.90
11/05/15	39543	Principal Financial Group	7.43	Employee Life Insur - Cemetery	01-181-5016	7.43
11/05/15	39543	Principal Financial Group	7.42	Employee Life Insur - Transit	01-230-5016	7.42
11/05/15	39543	Principal Financial Group	77.20	Employee Life Insur - HURF	03-220-5016	77.20
11/05/15	39543	Principal Financial Group	22.78	Employee Life Insur - WW Dept	15-500-5016	22.78
11/05/15	39543	Principal Financial Group	28.22	Employee Life Insur - Water Dept	16-550-5016	28.22
Total 39543:			745.08			
39544						
11/05/15	39544	Purchase Power	102.23	Postage Refill - Admin	01-130-5042	102.23
11/05/15	39544	Purchase Power	3.62	Postage Refill - Police	01-140-5042	3.62
11/05/15	39544	Purchase Power	17.68	Postage Refill - Court	01-150-5042	17.68

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
11/05/15	39544	Purchase Power	21.57	Postage Refill - P&Z	01-160-5042	21.57
11/05/15	39544	Purchase Power	11.88	Postage Refill - Library	01-170-5042	11.88
11/05/15	39544	Purchase Power	171.51	Postage Refill - WWTP	15-500-5042	171.51
11/05/15	39544	Purchase Power	171.51	Postage Refill - Water	16-550-5042	171.51
Total 39544:			500.00			
39545						
11/05/15	39545	Quill Corporation	309.01	Office Supplies	01-140-5022	309.01
Total 39545:			309.01			
39546						
11/05/15	39546	Rush Signs	300.00	Vehicle Lettering - #1409 Police	01-140-5035	300.00
Total 39546:			300.00			
39547						
11/05/15	39547	Ryley Carlock & Applewhit	4,905.00	Special Council Services July - September	01-120-5072	4,905.00
Total 39547:			4,905.00			
39548						
11/05/15	39548	Sam's Club Credit	63.61	Janitorial Supplies - PW	03-220-5022	63.61
Total 39548:			63.61			
39549						
11/05/15	39549	Smart & Final	239.16	Snacks for After School Program	01-185-5095	239.16
Total 39549:			239.16			
39550						
11/05/15	39550	Susanna Terrell	401.00	Bond Posted TR20110834	01-000-2211	401.00
Total 39550:			401.00			
39551						
11/05/15	39551	The Police & Sheriffs Press	15.00	Holoview Secure ID Cards	01-140-5022	15.00
Total 39551:			15.00			
39552						
11/05/15	39552	Tritech Forensics	248.00	Blood Draw Kits - Police	01-140-5022	248.00
Total 39552:			248.00			
39553						
11/05/15	39553	Verisight, Inc	399.24	Employee Retirement 457	01-130-5035	399.24
11/05/15	39553	Verisight, Inc	46.85	Employee Retirement 401K-Admin	01-130-5035	46.85
11/05/15	39553	Verisight, Inc	46.85	Employee Retirement 401K-Police	01-140-5035	46.85
11/05/15	39553	Verisight, Inc	46.85	Employee Retirement 401K-Magistrate	01-150-5035	46.85
11/05/15	39553	Verisight, Inc	46.85	Employee Retirement 401K-Library	01-170-5035	46.85
11/05/15	39553	Verisight, Inc	73.33	Employee Retirement 401K-WWW	15-500-5035	73.33
11/05/15	39553	Verisight, Inc	73.33	Employee Retirement 401K-Water	16-550-5035	73.33
11/05/15	39553	Verisight, Inc	73.32	Employee Retirement 401K-HURF	03-220-5035	73.32

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 39553:			806.62			
39554						
11/05/15	39554	Vision Service Plan	378.01	Employee Payroll Deduction	01-000-2209	378.01
Total 39554:			378.01			
39555						
11/05/15	39555	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 39555:			3,200.00			
39556						
11/05/15	39556	Working Class Clothes	125.38	Uniforms - PW	03-220-5019	125.38
11/05/15	39556	Working Class Clothes	151.95	Uniforms - PW	03-220-5019	151.95
Total 39556:			277.33			
39557						
11/05/15	39557	ABM	478.79	Consultant Svcs: Plan Reviews	01-160-5032	478.79
Total 39557:			478.79			
39558						
11/05/15	39558	BLM	2,890.00	AZA034786 Right of Way Rental	16-550-5035	2,890.00
11/05/15	39558	BLM	2,040.00	AZA027765 Right-of-Way Rental CY2015	16-550-5035	2,040.00
Total 39558:			4,930.00			
39559						
11/05/15	39559	Safety-Kleen Systems, Inc.	387.18	Waste Disposal	03-220-5035	387.18
Total 39559:			387.18			
Grand Totals:			46,583.18			
Grand Totals:			46,583.18	46,583.18-		.00

Report Criteria:

Report type: GL detail

Check Check Number = 39517-39559

**Office of the Arizona State
Treasurer**



**Jeff DeWit
Arizona State Treasurer**

Please select your criteria:

- Geographical Location ▼
- Recipient ▼
- Distribution Type ▼
- (As Of Date) Start *
- (As Of Date) End *
-

County/Recipient/Distribution	As Of Date	Amount	Exception	Net
La Paz County				
Quartzsite, Town Of				
City Sales Tax	2015-10-06	\$16,305.93	\$0.00	\$16,305.93
City Sales Tax	2015-10-16	\$3,213.84	\$0.00	\$3,213.84
City Sales Tax	2015-10-20	\$10,778.91	\$0.00	\$10,778.91
City Sales Tax	2015-10-28	\$32,787.80	\$0.00	\$32,787.80
Highway User Rev. Fund	2015-10-14	\$95,881.90	\$0.00	\$95,881.90
State Sales Tax	2015-10-16	\$27,247.35	\$0.00	\$27,247.35
Urban Revenue Sharing	2015-10-09	\$36,892.53	\$0.00	\$36,892.53
Vehicle License Tax	2015-10-13	\$13,649.18	\$0.00	\$13,649.18
Vehicle License Tax	2015-10-23	\$11,237.60	\$0.00	\$11,237.60
Totals:		\$247,995.04	\$0.00	\$247,995.04



QUARTZSITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
01-000-4011	.00	.00	60,000.00	60,000.00	.0
01-000-4014	6,000.00	6,000.00	6,000.00	.00	100.0
01-000-4016	.00	.00	122,840.00	122,840.00	.0
01-000-4019	.00	.00	10,000.00	10,000.00	.0
01-000-4028	.00	503.40	1,500.00	996.60	33.6
01-000-4032	1,026.67	4,106.68	12,320.00	8,213.32	33.3
01-000-4034	.00	.00	400.00	400.00	.0
01-000-4050	185.21	290.46	3,000.00	2,708.54	9.7
01-000-4100	63,086.48	219,897.57	1,165,000.00	945,102.43	18.9
01-000-4101	1.00	1.00	.00	(1.00)	.0
01-000-4105	183.64	623.28	1,600.00	976.72	39.0
01-000-4120	22,438.05	39,669.52	80,000.00	40,330.48	49.6
01-000-4210	2,771.91	8,375.69	40,000.00	31,824.31	20.9
01-000-4220	1,555.00	3,350.00	10,000.00	6,650.00	33.5
01-000-4230	2,750.00	3,750.00	58,000.00	54,250.00	6.5
01-000-4240	704.80	2,248.58	.00	(2,248.58)	.0
01-000-4270	.00	6,000.00	.00	(6,000.00)	.0
01-000-4310	27,247.35	111,931.46	351,275.00	239,343.54	31.9
01-000-4320	36,892.53	147,570.12	442,710.00	295,139.88	33.3
01-000-4330	24,886.78	82,045.50	325,436.00	243,390.50	25.2
01-000-4410	4,830.26	19,265.26	90,000.00	70,734.74	21.4
01-000-4510	614.83	2,408.41	6,000.00	3,591.59	40.1
01-000-4530	.00	.00	8,000.00	8,000.00	.0
01-000-4905	25.13	25.13	1,000.00	974.87	2.5
01-000-4907	15.05	79.35	1,000.00	920.65	7.9
01-000-4910	83.88	741.57	10,000.00	9,258.43	7.4
01-000-4916	2,890.37	2,890.37	.00	(2,890.37)	.0
TOTAL FUND REVENUE	198,188.94	661,773.35	2,806,081.00	2,144,307.65	23.6

QUARTZSITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

HIGHWAY USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
03-000-4019 AUCTION REVENUE	.00	.00	10,000.00	10,000.00	.0
03-000-4200 HIGHWAY USERS REVENUE	95,881.90	312,131.49	1,291,137.00	979,005.51	24.2
TOTAL FUND REVENUE	95,881.90	312,131.49	1,301,137.00	989,005.51	24.0

QUARTZSITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
15-000-4041 LEASE PAYMENTS	732.05	2,928.20	8,785.00	5,856.80	33.3
15-000-4105 CONTRIBUTED CAPITAL	.00	.00	3,740.00	3,740.00	.0
15-000-4315 SALES	89,410.00	368,032.25	1,155,063.00	787,030.75	31.9
TOTAL FUND REVENUE	90,142.05	370,960.45	1,167,588.00	796,627.55	31.8

QUARTZSITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

WATER

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
16-000-4016 TRANSFER IN	.00	.00	80,000.00	80,000.00	.0
16-000-4105 CONTRIBUTED CAPITAL	.00	.00	2,473.00	2,473.00	.0
16-000-4314 CONSTRUCTION WATER	(412.23)	4,802.48	.00	(4,802.48)	.0
16-000-4315 SALES	81,354.69	376,716.42	1,149,723.00	773,006.58	32.8
16-000-4316 WATER TAP FEE PAYMENT	1,414.51	1,494.06	.00	(1,494.06)	.0
16-000-4910 MISCELLANEOUS REVENUE	.00	.00	5,000.00	5,000.00	.0
TOTAL FUND REVENUE	82,356.97	383,012.96	1,237,196.00	854,183.04	31.0

QUARTZSITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

TOWN JCEF

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
21-000-4420 JCEF TOWN REVENUE	133.75	417.25	1,200.00	782.75	34.8
 TOTAL FUND REVENUE	 133.75	 417.25	 1,200.00	 782.75	 34.8

QUARTZSITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

FILL THE GAP

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
25-000-4913 MAGISTRATE FILL THE GAP REV	182.55	693.01	.00	(693.01)	.0
TOTAL FUND REVENUE	182.55	693.01	.00	(693.01)	.0

QUARTZSITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

FORFEITURES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
30-000-4010 FORFEITURES	750.00	750.00	.00	(750.00)	.0
TOTAL FUND REVENUE	750.00	750.00	.00	(750.00)	.0

QUARTZSITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

LAW ENFORCEMENT EQUIPMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
39-000-4027 LAW ENFORCEMENT REVENUE	203.50	417.43	1,600.00	1,182.57	26.1
 TOTAL FUND REVENUE	 203.50	 417.43	 1,600.00	 1,182.57	 26.1

QUARTZSITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

COURT ENHANCEMENT

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
42-000-4044 COURT ENHANCEMENT REVENUE	411.04	1,512.83	4,200.00	2,687.37	36.0
TOTAL FUND REVENUE	411.04	1,512.83	4,200.00	2,687.37	36.0

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>					
01-110-5010	2,900.00	11,600.00	34,800.00	23,200.00	33.3
01-110-5011	2,098.08	9,101.49	27,696.00	18,594.51	32.9
01-110-5012	381.97	1,580.71	4,781.00	3,200.29	33.1
01-110-5015	352.00	687.00	1,535.00	848.00	44.8
01-110-5016	133.53	1,399.77	4,926.00	3,526.23	28.4
01-110-5017	125.92	546.28	1,662.00	1,115.72	32.9
01-110-5019	.00	.00	220.00	220.00	.0
01-110-5022	504.66	1,467.66	4,500.00	3,032.34	32.6
01-110-5035	.00	20.99	4,600.00	4,579.01	.5
01-110-5043	.00	3,074.76	8,000.00	4,925.24	38.4
01-110-5044	.00	1,325.22	4,000.00	2,674.78	33.1
01-110-5048	126.79	706.83	500.00	(206.83)	141.4
01-110-5051	.00	5,612.00	5,600.00	(12.00)	100.2
01-110-5060	.00	.00	300.00	300.00	.0
01-110-5061	.00	6,000.30	6,600.00	599.70	90.9
TOTAL MAYOR & COUNCIL	6,622.95	43,123.01	109,720.00	66,596.99	39.3

QUARTZSITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGAL</u>					
01-120-5071 TOWN ATTORNEY - GENERAL	5,473.52	18,657.51	100,000.00	81,342.49	18.7
01-120-5072 TOWN ATTORNEY - SPECIAL	237.60	11,070.18	40,000.00	28,929.82	27.7
TOTAL LEGAL	5,711.12	29,727.69	140,000.00	110,272.31	21.2

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-130-5011 SALARIES & WAGES	8,488.66	36,939.49	118,857.00	81,917.51	31.1
01-130-5012 FICA EMPLOYERS SHARE	640.13	2,747.26	9,093.00	6,345.74	30.2
01-130-5015 WORKMANS COMP INSURANCE	435.00	910.00	1,825.00	915.00	49.9
01-130-5016 HEALTH INSURANCE	522.46	5,250.47	17,099.00	11,848.53	30.7
01-130-5017 EMPLOYEE RETIREMENT	508.60	2,214.28	6,461.00	4,246.72	34.3
01-130-5018 UNEMPLOYMENT INSURANCE	.52	1.56	1,069.00	1,067.44	.2
01-130-5022 OTHER SUPPLIES	1,502.86	3,175.31	10,000.00	6,824.69	31.8
01-130-5024 GAS & OIL	55.14	969.99	1,500.00	530.01	64.7
01-130-5025 VEHICLE MAINTENANCE	56.14	77.97	1,500.00	1,422.03	5.2
01-130-5030 BLDG REPAIR/MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
01-130-5031 OSP-AUDIT SERVICES	.00	3,541.14	35,000.00	31,458.86	10.1
01-130-5032 OSP - AUDIT/PROFESSIONAL	.00	(2,314.75)	22,000.00	24,314.75	(10.5)
01-130-5033 PRINTING & ADVERTISING	.00	.00	1,000.00	1,000.00	.0
01-130-5034 JANITORIAL SUPPLIES	.00	161.23	300.00	138.77	53.7
01-130-5035 OTHER SERVICES	6,838.86	9,144.76	13,000.00	3,855.24	70.3
01-130-5038 LEASE/RENTAL AGREEMENT	.00	674.05	2,500.00	1,825.95	27.0
01-130-5040 EQUIPMENT REPAIR	.00	.00	2,000.00	2,000.00	.0
01-130-5041 TELEPHONE	.00	997.60	4,500.00	3,502.40	22.2
01-130-5042 POSTAGE	71.42	378.69	1,200.00	821.31	31.8
01-130-5043 TRAVEL/MEETING/TRAINING	98.48	943.47	8,000.00	7,056.53	11.8
01-130-5046 INSURANCE	.00	6,051.91	25,300.00	19,248.09	23.9
01-130-5048 UTILITIES	2,642.83	9,867.25	27,000.00	17,132.75	36.8
01-130-5051 DUES/SUBSCRIPTIONS/LICENSES	10.00	3,396.87	8,000.00	4,603.13	42.5
01-130-5057 CAPITAL LEASE INTEREST	36.59	147.33	1,000.00	852.67	14.7
01-130-5058 CAPITAL LEASE PRINCIPAL	167.59	669.39	1,500.00	830.61	44.6
01-130-5060 SMALL TOOLS/EQUIPMENT	164.05	187.76	750.00	562.24	25.0
01-130-5061 CAPITAL OUTLAY	.00	.00	8,500.00	8,500.00	.0
01-130-5069 BUILDING IMPROVEMENTS	.00	.00	2,000.00	2,000.00	.0
01-130-5081 ELECTION FEES	.00	.00	15,000.00	15,000.00	.0
01-130-5084 DRUG & ALCOHOL SCREENING	.00	.00	300.00	300.00	.0
TOTAL ADMINISTRATION	22,239.33	86,133.03	348,754.00	262,620.97	24.7

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-140-5011 SALARIES & WAGES	42,193.41	196,558.20	611,897.00	415,338.80	32.1
01-140-5012 FICA EMPLOYERS SHARE	1,160.11	5,212.46	16,548.00	11,335.54	31.5
01-140-5014 OVERTIME	.00	.00	29,048.00	29,048.00	.0
01-140-5015 WORKMANS COMP INSURANCE	7,887.00	16,684.00	37,501.00	20,817.00	44.5
01-140-5016 HEALTH INSURANCE	1,706.87	21,949.92	87,609.00	65,659.08	25.1
01-140-5017 EMPLOYEE RETIREMENT	4,703.21	22,169.80	73,130.00	50,960.20	30.3
01-140-5018 UNEMPLOYMENT INSURANCE	127.74	415.44	3,603.00	3,187.56	11.5
01-140-5019 UNIFORM ALLOWANCE	1,506.17	4,224.37	10,000.00	5,775.63	42.2
01-140-5022 OTHER SUPPLIES	69.41	2,323.04	7,000.00	4,676.96	33.2
01-140-5024 GAS & OIL	1,956.67	8,442.77	35,000.00	26,557.23	24.1
01-140-5025 VEHICLE MAINTENANCE	2,503.05	7,256.88	25,000.00	17,743.12	29.0
01-140-5026 WEAPONS PURCHASE & REPAIR/AMMO	.00	.00	2,000.00	2,000.00	.0
01-140-5027 RADIO MAINTENANCE	.00	6,825.00	8,000.00	1,175.00	85.3
01-140-5030 BLDG REPAIR/MAINTENANCE	.00	80.80	1,000.00	919.20	8.1
01-140-5033 PRINTING & ADVERTISING	.00	237.00	500.00	263.00	47.4
01-140-5034 JANITORIAL SUPPLIES	.00	4.39	500.00	495.61	.9
01-140-5035 OTHER SERVICES	2,411.30	5,173.19	10,000.00	4,826.81	51.7
01-140-5038 LEASE/RENTAL AGREEMENT	.00	.00	500.00	500.00	.0
01-140-5040 EQUIPMENT REPAIR	.00	.00	1,000.00	1,000.00	.0
01-140-5041 TELEPHONE	.00	2,394.24	.00	(2,394.24)	.0
01-140-5042 POSTAGE	94.46	475.99	1,000.00	524.01	47.6
01-140-5043 TRAVEL/MEETING/TRAINING	.00	251.80	5,000.00	4,748.20	5.0
01-140-5046 INSURANCE	.00	14,373.27	60,000.00	45,626.73	24.0
01-140-5048 UTILITIES	1,477.36	6,656.20	27,500.00	20,843.80	24.2
01-140-5061 DUES/SUBSCRIPTIONS/LICENSES	1,006.95	1,036.95	4,000.00	2,963.05	25.9
01-140-5062 LAB EQUIPMENT & SUPPLIES	.00	.00	300.00	300.00	.0
01-140-5060 SMALL TOOLS/EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
01-140-5069 BUILDING IMPROVEMENTS	.00	.00	2,000.00	2,000.00	.0
01-140-5080 K-9 EXPENSES	182.22	390.18	1,750.00	1,359.82	22.3
01-140-5082 POLYGRAPH & MEDICAL	.00	980.50	2,000.00	1,019.50	49.0
01-140-5084 DRUG & ALCOHOL SCREENING	.00	.00	300.00	300.00	.0
01-140-5089 CITIZENS ON PATROL/RESERVES	230.00	452.00	750.00	298.00	60.3
01-140-5099 SETTLEMENT EXPENSE	.00	100,000.00	100,000.00	.00	100.0
TOTAL POLICE	69,025.93	424,568.39	1,166,436.00	741,867.61	36.4

QUARTZSITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC/COMMUNITY DEVELOPMENT</u>						
01-145-5044	PROMOTION OF TOWN	350.00	8,313.19	21,500.00	13,186.81	38.7
	TOTAL ECONOMIC/COMMUNITY DEVELOPM	350.00	8,313.19	21,500.00	13,186.81	38.7

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE</u>					
01-150-5011 SALARIES & WAGES	6,673.91	28,993.48	83,888.00	54,894.52	34.6
01-150-5012 FICA EMPLOYERS SHARE	501.25	2,144.31	6,417.00	4,272.69	33.4
01-150-5015 WORKMANS COMP INSURANCE	185.00	480.00	588.00	88.00	84.5
01-150-5016 HEALTH INSURANCE	538.90	6,397.91	24,093.00	17,695.09	28.6
01-150-5017 EMPLOYEE RETIREMENT	400.46	1,739.72	5,033.00	3,293.28	34.6
01-150-5018 UNEMPLOYMENT INSURANCE	.00	.00	956.00	956.00	.0
01-150-5019 UNIFORM ALLOWANCE	.00	.00	350.00	350.00	.0
01-150-5022 OTHER SUPPLIES	640.65	933.15	2,500.00	1,566.85	37.3
01-150-5024 GAS & OIL	.00	42.14	250.00	207.86	16.9
01-150-5030 BLDG REPAIR/MAINTENANCE	.00	8.07	2,500.00	2,491.93	.3
01-150-5032 OUTSIDE PROVIDER SERVICES	.00	.00	5,300.00	5,300.00	.0
01-150-5034 JANITORIAL SUPPLIES	.00	83.29	300.00	216.71	27.8
01-150-5035 OTHER SERVICES	18.45	131.50	4,000.00	3,868.50	3.3
01-150-5038 LEASE/RENTAL AGREEMENT	.00	2,625.00	6,500.00	3,875.00	40.4
01-150-5040 EQUIPMENT REPAIR	.00	.00	2,000.00	2,000.00	.0
01-150-5041 TELEPHONE	.00	798.08	.00	(798.08)	.0
01-150-5042 POSTAGE	71.43	364.86	1,000.00	635.14	36.6
01-150-5043 TRAVEL/MEETING/TRAINING	208.47	690.47	6,000.00	5,309.53	11.5
01-150-5046 INSURANCE	.00	2,269.45	9,000.00	6,730.55	25.2
01-150-5048 UTILITIES	825.44	3,542.49	8,720.00	5,177.51	40.6
01-150-5051 DUES/SUBSCRIPTIONS/LICENSES	731.52	831.52	6,000.00	5,168.48	13.9
01-150-5073 OSP-PROSECUTING ATTORNEY	3,200.00	14,172.50	40,000.00	25,827.50	35.4
01-150-5074 INDIGENT DEFENSE ATTORNEY FEES	5,482.50	6,022.50	30,000.00	23,977.50	20.1
01-150-5084 DRUG & ALCOHOL SCREENING	.00	.00	100.00	100.00	.0
TOTAL MAGISTRATE	19,477.98	72,270.44	245,475.00	173,204.56	29.4

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONNING</u>					
01-160-5011 SALARIES & WAGES	2,816.04	12,416.07	54,654.00	42,237.93	22.7
01-160-5012 FICA EMPLOYERS SHARE	215.02	946.66	4,181.00	3,234.34	22.6
01-160-5015 WORKMANS COMP INSURANCE	37.00	84.00	184.00	100.00	45.7
01-160-5016 HEALTH INSURANCE	262.18	2,367.82	8,040.00	5,672.18	29.5
01-160-5017 EMPLOYEE RETIREMENT	168.94	744.84	2,472.00	1,727.16	30.1
01-160-5018 UNEMPLOYMENT INSURANCE	.00	.00	933.00	933.00	.0
01-160-5022 OTHER SUPPLIES	151.00	674.51	3,500.00	2,825.49	19.3
01-160-5024 GAS & OIL	54.74	72.06	1,500.00	1,427.94	4.8
01-160-5025 VEHICLE MAINTENANCE	58.14	58.52	1,000.00	941.48	5.9
01-160-5032 OUTSIDE PROVIDER SERVICES	.00	.00	7,000.00	7,000.00	.0
01-160-5033 PRINTING & ADVERTISING	.00	.00	500.00	500.00	.0
01-160-5034 JANITORIAL SUPPLIES	.00	83.28	300.00	216.72	27.8
01-160-5035 OTHER SERVICES	71.98	184.80	5,200.00	5,015.20	3.6
01-160-5040 EQUIPMENT REPAIR	.00	.00	200.00	200.00	.0
01-160-5041 TELEPHONE	.00	399.04	.00	(399.04)	.0
01-160-5042 POSTAGE	71.43	293.43	1,000.00	706.57	29.3
01-160-5043 TRAVEL/MEETING/TRAINING	.00	71.43	3,000.00	2,928.57	2.4
01-160-5048 UTILITIES/TELEPHONE	299.84	1,488.89	5,000.00	3,511.11	29.8
01-160-5051 DUES/SUBSCRIPTIONS/LICENSES	1,200.00	4,304.36	10,600.00	6,295.64	40.6
01-160-5060 SMALL TOOLS/EQUIPMENT	.00	.00	250.00	250.00	.0
01-160-5084 DRUG & ALCOHOL SCREENING	.00	.00	100.00	100.00	.0
TOTAL PLANNING & ZONNING	5,404.31	24,189.71	109,614.00	85,424.29	22.1

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
01-170-5011 SALARIES & WAGES	6,016.57	26,421.22	87,696.00	61,274.78	30.1
01-170-5012 FICA EMPLOYERS SHARE	445.68	1,904.64	6,709.00	4,804.36	28.4
01-170-5015 WORKMANS COMP INSURANCE	133.00	275.00	803.00	328.00	45.6
01-170-5016 HEALTH INSURANCE	390.18	3,931.60	13,485.00	9,553.40	29.2
01-170-5017 EMPLOYEE RETIREMENT	360.98	1,585.20	5,192.00	3,606.80	30.5
01-170-5018 UNEMPLOYMENT INSURANCE	.00	13.71	1,298.00	1,284.29	1.1
01-170-5022 OTHER SUPPLIES	104.69	281.24	1,000.00	718.76	28.1
01-170-5030 BLDG REPAIR/MAINTENANCE	818.73	834.87	1,500.00	665.13	55.7
01-170-5034 JANITORIAL SUPPLIES	.00	83.28	250.00	166.72	33.3
01-170-5035 OTHER SERVICES	18.45	169.12	4,500.00	4,330.88	3.8
01-170-5038 LEASE/RENTAL AGREEMENT	4,188.00	5,598.00	7,500.00	1,902.00	74.6
01-170-5040 EQUIPMENT REPAIR	.00	.00	2,000.00	2,000.00	.0
01-170-5041 TELEPHONE	.00	997.60	.00	(997.60)	.0
01-170-5042 POSTAGE	.00	7.27	50.00	42.73	14.5
01-170-5046 INSURANCE	.00	2,269.45	.00	(2,269.45)	.0
01-170-5048 UTILITIES	1,109.35	4,426.49	29,000.00	24,573.51	15.3
01-170-5051 DUES/SUBSCRIPTIONS/LICENSES	.00	111.90	1,000.00	888.10	11.2
01-170-5060 SMALL TOOLS/EQUIPMENT	.00	.00	250.00	250.00	.0
01-170-5061 CAPITAL OUTLAY	.00	.00	900.00	900.00	.0
TOTAL LIBRARY	13,585.63	48,910.59	162,933.00	114,022.41	30.0

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

PARK	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
01-180-5011 SALARIES & WAGES	3,421.99	15,225.40	44,298.00	29,072.60	34.4
01-180-5012 FICA EMPLOYERS SHARE	265.81	1,181.53	3,389.00	2,207.47	34.9
01-180-5015 WORKMANS COMP INSURANCE	548.00	1,185.00	1,927.00	742.00	61.5
01-180-5016 HEALTH INSURANCE	201.73	2,182.87	7,718.00	5,535.13	28.3
01-180-5017 EMPLOYEE RETIREMENT	191.84	852.95	2,482.00	1,629.05	34.4
01-180-5018 UNEMPLOYMENT INSURANCE	.00	.00	442.00	442.00	.0
01-180-5019 UNIFORM ALLOWANCE	33.00	33.00	1,000.00	967.00	3.3
01-180-5022 OTHER SUPPLIES	760.53	1,984.09	3,000.00	1,015.91	66.1
01-180-5024 GAS & OIL	405.89	2,780.72	7,000.00	4,219.28	39.7
01-180-5025 VEHICLE MAINTENANCE	611.85	957.77	3,000.00	2,042.23	31.9
01-180-5030 BLDG REPAIR/MAINTENANCE	.00	.00	100.00	100.00	.0
01-180-5034 JANITORIAL SUPPLIES	.00	50.72	500.00	449.28	10.1
01-180-5035 OTHER SERVICES	294.43	987.19	3,800.00	2,812.81	26.0
01-180-5040 EQUIPMENT REPAIR	.00	.00	1,000.00	1,000.00	.0
01-180-5042 POSTAGE	.00	.00	100.00	100.00	.0
01-180-5043 TRAVEL/MEETING/TRAINING	(99.00)	99.00	3,000.00	2,901.00	3.3
01-180-5048 UTILITIES	375.82	11,457.81	25,100.00	13,642.19	45.7
01-180-5051 DUES/SUBSCRIPTIONS/LICENSES	.00	285.00	500.00	215.00	57.0
01-180-5060 SMALL TOOLS/EQUIPMENT	164.82	199.16	4,000.00	3,800.84	5.0
01-180-5061 CAPITAL OUTLAY	.00	216.95	.00	(216.95)	.0
01-180-5069 BUILDING IMPROVEMENTS	.00	.00	1,500.00	1,500.00	.0
01-180-5084 DRUG & ALCOHOL SCREENING	.00	.00	100.00	100.00	.0
01-180-5086 GROUNDS MAINTENANCE	1,997.72	2,469.34	6,000.00	3,530.66	41.2
TOTAL PARK	9,174.43	42,148.50	119,956.00	77,807.50	35.1

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
01-181-5011 SALARIES & WAGES	3,072.74	13,760.25	40,072.00	26,311.75	34.3
01-181-5012 FICA EMPLOYERS SHARE	237.79	1,064.20	3,065.00	2,000.80	34.7
01-181-5015 WORKMANS COMP INSURANCE	165.00	357.00	1,132.00	775.00	31.5
01-181-5016 HEALTH INSURANCE	132.57	1,277.42	4,180.00	2,902.58	30.6
01-181-5017 EMPLOYEE RETIREMENT	173.10	775.05	2,258.00	1,482.95	34.3
01-181-5018 UNEMPLOYMENT INSURANCE	.00	.00	559.00	559.00	.0
01-181-5022 OTHER SUPPLIES	.00	109.50	150.00	40.50	73.0
01-181-5048 UTILITIES	.00	.00	100.00	100.00	.0
01-181-5060 SMALL TOOLS/EQUIPMENT	.00	.00	250.00	250.00	.0
01-181-5061 CAPITAL OUTLAY	.00	.00	3,500.00	3,500.00	.0
01-181-5062 CAPITAL IMPROVEMENTS	113.82	113.82	1,200.00	1,086.18	9.5
01-181-5086 GROUNDS MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
TOTAL CEMETERY	3,895.02	17,457.24	57,466.00	40,008.76	30.4

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
01-185-5011 SALARIES & WAGES	1,367.73	4,620.63	30,500.00	25,879.37	15.2
01-185-5012 FICA EMPLOYERS SHARE	104.38	349.10	2,333.00	1,983.90	15.0
01-185-5015 WORKMANS COMP INSURANCE	49.00	110.00	587.00	477.00	18.7
01-185-5016 HEALTH INSURANCE	322.51	1,203.02	7,538.00	6,332.98	18.0
01-185-5017 EMPLOYEE RETIREMENT	.00	71.26	1,454.00	1,382.74	4.9
01-185-5018 UNEMPLOYMENT INSURANCE	56.22	184.39	558.00	373.61	33.0
01-185-5019 UNIFORM ALLOWANCE	.00	.00	100.00	100.00	.0
01-185-5022 OTHER SUPPLIES	10.79	79.08	1,000.00	920.92	7.9
01-185-5023 SUMMER REC PROGRAM	31.75	918.20	4,000.00	3,081.80	23.0
01-185-5024 GAS & OIL	.00	.00	200.00	200.00	.0
01-185-5030 BLDG REPAIR/MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
01-185-5034 JANITORIAL SUPPLIES	30.04	98.72	1,500.00	1,401.28	6.6
01-185-5035 OTHER SERVICES	144.58	445.88	3,250.00	2,804.12	13.7
01-185-5040 EQUIPMENT REPAIR	.00	.00	1,000.00	1,000.00	.0
01-185-5041 TELEPHONE	.00	199.52	.00	(199.52)	.0
01-185-5042 POSTAGE	.00	.00	50.00	50.00	.0
01-185-5043 TRAVEL/MEETING/TRAINING	.00	60.00	2,000.00	1,940.00	3.0
01-185-5044 PROMOTION OF TOWN	.00	.00	500.00	500.00	.0
01-185-5046 INSURANCE	.00	3,025.95	11,400.00	8,374.05	28.5
01-185-5048 UTILITIES	1,503.95	6,551.77	13,000.00	6,448.23	50.4
01-185-5060 SMALL TOOLS/EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
01-185-5070 FURNITURE/FIXTURES	.00	.00	500.00	500.00	.0
01-185-5084 DRUG & ALCOHOL SCREENING	14.62	14.62	100.00	85.38	14.6
01-185-5085 SNACKS	171.82	330.31	3,000.00	2,669.69	11.0
01-185-5096 GAMES/LEARNING TOOLS/CRAFTS	.00	.00	500.00	500.00	.0
TOTAL RECREATION	3,807.47	18,262.45	87,568.00	69,305.55	20.9

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL TRANSIT TRANSPORTATION</u>					
01-230-5011 SALARIES & WAGES	3,440.87	15,336.57	45,096.00	29,759.43	34.0
01-230-5012 FICA EMPLOYERS SHARE	262.99	1,171.38	3,450.00	2,278.62	34.0
01-230-5015 WORKMANS COMP INSURANCE	459.00	1,152.00	2,065.00	913.00	55.8
01-230-5016 HEALTH INSURANCE	252.46	1,494.19	4,824.00	3,329.81	31.0
01-230-5017 EMPLOYEE RETIREMENT	87.16	392.22	1,142.00	749.78	34.4
01-230-5018 UNEMPLOYMENT INSURANCE	46.76	258.43	1,219.00	960.57	21.2
01-230-5022 OTHER SUPPLIES	27.82	337.89	.00	(337.89)	.0
01-230-5024 GAS & OIL	672.12	3,070.73	15,000.00	11,929.27	20.5
01-230-5025 VEHICLE MAINTENANCE	58.14	58.52	5,000.00	4,941.48	1.2
01-230-5033 PRINTING & ADVERTISING	291.60	291.60	750.00	458.40	38.9
01-230-5034 JANITORIAL SUPPLIES	.00	.00	300.00	300.00	.0
01-230-5035 OTHER SERVICES	1,249.98	1,249.98	200.00	(1,049.98)	625.0
01-230-5036 OUTSIDE SERVICES PROVIDER	.00	.00	5,175.00	5,175.00	.0
01-230-5042 POSTAGE	.00	.00	50.00	50.00	.0
01-230-5043 TRAVEL/MEETING/TRAINING	9.20	(4.87)	2,100.00	2,104.67	(.2)
01-230-5046 INSURANCE	.00	3,782.43	15,750.00	11,967.57	24.0
01-230-5048 UTILITIES/TELEPHONE	61.22	244.76	1,600.00	1,355.24	15.3
01-230-5051 DUES/SUBSCRIPTIONS/LICENSES	.00	120.00	525.00	405.00	22.9
01-230-5053 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
01-230-5060 SMALL TOOLS/EQUIPMENT	.00	.00	150.00	150.00	.0
01-230-5084 DRUG & ALCOHOL SCREENING	.00	.00	150.00	150.00	.0
TOTAL LOCAL TRANSIT TRANSPORTATION	6,917.32	28,956.03	105,546.00	76,589.97	27.4

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

HIGHWAY USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
03-220-5011 SALARIES & WAGES	27,515.10	123,742.22	358,948.00	235,205.78	34.5
03-220-5012 FICA EMPLOYERS SHARE	2,113.12	9,434.99	27,604.00	18,189.01	34.2
03-220-5014 OVERTIME	.00	.00	1,893.00	1,893.00	.0
03-220-5015 WORKMANS COMP INSURANCE	8,119.00	15,051.00	31,212.00	16,161.00	48.2
03-220-5016 HEALTH INSURANCE	1,102.07	14,833.18	56,497.00	41,663.82	26.3
03-220-5017 EMPLOYEE RETIREMENT	1,444.90	6,508.49	17,638.00	11,129.51	36.9
03-220-5018 UNEMPLOYMENT INSURANCE	.26	.78	2,458.00	2,457.22	.0
03-220-5019 UNIFORM ALLOWANCE	33.00	33.00	1,000.00	967.00	3.3
03-220-5022 OTHER SUPPLIES	633.90	2,314.32	3,500.00	1,185.68	66.1
03-220-5024 GAS & OIL	2,085.99	7,631.20	22,000.00	14,368.80	34.7
03-220-5025 VEHICLE MAINTENANCE	1,970.41	5,745.25	30,000.00	24,254.75	19.2
03-220-5028 TRAFFIC CONTROL	.00	.00	3,000.00	3,000.00	.0
03-220-5029 STREET REPAIRS & MAINTENANCE	657.11	5,151.15	213,787.00	208,635.85	2.4
03-220-5030 BLDG REPAIR/MAINTENANCE	5,390.37	5,390.37	2,000.00	(3,390.37)	289.5
03-220-5032 OUTSIDE PROVIDER SERVICES	.00	.00	5,000.00	5,000.00	.0
03-220-5033 PRINTING & ADVERTISING	.00	.00	500.00	500.00	.0
03-220-5034 JANITORIAL SUPPLIES	.00	53.21	100.00	46.79	53.2
03-220-5035 OTHER SERVICES	65.80	1,240.69	7,500.00	6,259.31	16.5
03-220-5037 ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
03-220-5040 EQUIPMENT REPAIR	.00	.00	10,000.00	10,000.00	.0
03-220-5041 TELEPHONE	.00	598.56	.00	(598.56)	.0
03-220-5042 POSTAGE	71.43	364.86	1,000.00	635.14	36.5
03-220-5043 TRAVEL/MEETING/TRAINING	58.00	350.24	3,000.00	2,649.76	11.7
03-220-5046 INSURANCE	.00	27,990.04	117,000.00	89,009.96	23.9
03-220-5047 MACHANIC SUPPLIES & SERVICES	.00	4.38	3,500.00	3,495.62	.1
03-220-5048 UTILITIES	927.48	11,974.75	51,000.00	39,025.25	23.5
03-220-5049 STREET LIGHTS	1,294.26	9,712.68	15,000.00	5,287.32	64.8
03-220-5051 DUES/SUBSCRIPTIONS/LICENSES	.00	75.00	1,000.00	925.00	7.5
03-220-5056 GRANT MATCH	.00	.00	56,000.00	56,000.00	.0
03-220-5057 CAPITAL LEASE INTEREST	.00	.00	45,000.00	45,000.00	.0
03-220-5059 RIGHT OF WAY COSTS	.00	.00	1,000.00	1,000.00	.0
03-220-5060 SMALL TOOLS/EQUIPMENT	72.88	883.20	9,000.00	8,116.80	9.8
03-220-5068 LANDSCAPE	.00	.00	10,000.00	10,000.00	.0
03-220-5070 FURNITURE/FIXTURES	.00	.00	1,000.00	1,000.00	.0
03-220-5084 DRUG & ALCOHOL SCREENING	.00	.00	1,000.00	1,000.00	.0
03-220-5092 EMERGENCY SERVICES	.00	.00	2,000.00	2,000.00	.0
03-220-5093 RENTAL EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
03-220-5105 PROJECT CONSTRUCTION	.00	13,327.62	90,000.00	76,672.38	14.8
03-220-5110 TRANSFERS OUT	.00	.00	80,000.00	80,000.00	.0
TOTAL PUBLIC WORKS	53,555.08	282,411.18	1,291,137.00	1,028,725.82	20.3
TOTAL FUND EXPENDITURES	53,555.08	282,411.18	1,291,137.00	1,028,725.82	20.3

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER</u>					
15-500-5011 SALARIES & WAGES	6,762.15	30,317.61	96,800.00	66,482.39	31.3
15-500-5012 FICA EMPLOYERS SHARE	514.60	2,295.36	7,425.00	5,129.64	30.9
15-500-5014 OVERTIME	.00	.00	260.00	260.00	.0
15-500-5015 WORKMANS COMP INSURANCE	627.00	1,636.00	2,892.00	1,056.00	60.8
15-500-5016 HEALTH INSURANCE	461.00	4,975.98	18,175.00	13,199.02	27.4
15-500-5017 EMPLOYEE RETIREMENT	362.36	1,654.86	5,805.00	4,150.14	28.5
15-500-5018 UNEMPLOYMENT INSURANCE	7.29	11.63	837.00	825.37	1.4
15-500-5019 UNIFORM ALLOWANCE	49.50	149.50	500.00	350.50	29.9
15-500-5022 OTHER SUPPLIES	352.73	1,414.59	3,000.00	1,585.41	47.2
15-500-5024 GAS & OIL	1,812.30	4,357.82	9,000.00	4,642.18	48.4
15-500-5025 VEHICLE MAINTENANCE	500.84	2,295.50	6,000.00	3,704.50	38.3
15-500-5030 BLDG REPAIR/MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
15-500-5032 OUTSIDE PROVIDER SERVICES	.00	.00	23,600.00	23,600.00	.0
15-500-5033 PRINTING & ADVERTISING	.00	.00	250.00	250.00	.0
15-500-5034 JANITORIAL SUPPLIES	.00	83.29	350.00	266.71	23.8
15-500-5035 OTHER SERVICES	343.53	2,364.68	2,000.00	(364.68)	118.2
15-500-5037 ENGINEERING FEES	.00	.00	25,000.00	25,000.00	.0
15-500-5039 LAB SERVICES	2,115.70	3,874.30	15,000.00	11,125.70	25.8
15-500-5040 EQUIPMENT REPAIR	.00	.00	10,000.00	10,000.00	.0
15-500-5041 TELEPHONE	.00	598.56	.00	(598.56)	.0
15-500-5042 POSTAGE	101.62	395.05	1,000.00	604.95	39.5
15-500-5043 TRAVEL/MEETING/TRAINING	183.68	568.67	2,500.00	1,931.33	22.8
15-500-5046 INSURANCE	.00	9,077.66	37,800.00	28,722.14	24.0
15-500-5048 UTILITIES	487.34	20,185.61	80,000.00	59,814.39	25.2
15-500-5050 PLANT OPERATIONS	1,292.29	2,614.04	12,000.00	9,385.96	21.8
15-500-5051 DUES/SUBSCRIPTIONS/LICENSES	2,517.50	5,760.86	10,000.00	4,239.14	57.6
15-500-5052 LAB EQUIPMENT & SUPPLIES	308.57	6,065.84	6,700.00	634.16	90.5
15-500-5060 SMALL TOOLS/EQUIPMENT	.00	639.73	5,000.00	4,360.27	12.8
15-500-5061 CAPITAL OUTLAY	.00	.00	2,000.00	2,000.00	.0
15-500-5062 CAPITAL IMPROVEMENTS	.00	.00	200,000.00	200,000.00	.0
15-500-5063 LONG TERM DEBT	.00	13,242.05	215,000.00	201,757.95	6.2
15-500-5067 BAD DEBT EXPENSE	.00	463.77	8,000.00	7,536.23	5.8
15-500-5084 DRUG & ALCOHOL SCREENING	2.44	2.44	250.00	247.56	1.0
15-500-5091 SYSTEM MAINTENANCE	1,176.07	4,022.49	17,500.00	13,477.51	23.0
15-500-5093 RENTAL EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
15-500-5110 INTERFUND TRANSFER OUT	.00	.00	80,000.00	80,000.00	.0
TOTAL WASTEWATER	19,978.51	119,068.09	910,444.00	791,375.91	13.1
TOTAL FUND EXPENDITURES	19,978.51	119,068.09	910,444.00	791,375.91	13.1

QUARTZSITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

WATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER</u>					
16-550-5011 SALARIES & WAGES	9,116.23	40,881.58	127,257.00	86,375.42	32.1
16-550-5012 FICA EMPLOYERS SHARE	692.38	3,084.93	9,792.00	6,707.07	31.5
16-550-5014 OVERTIME	.00	.00	748.00	748.00	.0
16-550-5015 WORKMANS COMP INSURANCE	982.00	2,691.00	4,215.00	1,524.00	63.8
16-550-5018 HEALTH INSURANCE	608.12	6,497.37	22,243.00	15,745.63	29.2
16-550-5017 EMPLOYEE RETIREMENT	503.52	2,288.22	7,661.00	5,372.78	29.9
16-550-5018 UNEMPLOYMENT INSURANCE	7.28	11.62	998.00	986.38	1.2
16-550-5019 UNIFORM ALLOWANCE	49.50	49.50	800.00	750.50	6.2
16-550-5022 OTHER SUPPLIES	156.37	1,149.43	3,000.00	1,850.57	38.3
16-550-5024 GAS & OIL	1,849.85	3,443.47	9,000.00	5,556.53	38.3
16-550-5026 VEHICLE MAINTENANCE	469.72	802.89	3,000.00	2,197.11	26.8
16-550-5030 BLDG REPAIR/MAINTENANCE	.00	.00	3,500.00	3,500.00	.0
16-550-5032 OUTSIDE PROVIDER SERVICES	.00	.00	3,600.00	3,600.00	.0
16-550-5033 PRINTING & ADVERTISING	.00	.00	700.00	700.00	.0
16-550-5034 JANITORIAL SUPPLIES	.00	83.29	300.00	216.71	27.8
16-550-5035 OTHER SERVICES	318.53	1,477.19	20,000.00	18,522.81	7.4
16-550-5036 OUTSIDE SERVICES PROVIDER - IT	.00	.00	1,500.00	1,500.00	.0
16-550-5037 ENGINEERING FEES	.00	4,451.84	75,000.00	70,548.16	5.9
16-550-5038 LEASE/RENTAL AGREEMENT	.00	.00	100.00	100.00	.0
16-550-5039 LAB SERVICES	648.00	648.00	3,500.00	2,852.00	18.5
16-550-5040 EQUIPMENT REPAIR	.00	.00	11,000.00	11,000.00	.0
16-550-5041 TELEPHONE	.00	399.04	.00	(399.04)	.0
16-550-5042 POSTAGE	71.43	364.86	1,000.00	635.14	36.5
16-550-5043 TRAVEL/MEETING/TRAINING	208.68	1,093.38	2,500.00	1,406.62	43.7
16-550-5046 INSURANCE	.00	6,808.38	29,000.00	22,191.62	23.5
16-550-5048 UTILITIES	7,905.62	32,303.17	120,000.00	87,896.83	26.9
16-550-5050 PLANT OPERATIONS	657.54	657.54	80,000.00	79,342.46	.8
16-550-5051 DUES/SUBSCRIPTIONS/LICENSES	.00	1,643.36	7,000.00	5,356.64	23.5
16-550-5052 LAB EQUIPMENT & SUPPLIES	187.40	197.40	6,000.00	5,802.60	3.3
16-550-5060 SMALL TOOLS/EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
16-550-5061 CAPITAL OUTLAY	.00	.00	8,000.00	8,000.00	.0
16-550-5062 CAPITAL IMPROVEMENTS	4,725.21	4,725.21	153,000.00	148,274.79	3.1
16-550-5063 LONG TERM DEBT	2,428.52	9,781.87	375,000.00	365,218.13	2.6
16-550-5067 BAD DEBT EXPENSE	600.00	2,435.30	25,000.00	22,564.70	9.7
16-550-5084 DRUG & ALCOHOL SCREENING	2.44	2.44	300.00	297.56	.8
16-550-5091 SYSTEM MAINTENANCE	4,800.52	35,821.81	75,000.00	39,178.19	47.8
16-550-5105 PROJECT CONSTRUCTION	.00	.00	155,000.00	155,000.00	.0
TOTAL WATER	36,996.86	163,794.09	1,350,214.00	1,186,419.91	12.1
TOTAL FUND EXPENDITURES	36,996.86	163,794.09	1,350,214.00	1,186,419.91	12.1

QUARTZSITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2015

COURT ENHANCEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURT ENHANCEMENT</u>					
42-124-5035 OTHER SERVICES	130.19	428.02	2,200.00	1,771.98	19.5
42-124-5060 SMALL TOOLS/EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL COURT ENHANCEMENT	130.19	428.02	4,200.00	3,771.98	10.2
TOTAL FUND EXPENDITURES	130.19	428.02	4,200.00	3,771.98	10.2

QUARTZSITE PUBLIC LIBRARY
Statistical Report OCTOBER, 2015

Total Number of Patrons

	3,395
Adult Fiction	557
Adult Non Fiction	191
Paperbacks	244
Large Print	216
E-Books	5,696
Arizona Books	17
Foreign Language	1
ILL Sent to other Libraries	07
ILL. Received from other Libraries	0
TOTAL ADULT BOOKS	6,929
Young Adult Fiction	17
Young Adult Non-Fiction	0
Young Adult Paperback	0
Juvenile Fiction	41
Juvenile Non-Fiction	04
Kids Computer Use	963
Graphic Novel	3
MISCELLANEOUS	
Puzzles	12
DVD	747
VHS	103
CD Audio	45
Audio Cassettes	21
TOTAL CIRCULATION	1,956
Computer Questions	219
Reference Questions	197
Information	159
Computer Use	649
Caregivers Use	10
Wireless Usage	371
New Patrons Registered	24
Meeting Room Use	27
Donations	407

**QUARTZSITE CHILDREN'S LIBRARY
 STATISTICAL REPORT
 MONTH OF OCTOBER, 2015**

<u>TOTAL NUMBER OF PATRONS</u>	215
Young Adult – Nonfiction	0
Young Adult – Fiction	17
Young Adult – Paperbacks	0
TOTAL YOUNG ADULT BOOKS	17
Children – Nonfiction	04
Children – Fiction	41
 TOTAL CHILDREN BOOKS	 45
Programs for Children 4 Children Participating 222	
TOTAL CIRCULATION	62
Computer Use	203
Computer Questions	165
Reference Questions A/C	109
Information & Referral	96
Donations	0
Volunteer Hours	0
New Patrons Registered	0

Shop
 One Copy / One User & Metered Access

Search ... One Copy/One User & Metered Access

- Periodicals
- Cost Per Circ
- Simultaneous Use
- Select Express
- Self-Published
- Purchase Content Credit
- Switch to Curate

REPORTS
 CATALOG CATALOGS

- No pinned carts
- Admin
- + Create c...**
- VIEW**
- Marketplace settli
- CARTS**
- Marketplace user:
- Library site admin
- Local Content
- MARC records

Library statistics

Website Standard and mobile

Collection

inception through 10/31/2015

One Copy/One User

Adv. = Advantage, across all Advantage accounts
 Cons. = Consortium

Format	Adv. titles	Cons. titles	Adv. standard copies	Adv. preorder copies	Cons. standard copies	Cons. preorder copies
Audiobook	1	908	1	0	917	0
eBook	15	4,702	15	0	4,779	0
Total	16	5,610	16	0	5,696	0

Metered Access (metered by time)

Format	Adv. titles	Cons. titles	Adv. standard copies	Adv. preorder copies
Audiobook	0	6	0	0
eBook	0	608	0	0
Total	0	614	0	0

Metered Access (metered by checkouts)

Format	Adv. titles	Cons. titles	Adv. standard licenses purchased	Adv. preorder licenses purchased	Cons. standard licenses purchased	Cons. preorder licenses purchased
eBook	12	1,497	442	0	47,814	0
Total	12	1,497	442	0	47,814	0

User activity

From 10/1/2015 through 10/31/2015

Unique users with titles checked out: 498

Checkouts

Format	Count
Audiobook	392
eBook	1,678
Total	2,070

Holds

Format	Count
Audiobook	
eBook	
Total	

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	0	2	0	2	0
100 - 199	6	15	3	1	0
200 - 299	4	9	2	7	0
300 - 399	15	21	12	6	0
400 - 499	1	1	0	0	0
500 - 599	9	11	2	4	0
600 - 699	28	35	11	6	0
700 - 799	32	41	17	24	0
800 - 899	11	17	0	1	0
900 - 999	34	39	12	13	0
ADV	0	2	0	0	0
Aud	18	21	8	6	0
AZ	21	17	2	1	0
AZ NF	2	3	0	0	0
AZ R	0	0	0	0	0
BC	0	0	0	0	0
Biography	1	1	0	0	0
CD ROM	0	0	0	0	0
CD/AUD	49	45	23	15	0
Christian Fiction	33	42	1	0	0
D'	674	747	55	52	0
Easy Book	27	20	5	6	0
eBook	0	0	0	0	0
Fiction	285	334	50	29	0
Fiction Large Print	91	112	11	11	0
Fiction Paperback	54	63	4	2	0
French	0	0	3	0	0
Graphic Novel	2	3	6	1	0
J Fiction	47	41	14	10	0
J Non-Fiction	5	4	1	1	0
J PBK	2	2	1	4	0
J Spanish	0	0	0	0	0
Jigsaw puzzle	10	12	1	1	0
L	1	1	0	0	0
Large Print Non-Fiction	3	3	0	2	0
Magazine	0	0	0	0	0
Mystery	133	151	38	14	0
Mystery Large Print	49	57	4	3	0
Mystery Paperback	39	44	5	0	0
Native American	2	1	2	0	0
PHA	0	0	0	0	0
Reference	0	0	0	0	0
Romance	0	0	0	0	0
Romance Paperback	35	38	3	10	0

Science Fiction	14	15	2	3	(
Science Fiction Paperback	9	15	3	3	(
Spanish	1	1	3	0	(
Unrefined	9	7	2	2	(
VHS	94	103	1	1	(
Western	14	15	1	2	(
Western Large Print	29	44	6	5	(
Western Paperback	73	84	13	0	(
YA Fiction	13	17	6	4	(
YA Non-Fiction	0	0	1	0	(
YA Paperback	2	0	0	0	(
Total	1981	2256	334	252	(



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 10, 2015

Agenda Item #2 Consider approval of the minutes of the Regular Meeting of October 27, 2015.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Regular Meeting of October 27, 2015.

Action Requested: Motion to approve the minutes of the Regular Meeting of October 27, 2015.

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, OCTOBER 27, 2015, 7:00 PM

CALL TO ORDER: 7:00 p.m.

INVOCATION: Prayer said by Pastor Bruce Swart.

PLEDGE OF ALLEGIANCE: Pledge led by Council Member Warner.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Orgeron.

STAFF PRESENT: Skylor Miller, Town Manager; Bill Sullivan, Town Attorney; and Tina Abriani, Town Clerk

ANNOUNCEMENTS:

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

Jennifer Jones spoke regarding the hiring of a new police officer and the Council's review of his or her background.

Pam Caskey, a citizen of Quartzsite, shared the memories she had of a dream she had one evening and wrote down the next morning. She spoke of new ideas and giving them a chance; and a new focus on acting for the good of all people. She talked about the Soup and Chowder Festival that raises funds for the Food Bank. She announced that this year there will be a second Soup and Chowder Festival for the Food Bank.

Shanana Rain BearCat said she wanted to encourage the local businesses to welcome the new Quartzsite Area Chamber of Commerce and Tourism. She said the new Chamber may open as early as next week. A grand opening and a ribbon cutting ceremony is scheduled to take place on December 9, 2015. She proclaimed the tagline of the new chamber was 'Uniting Strengths Driving Quartzsite Forward.'

PROCLAMATIONS:

1. PROCLAMATION – American Diabetes Month, November 2015.

The Mayor read the American Diabetes Month Proclamation declaring November 2015 American Diabetes Month in the Town of Quartzsite.

Town Manager Miller announced that the Town Movie in the Park was set to begin at 6:30 p.m. on Friday, October 30, 2015. The Quartzsite Library will host the movie *Hocus Pocus* at the Pavilion in the Park. The Eighth Grade Class will sell concessions to raise funds for their eighth-grade trip to be taken at the end of the year.

Town Manager Miller said the Quartzsite Halloween Party, a community planned and developed party, will be held on Saturday, October 31, 2015, beginning at 4:00 p.m. He said there would be games and contests at the Community Center, as well as a hot dog meal for all the youth and families that attend.

PRESENTATIONS:

- 2. PRESENTATION – Mr. Richard Thompson to present information regarding the “Planning for the Future” public meeting to be held by the Quartzsite Historical Society on November 4, 2015 at 2:00 p.m. at the Quartzsite Community Center.**

Mr. Richard Thompson, the new President of the Quartzsite Historical Society, started out his presentation by inviting everyone to attend the Planning for the Future meeting to be held by the Quartzsite Historical Society, which is scheduled for Wednesday, November 4, 2015, at 2:00 p.m. at the Community Center.

He spoke of the Project Passport program and his quest to entice more visitors to the Museum. He explained that the Planning for the Future meeting is important because of the people that will attend. He said the attendees will receive a piece of paper and a pencil. On the left side of the paper, the attendees will list what they do not like about the Museum or Quartzsite, and on the right side attendees will list their ideas of what should be. He added that the exercise should only last from three to five minutes. The lists would be collected, and the attendees would be divided into groups of five. These smaller groups are to discuss the items on the lists that will serve as conversation starters. Mr. Thompson said the Planning for the Future meeting would adjourn when the conversations stop.

Mr. Thompson said the challenge would be, during the next two weeks, for the people that plan to attend, to go to the Museum and learn about it and come up with ideas to make it better.

CONSENT AGENDA

- 3. LEDGER OF ACCOUNTS PAID – Consider approval of check series 39470 – 39516 totaling \$78,949.48.**

Vice Mayor Simpson moved to approve the Ledger of Accounts Paid as presented and Council Member Kelley seconded the motion. The vote was five ‘ayes’ and one ‘nay’ by Council Member Davidson.

4. APPOINTMENT OF ONE QUARTZSITE POLICE DEPARTMENT OFFICER – Consider approval to appoint a Quartzsite Police Department Officer, an approved vacant position.

The Mayor spoke of an email that addressed an issue that a citizen brought to the Council. The Mayor said it was decided that the Council needed better communication between Town staff and the Council. The Mayor explained that people approach Council Members after the Council makes a decision and say that the Council was not informed enough to make the decision.

The Mayor said the Town Manager will provide the Council with an email providing more information on issues that require review.

The Mayor said he saw the vetting book of the candidate selected to be brought to the Council. The applicant was the most qualified to be a Quartzsite Police Officer.

Chief Ernie Renfro spoke of the candidate that passed the lengthy interview and background check process. He said she passed the polygraph and the medical exams given by an AZ POST certified doctor; she is AZ POST approved; she passed a driver's course; she qualified with handguns and a shotgun that she will use at the Quartzsite Police Department.

Chief Renfro said the candidate is scheduled to pass a waiver test that is required when three years have elapsed since a candidate had been a police officer.

Council Member Davidson noted his only concern with the candidate is that he heard that she lives in Yuma. He expressed his contention that Town employees should reside within the Town.

Chief Renfro explained the candidate plans to use a fifth wheel in Quartzsite, as many of the officers do, and she plans to stay in Quartzsite on the days that she works.

Town Manager Miller said, in general, the Town's Police Department currently has a more stringent recruitment process than it has ever been in the past. He listed all the required tests that must be passed before a candidate may be considered for the position of police officer.

Council Member St. Germain took a moment to commend the Chief on the fine job he has been doing, including with the hiring process. He said police officers have difficult and stressful jobs. Council Member St. Germain noted that the Council hired the Chief and must respect his views regarding qualified candidates.

Council Member St. Germain said the quality of the Town's officers is amazing. He said the Town's respect for the Police Department has increased to a point like never before in Quartzsite.

Council Member Kelley verbally expressed her agreement with what Council Member St. Germain had said.

Council Member St. Germain moved to appoint one Quartzsite Police Department Officer and Vice Mayor Simpson seconded the motion. The vote was unanimous. Motion Passed.

PUBLIC HEARING:

- 5. PUBLIC HEARING OF A PROPOSED MINOR AMENDMENT TO THE 2014 GENERAL PLAN – Conduct Public Hearing and consider approval of a resolution amending the Land Use Designation in the 2014 General Plan changing the designation of 1360 North Moon Mountain Road, Quartzsite, AZ, APN 306-13-117H from Residential to Neighborhood Business. The proposed amendment affects the Land Use Element and Map of the 2014 Quartzsite General Plan.**

The Mayor stated the hearing was open to the public for any comment and was regarding a proposed amendment to the General Plan. He said after that, there will be another proposed amendment for a rezone of a property over on the east side of Town behind the truck stop out along the interstate – to create a commercial corridor.

Town Manager Miller presented how the two public hearings were intertwined. He said the applicant was looking to make full use of her property, but the zoning was out of compliance with the actual usage. He noted that the Planning & Zoning Commission reviewed the situation in a work session to discuss the need for possible change in that area. Next, a public hearing was held with the Planning and Zoning Commission.

Town Manager Miller informed everyone that the Planning & Zoning Commission would initiate a full corridor study after the outcome of the public hearing.

Edith Tows Huntley from the Date Palms RV Park spoke about her vision of establishing a glamorous beauty salon for Quartzsite, a project of her own that she wanted to have done long ago.

Starr BearCat spoke of rezoning the RV Park and the need to rezone many areas because there are businesses, other RV parks, and churches that are zoned as residential.

The Mayor advised Starr BearCat that the zoning of the Town was not on the agenda, and, therefore, could not be discussed.

Starr BearCat asked that the rezoning of other areas in the Town be listed on the next agenda, please.

Town Manager clarified by saying the Commission will hold a work session, inviting the public, to discuss that very issue.

The Mayor closed the public hearing.

Vice Mayor Simpson moved to approve a resolution amending the Land Use Designation in the 2014 General Plan changing the designation of 1360 North Moon Mountain Road, (Vice Mayor Simpson said the address should be corrected because it is an 'Avenue') Quartzsite, AZ, APN 306-13-117H, from Residential to Neighborhood Business. The proposed amendment affects the Land Use Element and Map of the 2014 Quartzsite General Plan. **Council Member Kelley** seconded the motion. The vote was unanimous. **Motion Passed.**

- 6. PUBLIC HEARING FOR A REZONE APPLICATION - Conduct Public Hearing and discussion and possible action to approve regarding Rezone Application RZ-082515-1; Location: 1360 N. Moon Mountain Road, Quartzsite, AZ 85346; APN: 306-13-117H. Applicant: Edith Tews. Request: Rezone from SR (Suburban Ranch) to C1 (Neighborhood Commercial).**

The Mayor opened the public hearing. No one approached the lectern, so the Mayor closed the public hearing.

Vice Mayor Simpson moved to adopt the ordinance for Rezone Application RZ-082515-1; Location: 1360 N. Moon Mountain Road (Avenue), Quartzsite, AZ 85346; APN 306-13-117H; applicant Edith Tews; request: rezone from SR (Suburban Ranch) to C1 (Neighborhood Commercial).

Council Member Warner seconded the motion. The vote was unanimous. **Motion Passed.**

ADMINISTRATIVE ITEMS

- 7. MINUTES - Consider the minutes of the Regular Meeting of October 13, 2015.**

Council Member St. Germain moved to accept the minutes of the Regular Meeting of October 13, 2015, and **Vice Mayor Simpson** seconded the motion. The vote was unanimous. **Motion Passed.**

- 8. PAY IT FORWARD DAY - Discussion and possible action to set an annual Pay It Forward Day. Requested by Council Member Carol Kelley**

Council Member Kelley spoke regarding the Council's signed Pay it Forward Day proclamation last year. She said the Town did not actively participate. She instructed that every last Thursday of April of every year be recognized as Pay it Forward Day.

Town Manager Miller exclaimed, so directed. He said there will be a resolution, and the Town will ensure programming.

9. BUSINESS LICENSE FEE CHANGE – Review and consideration of the adoption of an ordinance amending the Town of Quartzsite Business License Annual Fee.

The Mayor announced that he had Agenda Item Number 1 and Agenda Item Number 2 placed on the agenda. He said the Town's business license fees were low priced. He noted that the Town of Parker charges \$190 for its business licenses, and the Town of Quartzsite charges \$25.00.

The Mayor proposed the Council discuss business license fees. He spoke of the budget, the lack of funds, and said the Town cannot have services of the government that are not paid for, including those services provided to businesses.

The Mayor suggested the Town collect data from adjacent Towns and consider raising the rates as a progression.

Council Member Kelley commented that when she asked that the data collection be done, a couple of months ago, she found that in the State of Arizona, the next lowest fee for a business license was \$85.00.

The Mayor said the Town has only two forms of income right now, and the Town is subsidizing business licenses with those funds. He explained that the fees collected from business licenses do not cover the overhead burden of the administrative tasks required to process business licenses. The Mayor said the Town cannot run a deficit.

Council Member Kelley said she thought the year round businesses should pay at least what the vendors are paying to sell in Quartzsite.

Vice Mayor Simpson said he has three businesses in Quartzsite and pays a total of \$75 per year, and pays about \$1,000 for County Health Permits per year.

10. VENDOR PERMIT VALIDITY PERIOD CHANGE - Review and consideration of the adoption of an ordinance amending the Town of Quartzsite Vendor Permit validity period from six months to one year.

The Mayor said the Fire Department called the Town and said they want to discuss this agenda item. He said there was a question regarding putting up a tent structure, which is temporary, and how fire codes pertain to the proposed change in length of stay for vendors.

The Mayor said the Council is looking at selling a six-month license with a six-month extension to encourage vendors to stay an extra month or two.

Council Member Kelley asked if the Council passed something regarding the disassembly of the structures instead of leaving them up year round.

Town Manager Miller said it was his understanding that after the six-month period, one could not consider something a temporary structure. He explained fire inspections and building inspections become applicable like a year-round business would with a permanent structure. He said he did not have the Fire or Building Codes with him to verify that information.

Town Manager Miller said the issue merits further discussion, and that he would like to have a meeting with the Fire Department.

The Mayor said it was in the Town's best interest to keep the vendors in Town.

The Chamber of Commerce took it upon themselves and got a Vendor and RV Board organized and running, said the Mayor. Town Manager Miller clarified the statement by saying it was not a government board.

Council Member Kelley said the Council needs to go through this thoroughly with the Town Code and the Fire Department.

11. WELL METERING – Discussion and possible action to implement well metering for sewage billing. *Requested by Mayor Foster*

The Mayor summarized with: many, many months ago, he brought a proposal to the Council, in response to a request from the Yacht Club, to put meters on private wells. The idea was for businesses, which have a volumetric rate, wouldn't have to hook-up to the Town's water, but could install a meter on their well and get the volumetric rate for their sewer. The well owner would be required to purchase the meter.

The Mayor said well metering would probably never apply to an individual because they would not want to pay to put a meter on their well. The volumetric rate and the fixture rate would essentially be the same for a residence. He said RV parks, restaurants, and hotels if they are on the volumetric rate, they are charged according to their water usage which ends up in the sewer. He further noted that if they are on the fixture rate, they are charged for every table, chair, and fixture in the restrooms. He mentioned that the Town's water pressure may be a factor when a business considers well metering.

The Mayor finished his summary by saying the Municipal Utility Administrative Committee, MUAC, reviewed the matter and the wording has been drafted.

Town Manager Miller concurred that the proposed well metering program was approved through MUAC. He reiterated that well metering is a voluntary process, and no one is required to meter their wells. He reported that the proposed program is not in the proper format for the Town Code, yet. What the Council and the meeting attendees were shown was a general overview of the program.

Town Manager Miller said that if the Council found the proposed well metering program to be acceptable and wishes to move forward with the plan, he would work with the Town's attorneys to format it for the Council's vote to codify it.

Town Attorney Sullivan pointed out that he and the Town Manager were looking for direction, and if the Council wanted to pursue the matter, they would bring back a formal ordinance.

The Mayor directed the Town Manager and the Town Attorney to draft an ordinance to place the program in the code.

COMMUNICATIONS:

12. Reports from the MAYOR on current events.

The Mayor spoke of the cost of government. He said he had been asking the Town Manager for a Quarterly Report, noting the quarter ended in September. He said the Council had not yet received the report.

The Mayor said the Town is getting less and less every year, and the Governor promised more cuts for the cities, counties, and towns. The Mayor said the Town can count on more tax cuts and more cuts to the funds that drive the Town of Quartzsite.

The Mayor said he promised that he would raise the subject of a proposition to put an initiative on the ballot next year to bring a property tax for the Town of Quartzsite. He explained the reason was so that the voters have a choice. The Mayor added that the Town had just hired another police officer. He said people want the services that Quartzsite offers, but that there is no free lunch. He confirmed that the Town does receive grants for some services, but they do not cover the total costs.

The Mayor announced the Town will hold meetings regarding property taxes in Quartzsite. The first meeting will be scheduled for the period between Thanksgiving and Christmas and the second one will most likely take place in January. He said the Town attorneys would help the Town Council and Town staff with the proper wording and the steps required for a proposition.

The Mayor said it will be a vote that determines whether there will be a municipal property tax or not. He remarked that if there will not be a property tax to help pay for services, the Town will have to explore ways to cut the budget and make the Town work. He said the Town cannot keep borrowing HURF money to make the Town work. He said the Town will have to find a way to live within its means.

The Mayor asked, of those of the public that want to see the Town's services continue, that they speak positively about the possibility of a tax, and about the Town's public meetings that will be held at the Community Center. The Mayor said he and the Council would invite public discussion at the meetings. He said the idea of the meetings was for the Town to decide, collectively, what the community wants. He explained that the cost

of government in Quartzsite is relatively fixed. He said the Town has a lot of employees and a lot of salaries that must be paid. He said, "We try to cut expenses where we can."

The Mayor said the Town needs to find money or cut back in order to continue to run the government as it is run now.

The Mayor said it was his intention that the Council collect the will of the people.

The Mayor said he will place an agenda item on a future Council agenda that calls for the Council to vote to put an initiative on the ballot. He said it will then be up to the people to decide if there will be a tax or not.

The Mayor stated there are two taxes in Quartzsite that are dedicated to Quartzsite, the Fire District Tax – dedicated to the Town's Fire Department and the School Tax – dedicated to the Town's schools. He went on to say there is no tax for Town government.

The Mayor said he would appreciate it if the community would let the Council Members know what they think so that the Council will be able to speak for the community as a whole, when it becomes the time to do so.

13. Reports from the COUNCIL on current events.

Vice Mayor Simpson spoke of the good time he experienced with Elmer London, and Council Member Kelley while playing a rousing game of Quartzsite-opoly.

Council Member Kelley spoke of her meeting with Supervisor Holly Irwin and how Mrs. Irwin has pushed the Peace Trail. Council Member Kelley explained that if you look at the Trail, the Town of Quartzsite will be the place to get gasoline and the place for restaurants. Council Member Kelley said Mrs. Irwin will help the Town to get more people to Quartzsite.

Council Member St. Germain announced that on Saturday, November 7, 2015, the community of Parker will have a Veteran's Day Parade starting at 10:00 a.m. in Parker. He said that from 1:00 p.m. to 4:00 p.m., the community will get together to honor the Veterans in the Bingo Room at the casino. Council Member St. Germain said the Veterans will be thanked with gifts of food and a blanket. He added that there would also be a cake baking contest as part of the festivities, noting the requirement that the baked goods be edible.

14. Reports from the TOWN MANAGER to the Council.

The Town Manager invited everyone to attend the Town Movie Night movie on Friday, October 30, 2015, and the Halloween Party on Saturday, October 31, 2015, starting at 4:00 p.m. He also invited everyone to enjoy the Haunted House being put on by the Youth Council.

ADJOURNMENT: 8:00 p.m.

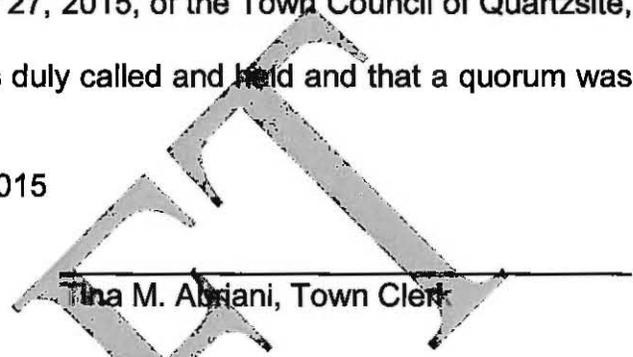
Council Member Davidson moved to adjourn, and **Council Member Kelly** seconded the motion. The vote was unanimous. **Motion Passed.**

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of October 27, 2015, of the Town Council of Quartzsite, Arizona, held on October 27, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 10th day of November 2015


Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE
PARK & RECREATION COMMITTEE
465 NORTH PLYMOUTH AVENUE
WEDNESDAY, OCTOBER 7, 2015 10:00 AM

CALL TO ORDER: 10.02 a.m.

PLEDGE OF ALLEGIANCE: Pledge led by Chairperson Timberlake.

ROLL CALL OF THE BOARD:

Chairperson: Monica Timberlake
Committee Secretary: Hank Ayers
Committee Member: Sally Ford
Committee Member: Justin Simpson

Vice Chairperson: Shanana Rain BearCat
Committee Member: Pamela Caskey
Committee Member: Denise Florian

Present: Monica Timberlake, Chairperson; Shanana Rain BearCat, Vice Chairperson; Hank Ayers, Committee Secretary – appeared by phone; Pamela Caskey, Committee Member; Sally Ford Committee Member; and Justin Simpson, Committee Member

Absent: Denise Florian, Committee Member

Staff in attendance: Skylor Miller, Town Manager and Miguel Castellanos, Deputy Town Clerk

Chairperson Timberlake stated Vice Chairperson BearCat would be heading the meeting as she, Chairperson Timberlake, was to leave soon after the Roll Call.

APPROVAL OF MINUTES:

August 12, 2015

Chairperson Timberlake moved to approve the minutes, and Committee Member Caskey seconded the motion. The vote was unanimously in favor. Motion Carried.

Vice Chairperson BearCat announced there was a request to move Item #4 to the beginning of the meeting.

4. Status of the lease with the BLM of the Town Park.

Town Manager Miller provided an overview of the status of a lease the Town has with BLM. He passed out a document to the Committee Members for their review. He explained the Town canceled an existing 10-year lease on Park property in 2001 and then renewed with a 25-year lease. Since December 2002, the new lease, signed by Dan Field, has been in effect and will run through 2027.

Town Manager Miller related his experience speaking face to face with BLM. He said he did mention possible interest from the Town Council and the community to move for a patent on the

land. The representatives of the BLM were against the idea and would not entertain it as a possibility. Town Manager Miller said BLM saw no benefit or merit for the public with a patent.

There was discussion of how the Town would benefit by owning the land and the BLM's lack of interest in relinquishing control of it. The discussion turned to reasoning why the BLM might want to keep control of the land.

Town Manager Miller stated the Committee could forward a recommendation to the Council to request consideration of a patent from BLM. He said it might be the most direct action that the Park & Recreation Committee could take.

Town Manager Miller raised the issue of land trading that may have occurred in the past for the Town to acquire the eighty acres. He said that may be an additional layer to the patent issue that the Town needs to research. Committee Member Ayers related what he remembered from the early 1990s regarding the eighty acres. Town Manager Miller noted it was not on the agenda to forward a recommendation to Council. He suggested the Committee allow him to look into the land trade issue and sift through the information for a future meeting.

Chairperson Timberlake spoke about a list of improvements that the Town may have told BLM it would do on the land. She read some improvements that were listed with their expected completion dates and noted they had not been done.

Town Manager Miller explained that when the list was drafted in 2001, it was effectively a 20-year plan. BLM requires, as part of their lease agreement, that the plan is updated with them every five years. Town Manager Miller stated the list has never been updated, but he will be working on one soon and have it done before the end of the year.

There was discussion of projects that were completed but were not noted on the list in 2001. There was discussion of the public swimming pool on the list. Items to add to the improvement project list were named: Dog Park, senior playground, community center, and trails. Town Manager Miller explained that the Council would need to include any project that requires funding in the approved budget. Town Manager Miller said he would have an updated project list for the next meeting.

Committee Member Caskey asked if it would be possible to have projects to raise funds for the improvement projects. She spoke of the movie nights, craft shows, and music shows.

Town Manager Miller spoke of the need for significant funds for the listed projects and said that size of funding would come from corporate donations, sponsorship, partnership, and grants.

At 10:25 a.m., Chairperson Timberlake left the meeting.

BUSINESS

1. Presentation by Dennis Dole and Bob Braa regarding the Hi Jolly Parade status.

Vice Chairperson BearCat noted a correction to the parade name was required. The name of the parade is Hi Jolly Days Parade.

Mr. Dennis Dole gave a presentation regarding the yearly Hi Jolly Days Parade. He announced the next Hi Jolly Days Parade was scheduled for January 9, 2016, beginning at 10:00 a.m. Mr. Dole said the Q.I.A. was part of the discussion regarding running the parade in the opposite direction from the way it was done last year.

Mr. Dole said the parade would end at the Park, and the VFW would do the food. He declared the theme for the parade would be Cruisin' Quartzsite, a history of transportation in Quartzsite. He asked that everyone bring his or her camel, mule, buckboard, 1957 Chevy, or Lamborghini, because, he said, at one time or another one of each of those cruised through Quartzsite.

Mr. Dole announced that the Cruise-In that had been held at the Shell station has been moved and will be held on the second and fourth Saturdays at the VFW.

Mr. Dole spoke regarding getting the information out to the public. He said the release forms are ready, and donations for trophies would be welcome. He talked more about the parade and the organization involved. He said the VFW would be organizing the parade, but when the parade gets to the Park and the awards have been handed out, what happens from there is up to the community. He stated what the VFW really wants to do is provide the food at the Park and organize the parade.

There was more discussion regarding the parade, including some planned details.

Vice Chairperson BearCat asked who would be the contact person at the VFW for the parade, and Mr. Denis Dole said that would be him that people contact.

At 10:40 a.m. Vice Chairperson BearCat announced that Chairperson Timberlake was on the speakerphone.

Town Manager Miller said it would be fine if people called Town Hall if they wanted to participate at the Park.

2. Discussion of the Hi Jolly Parade and possible action to make a recommendation to Council regarding the Town's participation.

Vice Chairperson BearCat noted the error in Agenda Item #2. The parade's correct name is Hi Jolly Days Parade.

Committee Member Ford moved to present to the Town Council regarding the Town's participation at the Park, and Committee Member Caskey seconded the motion.

Town Manager Miller asked for clarification of the motion. He asked who would be presenting and what would be presented.

Committee Member Ford replied, "We will present to them the fact that we are going to be doing the Park and be responsible for the Park after the parade ends."

Town Manager Miller asked the Committee if they were operating as a Committee to run that or if they were asking staff to look at that. After some discussion, Town Manager Miller stated for

clarification: "The recommendation to Council is to hold an after-parade event at the Park, or in support of the parade."

Vice Chairperson BearCat said she would love to see the VFW explain about the parade and then explain what the after party is at the Park.

Vice Chairperson BearCat asked who was in favor of the motion, and everyone said aye. Motion Carried.

3. Discussion and possible action to make a recommendation to Council regarding community events occurring at the Town Park.

Town Manager Miller spoke of the Town's participation in the following annual events: Easter, Memorial Day, Independence Day, Labor Day, Halloween, Hi Jolly Days Parade and Movie Nights.

There was a discussion of fund raisers at the Park as acceptable, but an admission charge would not be acceptable.

Town Manager Miller said, for clarification, those events would be the annual events that the Town would sponsor, with the understanding there could be specialty events as well.

Committee Member Simpson moved to have the Town Park used for Easter, Memorial Day, Fourth of July, Labor Day and the Hi Jolly Days be recommended to Council as official Town events. Committee Member Ford seconded the motion. The vote was all in favor. Motion Carried.

4. Status of the lease with the BLM of the Town Park.

Per a request, Item #4 was discussed before Item #1 under Business.

5. Review of updated Park rules.

Town Manager Miller stated that what the Committee had just received were the current Park rules.

There was a discussion of an ordinance that the Council passed regarding the Park being open only from sunset to sunrise, and establishing time limits for visitor's length of stay, per day, at the Park. The Town Code had not yet been updated. There was also a discussion of enforcement of the Town Park rules.

Town Manager Miller said there were legalities regarding public land involved with enforcement of the codified rules. He said the Town enforces the rules that it can.

There was a discussion of more Town Park rules with suggestions for change to them. It was noted that the alcoholic beverages portion of the rules should be clarified.

Vice Chairperson BearCat said she would like to open the item for public discussion and asked for a second. Committee Member Ford seconded the motion. The vote was all in favor. Motion Carried.

Mr. Richard Trusty spoke of special events that are held in the Park in the evening.

Committee Member Simpson asked if anyone ever uses the skate park. Town Manager Miller responded that it gets seasonal use.

Committee Member Caskey spoke of the Town providing help for homeless Veterans. Town Manager Miller said he knew that issue was a project of Council Member St. Germain.

6. Update on the Snack Shack.

Town Manager Miller updated the Committee on the Snack Shack. He spoke of needed supplies for its completion. He said he thought some of the work could be done in-house, but some plumbing and electrical work would have to be done by a contractor.

Committee Member Ford asked why there have to be bathrooms instead of saving money and using portable restrooms. Town Manager Miller explained that people cannot wash their hands in portable restrooms and the Snack Shack will serve food.

There was a discussion of the availability of funds for the current year. The timing of the completion of the Snack Shack was also discussed.

CALL TO THE PUBLIC:

No one from the public spoke at Call to the Public.

ADJOURNMENT: 11:07 a.m.

Committee Member Ford moved to adjourn, and Committee Member Caskey seconded the motion. The vote was unanimously in favor. Motion Carried.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of October 7, 2015, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on October 7, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2015.

Miguel Castellanos, Deputy Town Clerk

On behalf of the Committee,

Approved:

Monica Timberlake, Chairperson

ORDINANCE NO. 15-07

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING THE CODE OF QUARTZSITE, ARIZONA, CHAPTER 8 BUSINESS REGULATIONS, ARTICLE 8-2 BUSINESS LICENSE CODE BY AMENDING SECTION 8-2-9 FEES TO INCREASE THE ANNUAL BUSINESS LICENSE FEE TO \$XX.XX PER YEAR; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PENALTIES.

BE IT ORDAINED by the Mayor and Common Council of the Town of Quartzsite, Arizona, as follows:

The Code of Quartzsite, Arizona, Chapter 8 Business License Regulations, Article 8-2 Business License Code is hereby amended by amending Section 8-2-9 Fees to read as follows (additions in ALL CAPS; deletions in ~~strikeout~~):

Section 8-2-9 Fees

All businesses, occupations, professions, trades or callings, not having first obtained a license pursuant to Article 8-1 of this code shall pay a license fee in the amount of ~~\$25.00~~ \$XX.XX per year. All permits or licenses unless specifically excepted, shall be issued for a period of one year and shall run for 1-year to month of purchase when the license may be renewed, provided that no license or permit shall be renewed unless the licensee or permittee conforms with the provisions of this code. Licenses or permits issued under this code shall not be transferable. All renewals of licenses shall be subject to zoning review.

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section IV. Providing for Penalties.

Any person found guilty of violating any provision of this Ordinance shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine not to exceed Two Thousand Five Hundred Dollars (\$2,500) or by imprisonment for a period not to exceed six

(6) months, or both such fine and imprisonment. Each day that a violation continues shall be a separate offense punishable as herein described.

PASSED AND ADOPTED by the Common Council of the Town of Quartzsite, Arizona, this ____ day of _____, 2015, by the following vote:

AYES: _____
NAYES: _____ ABSENT: _____
EXCUSED: _____ ABSTAINED: _____

APPROVED this ____ day of _____, 2015.

Ed Foster, Mayor

ATTEST:

Tina Abriani, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C.
Town Attorneys
By: Susan D. Goodwin

I, TINA ABRIANI, TOWN CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. _____ ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, ON THE ____ DAY OF _____, 2015, WAS POSTED IN THREE PLACES AND ON THE TOWN'S WEBSITE ON THE ____ DAY OF _____, 2015.

Town Clerk



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, November 10, 2015

Agenda Item #6

Review, consideration and possible action to approve applications for Community Outreach Funding as forwarded by the Health and Development Services Board for award of the 2016 Town Promotional Funds. Upon Council's decision, accountability contracts will be prepared for the selected organizations, in the amounts set by Council.

The five applicants:

- Proud Neighbors of Quartzsite
- Quartzsite Area Chamber of Commerce and Tourism.
- Quartzsite Business Chamber of Commerce
- Quartzsite Historical Society
- Quartzsite Senior Citizens Center

Summary:

Town Code Chapter 20, Section 20-1-5 Duties states: The Health and Development Services Board is hereby charged with the following duties: "C. To review requests submitted by non-profit agencies for Town funding and to make recommendations to the Council regarding such funding."

On September 17, 2015, after review of the applications, the Health and Development Services Board voted to forward all the applications to the Council, noting the Quartzsite Area Chamber of Commerce and Tourism are still in the process of applying for tax exempt non-profit status [501 (c)].

Responsible Person: Skylor Miller, Town Manager

Attachments:

- Draft minutes of the Health & Development Services Board meeting of September 17, 2015.
- Town Code Chapter 20, Health and Development Services Board.
- Community Outreach Funding application from Proud Neighbors of Quartzsite

- Community Outreach Funding application from Quartzsite Business Chamber of Commerce
- Community Outreach Funding application from Quartzsite Historical Society
- Community Outreach Funding application from Quartzsite Senior Citizens Center
- Community Outreach Funding application from Quartzsite Area Chamber of Commerce and Tourism

Action Requested: Motion to provide one or more applicants with Accountability Contracts for 2016 Community Outreach Funding from the Town's Promotional Funds Account.

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE
HEALTH & DEVELOPMENT SERVICES BOARD
465 NORTH PLYMOUTH AVENUE
THURSDAY, SEPTEMBER 17, 2015, 3:00 PM

CALL TO ORDER - 3:00 p.m.

The meeting was called to order at 3:00 p.m.

INVOCATION

The invocation was led by Board Member Pennington.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all.

ROLL CALL OF THE BOARD

Chairperson: Sally Ford - **Present**

Board Member: Sue MacCracken - **Present**

Board Member: Rita Wilson - **Present**

Board Member: Ginnie Duffin - **Absent**

Vice Chairman: Elmer London - **Present**

Board Member: Suellen Pennington - **Present**

Board Member: Monica Timberlake - **Present**

Staff Present: Janet Collier, Transit Coordinator, Miguel Castellanos, Deputy Town Clerk; Skylor Miller, Town Manager.

APPROVAL OF MINUTES

Board Member Wilson motioned to approve the minutes of July 16, 2015, August 6, 2015, and August 27, 2015. Board Member Pennington seconded the motion and the motion passed unanimously.

BUSINESS

1. Review, discussion and possible action to recommend to Council selected organizations to be recipients of financial assistance from the Town's Economic Outreach Fund.

Chairperson Ford said she would like the expenditure reports from the previous year's assistance funds. Town Manager Miller offered to provide the expenditures that were provided with the applications.

Chairperson Ford noted that only the Historical Society had provided their expenditure report while the others had not. Skylor Miller mentioned the Board was given all the applications that were received, in their entirety.

Janet Collier, Transit Coordinator, explained the expenditure reports are from the previous year's funding and do not belong with this year's applications. Chairperson Sally Ford would like to see last year's expenditure report of the funding. Town Manager Skylor Miller recommended making a recommendation to Council on the merit of the application.

Chairperson Ford asked if the Quartzsite Area Business Chamber of Commerce had received their 501-3c for becoming a non-profit.

Board Member Timberlake motioned to open the agenda item for public discussion and Board Member Pennington seconded the motion. The motion passed unanimously.

Phil Cushman, President of the Quartzsite Area Chamber of Commerce explained they were in the process of applying for the 501-3c.

Board Member Timberlake questioned what the Senior Center would use the money for. Board Member MacCracken answered the money would be used for utility payments.

Chairperson Ford motioned to give all applications to Council with the exception of Quartzsite Area Business Chamber of Commerce, which do not have a 501-3c but should still be considered for funding. Board Member Wilson seconded the motion. Motioned passed with five members ayes and one member nay. (Ayes: Chairperson Sally Ford, Vice Chairperson Elmer London, Board Member Sue MacCracken, Board Member Suellen Pennington, and Board Member Rita Wilson; Nays: Board Member Monica Timberlake.)

Board Member Timberlake noted that she did not have enough information to make a proper recommendation. Town Manager Skylor Miller added that the Board could not have made a proper recommendation due to conflict of interest on the Health and Development Services Board.

REPORTS FROM BOARD

None.

REPORTS FROM STAFF

1. Transit updates and statistical reports

Janet Collier, Transit Coordinator, reported about the short range transit plan. She said only 200 surveys had been returned. On September 24th there will be a TAC meeting and there will also be a public workshop at 5:30 p.m. The same workshop will also be held in morning on September 25th. Janet Collier presented the statistical report for the month of August 2015.

Town Manager Miller asked how many tickets WACOG had purchased. Janet Collier said WACOG had purchased approximately \$5,000 worth of passes.

CALL TO THE PUBLIC

Shanana Rain BearCat said she was disappointed that the Proud Neighbors application was not discussed. Shanana also presented a few promotional items that Proud Neighbors would be giving out in the future.

Pat Meisner, a transit rider for eight years, said the Town transit system has the best drivers in the world. She said they are very caring people, but they are under pressure. She said the drivers have to be everywhere in fifteen minutes. She said it is hard on the riders, their shopping and the drivers to do this. She said she would like more time to do two things in one day using the transit system. Pat Meisner also said she would like to see better communication with the police department. She said she would like to have the transit system operate on Saturdays and to see the price to ride to Blythe lowered.

Phil Cushman said addressed the Health and Development Services Board regarding the La Paz County Hospital regarding ways to better serve the Veterans within La Paz County.

ADJOURNMENT – 4:27 p.m.

Board Member Monica Timberlake motioned to adjourn the meeting at 4:27 p.m. and Board Member Rita Wilson seconded the motion. The motion passed unanimously.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of September 17, 2015, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on September 17, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of _____ 2015.

Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

Sally Ford, Chairperson

DRAFT

CHAPTER 20 HEALTH AND DEVELOPMENT SERVICES BOARD

(ORD NO. 06-11) (ORD NO. 10-16)

ARTICLE 20-1 HEALTH AND DEVELOPMENT SERVICES BOARD

20-1-1	Creation
20-1-2	Membership and Terms of Office
20-1-3	Compensation and Expenses
20-1-4	Officers
20-1-5	Duties
20-1-6	Meetings
20-1-7	Vacancies
20-1-8	Removal of Members

Section 20-1-1 Creation

The Health and Development Services Board of the Town of Quartzsite, Arizona, is hereby created. Staff responsibilities shall be assigned through the Town Manager office.

Section 20-1-2 Membership and Terms of Office

- A. The Health and Development Services Board shall consist of seven (7) members who shall be appointed by the Mayor and approved by the Council.
- B. The appointments to this Board shall be for terms of three years each with the terms of members so staggered so that the terms of office of no more than three members shall expire in any one-year. The initial appointments shall be for two members with terms beginning upon the appointment for one year; for two members with terms beginning upon their appointment for two year and three members with terms beginning upon their appointment for three years. Thereafter, upon expiration of their term of office, all new appointments shall be appointed for full three-year terms, except that in the event of death or resignation of a member, the vacancy shall be filled by appointment of the Mayor, subject to the approval of the Council, for the unexpired term.
- C. All members shall be residents of the Town.
- D. No individual shall be appointed to the Board if such individual has received funding from the Town either as an individual or an agency, or if such person is or was a member of an agency or organization within the last twelve months, or has served on the board of any agency or been the employee of any agency that has received funding from the Town at any time during the preceding twelve months.
- E. No former member of the Health and Development Services Board shall make an application to the Town for funding as an individual or an the employee or

representative of any agency within twelve months after they have ceased to be a member of the Board.

Section 20-1-3 Compensation and Expenses

The members of the Health and Development Services Board shall receive no salaries or other remuneration for their services as members of said Board and shall not be entitled to personal expenses incurred by them in the discharge of their official duties, except to the extent, purposes and amount such expenses is first authorized and approved in advance by the Council.

Section 20-1-4 Officers

The Board shall elect a chairman and vice chairman from among its members to serve for a period of one year. The vice chairman shall preside at Board meeting in the absence of the chairman.

Section 20-1-5 Duties

The Health and Development Services Board is hereby charged with the following duties:

- A. To conduct public hearings to determine the needs of Town residents with regard to:
 - 1) Public health needs, including but not exclusive of provision of human services and care of the elderly, handicapped and developmentally disabled, food bank, information and referral, etc;
 - 2) Development of Town, including, but not exclusive of, promotion of Town, historical preservation, community activities (i.e. fireworks, parade), etc.
- B. To enhance the development of the public health and development through public forums, seminars and work with other agencies.
- C. To review requests submitted by non-profit agencies for Town funding and to make recommendations to the Council regarding such funding.
- D. To assist in the development of health care facilities, community services and activities.
- E. To assist in developing recommendations to the Council as it concern the Town's transit system.

Section 20-1-6 Meetings

The Board shall establish a regular meeting date which shall be placed on file in the office of the Town Clerk. Special meetings may be called by the chairman. A quorum shall consist of four members for the transaction of all business.

Section 20-1-7 Vacancies

Vacancies shall be filled in accordance with the provisions of Section 20-1-2 for the unexpired term of the member affected.

Section 20-1-8 Removal of Members

Members of the Board serve at the pleasure of the Council and may be removed from office by the Mayor with the concurrence of the majority of the Council. A member of the board shall not be absent more than three unexplained meetings. If such an absence occurs, the remaining members of the Board shall vote to retain or recommend to the Council that the absentee member be relieved of his duties on the Board.

ARTICLE 20-2 REQUEST FOR FINANCIAL ASSISTANCE (Ord 10-16)

All requests for financial assistance shall comply with the following stipulations and conditions:

- A. All requests shall be filed by or on behalf of a valid, non-profit organization as qualified by the Internal Revenue Service and as registered with the Arizona Secretary of State, Arizona Corporation Commission or other appropriate state office. Such registration shall be provided at the time of the request. This article shall not apply to governmental or quasi-governmental jurisdictions.
- B. All requests shall be submitted to the Town during the month of August of each year in order to be eligible for consideration in conjunction with the current fiscal year budget.
- C. All requests received in accordance with subsection (B) of this article shall be referred to the Health and Development Services Board for purposes of review and recommendation to the Town Council.
- D. In those instances where a request is due to unforeseen circumstances or when the public health, safety and welfare is at risk, the requirements of this Article may be waived by action of the Town Council. It is preferable, however, even in such instances, for the request to receive a review and recommendation from the Health and Development Services Board.

ARTICLE 20-3 DOCUMENTATION AND REPORTING (Ord 10-16)

A. Required Documentation:

Any non-profit agency submitting a request for an allocation or grant of Town funds shall submit to the Town specific documentation including, but not limited to, the following: A copy of the agency's most recent audit report; a certified copy of the agency's most recent financial statement; detailed expenditure statements in order to provide detailed accounting of all funds previously received from the Town of Quartzsite; complete information on the source and amount of funding received from all other sources such as non-governmental agencies, membership fees and dues, and private contribution; client services information as it applies to residents of the Town of Quartzsite, proof of non-profit status as determined by the Internal Revenue Service; proof of corporate status to include copies of by-laws and articles of incorporation; the source and amount of funding received from other governmental agencies; the names and addresses of current board members; and any other documentation as may be deemed necessary by the Town.

B. Reporting Requirements:

Any non-profit agency receiving an allocation or grant of Town funds shall be required to submit to the Town, on a quarterly basis, a detailed accounting of the expenditure of Town funds for the previous quarter, a written report outlining the agency's performance and accomplishments within the scope of work outlined in their contractual agreement with the Town of Quartzsite, and any other documentation as may be deemed necessary by the Town in order to determine the agency's compliance with the provisions of the contract.

C. Contract Required; Procedure For Distribution Of Funds:

1. All Town funds allocated or granted to any non-profit agency shall be by means of a written contract based upon services to be provided to or work to be performed on behalf of the Town of Quartzsite and its residents in compliance with the provisions of Arizona Revised Statutes and Constitutional provisions regarding the use of public funds.
2. All Town funds allocated or granted under the provisions of this ordinance shall be released in equal quarterly installments or quarterly payments based upon a schedule of anticipated expenses which has been approved by the Mayor and Town Council. No subsequent quarterly allocation or grant shall be released until such time that the receiving agency has provided all of the required documentation for the previous quarter and has provided satisfactory evidence of compliance with the scope of work stipulated in their contract with the Town.

D. Submittal of Requests For Funding:

All funding requests submitted by non-profit agencies for the allocation or grant of Town funds shall be submitted to the Town Clerk's office during the month of August of each year. Requests so submitted shall not be subject to Town funding unless approved by the Town Council and only following adoption of a final budget for the current fiscal year.

Private Water Supply Meters

Sewer usage is calculated by using the amount of metered water usage supplied by the Town of Quartzsite and billed accordingly. Sewer usage cannot be measured in this fashion for those customers using an unmetered water source, such as a private well. Customers using unmetered water are charged a flat rate calculated by the type and number of sewer hookups on the property.

These private meters would then be read monthly along with all the town meters and the reading would be used to calculate their sewer usage. This sewer usage will be billed separately and sent in a separate bill to the customers that do not receive water service from the Town.

Customers will not be billed for water usage obtained from the private well meters, the readings will only be used to calculate sewer usage.

Conditions of Service

1. Customers account must be in good standing.
2. Customer must submit an application and be approved for an account for a well meter.
3. Customers must buy a meter and transponder approved by the Town of Quartzsite.
4. Customer is responsible for installing and maintaining the well meter.
5. Customer must obtain a plumbing permit and have all work inspected by the Town of Quartzsite Utilities Department before account is approved.
6. Customer must allow inspection of meter at anytime for any reason.
7. Customer will be put back on flat rate if meter is found to be tampered with or account is not kept up to date.
8. Customer establishing a new sewer service or re-establishing a sewer service will be required to purchase and install a town approved meter and transponder to meter usage from the private supply.

ORDINANCE NO. 15-08

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING THE CODE OF QUARTZSITE, ARIZONA, CHAPTER 16 WASTEWATER TREATMENT AND COLLECTION SYSTEM CODE, ARTICLE 16-2 WASTEWATER TREATMENT, DISCHARGE & REQUIREMENTS IS HEREBY AMENDED BY AMENDING SECTION 6-2-2 SEWER FEES SUBSECTION D, PARAGRAPH 1 RELATED TO PRIVATE WATER SUPPLY METERS AND SEWER USE FEES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PENALTIES.

WHEREAS, the Town Code of the Town of Quartzsite currently requires that for purposes of determining a sewer use charge, sewer usage is calculated by using the amount of metered water usage supplied by the Town; and

WHEREAS, some residents of the Town are not connected to the Town's water utility and therefore sewer usage cannot be measured by the amount of water supplied by the Town; and

WHEREAS, the Town currently charges persons connected to the Town's sewer system but who have their own well and do not receive water supplied by the Town a flat rate calculated in a manner consistent with guidelines accepted by the Arizona Department of Environmental Quality; and

WHEREAS, the Town believes it would be in the best interest of the community and its residents to establish an alternative method of calculating sewer usage for persons who receive water from private wells on their property and therefore do not receive water service from the Town's water utility.

NOW THEREFORE BE IT ORDAINED by the Mayor and Common Council of the Town of Quartzsite, Arizona, as follows:

The Code of Quartzsite, Arizona, Chapter 16 Wastewater Treatment and Collection System Code, Article 16-2 Wastewater Treatment, Discharge & Requirements is hereby amended by amending Section 6-2-2 Sewer Fees Subsection D Sewer Use Charge, Paragraph 1 to read as follows (additions in ALL CAPS; deletions in ~~strikeout~~):

D. Sewer Use Charge.

1. *SEWER USE CHARGES*

a. *PERSONS CONNECTED TO THE TOWN'S WATER UTILITY.* For the purposes of determining the sewer use charge, the charge *shall* be based upon equivalent residential units. Each contributor on the system *shall* be evaluated as

to their flow contribution and set as their proportionate share of the equivalent residential unit. Sewer use charges shall commence when connection of the sewer line to the facility being served is no longer physically connected to the Town sewer line. The service charge shall be collected from the property owner whether or not said unit is occupied during the building period or any period when the property is not occupied.

b. PERSONS USING PRIVATE WELLS FOR WATER SUPPLY. WHERE THE TOWN DOES NOT SUPPLY WATER SERVICE AND A PERSON HAS HIS OWN WELL OR WELLS, THE SEWER CHARGE SHALL BE BASED UPON EITHER:

1) A FLAT MONTHLY RATE BASED UPON CRITERIA RECOGNIZED BY THE ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY OR AS APPROVED BY RESOLUTION OF THE TOWN COUNCIL; OR

2) AT THE OPTION OF THE PERSON, FLOW CONTRIBUTIONS EVIDENCED BY MONTHLY READS BY TOWN PERSONNEL OF METERS MEASURING THE QUANTITY OF WATER DELIVERED TO THE ACCOUNT FROM THE PRIVATE WELL OR WELLS, PROVIDED ALL THE FOLLOWING APPLY:

- a) THE PERSON'S ACCOUNT IS IN GOOD STANDING;
- b) THE PERSON SUBMITS AN APPLICATION AND IS APPROVED FOR A PRIVATE WELL ACCOUNT;
- c) THE PERSON IS RESPONSIBLE FOR ACQUIRING, INSTALLING AND MAINTAINING A TOWN APPROVED METER FOR THE PRIVATE WELL OR WELLS;
- d) THE PERSON SECURES A PLUMBING PERMIT FOR THE INSTALLATION OF THE PRIVATE METER AND ALL WORK IS INSPECTED AND APPROVED BY THE TOWN;
- e) THE TOWN IS ALLOWED ACCESS TO INSPECT THE METER AT ANY TIME FOR ANY REASON;
- f) THE PERSON AGREES THAT IF AT ANY TIME THE TOWN DETERMINES THE METER IS NOT FUNCTIONING PROPERLY FOR ANY REASON OR THAT METER IS NOT BEING PROPERLY MAINTAINED, THE TOWN MAY CHARGE THE APPLICABLE FLAT MONTHLY UNTIL THE TOWN DETERMINES THE ACCOUNT IS AGAIN ELIGIBLE FOR THE PRIVATE METER OPTION.

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section IV. Providing for Penalties.

Any person found guilty of violating any provision of this Ordinance shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine not to exceed Two Thousand Five Hundred Dollars (\$2,500) or by imprisonment for a period not to exceed six (6) months, or both such fine and imprisonment. Each day that a violation continues shall be a separate offense punishable as herein described.

PASSED AND ADOPTED by the Common Council of the Town of Quartzsite, Arizona, this ____ day of _____, 2015, by the following vote:

AYES: _____
NAYES: _____ ABSENT: _____
EXCUSED: _____ ABSTAINED: _____

APPROVED this ____ day of _____, 2015.

Ed Foster, Mayor

ATTEST:

Tina Abriani, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C.
Town Attorneys
By: Susan D. Goodwin

I, TINA ABRIANI, TOWN CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. _____ ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, ON THE ____ DAY OF _____, 2015, WAS POSTED IN THREE PLACES AND ON THE TOWN'S WEBSITE ON THE ____ DAY OF _____, 2015.

Town Clerk