

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
TUESDAY, MARCH 17, 2015, 2:00 PM

CALL TO ORDER: 2:01 p.m.

INVOCATION: None.

PLEDGE OF ALLEGIANCE: Led by Council Member St. Germain.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley, Council Member Orgeron.

STAFF PRESENT: Skylor Miller, Town Manager; Dana Andersen, Park Department Director; Emmett Brinkerhoff, Public Works Director; and Tina Abriani, Town Clerk

ADMINISTRATIVE ITEMS:

1. MAGISTRATE COURT – Discussion, review, and direction to staff regarding the current status of the Quartzsite Magistrate Court operations in order to facilitate an appointment process for a Town Magistrate.

■ Town Manager Miller stated Judge Amanda Lilly tendered her resignation and her last actual day will be April 2, 2015. He explained that about two and one-half weeks ago a candidate was interviewed for the position of the temporary clerk, and at the request of Judge Lilly, he gave Judge Lilly the authorization to make that appointment. He stated there is a permanent clerk position that is currently vacant and that Council could act on in the future.

■ The temporary clerk that has just been hired is named Pam Shirley and she will serve as clerk and as pro tem. She was the Chief Court Clerk in the Parker Justice Court and an approved county pro tem judge.

■ Vice Mayor Simpson asked what the magistrate court is and what the differences in services are compared to other courts.

■ Mayor Foster explained that the Town is required by state statute to have a magistrate court system. He said it could be done in-house, be consolidated or contracted out, but the town is responsible for magistrate court functions.

■ The Mayor opened the discussion to consolidating the magistrate court with the Quartzsite Justice Court.

■ The Mayor explained the judge of the court that the Town wants to consolidate with must agree to provide the service.

■ The Mayor directed the Town Manager to write a letter to Judge Carnevale of the Quartzsite Justice Court and to bring a formal response from her to the Council.

2. PARK DEPARTMENT BOOM TRUCK PURCHASE – Review and direction to staff to purchase a FY 14-15 budgeted boom truck for the Park Department from a private seller.

■ Town Manager Miller spoke of a boom truck's uses. He stated it is an identified need and could be used in multiple departments. The cost of renting one or using the services of a business that uses one was discussed.

■ The truck the Town wants to buy was for sale on Craig's List and is from Tempe. It is a 1994 Ford bucket truck, diesel, and is currently being offered for \$7,000.

■ The Town asked the owner to put a hold on it so that the matter could be taken to Council for approval. Since the last budget cycle, this is the best deal they could find.

■ Town Manager Miller stated there are surplus HURF monies available and the purchase of this item would not be a misuse of the funds.

■ There was discussion of operator training.

■ Council Member St. Germain spoke regarding maintenance logs, usage logs, and safety logs for all vehicles.

■ **Vice Mayor Simpson moved** to approve the purchase of the boom truck mentioned and the funding for it. **Council Member St. Germain seconded** the motion. The vote was unanimous. **Motion Passed.**

3. COMMUNITY CENTER OPERATIONS AND ACTIVITIES – Review of current Community Center operations, programming, staffing, fee schedule and discussion of possible changes.

Town Manager Miller advised that Council Member Kelley was unable to attend the meeting but is very interested in this agenda item.

■ Town Manager Miller stated that Yesenia Jackson, Recreation Specialist, resigned from the Park Department. The summer and after-school programs are suspended until someone qualified to continue the proper programming is hired. Until someone is hired, the town is utilizing other staff on an attendant basis to keep the community center open.

■ **Council Member St. Germain moved** to put community center operations and activities on the next agenda and moved that the item be closed for right now. **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

■ **Vice Mayor Simpson moved** to adjourn and **Council Member St. Germain seconded** the motion. The vote was unanimous. **Motion Passed.**

ADJOURNMENT: 2:40 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of March 17, 2015, of the Town Council of Quartzsite, Arizona, held on March 17, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 24th day of March 2015

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor