

MINUTES
TOWN OF QUARTZSITE
WORK SESSION OF THE COMMON COUNCIL
TUESDAY, APRIL 21, 2015, 5:00 PM

CALL TO ORDER: 5:00 p.m.

INVOCATION: None

PLEDGE OF ALLEGIANCE: Led by Council Member St. Germain.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

STAFF PRESENT: Skylor Miller, Town Manager; Ernest Renfro; Interim Chief of Police; Emmett Brinkerhoff, Public Works Director; Kiki Tunnell, Finance Manager; Tina Abriani, Town Clerk

WORK SESSION:

1. **EXECUTIVE SESSION** - An Executive Session pursuant to ARS Section 38-431.03(A)(4) for discussion or consultation with the Town Attorneys in order to consider the Town's position and instruct its attorneys regarding the Town's position regarding pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation in the case Wilcox v. Quartzsite, et al.

Council Member Orgeron moved to adjourn to executive session and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNED TO EXECUTIVE SESSION: 5:01 p.m.

RETURN TO REGULAR SESSION: 5:26 p.m.

The Mayor called the regular session back to order at 5:26 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

2. **WILCOX V. QUARTZSITE** – Discussion and possible approval of motion to direct Town Attorney to negotiate settlement Wilcox v. Quartzsite, et al., at a specified maximum dollar amount to be expressly stated in the motion with terms as directed

by Council and to authorize the Town Manager to execute the settlement documents on behalf of the Town of Quartzsite.

The Mayor moved to remove this item from the agenda and be placed on a later agenda. **Council Member Orgeron seconded** the motion. The vote was unanimous. **Motion Passed.**

3. PRELIMINARY BUDGET PRESENTATION – Presentation of individual preliminary budgets by select department for review and discussion.

Public Works Reorganization

- Public Works
- Water
- Wastewater
- Parks
- Cemetery

Town Manager Miller gave a presentation of the following preliminary budgets: Public Works, Water, and Wastewater, and presented a proposal reorganizing Town staff.

The proposed reorganization would combine the above-listed departments under a public works umbrella department. The departments would be reorganized as divisions within Public Works. Town Manager Miller discussed the benefits of the reorganization, highlighting: personnel savings, combined resources, and flexibility of staff. The ultimate goal of maximizing service while streamlining costs is achieved.

A line item review of the budgets for the following departments were discussed: Public Works, Water and Wastewater.

Police

Chief Renfro presented to the Council the personnel costs of the restructuring.

It showed costs remain flat with additional services provided by a structured organization.

A line item review of the budget of the Police Department was discussed.

Information Technology

Current IT costs were discussed. Town Manager Miller stated right now the Town is paying just under \$10,000 per month for IT costs, with \$2,100 paid to TDS monthly.

Town Manager Miller reviewed the current providers of the Town's IT services and explained it is an ad hoc network which causes on-going IT issues.

Town Manager Miller discussed the E-rate process and different companies that could provide different services for the Town after having proven to be the best available for the money after the research was completed and the quotes were reviewed. The savings were discussed. By utilizing different vendors, the Town could save approximately \$60,000 annually. Some up-front cost would be incurred.

The Mayor asked for documentation for the companies the Town Manager mentioned in the proposal for changing IT services.

Council Member Orgeron moved to adjourn and **Council Member Davidson** seconded the motion. The vote was unanimous. **Motion Passed.**

ADJOURNMENT: 7: 25 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of April 21, 2015, of the Town Council of Quartzsite, Arizona, held on April 21, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12th day of May 2015


Tina Abriani, Town Clerk

On behalf of the Common Council

Approved:


Ed Foster, Mayor