

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE COMMON COUNCIL**  
**TUESDAY, DECEMBER 22, 2015, 7:00 PM**

**CALL TO ORDER:** 7:00 p.m.

**INVOCATION:** Prayer said by Pastor Bruce Swart.

**PLEDGE OF ALLEGIANCE:** Led by Vice Mayor Simpson.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

**STAFF PRESENT:** Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; and Tina Abriani, Town Clerk

**ANNOUNCEMENTS:** None

**CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:**

Chief Ernie Renfro, Quartzsite Police Department announced there was a meeting scheduled for 6:00 p.m. on Wednesday, January 6, 2016, at the Community Center to discuss neighborhoods in Quartzsite, establishing neighborhood block watches, and vacation watches.

The Chief spoke about carbon monoxide poisoning and warned everyone to be careful of the hazards relating to it.

The Mayor asked the Chief if the many recent break-ins and property theft cases precipitated the meeting regarding neighborhood watches. The Chief replied that those incidents were the reason for the meeting.

Dennis Dole, Quartermaster Adjutant of the VFW Post 769, invited everyone to the Hi Jolly Daze Parade on January 9, 2016, beginning at 8:30 a.m. with a line-up at the east side of the QIA. He said the procession would leave from the northeast corner of the QIA on Mesquite Street at 10:00 a.m. He said it would go east on B-10 and north on Plymouth to the Town Park.

Quartermaster Adjutant Dole advised everyone that the theme for the year would be Cruisin' Quartzsite – A History of Transportation in Quartzsite. He asked that everyone attend, have some fun, and bring their camels, mules, 1957 Chevys, Lamborghinis, or whatever, because, at one time or another, they had all cruised the Town of Quartzsite.

He advised everyone that if someone was interested in what would be going on at the Park after the Parade, to contact the Town's Park and Recreation Department.

Rita Wilson, Health and Development Services Board Member said she wanted to publicly thank Carol Kelley for the meeting at which Council Member Kelley was kind enough to fight for the Health and Development Services Board, and to ask that the topic be opened to the public so that the members could speak their minds regarding how things were done. She said the Board Members were grateful for that.

Ms. Wilson said the Board Members also wanted to say they are waiting to find out what is going to happen with the money that is supposed to go to the non-profit organizations.

Ms. Wilson announced that she would be leaving later in the week to go to Washington D.C., she plans to be there on November 25, 2015, at 11:00 a.m. EST, where she said she would pray for the world. She invited everyone to join her in simultaneous prayer. She also invited everyone to attend a prayer vigil in Quartzsite, to be held at the Dance Slab, or to form a separate prayer group for the prayer. Ms. Wilson said she put the announcement on Facebook in the hopes everyone would join her in praying for help for the world, help to unite the world, help to have more love in the world, and help to have more peace and understanding in the world.

Clifford Brown, of Main Street, Quartzsite, commented about his past city government participation in Bridgeport. He noted that when he was Mayor there, he always began the Council meetings with a 'good time report' that would bring out good things right up front. Mr. Brown said he saw the Council was doing that, and he said he was pleased.

Pastor Bruce Swart, with the First Assembly of God Church, spoke regarding a free concert, to honor military personnel, Veterans, the Town of Quartzsite Police Department, the Town of Quartzsite Fire Department, EMTs, and paramedics. He said the Town Council was invited to join them. He said the event had been held annually for at least eight years. Pastor Bruce said the free concert would be held on Saturday, January 9, 2016, at 6:30 p.m. He said the patriotic concert was to be conducted by his best friend, Dusty Guy, a former Marine Corps jet pilot from the Vietnam Era, who was shot down and spent eight months in the wild jungles of Vietnam avoiding capture.

Pastor Bruce said letters would be sent out, and flyers would go out all around the Town. He said the event was already advertised in the newspaper. He invited everyone to attend the free patriotic concert to honor people that have made it possible for us to have the freedoms that we do.

### **PRESENTATIONS:**

- 1. QUARTZSITE IN MOTION – Presentation by Dave Anderson on current events and activities of the non-profit organization.**

Dave Anderson thanked the Council for the opportunity to provide an update on what the company Quartzsite in Motion had been working. He said they would be launching a new website on January 1, 2016, MyLaPaz.org, a Quartzsite in Motion project.

Mr. Anderson provided an overview of the projects to which he and Heather Caton had been devoting time and energy. He spoke of a project called Radio in the Schools - and in youth groups - that provides free classes. He acknowledged the Thrift Store for sponsoring repeater upgrades for the Quartzsite Amateur Radio Association. He also acknowledged the Quartzsite Amateur Radio Association for making a donation of radios and books for children.

Mr. Anderson said the LDS Church is offering free classes every week that are open to everyone in the community. He said all those events could be found online at Qradio.org.

Mr. Anderson then spoke of future projects and events that included several events for radio enthusiasts and those that wish to learn about radio. NASA involvement with one of the projects for the children was discussed as well as expanding radio coverage on the Peace Trail. Mr. Anderson talked about VetNet for Veterans. VetNet will provide free radios for Veterans that need them. He announced that the Quartzfest's 19<sup>th</sup> Anniversary was nearing. There was also discussion of the Youth Council and robotics. Mr. Anderson said he was looking for support, including time from the people having a background in any of these areas, equipment, gear, and donations. He said all contributions were welcome.

Town Manager Miller and the Council thanked Mr. Anderson.

#### **CONSENT AGENDA:**

2. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 39659 - 39702, totaling \$ 40,863.69.**

**Council Member St. Germain moved to accept the ledger of accounts paid, check series 39659 - 39702, totaling \$40,863.69. Vice Mayor Simpson seconded the motion. The vote was six in favor and one nay from Council Member Davidson. Motion Passed.**

#### **PUBLIC HEARING:**

3. **LIQUOR LICENSE PUBLIC HEARING - Conduct hearing and consider recommending approval to the Arizona Department of Liquor Licenses and Control of an application for a Special Event License for VFW Post 769. The Special Event will take place at the Main Event, located at 480 S. Quartzsite Blvd., Quartzsite, AZ, from January 15, 2016, through January 24, 2016.**

The Mayor opened the public hearing.

Dennis Dole, Quartermaster Adjutant of the VFW Post 769, reviewed the documents of the application for a Special Event Liquor License from the Arizona Department of Liquor Licenses and Control, and he spoke of the planned security measures.

The Mayor closed the public hearing.

**Council Member Orgeron moved** to recommend approval of a Special Event Liquor License application for the VFW Post 769, located at 305 N. Central Blvd., Quartzsite, AZ, to the Arizona Department of Liquor Licenses and Control, **Council Member Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

**ADMINISTRATIVE ITEMS:**

- 4. MINUTES – Consider approval of the minutes of the Town Council Regular Meeting of December 8, 2015, and of the Town Council Town Hall Meeting of December 9, 2015.**

**Council Member Orgeron moved** to approve the minutes of the Town Council Regular Meeting of December 8, 2015, and of the Town Council Town Hall Meeting of December 9, 2015. **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

- 5. DUMP TRUCK LEASE-PURCHASE – Review and possible approval to enter into a lease-purchase agreement with PACCAR Financial to acquire a budgeted new Kenworth heavy duty dump truck for Public Works.**

Mr. Emmett Brinkerhoff, Public Works Director, said he was seeking approval to purchase a new dump truck. He said the Department currently has a 1998 Kenworth dump truck that is in very poor condition, and a 1981 GMC dump truck that is not used much because it is very small. Mr. Brinkerhoff said he would like to auction off the 1981 GMC.

Council Member Davidson asked Town Manager Miller if a new dump truck would be paid for with HURF money. Town Manager Miller said it would be a HURF fund purchase.

Council Member Warner asked if someone knew the cost to purchase the dump truck rather than lease it.

There was a discussion of the new dump truck's financing.

The Mayor directed staff to provide the Council with the exact cost of the proposed new dump truck, both as a loan and as a purchase. The Mayor also said he would require any agreement to be in writing.

Town Manager Miller said he understood what the Council required.

- 6. ARIZONA MUTUAL AID COMPACT – Discussion, review and possible action to become a participating party in a compact of the Arizona Department of**

**Emergency and Military Affairs and joined political jurisdictions within the State of Arizona and in which participating parties dispatch mutual aid assistance to any affected area in accordance with local ordinances resolutions, emergency plans or agreements.**

Town Manager Miller said the Arizona Mutual Aid Compact was a statewide initiative.

The Mayor asked who initiated the compact and put forth the basic plan.

Town Manager Miller said the Arizona Department of Emergency and Military Affairs was the initiator.

The Mayor expressed his concern regarding the all-encompassing and broad aspect of the compact.

Town Attorney Goodwin said, for clarification, that in any given emergency there is a requesting party, and the parties from which help is requested always have the option to decline to help. She said there was no obligation.

The Mayor asked why a signature was requested if no obligation is involved.

There was discussion regarding how the compact was an opportunity to receive help for the Town of Quartzsite during emergencies.

Mr. Brinkerhoff said that every county except Pima chose to participate. He noted the Town of Quartzsite is in a flood plain. He stated that Steve Biro, Emergency Director of La Paz County, was the person that brought the opportunity of the Arizona Mutual Aid Compact to Mr. Brinkerhoff's attention.

**Council Member St. Germain moved to open the item to public discussion and Vice Mayor Simpson seconded the motion. The vote was unanimous. Motion Passed.**

A member of the Fire Service and a Red Cross volunteer from a small town in South Dakota said where he came from the mutual aid resources provide a means to help support neighbors, as well as a means of getting a lot of the paperwork out of the way when there is no time for it.

Chief Ernie Renfro explained how a signed mutual aid agreement would make emergencies a lot easier and allow for anticipation of cooperation.

Steve Poole, of South Quartzsite Boulevard, spoke of the value of mutual aid, including the opportunities for communication and training.

Town Manager Miller said the Mutual Aid Compact is another tool by which to share resources across the state.

Mr. Clifford Brown spoke of his history with mutual aid while in the State of Washington. He said it could be of tremendous help with small and large situations.

There was a discussion of the participants of the Mutual Aid Compact.

Vice Mayor Simpson asked if there were any possible repercussions or negative consequences should the Town enter the compact.

Town Manager Miller said the Town would be covered by its insurance. He explained that employees would be paid to help others. He noted the Town would receive in-kind services on an as-needed basis.

The Mayor closed the public discussion.

**Council Member Orgeron moved to approve the Town's participation in the Arizona Mutual Aid Compact, AZMAC, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.**

**7. TOWN CODE AMENDMENTS TO CHAPTER 20, HEALTH & DEVELOPMENT SERVICES BOARD – Discussion and review of a proposed ordinance amending the following Articles and Sections:**

- **Article 20-1 Health and Development Services Board**
  - **Membership and Terms of Office (Section 20-1-2)**
  - **Compensation and Expenses (Section 20-1-3)**
  - **Duties (Section 20-1-5)**
  - **Vacancies (Section 20-1-7)**
- **Article 20-2 Request for Financial Assistance**
- **Article 20-3 Documentation and Reporting**

Town Manager Miller said that at a previous Council meeting, there was discussion and an identified need to update the Health and Development Services Board language within the Quartzsite Town Code. He said, based on that direction, a draft ordinance was prepared for the Council's review.

Town Attorney Goodwin spoke of the goals for drafting the ordinance for the Council's review. She said one goal was to clean-up and update the existing ordinance regarding the Health and Development Services Board. The other goal was to better identify the fact that the funds referenced in the ordinance are public funds, and are subject to gift clause considerations. The draft ordinance uses consistent language that the existing ordinance does not.

Town Attorney Goodwin listed other proposed changes to the existing ordinance regarding appointments, recusals, requests for funds from non-profit agencies, documentation and reporting for applications, and membership number.

The Mayor said it had been suggested that the Council have a work session regarding the development of a new Health and Development Services Board ordinance.

Vice Mayor Simpson asked if something could be done immediately for the organizations that are waiting for funding.

Town Manager Miller noted that the Health and Development Services Board forwarded all of the applications to the Council for their decision. He said the last direction he received regarding the matter was to remand the decision back to the Board pending an overhaul of Chapter 20 of the Town Code.

The Mayor spoke of the possibility of changing the Town Code to allow the Health and Development Services Board to retain its responsibilities, except the one that requires the Board to make a recommendation to Council regarding non-profit agencies and public funds. He suggested the Council could take on the responsibility of selecting applicants to be considered for receipt of public funds.

Council Member Kelley said that function was the object of the Health and Development Services Board – to make a recommendation to the Council regarding applicants for public funds.

Council Member Warner expressed her concern regarding the continued delay in awarding public funds to the non-profit applicants.

Town Manager Miller offered to bring the non-profit agencies' applications back to the Council at the next regular Council meeting for their vote. He explained it was an idea just for the current funding cycle to expedite the matter. Town Manager Miller said this would leave the better part of a year to resolve the issue for the next funding cycle.

Council Member Orgeron said if the Council decides on funding for the applicants at the next regular Council meeting, then he would want a commitment from the Council and staff to resolve the issue of the Health and Development Services Board no later than the end of January 2016.

Town Manager Miller and the Council set the date for the work session regarding changes to the ordinance for the Health and Development Services Board for Wednesday, January 6, 2016, at 4:00 p.m. He stated the goal of the work session would be to resolve the code language so that it could be codified and approved by Council at the January 12, 2016, regular Council meeting. Town Manager Miller said that the applications for public funding from the non-profit agencies would be reviewed at the January 12, 2016, meeting.

- 8. TEMPORARY PART-TIME CLERK TO SERVE AS RECEPTIONIST - Consider approval to advertise for and appoint a customer service clerk to work at the reception desk answering phones, helping customers at the reception counter, processing vendor permits, utility payments and serving as dispatcher for the transit system. This position will end on the last working day of March. It is an approved and budgeted vacant position.**

The Town Manager asked that the item be withdrawn because he said he believed the issue had been resolved for the short term using existing staff and the help of a seasonal part-time worker that had returned to Quartzsite recently. Town Manager Miller stated that a revised request would be presented in the near future.

**Council Member Orgeron moved to remove Item 8 from the agenda, and Council Member St. Germain seconded the motion. The vote was unanimous. Motion Passed.**

**COMMUNICATIONS:**

- 9. Reports from the MAYOR on current events.**

The Mayor said he and Mr. Miller went to a meeting in Kingman. There they learned that the City of Kingman's Finance Director of twenty-plus years was charged with embezzling over 1 million dollars. The Mayor said Kingman's insurance only covered \$500,000.

The Mayor announced that recently there was a meeting of the Republican Party of Mohave County at the library in Lake Havasu City where they chose a slate to replace our Arizona State Senator Kelly Ward. As a result of the meeting, Arizona State Representative Borelli will continue on as our State Representative and not move forward as our Senator. He said that the people that agreed to be placeholders were not interested in being the incumbent at the next election.

- 10. Reports from the COUNCIL on current events.**

Council Member Kelley gave a Food Bank Report. She thanked the community for its donation of over \$800, shoes, socks, and blankets for a family that lives in the desert in a tent.

- 11. Reports from the TOWN MANAGER to the Council.**

Town Manager Miller spoke of the meeting to which the Mayor referred. Town Manager Miller said it was of great benefit in forming a relationship with the City of Kingman. He said the lessons learned in Kingman and the improvements made to its processes could help Quartzsite to improve its internal controls.

**Council Member Orgeron moved to adjourn, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.**

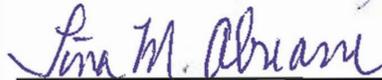
**ADJOURNMENT: 8:28 p.m.**

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of December 22, 2015, of the Town Council of Quartzsite, Arizona, held on December 22, 2015.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 12<sup>th</sup> day of January 2016



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Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:



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Ed Foster, Mayor