

COUNCIL MEETING AGENDA

MONDAY, AUGUST 22, 2016

Members may attend in person or by telephone

Ed Foster, Mayor
Vice Mayor Davidson

Carol Kelley
Loretta Warner
Vacant

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

Members of the Quartzsite Common Council may attend either in person or by telephone conferencing.

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

EXECUTIVE SESSION

An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

*Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.*

	AGENDA ITEM	COUNCIL ACTION
	CALL TO ORDER OF REGULAR MEETING	
	INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
	ROLL CALL	
	CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	
	ANNOUNCEMENTS	

	PRESENTATIONS; PROCLAMATIONS	
1.	PROCLAMATION – Grandfamily / Kinship Care Month, September 2016.	
	<p>PUBLIC HEARING</p> <p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p> <p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. There is a 3 minute limit for each speaker.</i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p>	
2.	LIQUOR LICENSE EXTENSION OF PREMISES/PATIO PERMIT APPLICATION - Discussion and possible action to recommend approval of an Arizona Department of Liquor Licenses and Control Application for a permanent Extension of Premises/Patio Permit for the Quartzsite Yacht Club located at 1090 W. Main Street, Quartzsite, AZ.	Hearing; discussion; possible action by MOTION.
	<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
3.	LEDGER OF ACCOUNTS PAID – Consider approval of check 40562, check series 40566-40583 and 40592-40651 totaling \$105,136.20.	Discussion; possible action by MOTION.

4.	MINUTES – Consider approval of the minutes of the Town Council Special Meeting of August 3, 2016, the Regular Meeting of August 9, 2016 and the Special Meeting of August 10, 2016.	Discussion; possible action by MOTION.
5.	QUARTERLY FINANCIAL REVIEW (FY16 – Q4) – Council Member Warner will give a Quarterly Financial Review presentation.	Presentation, and discussion.
6.	AMENDMENT #1 TO MEMORANDUM OF UNDERSTANDING WITH WACOG - Review, discussion and consideration of authorization for the Town Manager to sign and enter into an Amended Memorandum of Understanding with the Western Arizona Council of Governments (WACOG) regarding WACOG tickets.	Discussion; possible action by MOTION.
7.	5311 TRANSIT PROGRAM TRANSITION PROGRESS REPORT – Consider and discuss the progress report on the Camel Express Transit System Transition from a 5310 Program to a 5311 Program.	Report and discussion.
8.	REMOVE AUTHORIZED CHECK SIGNER – Approve removal of former Town Manager Skylor Miller from the list of authorized bank draft signers.	Discussion; possible action by MOTION.
9.	FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.	Discussion.
	COMMUNICATIONS	
10.	Reports from the MAYOR on current events.	
11.	Reports from the COUNCIL on current events.	
12.	Reports from the TOWN MANAGER to the Council.	
	ADJOURN	MOTION to adjourn.

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING THE TOWN CLERK'S OFFICE AT 928-927-4333. REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE PLEASE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION.

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2016, at _____ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office

MAGISTRATE ACTIVITY REPORT

MONTH OF JULY 2016

	Prior Month	Current Month
Civil Traffic Action Filed	28	34
Criminal Traffic Action Filed	11	5
Misdemeanor Cases Filed	12	17
Initial Appearances Handled	30	24
Trials and Pre-Trials Held	39	42
Civil Traffic Closings	16	30
Criminal Traffic Closings	1	7
Misdemeanor Cases Closed	9	40
Warrants Issued	13	13
Warrants Closed	18	11
Harassment or Orders of Protection	6	5
Search Warrants	0	0
Revenue generated by Court	\$3,332.23	\$6,446.71
Total Collected	\$7,708.10	\$12,317.26

Pamela Shirley, Magistrate

Signature

Preparer:  8-9-16

**TOWN OF QUARTZSITE
MONTHLY FEE BOOK TOTALS
MAGISTRATE COURT**

MONTH: JULY 2016

ACCOUNT#	ACCOUNT DESCRIPTION	TOTAL
01-2211	BONDS PAYABLE	\$1,300.00
01-2212	MAGISTRATE PAYABLE	\$6,446.71
01-4410	MUNICIPAL FINES REVENUE	\$4,115.84
21-4420	LOCAL JCEF REVENUE	\$99.72
42-4044	COURT ENHANCEMENT	\$204.29
39-4027	LAW ENFORCEMENT REVENUE	\$65.12
01-4105	PUBLIC SAFETY RECOVERY FUND	\$85.58
TOTAL		\$12,317.26

Magistrate: 

Preparer: 

8-9-16



TOWN OF QUARTZSITE COMMON COUNCIL

PROCLAMATION

***Grandfamily/Kinship Care Month
September 2016***

Whereas, approximately 2.9 million children in America are being raised by their grandparents or other relatives in kinship care, including 73,000 children in Arizona; and

Whereas, kinship caregivers not only ensure better outcomes for the children in their care by keeping them out of the foster care system, but they also save the government hundreds of millions of dollars each year; and

Whereas, since relationships with family members are crucial for the healthy development of children, the Town of Quartzsite should strive to promote and preserve kinship, sibling and other familial connections for Arizona's children; and

Whereas, during the month of September, Grandfamily/Kinship Care Month is observed across the United States; and

Whereas, the Town of Quartzsite is proud to recognize grandparents and other relatives who raise children in kinship care to ensure their safety and promote their well-being.

Now therefore, we, the Common Council of the Town of Quartzsite, AZ, do hereby proclaim September 2016 to be Grandfamily/Kinship Care Month in honor of grandparents and other relatives who raise children in kinship care.

Ed Foster, Mayor

ATTEST:

Tina M. Abriani, Town Clerk

Given under my hand in these free United States in the Town of Quartzsite, Arizona, on the 22nd day of August in the year Two Thousand Sixteen; and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.



Arizona Grandparent Ambassadors

A support network for grandparents who are raising their grandchildren

AzGA Summit

Start Date: Saturday, September 17, 2016
End Date: Saturday, September 17, 2016
Location: The Salvation Army KROC Center
1375 E Broadway Rd
Phoenix, AZ 85040
United States

2016 AzGA Summit is an opportunity to gather, network, support each other, set yearly goals, receive legislative advocacy training and parenting and education.

Saturday, September 17, 2016

9:00 AM - 3:30 PM **2016 AzGA Summit**

Location: The Salvation Army KROC Center | 1375 E. Broadway Rd. | Phoenix, AZ 85040

Event Schedule

9am Doors open; childcare begins

9:30am Summit begins | Morning session with elected officials and public policy makers
 Grandparent meeting

Noon Lunch with keynote speaker Anna Lobe to discuss mental health

1:00pm Afternoon sessions to include legal training workshop

 Men's group

 Advocacy workshop

 Mental health access workshop

3:30pm Summit ends; childcare closes

[Register & Sponsor Now](#)



Arizona Grandparent Ambassadors

A support network for grandparents who are raising their grandchildren

AzGA Summit

Start Date: Saturday, September 17, 2016
End Date: Saturday, September 17, 2016
Location: The Salvation Army KROC Center
1375 E Broadway Rd
Phoenix, AZ 85040
United States

The Arizona Grandparent Ambassadors are a network of grandparents raising their grandchildren across Arizona. When times were tough, we stepped up to keep our families together and strong. We are the reason our grandchildren are not in foster care, group homes, or other non-familial settings.

Our mission is to support, mobilize, educate, and advocate for Arizona's grandparents who are raising their grandchildren. We work with elected leaders and community groups to help us do an even better job in raising the next generation for Arizona.

This year we are hosting our 5th Arizona Grandparent Ambassador Summit in Phoenix. This summit is a place where grandparents can gather to network and support each other, set yearly goals, and receive advocacy training and parenting education.

Whether you are a grandparent or community supporter, we welcome your attendance or sponsorship. Childcare is available on a limited bases, so please register early!

Register & Sponsor Now

[Event Schedule](#)





Arizona Grandparent Ambassadors

A support network for grandparents who are raising their grandchildren

The Hon Ed Foster
PO Box 2812
Quartzsite, AZ 85346

May 31, 2016

Dear Mayor Foster,

We are the **Arizona Grandparent Ambassadors**, a growing support network for grandparents who are raising their grandchildren. When times were tough, we stepped up to keep our families together and strong. **We are the reason our grandchildren are not in foster care, group homes, or other non-familial settings.** Keeping families together and strong is a basic American value that is shared no matter your race, your political party, or where you live. Our mission is to support, mobilize, educate, and advocate for Arizona's grandparents who are raising their grandchildren.

Earlier this year, Senator Debbie Lesko sponsored a resolution proclaiming September 2016 as Arizona Grandfamily/Kinship Care Month. The resolution was passed unanimously by the State Senate and sent to the Secretary of State's office for filing. **We ask that you join the Arizona State Senate and cities and towns across Arizona in proclaiming September 2016 as Grandfamily/Kinship Care Month in Quartzsite.** I've attached the State's Proclamation for your review, and you can feel free to use this as a template for your own proclamation.

Proclaiming September 2016 as Grandfamily/Kinship Care Month means you are helping raise awareness of the importance of supporting relative placements in Arizona. According to *U.S. Census Bureau, American Community Survey, 1 Year Estimates, 2013* 67,000 Children in Arizona are being raised by their Grandparents. That's 5% of Arizona's children. Children who are raised by their grandparents are less likely to disrupt their placements in comparison to children in foster care or group homes.

Other things you can do to help this cause is to find special ways to recognize grandfamily and kinship placements within your community. Some ideas include offering a special storytime at the local library or highlighting local community services available for grandfamilies like support groups in your next newsletter.

Please let us know if you would like to participate in this growing movement to help families. We'd like to have a copy of your proclamation for our records as well as for our September 1, 2016 news release. We'd also like to keep track of any other action you take to help grandparents raising grandchildren. We'll announce the cities and towns who participated in the proclamation at our annual Grandfamily Summit on September 17, 2016. A copy of the proclamation can be sent to us either via PDF to centralAZGA@gmail.com or via mail to AZGA, c/o Children's Action Alliance, 4001 N. 3rd St., Suite Phoenix, AZ 85012

Thank you,

Tony Anderson

for Arizona Grandparent Ambassadors



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 22, 2016

- Agenda Item:** Discussion and possible action to recommend approval of an Arizona Department of Liquor Licenses and Control Application for a permanent Extension of Premises/Patio Permit for the Quartzsite Yacht Club located at 1090 W. Main Street, Quartzsite, AZ.
- Summary:** The extended area is the existing Patio Area.
- Responsible Person:** Jim Ferguson, Town Manager
- Attachment:** Arizona Department of Liquor Licenses & Control Application for a permanent Extension of Premises/Patio Permit from the Quartzsite Yacht Club.
- Action Requested:** Motion to recommend approval of an application for a permanent Extension of Premises/Patio Permit from the Quartzsite Yacht Club, located at 1090 W. Main Street, Quartzsite, AZ.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY

CSR:
Log #:

RECEIVED
 Town of Quartzsite
 AUG - 9 2016
 TOWN CLERK
 OFFICE

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT
 OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
 Notice: Allow 30-45 days to process permanent change of premise

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:
 adding patio service to existing area

Temporary change (**No Fee**) for date(s) of: ___/___/___ through ___/___/___ list specific purpose for change:

1. Licensee's Name: Selleck Melba Ernoe License#: 06150014
Last First Middle

2. Mailing address: P.O. Box 896 Quartzsite AZ 85346
Street City State Zip Code

3. Business Name: Quartzsite Yacht Club

4. Business Address: 1090 W Main St Quartzsite AZ 85346
Street City State Zip Code

5. Email Address: P.O. Box 896 Quartzsite AZ 85346

6. Business Phone Number: 928 927 6331 Contact Phone Number: 928 662 8450

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? ___/___/___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? Enclosed up to 6 feet

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premise along with the new extended area outlined in black marker or ink, if the extended area is not outlined and marked "extension" we cannot accept the application.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premise. List specific reasons for exemption:

Approval Disapproval by DLLC: _____ Date: ____/____/____

Notary

I, (Print Full Name) Melba Emma Saxeck, hereby declare that I am a **CONTROLLING PERSON/ AGENT** filing this notification. I have read this document and the contents and all statements are true, correct and complete.

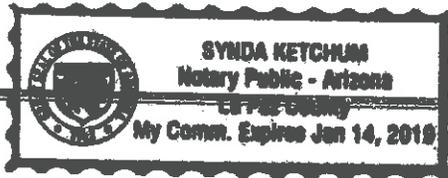
X (Signature) [Signature]
Controlling Person / Agent

State of Arizona County of La Paz
the foregoing instrument was acknowledged before me this

My commission expires on: Jan 14, 2019

9 of August 2016
Day Month Year

[Signature]
Signature of NOTARY PUBLIC



GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

This change in premises is recommended by the local Board of Supervisors, City Council or Designate:

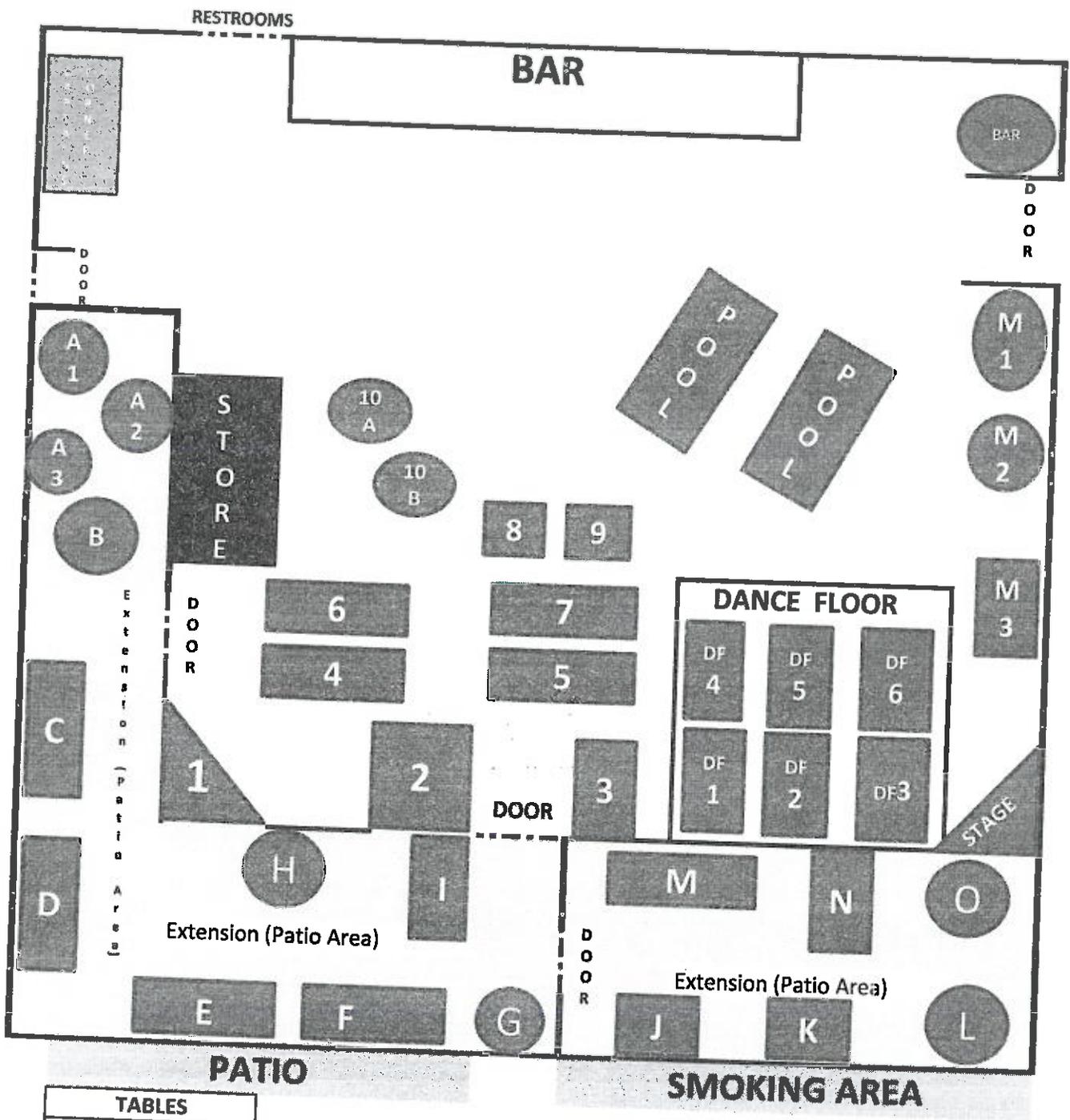
Authorized Signature _____ Title _____ Agency _____ Date _____

DLLC USE ONLY

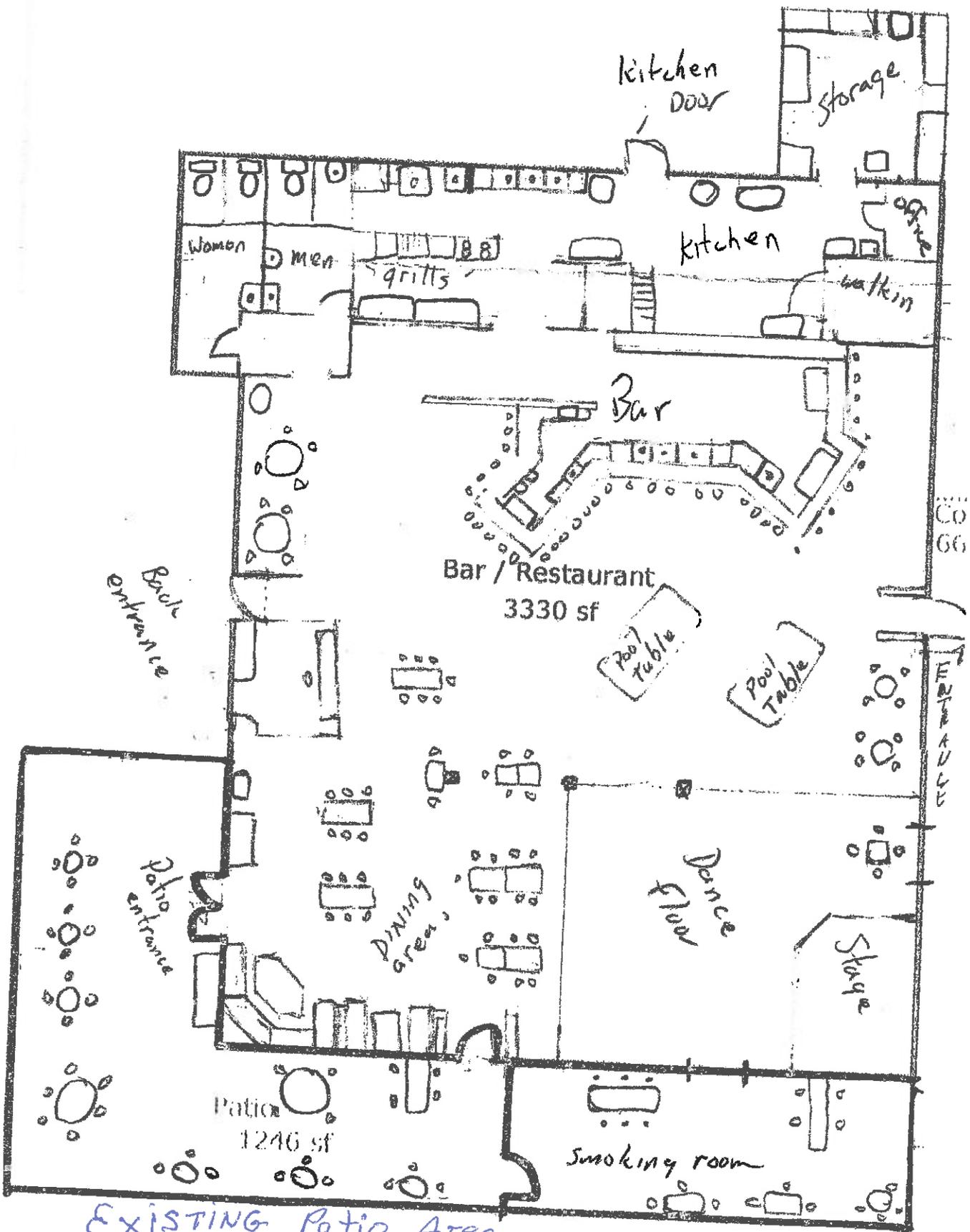
Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

QYC, INC. TABLE LAYOUT



TABLES	
Area	Quantity
Bar	15
Capt C	1
Patio	11
Smoking	6
Dancing	6
Total	39



EXISTING Patio Area
 Quartzsite Holdings, Inc



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 22, 2016

Agenda Item: **LEDGER OF ACCOUNTS PAID** – Consider approval of check 40562, check series 40566-40583 and 40592-40651 totaling \$105,136.20.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Jim Ferguson, Interim Town Manager

Attachment: Ledger of Accounts Paid: check 40562, check series 40566-40583 and 40592-40651 totaling \$105,136.20.

Action Requested: Motion to approve the Ledger of Accounts Paid; check 40562, check series 40566-40583 and 40592-40651 totaling \$105,136.20.

**Quartzsite Town Council Meeting of
AUGUST 22, 2016
Check Register/ Revenue**

Horizon Community Bank – Including Checks #40562, 40566-40583 and 40592-40651.

Balances on all cash accounts as of August 19, 2016

Checking Account	\$	4,374,411.61
LGIP Account	\$	701,480.71
WIFA Debt Reserve Account	\$	2,311.49

Total Expensed Dollar Amount for Consent Agenda	\$	166,439.83
Total Payroll for Pay Period Ending 8/13/16	\$	61,303.63
YTD Total Revenue Dollar Amount for Consent Agenda	\$	177,337.43
YTD Total Sewer Cap Revenue as of 8/19/16	\$	0
YTD Total Sewer Sales Revenue as of 8/19/16	\$	86,245.32
YTD Total Water Cap Revenue as of 8/19/16	\$	0
YTD Total Water Sales Revenue as of 8/19/16	\$	91,092.11

Town of Quartzsite

Payroll Earnings, Benefits & Deductions

Pay Period Dates: 07/31/2016 to 08/13/2016

Employee Earnings \$ 61,303.63

Employee Deduction

Soc Security	\$	2,413.37
Medicare	\$	867.79
Federal WH	\$	4,264.23
State WH	\$	1,469.07
Retirement	\$	1,014.02
Retirement Loan	\$	645.15
Police Retirement	\$	2,524.71
Medical	\$	1,352.29
Dental	\$	249.23
Life/VOL Ins	\$	49.83
Vision	\$	176.32
AFLAC	\$	1,119.41
Misc Deductions	\$	685.76
Total:	\$	16,831.18

Payroll Related Checks Series:

40583 - 40585

40586 - 40592

Non-Direct Deposit Employees: 3

Payees Description:

Police Retirement

457 Plan

Profit Sharing Plan

Employee Deduction

Employee Deduction

Employee Deduction

Employee Deduction

Employee Net Pay \$ 44,472.45

Employee Count: 49

Regular Hours:	2673.92
Overtime Hours:	95.50
GOHS Grant OT:	0.00
Total Number of Hours:	<u>2769.42</u>

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

Report Criteria:

Report type: GL detail

Check Check Number = 40566-40651

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40566						
08/11/16	40566	ACC Business	16.60	Remaining amount on last pmt	01-130-5048	16.60
Total 40566:			16.60			
40567						
08/11/16	40567	Alsco - Steiner Corp	365.09	Mat/Uniform Cleaning Services - PW	03-220-5035	365.09
08/11/16	40567	Alsco - Steiner Corp	74.24	Mat Cleaning Services - Admin	01-130-5035	74.24
08/11/16	40567	Alsco - Steiner Corp	138.08	Mat Cleaning Services - Com Ctr	01-185-5035	138.08
08/11/16	40567	Alsco - Steiner Corp	154.44	Mat Cleaning Services - WWTP	15-500-5035	154.44
Total 40567:			731.85			
40568						
08/11/16	40568	American Custom Tire, Inc	36.91	Backhoe tire & mount - WW	15-500-5040	36.91
08/11/16	40568	American Custom Tire, Inc	36.90	Backhoe tire & mount - Water	16-550-5040	36.90
Total 40568:			73.81			
40569						
08/11/16	40569	APS	986.90	Electric Service - Rec	01-185-5048	986.90
08/11/16	40569	APS	128.35	Electric Service - Court	01-150-5048	128.35
08/11/16	40569	APS	1,679.87	Electric Service - PW	03-220-5048	1,679.87
08/11/16	40569	APS	839.74	Electric Service for Street Light	03-220-5049	839.74
08/11/16	40569	APS	1,792.13	Electric Service - WWTP	15-500-5048	1,792.13
08/11/16	40569	APS	8,472.64	Electric Service - Water	16-550-5048	8,472.64
Total 40569:			13,899.63			
40570						
08/11/16	40570	AZ Wastewater Industries,	10.86	Push Camera Reel Kit Supply	15-500-5022	10.86
Total 40570:			10.86			
40571						
08/11/16	40571	Genuine Parts Company	156.43	Vehicle parts/supplies - PW	03-220-5025	156.43
08/11/16	40571	Genuine Parts Company	370.53	Vehicle parts/supplies - Police	01-140-5025	370.53
08/11/16	40571	Genuine Parts Company	590.74	Swamp Cooler Electric Motor - PW	03-220-5030	590.74
08/11/16	40571	Genuine Parts Company	711.30	Air Suspension Kit - WW	15-500-5025	711.30
08/11/16	40571	Genuine Parts Company	14.40	Vehicle Parts/Supplies - Transit	01-230-5025	14.40
Total 40571:			1,843.40			
40572						
08/11/16	40572	GovNet, Inc.	1,800.00	Internet access - Library	01-170-5048	1,800.00
08/11/16	40572	GovNet, Inc.	300.00	Internet access - Admin	01-130-5048	300.00
08/11/16	40572	GovNet, Inc.	300.00	Internet access - Police	01-140-5048	300.00
08/11/16	40572	GovNet, Inc.	300.00	Internet access - HURF	03-220-5048	300.00
08/11/16	40572	GovNet, Inc.	150.00	Internet access - WWTP	15-500-5048	150.00
08/11/16	40572	GovNet, Inc.	150.00	Internet access - Water	16-550-5048	150.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40572:			3,000.00			
40573						
08/11/16	40573	Home Depot Credit Service	59.47	Sprinkler and parts	01-180-5068	59.47
08/11/16	40573	Home Depot Credit Service	875.00	Evaporative Cooler	01-180-5060	875.00
08/11/16	40573	Home Depot Credit Service	578.63	Portable Air Conditioner	01-180-5060	578.63
08/11/16	40573	Home Depot Credit Service	172.99	Returns	01-180-5060	172.99
Total 40573:			1,340.11			
40574						
08/11/16	40574	Legend Technical Services	348.90	Laboratory Services - Sewer	15-500-5039	348.90
08/11/16	40574	Legend Technical Services	40.00	Laboratory Services - Water	16-550-5039	40.00
08/11/16	40574	Legend Technical Services	87.00	Laboratory Services - Sewer	15-500-5039	87.00
08/11/16	40574	Legend Technical Services	531.00	Bi-Annual Monitoring Well #1	15-500-5039	531.00
Total 40574:			1,006.90			
40575						
08/11/16	40575	Newport Group	392.11	Employee Retirement 457	01-130-5035	392.11
08/11/16	40575	Newport Group	50.94	Employee Retirement 401K	01-130-5035	50.94
08/11/16	40575	Newport Group	50.92	Employee Retirement 401K	01-140-5035	50.92
08/11/16	40575	Newport Group	50.92	Employee Retirement 401K	01-150-5035	50.92
08/11/16	40575	Newport Group	50.92	Employee Retirement 401K	01-170-5035	50.92
08/11/16	40575	Newport Group	79.70	Employee Retirement 401K	15-500-5035	79.70
08/11/16	40575	Newport Group	79.70	Employee Retirement 401K	16-550-5035	79.70
08/11/16	40575	Newport Group	79.70	Employee Retirement 401K	03-220-5035	79.70
Total 40575:			834.91			
40576						
08/11/16	40576	Pam Shirley	50.00	Reimburse for Luggage fee	01-150-5043	50.00
08/11/16	40576	Pam Shirley	99.00	Reimburse mileage	01-150-5043	99.00
08/11/16	40576	Pam Shirley	20.00	Reimburse shipping for text books	01-150-5042	20.00
Total 40576:			169.00			
40577						
08/11/16	40577	Quill Corporation	567.93	36" 3-drawer file cabinet - Admin	01-130-5022	567.93
08/11/16	40577	Quill Corporation	110.24	Office Supplies - Admin	01-130-5022	110.24
08/11/16	40577	Quill Corporation	41.12	Office Supplies - Water	16-550-5022	41.12
08/11/16	40577	Quill Corporation	41.12	Office Supplies - WW	15-500-5022	41.12
08/11/16	40577	Quill Corporation	59.28	Office Supplies - Magistrate	01-150-5022	59.28
08/11/16	40577	Quill Corporation	36.12	Office Supplies - Library	01-170-5022	36.12
08/11/16	40577	Quill Corporation	10.49	Office Supplies - Rec	01-185-5022	10.49
08/11/16	40577	Quill Corporation	21.42	Office Supplies - PW	03-220-5022	21.42
08/11/16	40577	Quill Corporation	241.03	Office Supplies - Police	01-140-5022	241.03
08/11/16	40577	Quill Corporation	117.58	Office Supplies - WW	15-500-5022	117.58
08/11/16	40577	Quill Corporation	9.50	Office Supplies - Admin	01-130-5022	9.50
08/11/16	40577	Quill Corporation	7.93	CREDIT - Admin	01-130-5022	7.93
08/11/16	40577	Quill Corporation	6.93	Office Supplies - Water	16-550-5022	6.93
08/11/16	40577	Quill Corporation	96.82	Calculator 12 - dig machine - Admin	01-130-5022	96.82
08/11/16	40577	Quill Corporation	628.84	Office Supplies - Admin	01-130-5022	628.84
08/11/16	40577	Quill Corporation	22.90	Office Supplies - Water	16-550-5022	22.90
08/11/16	40577	Quill Corporation	22.90	Office Supplies - WW	15-500-5022	22.90

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
08/11/16	40577	Quill Corporation	26.12	Office Supplies - P&Z	01-160-5022	26.12
08/11/16	40577	Quill Corporation	2.55	Office Supplies - Transit	01-230-5022	2.55
08/11/16	40577	Quill Corporation	2.55	Office Supplies - Rec	01-185-5022	2.55
08/11/16	40577	Quill Corporation	9.99	Office Supplies - PW	03-220-5022	9.99
08/11/16	40577	Quill Corporation	99.99	Office Supplies - Police	01-140-5022	99.99
08/11/16	40577	Quill Corporation	422.37	Copy Paper - Admin	01-130-5022	422.37
08/11/16	40577	Quill Corporation	207.44	Copy Paper - WW	15-500-5022	207.44
08/11/16	40577	Quill Corporation	207.44	Copy Paper - Water	16-550-5022	207.44
08/11/16	40577	Quill Corporation	207.44	Copy Paper - Magistrate	01-150-5022	207.44
08/11/16	40577	Quill Corporation	100.00	Copy Paper - Comm Development	01-160-5022	100.00
08/11/16	40577	Quill Corporation	207.44	Copy Paper - Transit	01-230-5022	207.44
08/11/16	40577	Quill Corporation	207.44	Copy Paper - PW	03-220-5022	207.44
08/11/16	40577	Quill Corporation	207.44	Copy Paper - Police	01-140-5022	207.44
08/11/16	40577	Quill Corporation	100.00	Copy Paper - Rec	01-185-5022	100.00
Total 40577:			4,034.50			
40578						
08/11/16	40578	River City Newspapers	564.43	2 Wk Ad - Tentative Budget 16-17 Legal#9110	01-130-5033	564.43
Total 40578:			564.43			
40579						
08/11/16	40579	Road Runner Sanitary Sup	4.30	Batteries - Admin	01-130-5022	4.30
08/11/16	40579	Road Runner Sanitary Sup	4.30	Batteries - Police	01-140-5022	4.30
08/11/16	40579	Road Runner Sanitary Sup	23.33	Janitorial Supplies - Magistrate	01-150-5034	23.33
08/11/16	40579	Road Runner Sanitary Sup	4.30	Batteries - Magistrate	01-150-5022	4.30
08/11/16	40579	Road Runner Sanitary Sup	23.33	Janitorial Supplies - Library	01-170-5034	23.33
08/11/16	40579	Road Runner Sanitary Sup	4.30	Batteries - Library	01-170-5022	4.30
08/11/16	40579	Road Runner Sanitary Sup	4.30	Batteries - PW	03-220-5022	4.30
08/11/16	40579	Road Runner Sanitary Sup	23.33	Janitorial Supplies - WWTP	15-500-5034	23.33
08/11/16	40579	Road Runner Sanitary Sup	4.30	Batteries - WWTP	15-500-5022	4.30
08/11/16	40579	Road Runner Sanitary Sup	23.33	Janitorial Supplies - Water	16-550-5034	23.33
08/11/16	40579	Road Runner Sanitary Sup	4.30	Batteries - Water	16-550-5022	4.30
08/11/16	40579	Road Runner Sanitary Sup	23.35	Janitorial Supplies - Admin	01-130-5034	23.35
Total 40579:			146.77			
40580						
08/11/16	40580	TDS Telecom	342.78	Telephone Service - Admin	01-130-5048	342.78
08/11/16	40580	TDS Telecom	453.11	Telephone Service - Police	01-140-5048	453.11
08/11/16	40580	TDS Telecom	325.47	Telephone Service - Magistrate	01-150-5048	325.47
08/11/16	40580	TDS Telecom	92.27	Telephone Service - P&Z	01-180-5048	92.27
08/11/16	40580	TDS Telecom	200.62	Telephone Service - Library	01-170-5048	200.62
08/11/16	40580	TDS Telecom	71.57	Telephone Service - PW	03-220-5048	71.57
08/11/16	40580	TDS Telecom	200.37	Telephone Service - WWTP	15-500-5048	200.37
08/11/16	40580	TDS Telecom	184.58	Telephone Service - Water	16-550-5048	184.58
Total 40580:			1,870.77			
40581						
08/11/16	40581	Verizon Wireless	61.18	Cell Phone Services - Transit	01-230-5048	61.18
08/11/16	40581	Verizon Wireless	164.26	Cell Phone Services - Admin	01-130-5048	164.26
08/11/16	40581	Verizon Wireless	91.77	Cell Phone Services - Park	01-180-5048	91.77
08/11/16	40581	Verizon Wireless	256.16	Cell Phone Services - Police	01-140-5048	256.16
08/11/16	40581	Verizon Wireless	34.96	Cell Phone Services - HURF	03-220-5048	34.96

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
08/11/16	40581	Verizon Wireless	95.73	Cell Phone Services - WWTP	15-500-5048	95.73
08/11/16	40581	Verizon Wireless	156.83	Cell Phone Services - Water	16-550-5048	156.83
Total 40581:			<u>860.89</u>			
40582						
08/11/16	40582	Visa	125.00	ALECA: k-9 2016 Survival Seminar	01-140-5080	125.00
08/11/16	40582	Visa	1,126.69	Hotel: Special Jurisdiction Trng - P. Shirley	01-150-5043	1,126.69
08/11/16	40582	Visa	87.67	Credit - Admin	01-130-5022	87.67
08/11/16	40582	Visa	59.78	IEC: Diode for PCL-Water Dept	16-550-5050	59.78
08/11/16	40582	Visa	315.00	Registration: League Conf. - J. Ferguson	01-130-5043	315.00
Total 40582:			<u>1,538.80</u>			
40593						
08/17/16	40593	Arizona Dept of Environme	2,500.00	AZPDES Annual fee- WWTP	15-500-5051	2,500.00
Total 40593:			<u>2,500.00</u>			
40594						
08/17/16	40594	Brodart Co.	1,410.00	Young Adult Book series Annual Lease- Library	01-170-5038	1,410.00
Total 40594:			<u>1,410.00</u>			
40595						
08/17/16	40595	Cochise Petroleum Equipm	274.50	Repair Svcs on Gas pump - PW	03-220-5035	274.50
08/17/16	40595	Cochise Petroleum Equipm	274.50	Repair Svcs on Gas pump - Parks	01-180-5035	274.50
08/17/16	40595	Cochise Petroleum Equipm	274.50	Repair Svcs on Gas pump - Police	01-140-5035	274.50
08/17/16	40595	Cochise Petroleum Equipm	274.50	Repair Svcs on Gas pump - Water	16-550-5035	274.50
08/17/16	40595	Cochise Petroleum Equipm	274.50	Repair Svcs on Gas pump - WW	15-500-5035	274.50
08/17/16	40595	Cochise Petroleum Equipm	38.00	Repair Svcs on Gas pump - Transit	01-130-5035	38.00
08/17/16	40595	Cochise Petroleum Equipm	49.79	Gas Pump Hardware - PW	03-220-5040	49.79
08/17/16	40595	Cochise Petroleum Equipm	49.79	Gas Pump Hardware - Parks	01-180-5040	49.79
08/17/16	40595	Cochise Petroleum Equipm	49.79	Gas Pump Hardware - Police	01-140-5040	49.79
08/17/16	40595	Cochise Petroleum Equipm	49.79	Gas Pump Hardware - Water	16-550-5040	49.79
08/17/16	40595	Cochise Petroleum Equipm	49.79	Gas Pump Hardware - Transit	01-230-5040	49.79
08/17/16	40595	Cochise Petroleum Equipm	6.13	Gas Pump Hardware - Admin	01-130-5040	6.13
Total 40595:			<u>1,665.58</u>			
40596						
08/17/16	40596	Crexendo, Inc.	16.46	Phone Services - Transit	01-230-5048	16.46
08/17/16	40596	Crexendo, Inc.	164.62	Phone Services - Admin	01-130-5048	164.62
08/17/16	40596	Crexendo, Inc.	181.07	Phone Services - Police	01-140-5048	181.07
08/17/16	40596	Crexendo, Inc.	65.85	Phone Services - Magistrate	01-150-5048	65.85
08/17/16	40596	Crexendo, Inc.	49.39	Phone Services - Comm Development	01-160-5048	49.39
08/17/16	40596	Crexendo, Inc.	49.39	Phone Services - Library	01-170-5048	49.39
08/17/16	40596	Crexendo, Inc.	32.92	Phone Services - Recreation	01-185-5048	32.92
08/17/16	40596	Crexendo, Inc.	49.39	Phone Services - HURF	03-220-5048	49.39
08/17/16	40596	Crexendo, Inc.	16.46	Phone Services - WWTP	15-500-5048	16.46
08/17/16	40596	Crexendo, Inc.	49.39	Phone Services - Water	16-550-5048	49.39
Total 40596:			<u>674.94</u>			
40597						
08/17/16	40597	Cyle Johnson Electric	180.00	Rewired new motor/checked chlorine control - WW	15-500-5040	180.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40597:			180.00			
40598						
08/17/16	40598	Electric Motor Service	322.20	Repaired Process Water Pump - WWTP	15-500-5040	322.20
Total 40598:			322.20			
40599						
08/17/16	40599	Empire Southwest	55.39	Tube for Backhoe - PW	03-220-5040	55.39
Total 40599:			55.39			
40600						
08/17/16	40600	H&E Equipment Services, I	482.97	Sweeper Parts - PW	03-220-5040	482.97
Total 40600:			482.97			
40601						
08/17/16	40601	Halby's	27.00	2 Workshirt logos - O. Cruz	16-550-5019	27.00
Total 40601:			27.00			
40602						
08/17/16	40602	Inland Builders Supply, Inc.	24.00	Screwdriver set- Parks	01-180-5060	24.00
08/17/16	40602	Inland Builders Supply, Inc.	70.00	Socket wrench set- Parks	01-180-5060	70.00
08/17/16	40602	Inland Builders Supply, Inc.	14.12	Plier long nose- Parks	01-180-5060	14.12
08/17/16	40602	Inland Builders Supply, Inc.	21.00	Util Knives- Parks	01-180-5060	21.00
08/17/16	40602	Inland Builders Supply, Inc.	27.00	Multipurpose tool- Parks	01-180-5060	27.00
08/17/16	40602	Inland Builders Supply, Inc.	22.00	Toolbox Auto- Parks	01-180-5060	22.00
08/17/16	40602	Inland Builders Supply, Inc.	14.33	Outstanding amount - Admin	01-130-5022	14.33
Total 40602:			192.45			
40603						
08/17/16	40603	Ironwood Accounting, LLC	8.00	Reimbursement: Business License Overpayment	01-160-5094	8.00
Total 40603:			8.00			
40604						
08/17/16	40604	Jesse Newton	35.00	Reimbursement: CDL Physical	03-220-5035	35.00
Total 40604:			35.00			
40605						
08/17/16	40605	Kansas State Bank	167.59	Principal Capital Lease	01-130-5058	167.59
08/17/16	40605	Kansas State Bank	36.59	Interest Capital Lease	01-130-5057	36.59
Total 40605:			204.18			
40606						
08/17/16	40606	Legend Technical Services	772.20	Laboratory Services - WWTP	15-500-5039	772.20
08/17/16	40606	Legend Technical Services	153.00	Laboratory Services - WWTP	15-500-5039	153.00
Total 40606:			925.20			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40607						
08/17/16	40607	National Meter & Automati	840.00	ReadCenter-Water Meter Annual Svc Agreement	16-550-5051	840.00
Total 40607:			840.00			
40608						
08/17/16	40608	Parker Oil Products	59.72	Unleaded Gasoline - Admin	01-130-5024	59.72
08/17/16	40608	Parker Oil Products	2,049.65	Unleaded Gasoline - Police	01-140-5024	2,049.65
08/17/16	40608	Parker Oil Products	313.58	Unleaded Gasoline - Parks	01-180-5024	313.58
08/17/16	40608	Parker Oil Products	516.03	Unleaded Gasoline - Transit	01-230-5024	516.03
08/17/16	40608	Parker Oil Products	371.89	Unleaded Gasoline - WWTP	15-500-5024	371.89
08/17/16	40608	Parker Oil Products	313.84	Unleaded Gasoline - Water	16-550-5024	313.84
08/17/16	40608	Parker Oil Products	690.89	Unleaded Gasoline - PW	03-220-5024	690.89
Total 40608:			4,315.40			
40609						
08/17/16	40609	Pioneer Landscaping Mate	1,135.39	1" Coco Brown Screened - PW	03-220-5029	1,135.39
Total 40609:			1,135.39			
40610						
08/17/16	40610	Purcell Tire Co	355.08	3 New Tire - Parks	01-180-5025	355.08
08/17/16	40610	Purcell Tire Co	621.00	5 New Tires - Police	01-140-5025	621.00
08/17/16	40610	Purcell Tire Co	269.86	2 New Tires - Admin	01-130-5025	269.86
08/17/16	40610	Purcell Tire Co	884.92	7 New Tires - Transit	01-230-5025	884.92
Total 40610:			2,130.86			
40611						
08/17/16	40611	Quartzsite Management C	10.00	Reimbursement: Business License Overpayment	01-160-5094	10.00
Total 40611:			10.00			
40612						
08/17/16	40612	Quartzsite Senior Center	75.00	Reimbursement: Business License Overpayment	01-160-5094	75.00
08/18/16	40612	Quartzsite Senior Center	75.00	Reimbursement: Business License Overpayment	V 01-160-5094	75.00
Total 40612:			.00			
40613						
08/17/16	40613	Ryley Carlock & Appiewhit	160.00	Special Council Svcs: 6/10/16	01-120-5072	160.00
Total 40613:			160.00			
40614						
08/17/16	40614	Sequel Polygraph, LLC	140.00	Polygraph Test: W. Ponce	01-140-5082	140.00
08/17/16	40614	Sequel Polygraph, LLC	140.00	Polygraph Test: M. Castellanos	01-140-5082	140.00
Total 40614:			280.00			
40615						
08/17/16	40615	Swisher Electrical Services	18.00	Reimbursement: Business License Overpayment	01-160-5094	18.00
Total 40615:			18.00			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40616						
08/17/16	40616	Tonya Hoogerwerf	108.00	Per Diem: 2 ICC Seminars	01-160-5043	108.00
Total 40616:			108.00			
40617						
08/17/16	40617	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 40617:			3,200.00			
40618						
08/17/16	40618	Yuma Nursery Supply	1,034.28	Irrigation Parts & Control - Parks	01-160-5068	1,034.28
Total 40618:			1,034.28			
40619						
08/18/16	40619	ABM	50.00	Elec/Water Trench consult	01-160-5032	50.00
08/18/16	40619	ABM	50.00	Above ground sewer consult	01-160-5032	50.00
08/18/16	40619	ABM	156.40	Plan Review Permit #8061	01-160-5032	156.40
Total 40619:			256.40			
40620						
08/18/16	40620	Aetna Life Insurance Comp	3,558.46	Employee Payroll Deduction	01-000-2208	3,558.46
08/18/16	40620	Aetna Life Insurance Comp	285.94	Employee Medical	01-110-5016	285.94
08/18/16	40620	Aetna Life Insurance Comp	65.94	Employee Medical	01-130-5016	65.94
08/18/16	40620	Aetna Life Insurance Comp	4,498.23	Employee Medical	01-140-5016	4,498.23
08/18/16	40620	Aetna Life Insurance Comp	1,373.69	Employee Medical	01-150-5016	1,373.69
08/18/16	40620	Aetna Life Insurance Comp	443.21	Employee Medical	01-160-5016	443.21
08/18/16	40620	Aetna Life Insurance Comp	208.08	Employee Medical	01-170-5016	208.08
08/18/16	40620	Aetna Life Insurance Comp	283.66	Employee Medical	01-180-5016	283.66
08/18/16	40620	Aetna Life Insurance Comp	832.33	Employee Medical	01-185-5016	832.33
08/18/16	40620	Aetna Life Insurance Comp	3,348.23	Employee Medical	03-220-5016	3,348.23
08/18/16	40620	Aetna Life Insurance Comp	354.57	Employee Medical	01-230-5016	354.57
08/18/16	40620	Aetna Life Insurance Comp	141.83	Employee Medical	01-181-5016	141.83
08/18/16	40620	Aetna Life Insurance Comp	269.94	Employee Medical	15-500-5016	269.94
08/18/16	40620	Aetna Life Insurance Comp	860.98	Employee Medical	16-550-5016	860.98
Total 40620:			18,505.09			
40621						
08/18/16	40621	Alsco - Steiner Corp	288.72	Mat/Uniform Cleaning Services - PW	03-220-5035	288.72
08/18/16	40621	Alsco - Steiner Corp	73.70	Mat Cleaning Services - Admin	01-130-5035	73.70
08/18/16	40621	Alsco - Steiner Corp	91.60	Mat Cleaning Services - Community Ctr	01-185-5035	91.60
08/18/16	40621	Alsco - Steiner Corp	122.80	Mat Cleaning Services - WWTP	15-500-5035	122.80
Total 40621:			576.82			
40622						
08/18/16	40622	Arizona Investigations &	550.00	Background Check - W. Ponce	01-140-5082	550.00
08/18/16	40622	Arizona Investigations &	550.00	Background Check - M. Castellanos	01-140-5082	550.00
Total 40622:			1,100.00			
40623						
08/18/16	40623	Arizona State Treasurer	3,318.53	Fees Collected - June 2016	01-000-2212	3,318.53

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40623:			3,318.53			
40624						
08/18/16	40624	Carol Kelley	80.00	PER DIEM: League Conf	01-110-5043	80.00
Total 40624:			80.00			
40625						
08/18/16	40625	Colorado River Sand & Ro	776.50	Concrete for wash crossing after wash out - Moon Mt	03-220-5029	776.50
Total 40625:			776.50			
40626						
08/18/16	40626	Employers Direct Health	5.52	Aggregate Employee Insurance	01-110-5016	5.52
08/18/16	40626	Employers Direct Health	22.06	Aggregate Employee Insurance	01-130-5016	22.06
08/18/16	40626	Employers Direct Health	71.71	Aggregate Employee Insurance	01-140-5016	71.71
08/18/16	40626	Employers Direct Health	22.06	Aggregate Employee Insurance	01-150-5016	22.06
08/18/16	40626	Employers Direct Health	11.03	Aggregate Employee Insurance	01-160-5016	11.03
08/18/16	40626	Employers Direct Health	16.55	Aggregate Employee Insurance	01-170-5016	16.55
08/18/16	40626	Employers Direct Health	8.27	Aggregate Employee Insurance	01-180-5016	8.27
08/18/16	40626	Employers Direct Health	13.79	Aggregate Employee Insurance	01-185-5016	13.79
08/18/16	40626	Employers Direct Health	44.13	Aggregate Employee Insurance	03-220-5016	44.13
08/18/16	40626	Employers Direct Health	11.03	Aggregate Employee Insurance	01-230-5016	11.03
08/18/16	40626	Employers Direct Health	5.52	Aggregate Employee Insurance	01-181-5016	5.52
08/18/16	40626	Employers Direct Health	19.31	Aggregate Employee Insurance	15-500-5016	19.31
08/18/16	40626	Employers Direct Health	24.81	Aggregate Employee Insurance	16-550-5016	24.81
Total 40626:			275.79			
40627						
08/18/16	40627	Fedex	30.73	Shipping - Transit	01-230-5042	30.73
Total 40627:			30.73			
40628						
08/18/16	40628	Got Memories	34.99	Video Transfer - Case # 95-0162	01-140-5035	34.99
Total 40628:			34.99			
40629						
08/18/16	40629	Gust Rosenfeld PLC	6,303.00	General Council Svcs July 2016	01-120-5071	6,303.00
08/18/16	40629	Gust Rosenfeld PLC	117.50	Special Council Svcs July 2016	01-120-5072	117.50
Total 40629:			6,420.50			
40630						
08/18/16	40630	Interim Public Management	1,180.00	Interim Town Mgr - Wk 08/01/16	01-130-5032	1,180.00
08/18/16	40630	Interim Public Management	1,180.00	Interim Town Mgr - Wk 08/01/16	03-220-5032	1,180.00
08/18/16	40630	Interim Public Management	295.00	Interim Town Mgr - Wk 08/01/16	15-500-5032	295.00
08/18/16	40630	Interim Public Management	295.00	Interim Town Mgr - Wk 08/01/16	16-550-5032	295.00
08/18/16	40630	Interim Public Management	1,180.00	Interim Town Mgr - Wk 08/15/16	01-130-5032	1,180.00
08/18/16	40630	Interim Public Management	1,180.00	Interim Town Mgr - Wk 08/15/16	03-220-5032	1,180.00
08/18/16	40630	Interim Public Management	295.00	Interim Town Mgr - Wk 08/15/16	15-500-5032	295.00
08/18/16	40630	Interim Public Management	295.00	Interim Town Mgr - Wk 08/15/16	16-550-5032	295.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40630:			5,900.00			
40631						
08/18/16	40631	Ironwood Outpost	8.00	Reimbursement: Business License Overpayment	01-160-5094	8.00
Total 40631:			8.00			
40632						
08/18/16	40632	Jim Ferguson	38.00	Per Diem: AZ League Conference	01-110-5043	38.00
Total 40632:			38.00			
40633						
08/18/16	40633	Justin Pierce	2,500.00	Payment for General Release	01-120-5071	2,500.00
Total 40633:			2,500.00			
40634						
08/18/16	40634	La Paz County Landfill	403.25	SW-Sludge-WWTP-Municipal (July)	15-500-5050	403.25
Total 40634:			403.25			
40635						
08/18/16	40635	La Paz County Treasurer	12.40	Fees Collected: July 2016	01-000-2212	12.40
Total 40635:			12.40			
40636						
08/18/16	40636	La Paz Regional Hospital	100.00	Employee Drug Testing - PW	03-220-5035	100.00
08/18/16	40636	La Paz Regional Hospital	100.00	Employee Drug Testing - PW	V 03-220-5035	100.00
Total 40636:			.00			
40637						
08/18/16	40637	Loretta Warner	54.00	PER DIEM: League Conf	01-110-5043	54.00
Total 40637:			54.00			
40638						
08/18/16	40638	Miguel Castellanos	100.00	Per Diem: AZ League Conference	01-110-5043	100.00
Total 40638:			100.00			
40639						
08/18/16	40639	OCLC, Inc.	117.00	CatExpress - Interlibrary Catalog	01-170-5051	117.00
Total 40639:			117.00			
40640						
08/18/16	40640	Open Range Pest Control	25.00	Pest Control - WWTP	15-500-5035	25.00
08/18/16	40640	Open Range Pest Control	37.00	Pest Control - Admin	01-130-5035	37.00
08/18/16	40640	Open Range Pest Control	33.00	Pest Control - HURF	03-220-5035	33.00
08/18/16	40640	Open Range Pest Control	30.00	Pest Control - Police	01-140-5035	30.00
08/18/16	40640	Open Range Pest Control	60.00	Pest Control - Community Center	01-185-5035	60.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40640:			185.00			
40641						
08/18/16	40641	Purchase Power	423.85	Postage Refills - Admin	01-130-5042	423.85
08/18/16	40641	Purchase Power	92.57	Postage Refills - P&Z	01-160-5042	92.57
08/18/16	40641	Purchase Power	35.95	Postage Refills - Police	01-140-5042	35.95
08/18/16	40641	Purchase Power	22.47	Postage Refills - Library	01-170-5042	22.47
08/18/16	40641	Purchase Power	31.14	Postage Refills - Court	01-150-5042	31.14
08/18/16	40641	Purchase Power	197.01	Postage Refills - WW	15-500-5042	197.01
08/18/16	40641	Purchase Power	197.01	Postage Refills - Water	16-550-5042	197.01
Total 40641:			1,000.00			
40642						
08/18/16	40642	Quartzsite Senior Center	25.00	Busines License Reimbursement	01-160-5094	25.00
Total 40642:			25.00			
40643						
08/18/16	40643	Rosa Santos	46.00	PER DIEM: League Chaperone	01-110-5043	46.00
08/18/16	40643	Rosa Santos	92.00	PER DIEM: Youth Council (2)	01-110-5043	92.00
Total 40643:			138.00			
40644						
08/18/16	40644	Smart & Final	139.57	Snacks for Summer Program	01-185-5095	139.57
08/18/16	40644	Smart & Final	73.22	Snacks for Summer Program	01-185-5023	73.22
08/18/16	40644	Smart & Final	97.18	Utensils/plates/cups/gloves - Summer Program	01-185-5023	97.18
08/18/16	40644	Smart & Final	119.56	Snacks/Drinks - Summer Program	01-185-5095	119.56
08/18/16	40644	Smart & Final	43.55	Snacks & Supplies - Summer Program	01-185-5023	43.55
08/18/16	40644	Smart & Final	75.27	Snacks for Summer Program	01-185-5023	75.27
Total 40644:			548.35			
40645						
08/18/16	40645	TerraForm Solar XVIII, LLC	2,485.45	Solar Energy Charges - WWTP	15-500-5048	2,485.45
Total 40645:			2,485.45			
40646						
08/18/16	40646	Tina Abriani	287.86	Reimbursement: Hotel for AMCA Conf	01-130-5043	287.86
Total 40646:			287.86			
40647						
08/18/16	40647	West Payment Center	203.40	West Law Info Charges	01-150-5051	203.40
Total 40647:			203.40			
40648						
08/18/16	40648	Yuma Winnelson Co.	253.35	Discharge Assembly Booster 1&2 - Kofa Rehab	16-550-5081	253.35
08/18/16	40648	Yuma Winnelson Co.	1,072.02	Mini General Coin Acceptor replacement - Water	16-550-5040	1,072.02
08/18/16	40648	Yuma Winnelson Co.	32.31	Kofa Booster Assembly - Kofa Rehab	16-550-5081	32.31
08/18/16	40648	Yuma Winnelson Co.	68.08	Flange for discharge head - Kofa Rehab	16-550-5081	68.08
08/18/16	40648	Yuma Winnelson Co.	237.15	Orion Water Meter - Stock	16-550-5081	237.15

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40648:			1,662.91			
40649						
08/18/16	40649	D And L Auto Parts	83.14	Veh Maint - Supplies/Part - PW	03-220-5025	83.14
08/18/16	40649	D And L Auto Parts	86.40	ATF Dex Motor Oil - PW	03-220-5024	86.40
08/18/16	40649	D And L Auto Parts	76.31	Sweeper Parts - PW	03-220-5040	76.31
08/18/16	40649	D And L Auto Parts	109.00	Mechanic Shop Supplies - PW	03-220-5047	109.00
08/18/16	40649	D And L Auto Parts	211.68	Veh Maint - Supplies/Part - Police	01-140-5025	211.68
08/18/16	40649	D And L Auto Parts	36.21	Veh Maint - Supplies/Part - P&Z	01-160-5025	36.21
08/18/16	40649	D And L Auto Parts	26.13	Veh Maint - Supplies/Part - WWTP	15-500-5025	26.13
Total 40649:			628.87			
40650						
08/18/16	40650	Herbs Hardware, Inc.	15.69	Vise Grips - PW	03-220-5060	15.69
08/18/16	40650	Herbs Hardware, Inc.	2.25	Mechanical Supplies - PW	03-220-5047	2.25
08/18/16	40650	Herbs Hardware, Inc.	14.00	Janitorial supplies - Admin	01-130-5034	14.00
08/18/16	40650	Herbs Hardware, Inc.	11.48	Janitorial supplies - Police	01-140-5034	11.48
08/18/16	40650	Herbs Hardware, Inc.	14.00	Misc hardware supplies - Library	01-170-5030	14.00
08/18/16	40650	Herbs Hardware, Inc.	68.84	Misc hardware supplies - Police	01-140-5030	68.84
08/18/16	40650	Herbs Hardware, Inc.	14.01	Misc hardware supplies - Court	01-150-5030	14.01
08/18/16	40650	Herbs Hardware, Inc.	137.80	Misc hardware supplies for grounds maint.	01-180-5086	137.80
08/18/16	40650	Herbs Hardware, Inc.	19.68	Mechanical Supplies - WW	15-500-5030	19.68
08/18/16	40650	Herbs Hardware, Inc.	14.60	Mechanical Supplies - Water	16-550-5030	14.60
08/18/16	40650	Herbs Hardware, Inc.	14.00	Misc hardware supplies - WW	15-500-5030	14.00
08/18/16	40650	Herbs Hardware, Inc.	639.48	Misc hardware supplies - Water	15-500-5050	639.48
08/18/16	40650	Herbs Hardware, Inc.	54.73	Misc hardware supplies - Water	16-550-5050	54.73
Total 40650:			1,020.56			
40651						
08/18/16	40651	Visa	228.27	Repair of utility line locator	16-550-5035	228.27
08/18/16	40651	Visa	226.15	30 Summer Program T-Shirts	01-185-5023	226.15
08/18/16	40651	Visa	9.99	Bonanza: Replacement wheels for vacuum	01-130-5033	9.99
08/18/16	40651	Visa	475.54	K9 Dog food - 8 bags	01-140-5080	475.54
08/18/16	40651	Visa	16.55	Vistaprint-Business cards-J. Ferguson	01-130-5022	16.55
08/18/16	40651	Visa	12.42	Vistaprint-Business cards-H. Davidson	01-110-5022	12.42
08/18/16	40651	Visa	143.40	Email Host Server	01-130-5035	143.40
08/18/16	40651	Visa	16.10	Business Card: J. Beard	01-140-5022	16.10
08/18/16	40651	Visa	16.10	Business Card: W. Ponce	01-140-5022	16.10
08/18/16	40651	Visa	56.00	Logo for 7 work shirts - Ch. Conley	01-140-5019	56.00
08/18/16	40651	Visa	74.00	Walmart: 10 Blue lights & Signals	29-200-5060	74.00
08/18/16	40651	Visa	201.92	Walmart: (2) 6" walkie talkies	29-200-5060	201.92
08/18/16	40651	Visa	76.50	Walmart: 5 sports helmets	29-200-5060	76.50
08/18/16	40651	Visa	29.00	Walmart: 2 Schwinn boys helmets	29-200-5060	29.00
08/18/16	40651	Visa	135.00	Walmart: 5 Jolly Roger youth helmets	29-200-5060	135.00
08/18/16	40651	Visa	59.00	Walmart: 5 bicycle locks	29-200-5060	59.00
08/18/16	40651	Visa	109.00	Walmart: 10 Bell light sets	29-200-5060	109.00
08/18/16	40651	Visa	41.18	Walmart: 3 Schwinn child helmets	29-200-5060	41.18
08/18/16	40651	Visa	319.36	Walmart: 22 variety child helmets	29-200-5060	319.36
08/18/16	40651	Visa	181.19	Walmart: 10 Rony child helmets	29-200-5060	181.19
08/18/16	40651	Visa	236.16	Walmart: 36 headlights/taillights	29-200-5060	236.16
08/18/16	40651	Visa	434.60	Walmart: 20 booster car seats	29-200-5060	434.60
08/18/16	40651	Visa	232.16	Walmart: 10 Schwinn adult helmets	29-200-5060	232.16
08/18/16	40651	Visa	788.38	500 Camel stress balls for League conf promotion	01-110-5044	788.38

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
08/18/16	40651	Visa	66.76	AMCA travel expense after credit	01-130-5043	66.76
Total 40651:			4,184.73			
Grand Totals:			104,736.20			

Check # 40562 Fire Fighter's Police Officers Cancer Insurance - \$400.00

Payroll Check # 40583-40592

Report Criteria:

Report type: GL detail

Check Check Number = 40586-40651



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 22, 2016

Agenda Item: **MINUTES** – Consider approval of the minutes of the Town Council Special Meeting of August 3, 2016, the Regular Meeting of August 9, 2016 and the Special Meeting of August 10, 2016.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Town Council Special Meeting of August 3, 2016, the Regular Meeting of August 9, 2016 and the Special Meeting of August 10, 2016.

Action Requested: **Motion to approve the Minutes of the Town Council Special Meeting of August 3, 2016, the Regular Meeting of August 9, 2016 and the Special Meeting of August 10, 2016.**

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
WEDNESDAY, AUGUST 3, 2016, 1:30 PM

CALL TO ORDER: 1:30 p.m.

INVOCATION: None.

PLEDGE OF ALLEGIANCE: Led by Council Member Kelley.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron attended by phone, and Council Member St. Germain attended by phone.

STAFF PRESENT: Jim Ferguson, Interim Town Manager, and Tina Abriani, Town Clerk

CALL TO THE PUBLIC:

None.

ADMINISTRATIVE ITEMS:

- 1. EXECUTIVE SESSION - Executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of applicants Benjamin Bitter and James Gorman for possible employment as Town Manager.**

Vice Mayor Davidson moved to adjourn to executive session, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

ADJOURN TO EXECUTIVE SESSION: 1:32 p.m.

RETURN TO OPEN SESSION: 1:45 p.m.

Mayor Foster called the meeting back to order at 1:45 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron attended by phone, and Council Member St. Germain attended by phone.

- 2. NEXT STEPS IN TOWN MANAGER HIRING PROCESS Discussion and possible action regarding appointment of a Town Manager.**

The Mayor announced that the Council is directing staff to arrange in-person interviews to be held Wednesday, August 10, 2016, at 2:30 p.m.

3. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.

The Council directed staff to have an agenda item regarding a change to the date of the second regular meeting in August, as well as a discussion regarding the next steps for the vacant Council seat.

Council Member Kelley asked if the report from the Town Prosecutor would be on the next agenda. Interim Town Manager Ferguson said he would try to have it on the next agenda.

Council Member Warner asked if 'Future Agenda Items' would be a permanent part of the agenda. Interim Town Manager Ferguson said it would be, and some Council Members said they would like to see that happen.

Vice Mayor Davidson moved to adjourn, and Council Member St. Germain seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 1:48 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of August 3, 2016, of the Town Council of Quartzsite, Arizona, held on August 3, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 22nd day of August 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, AUGUST 9, 2016, 7:00 PM

CALL TO ORDER: 7:00 p.m.

The Mayor called the meeting to order at 7:00 p.m.

INVOCATION: Given by Pastor Bruce Swart.

PLEDGE OF ALLEGIANCE: Led by Vice Mayor Davidson.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member St. Germain attended by phone.

STAFF PRESENT: Jim Ferguson, Interim Town Manager; Susan Goodwin, Town Attorney; and Tina Abriani, Town Clerk

ANNOUNCEMENTS:

None.

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

Norm Simpson, resident and business owner, spoke about getting work done without spending dollars. He said not all Town issues are related to the budget. He provided an example, the errors on the business license renewal form. He said he was embarrassed to read it. He said the form said it was a business license renewal form, but that there was no renewal information on it. He said it was addressed to all Quartzsite business license owners. He said it should have been addressed to Quartzsite business license holders, and that Quartzsite and September were spelled incorrectly. He said he did get a second form a week or ten days later. He said a portion of the second form read, "... please contact me, so that I may change my records." He said it was written as if it was a personal letter, and there was no name indicating who sent the form and no signature line. He said there are many things like what he was speaking of that can be corrected without dollars. He said it may be as simple as a policy or procedure that requires that all municipal correspondence go through spell check, review for content, clarity, format; something that needs to be approved and signed off. He said there were a few other things that are not dollar related, such as putting in a receptacle at the Town Park, so the Town does not have to run a generator for celebrations. He said these were simple things that do not cost money, but someone just needs to pay attention.

Starr BearCat, resident and property owner, reminded the Council that when ordinances say 'shall,' it means you do it and get it done. She also noted that the Mayor has one

vote and does not speak for the Council. She said he had a responsibility to recognize other Council Members when they want to speak. She said the Council Members do not contribute their thoughts.

Shanana Rain BearCat said she would like to announce that the Quartzsite Area Chamber of Commerce and Tourism would be hosting a mixer the following evening, August 10, 2016, at the Senior Center at 6:00 p.m. She said it would be a great opportunity to network with each other and to support local businesses. She also said that spaghetti would be served.

Pastor Bruce Swart, resident of Quartzsite, reminded everyone that on the upcoming Friday, August 12, 2016, from 4:00 p.m. – 6:00 p.m., the local churches would be gathering to have a free picnic for the whole community. He said the event would be held at Isaiah 58 to thank the people of Quartzsite for being in Quartzsite.

Monica Timberlake, a Quartzsite resident and school board member, announced that the next day would be the first day of school for elementary school students and that the kids would be out on the streets in the morning. She said she was hoping to see some of the Council at the school events.

CONSENT AGENDA:

- 1. LEDGER OF ACCOUNTS PAID – Consider approval of check series 40514 - 40540 and 40552 - 40565, totaling \$ 46,555.74.**

Council Member St. Germain pulled check 40518, for Crawford Investments – Town Manager rental, and check 40559, also for Crawford Investments for the Town Manager rental. He said the Town needed to remove Skylor's name from the responsible party (on the agenda item cover sheet).

Council Member Warner explained that it appears to be a double payment because certain portions of the total rental payment are allocated to different departments. She said \$300 is from Administration, \$300 is from HURF, \$75 is from Water, and \$75 is from Wastewater, totaling \$750 per month.

Council Member Warner pulled check 40562, a \$400 charge to the Firefighters and Police (she could not read the next word), for cancer insurance for firefighters and police. Council Member Warner said the Town had never done that before. She asked that it be researched since the Town is already paying for health insurance.

Council Member Orgeron moved to approve check series 40514 through 40540, and 40552 through 40565, less check number 40562 for \$400. Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.

ADMINISTRATIVE ITEMS:

- 2. MINUTES – Consider approval of the minutes of the Town Council Regular Meeting of July 26, 2016, and the Special Meeting of July 26, 2016.**

Council Member Orgeron moved to approve the minutes of the Town Council Regular Meeting of July 26, 2016, and the Special Meeting of July 26, 2016. **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

Council Member Warner said she would like to know why, all of a sudden, the Council is having so much trouble with the Box program in which the Council packets are stored. There was no reply.

- 3. NEXT COUNCIL MEETING – Consider approval to change the scheduling of the next regular Council Meeting to August 22, 2016, at 7:00 p.m., due to scheduling conflicts with Council training at the League of Arizona Cities and Towns.**

Council Member Orgeron moved to change the next regular Council Meeting to be Monday, August 22, 2016, at 7:00 p.m. and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

- 4. COUNCIL VACANCY – Discussion and possible action regarding appointment of a new councilmember to fill the vacant Council seat created by the resignation of a Council Member on June 1, 2016.**

The Mayor said he recommended placing the matter on hold until after the election. He explained that the current Council could not reach a consensus on who should be appointed, and there would be a new Council after the election that could make the decision that was right for them.

The Mayor moved to table the item until the first regular meeting after the election and **Vice Mayor Davidson seconded** the motion.

Council Member Orgeron stated, "I am O.K. filling it."

Council Member Warner asked if Mr. Ferguson had any suggestions.

Interim Town Manager Ferguson and the Mayor reviewed the seating of new Council Members at the first regular meeting after the election.

The Mayor suggested placing the item on the agenda of the first regular meeting in December.

The Mayor directed staff to advertise that applications would be accepted until the end of business on Thursday, December 1, 2016.

The Mayor withdrew his motion, and Vice Mayor Davidson withdrew his second.

Mayor Foster moved to hold the selection process until the first regular meeting of December, which will be December 13, 2016. **Vice Mayor Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

- 5. POLICE OFFICER POSITION – Discussion and review of Miguel Castellanos being transferred from the position of Quartzsite Deputy Town Clerk to that of Quartzsite Police Officer. This is one of the two new officer positions included in the FY16-17 Final Budget.**

Interim Town Manager Ferguson explained that Miguel Castellanos wanted a transfer to the Police Department, but has since decided that Town Hall is where he prefers to be. He will continue to work at Town Hall as Deputy Town Clerk.

The Mayor moved to remove Item 5 from the Agenda. **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

- 6. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.**

None.

COMMUNICATIONS:

- 7. Reports from the MAYOR on current events.**

The Mayor spoke of the Meet the Candidates Night that was held the week before as a very successful event. He said there were candidates from the U.S. Senate, the U.S. Congress, all the County offices, and from local elections. He noted the important part was that there was a good community turnout and that the event was very well done. He said business owners in Town had supplied snack trays and cookies.

- 8. Reports from the COUNCIL on current events.**

Council Member St. Germain said he wished to extend kudos to the awesome collaborative efforts to clean up Ted's Truck Stop.

- 9. Reports from the TOWN MANAGER to the Council.**

Interim Town Manager Ferguson announced that the police dog would be getting body armor. He said the police dog is very valuable to the Police Department.

The Interim Town Manager said the Town is looking forward to Mr. Ponce starting in his position as Chief of Police on or before September 12, 2016. Mr. Ferguson said this timeline allows Mr. Ponce to provide appropriate notice to his current employer.

Interim Town Manager Ferguson said that in the case of Jones v. Quartzsite (Case No. PV2013-001770) in which Jennifer Jones sued the Town, the District Court granted the Town's motion and the case has now been dismissed.

Mr. Ferguson stated that Mr. Villafana had filed charges of discrimination with the EEOC, and they have indicated they will not hear that case.

The Mayor announced that Mr. Ferguson is interested in applying for the permanent position of Town Manager.

Council Member Orgeron moved to adjourn, and Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 7:24 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of August 9, 2016, of the Town Council of Quartzsite, Arizona, held on August 9, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 22nd day of August 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
TUESDAY, AUGUST 10, 2016, 2:30 PM

CALL TO ORDER: 2:45 p.m.

Mayor Foster called the Special Meeting to order at 2:45 p.m.

INVOCATION: None.

PLEDGE OF ALLEGIANCE: Mayor Foster led the Pledge of Allegiance.

ROLL CALL: .

Present: Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member St. Germain attended by phone.

STAFF PRESENT: Jim Ferguson, Interim Town Manager; and Tina Abriani, Town Clerk

CALL TO THE PUBLIC:

None.

ADMINISTRATIVE ITEMS:

- 1. EXECUTIVE SESSION – Executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of applicants Benjamin Bitter, Jim Ferguson, and James Gorman for possible employment as Town Manager.**

Council Member Orgeron moved to adjourn to Executive Session and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

ADJOURN TO EXECUTIVE SESSION: 2:42 p.m.

RETURN TO OPEN SESSION: 4:50 p.m.

Mayor Foster called the Open Session back to order at 4:50 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member St. Germain attended by phone.

- 2. NEXT STEPS IN TOWN MANAGER HIRING PROCESS Discussion and possible action regarding appointment of a Town Manager.**

The Mayor said the Council directed staff to schedule a Special Meeting for August 22, 2016 at 6:00 p.m. to discuss and decide whom the Council would hire as the Town Manager.

3. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.

None

Council Member Orgeron moved to adjourn and Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 4:52 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of August 10, 2016, of the Town Council of Quartzsite, Arizona, held on August 10, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 22nd day of August 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 22, 2016

Agenda Item: **AMENDMENT #1 TO MEMORANDUM OF UNDERSTANDING WITH WACOG** - Review, discussion and consideration of authorization for the Town Manager to sign and enter into an Amended Memorandum of Understanding with the Western Arizona Council of Governments (WACOG) regarding WACOG tickets.

Summary: The Town is the operator of the public transit service in the Town limits, and provides public transit services within and between Quartzsite, Yuma, Lake Havasu City, Parker, unincorporated La Paz County, Arizona and Blythe, CA.

WACOG is a governmental non-profit dedicated to serving its member entities, income challenged households, and vulnerable populations in Yuma, La Paz, and Mohave Counties.

The MOU will be effective from July 1, 2016. WACOG will contribute cash funding to the Town within thirty (30) days after receipt of an invoice from the Town based on the number of passes requested. WACOG shall provide at least one-week advance notification to Town when ordering any type of pass.

Description	Discount*
One Way with Town Limits	\$1.00
Each Additional Stop within Town Limits	25 cents
One Way between Quartzsite/Lake Havasu City or Yuma	\$8.00
One Way between Lake Havasu City/Parker or Quartzsite/Blythe	\$3.00
Town Limits 10-Ride Pass	\$7.50 (based on 75 cents per ride)
Regional 10-Ride Pass	\$50.00 (based on \$5.00 per ride)
Local (Quartzsite) Monthly Pass	\$25.00
Monthly Pass (all routes/services)	\$100.00

**Youth ages 5 to 18 years old, Seniors ages 60 years old and older, persons with disabilities and Medicare Card holders.*

Responsible Person: Jim Ferguson, Town Manager

Attachments: Amendment #1 to Memorandum of Understanding between Town of Quartzsite and Western Arizona Council of Governments for the Provision of Transportation Funding, and Exhibit A.

Action Requested: Motion to approve authorization for the Town Manager to sign to enter the Town of Quartzsite into an Amended Memorandum of Understanding with the Western Arizona Council of Governments (WACOG) regarding WACOG tickets.

1235 S. Redondo Center Dr.
 Yuma, AZ 85365
 928-782-1886
 928-329-4248 FAX
 1-800-782-1886
 www.WACOG.com



208 North 4th Street
 Kingman, AZ 86401
 928-753-6247
 928-753-7038 FAX

Strengthening Communities, Empowering People

August 9, 2016

RE: AMENDMENT #1 TO MOU BETWEEN TOWN OF QUARTZSITE AND WACOG

ATTN: John Andoh
 Town of Quartzsite
 465 North Plymouth Avenue
 Quartzsite, AZ 85346

Dear Mr. Andoh,

Enclosed you will find three (3) copies of the MOU Amendment #1 between Town of Quartzsite and WACOG. Please ensure these MOUs are signed by an authorized individual. Please return these three (3) copies back to:

ATTN: Tiffany Fraser
 Western Arizona Council of Governments
 Area Agency on Aging
 1235 Redondo Center Dr.
 Yuma, AZ 85365

Once we receive the three (3) copies, our Executive Director will then sign and date the MOUs and we will mail one (1) original copy back to Town of Quartzsite for your records.

We currently have your utilization and remaining balance of WACOG purchased tickets as of 27 July 2016 as follows:

WACOG Purchased/Expended TSP Tickets w/ Town of Quartzsite			
Date Purchased	# Tickets	Cost	Total
6/29/2014	983	\$3	\$2,949
6/30/2014	4300	\$3	\$12,900
6/29/2015	2000	\$3	\$6,000
TOTAL PURCHASED	7283		\$21,849
Expended as of 07/27/2016	1474	\$3	\$4,422
Tickets/Funding Left as of 07/27/2016	5809	\$3	\$17,427

**AMENDMENT #1 TO MEMORANDUM OF UNDERSTANDING BETWEEN
TOWN OF QUARTZSITE AND WESTERN ARIZONA COUNCIL OF
GOVERNMENTS FOR THE PROVISION OF TRANSPORTATION FUNDING**

This Amendment #1 to MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into this _____ day of _____, **2016**, by and between TOWN OF QUARTZSITE (“TOWN”), a political subdivision of the State of Arizona whose business address is 465 North Plymouth Avenue, Quartzsite, AZ 85346, and WESTERN ARIZONA COUNCIL OF GOVERNMENTS (“WACOG”), a government non-profit, whose business address is 1235 S. Redondo Center Drive, Yuma, AZ 85365. The term “party” of “parties” as used herein refers to TOWN, WACOG or both as appropriate. The parties agree to, and the MOU set forth, the following:

That Exhibit A is hereby deleted and restated to reflect new Camel Express fares for eligible passengers to travel outside of the TOWN limits for eligible trip purposed as defined by WACOG effective July 1, 2016.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment #1 to the MOU on this _____ day of _____, **2016**.

**WESTERN ARIZONA COUNCIL OF
GOVERNMENTS**

TOWN OF QUARTZSITE

Brian Babiars
Executive Director

Jim Ferguson
Interim Town Manager

EXHIBIT A - AMENDMENT 1

FORMULA FOR WACOG CONTRIBUTION

WACOG shall contribute cash funding to TOWN within thirty (30) days after receipt of an invoice from TOWN based on the number of passes requested. WACOG shall provide at least one-week advance notification to TOWN when ordering any type of pass.

Rates for passes shall be as follows:

Description	Discount*
One Way with Town Limits	\$1.00
Each Additional Stop within Town Limits	25 cents
One Way between Quartzsite/Lake Havasu City or Yuma	\$8.00
One Way between Lake Havasu City/Parker or Quartzsite/Blythe	\$3.00
Town Limits 10-Ride Pass	\$7.50 (based on 75 cents per ride)
Regional 10-Ride Pass	\$50.00 (based on \$5.00 per ride)
Local (Quartzsite) Monthly Pass	\$25.00
Monthly Pass (all routes/services)	\$100.00
<i>*Youth ages 5 to 18 years old, Seniors ages 60 years old and older, persons with disabilities and Medicare Card holders.</i>	

This exhibit may be amended for each subsequent annual period extension of this MOU by WACOG and TOWN to reflect new rates as may be amended and adopted by TOWN Council from time-to-time.

**MEMORANDUM OF UNDERSTANDING BETWEEN TOWN OF QUARTZSITE AND
WESTERN ARIZONA COUNCIL OF GOVERNMENTS FOR THE PROVISION OF
TRANSPORTATION FUNDING**

This MEMORANDUM OF UNDERSTANDING ("MOU") is entered into this 30th day of June, 2014, by and between TOWN OF QUARTZSITE ("TOWN"), a political subdivision of the State of Arizona whose business address is 465 North Plymouth Avenue, Quartzsite, AZ 85346, and WESTERN ARIZONA COUNCIL OF GOVERNMENTS ("WACOG"), a governmental non-profit, whose business address is 224 South 3rd Avenue, Yuma, AZ 85364. The term "party" or "parties" as used herein refers to TOWN, WACOG or both as appropriate. The parties agree to, and the MOU sets forth, the following:

That TOWN is the operator of the public transit service in the TOWN limits, which is known to the general public as Quartzsite Transit Services ("QTS") and provides public transit services within and between the Town of Quartzsite, City of Yuma, City of Lake Havasu, Town of Parker, unincorporated La Paz County, Arizona and City of Blythe, CA;

That WACOG is a governmental non-profit dedicated to serving its member entities, income challenged households, and vulnerable populations in Yuma, La Paz, and Mohave Counties. WACOG administers and utilizes various grant funding sources to support the provision of transportation services in the Yuma, La Paz and Mohave Counties through the Area Agency on Aging;

That the MOU will be effective from July 1, 2014, and continuing in full force and effect for one (1) year until June 30, 2015. This MOU will automatically renew on an annual basis without further action or written notice or agreement of either party. However, this MOU may be terminated by either party at any time and either party may terminate this MOU, with or without cause, by delivering signed, written notice to the other party at the address identified above at least thirty (30) days prior to the termination date;

That TOWN will provide, public transit routes that serve WACOG-approved clients that are seniors, age 65 years old or older, and/or those with disabilities, as identified through the establishment of a Medicare card, within the TOWN limits only, Monday through Friday;

That TOWN operating hours shall be from approximately 8:30 a.m. to 4:00 p.m., Monday through Friday. However, QTS transit service does not operate on the following holidays: New Years Day, Dr. Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day;

That WACOG shall provide cash funding to TOWN within thirty (30) days after receipt of an invoice from TOWN based on the number of passes requested and at the rates set forth in the Formula for WACOG Contribution, attached as Exhibit A and incorporated by reference as though fully set forth herein. These rates are subject to amendment based on future changes of the TOWN fare structure as approved by the TOWN Council. WACOG shall provide at least one-weeks advance notification to TOWN when ordering passes;

That select clients of WACOG, as identified by WACOG's own processes, shall be able to ride QTS within the TOWN limits at no charge, unrestricted for the validity of the pass, by showing the pass to the bus operator. Clients from WACOG that fail to show a pass shall pay regular QTS fares;

That TOWN shall participate in any necessary compliance audit reasonably required for WACOG's compliance with its grant funding received to purchase passes and shall allow WACOG's designated

representative, or his/her authorized designee, reasonable access to TOWN's records as it relates to this MOU, upon advisement to TOWN during TOWN business hours;

That TOWN shall comply with reasonable reporting requirements necessary to report the sale and use of passes by WACOG-approved clients for the purposes of reporting program usage to WACOG's grantors, including administration of any necessary ridership surveys and provide ridership counts. Exhibit B shows a sample intake form;

That TOWN shall cooperate with WACOG regarding program publicity and information distribution to its clients using passes on QTS, including mention of this program on its website, brochures and flyers. TOWN shall have the final approval of the use, and method of use, of its image, program information and all other marketing materials;

That TOWN shall ensure that its employees or contractors operating QTS shall be certified in First Aid and CPR, go through appropriate background checks prior to entering service, participate in an annual sensitivity and defensive driving training program, participate in a coordinated emergency preparedness program in conjunction with WACOG, La Paz County and/or the State of Arizona and be bilingual to communicate with English and Spanish speakers;

That each party shall indemnify and hold harmless the other party against any and all claims arising from bodily injury, including death, and/or property damage, to any person or persons caused in whole or in part by the negligence or misconduct of the other party;

That to the extent applicable under Arizona Revised Statutes ("A.R.S.") § 41-4401, TOWN warrants compliance with all Federal immigration laws and regulations that relate to its employees, and compliance with the e-Verify requirements under A.R.S. § 23-214(A). TOWN's breach of the above-mentioned warranty shall be deemed a material breach of this MOU and will result in immediate termination of this MOU;

That this MOU contains the entire agreement between WACOG and TOWN and no term or provision may be changed, waived, discharged or terminated unless the same is in writing and executed by both WACOG and TOWN;

That the parties acknowledge that this MOU is subject to cancellation pursuant to A.R.S. § 38-511;

That in the event suit is brought or an attorney is retained by any party to this MOU to seek interpretation or construction of any term or provision of this MOU, to enforce the terms of this MOU, to collect any money due, or to obtain any money damages or equitable relief for a breach of this MOU, or to seek recourse in a bankruptcy proceeding, the prevailing party shall be entitled to recover, in addition to any other available remedy, reimbursement for reasonable attorneys' fees, including attorneys' fees for representation in the bankruptcy court, court costs, costs of investigation and other related expenses;

That this MOU shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns;

That this MOU may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument;

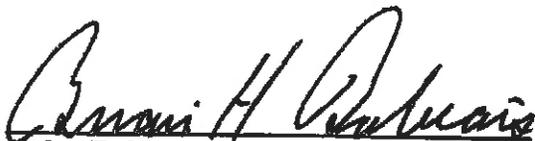
That this MOU contains the entire agreement between the parties on the subject matter set forth herein. All prior and contemporaneous agreements, representations and understandings, whether written or oral, are superseded by and merged into this MOU. No promises or assurances have been made which is not part of this

MOU. Any previous agreements, whether written or oral, entered into between the parties are null and void unless specifically incorporated herein. No supplement, modification or amendment of this MOU shall be binding unless in writing and executed by the parties hereto;

That the parties agree this MOU shall be construed in accordance with the laws of the State of Arizona, and any controversy, dispute or litigation shall be brought or commenced only in the Superior Court of La Paz County, Arizona.

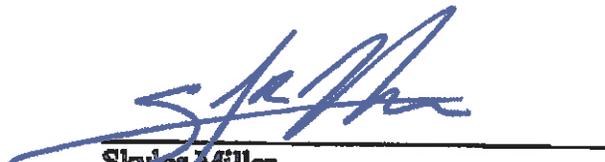
IN WITNESS WHEREOF, the Parties hereto have executed this MOU on this 30 day of June, 2014

**WESTERN ARIZONA COUNCIL OF
GOVERNMENTS**



Brian Babiarz
Executive Director

TOWN OF QUARTZSITE



Skylor Miller
Town Manager

EXHIBIT A

FORMULA FOR WACOG CONTRIBUTION

WACOG shall contribute cash funding to TOWN within thirty (30) days after receipt of an invoice from TOWN based on the number of passes requested. WACOG shall provide at least one-week advance notification to TOWN when ordering any type of pass.

Rates for passes shall be as follows:

Pass	Price
QTS 1-RidePass	\$3.00 each

This exhibit may be amended for each subsequent annual period extension of this MOU by WACOG and TOWN to reflect new rates as may be amended and adopted by TOWN Council from time-to-time.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Monday, August 22, 2016

Agenda Item: **5311 TRANSIT PROGRAM TRANSITION PROGRESS REPORT** – Consider and discuss the progress report on the Camel Express Transit System Transition from a 5310 Program to a 5311 Program.

Summary: The transition from the 5310 Transit Program to the 5311 Transit Program began on July 1, 2016. The public transportation system, the Camel Express, was incrementally introduced by effecting changes to the days of service, destinations, frequency to select destinations, and the development of a Riders' Guide that lists fares, schedules and routes.

On August 18, 2016, the Health and Development Board reviewed the 2016 Semi-Annual Transit Statistical Report. They discussed the new Riders' Guide, fares, routes, and schedules; in addition to transfers to surrounding areas' transit systems. They also reviewed and discussed the new Memorandum of Understanding with WACOG's Area Agency on Aging (that the Council would vote to approve or disapprove at the next regular Council meeting that would be held on Monday, August 22, 2016. In conjunction with the discussion of the MOU, the development of passes and their use as part of the new fare structure was reviewed and discussed.

Janet Collier, Transit Manager, announced there would be a Camel Express Open House held at the Community Center on Wednesday, August 24, 2016, from 2:00 p.m. to 6:00 p.m.

Responsible Person: Janet Collier, Transit Manager

Attachment: Quartzsite Camel Express Ride Guide
Quartzsite Camel Express Service Area Maps
2016 Semi-Annual Transit Statistics

Action Requested: None.

QUARTZSITE



Camel Express

<http://www.ci.quartzsite.az.us>

2016 SEMI-ANNUAL TRANSIT STATISTICS

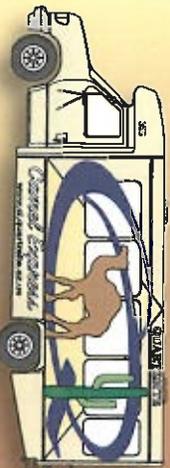
MONTHS	RIDES	TRIPS	DRIVER HOURS	MILES	NEW RIDERS
FEBRUARY	163	488	146	2141	6
MARCH	167	494	163	2382	10
APRIL	184	612	159	2660	6
MAY	214	578	142	2662	13
JUNE	240	727	169	3129	7
JULY	210	606	153	2628	3

QUARTZSITE



Camel Express

Ride Guide



Schedule, Map, & Information

For more information call
(928) 927-4333

Toll Free - 511
TDD/TTY - 711



www.ci.quartzsite.az.us

Effective August 29th, 2016

Quartzsite Camel Express Service Information

Welcome

Welcome to Camel Express! The Town of Quartzsite operates this curb to curb Dial-A-Ride and flexible fixed route service throughout Quartzsite and to Yuma, Parker, Lake Havasu City, Ehrenberg, AZ and Blythe, CA. Camel Express can be used for work, medical appointments, school, meetings, senior services, events and much more. Vehicles are wheelchair accessible for two wheelchairs. **Service is available Monday through Friday.** We hope you will enjoy your ride on Camel Express.

Eligibility and Service Hours

General public service is provided throughout Quartzsite on an advance reservation basis and to Yuma, Parker, Lake Havasu City, Ehrenberg, AZ and Blythe, CA as defined by the schedules on the reverse side of this guide. All service is provided on a first come, first served basis. Service hours are generally from 8:30 a.m. to 4:30 p.m., Monday through Friday.

There is no service on Saturday, Sundays or holidays (New Years, Dr. Martin Luther King, Jr, Presidents, Memorial, Independence, Labor, Veterans, Thanksgiving or Christmas Days).

Flex Routes

Camel Express offers flex route service to Ehrenberg, AZ/Blythe, CA on Monday, Wednesday, Friday, Parker/Lake Havasu City on Tuesday and Yuma on Thursday. This service will make one or two stops in each of these destinations. A flex route is a bus that travels on a route and with a next day up to seven days in advance reservation, the bus will travel off the route to take the passenger to their direct destination only in Quartzsite, Yuma, Parker and Lake Havasu City. This service is available for no additional fare. Call us for details.

Transfers

Camel Express passengers can make transfers to YCAT in Yuma, Desert Roadrunner in Blythe at Kmart, La Paz County Transit (with advanced reservations) in Parker at Parker Senior Center, Havasu Mobility (with advanced reservations) in Lake Havasu City at Lake Havasu City Senior Center, Greyhound in Blythe, Yuma & Quartzsite and Amtrak in Yuma.

Connection to Other Transportation Services & Information

Desert Roadrunner: (760) 922-1140 or www.pvra.com
La Paz County Transit: (928) 669-6155 or www.lpcd.com/transit
Havasu Mobility: (928) 453-7600 or http://www.lhczc.gov/operations/havasu-mobility
Yuma County Area Transit (YCAT): (928) 783-2235 or www.ycat.az.gov
Greyhound: 1 (800) 231-2222 or www.greyhound.com
Amtrak: 1-800-USA-RAIL or www.amtrak.com
Parker Community Senior Center: (928) 669-9514 or www.parker-seniors.com
WACOG Mobility Management: (928) 753-1374 or www.wacog.com

Reservations

Call (928) 927-4333, option 3, 511 (toll free) or TDD/TTY 711 through the Relay Service for reservations.

Reservations must be made for next day service up to seven (7) days in advance. Reservations are taken Monday-Friday from 8:00 a.m. to 4:00 p.m. There is a voice mail box for reservations made after hours. Limited same day service may be available.

Please have the following information ready when you call:

- First and last name
- Number of passengers
- Date and time for pickup or appointment
- Time for return pickup
- Complete street address
- Whether you will travel with a Personal Care Attendant (PCA)
- Will you be using a mobility aid, and
- Will you be traveling with children

Bus Operators are not able to accept or change reservations. If you need to make changes to your reservation, please call to request a change at least two hours prior to your reservation.

Tip Cancellations

If your travel plans change, we request that you call in to cancel within two hours of your arranged pick up time. If we don't receive a cancellation call, you will receive a no-show for the missed trip. If we receive your cancellation call less than two hours, it will be noted as a "late cancellation." Any passenger who has three no-show or late cancellations (based on 10hrs or greater of trips made) within a 30-day period will be suspended from using Camel Express for a 7-day period with longer suspensions for repeat offenders.

Wheelchairs, Mobility & Training

All Camel Express vehicles are fully equipped with a wheelchair lift and a wheelchair securement area with space for up to two wheelchairs or mobility devices. The bus operator will provide assistance with normal boarding or exiting, wheelchair securement and operation of the lift. You can learn how to ride Camel Express for free! Mobility Training is available for anyone wanting Independence and will teach you how to board and deboard a bus, access a bus stop and read a bus schedule. To request this FREE service, call (928) 927-4333 or email: train@aquartzsiteaz.us.

Western Arizona Council of Governments Service

This program is available to seniors age 60 years old or older traveling whenever Camel Express goes. Call: (928) 927-4333 to apply. Upon registration approval, WACOG will pay for your trips! Funding to support this service was provided in part or whole by grants through the Administration on Aging, the Arizona DES-DAA5 and WACOG-AAA.

Customer Comments

Suggestions, comments and concerns forms are available on all transit vehicles. The Town looks forward to hearing from you. You may also submit forms in person, via mail or email to Transit Coordinator Janet Collier, P.O. Box 2812 or visit Quartzsite Town Hall at 465 N. Plymouth Ave., Quartzsite, AZ 85346, telephone 928-927-4333, or email tcollier@quartzsiteaz.us.

Remember: Camel Express is a shared ride experience. You may have other passengers on the same bus as you.

Tips for Riding

- Bus Operators may only assist passengers to the curb of a home, building or entrance of a facility as long as they are within the line of sight of their vehicle. Camel Express vehicles cannot be left unattended. Any other additional assistance will require the use of a personal care attendant (PCA). A PCA can accompany a person with disability at no additional charge. Limited assistance can be provided by the bus operator upon request.
- Space is limited, so limit yourself to five packages, that you can carry. That will leave room for more people on the vehicle. All aisles must remain clear.
- Just like the bus, Camel Express operates on a schedule. Your pick up window is 15 minutes before or after the time requested. We can't delay other passengers by waiting for anyone. Our drivers will only wait five minutes and drive on if the passenger has not arrived at the pick-up location.
- **Subscription Service** - For passengers that have a regular travel pattern (for the same trip on multiple days), subscription service is available on a limited basis. This puts passengers on a regular schedule, so you do not need to request every trip individually. Camel Express must be able to accommodate all trips, so we can only accommodate a very limited number of subscription requests. Call us for more details.
- Passengers with service animals or traveling with a respirator or portable oxygen supply are welcome on Camel Express. All passengers are required to wear seatbelts. Wheelchair passengers will wear a lap belt. Passengers may ask if they need a child car seat.
- Service animals are welcome and must be in control of the passenger. Let us know if you intend on bringing a service animal when making a reservation.
- Persons who appear intoxicated, disruptive, under the influence or presenting a health and safety issue will not be transported at the discretion of the Bus Operator.
- Smoking, (including use of electronic cigarettes), chewing tobacco and eating is prohibited on the bus. Self-contained non-alcoholic beverages are permitted.
- Pursuant to Arizona Statute 13-1203 a person commits assault by intentionally or knowingly causing physical injury to another person, this is a class 1 misdemeanor; Intentionally placing others in reasonable apprehension of imminent physical injury is a class 2 misdemeanor; knowingly touching others with the intent to injure, insult, or provoke is a class 3 misdemeanor.
- Camel Express use is viewed as a privilege, respecting personal independence and should be treated with respect. Physical and/or verbal abuse will not be tolerated and handled as per the statute. Violations are subject to suspension up to including termination of transit privileges and punishable by law.

Title VI

Town of Quartzsite complies with Title VI of the Civil Rights Act of 1964. Service will be provided without regard to race, color, national origin, age, sex or disability. To file a civil rights complaint contact: ADOT Civil Rights Office, 11355 N. 22nd Avenue, Mail Drop 154A, Phoenix, AZ, 85009, call: (602) 712-2761 or email: scrhaz@azdot.gov

