

COUNCIL MEETING AGENDA

TUESDAY, SEPTEMBER 13, 2016

Members may attend in person or by telephone

AMENDED

Ed Foster, Mayor
Vice Mayor Davidson

Carol Kelley
Loretta Warner
Vacant

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

Members of the Quartzsite Common Council may attend either in person or by telephone conferencing.

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

EXECUTIVE SESSION

An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

*Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.*

	AGENDA ITEM	COUNCIL ACTION
	CALL TO ORDER OF REGULAR MEETING	
	<p style="text-align: center;">INVOCATION AND PLEDGE OF ALLEGIANCE</p> <p><i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i></p>	
	ROLL CALL	
	<p>CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p>	

	ANNOUNCEMENTS	
	PRESENTATIONS; PROCLAMATIONS	
1.	PROCLAMATION – National Preparedness Month, September 2016.	
	ADMINISTRATIVE ITEMS <i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i>	
2.	LEDGER OF ACCOUNTS PAID – Consider approval of check series 40652 – 40661 and 40671-40729, totaling \$ 85,319.70.	Discussion; possible action by MOTION.
3.	MINUTES – Consider approval of the minutes of the Town Council Special Meeting of August 22, 2016, and the Regular Meeting of August 22, 2016.	Discussion; possible action by MOTION.
4.	TOWN PROSECUTOR REPORT – Presentation, review and discussion of Town Prosecutor’s report.	Report and Discussion.
5.	CAMEL EXPRESS PROGRESS REPORT – Consider and discuss the progress report on the Camel Express Transit System as provided by Janet Collier, Transit Manager.	Discussion; possible action by MOTION.
6.	HI JOLLY CEMETERY BOARD MEMBER - HI JOLLY CEMETERY BOARD MEMBER - Consider the appointment of Mr. Gary McBroom to the Hi Jolly Cemetery Board to fill the vacancy from Mrs. Terry Frausto’s resignation.	Discussion; possible action by MOTION.
7.	CANVASS OF VOTES - Canvass of Votes of the August 30, 2016 Primary Election and possible adoption of Resolution No. 16-08 Declaring and Adopting the Results of the Primary Election held on August 30, 2016.	Discussion; possible action by MOTION.

8.	MAYORAL VOTE RECOUNT - Consideration, discussion and possible approval of a Certificate of Facts Requiring a Recount.	Discussion; possible action by MOTION.
9.	EXECUTIVE SESSION <ul style="list-style-type: none"> • An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the automatic recount statutes, ARS Section 16-661 et seq. • An executive session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations for the sale or lease of real property located at 560 Coyote Street, Quartzsite, AZ (APN 306-18-001A). • An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with James Ferguson as Town Manager. 	
	RETURN TO OPEN SESSION	
10.	TOWN MANAGER EMPLOYMENT CONTRACT - Consideration and possible approval on an employment contract with James Ferguson as the Quartzsite Town Manager.	Discussion; possible action by MOTION.
11.	FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.	Discussion.
	COMMUNICATIONS	
12.	Reports from the MAYOR on current events.	
13.	Reports from the COUNCIL on current events.	
14.	Reports from the TOWN MANAGER to the Council.	

	ADJOURN	MOTION to adjourn.
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PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING THE TOWN CLERK'S OFFICE AT 928-927-4333. REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE PLEASE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION.

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the _____ day of _____, 2016, at ___ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office

QUARTZSITE PUBLIC LIBRARY
Statistical Report August, 2016

Total Number of Patrons

	2,611
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Adult Fiction	391
Adult Non Fiction	109
Paperbacks	215
Large Print	109
E-Books	2,572
Arizona Books	34
Foreign Language	5
ILL Sent to other Libraries	9
ILL Received from other Libraries	0
TOTAL ADULT BOOKS	3,444
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Young Adult Fiction	15
Young Adult Non-Fiction	3
Young Adult Paperback	0
Juvenile Fiction	26
Juvenile Non-Fiction	3
Juvenile Paperback	0
Graphic Novel	0
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MISCELLANEOUS	
Puzzles	16
DVD	481
VHS	42
CD Audio	35
Audio Cassettes	6
TOTAL CIRCULATION	4,071
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Computer Questions	98
Reference Questions	94
Information	109
Kids Computer Use	31
Computer Use	494
Caregivers Use	26
Wireless Usage	222
New Patrons Registered	8
Meeting Room Use	22
Donations	21
Magazines	35
Volunteers	60 hrs.
After School Program	35

Circulation Statistics By Item Report Class : 08/01/2016 to 08/31/2016

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	5	3	0	0	0
100 - 199	1	3	3	4	0
200 - 299	1	4	2	1	0
300 - 399	13	17	4	12	0
400 - 499	0	1	0	1	0
500 - 599	5	8	0	7	0
600 - 699	17	17	11	6	0
700 - 799	31	25	10	0	0
800 - 899	8	8	2	3	0
900 - 999	24	23	4	11	0
ADV	0	0	0	0	0
Aud	2	6	2	0	0
AZ	23	28	1	1	0
AZ NF	3	6	0	0	0
AZ R	0	0	0	0	0
BC	0	0	0	0	0
Biography	0	0	0	0	0
CD ROM	1	1	0	0	0
CD/AUD	33	35	11	3	0
Christian Fiction	42	24	11	2	0
DVD	481	481	45	59	0
Easy Book	5	6	0	4	0
eBook	0	0	0	0	0
Fiction	233	221	34	73	0
Fiction Large Print	55	65	6	8	0
Fiction Paperback	43	52	10	3	0
French	0	0	0	1	0
Graphic Novel	2	3	0	0	0
J Fiction	12	12	2	16	0
J Non-Fiction	3	3	0	19	0
J PBK	3	5	0	19	0
J Spanish	0	1	0	3	0
Jigsaw puzzle	16	12	4	1	0
L	0	0	0	0	0
Large Print Non-Fiction	0	0	0	0	0
Magazine	0	0	0	0	0
Mystery	89	80	24	7	0
Mystery Large Print	27	23	1	1	0
Mystery Paperback	43	41	13	0	0
Native American	0	0	0	0	0
PHA	0	0	0	0	0
Reference	0	0	0	0	0
Romance	0	0	0	0	0
Romance Paperback	47	51	0	30	0
Science Fiction	15	12	0	3	0
Science Fiction Paperback	6	5	1	6	0
Spanish	4	3	2	1	0
Undefined	6	6	2	0	0
VHS	34	42	1	2	0
Western	9	9	0	2	0
Western Large Print	17	16	3	3	0
Western Paperback	62	63	5	0	0
YA Fiction	15	13	2	6	0
YA Non-Fiction	1	3	0	0	0
YA Paperback	0	0	0	8	0
Total	1437	1437	216	326	0

Library statistics

Website Standard and mobile

From 8/1/2016 through 8/31/2016

All unique users with checkouts: 601

Checkouts

Format	All checkouts
Audiobook	526
eBook	2,046
Total	2,572

Holdings

Format	All holds
Audiobook	90
eBook	368
Total	458

[↩ RUN NEW REPORT](#)

[↩ RUN NEW REPORT](#)

**TOWN OF QUARTZSITE
COMMON COUNCIL**

A PROCLAMATION

**NATIONAL PREPAREDNESS MONTH
SEPTEMBER 2016**

WHEREAS, National Preparedness Month is a nationwide effort recognized each September; and

WHEREAS, the goal of the annual National Preparedness Month is to increase public awareness about the importance of preparing for emergencies and to encourage individuals to take action; and

WHEREAS, no community is truly prepared for a disaster until every individual, family, and business takes personal responsibility for preparedness; and

WHEREAS, the U.S. Department of Homeland Security, through its Ready campaign and Citizens Corps program, works with a wide variety of organizations, including local, state, and federal government agencies and the private sector, to highlight the importance of emergency preparedness and to promote individual involvement through events and activities across the nation; and

WHEREAS, all Americans need to take some simple steps to prepare for emergencies, including making a family emergency plan, getting an emergency supply kit, being informed about local threats, and getting involved in preparing their communities; and

WHEREAS, the flooding and winds that affect both Quartzsite and La Paz County, illustrate the potential devastation to communities and highlight the importance of preplanning disaster response and sheltering operations;

NOW, THEREFORE, the COMMON COUNCIL of the Town of Quartzsite, Arizona, does hereby proclaim September 2016 as **National Preparedness Month**.

Given under my hand in these free United States in the Town of Quartzsite, Arizona, on the 13th day of September, two thousand sixteen and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

Ed Foster, Mayor

ATTEST:

Tina Abriani, Town Clerk



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, September 13, 2016

Agenda Item: **LEDGER OF ACCOUNTS PAID** – Consider approval of check series 40652-40661 and 40671-40729 totaling \$85,319.70.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Jim Ferguson, Town Manager

Attachment: Ledger of Accounts Paid: check series 40652-40661 and 40671-40729 totaling \$85,319.70.

Action Requested: **Motion to approve the Ledger of Accounts Paid; check series 40652-40661 and 40671-40729 totaling \$85,319.70.**

**Quartzsite Town Council Meeting of
SEPTEMBER 13, 2016
Check Register/ Revenue**

Horizon Community Bank – Including Checks #40652-40661 and 40671-40729.

Balances on all cash accounts as of September 8, 2016

Checking Account	\$	4,346,346.77
LGIP Account	\$	701,480.71
WIFA Debt Reserve Account	\$	2,311.49

Total Expensed Dollar Amount for Consent Agenda	\$	143,325.44
Total Payroll for Pay Period Ending 8/27/16	\$	58,005.74
YTD Total Revenue Dollar Amount for Consent Agenda	\$	380,099.18
YTD Total Sewer Cap Revenue as of 9/8/16	\$	0
YTD Total Sewer Sales Revenue as of 9/8/16	\$	186,094.49
YTD Total Water Cap Revenue as of 9/8/16	\$	0
YTD Total Water Sales Revenue as of 9/8/16	\$	194,004.69

Town of Quartzsite

Payroll Earnings, Benefits & Deductions

Pay Period Dates: 08/14/2016 to 08/27/2016

Employee Earnings \$ 58,005.74

Employee Deduction

Soc Security	\$	2,261.05
Medicare	\$	817.81
Federal WH	\$	3,983.61
State WH	\$	1,349.77
Retirement	\$	987.18
Retirement Loan	\$	645.15
Police Retirement	\$	2,432.80
Medical	\$	1,478.61
Dental	\$	260.10
Life/VOL Ins	\$	49.83
Vision	\$	180.48
AFLAC	\$	1,086.47
Misc Deductions	\$	690.40
Total:	\$	16,223.26

Payroll Related Checks Series:

40583 - 40585

40586 - 40592

Non-Direct Deposit Employees: 3

Payees Description:

Police Retirement
457 Plan
Profit Sharing Plan
Employee Deduction
Employee Deduction
Employee Deduction

Employee Net Pay \$ 41,782.48

Employee Count: 42

Regular Hours:	2570.50
Overtime Hours:	72.50
GOHS Grant OT:	0.00
Total Number of Hours:	2643.00

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

Report Criteria:

Report type: GL detail

Check.Check Number = 40652-40729

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40652						
08/25/16	40652	APS	1,112.46	Electric Service	01-185-5048	1,112.46
08/25/16	40652	APS	395.43	Electric Service	01-130-5048	395.43
08/25/16	40652	APS	143.79	Electric Service	01-170-5048	143.79
08/25/16	40652	APS	71.90	Electric Service	01-150-5048	71.90
08/25/16	40652	APS	135.54	Electric Service	01-180-5048	135.54
08/25/16	40652	APS	1,922.36	Electric Service	03-220-5048	1,922.36
08/25/16	40652	APS	717.83	Electric Service	03-220-5049	717.83
08/25/16	40652	APS	2,076.08	Electric Service	15-500-5048	2,076.08
08/25/16	40652	APS	7,725.48	Electric Service	16-550-5048	7,725.48
08/25/16	40652	APS	26.68	Electric Service	03-220-5049	26.68
Total 40652:			14,327.55			
40653						
08/25/16	40653	Cengage Learning Inc.	148.14	Best Seller Plan	01-170-5051	148.14
08/25/16	40653	Cengage Learning Inc.	47.98	Historical Fiction	01-170-5051	47.98
Total 40653:			196.12			
40654						
08/25/16	40654	Chevron Usa	1,220.96	Fuel - Police	01-140-5024	1,220.96
08/25/16	40654	Chevron Usa	483.21	Fuel - Transit	01-230-5024	483.21
08/25/16	40654	Chevron Usa	296.10	Fuel - Administration	01-130-5024	296.10
08/25/16	40654	Chevron Usa	216.19	Fuel - WWTP	15-500-5024	216.19
08/25/16	40654	Chevron Usa	125.77	Fuel - Water Dept	16-550-5024	125.77
08/25/16	40654	Chevron Usa	301.97	Fuel - PW	03-220-5024	301.97
08/25/16	40654	Chevron Usa	199.06	Fuel - Parks	01-180-5024	199.06
Total 40654:			2,843.26			
40655						
08/25/16	40655	Jim Ferguson	64.99	Car Detailing - Town Manager vehicle	01-130-5025	64.99
Total 40655:			64.99			
40656						
08/25/16	40656	Metlife	1,957.40	Payroll Payables	01-000-2209	1,957.40
Total 40656:			1,957.40			
40657						
08/25/16	40657	Michael Lancaster	154.00	Per Diem: Travel to Oregon - Investigation 95-0162	01-140-5043	154.00
Total 40657:			154.00			
40658						
08/25/16	40658	Principal Financial Group	296.76	Payroll Payables	01-000-2209	296.76
Total 40658:			296.76			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40659						
08/25/16	40659	TDS Telecom	308.59	Phone Services	01-130-5048	308.59
08/25/16	40659	TDS Telecom	421.51	Phone Services	01-140-5048	421.51
08/25/16	40659	TDS Telecom	293.87	Phone Services	01-150-5048	293.87
08/25/16	40659	TDS Telecom	72.81	Phone Services	01-160-5048	72.81
08/25/16	40659	TDS Telecom	201.28	Phone Services	01-170-5048	201.28
08/25/16	40659	TDS Telecom	86.81	Phone Services	03-220-5048	86.81
08/25/16	40659	TDS Telecom	272.70	Phone Services	15-500-5048	272.70
08/25/16	40659	TDS Telecom	294.56	Phone Services	16-550-5048	294.56
Total 40659:			1,952.13			
40660						
08/25/16	40660	Universal Police Supply Co	160.21	Uniform Pants - M. Ewald	01-140-5019	160.21
08/25/16	40660	Universal Police Supply Co	55.00	1 taser Holster - C. Finch	01-140-5019	55.00
08/25/16	40660	Universal Police Supply Co	55.00	1 taser Holster - J. Power	01-140-5019	55.00
08/25/16	40660	Universal Police Supply Co	329.54	Boots & other duty gear - m. castellanos	01-140-5019	329.54
08/25/16	40660	Universal Police Supply Co	747.53	Uniforms & Duty Gear - J. Beard	01-140-5019	747.53
08/25/16	40660	Universal Police Supply Co	105.08	Duty gear - C. Finch	01-140-5019	105.08
Total 40660:			1,452.36			
40661						
08/25/16	40661	Vision Service Plan	352.21	Employee Payroll Decution	01-000-2209	352.21
Total 40661:			352.21			
40671						
09/01/16	40671	C&D Disposal	107.02	4Yd Commercial Bin Fee - Parks	01-180-5035	107.02
Total 40671:			107.02			
40672						
09/01/16	40672	Crexendo, Inc.	323.35	1 Cordless Phone Headset - Admin	01-130-5060	323.35
09/01/16	40672	Crexendo, Inc.	77.31	EHS Wireless Headset Adapter - Admin	01-130-5060	77.31
Total 40672:			400.66			
40673						
09/01/16	40673	Fedex	57.91	Shipping - Burger King Plans to ABM	01-160-5042	57.91
Total 40673:			57.91			
40674						
09/01/16	40674	Inland Builders Supply, Inc.	63.90	Speed Bore & Bits to make bells for Desert Garden	01-180-5060	63.90
09/01/16	40674	Inland Builders Supply, Inc.	50.00	Cement paint for cemetery benches	01-181-5022	50.00
09/01/16	40674	Inland Builders Supply, Inc.	45.23	12' pipe for bell at Celia's garden	01-180-5086	45.23
Total 40674:			159.13			
40675						
09/01/16	40675	La Paz County Landfill -51	221.65	SW-Sludge-WWTP-Municipal	15-500-5050	221.65
Total 40675:			221.65			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40676						
09/01/16	40676	Pam Shirley	46.00	Per Diem: Justice of Peace Conf - Prescott AZ	01-150-5043	46.00
Total 40676:			46.00			
40677						
09/01/16	40677	Sam's Club Credit	19.02	Shop Supplies - PW	03-220-5022	19.02
09/01/16	40677	Sam's Club Credit	18.58	Shop Supplies - PW	03-220-5022	18.58
Total 40677:			37.60			
40678						
09/01/16	40678	Yousif Alhenan	1,500.00	Replacement Check: Bond Refund Case# TR20150220	01-000-2211	1,500.00
Total 40678:			1,500.00			
40679						
09/01/16	40679	Home Depot Credit Service	193.06	Dewalt 20 V Brushless drill - Parks	01-180-5060	193.06
09/01/16	40679	Home Depot Credit Service	30.00	Reciprocating saw blades - Parks	01-180-5060	30.00
09/01/16	40679	Home Depot Credit Service	22.00	Sledge Hammer - Parks	01-180-5060	22.00
09/01/16	40679	Home Depot Credit Service	22.00	Pool Time Tabs - Parks	01-180-5022	22.00
09/01/16	40679	Home Depot Credit Service	31.00	Ryobi Drill/Drive Set - Parks	01-180-5060	31.00
09/01/16	40679	Home Depot Credit Service	212.00	20 V Cordless Reciprocating - Parks	01-180-5060	212.00
Total 40679:			510.06			
40680						
09/01/16	40680	Mike Lancaster	25.00	Reimbursement: Baggage - interviews in Oregon	01-140-5043	25.00
09/01/16	40680	Mike Lancaster	28.00	Reimbursement: taxi - interviews in Oregon	01-140-5043	28.00
Total 40680:			53.00			
40681						
09/07/16	40681	AZ Dept. of Revenue	7,390.00	ADOR Annual Admin & Collection	01-130-5035	7,390.00
Total 40681:			7,390.00			
40682						
09/07/16	40682	Best Auto	122.19	Broce Broom for Sweeper - PW	03-220-5040	122.19
Total 40682:			122.19			
40683						
09/07/16	40683	Cintas Loc #D35	24.50	Annual Extinguisher Inspector - WWTP	15-500-5035	24.50
09/07/16	40683	Cintas Loc #D35	25.90	Annual Emergency Exit Lights - WWTP	16-550-5035	25.90
Total 40683:			50.40			
40684						
09/07/16	40684	Cyle Johnson Electric	270.00	Checked/Replaced bad "stop" float - WWTP	15-500-5050	270.00
09/07/16	40684	Cyle Johnson Electric	315.00	Reinstalled motor cord- WWTP	15-500-5040	315.00
09/07/16	40684	Cyle Johnson Electric	50.34	Repair Town Hall Yard lights	01-130-5030	50.34
09/07/16	40684	Cyle Johnson Electric	50.33	Repair Town Hall Yard lights	01-150-5030	50.33
09/07/16	40684	Cyle Johnson Electric	50.33	Repair Town Hall Yard lights	15-500-5030	50.33
09/07/16	40684	Cyle Johnson Electric	50.33	Repair Town Hall Yard lights	16-550-5030	50.33
09/07/16	40684	Cyle Johnson Electric	50.33	Repair Town Hall Yard lights	01-170-5030	50.33

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
09/07/16	40684	Cyle Johnson Electric	1,536.93	Exterior Light Repair -WWTP	15-500-5030	1,536.93
Total 40684:			2,373.59			
40685						
09/07/16	40685	Galls, An Aramark Compan	122.24	Under armour Boots - J. Keeling	01-140-5019	122.24
09/07/16	40685	Galls, An Aramark Compan	48.15	Tourniquet Belt Holder - J. Keeling	01-140-5019	48.15
09/07/16	40685	Galls, An Aramark Compan	256.76	2 sets of flares - Police	01-140-5060	256.76
09/07/16	40685	Galls, An Aramark Compan	93.17	1 case of orange marking paint - Police	01-140-5060	93.17
09/07/16	40685	Galls, An Aramark Compan	93.17	1 case of white marking paint - Police	01-140-5060	93.17
Total 40685:			613.49			
40686						
09/07/16	40686	GovNet, Inc.	1,800.00	Internet Access - Library	01-170-5048	1,800.00
09/07/16	40686	GovNet, Inc.	300.00	Internet Access - Admin	01-130-5048	300.00
09/07/16	40686	GovNet, Inc.	300.00	Internet Access - Police	01-140-5048	300.00
09/07/16	40686	GovNet, Inc.	300.00	Internet Access - HURF	03-220-5048	300.00
09/07/16	40686	GovNet, Inc.	150.00	Internet Access - WW	15-500-5048	150.00
09/07/16	40686	GovNet, Inc.	150.00	Internet Access - Water	16-550-5048	150.00
Total 40686:			3,000.00			
40687						
09/07/16	40687	H&E Equipment Services, I	546.00	Suction hose for sweeper	03-220-5040	546.00
09/07/16	40687	H&E Equipment Services, I	254.00	Pump for water system - sweeper	03-220-5040	254.00
09/07/16	40687	H&E Equipment Services, I	4.00	Fitting - sweeper	03-220-5040	4.00
09/07/16	40687	H&E Equipment Services, I	31.00	Hopper nozzle - sweeper	03-220-5040	31.00
09/07/16	40687	H&E Equipment Services, I	180.00	Freight & Taxes for parts	03-220-5040	180.00
Total 40687:			1,015.00			
40688						
09/07/16	40688	Hill Brothers Chemical Co.	12.02	1 Chlorine Gas - WWTP	15-500-5050	12.02
09/07/16	40688	Hill Brothers Chemical Co.	12.02	1 Chlorine Gas - Water	16-550-5050	12.02
Total 40688:			24.04			
40689						
09/07/16	40689	Jack Pots Portables, Inc.	190.53	Porta Potties for Park Dept	01-180-5035	190.53
Total 40689:			190.53			
40690						
09/07/16	40690	John Andoh	416.66	Transit Assistance - July 2016	01-230-5036	416.66
Total 40690:			416.66			
40691						
09/07/16	40691	La Paz County Sheriff's De	60.25	Fees Collected - July 2016	01-000-2212	60.25
Total 40691:			60.25			
40692						
09/07/16	40692	Maria Phalen	95.53	Overpayment Refund - Case TR20160102	01-000-2211	95.53
09/07/16	40692	Maria Phalen	98.47	Overpayment Refund - Case TR20160102	01-000-4410	98.47

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40692:			194.00			
40693						
09/07/16	40693	Open Range Pest Control	25.00	Pest Control - WWTP	15-500-5035	25.00
09/07/16	40693	Open Range Pest Control	37.00	Pest Control - Admin	01-130-5035	37.00
09/07/16	40693	Open Range Pest Control	33.00	Pest Control - HURF	03-220-5035	33.00
09/07/16	40693	Open Range Pest Control	30.00	Pest Control - Police	01-140-5035	30.00
09/07/16	40693	Open Range Pest Control	60.00	Pest Control - Community Center	01-185-5035	60.00
Total 40693:			185.00			
40694						
09/07/16	40694	Ponce, William	60.00	Perdiem: Chief of Police Trng	01-140-5043	60.00
Total 40694:			60.00			
40695						
09/07/16	40695	Quill Corporation	51.36	Office Supplies - Police	01-140-5022	51.36
09/07/16	40695	Quill Corporation	159.83	Office Supplies -Police	01-140-5022	159.83
09/07/16	40695	Quill Corporation	185.54	Office Supplies - Admin	01-130-5022	185.54
09/07/16	40695	Quill Corporation	44.75	Office Supplies & Chair Mat - WW	15-500-5022	44.75
09/07/16	40695	Quill Corporation	45.00	Office Supplies & Chair Mat - Water	16-550-5022	45.00
09/07/16	40695	Quill Corporation	25.92	Office Supplies - Court	01-150-5022	25.92
09/07/16	40695	Quill Corporation	1.65	Office Supplies - Transit	01-230-5022	1.65
09/07/16	40695	Quill Corporation	368.12	Office Supplies & Toners - PW	03-220-5022	368.12
09/07/16	40695	Quill Corporation	41.51	Office Supplies - P&Z	01-160-5022	41.51
09/07/16	40695	Quill Corporation	76.14	Office Supplies - Admin	01-130-5022	76.14
09/07/16	40695	Quill Corporation	11.75	Office Supplies - Transit	01-230-5022	11.75
09/07/16	40695	Quill Corporation	17.95	Office Supplies - WW	15-500-5022	17.95
09/07/16	40695	Quill Corporation	17.95	Office Supplies - Water	16-550-5022	17.95
09/07/16	40695	Quill Corporation	1.19	Office Supplies - Court	01-150-5022	1.19
09/07/16	40695	Quill Corporation	8.98	Office Supplies - Library	01-170-5022	8.98
09/07/16	40695	Quill Corporation	13.24	Office Supplies - P&Z	01-160-5022	13.24
Total 40695:			1,068.88			
40696						
09/07/16	40696	Rhonda Wiecks	191.97	Overpayment to Fare Case TR20160036	01-000-4410	191.97
Total 40696:			191.97			
40697						
09/07/16	40697	Riteway Business Forms	267.86	Laser Utility bills & Form #151B-PC2	15-500-5033	267.86
09/07/16	40697	Riteway Business Forms	267.86	Laser Utility bills & Form #151B-PC2	16-550-5033	267.86
Total 40697:			535.72			
40698						
09/07/16	40698	Road Runner Sanitary Sup	14.79	Janitorial Supplies - Admin	01-130-5034	14.79
09/07/16	40698	Road Runner Sanitary Sup	29.65	Janitorial Supplies - Police	01-140-5034	29.65
09/07/16	40698	Road Runner Sanitary Sup	14.79	Janitorial Supplies - Magistrate	01-150-5034	14.79
09/07/16	40698	Road Runner Sanitary Sup	14.79	Janitorial Supplies - Library	01-170-5034	14.79
09/07/16	40698	Road Runner Sanitary Sup	14.79	Janitorial Supplies - WWTP	15-500-5034	14.79
09/07/16	40698	Road Runner Sanitary Sup	14.79	Janitorial Supplies - Water	16-550-5034	14.79

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40698:			103.60			
40699						
09/07/16	40699	TerraForm Solar XVIII, LLC	2,338.54	Solar Energy Charges - WWTP	15-500-5048	2,338.54
Total 40699:			2,338.54			
40700						
09/07/16	40700	Tony Runner	250.00	Bond Refund: Case CR20160077	01-000-2211	250.00
Total 40700:			250.00			
40701						
09/07/16	40701	Verizon Wireless	61.18	Cell Phone Services - Transit	01-230-5048	61.18
09/07/16	40701	Verizon Wireless	99.90	Cell Phone Services - Admin	01-130-5048	99.90
09/07/16	40701	Verizon Wireless	91.77	Cell Phone Services - Park	01-180-5048	91.77
09/07/16	40701	Verizon Wireless	35.97	Cell Phone Services - Police	01-140-5048	35.97
09/07/16	40701	Verizon Wireless	34.97	Cell Phone Services - HURF	03-220-5048	34.97
09/07/16	40701	Verizon Wireless	5.36	Cell Phone Services - WWTP	15-500-5048	5.36
09/07/16	40701	Verizon Wireless	183.57	Cell Phone Services - Water	16-550-5048	183.57
Total 40701:			492.72			
40702						
09/07/16	40702	West Payment Center	203.40	West Law Information Charges	01-150-5051	203.40
Total 40702:			203.40			
40703						
09/07/16	40703	Yuma Winnelson Co.	106.96	Flanges for discharge head - Water	16-550-5061	106.96
09/07/16	40703	Yuma Winnelson Co.	111.56	Backflow valves - Parks	01-180-5086	111.56
09/07/16	40703	Yuma Winnelson Co.	807.55	Replaced Broken Meter	16-550-5091	807.55
Total 40703:			1,026.07			
40704						
09/07/16	40704	American Custom Tire, Inc	162.64	1 Tire - Chevy Uplander	01-130-5025	162.64
Total 40704:			162.64			
40705						
09/07/16	40705	Auto Glass Boss	195.00	Windshield install - Police	01-140-5025	195.00
Total 40705:			195.00			
40706						
09/07/16	40706	Bingham Equipment Comp	1,310.32	Instrument panel - case loader	03-220-5040	1,310.32
09/07/16	40706	Bingham Equipment Comp	17.92	2 key sets - case loader	03-220-5040	17.92
09/07/16	40706	Bingham Equipment Comp	9.10	Bulb - case loader	03-220-5040	9.10
09/07/16	40706	Bingham Equipment Comp	16.40	Window latch - case loader	03-220-5040	16.40
Total 40706:			1,353.74			
40707						
09/07/16	40707	Emmett Brinkerhoff	90.00	Per Delm: LTAP Training	03-220-5043	90.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40707:			90.00			
40708						
09/07/16	40708	Harold Wayne Rhodes II	607.50	Transit Rider Guide Design - Transit	01-230-5033	607.50
Total 40708:			607.50			
40709						
09/07/16	40709	Interim Public Management	3,835.00	Interim Town Mgr - Wks 8/15, 8/22, 8/29	01-130-5032	3,835.00
09/07/16	40709	Interim Public Management	3,835.00	Interim Town Mgr - Wks 8/15, 8/22, 8/29	03-220-5032	3,835.00
09/07/16	40709	Interim Public Management	958.75	Interim Town Mgr - Wks 8/15, 8/22, 8/29	15-500-5032	958.75
09/07/16	40709	Interim Public Management	958.75	Interim Town Mgr - Wks 8/15, 8/22, 8/29	16-550-5032	958.75
Total 40709:			9,587.50			
40710						
09/07/16	40710	Interwest Safety Supply Inc	855.00	7# Cones	03-220-5028	855.00
09/07/16	40710	Interwest Safety Supply Inc	454.00	48" Road Closed Signs	03-220-5028	454.00
Total 40710:			1,309.00			
40711						
09/07/16	40711	iWorQ Systems	100.00	iWorq Conf Registration - T. Hess	03-220-5043	100.00
Total 40711:			100.00			
40712						
09/07/16	40712	La Paz Economic Develop	1,000.00	2016-17 Passport Program Contribution	01-145-5044	1,000.00
Total 40712:			1,000.00			
40713						
09/07/16	40713	Pitney Bowes Inc	677.12	Quarterly Postage Meter Rental	01-130-5038	677.12
Total 40713:			677.12			
40714						
09/07/16	40714	Quartzsite Senior Center	1,485.00	Meals for Summer Program - Rec	01-185-5023	1,485.00
Total 40714:			1,485.00			
40715						
09/07/16	40715	River City Newspapers	43.00	Public Notice Legal # 9169 - P&Z	01-160-5033	43.00
09/07/16	40715	River City Newspapers	48.39	Public Notice Legal # 9170 - P&Z	01-160-5033	48.39
09/07/16	40715	River City Newspapers	7.35	Council Member Vacancy	01-130-5033	7.35
Total 40715:			98.74			
40716						
09/07/16	40716	VieVu	342.22	LE4 Body Camera- Police	01-140-5060	342.22
Total 40716:			342.22			
40717						
09/07/16	40717	iWorQ Systems	2,000.00	Annual software fee-Permit & Code Enforce.	01-160-5051	2,000.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40717:			2,000.00			
40718						
09/08/16	40718	Alsco - Steiner Corp	294.13	Mat/Uniform Cleaning Services - PW	03-220-5035	294.13
09/08/16	40718	Alsco - Steiner Corp	74.81	Mat Cleaning Services - Admin	01-130-5035	74.81
09/08/16	40718	Alsco - Steiner Corp	93.86	Mat Cleaning Services - Com Ctr	01-185-5035	93.86
09/08/16	40718	Alsco - Steiner Corp	125.10	Mat Cleaning Services - WWTP	15-500-5035	125.10
Total 40718:			587.70			
40719						
09/08/16	40719	American Custom Tire, Inc	102.62	Dismount/Mount 2 tires for backhoe	03-220-5040	102.62
Total 40719:			102.62			
40720						
09/08/16	40720	APS	158.96	Electric Service - PW	03-220-5049	158.96
Total 40720:			158.96			
40721						
09/08/16	40721	Bingham Equipment Comp	489.19	Loader - Transmission collar line & parts	03-220-5040	489.19
09/08/16	40721	Bingham Equipment Comp	1,284.32	Loader - Steering control & parts	03-220-5040	1,284.32
09/08/16	40721	Bingham Equipment Comp	487.83	Loader - A/C repair	03-220-5040	487.83
09/08/16	40721	Bingham Equipment Comp	591.20	Loader - Digital proximity switch	03-220-5040	591.20
09/08/16	40721	Bingham Equipment Comp	470.75	Loader - Engine gasket & valve adjustment	03-220-5040	470.75
09/08/16	40721	Bingham Equipment Comp	905.45	Labor and travel x 4	03-220-5040	905.45
Total 40721:			4,238.74			
40722						
09/08/16	40722	Cengage Learning Inc.	148.14	Best Seller Plan - Library	01-170-5051	148.14
09/08/16	40722	Cengage Learning Inc.	47.98	Historical Fiction - Library	01-170-5051	47.98
09/08/16	40722	Cengage Learning Inc.	74.72	Best Seller Plan - Library	01-170-5051	74.72
09/08/16	40722	Cengage Learning Inc.	47.23	Historical Fiction - Library	01-170-5051	47.23
09/08/16	40722	Cengage Learning inc.	173.48	Best Seller Plan - Library	01-170-5051	173.48
Total 40722:			491.55			
40723						
09/08/16	40723	City of Yuma	7,800.00	Annual Maint. of Police Radio System	01-140-5027	7,800.00
09/08/16	40723	City of Yuma	393.00	Motorola Radio Repair - Police	01-140-5040	393.00
Total 40723:			8,193.00			
40724						
09/08/16	40724	Crawford Investments, LLC	300.00	Rental for Town Manager	01-130-5032	300.00
09/08/16	40724	Crawford Investments, LLC	300.00	Rental for Town Manager	03-220-5032	300.00
09/08/16	40724	Crawford Investments, LLC	75.00	Rental for Town Manager	15-500-5032	75.00
09/08/16	40724	Crawford Investments, LLC	75.00	Rental for Town Manager	16-550-5032	75.00
09/08/16	40724	Crawford Investments, LLC	123.69	Electric and Water Bill	01-130-5032	123.69
09/08/16	40724	Crawford Investments, LLC	123.68	Electric and Water Bill	03-220-5032	123.68
09/08/16	40724	Crawford Investments, LLC	30.92	Electric and Water Bill	15-500-5032	30.92
09/08/16	40724	Crawford Investments, LLC	30.92	Electric and Water Bill	16-550-5032	30.92

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40724:			<u>1,059.21</u>			
40725						
09/08/16	40725	D And L Auto Parts	320.72	Veh Maint - Supplies/Part - PW	03-220-5025	320.72
09/08/16	40725	D And L Auto Parts	8.80	Circuit Tester - PW	03-220-5047	8.80
09/08/16	40725	D And L Auto Parts	32.05	Veh Maint - Supplies/Part - Police	01-140-5025	32.05
09/08/16	40725	D And L Auto Parts	237.66	Veh Maint - Supplies/Part - Water	16-550-5025	237.66
Total 40725:			<u>599.23</u>			
40726						
09/08/16	40726	Desert Messenger	25.00	League Regist. reimbursed - not needed	01-130-5043	25.00
09/08/16	40726	Desert Messenger	400.00	Quartzsite Visitor's Guide 2016-17	01-145-5044	400.00
Total 40726:			<u>425.00</u>			
40727						
09/08/16	40727	Herbs Hardware, Inc.	39.39	Misc hardware supplies - PW	03-220-5047	39.39
09/08/16	40727	Herbs Hardware, Inc.	22.42	Misc hardware supplies - PW	03-220-5047	22.42
09/08/16	40727	Herbs Hardware, Inc.	23.23	Misc hardware supplies - Admin	01-130-5030	23.23
09/08/16	40727	Herbs Hardware, Inc.	6.76	Vehicle hardware - Police	01-140-5025	6.76
09/08/16	40727	Herbs Hardware, Inc.	42.84	Paint Supplies - Police	01-140-5030	42.84
09/08/16	40727	Herbs Hardware, Inc.	230.89	Misc Hardware for System Maint - WW	15-500-5091	230.89
09/08/16	40727	Herbs Hardware, Inc.	47.49	Hole saw and screw set - Parks	01-180-5086	47.49
09/08/16	40727	Herbs Hardware, Inc.	217.99	Misc hardware supplies - Parks Grounds	01-180-5086	217.99
09/08/16	40727	Herbs Hardware, Inc.	113.05	Misc hardware supplies WWTP System Maint	15-500-5050	113.05
09/08/16	40727	Herbs Hardware, Inc.	29.14	Misc hardware supplies - Police	01-140-5022	29.14
Total 40727:			<u>773.20</u>			
40728						
09/08/16	40728	River City Newspapers	575.17	Published ADEQ Consumer Confidence Report	16-550-5033	575.17
Total 40728:			<u>575.17</u>			
40729						
09/08/16	40729	Yuma Printing Co	511.00	Transit Ride Guide Brochures Printing	01-230-5033	511.00
Total 40729:			<u>511.00</u>			
Grand Totals:			<u>85,319.70</u>			
Grand Totals:			<u>85,319.70</u>	<u>85,319.70-</u>	<u>.00</u>	

Payroll check # 40662-40670



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, September 13, 2016

- Agenda Item:** **MINUTES** – Consider approval of the minutes of the Town Council Special Meeting of August 22, 2016, and the Regular Meeting of August 22, 2016.
- Summary:** The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.
- Responsible Person:** Tina Abriani, Town Clerk
- Attachment:** Minutes of the Town Council Special Meeting of August 22, 2016, and the Regular Meeting of August 22, 2016.
- Action Requested:** **Motion to approve the Minutes of the Town Council Special Meeting of August 22, 2016, and the Regular Meeting of August 22, 2016.**

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
MONDAY, AUGUST 22, 2016, 6:00 PM

CALL TO ORDER: 6:00 p.m.

INVOCATION: None offered.

PLEDGE OF ALLEGIANCE: Led by Council Member Warner

ROLL CALL:

Present: Mayor Foster, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain attended by phone.

Absent: Vice Mayor Davidson.

STAFF PRESENT: Jim Ferguson, Interim Town Manager; Susan Goodwin, Town Attorney; Tina Abriani, Town Clerk

CALL TO THE PUBLIC: No one spoke.

ADMINISTRATIVE ITEMS:

EXECUTIVE SESSION

1. **Executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of applicants Benjamin Bitter, Jim Ferguson, and James Gorman for possible employment as Town Manager.**

Council Member Orgeron moved to adjourn to Executive Session, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT TO EXECUTIVE SESSION: 6:01 p.m.

RETURN TO OPEN SESSION: 6:58 p.m.

Mayor Foster called the Special Meeting back to order at 6:58 p.m.

ROLL CALL:

Present: Mayor Foster, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain attended by phone.

Absent: Vice Mayor Davidson.

2. **NEXT STEP IN TOWN MANAGER HIRING PROCESS Discussion and possible action regarding appointment of a Town Manager.**

The Mayor stated that Mr. Ferguson had agreed to the terms of a contract, and that the Town Attorney was directed to finalize the contract with final signatures.

Council Member Orgeron moved to direct the Town Attorney to prepare the contract with Mr. Ferguson, and **Mayor Foster seconded** the motion. The vote was unanimous. **Motion Passed.**

3. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.

None.

ADJOURNMENT: 7:00 p.m.

Council Member Orgeron moved to adjourn and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of August 22, 2016, of the Town Council of Quartzsite, Arizona, held on August 22, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 13th day of September 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
MONDAY, AUGUST 22, 2016, 7:00 PM

CALL TO ORDER: 7:01 p.m.

INVOCATION: By Norm Simpson.

PLEDGE OF ALLEGIANCE: Led by Council Member Kelley.

Present: Mayor Foster, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain attended by phone.

Absent: Vice Mayor Davidson

STAFF PRESENT: Jim Ferguson, Interim Town Manager; Susan Goodwin, Town Attorney; Tina Abriani, Town Clerk

ANNOUNCEMENTS:

None

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

Starr BearCat spoke about the damage from the flood. She said that for many years, the Town has tried to work with the BLM to get them to do their flood mitigation, and they refuse. She said she thought it was time the Town started digging in its heels and getting the BLM to be good neighbors. She said she would like to see the BLM work with the Town to lessen the flooding that comes off the BLM LTV areas. She explained that the massive amount of water that came from across the BLM was what caused the flood in Quartzsite. Starr BearCat suggested that the Town either go to court to get a court order to force BLM to take care of the problem, or find a diplomatic way to get it done. She said the Town needs to get it done because the issue has affected many businesses in Town, including the Rice Ranch area. She said the mud went clear down to the bank, across the freeway and stopped the traffic in both directions. She also said the water was two feet high in these areas and moved storage sheds and trailers.

Monica Timberlake, Quartzsite resident and school board member, announced that Quartzsite Elementary School would be having its Open House on August 30, 2016, at 5:00 p.m. She invited the Council and the community to attend.

Mr. Philip Cushman stated he was going to represent three perspectives concerning the recent flood that devastated Rice Ranch and other local businesses. He said he surveyed the damage and met with several people doing their best to salvage what remains of their livelihood. He said, as President of the Chamber of Commerce, he represents the business community. He said, "We are very interested in how the Town of Quartzsite will assist in getting these businesses operational before the next winter season." He spoke

of concerns about unaddressed drainage problems and how the Town will prepare for disasters that are more consequential. He said it is anticipated that Tyson Wash will overflow its bank and devastate the entire Town one day.

Mr. Cushman next spoke from his second perspective, as a retired Marine Officer with considerable experience in planning and operations involving disaster response and humanitarian assistance. He said the problem could be solved by getting the following agencies involved: Bureau of Land Management, Arizona Department of Transportation, Federal Emergency Management Agency, and U.S. Army Corps of Engineers. Mr. Cushman said the Town's elected officials need to hold the aforementioned agencies accountable for solving the issue before it happens again.

Mr. Cushman presented next from his final perspective, that of CEO of United Analysts, a National Security Consultancy firm that provides confidential advice to senior executives on issues that reside at the intersection of strategy, policy, diplomacy, intelligence, and specialized operations. Mr. Cushman spoke of his previous attempts to work with the Town in preparation for a flood. He said he was told that the flooding issue would be dealt with internally and that the services of his company would not be needed. He said that as a Quartzsite native he cares more about having a disaster plan in place, and that flood mitigation measures are implemented than who is compensated.

Mr. Cushman asked, "So where is this plan?" Mr. Cushman said he asked the question on behalf of the people who waited in their trailers as flood waters came into their living rooms, while their sheds drifted across property lines, while mud infiltrated everything they own - again for the third time in just a few years. He said ignorance is one thing, but failure to use all available resources, people, expertise, and perspectives to solve a predictable, preventable, and knowable event is a failure of leadership.

Shanana Rain BearCat announced that the Town's celebration of Labor Day would be held on Monday, September 5, at 5:00 p.m. at the baseball field. She said there would be games, waterslides for the children, food, and the introduction of the Kindness Rock Project. She asked that anyone interested in playing in a softball game should contact Monica Timberlake.

PROCLAMATIONS:

- 1. PROCLAMATION – Grandfamily / Kinship Care Month, September 2016.**

The Mayor read the proclamation aloud for all to hear.

PUBLIC HEARING:

- 2. LIQUOR LICENSE EXTENSION OF PREMISES/PATIO PERMIT APPLICATION - Discussion and possible action to recommend approval of an Arizona Department of Liquor Licenses and Control Application for a Permanent Extension of Premises/Patio Permit for the Quartzsite Yacht Club located at 1090 W. Main Street, Quartzsite, AZ.**

The Mayor asked if anyone wished to address the Council regarding the public hearing matter.

Mr. Dennis Kuehl stood at the lectern and addressed the Council. He said he was there to represent Ms. Selleck, the Manager of the Yacht Club, and should the Council have any questions, he would do his best to answer them.

Council Member Orgeron asked for the existing square footage of the patio.

Mr. Kuehl said he believed the total patio covered 1300 square feet. He explained that the original liquor license application did not include the existing patio. He said Ms. Selleck did receive her liquor license, but in order to serve alcoholic beverages on the patio premises, the extension of the license is required.

There was a discussion highlighting the fact that the application is for an extension of service - to include the patio, and that the patio dimensions would not change.

The Mayor asked if there were any questions from the audience. There was no reply.

Council Member Orgeron moved to recommend the approval of the Arizona Department of Liquor License and Control Application for a Permanent Extension of Premises/Patio Permit for the Quartzsite Yacht Club, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADMINISTRATIVE ITEMS:

- 3. LEDGER OF ACCOUNTS PAID – Consider approval of check 40562, check series 40566-40583 and 40592-40651 totaling \$105,136.20.**

The Mayor asked if there was more information about check number 40562 that was pulled from the last meeting.

Council Member Orgeron said he received an answer about the purpose of check number 40562 from Finance Manager Kiki Tunnell. He said the Council pays it every year, but it was under a different name in the past. He explained that it is a mandatory insurance that the Town pays. There was a discussion of the cancer policy for which the check was written.

Council Member Orgeron moved to approve the check number 40562, and the series 40566-40583 and 40592-40651, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

- 4. MINUTES – Consider approval of the minutes of the Town Council Special Meeting of August 3, 2016, the Regular Meeting of August 9, 2016, and the Special Meeting of August 10, 2016.**

Council Member Orgeron moved to approve the minutes of the Town Council Special Meeting of August 3, 2016, the Regular Meeting of August 9, 2016, and the Special Meeting of August 10, 2016. Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

- 5. QUARTERLY FINANCIAL REVIEW (FY16 – Q4) – Council Member Warner will give a Quarterly Financial Review presentation.**

Due to technical difficulties, this agenda item was moved to the latter portion of the meeting.

- 6. AMENDMENT #1 TO MEMORANDUM OF UNDERSTANDING WITH WACOG - Review, discussion and consideration of authorization for the Town Manager to sign and enter into an Amended Memorandum of Understanding with the Western Arizona Council of Governments (WACOG) regarding WACOG tickets.**

Interim Town Manager Ferguson apologized that the Transit Manager was unable to attend the meeting because her father had passed away that morning. He reviewed the documents from WACOG aloud and noted that the Amendment to the Memorandum of Understanding clarifies that WACOG will still cover the cost, but the tickets would be credited differently in the Town's accounting system.

Council Member Oregon moved to authorize the Town Manager to sign and enter into an Amended Memorandum of Understanding with WACOG regarding the WACOG tickets. Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

- 7. 5311 TRANSIT PROGRAM TRANSITION PROGRESS REPORT – Consider and discuss the progress report on the Camel Express Transit System Transition from a 5310 Program to a 5311 Program.**

Council Member Kelley moved that in light of Transit Manager Janet Collier's absence, the matter be tabled. Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

- 8. REMOVE AUTHORIZED CHECK SIGNER – Approve removal of former Town Manager Skylor Miller from the list of authorized bank draft signers.**

The Mayor asked Council Member St. Germain when he would be back in Town and Council Member St. Germain replied, as soon as he could.

There was a discussion regarding the need for two signers and their presence for signatures at the bank. Council Member Warner agreed to be an authorized bank signer.

Council Member Orgeron moved to remove the former Town Manager Skylor Miller and Council Member St. Germain from the list of authorized signers and to add to the

authorized signers Interim Town Manager Jim Ferguson and Council Member Loretta Warner. **Council Member Kelley** seconded the motion. The vote was all in favor. **Motion Passed.**

AGENDA ITEM 5. QUARTERLY FINANCIAL REVIEW (FY16 – Q4) – Council Member Warner will give a Quarterly Financial Review presentation.

Council Member Warner moved to the lectern to present the Fourth Quarter Financial Status Report for the Year-End. She began by noting the review would consist of the Fourth Quarter of Fiscal Year 2015-2016, budget versus actual, and revenue and expenses.

- 2015 - 2016 Budget vs Actual - Revenue

Council Member Warner said that for the General Fund, the Town actually collected 93.9% of the budgeted Revenue. For Wastewater, the Town actually collected 96.9% of the budgeted Revenue; for Water, the Town actually collected 96.2% of the budgeted Revenue; for HURF, the Town actually collected 103.9% of the budgeted Revenue. Council Member Warner said these figures result in an overall actual collection of 97.73% of Revenue, which, she said, is outstanding.

Council Member Warner announced that more Revenue was collected than Expenses were paid. She said the Town was at 97.3% of the budgeted Revenue, again, excellent.

- 2015 - 2016 Budget vs Actual - Expenses

Council Member Warner said she would address four accounts, the General Account, Water Account, Wastewater Account, and H.U.R.F. Account.

Council Member Warner said the General Account includes the Mayor, Council, Library, Cemetery, Parks and Recreation, Planning & Zoning, and the other administrative departments. She said the General Account spent only 81.34% of what was budgeted to be spent for the year.

Council Member Warner said the Wastewater Account Revenue comes from payments for sewer bills. She said that account used only 54.3% of what was budgeted to be expended throughout the year.

Council Member Warner said the Water Account supports itself through revenue brought in through the water portion of water/sewer bills. She noted this low percentage is due in great part to the job reassignments approved by Council. The Water Account actually expended only 35.4%, making it 64.6% below what was budgeted.

Council Member Warner reviewed the HURF Account and said these state funds are the Town's primary source of revenue. Actual expenditures out of the HURF Account were 67.8% of the budgeted amount.

Council Member Warner provided the following recap of the presentation and reports. She stated that the numbers provided for the Fourth Quarter are not final numbers for the Fourth Quarter, but are very close because there are some residuals bills that are being received by the Town for payment. The final numbers would not be available until the Second Quarter of the new year because that is when the Town receives final totals from the auditors.

- Revenue rate of collection - 97.73%
- Expenses well below budget - 57.70%

Council Member Warner explained that the Revenue in excess of expenses would be retained in the bank account. The financial statements would be submitted to the Town's auditing firm for review. Adjustments would be made to the Town's accounting system per the audit report. This year's budget would be used as a guideline for the 2017-2018 budget, and the auditors would present the findings and make suggestions to the Council. The HURF debt would be reduced with the unexpended funds in the bank by the auditors.

Council Member Warner said the current Town Council and the community wanted to express their thanks to the staff for making the Fiscal Year End 2015 – 2016 Financial Status Report such an outstanding success. She said each staff member had taken part in reducing the spending in order to achieve the excellent budget versus actual percentages reflected in the report.

Council Member Warner commended the Town Manager and Department Managers for their creative thinking to reduce the overall budget, for the reassignment of positions so that HURF could be used legally to reduce payroll costs in Water and Wastewater, and for their dedication to ensuring each department stayed well below budget.

9. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.

Council Member Kelley asked if the requested report from the Town Prosecutor was received.

The Mayor said that the Town had not received the report, yet.

COMMUNICATIONS:

10. Reports from the MAYOR on current events.

The Mayor said that he and the Interim Town Manager Ferguson had met with ADEQ within the last two weeks. They discussed sewer capacity and the condition of the sewer plant. The ADEQ representatives advised that the Town does currently have adequate sewer capacity for economic development and that the plant is adequate to operate for the foreseeable future.

Mayor Foster and Interim Town Manager Ferguson also met with the Army Corps of Engineers regarding flood management who advised that the Town cannot control flooding, but it could manage it. The Mayor said that he and Mr. Ferguson did learn what the regulations were concerning the changes to the wash system in the Town of Quartzsite. The Mayor said the Town Council is concerned about the future of Quartzsite. He said there should be a combination of effort from the Town, the BLM, and the Corps of Engineers, due to the multijurisdictional characteristic of the issue.

The Mayor said the Army Corps of Engineers had suggested that the Mayor contact Mohave County, which has a flood management district. The Mayor said he had talked to representatives of that flood management district. He said he would be setting up a meeting with the representatives of the Mohave County Flood District and Quartzsite Public Works Director, Emmett Brinkerhoff, to learn how the District was established and how it is managed.

During one of the meetings, said the Mayor, Mr. Brinkerhoff pointed out a big problem by producing aerial photographs of the Town from 1996 on, showing the wash as it goes north through Town, and actually looks like it is turning westward. The Mayor said it is headed toward the northwest corner of Town through the residential area. He said they must find a way to turn it back to the north and keep it moving on out into the desert. Mayor Foster said that section of land north of Tyson and cut toward the waste treatment plant is all BLM land, so altering the wash's path could not be done without cooperation from the BLM.

11. Reports from the COUNCIL on current events.

Council Member Warner said she was at the Chamber of Commerce breakfast held the past Thursday with the ADEQ, and that both of the representatives were very informative and that one offered to come to Quartzsite and make a presentation to the Town Council and the community.

Council Member Warner announced that there is a telephone scam taking place in Quartzsite. She said the callers say they are from the IRS, and that the recipient of the call is in imminent danger of an IRS lawsuit for back taxes. Council Member Warner said it is only a scam because the IRS does not call people, they only communicate in writing. She instructed recipients of the calls to hang up on the caller. She suggested calling the IRS if there was any question. She asked that an announcement warning the citizens of Quartzsite be placed on the Town's website.

Council Member Kelley said three Members of the Council would be gone for the rest of the week to the League of Arizona Cities and Towns Annual Conference. She said she learns something every time attends the Conference.

12. Reports from the TOWN MANAGER to the Council.

Interim Town Manager Ferguson said he did not have a specific report, but he wanted to take the opportunity to say thank-you to the citizens, staff, and Council for being extremely

helpful to him during the past weeks. He noted that it is quite valuable for a person in the position of Town Manager to hear from people. He said he wants to hear about the concerns of the community and to hear different perspectives. He invited people with something to say to contact him.

Council Member Orgeron moved to adjourn, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 7:51 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of August 22, 2016, of the Town Council of Quartzsite, Arizona, held on August 22, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 13th day of September 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, September 13, 2016

Agenda Item: **5311 TRANSIT PROGRAM TRANSITION PROGRESS REPORT** – Consider and discuss the progress report on the Camel Express Transit System Transition from a 5310 Program to a 5311 Program.

Summary: The transition from the 5310 Transit Program to the 5311 Transit Program began on July 1, 2016. The public transportation system, the Camel Express, was incrementally introduced by effecting changes to the days of service, destinations, frequency to select destinations, and the development of a Riders' Guide that lists fares, schedules and routes.

On August 18, 2016, the Health and Development Board reviewed the 2016 Semi-Annual Transit Statistical Report. They discussed the new Riders' Guide, fares, routes, and schedules; in addition to transfers to surrounding areas' transit systems. They also reviewed and discussed the new Memorandum of Understanding with WACOG's Area Agency on Aging (that the Council voted to approve on Tuesday, August 22, 2016).

There was a Camel Express Open House held at the Community Center on Wednesday, August 24, 2016, from 2:00 p.m. to 6:00 p.m.

Responsible Person: Janet Collier, Transit Manager

Attachment: Quartzsite Camel Express Ride Guide
Quartzsite Camel Express Service Area Maps
2016 Semi-Annual Transit Statistics

Action Requested: None.

QUARTZSITE



Camel Express

Ride Guide



Schedule, Map, & Information

For more information call
(928) 927-4333
Toll Free = 511
TDD/TTY = 711

www.ci.quartzsite.az.us

Effective August 29th, 2016

Quartzsite Camel Express Service Information

Welcome

Welcome to Camel Express! The Town of Quartzsite operates this curb to curb Dial-A-Ride and flexible fixed route service throughout Quartzsite and to Yuma, Parker, Lake Havasu City, Ehrenberg, AZ and Blythe, CA. Camel Express can be used for work, medical appointments, school, meetings, senior services, events and much more. Vehicles are wheelchair accessible for two wheelchairs. Service is available Monday through Friday. We hope you will enjoy your ride on Camel Express.

Eligibility and Service Hours

General public service is provided throughout Quartzsite on an advance reservation basis and to Yuma, Parker, Lake Havasu City, Ehrenberg, AZ and Blythe, CA as defined by the schedules on the reverse side of this guide. All service is provided on a first come, first served basis. Service hours are generally from 8:30 a.m. to 4:30 p.m., Monday through Friday.

There is no service on Saturday, Sundays or holidays (New Years, Dr. Martin Luther King, Jr. Presidents, Memorial, Independence, Labor, Veterans, Thanksgiving or Christmas Days).

Flex Routes

Camel Express offers flex route service to Ehrenberg, AZ/Blythe, CA on Monday, Wednesday, Friday, Parker/Lake Havasu City on Tuesday and Yuma on Thursday. This service will make one or two stops in each of these destinations. A flex route is a bus that travels on a route and with a next day up to seven days in advance reservation, the bus will travel off the route to take the passenger to their direct destination only in Quartzsite, Yuma, Parker and Lake Havasu City. This service is available for no additional fare. Call us for details.

Transfers

Camel Express passengers can make transfers to YCAT in Yuma, Desert Roadrunner in Blythe at Kernat, La Paz County Transit (with advanced reservations) in Parker, Senior Center, Havasu Mobility (with advanced reservations) in Lake Havasu City at Lake Havasu City Senior Center, Greyhound in Blythe, Yuma & Quartzsite and Amtrak in Yuma.

Connection to Other Transportation Services & Information

Desert Roadrunner: (760) 922-1140 or www.prdra.com
La Paz County Transit: (928) 669-6155 or www.lpcdtd.com/transit
Havasu Mobility: (928) 453-7600 or http://www.lhazagov/operations/havasu-mobility
Yuma County Area Transit (YCAT): (928) 783-2235 or www.ycat-az.gov
Greyhound: 1 (800) 231-2222 or www.greyhound.com
Amtrak: 1-800-USA-RAIL or www.amtrak.com
Parker Community Senior Center: (928) 669-9514 or www.parkerseniors.com
WACOG Mobility Management: (928) 753-1374 or www.wacog.com

Reservations

Call (928) 927-4333, option 3, 511 (toll free) or TDD/TTY 711 through the relay Service for reservations. Reservations must be made for next day service up to seven (7) days in advance. Reservations are taken Monday-Friday from 8:00 a.m. to 4:00 p.m. There is a voice mail box for reservations made after hours. Limited same day service may be available. Please have the following information ready when you call:

- First and last name
- Number of passengers
- Date and time for pickup or appointment
- Time for return pickup
- Complete street address
- Whether you will travel with a Personal Care Attendant (PCA)
- Will you be using a mobility aid; and
- Will you be traveling with children

Bus Operators are not able to accept or change reservations. If you need to make changes to your reservation, please call to request a change at least two hours prior to your reservation.

Top Cancellations

If your travel plans change, we request that you call in to cancel within two hours of your arranged pick up time. If we don't receive a cancellation call, you will receive a no-show for the missed trip. If we receive your cancellation call less than two hours, it will be noted as a "late cancellation." Any passenger who has three no-show or five late cancellations (based on 10% or greater of trips made) within a 30-day period will be suspended from using Camel Express for a 7-day period with longer suspensions for repeat offenders.

Wheelchairing, Mobility & Training

All Camel Express vehicles are fully equipped with a wheelchair lift and a wheelchair securement area with space for up to two wheelchair or mobility devices. The bus operator will provide assistance with normal boarding or exiting, wheelchair securement and operation of the lift. You can learn how to ride Camel Express for free! Mobility Training is available for anyone wanting independence and will teach you how to board and deboard a bus, access a bus stop and read a bus schedule. To request this FREE service, call (928) 927-4333 or email - training@quartzsite.az.us.

Western Arizona Council of Governments Services

This program is available to seniors age 60 years old or older traveling whenever Camel Express goes. Call: (928) 927-4333 to apply. Upon registration approval, WACOG will pay for your trip! Funding to support this service was provided in part or whole by grants through the Administration on Aging, the Arizona DES-DAS and WACOG-AAA.

Customer Comments

Suggestions, comments and concerns forms are available on all transit vehicles. The town looks forward to hearing from you. You may also submit forms in person, via mail or email to Transit Coordinator Janet Collier P.C., Box 2812 or visit Quartzsite Town Hall at 465 N. Plymouth Ave., Quartzsite, AZ 85346, telephone 928-927-4333, or email collierj@quartzsite.az.us.

Remember: Camel Express is a shared ride experience. You may have other passengers on the same bus as you.

Tips for Riding

- Bus Operators may only assist passengers to the curb of a home, building or entrance of a facility as long as they are within the line of sight of their vehicle. Camel Express vehicles cannot be left unattended. Any other additional assistance will require the use of a personal care attendant (PCA). A PCA can accompany a person with disability at no additional charge. Limited assistance can be provided by the bus operator upon request.
- Space is limited, so limit yourself to five packages, that you can carry. That will leave room for more people on the vehicle. All abilities must remain clear.
- Just like the bus, Camel Express operates on a schedule. Your pick up window is 15 minutes before or after the time requested. We can't delay other passengers by waiting for anyone. Our drivers will only wait five minutes and drive on if the passenger has not arrived at the pick-up location.
- Subscription Service - For passengers that have a regular travel pattern (for the same trip on multiple days), subscription service is available on a limited basis. This puts passengers on a regular schedule, so you do not need to request every trip individually.
- Camel Express must be able to accommodate all trips, so we can only accommodate a very limited number of subscription requests. Call us for more details.
- Passengers with service animals or traveling with a respirator or portable oxygen supply are welcome on Camel Express. All passengers are required to wear seatbelts. Wheelchair passengers will wear a lap belt. Passengers may ask if they need a child car seat.
- Service animals are welcome and must be in control of the passenger. Let us know if you intend on bringing a service animal when making a reservation.
- Persons who appear intoxicated, disruptive, under the influence or presenting a health and safety issue will not be transported at the discretion of the Bus Operator.
- Smoking, (including use of electronic cigarettes), chewing tobacco and eating is prohibited on the bus. Self-contained non-alcoholic beverages are permitted.
- Pursuant to Arizona Statute 13-1203 a person commits assault by intentionally or knowingly causing physical injury to another person, this is a class 1 misdemeanor; intentionally placing others in reasonable apprehension of imminent physical injury is a class 2 misdemeanor; knowingly touching others with the intent to injure, insult, or provoke is a class 3 misdemeanor.
- Camel Express use is viewed as a privilege, supporting personal independence and should be treated with respect. Physical and/or verbal abuse will not be tolerated and handled as per the statute. Violations are subject to suspension up to including termination of transit privileges and punishable by law.

Title VI

Town of Quartzsite complies with Title VI of the Civil Rights Act of 1964. Service will be provided without regard to race, color, national origin, age, sex or disability. To file a civil rights complaint contact ADOT Civil Rights Office, 1133 N. 22nd Avenue, Mail Drop 154A, Phoenix, AZ, 85009, call: (602) 712-7761 or email: lschraide@azdot.gov.

QUARTZSITE



<http://www.ci.quartzsite.az.us>

2016 SEMI-ANNUAL TRANSIT STATISTICS

MONTHS	RIDES	TRIPS	DRIVER HOURS	MILES	NEW RIDERS
FEBRUARY	163	488	146	2141	6
MARCH	167	494	163	2382	10
APRIL	184	612	159	2660	6
MAY	214	578	142	2662	13
JUNE	240	727	169	3129	7
JULY	210	606	153	2628	3



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, September 13, 2016

- Agenda Item:** **HI JOLLY CEMETERY BOARD MEMBER** - Consider the appointment of Mr. Gary McBroom to the Hi Jolly Cemetery Board to fill the vacancy from Mrs. Terry Frausto's resignation.
- Summary:** The Hi Jolly Cemetery Board formulates, creates and recommends plans for future growth and improvement of the Hi Jolly Cemetery, an historic park and cemetery.
- The Board consists of 7 members. Member terms are for a period of three years, with the terms staggered such that the terms of no more than three members shall expire in any one year.
- Mr. Gary McBroom is the only one to have submitted a Volunteer Interest Statement for this Board. Terry Frausto resigned in May 2016. The position's term expired December 2015.
- Responsible Person:** Tina Abriani, Town Clerk
- Attachment:** Volunteer Interest Statement for the Hi Jolly Cemetery Board:
- Mr. Gary McBroom
- Action Requested:** Motion to appoint Gary McBroom to the Hi Jolly Cemetery Board, with a term to expire December 2018.



Volunteer Interest Statement

TOWN OF QUARTZSITE
PO BOX 2812
QUARTZSITE, AZ 85346
928-927-4333

Office use only: Date Received: _____ Date Exp: _____
Copies To: _____

PLEASE TYPE OR PRINT NEATLY

Date: Aug/15/2016

Name (Last, First, M.I.): McBroom Gary D.

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien: YES NO

Are you registered to vote in La Paz County: YES NO

Present Employment/Position Held (Optional): Retired

Address/Contact Number of Employer: _____

Professional/ Civic Activities: Moose International, G.P.A.A., Lost Dutchman Miners Association

Education /Professional Experience: Some College, 14 year welding, 19.5 years
Truckdriver, Prospector

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: _____

Please describe why you would like to sever on the board, commission, etc.?: I DO NOT mind
hard work OR Getting my hands dirty

What do you think you can contribute to the public by serving on this board, commission, etc.?:

To help people understand and know the ~~of~~ Diversity of
this wonderful city

Are you available to attend early morning meetings? YES NO

Are you available to attend lunch meetings? YES NO

Are there any days of the week you are unavailable to attend meetings?

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 09/15/2016

Signature: Gary McBrine



HI JOLLY CEMETERY BOARD

ARTHUR L. LARSEN		<i>Renews March 2018</i>
BRUCE SWART		<i>Renews November 2017</i>
SANDY SCOTT		<i>Renews December 2015</i>
TERRY FRAUSTO	RESIGNED	<i>Board accepted resignation 050216</i> <i>Renews December 2015</i>
AUDREY R. BERGER	MOVING	<i>Renews December 2015</i>
CAROL "LYNN" STIMSON		<i>Renews November 2017</i>
DEANNA D. SHEEHAN	qtzdee@yahoo.com	<i>Renews January 2018</i>

Revised 01/12/2016 & 05/02/2016