

COUNCIL MEETING AGENDA

TUESDAY, JANUARY 26, 2016

Members may attend in person or by telephone

Ed Foster, Mayor
Norm Simpson, Vice Mayor

Carol Kelley
Loretta Warner
Hal Davidson

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

***Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.***

AGENDA ITEM	COUNCIL ACTION
CALL TO ORDER OF REGULAR MEETING	
INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
ROLL CALL	
ANNOUNCEMENTS	
CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	

	PRESENTATIONS; PROCLAMATIONS	
1.	PRESENTATION – JC Sanders, Chairman of the Arizona Peace Trail, to provide an update on the progress of the trail.	
	<p style="text-align: center;">CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
2.	LEDGER OF ACCOUNTS PAID – Consider approval of check series 39769-39791, 39795-39804, and 39806-39810, 39817-39821 totaling \$31,225.10.	Discussion; possible action by MOTION; may be acted upon with single motion.
	<p style="text-align: center;">ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	
3.	MINUTES – Consider approval of the minutes of the Town Council Work Session of January 6, 2016 and the Regular Council Meeting of January 12, 2016.	Discussion; possible action by MOTION.
4.	CHOLLA ROAD – Discussion and direction to staff regarding an amendment to the Town Code to change the speed limit on Cholla Road which currently has a 25 mph speed limit on the Town’s portion of the road. The portion of the road that is maintained by La Paz County has a speed limit of 35 mph.	Discussion.
5.	VENDOR PERMITS AND THE WINTER SEASON Discussion of vendor permit sales last year and this year, and promotion of the Town throughout the winter season.	Discussion.

6.	EXECUTIVE SESSION An executive session pursuant to ARS Section 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding Douglas Gilford's petition to clear arrest and charges record pursuant to ARS Section 13-4051 in State of Arizona v. Douglas Clive Gilford.	Discussion; possible action by MOTION.
	COMMUNICATIONS	
7.	Reports from the MAYOR on current events.	
8.	Reports from the COUNCIL on current events.	
9.	Reports from the TOWN MANAGER to the Council.	
	ADJOURN	MOTION to adjourn.

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING THE TOWN CLERK'S OFFICE AT 928-927-4333. REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE PLEASE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION.

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the ____ day of _____, 2016, at ___ a.m. / p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, January 26, 2016

Agenda Item: **LEDGER OF ACCOUNTS PAID** – Consider approval of check series 39769-39791, 39795-39804, and 39806-39810, 39817-39821 totaling \$31,225.10.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Skylor Miller, Town Manager

Attachment: Ledger of Accounts Paid: check series 39769-39791, 39795-39804, and 39806-39810, 39817-39821.

Action Requested: **Motion to approve the Ledger of Accounts Paid; check series 39769-39791, 39795-39804, and 39806-39810, 39817-39821.**

**Quartzsite Town Council Meeting of
JANUARY 26, 2016
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank - Begin Check #39769-39791, 39795-39804, and 39806-39821

Balances on all cash accounts as of January 20, 2016

Checking Account	\$	3,512,912.55
LGIP Account	\$	699,472.95
WIFA Debt Reserve Account	\$	79,143.48

Total Expensed Dollar Amount for Consent Agenda	\$	97,492.51
Total Payroll for Pay Period Ending 1/16/16	\$	66,237.41
YTD Total Revenue Dollar Amount for Consent Agenda	\$	1,131,637.40
YTD Total Sewer Cap Revenue as of 1/20/16	\$	0
YTD Total Sewer Sales Revenue as of 1/20/16	\$	555,261.13
YTD Total Water Cap Revenue as of 1/20/16	\$	0
YTD Total Water Sales Revenue as of 1/20/16	\$	576,376.27

Employee Earnings	<u>\$ 66,237.41</u>
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Employee Deduction

Soc Security	\$ 2,846.07
Medicare	\$ 934.71
Federal WH	\$ 4,522.76
State WH	\$ 1,529.31
Retirement	\$ 1,182.66
Retirement Loan	\$ 764.36
Police Retirement	\$ 2,242.08
Medical	\$ 1,647.48
Dental	\$ 272.74
Life/VOL Ins	\$ 117.86
Vision	\$ 199.90
AFLAC	\$ 1,345.04
Misc Deductions	\$ 518.83
Total:	<u>\$ 18,123.80</u>

Payroll Related Checks Series:**39792 to 39794****39811 to 39816**

Non-Direct Deposit Employees: 3

Payees Description:

Police Retirement

457 Plan

Profit Sharing Plan

Employee Deduction

Employee Deduction

Employee Deduction

*difference in sequence in checks

will be on check register for a/p

Employee Net Pay	\$ 48,113.61
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Employee Count: 51

Regular Hours:	2524.82
Overtime Hours:	120.00
GOHS Grant OT:	0.00
Total Number of Hours:	<u><u>2644.82</u></u>

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

Report Criteria:

Report type: GL detail

Check.Check Number = 39769-39821

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
39769						
01/15/16	39769	Alsco - Steiner Corp	352.94	Uniform/Mat Cleaning Svcs - PW Dept	03-220-5035	352.94
01/15/16	39769	Alsco - Steiner Corp	105.66	Mat Cleaning Services - Admin	01-130-5035	105.66
01/15/16	39769	Alsco - Steiner Corp	113.46	Mat Cleaning Services - Community Ctr	01-185-5035	113.46
Total 39769:			572.06			
39770						
01/15/16	39770	Amazon	14.99	Planatronic CS50 Battery - Admin	01-130-5022	14.99
01/15/16	39770	Amazon	56.00	Inkless Fingerprint Pads - Court	01-150-5022	56.00
01/15/16	39770	Amazon	48.48	Phone Case and Belt Clip - Water	16-550-5022	48.48
01/15/16	39770	Amazon	99.87	Replacement Toner - Admin	01-130-5022	99.87
01/15/16	39770	Amazon	22.50	HDMI Splitter - Admin	01-130-5022	22.50
01/15/16	39770	Amazon	24.95	Business License Forms	01-160-5022	24.95
01/15/16	39770	Amazon	59.95	Deluxe Utility Cart	01-160-5022	59.95
Total 39770:			326.74			
39771						
01/15/16	39771	Candi Conley	54.00	Per Diem: Tactical Response Trng	01-140-5043	54.00
Total 39771:			54.00			
39772						
01/15/16	39772	Lowe's	154.79	Orbit 9 Voyager Gear Drive - Parks	01-180-5060	154.79
Total 39772:			154.79			
39773						
01/15/16	39773	Mike Ewald	54.00	Per Diem: Tactical Response Trng - M. Ewald	01-140-5043	54.00
Total 39773:			54.00			
39774						
01/15/16	39774	Tanya Ayers	61.22	After School Program - Snacks	01-185-5095	61.22
01/15/16	39774	Tanya Ayers	5.76	Keys for Community Center	01-185-5022	5.76
Total 39774:			66.98			
39775						
01/19/16	39775	Genuine Parts Company	1,048.42	Vehicle Parts/Supplies - PW	03-220-5025	1,048.42
01/19/16	39775	Genuine Parts Company	5.39	Vehicle Parts/Supplies - Transit	01-230-5025	5.39
01/19/18	39775	Genuine Parts Company	104.90	Vehicle Parts/Supplies - Admin	01-130-5025	104.90
01/19/16	39775	Genuine Parts Company	643.78	Vehicle Parts/Supplies - Police	01-140-5025	643.78
01/19/16	39775	Genuine Parts Company	7.81	Vehicle Parts/Supplies - P&Z	01-160-5025	7.81
01/19/16	39775	Genuine Parts Company	269.25	Vehicle Parts/Supplies - WWTP	15-500-5025	269.25
01/19/16	39775	Genuine Parts Company	5.39	Vehicle Parts/Supplies - Water	16-550-5025	5.39
Total 39775:			2,084.94			
39776						
01/19/16	39776	Bus. Forms & Acct. System	261.96	Laser Utility Bill Forms	15-500-5033	261.96

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
01/19/16	39776	Bus. Forms & Acct. System	281.97	Laser Utility Bill Forms	16-550-5033	281.97
01/19/16	39776	Bus. Forms & Acct. System	68.63	1094B & 1095B Forms - Admin	01-130-5033	68.63
Total 39776:			592.56			
39777						
01/19/16	39777	C&D Disposal	107.02	4Yd Commercial Bin Fee - Parks	01-180-5035	107.02
Total 39777:			107.02			
39778						
01/19/16	39778	D And L Auto Parts	273.33	Veh Maint - Supplies/Part - PW	03-220-5025	273.33
01/19/16	39778	D And L Auto Parts	150.26	Veh Maint - Supplies/Part - Police	01-140-5025	150.26
01/19/16	39778	D And L Auto Parts	9.75	Veh Maint - Supplies/Part - P&Z	01-160-5025	9.75
01/19/16	39778	D And L Auto Parts	341.22	Veh Maint - Supplies/Part - WW	15-500-5025	341.22
Total 39778:			774.56			
39779						
01/19/16	39779	Employers Direct Health	7.14	Aggregate Employee Insurance	01-110-5016	7.14
01/19/16	39779	Employers Direct Health	20.90	Aggregate Employee Insurance	01-130-5016	20.90
01/19/16	39779	Employers Direct Health	97.48	Aggregate Employee Insurance	01-140-5016	97.48
01/19/16	39779	Employers Direct Health	11.89	Aggregate Employee Insurance	01-150-5016	11.89
01/19/16	39779	Employers Direct Health	11.89	Aggregate Employee Insurance	01-160-5016	11.89
01/19/16	39779	Employers Direct Health	11.89	Aggregate Employee Insurance	01-170-5016	11.89
01/19/16	39779	Employers Direct Health	7.61	Aggregate Employee Insurance	01-180-5016	7.61
01/19/16	39779	Employers Direct Health	7.61	Aggregate Employee Insurance	01-185-5016	7.61
01/19/16	39779	Employers Direct Health	69.90	Aggregate Employee Insurance	03-220-5016	69.90
01/19/16	39779	Employers Direct Health	7.13	Aggregate Employee Insurance	01-230-5016	7.13
01/19/16	39779	Employers Direct Health	3.80	Aggregate Employee Insurance	01-181-5016	3.80
01/19/16	39779	Employers Direct Health	20.93	Aggregate Employee Insurance	15-500-5016	20.93
01/19/16	39779	Employers Direct Health	26.15	Aggregate Employee Insurance	16-550-5016	26.15
Total 39779:			304.32			
39780						
01/19/16	39780	Etherspeak Inc.	11.06	Phone Services	01-110-5048	11.06
01/19/16	39780	Etherspeak Inc.	55.80	Phone Services	01-130-5048	55.80
01/19/16	39780	Etherspeak Inc.	25.99	Phone Services	01-150-5048	25.99
01/19/16	39780	Etherspeak Inc.	21.02	Phone Services	01-160-5048	21.02
01/19/16	39780	Etherspeak Inc.	21.02	Phone Services	01-170-5048	21.02
01/19/16	39780	Etherspeak Inc.	16.04	Phone Services	01-165-5048	16.04
01/19/16	39780	Etherspeak Inc.	21.02	Phone Services	03-220-5048	21.02
01/19/16	39780	Etherspeak Inc.	16.04	Phone Services	15-500-5048	16.04
01/19/16	39780	Etherspeak Inc.	16.04	Phone Services	16-550-5048	16.04
Total 39780:			204.03			
39781						
01/19/16	39781	Foster Electric, Inc	80.00	Labor for Trash Pump Inseption - WWTP	15-500-5035	80.00
Total 39781:			80.00			
39782						
01/19/16	39782	Jack Pots Portables, Inc.	381.06	Port Potties for Parks Dept	01-180-5035	381.06

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 39782:			381.06			
39783						
01/19/16	39783	La Paz County Landfill	211.62	12/16/15 - Town Clean Up	01-160-5035	211.62
01/19/16	39783	La Paz County Landfill	211.63	12/16/15 - Town Clean Up	03-220-5029	211.63
Total 39783:			423.25			
39784						
01/19/16	39784	Northern Safety Co.	602.66	Safety Vests	03-220-5022	602.66
Total 39784:			602.66			
39785						
01/19/16	39785	Northern Tool + Equipment	1,074.58	Yellow Bins	01-180-5022	1,074.58
Total 39785:			1,074.58			
39786						
01/19/16	39786	Open Range Pest Control	25.00	Pest Control - WWTP	15-500-5035	25.00
01/19/16	39786	Open Range Pest Control	37.00	Pest Control - Admin	01-130-5035	37.00
01/19/16	39786	Open Range Pest Control	33.00	Pest Control - PW	03-220-5035	33.00
01/19/16	39786	Open Range Pest Control	30.00	Pest Control - Police	01-140-5035	30.00
01/19/16	39786	Open Range Pest Control	60.00	Pest Control - Rec	01-185-5035	60.00
Total 39786:			185.00			
39787						
01/19/16	39787	Pioneer Landscaping Mate	370.90	Coco Brown 1" Screened	03-220-5029	370.90
Total 39787:			370.90			
39788						
01/19/16	39788	Safety-Kleen Systems, Inc.	387.18	Waste Disposal	03-220-5035	387.18
Total 39788:			387.18			
39789						
01/19/16	39789	Verizon Wireless	61.14	Cell Phone Services - Transit	01-230-5048	61.14
01/19/16	39789	Verizon Wireless	99.51	Cell Phone Services - Admin	01-130-5048	99.51
01/19/16	39789	Verizon Wireless	91.71	Cell Phone Services - Park	01-180-5048	91.71
01/19/16	39789	Verizon Wireless	35.95	Cell Phone Services - Police	01-140-5048	35.95
01/19/16	39789	Verizon Wireless	30.57	Cell Phone Services - P & Z	01-160-5048	30.57
01/19/16	39789	Verizon Wireless	69.15	Cell Phone Services - PW	03-220-5048	69.15
01/19/16	39789	Verizon Wireless	103.31	Cell Phone Services - WWTP	15-500-5048	103.31
01/19/16	39789	Verizon Wireless	123.02	Cell Phone Services - Water	18-550-5048	123.02
Total 39789:			614.36			
39790						
01/19/16	39790	Vulcan Construction Materi	2,827.27	3/8" Cold Mix - Street Repair	03-220-5029	2,827.27
Total 39790:			2,827.27			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
39791						
01/19/16	39791	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 39791:			3,200.00			
39795						
01/19/16	39795	ACC Business	32.10	Phone Services	01-110-5048	32.10
01/19/16	39795	ACC Business	153.89	Phone Services	01-130-5048	153.89
01/19/16	39795	ACC Business	72.73	Phone Services	01-150-5048	72.73
01/19/16	39795	ACC Business	59.21	Phone Services	01-160-5048	59.21
01/19/16	39795	ACC Business	45.78	Phone Services	01-185-5048	45.78
01/19/16	39795	ACC Business	59.21	Phone Services	03-220-5048	59.21
01/19/16	39795	ACC Business	45.73	Phone Services	15-500-5048	45.73
01/19/16	39795	ACC Business	45.73	Phone Services	16-550-5048	45.73
Total 39795:			514.38			
39796						
01/19/16	39796	AZ Dept. of Administration	1,000.00	Open Books Annual Renewal Fee	01-130-5051	1,000.00
Total 39796:			1,000.00			
39797						
01/19/16	39797	Bradley Chevrolet	119.95	4 Wheel Alignment - Admin	01-130-5025	119.95
Total 39797:			119.95			
39798						
01/19/16	39798	Growers Oil Company	295.90	Exp Fuel Tank - Police	01-140-5025	295.90
Total 39798:			295.90			
39799						
01/19/16	39799	Hill Brothers Chemical Co.	1,057.01	Sulfur Dioxide - Wastewater	15-500-5050	1,057.01
01/19/16	39799	Hill Brothers Chemical Co.	662.17	Chlorine Gas - Wastewater	15-500-5050	662.17
01/19/16	39799	Hill Brothers Chemical Co.	662.17	Chlorine Gas - Water	16-550-5050	662.17
Total 39799:			2,381.35			
39800						
01/19/16	39800	JCG Technologies, Inc.	458.79	Recording Software and Tech Support - M&C	01-110-5035	458.79
Total 39800:			458.79			
39801						
01/19/16	39801	Road Runner Sanitary Sup	13.00	Janitorial Supplies - Admin	01-130-5034	13.00
01/19/16	39801	Road Runner Sanitary Sup	157.21	Janitorial Supplies - Police	01-140-5034	157.21
01/19/16	39801	Road Runner Sanitary Sup	13.00	Janitorial Supplies - Magistrate	01-150-5034	13.00
01/19/16	39801	Road Runner Sanitary Sup	13.00	Janitorial Supplies - P&Z	01-160-5034	13.00
01/19/16	39801	Road Runner Sanitary Sup	13.00	Janitorial Supplies - Library	01-170-5034	13.00
01/19/16	39801	Road Runner Sanitary Sup	13.00	Janitorial Supplies - WW	15-500-5034	13.00
01/19/16	39801	Road Runner Sanitary Sup	13.00	Janitorial Supplies - Rec	01-185-5034	13.00
01/19/16	39801	Road Runner Sanitary Sup	251.54	Janitorial Supplies - Rec	01-185-5034	251.54
01/19/16	39801	Road Runner Sanitary Sup	240.53	Janitorial Supplies - Park	01-180-5034	240.53

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 39801:			727.28			
39802						
01/19/16	39802	Rural Water Association of	165.10	Annual System Membership - WWTP	15-500-5051	165.10
01/19/16	39802	Rural Water Association of	165.10	Annual System Membership - Water	16-550-5051	165.10
Total 39802:			330.20			
39803						
01/19/16	39803	SimplexGrinnell	149.58	Storage Shed Fire Alarm Service	03-220-5035	149.58
Total 39803:			149.58			
39804						
01/19/16	39804	VieVu	52.52	Clip Spring/Screws for body cameras	01-140-5060	52.52
Total 39804:			52.52			
39806						
01/20/16	39806	Quill Corporation	27.45	Office Supplies - Admin	01-130-5022	27.45
01/20/16	39806	Quill Corporation	7.08	Office Supplies - Rec	01-185-5022	7.08
01/20/16	39806	Quill Corporation	62.80	Office Supplies - Police	01-140-5022	62.80
01/20/16	39806	Quill Corporation	40.93	Office Supplies - P & Z	01-160-5022	40.93
01/20/16	39806	Quill Corporation	23.45	Office Supplies - WW	15-500-5022	23.45
01/20/16	39806	Quill Corporation	23.43	Office Supplies - Water	16-550-5022	23.43
01/20/16	39806	Quill Corporation	7.97	Office Supplies - PW	03-220-5022	7.97
Total 39806:			193.11			
39807						
01/20/16	39807	Secretary Of State	43.00	Notary Commission Appl: Ch. Conley	01-140-5051	43.00
Total 39807:			43.00			
39808						
01/20/16	39808	Universal Police Supply Co	945.88	Halo Vest & Carriers - E. Babcock	01-140-5019	945.88
01/20/16	39808	Universal Police Supply Co	156.20	Boots & Lace - H. Tanakeyowma	01-140-5019	156.20
Total 39808:			1,102.08			
39809						
01/20/16	39809	Arizona State Treasurer	2,635.76	Fees Collected - December 2015	01-000-2212	2,635.76
Total 39809:			2,635.76			
39810						
01/20/16	39810	La Paz County Treasurer	9.99	Fees Collected: December 2015	01-000-2212	9.99
Total 39810:			9.99			
39817						
01/20/16	39817	Quill Corporation	92.52	Office Supplies - Police	01-140-5022	92.52
01/20/16	39817	Quill Corporation	100.17	Office Supplies - Admin	01-130-5022	100.17
01/20/16	39817	Quill Corporation	30.69	Office Supplies - Rec	01-185-5022	30.69
01/20/16	39817	Quill Corporation	54.67	Office Supplies - P&Z	01-160-5022	54.67

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
01/20/16	39817	Quill Corporation	26.34	Office Supplies - Admin	01-130-5022	26.34
01/20/16	39817	Quill Corporation	223.85	Office Supplies - PW	03-220-5022	223.85
01/20/16	39817	Quill Corporation	173.02	Office Supplies - Police	01-140-5022	173.02
01/20/16	39817	Quill Corporation	119.48	Office Supplies - P&Z	01-160-5022	119.48
01/20/16	39817	Quill Corporation	5.82	Office Supplies - WW	15-500-5022	5.82
01/20/16	39817	Quill Corporation	5.82	Office Supplies - Water	16-550-5022	5.82
01/20/16	39817	Quill Corporation	45.67	Office Supplies - Court	01-150-5022	45.67
01/20/16	39817	Quill Corporation	99.93	Office Supplies - Police	01-140-5022	99.93
01/20/16	39817	Quill Corporation	6.10	Office Supplies - Admin	01-130-5022	6.10
01/20/16	39817	Quill Corporation	6.13	Office Supplies - P&Z	01-160-5022	6.13
01/20/16	39817	Quill Corporation	89.40	Office Supplies - P&Z	01-160-5022	89.40
01/20/16	39817	Quill Corporation	37.30	Office Supplies - Admin	01-130-5022	37.30
01/20/16	39817	Quill Corporation	15.21	Office Supplies - Court	01-150-5022	15.21
01/20/16	39817	Quill Corporation	19.33	Office Supplies - WWTP	15-500-5022	19.33
01/20/16	39817	Quill Corporation	19.33	Office Supplies - Water	16-550-5022	19.33
01/20/16	39817	Quill Corporation	39.25	Office Supplies - Police	01-140-5022	39.25
01/20/16	39817	Quill Corporation	129.44	Office Supplies - Police	01-140-5022	129.44
01/20/16	39817	Quill Corporation	36.75	Office Supplies - Admin	01-130-5022	36.75
01/20/16	39817	Quill Corporation	8.58	Office Supplies - P&Z	01-160-5022	8.58
01/20/16	39817	Quill Corporation	8.58	Office Supplies - WWTP	15-500-5022	8.58
01/20/16	39817	Quill Corporation	8.58	Office Supplies - Water	16-550-5022	8.58
Total 39817:			1,381.96			
39818						
01/20/16	39818	TDS Telecom	352.66	Telephone Service - Admin	01-130-5048	352.66
01/20/16	39818	TDS Telecom	582.33	Telephone Service - Police	01-140-5048	582.33
01/20/16	39818	TDS Telecom	287.74	Telephone Service - Magistrate	01-150-5048	287.74
01/20/16	39818	TDS Telecom	62.06	Telephone Service - P&Z	01-160-5048	62.06
01/20/16	39818	TDS Telecom	293.88	Telephone Service - Library	01-170-5048	293.88
01/20/16	39818	TDS Telecom	183.88	Telephone Service - PW	03-220-5048	183.88
01/20/16	39818	TDS Telecom	242.64	Telephone Service - WWTP	15-500-5048	242.64
01/20/16	39818	TDS Telecom	184.61	Telephone Service - Water	16-550-5048	184.61
Total 39818:			2,189.78			
39819						
01/20/16	39819	Visa	153.00	Complete Notary Pkg - C. Conley	01-140-5051	153.00
01/20/16	39819	Visa	147.15	Lodging wk 4: K9 Trng - J. Keeling	01-140-5043	147.15
01/20/16	39819	Visa	257.80	Lodging Wk 5: K9 Trng - J. Keeling	01-140-5043	257.80
01/20/16	39819	Visa	128.90	Lodging: K9 Trng - J. Keeling	01-140-5043	128.90
01/20/16	39819	Visa	25.00	Visa Annual Fee	01-130-5035	25.00
01/20/16	39819	Visa	175.00	SHRM Annual Membership (Human Resources)	01-130-5051	175.00
01/20/16	39819	Visa	30.00	GFOAZ Trng - K. Tunnell	01-130-5043	30.00
01/20/16	39819	Visa	30.00	AMCA Trng - M. Castellanos	01-130-5043	30.00
01/20/16	39819	Visa	160.00	Registration: Tactical Response Trng - C. Conley	01-140-5043	160.00
Total 39819:			1,106.85			
39820						
01/20/16	39820	Purchase Power	45.00	Postage Refill - Admin	01-130-5042	45.00
01/20/16	39820	Purchase Power	20.00	Postage Refill - P&Z	01-160-5042	20.00
01/20/16	39820	Purchase Power	15.00	Postage Refill - Police	01-140-5042	15.00
01/20/16	39820	Purchase Power	5.00	Postage Refill - Library	01-170-5042	5.00
01/20/16	39820	Purchase Power	15.00	Postage Refill - Magistrate	01-150-5042	15.00
01/20/16	39820	Purchase Power	200.00	Postage Refill - WW	15-500-5042	200.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
01/20/16	39820	Purchase Power	200.00	Postage Refill - Water	16-550-5042	200.00
Total 39820:			500.00			
39821						
01/20/16	39821	Visa	16.40	Drinks for ADOT Mtg	03-220-5022	16.40
01/20/16	39821	Visa	214.74	Food & Supplies for Town Light Parade	01-110-5044	214.74
01/20/16	39821	Visa	37.68	Legal Size 4 ring Binder	01-140-5022	37.68
01/20/16	39821	Visa	38.63	Supplies for Christmas Activity - Rec	01-185-5022	38.63
01/20/16	39821	Visa	4.50	Snacks for Christmas Activity - Rec	01-185-5095	4.50
01/20/16	39821	Visa	232.50	K9 Dog Food - 2 month Supply	01-140-5080	232.50
01/20/16	39821	Visa	75.91	4 Hole Punch - Police	01-140-5022	75.91
Total 39821:			620.36			
Grand Totals:			31,255.10			
Grand Totals:			31,255.10	31,255.10-		.00

Report Criteria:

Report type: GL detail
 Check.Check Number = 39769-39821

- Check #'s 39792, 39793, 39794 are payroll checks.
- Check # 39805 printing error, printed on check instead of paper.
- Check #'s 39811-39816 are payroll related.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, January 26, 2016

Agenda Item: **MINUTES** – Consider approval of the minutes of the Town Council Work Session of January 6, 2016 and the Regular Council Meeting of January 12, 2016.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Town Council Work Session of January 6, 2016 and the Regular Council Meeting of January 12, 2016.

Action Requested: **Motion to approve the minutes of the Town Council Work Session of January 6, 2016 and the Regular Council Meeting of January 12, 2016.**

MINUTES
TOWN OF QUARTZSITE
WORK SESSION OF THE COMMON COUNCIL
TUESDAY, JANUARY 6, 2016, 4:00 PM

CALL TO ORDER: 4:00 p.m.

INVOCATION: None

PLEDGE OF ALLEGIANCE: Led by Council Member Orgeron

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

STAFF PRESENT: Skylor Miller, Town Manager and Tina Abriani, Town Clerk

WORK SESSION:

1. TOWN CODE AMENDMENTS TO CHAPTER 20, HEALTH & DEVELOPMENT SERVICES BOARD - Discussion and review of a proposed ordinance amending the following Articles and Sections:

- **Article 20-1 Health and Development Services Board**
 - Membership and Terms of Office (Section 20-1-2)
 - Compensation and Expenses (Section 20-1-3)
 - Duties (Section 20-1-5)
 - Vacancies (Section 20-1-7)
- **Article 20-2 Request for Financial Assistance**
- **Article 20-3 Documentation and Reporting**

Town Manager Miller said the draft ordinance that was before the Council was the same draft ordinance that was presented at the last regular Council meeting held on December 22, 2015.

There was a discussion regarding the number of members there should be on the Health and Development Services Board. The consensus of the Council was to have seven board members on the Health and Development Services Board.

There was a discussion regarding the appointed members having conflicts by their association with agencies that apply for public funds.

The Mayor suggested that members of the governing board of a non-profit agency not be permitted to be on the Health and Development Services Board due to the potential of a conflict of interest.

The Mayor said there needed to be something in the ordinance regarding future conflicts.

Vice Mayor Simpson suggested that members of the Health and Development Services Board be allowed to recuse themselves in matters of potential conflicts of interest.

Council Member Kelley said it just doesn't seem right for members to be affiliated with the non-profit applicants.

There was a discussion of the appearance of impropriety from the public's perspective.

The Mayor said the amounts and distribution are ultimately the responsibility of the Council.

The consensus of the Council was that a member of the Health and Development Services Board who is a member of an agency or who represents an agency applying for public funds shall recuse himself from discussion and voting on that agency's application for public funds.

The Council decided the TAC – Transportation Advisory Committee – was to be the Health and Development Services Board.

Reporting by the recipients of public funds was the next topic of discussion.

Vice Mayor Simpson said there would be a standardized form for the recipients.

Town Manager Miller said there would be minimum requirements on the application.

The Mayor said the staff should make sure the reports have what is required.

Town Manager Miller explained the new ordinance will require proof that every nickel and dime of public funds was spent appropriately.

The Mayor reminded everyone there must be a quantifiable return from the recipients of public funds.

Town Manager Miller said a narrative would be required. He said the applicant would state what the funds were used for and provide an explanation of the quantifiable return, in that narrative.

There was a discussion of the previous reporting and reviewing processes for public funds expended by the recipients of those funds.

Town Manager Miller said moving forward the Health and Development Services Board would receive proof from the agencies of their having spent the money on what they said they would spend it.

Town Manager Miller said all applications, forms, and reports would go to the Health and Development Services Board for the Board's judgment of completeness, eligibility, relevancy, and merit, or worthiness.

2. SUPPORT SESSION FOR FAMILIARIZATION WITH COUNCIL'S USE OF IPAD

Town Manager Miller showed the Council a quick review of how to use their iPads, and they worked through several items of iPad functionality.

The Mayor moved to adjourn, and Council Member Davidson seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 5:41 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of January 6, 2016, of the Town Council of Quartzsite, Arizona, held on January 6, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of January 2016

Tina Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, JANUARY 12, 2016, 7:00 PM

CALL TO ORDER: 7:00 p.m.

INVOCATION:

PLEDGE OF ALLEGIANCE: Led by Council Member Warner.

The Mayor announced that Council Member Kelley would not be able to attend the meeting due to illness.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

STAFF PRESENT: Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; and Tina Abriani, Town Clerk

ANNOUNCEMENTS:

None

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

David Taylor, a visitor to Quartzsite for many years, spoke of the things he said he noticed in Quartzsite that don't fit in with the rights that are guaranteed under the U.S. Constitution and the rights stated in the Declaration of Independence. He specifically spoke of the Town's citizens' rights to be fully represented by elected council members, and his perception that all the current Council, and past councils, cared about was money.

CONSENT AGENDA:

- 1. LEDGER OF ACCOUNTS PAID – Consider approval of check series 39703 - 39768, totaling \$140,778.36.**

DONATION – Acceptance of a \$500 donation from the Quartzsite Community Thrift Store to the Town Library.

Council Member Orgeron moved to approve the check series 39703 - 39768, totaling \$140,778.36 and **Council Member Warner seconded** the motion. The vote was five ayes and one nay from Council Member Davidson. **Motion Passed.**

The Mayor made a public acknowledgment of the \$500 donation from the Quartzsite Community Thrift Store to the Town Library. The Mayor said thank you, and Vice Mayor Simpson said, "Here, here." The other Council Members nodded their concurrence.

ADMINISTRATIVE ITEMS:

- 2. MINUTES – Consider approval of the minutes of the Town Council Work Session of December 22, 2015 and of the Town Council Regular Meeting of December 22, 2015.**

Council Member Orgeron moved to approve the minutes of the Town Council Work Session of December 22, 2015, and of the Town Council Regular Meeting of December 22, 2015. **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

- 3. DUMP TRUCK LEASE-PURCHASE – Review and possible approval to enter into a lease-purchase agreement with PACCAR Financial to acquire a budgeted new Kenworth heavy duty dump truck for Public Works in an amount not to exceed \$156,494.64.**

The Town Manager said this was the same request for a dump truck purchase that was brought to the Council at the last meeting. He said, at that meeting the Council had a question regarding what exactly the financing options and details were including the benefits of leasing it rather than purchasing it outright.

Town Manager Miller said the truck would be used for all of the field operations that were under the Public Works umbrella, and would be replacing two aging dump trucks that were built in the 1980s.

He said the benefit of the lease, which is through the State Purchasing Co-Op, is that it is a tax-exempt process. He said to purchase the truck outright the taxes would amount to nearly \$12,000. Town Manager Miller said many communities in the same situation initiate the lease agreement to receive the benefits of the tax-exempt process and the option to pay it off without penalty, to avoid the majority of the interest payments.

Town Manager Miller recommended moving forward with a lease purchase with a buyout in FY 16-17. He said that way the Town would only incur two interest payments totaling \$3,521, and the total amount of the fully equipped dump truck would be \$145,931.16.

Council Member Orgeron moved to authorize the Town Manager to exercise Option 1 (lease purchase with a buyout) for the dump truck purchase lease. **Council Member St. Germain seconded** the motion. The vote was unanimous. **Motion Passed.**

Town Attorney Goodwin advised the Council that the Town does not yet have the lease purchase financing document which is different from the purchase contract. She said it was recommended that lease purchase be approved subject to the Town Attorney's review and approval of the lease purchase document. She said this would avoid having to bring the item back to the Council.

Council Member St. Germain withdrew his second to the motion made by Council Member Orgeron.

Council Member Orgeron withdrew his motion and moved to authorize the Town Manager to execute Option 1 (lease purchase with a buyout) subject to review and approval by the Town Attorney. **Council Member St. Germain seconded** the motion. The vote was unanimous. **Motion Passed.**

4. QUARTZSITE PUBLIC TRANSIT SYSTEM OPERATIONS – Discussion to determine the scope of services of the Town Transit System.

Town Manager Miller said the agenda item was a step, requested by the Arizona Department of Transportation (ADOT), in the process of transitioning to a public transit system that would be available to everyone. He said in order to secure the 5311 Program funding for a public transit system, ADOT is requesting an additional commitment from Council.

Janet Collier, Transit Coordinator, said she was seeking the Council's support to transition from the current Town Transit System, the 5310 Program funded system developed for elderly and disabled citizens, to a 5311 Program funded system which is open to the general public.

Mrs. Collier stated the differences and benefits for the Town were going to be in how it affected the Town Budget and the General Fund. She explained that under the current 5310 Program, the operating budget was \$106,000 and \$81,000 of that was supplied by the General Fund. She said that when the Town moved to the 5311 Program, the Transit budget would be considerably larger, but the impact to the General Fund would only be \$56,000.

Mrs. Collier highlighted the fact that the 5311 Program would produce over \$25,000 in savings to the General Fund. She reviewed how the vehicles would be purchased under the 5311 Program. It would entail a ninety-ten split with ADOT to pay 90 percent and the Town to pay 10 percent.

Vice Mayor Simpson asked if the dollar amounts provided from the 5311 Program Funding and the Budget were for the first year only.

Town Manager Miller responded that the Town must apply on an annual basis for the 5311 Program funding.

The Mayor said the Town is not committed to run a 5311 Program without that specific funding provided by ADOT.

Council Member Orgeron moved to further state for Resolution 15-04 (that was just for reference) that the Town outwardly and officially supports obtaining funding from 5311 Program. **Council Member St. Germain seconded** the motion. The vote was unanimous. **Motion Passed.**

5. BUDGETARY AUTHORIZATION TO APPOINT SPECIFIED POSITIONS – Discussion, consideration, and possible budgetary authorization for needed part-time temporary positions in Town offices.

- **Part-time Library Clerk – a budgeted position**
- **Temporary Part-time Administration Clerk – a budgeted position**
- **Emergency Part-time Magistrate Court Clerk – in coordination with Quartzsite Justice Court**

There was a discussion of the need to fill the three positions and their respective funding.

The Mayor said he would be remiss if he didn't make the public statement that the Town Manager is still under the guideline to make the year one in which there is no need to dip into borrowing from HURF.

Council Member St. Germain moved to authorize to appoint the following positions, a part-time library clerk, a temporary part-time administration clerk, and an emergency part-time Magistrate court clerk.

Vice Mayor Simpson seconded the motion. The vote was unanimous. **Motion Passed.**

6. BUSINESS LICENSE FEE CHANGE – Review and consideration of the adoption of an ordinance increasing the Town of Quartzsite Business License Annual Fee and providing that business licenses expire on July 31 of each year. (Town Code, Chapter 8, Article 8-2, Section 8-2-9, Fees).

The Mayor said the agenda item had already been discussed. He asked if anyone from the audience wished to make a public comment. No one from the public spoke.

Town Manager Miller said the agenda item was a continuation of a Council action taken in early November. He explained that the proposed ordinance was a modification to a resolution that was adopted without having been advertised for the legally required sixty days because a fee change was involved. He explained that he became aware of the requirement after the resolution was adopted.

Town Manager Miller said the legal requirement regarding giving notice had been met which allowed the Council to vote on the proposed ordinance. He said the proposed ordinance sets the Town's business license fee at \$75.00 and sets the expiration date of all business licenses on July 31st of every year. He explained the renewal process would could all at once. He explained the benefits of the proposed expiration date and renewal process.

Town Manager Miller said anyone that had purchased a business license prior to July 31, 2016, would receive a prorated credit on their next year's business license.

There was a discussion regarding the reasons for the same business license renewal date for everyone, including the lack of staff to process them as they come in monthly.

Council Member Orgeron asked Town Manager Miller if there were any way for the Town to request to see if the businesses applying for renewal had paid taxes for the prior year before the license was renewed.

Town Manager Miller said he believed so. He said the Town would contact the Arizona Department of Revenue to verify that.

Town Manager Miller said the Town does require that any business that is subject to the Arizona Transaction Privilege Tax to provide an active and verified license number.

Town Attorney Goodwin said the tax requirement was already in the Town Code. She read from the Code: "No license shall be renewed until the licensee or permittee conforms to the provisions of the Town Code." Town Attorney Goodwin said that included the Tax Code. She said the Town Code could expressly say what Council Member Orgeron suggested.

Council Member Orgeron and the Mayor said the requirement should not be implied, but it should be expressly stated.

Town Attorney Goodwin said, for clarification, at the end of the second sentence in Chapter 8, Article 8-2, Section 8-2-9, Fees, Paragraph D, 'including payment of transaction privilege taxes, as required by Chapter 9.'

Council Member Orgeron moved that the Council adopt a new ordinance for the business license fee change, along with the expressed changes, including receipt of transaction privilege taxes, as required by Chapter 9, and the new renewal date. **Council Member Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

7. **HEALTH AND DEVELOPMENT SERVICES BOARD – Review and possible amendment to the Town Code, Chapter 20, Health and Development Services Board related to the membership, terms of office and duties of the Health and Development Services Board; amending the procedures for**

submitting an application for public funds to provide services in the Town; and amending reporting requirements.

Council Member Orgeron moved to open the agenda item to the public, and **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

The Town Manager reviewed the changes from the Council's last work session. He said the Council decided the Health and Development Services Board was to have seven members, serve as the Town Transit System's Transit Advisory Committee, TAC, and board members would recuse themselves when conflicts of interest arose.

Monica Timberlake, a member of the Health and Development Services Board, said the Board had repeatedly made requests of Town staff that were not fulfilled. She spoke of requested work sessions with the Town Council.

Shanana Rain BearCat said she attended the Town Council's last work session regarding the Health and Development Services Board. She said she was very disappointed that the public didn't have an opportunity to speak. She spoke of the lack of backup documentation to the meeting's agenda on the website. She said the public should have had a copy of the Council was reviewing.

The Mayor moved to close the public discussion and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

Council Member St. Germain read Chapter 20, Health and Development Services Board, Article 20-1-2, Membership and Terms of Office, D., "A member of the Board who is a member of an agency or who represents an agency applying for public funds shall recuse himself from discussion and voting on that agency's application for public funds." He said he thought the Council had decided to have it be 'board members' of the agencies, not just 'members.'

Town Manager Miller thanked Council Member St. Germain and said it was supposed to say 'board members' (of applicant agencies).

Council Member Orgeron moved to approve the amended amendment (ordinance, as amended) to Town Code, Chapter 20, the Health and Development Services Board, related to membership, terms of office, and duties of the Health and Development Services Board. **Council Member Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

8. COMMUNITY OUTREACH FUNDING APPLICATIONS Review, consideration and possible action to approve applications for Community Outreach Funding as forwarded by the Health and Development Services Board for award of the 2016 Town Promotional Funds. Upon Council's decision, accountability contracts will be prepared for the selected organizations, in the amounts set by Council.

- **The five applicants:**
 - **Proud Neighbors of Quartzsite**
 - **Quartzsite Area Chamber of Commerce and Tourism**
 - **Quartzsite Business Chamber of Commerce**
 - **Quartzsite Historical Society**
 - **Quartzsite Senior Citizens Center**
- **Letter of withdrawal of request for Community Outreach Assistance from Proud Neighbors of Quartzsite.**

The Mayor said the Proud Neighbors withdrew their application.

The Mayor recommended the Council approve the same amounts to the same organizations this year as last year.

Council Member Warner asked why the Mayor's recommendation did not include the Quartzsite Area Chamber of Commerce and Tourism.

Council Member Orgeron asked if the Town received anything stating the Quartzsite Area Chamber of Commerce and Tourism had 501(c)(6) status. Council Member Orgeron said that when they applied they did not have 501(c)(6) status.

Town Manager Miller said they have 501(c)(6) status now.

The Mayor said the other organizations are more dependent upon the public funding for their existence.

Council Member Warner moved to award the Quartzsite Business Chamber of Commerce, the Quartzsite Historical Society, and the Quartzsite Senior Center \$2,000 each for their community outreach funding. Council Member Davidson seconded the motion.

Town Manager Miller recommended that "upon the successful completion of an accountability contract," be added to the motion.

Council Member Warner and Council Member Davidson accepted the amendment.

The vote was unanimous. **Motion Passed.**

9. **THE UNITED STATES POSTAL SERVICE LAND LEASE – Discussion and possible action to approve the CBRE, Inc. Brokerage Services contract to extend the lease of the Town property located at 309 N. Plymouth Ave., thereby initiating draft lease documents for the Council's review. The lessee is the United States Postal Service (USPS).**

Town Manager Miller said the agenda item referenced the annex and that he was working with CB Richard Ellis to finalize the contract. He stated there had been some recommended changes to the existing proposed contract by the Town Attorney.

Town Manager Miller requested that the Council authorize the Town Manager to execute a contract pending approval of the recommended changes by the Town Attorney and concurrent with the Town Attorney.

Council Member St. Germain asked if the lease amount increased from that which they were paying.

Town Manager Miller answered that it was the same amount as that which they had been paying.

Council Member St. Germain moved to direct the Town Manager Miller to work out the land lease with CBRE in conjunction with the attorney's recommendations. **Council Member Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

Town Attorney Goodwin clarified the motion by saying that they authorized the Town Manager to execute the lease, which is part of the CBRE responsibilities subject to the review and approval of the Town Attorney.

Council Member St. Germain moved to approve with the changes made by the Town Attorney, and **Council Member Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

10. VOLUNTEERS FOR TOWN BOARDS – Discussion, review and possible appointments of two volunteers to two Town boards.

Health and Development Services Board

- **One Vacancy**
- **One Volunteer – David Collier**

Hi Jolly Cemetery Board

- **One Vacancy**
- **One Volunteer – Dee Sheehan**

Council Member St. Germain moved to approve David Collier for the **Health and Development Services Board**, and Council Member Orgeron seconded the motion. The vote was unanimous. **Motion Passed.**

Council Member St. Germain moved to accept Dee Sheehan as the volunteer for the opening on the Hi Jolly Cemetery Board, and **Vice Mayor Simpson seconded** the motion. The vote was unanimous. **Motion Passed.**

- 11. TOWN ATTORNEY CONTRACT - Review and possible approval of an assignment of the Contract for Legal Services with Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C. to Gust Rosenfeld, P.L.C.**

The Mayor announced that Ms. Goodwin had joined a new firm.

Town Attorney Goodwin said she and her legal team joined the new firm as of January 1, 2016. She said they loved working with Quartzsite and would like to continue to work for the Town.

Council Member Orgeron moved to approve the assignment of the contract for legal services with Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C. to Gust Rosenfeld, P.L.C., and **Council Member St. Germain seconded** the motion. The vote was unanimous. **Motion Passed.**

- 12. EXECUTIVE SESSION - An executive session pursuant to ARS Section 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding settlement discussions in order to avoid or resolve litigation related to legal fees incurred by former Police Chief Jeff Gilbert.**

Council Member Orgeron moved to adjourn to Executive Session, and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

ADJOURN TO EXECUTIVE SESSION: 7:52 p.m.

RETURN TO OPEN SESSION: 8:09 p.m.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

Absent: Council Member Kelley.

COMMUNICATIONS:

Reports from the MAYOR on current events.

The Mayor reported that the next day he would be attending PC Day at the State Legislature talking to legislators about legislation. He said one of the things that will try to get on to the agenda was to re-pass and put the Lands Act back before the Governor. The Mayor said that last year the Legislature passed the Lands Act that took federal lands and gave control back to the State; but, the Governor vetoed it. The Mayor spoke of the need for those lands to generate money for the Town instead of for the federal government.

Reports from the COUNCIL on current events.

Council Member St. Germain announced that on Thursday, January 14, 2016, the La Paz County Veterans Court would hear its first case. He said the defendant was from Quartzsite. Council Member St. Germain said he would stand, as a mentor, with the defendant in court, and report, at the next Council meeting, how the Veterans Court worked out.

Reports from the TOWN MANAGER to the Council.

Town Manager Miller spoke of the inordinate number of suicides in Quartzsite, and looking to see how Cenpatico, ACTS, Town staff, and the Town Council can help to combat the rise in the suicide rate in Quartzsite.

Town Manager Miller announced that Radio Science Day, provided by Quartzsite in Motion and the Town's local Quartzfest organizers, will be held Wednesday, January 13, 2016, at the Community Center. He said it was estimated that over 300 students would attend the event which would include a wide variety of radio science topics. Town Manager Miller said he hoped to see everyone there.

Council Member Orgeron moved to adjourn, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 8:14 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of January 12, 2016, of the Town Council of Quartzsite, Arizona, held on January 12, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of January 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor