

# COUNCIL MEETING AGENDA

**TUESDAY, JUNE 28, 2016**

Members may attend in person or by telephone

Ed Foster, Mayor  
Vice Mayor Davidson

Carol Kelley  
Loretta Warner  
Vacant

Mark Orgeron  
Gunny St. Germain

**Quartzsite Town Hall  
Council Chambers  
465 North Plymouth Avenue  
Quartzsite, Arizona**

**Regular Meeting  
7:00 p.m.**

***SPEAKING TO THE COUNCIL***

*If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.*

*All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.*

***CELL PHONES AND RECORDING DEVICES***

*As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.*

***Items may be discussed earlier or in a different sequence.  
Headphones are available upon request for the hearing impaired.***

| <b>AGENDA ITEM</b>  | <b>COUNCIL ACTION</b> |
|---|-----------------------|
| <b>CALL TO ORDER OF REGULAR MEETING</b>   |                       |
| <p style="text-align: center;"><b>INVOCATION AND PLEDGE OF ALLEGIANCE</b></p> <p style="text-align: center;"><i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i></p>  |                       |
| <b>ROLL CALL</b>  |                       |
| <p style="text-align: center;"><b>CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS</b> - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i></p> |                       |
| <b>ANNOUNCEMENTS</b>  |                       |

|    |   |  |
|----|---|--|
|    | <b>PRESENTATIONS; PROCLAMATIONS</b>   |  |
| 1. | <b>QUARTZSITE IN MOTION</b> – Presentation by Dave Anderson on current events and activities of the non-profit organization.  |  |
|    | <p><b>CONSENT AGENDA</b></p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>   |  |
| 2. | <b>LEDGER OF ACCOUNTS PAID</b> – Consider approval of check series 40351-40371 and 40383-40411 totaling \$97,069.92.  | Discussion; possible action by MOTION; may be acted upon with single motion. |
|    | <p><b>PUBLIC HEARING</b></p> <p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p> <p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. <b>There is a 3 minute limit for each speaker.</b></i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p> |  |
| 3. | <b>LIQUOR LICENSE APPLICATION</b> - Conduct hearing and consider recommending approval to the Arizona Department of Liquor Licenses and Control of an application for an Alcoholic Beverage License for the Quartzsite Yacht Club located at 1090 W. Main Street, Quartzsite, AZ 85346.   | Hearing; discussion; possible action by MOTION.                              |

|    |  |  |
|----|--|--|
|    | <p><b>ADMINISTRATIVE ITEMS</b></p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>   |  |
| 4. | <p><b>MINUTES</b>– Consider approval of the minutes of the Town Council Work Session of May 20, 2016, the Regular Meeting of June 14, 2016, and the Special Meeting of June 16, 2016.</p>  | Discussion; possible action by MOTION. |
| 5. | <p><b>TENTATIVE BUDGET</b> – Review and consider adoption of the Tentative Budget for Fiscal Year 2016-2017 and proposed Expenditure Limitation for the same year.</p>   | Discussion; possible action by MOTION. |
| 6. | <p><b>COUNCIL OFFICE IN TOWN HALL</b> – Discussion regarding the establishment of a Town Hall office for use by the Mayor and Council.</p> <p style="text-align: right;"><i>Requested by Mayor Foster</i></p>  | Discussion; possible action by MOTION. |
| 7. | <p><b>CHECK SIGNING CONTROLS</b> – Discussion regarding check signing controls, and the possible reassignment of Council Member duties in this regard.</p> <p style="text-align: right;"><i>Requested by Vice Mayor Davidson</i></p>   | Discussion; possible action by MOTION. |
| 8. | <p><b>VOLUNTEERS FOR TOWN BOARDS</b> – Discussion, review and possible appointment of 4 volunteers and four volunteers requesting reappointment to six Town advisory bodies and the possible removal of one board member.</p> <p><b>Park &amp; Recreation Committee</b></p> <ul style="list-style-type: none"> <li>• Two Vacancies (one due to proposed removal - Justin Simson)</li> <li>• One Volunteer – James “Bubba” White</li> </ul> <p><b>Planning &amp; Zoning Commission</b></p> <ul style="list-style-type: none"> <li>• One Vacancy</li> <li>• Two Volunteers – Hank Ayers &amp; Thomas J. Musch</li> </ul> <p style="text-align: right;"><i>Item 8 continued on page 4</i></p> | Discussion; possible action by MOTION. |

|     |   |  |
|-----|---|--|
|     | <p><b>Municipal Utility Administrative Committee</b></p> <ul style="list-style-type: none"> <li>• One Vacancy</li> <li>• One Reappointment Request – John “Jack” Brown</li> <li>• Two Volunteers – Dan Heaton &amp; Thomas J. Musch</li> </ul> <p><b>Health &amp; Development Services Board</b></p> <ul style="list-style-type: none"> <li>• One Vacancy</li> <li>• One Volunteer – Thomas J. Musch</li> </ul> <p><b>Hi Jolly Cemetery Board</b></p> <ul style="list-style-type: none"> <li>• Two Reappointment Requests – Sandy Scott &amp; Audrey Berger</li> </ul> <p><b>Municipal Property Corporation</b></p> <ul style="list-style-type: none"> <li>• One Reappointment Request – Shaneen Bergette</li> </ul> <p><b>Proposed Removal of Justin Simpson from the Park and Recreation Committee.</b></p> |  |
| 9.  | <p><b>EXECUTIVE SESSION</b></p> <ul style="list-style-type: none"> <li>• An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment of William Ponce as Chief of Police.</li> <li>• An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with William Ponce as Chief of Police.</li> </ul>  |  |
|     | <b>RETURN TO OPEN SESSION</b>   |  |
| 10. | <p><b>CHIEF OF POLICE EMPLOYMENT CONTRACT</b><br/> Consideration and possible concurrence on an employment agreement with William Ponce as the Town of Quartzsite Chief of Police pursuant to Town Code Section 4-1-2.</p>  | Discussion; possible action by MOTION. |
|     | <b>COMMUNICATIONS</b>   |  |
| 11. | Reports from the MAYOR on current events.   |  |

|     |   |                    |
|-----|---|--------------------|
| 12. | Reports from the COUNCIL on current events.   |                    |
| 13. | Reports from the TOWN MANAGER to the Council. |                    |
|     | <b>ADJOURN</b>                                | MOTION to adjourn. |

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING THE TOWN CLERK'S OFFICE AT 928-927-4333. REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE PLEASE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION.

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the \_\_\_\_ day of \_\_\_\_\_, 2016, at \_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: \_\_\_\_\_, Town Clerk's Office



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, June 28, 2016

**Agenda Item:** **LEDGER OF ACCOUNTS PAID** – Consider approval of check series 40351-40371 and 40383-40411 totaling \$97,069.92.

**Summary:** The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

**Responsible Person:** Skylor Miller, Town Manager

**Attachment:** Ledger of Accounts Paid: check series 40351-40371 and 40383-40411.

**Action Requested:** Motion to approve the Ledger of Accounts Paid; check series 40351-40371 and 40383-40411.

**Quartzsite Town Council Meeting of  
JUNE 28, 2016  
Check Register/ Revenue/ Consent Agenda**

**Horizon Community Bank - Begin Check #40351-40371 and 40383-40411.**

**Balances on all cash accounts as of June 24, 2016**

|                                  |           |                     |
|----------------------------------|-----------|---------------------|
| <b>Checking Account</b>          | <b>\$</b> | <b>4,216,990.43</b> |
| <b>LGIP Account</b>              | <b>\$</b> | <b>700,526.13</b>   |
| <b>WIFA Debt Reserve Account</b> | <b>\$</b> | <b>218,270.33</b>   |

|   |           |                     |
|---|-----------|---------------------|
| <b>Total Expensed Dollar Amount for Consent Agenda</b>    | <b>\$</b> | <b>163,874.84</b>   |
| <b>Total Payroll for Pay Period Ending 6/18/16</b>        | <b>\$</b> | <b>66,804.92</b>    |
| <b>YTD Total Revenue Dollar Amount for Consent Agenda</b> | <b>\$</b> | <b>2,091,212.31</b> |
| <b>YTD Total Sewer Cap Revenue as of 6/24/16</b>          | <b>\$</b> | <b>0</b>            |
| <b>YTD Total Sewer Sales Revenue as of 6/24/16</b>        | <b>\$</b> | <b>1,030,519.75</b> |
| <b>YTD Total Water Cap Revenue as of 6/24/16</b>          | <b>\$</b> | <b>2,700.00</b>     |
| <b>YTD Total Water Sales Revenue as of 6/24/16</b>        | <b>\$</b> | <b>1,057,992.56</b> |

**Employee Earnings**                    \$    66,804.92

**Employee Deduction**

|                   |           |                  |
|-------------------|-----------|------------------|
| Soc Security      | \$        | 2,698.01         |
| Medicare          | \$        | 942.04           |
| Federal WH        | \$        | 4,950.90         |
| State WH          | \$        | 1,606.17         |
| Retirement        | \$        | 1,194.66         |
| Retirement Loan   | \$        | 866.91           |
| Police Retirement | \$        | 2,377.10         |
| Medical           | \$        | 1,690.03         |
| Dental            | \$        | 292.29           |
| Life/VOL Ins      | \$        | 137.00           |
| Vision            | \$        | 198.24           |
| AFLAC             | \$        | 1,150.43         |
| Misc Deductions   | \$        | 518.83           |
| <b>Total:</b>     | <b>\$</b> | <b>18,622.61</b> |

**Payroll Related Checks Series:**

**40372 - 40374**

**40375 - 40382**

Non-Direct Deposit Employees: 3

**Payees Description:**

- Police Retirement
- 457 Plan
- Profit Sharing Plan
- Employee Deduction
- Employee Deduction
- Employee Deduction

**Employee Net Pay**                    \$    48,182.31

Employee Count: 48

|                               |                |
|-------------------------------|----------------|
| Regular Hours:                | 2490.00        |
| Overtime Hours:               | 144.50         |
| GOHS Grant OT:                | 4.00           |
| <b>Total Number of Hours:</b> | <b>2638.50</b> |

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

## Report Criteria:

Report type: GL detail

Check.Check Number = 40351-40411

| Check Issue Date | Check Number | Payee                   | Invoice Amount | Description                           | Invoice GL Account | Amount |
|------------------|--------------|-------------------------|----------------|---------------------------------------|--------------------|--------|
| <b>40351</b>     |              |                         |                |                                       |                    |        |
| 06/16/16         | 40351        | ACC Business            | 32.10          | Phone Service                         | 01-110-5048        | 32.10  |
| 06/16/16         | 40351        | ACC Business            | 153.89         | Phone Service                         | 01-130-5048        | 153.89 |
| 06/16/16         | 40351        | ACC Business            | 72.73          | Phone Service                         | 01-150-5048        | 72.73  |
| 06/16/16         | 40351        | ACC Business            | 59.21          | Phone Service                         | 01-160-5048        | 59.21  |
| 06/16/16         | 40351        | ACC Business            | 45.78          | Phone Service                         | 01-185-5048        | 45.78  |
| 06/16/16         | 40351        | ACC Business            | 59.21          | Phone Service                         | 03-220-5048        | 59.21  |
| 06/16/16         | 40351        | ACC Business            | 45.73          | Phone Service                         | 15-500-5048        | 45.73  |
| 06/16/16         | 40351        | ACC Business            | 45.73          | Phone Service                         | 16-550-5048        | 45.73  |
| Total 40351:     |              |                         | 514.38         |                                       |                    |        |
| <b>40352</b>     |              |                         |                |                                       |                    |        |
| 06/16/16         | 40352        | Alsco - Stelner Corp    | 97.07          | Mat Cleaning Services - Admin         | 01-130-5035        | 97.07  |
| 06/16/16         | 40352        | Alsco - Steiner Corp    | 124.80         | Mat Cleaning Services - Community Ctr | 01-185-5035        | 124.80 |
| 06/16/16         | 40352        | Alsco - Steiner Corp    | 580.02         | Mat/Uniform Cleaning Services - PW    | 03-220-5035        | 580.02 |
| 06/16/16         | 40352        | Alsco - Steiner Corp    | 185.16         | Mat Cleaning Services - WWTP          | 15-500-5035        | 185.16 |
| Total 40352:     |              |                         | 987.05         |                                       |                    |        |
| <b>40353</b>     |              |                         |                |                                       |                    |        |
| 06/16/16         | 40353        | C&D Disposal            | 107.02         | 4Yd Commercial Bin Fee - Parks        | 01-180-5035        | 107.02 |
| Total 40353:     |              |                         | 107.02         |                                       |                    |        |
| <b>40354</b>     |              |                         |                |                                       |                    |        |
| 06/16/16         | 40354        | Chevron Usa             | 375.96         | Fuel - Police                         | 01-140-5024        | 375.96 |
| 06/16/16         | 40354        | Chevron Usa             | 82.95          | Fuel - Transit                        | 01-230-5024        | 82.95  |
| 06/16/16         | 40354        | Chevron Usa             | 48.44          | Fuel - Planning & Zoning              | 01-160-5024        | 48.44  |
| 06/16/16         | 40354        | Chevron Usa             | 79.63          | Fuel - Water Dept                     | 16-550-5024        | 79.63  |
| 06/16/16         | 40354        | Chevron Usa             | 27.74          | Fuel - WWTP                           | 15-500-5024        | 27.74  |
| 06/16/16         | 40354        | Chevron Usa             | 21.18          | Fuel - Administration                 | 01-130-5024        | 21.18  |
| Total 40354:     |              |                         | 635.90         |                                       |                    |        |
| <b>40355</b>     |              |                         |                |                                       |                    |        |
| 06/16/16         | 40355        | D And L Auto Parts      | 183.65         | Veh Maint - Supplies/Part - HURF      | 03-220-5025        | 183.65 |
| 06/16/16         | 40355        | D And L Auto Parts      | 59.98          | Motor Oil - PW                        | 03-220-5024        | 59.98  |
| 06/16/16         | 40355        | D And L Auto Parts      | 5.60           | Veh Maint - Supplies/Part - Admin     | 01-130-5025        | 5.60   |
| Total 40355:     |              |                         | 249.23         |                                       |                    |        |
| <b>40356</b>     |              |                         |                |                                       |                    |        |
| 06/16/16         | 40356        | Employers Direct Health | 7.14           | HRA Employee Admin Fee                | 01-110-5035        | 7.14   |
| 06/16/16         | 40356        | Employers Direct Health | 18.52          | HRA Employee Admin Fee                | 01-130-5035        | 18.52  |
| 06/16/16         | 40356        | Employers Direct Health | 97.48          | HRA Employee Admin Fee                | 01-140-5035        | 97.48  |
| 06/16/16         | 40356        | Employers Direct Health | 21.40          | HRA Employee Admin Fee                | 01-150-5035        | 21.40  |
| 06/16/16         | 40356        | Employers Direct Health | 11.89          | HRA Employee Admin Fee                | 01-160-5035        | 11.89  |
| 06/16/16         | 40356        | Employers Direct Health | 2.38           | HRA Employee Admin Fee                | 01-170-5035        | 2.38   |
| 06/16/16         | 40356        | Employers Direct Health | 7.61           | HRA Employee Admin Fee                | 01-180-5035        | 7.61   |
| 06/16/16         | 40356        | Employers Direct Health | 9.51           | HRA Employee Admin Fee                | 01-185-5035        | 9.51   |
| 06/16/16         | 40356        | Employers Direct Health | 69.90          | HRA Employee Admin Fee                | 03-220-5035        | 69.90  |

| Check Issue Date | Check Number | Payee                        | Invoice Amount  | Description                         | Invoice GL Account | Amount   |
|------------------|--------------|------------------------------|-----------------|-------------------------------------|--------------------|----------|
| 06/16/16         | 40356        | Employers Direct Health      | 9.51            | HRA Employee Admin Fee              | 01-230-5035        | 9.51     |
| 06/16/16         | 40356        | Employers Direct Health      | 3.80            | HRA Employee Admin Fee              | 01-181-5035        | 3.80     |
| 06/16/16         | 40356        | Employers Direct Health      | 19.98           | HRA Employee Admin Fee              | 15-500-5035        | 19.98    |
| 06/16/16         | 40356        | Employers Direct Health      | 25.20           | HRA Employee Admin Fee              | 16-550-5035        | 25.20    |
| Total 40356:     |              |                              | <u>304.32</u>   |                                     |                    |          |
| <b>40357</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40357        | Foster Electric, Inc         | 8,334.07        | Repair/Assembly of Homa Pump - WWTP | 15-500-5062        | 8,334.07 |
| Total 40357:     |              |                              | <u>8,334.07</u> |                                     |                    |          |
| <b>40358</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40358        | Inland Builders Supply, Inc. | 177.35          | Trees for Arbor Day - Cemetery      | 01-181-5062        | 177.35   |
| 06/16/16         | 40358        | Inland Builders Supply, Inc. | 37.20           | Black Pipe 1 1/2" x 21' - Parks     | 01-180-5090        | 37.20    |
| Total 40358:     |              |                              | <u>214.55</u>   |                                     |                    |          |
| <b>40359</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40359        | Kansas State Bank            | 204.18          | Principa Capital Lease              | 01-130-5058        | 204.18   |
| Total 40359:     |              |                              | <u>204.18</u>   |                                     |                    |          |
| <b>40360</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40360        | Legend Technical Services    | 209.70          | Laboratory Services                 | 16-550-5039        | 209.70   |
| Total 40360:     |              |                              | <u>209.70</u>   |                                     |                    |          |
| <b>40361</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40361        | Open Range Pest Control      | 25.00           | Pest Control - WWTP                 | 15-500-5035        | 25.00    |
| 06/16/16         | 40361        | Open Range Pest Control      | 37.00           | Pest Control - Admin                | 01-130-5035        | 37.00    |
| 06/16/16         | 40361        | Open Range Pest Control      | 33.00           | Pest Control - HURF                 | 03-220-5035        | 33.00    |
| 06/16/16         | 40361        | Open Range Pest Control      | 30.00           | Pest Control - Police               | 01-140-5035        | 30.00    |
| 06/16/16         | 40361        | Open Range Pest Control      | 60.00           | Pest Control - Community Center     | 01-185-5035        | 60.00    |
| Total 40361:     |              |                              | <u>185.00</u>   |                                     |                    |          |
| <b>40362</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40362        | Palo Verde Valley Times      | 81.57           | 2 Week Ad - Transit Van Driver      | 01-230-5033        | 81.57    |
| Total 40362:     |              |                              | <u>81.57</u>    |                                     |                    |          |
| <b>40363</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40363        | Pitney Bowes Inc             | 59.05           | District Tax for Postage Meter      | 01-130-5042        | 59.05    |
| Total 40363:     |              |                              | <u>59.05</u>    |                                     |                    |          |
| <b>40364</b>     |              |                              |                 |                                     |                    |          |
| 06/16/16         | 40364        | Purcell Tire Co              | 592.43          | 4 New Tires - WW                    | 15-500-5025        | 592.43   |
| 06/16/16         | 40364        | Purcell Tire Co              | 184.86          | 2 New Tires - Transit               | 01-230-5025        | 184.86   |
| 06/16/16         | 40364        | Purcell Tire Co              | 116.87          | 1 New Tire - Parks                  | 01-180-5025        | 116.87   |
| 06/16/16         | 40364        | Purcell Tire Co              | 649.75          | 5 New Tires - Police                | 01-140-5025        | 649.75   |
| 06/16/16         | 40364        | Purcell Tire Co              | 143.20          | 1 New Tire - P&Z                    | 01-160-5025        | 143.20   |
| Total 40364:     |              |                              | <u>1,687.11</u> |                                     |                    |          |

| Check Issue Date | Check Number | Payee                      | Invoice Amount  | Description                               | Invoice GL Account | Amount   |
|------------------|--------------|----------------------------|-----------------|---|--------------------|----------|
| <b>40365</b>     |              |                            |                 |   |                    |          |
| 06/16/16         | 40365        | River City Newspapers      | 46.19           | 2nd wk ad for Transit Driver              | 01-230-5033        | 46.19    |
| 06/16/16         | 40365        | River City Newspapers      | 92.37           | 2 Wk Ad for P/T Transit Driver            | 01-230-5033        | 92.37    |
| Total 40365:     |              |                            | <u>138.56</u>   |   |                    |          |
| <b>40366</b>     |              |                            |                 |   |                    |          |
| 06/16/16         | 40366        | Road Runner Sanitary Sup   | 7.02            | Office Supplies                           | 01-130-5022        | 7.02     |
| 06/16/16         | 40366        | Road Runner Sanitary Sup   | 7.01            | Office Supplies                           | 01-140-5022        | 7.01     |
| 06/16/16         | 40366        | Road Runner Sanitary Sup   | 7.01            | Office Supplies                           | 01-150-5022        | 7.01     |
| 06/16/16         | 40366        | Road Runner Sanitary Sup   | 7.01            | Office Supplies                           | 01-170-5022        | 7.01     |
| 06/16/16         | 40366        | Road Runner Sanitary Sup   | 7.01            | Office Supplies                           | 03-220-5022        | 7.01     |
| 06/16/16         | 40366        | Road Runner Sanitary Sup   | 7.01            | Office Supplies                           | 15-500-5022        | 7.01     |
| 06/16/16         | 40366        | Road Runner Sanitary Sup   | 7.01            | Office Supplies                           | 16-550-5022        | 7.01     |
| Total 40366:     |              |                            | <u>49.08</u>    |   |                    |          |
| <b>40367</b>     |              |                            |                 |   |                    |          |
| 06/16/16         | 40367        | Smart & Final              | 171.70          | Snacks for After School Program           | 01-185-5095        | 171.70   |
| 06/16/16         | 40367        | Smart & Final              | 46.65           | Dried Fruit snacks - M&C                  | 01-110-5022        | 46.65    |
| Total 40367:     |              |                            | <u>218.35</u>   |   |                    |          |
| <b>40368</b>     |              |                            |                 |   |                    |          |
| 06/16/16         | 40368        | TerraForm Solar XVIII, LLC | 2,659.38        | Solar Energy Charges - WWTP               | 15-500-5048        | 2,659.38 |
| Total 40368:     |              |                            | <u>2,659.38</u> |   |                    |          |
| <b>40369</b>     |              |                            |                 |   |                    |          |
| 06/16/16         | 40369        | Verizon Wireless           | 61.34           | Cell Phone Services - Transit             | 01-230-5048        | 61.34    |
| 06/16/16         | 40369        | Verizon Wireless           | 99.58           | Cell Phone Services - Admin               | 01-130-5048        | 99.58    |
| 06/16/16         | 40369        | Verizon Wireless           | 92.01           | Cell Phone Services - Park                | 01-180-5048        | 92.01    |
| 06/16/16         | 40369        | Verizon Wireless           | 36.05           | Cell Phone Services - Police              | 01-140-5048        | 36.05    |
| 06/16/16         | 40369        | Verizon Wireless           | 65.88           | Cell Phone Services - HURF                | 03-220-5048        | 65.88    |
| 06/16/16         | 40369        | Verizon Wireless           | 65.08           | Cell Phone Services - WWTP                | 15-500-5048        | 65.08    |
| 06/16/16         | 40369        | Verizon Wireless           | 218.67          | Cell Phone Services - Water               | 16-550-5048        | 218.67   |
| Total 40369:     |              |                            | <u>638.61</u>   |   |                    |          |
| <b>40370</b>     |              |                            |                 |   |                    |          |
| 06/16/16         | 40370        | Pam Shirley                | 92.00           | Per Diem: 2016 Judicial Conference        | 01-150-5043        | 92.00    |
| Total 40370:     |              |                            | <u>92.00</u>    |   |                    |          |
| <b>40371</b>     |              |                            |                 |   |                    |          |
| 06/16/16         | 40371        | Oscar Cruz                 | 100.00          | Boot Allowance - Water                    | 16-550-5019        | 100.00   |
| 06/16/16         | 40371        | Oscar Cruz                 | 54.00           | Per Diem: Traffic Control Supervisor Trng | 03-220-5043        | 54.00    |
| Total 40371:     |              |                            | <u>154.00</u>   |   |                    |          |
| <b>40383</b>     |              |                            |                 |   |                    |          |
| 06/22/16         | 40383        | AMEC Foster Wheeler Env    | 1,444.89        | Hawk Beacons: Final Design Engineering    | 03-220-5105        | 1,444.89 |
| Total 40383:     |              |                            | <u>1,444.89</u> |   |                    |          |

| Check Issue Date | Check Number | Payee                       | Invoice Amount | Description                                 | Invoice GL Account | Amount   |
|------------------|--------------|-----------------------------|----------------|---|--------------------|----------|
| <b>40384</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40384        | Aquatic Consulting & Testi  | 3,050.00       | AZPDES Chronic Survival & Growth Test       | 15-500-5039        | 3,050.00 |
| Total 40384:     |              |                             | 3,050.00       |   |                    |          |
| <b>40385</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40385        | AZ Wastewater Industries,   | 922.99         | Repair: Push Camera Reel                    | 15-500-5060        | 922.99   |
| Total 40385:     |              |                             | 922.99         |   |                    |          |
| <b>40386</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40386        | Candi Conley                | 62.00          | Per Diem: GOHS Trng Conf 06/27-06/29        | 01-140-5043        | 62.00    |
| Total 40386:     |              |                             | 62.00          |   |                    |          |
| <b>40387</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40387        | Caselle, Inc.               | 1,653.00       | Annual Support & Maint. 7/1/16-6/30/17      | 03-220-5035        | 1,653.00 |
| 06/22/16         | 40387        | Caselle, Inc.               | 4,146.72       | Annual Support & Maint. 7/1/16-6/30/17      | 15-500-5035        | 4,146.72 |
| 06/22/16         | 40387        | Caselle, Inc.               | 4,146.72       | Annual Support & Maint. 7/1/16-6/30/17      | 16-550-5035        | 4,146.72 |
| 06/22/16         | 40387        | Caselle, Inc.               | 5,158.56       | Annual Support & Maint. 7/1/16-6/30/17      | 01-130-5035        | 5,158.56 |
| 06/22/16         | 40387        | Caselle, Inc.               | 627.00         | Annual Support & Maint. 7/1/16-6/30/17      | 01-160-5035        | 627.00   |
| Total 40387:     |              |                             | 15,732.00      |   |                    |          |
| <b>40388</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40388        | Circle H Veterinary Hospita | 120.75         | Vet Appt & Vaccinations for K9              | 01-140-5080        | 120.75   |
| Total 40388:     |              |                             | 120.75         |   |                    |          |
| <b>40389</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40389        | Crexendo, Inc.              | 16.46          | Phone Services - Transit                    | 01-110-5041        | 16.46    |
| 06/22/16         | 40389        | Crexendo, Inc.              | 164.62         | Phone Services - Admin                      | 01-130-5048        | 164.62   |
| 06/22/16         | 40389        | Crexendo, Inc.              | 181.08         | Phone Services - Police                     | 01-140-5048        | 181.08   |
| 06/22/16         | 40389        | Crexendo, Inc.              | 65.85          | Phone Services - Magistrate                 | 01-150-5048        | 65.85    |
| 06/22/16         | 40389        | Crexendo, Inc.              | 49.39          | Phone Services - P&Z                        | 01-160-5048        | 49.39    |
| 06/22/16         | 40389        | Crexendo, Inc.              | 49.39          | Phone Services - Library                    | 01-170-5048        | 49.39    |
| 06/22/16         | 40389        | Crexendo, Inc.              | 32.92          | Phone Services - Rec                        | 01-185-5048        | 32.92    |
| 06/22/16         | 40389        | Crexendo, Inc.              | 49.38          | Phone Services - HURF                       | 03-220-5048        | 49.38    |
| 06/22/16         | 40389        | Crexendo, Inc.              | 16.46          | Phone Services - Water                      | 16-550-5048        | 16.46    |
| 06/22/16         | 40389        | Crexendo, Inc.              | 49.39          | Phone Services - WWTP                       | 15-500-5048        | 49.39    |
| Total 40389:     |              |                             | 674.94         |   |                    |          |
| <b>40390</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40390        | Cyle Johnson Electric       | 90.00          | Troubleshoot problem with PLC - Water Plant | 16-550-5035        | 90.00    |
| Total 40390:     |              |                             | 90.00          |   |                    |          |
| <b>40391</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40391        | Everett Babcock             | 62.00          | Per Diem: GOHS Trng Conf 6/27-6/29/16       | 01-140-5043        | 62.00    |
| Total 40391:     |              |                             | 62.00          |   |                    |          |
| <b>40392</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40392        | Faith, Ledyard & Faith, PL  | 35.00          | Special Prosecutor Svcs - May 2016          | 01-120-5072        | 35.00    |

| Check Issue Date | Check Number | Payee                      | Invoice Amount | Description                          | Invoice GL Account | Amount   |
|------------------|--------------|----------------------------|----------------|--------------------------------------|--------------------|----------|
| Total 40392:     |              |                            | 35.00          |                                      |                    |          |
| <b>40393</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40393        | Foster Electric, Inc       | 9,098.50       | Repair/Assembly of Homa Pump - WWTP  | 15-500-5062        | 9,098.50 |
| Total 40393:     |              |                            | 9,098.50       |                                      |                    |          |
| <b>40394</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40394        | Galls, An Aramark Compan   | 81.29          | Rifle Case and Mat                   | 01-140-5060        | 81.29    |
| 06/22/16         | 40394        | Galls, An Aramark Compan   | 103.00         | Heatgear Tactical Compression Shirts | 01-140-5019        | 103.00   |
| 06/22/16         | 40394        | Galls, An Aramark Compan   | 130.00         | Uniform Polo Shirts - M. Ewald       | 01-140-5019        | 130.00   |
| 06/22/16         | 40394        | Galls, An Aramark Compan   | 27.00          | UA Tech Tee - M. Ewald               | 01-140-5019        | 27.00    |
| 06/22/16         | 40394        | Galls, An Aramark Compan   | 84.00          | UA Chetco TAC Shoes - M. Ewald       | 01-140-5019        | 84.00    |
| 06/22/16         | 40394        | Galls, An Aramark Compan   | 60.71          | Back Pack Hardware                   | 01-140-5060        | 60.71    |
| Total 40394:     |              |                            | 486.00         |                                      |                    |          |
| <b>40395</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40395        | Governor's Office Of Highw | 95.00          | Registration: GOHS Trng - C. Conley  | 01-140-5043        | 95.00    |
| 06/22/16         | 40395        | Governor's Office Of Highw | 95.00          | Registration: GOHS Trng - E. Babcock | 01-140-5043        | 95.00    |
| Total 40395:     |              |                            | 190.00         |                                      |                    |          |
| <b>40396</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40396        | Gust Rosenfeld PLC         | 8,078.75       | General Council Svcs - May 2016      | 01-120-5071        | 8,078.75 |
| Total 40396:     |              |                            | 8,078.75       |                                      |                    |          |
| <b>40397</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40397        | Halby's                    | 43.20          | Town Logo Setup - Embroidery         | 01-130-5035        | 43.20    |
| 06/22/16         | 40397        | Halby's                    | 15.00          | Pen Engraving - Admin                | 01-130-5035        | 15.00    |
| 06/22/16         | 40397        | Halby's                    | 75.00          | Town Logo Embroidered on work shirts | 01-160-5035        | 75.00    |
| Total 40397:     |              |                            | 133.20         |                                      |                    |          |
| <b>40398</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40398        | Parker Motor Co.           | 9.31           | Connector for police vehicle         | 01-140-5025        | 9.31     |
| Total 40398:     |              |                            | 9.31           |                                      |                    |          |
| <b>40399</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40399        | Quill Corporation          | 40.00          | Janitorial Supplies - Parks          | 01-180-5034        | 40.00    |
| 06/22/16         | 40399        | Quill Corporation          | 40.00          | Janitorial Supplies - Comm Ctr       | 01-185-5034        | 40.00    |
| 06/22/16         | 40399        | Quill Corporation          | 24.71          | Janitorial Supplies - PW             | 03-220-5034        | 24.71    |
| 06/22/16         | 40399        | Quill Corporation          | 27.00          | Office Supplies - Admin              | 01-130-5022        | 27.00    |
| 06/22/16         | 40399        | Quill Corporation          | 5.25           | Janitorial Supplies - Admin          | 01-130-5034        | 5.25     |
| 06/22/16         | 40399        | Quill Corporation          | 5.25           | Janitorial Supplies - Library        | 01-170-5034        | 5.25     |
| 05/22/16         | 40399        | Quill Corporation          | 5.25           | Janitorial Supplies - Court          | 01-150-5034        | 5.25     |
| 06/22/16         | 40399        | Quill Corporation          | 5.25           | Janitorial Supplies - WW             | 15-500-5034        | 5.25     |
| 06/22/16         | 40399        | Quill Corporation          | 5.01           | Janitorial Supplies - Water          | 16-550-5034        | 5.01     |
| Total 40399:     |              |                            | 157.72         |                                      |                    |          |
| <b>40400</b>     |              |                            |                |                                      |                    |          |
| 06/22/16         | 40400        | Sharad Kadakia             | 362.74         | Refund for Utility Overpayment       | 99-000-1075        | 362.74   |

| Check Issue Date | Check Number | Payee                       | Invoice Amount | Description   | Invoice GL Account | Amount   |
|------------------|--------------|-----------------------------|----------------|---|--------------------|----------|
| Total 40400:     |              |                             | 362.74         |   |                    |          |
| <b>40401</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40401        | Tamco Financial Services    | 336.37         | Buyout - End of Contract (M&C)                      | 01-110-5048        | 336.37   |
| 06/22/16         | 40401        | Tamco Financial Services    | 1,721.43       | Buyout - End of Contract (Admin)                    | 01-130-5048        | 1,721.43 |
| 06/22/16         | 40401        | Tamco Financial Services    | 802.25         | Buyout - End of Contract (Magistrate)               | 01-150-5048        | 802.25   |
| 06/22/16         | 40401        | Tamco Financial Services    | 648.85         | Buyout - End of Contract (P&Z)                      | 01-160-5048        | 648.85   |
| 06/22/16         | 40401        | Tamco Financial Services    | 648.85         | Buyout - End of Contract (Library)                  | 01-170-5048        | 648.85   |
| 06/22/16         | 40401        | Tamco Financial Services    | 495.44         | Buyout - End of Contract (Recreation)               | 01-185-5048        | 495.44   |
| 06/22/16         | 40401        | Tamco Financial Services    | 648.85         | Buyout - End of Contract (HURF)                     | 03-220-5048        | 648.85   |
| 06/22/16         | 40401        | Tamco Financial Services    | 495.44         | Buyout - End of Contract (WWTP)                     | 15-500-5048        | 495.44   |
| 06/22/16         | 40401        | Tamco Financial Services    | 489.78         | Buyout - End of Contract (Water)                    | 16-550-5048        | 489.78   |
| Total 40401:     |              |                             | 6,287.26       |   |                    |          |
| <b>40402</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40402        | TAPCO Traffic & Parking C   | 7,689.00       | Light Meters & Reflectometers-100% Reimbursable     | 03-220-5029        | 7,689.00 |
| Total 40402:     |              |                             | 7,689.00       |   |                    |          |
| <b>40403</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40403        | The Police & Sheriffs Press | 17.49          | Holoview Secure ID Cards - E. Renfro                | 01-140-5019        | 17.49    |
| Total 40403:     |              |                             | 17.49          |   |                    |          |
| <b>40404</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40404        | Usa Blue Book               | 317.85         | Lab Supplies - WWTP                                 | 15-500-5052        | 317.85   |
| Total 40404:     |              |                             | 317.85         |   |                    |          |
| <b>40405</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40405        | Working Class Clothes       | 63.30          | 3 Work Shirts - Water                               | 16-550-5019        | 63.30    |
| Total 40405:     |              |                             | 63.30          |   |                    |          |
| <b>40406</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40406        | Yousif Aihenian             | 1,500.00       | Bond Refund - Case #TR20150220                      | 01-000-2211        | 1,500.00 |
| Total 40406:     |              |                             | 1,500.00       |   |                    |          |
| <b>40407</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40407        | Herbs Hardware, Inc.        | 23.36          | Misc hardware supplies - Cemetery                   | 01-181-5061        | 23.36    |
| 06/22/16         | 40407        | Herbs Hardware, Inc.        | 13.56          | Wasp Spray  | 01-130-5034        | 13.56    |
| 06/22/16         | 40407        | Herbs Hardware, Inc.        | 30.96          | Mechanical Supplies - PW                            | 03-220-5047        | 30.96    |
| 06/22/16         | 40407        | Herbs Hardware, Inc.        | 21.82          | Misc hardware supplies - Police                     | 01-140-5030        | 21.82    |
| 06/22/16         | 40407        | Herbs Hardware, Inc.        | 17.45          | Supplies for Vehicle - WW                           | 15-500-5025        | 17.45    |
| 06/22/16         | 40407        | Herbs Hardware, Inc.        | 56.72          | Misc hardware supplies - Parks                      | 01-180-5022        | 56.72    |
| 06/22/16         | 40407        | Herbs Hardware, Inc.        | 243.68         | Other Supplies - WWTP                               | 15-500-5050        | 243.68   |
| Total 40407:     |              |                             | 407.55         |   |                    |          |
| <b>40408</b>     |              |                             |                |   |                    |          |
| 06/22/16         | 40408        | National Judicial College   | 1,515.00       | Registration: Special Court Jurisdiction-P. Shirley | 01-150-5043        | 1,515.00 |

| Check Issue Date | Check Number | Payee                     | Invoice Amount | Description                         | Invoice GL Account | Amount   |
|------------------|--------------|---------------------------|----------------|-------------------------------------|--------------------|----------|
| Total 40408:     |              |                           | 1,515.00       |                                     |                    |          |
| <b>40409</b>     |              |                           |                |                                     |                    |          |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 3,220.72       | Employee Payroll Deduction          | 01-000-2208        | 3,220.72 |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 265.94         | Employee Medical - M&C              | 01-110-5016        | 265.94   |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 1,090.63       | Employee Medical - Admin            | 01-130-5016        | 1,090.63 |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 5,651.47       | Employee Medical - Police           | 01-140-5016        | 5,651.47 |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 1,373.69       | Employee Medical - Magistrate       | 01-150-5016        | 1,373.69 |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 443.21         | Employee Medical - Comm Development | 01-160-5016        | 443.21   |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 208.08         | Employee Medical - Library          | 01-170-5016        | 208.08   |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 283.66         | Employee Medical - Parks            | 01-180-5016        | 283.66   |
| 06/23/18         | 40409        | Aetna Life Insurance Comp | 665.86         | Employee Medical - Recreation       | 01-185-5016        | 665.86   |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 3,816.26       | Employee Medical - HURF             | 03-220-5016        | 3,816.26 |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 265.93         | Employee Medical - Transit          | 01-230-5016        | 265.93   |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 141.83         | Employee Medical - Cemetery         | 01-181-5018        | 141.83   |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 821.20         | Employee Medical - WWTP             | 15-500-5016        | 821.20   |
| 06/23/16         | 40409        | Aetna Life Insurance Comp | 1,412.25       | Employee Medical - Water            | 16-550-5016        | 1,412.25 |
| Total 40409:     |              |                           | 19,660.73      |                                     |                    |          |
| <b>40410</b>     |              |                           |                |                                     |                    |          |
| 06/23/16         | 40410        | Principal Financial Group | 781.81         | Payroll Payables                    | 01-000-2209        | 781.81   |
| Total 40410:     |              |                           | 781.81         |                                     |                    |          |
| <b>40411</b>     |              |                           |                |                                     |                    |          |
| 06/23/16         | 40411        | Vision Service Plan       | 396.03         | Employee Payroll Deduction          | 01-000-2209        | 396.03   |
| Total 40411:     |              |                           | 396.03         |                                     |                    |          |
| Grand Totals:    |              |                           | 97,069.92      |                                     |                    |          |
| Grand Totals:    |              |                           | 97,069.92      | 97,069.92-                          |                    | .00      |

Payroll Checks # 40372 - 40382

Report Criteria:

Report type: GL detail  
 Check Check Number = 40351-40411



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, June 28, 2016

- Agenda Item:** **LIQUOR LICENSE APPLICATION** - Conduct hearing and consider recommending approval to the Arizona Department of Liquor Licenses and Control of an application for an Alcoholic Beverage License for the Quartzsite Yacht Club located at 1090 W. Main Street, Quartzsite, AZ 85346.
- Summary:** Melba Emoe Selleck of the Quartzsite Yacht Club located at 1090 W. Main Street, Quartzsite, AZ 85346, is applying for an Alcoholic Beverage License.
- Responsible Person:** Skylor Miller, Town Manager
- Attachment:** Arizona Department of Liquor Licenses and Control Application for an Alcoholic Beverage License from applicant Melba Emoe Selleck for the Quartzsite Yacht Club.
- Action Requested:** **Motion to recommend approval of an Alcoholic Beverage License application for the Quartzsite Yacht Club at 1090 W. Main Street, Quartzsite, AZ, to the Arizona Department of Liquor Licenses and Control.**



16 MAY 24 Lir. Lic. PM 4 01

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

RECEIVED
Town of Quartzsite
MAY 25 2010
TOWN CLERK
OFFICE

Application for Liquor License
Type or Print with Black Ink

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE
A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 1 This application is for a:

- Interim Permit (Complete Section 5)
New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
Location Transfer (Bars and Liquor Stores Only)
Probate/ Will Assignment/ Divorce Decree
Government (Complete Sections 2, 3, 4, 10, 13, 16)
Seasonal

SECTION 2 Type of Ownership:

- J.T.W.R.O.S. (Complete Section 6)
Individual (Complete Section 6)
Partnership (Complete Section 6)
Corporation (Complete Section 7)
Limited Liability Co (Complete Section 7)
Club (Complete Section 8)
Government (Complete Section 10)
Trust (Complete Section 6)
Tribe (Complete Section 6)
Other (Explain)

SECTION 3 Type of license

1. Type of License: LICENSE # 06150014

SECTION 4 Applicants

1. Individual Owner/Agent's Name: Selleck Melba Emoe
Last First Middle

2. Owner Name:
(Ownership name for type of ownership checked on section 2)

3. Business Name:
(Exactly as it appears on the exterior of premises)

4. Business Location Address: 1090 W Main St Quartzsite AZ 85346 LaPaz
(Do not use PO Box) Street City State Zip Code County

5. Mailing Address:
(All correspondence will be mailed to this address) Street City State Zip Code

6. Business Phone: Daytime Contact Phone:

7. Email Address:

8. Is the Business located within the incorporated limits of the above city or town? [ ] Yes [ ] No

9. Does the Business location address have a street address for a City or Town but located within the bounds of another City, Town or Tribal Reservation? [ ] Yes [ ] No
If yes, what City, Town or Tribal Reservation is this Business located in:

10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store ( license only) \$

AMENDMENT

Department Use Only
Fees: Application Interim Permit Site Inspection Finger Prints Total of All Fees
Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? [ ] Yes [ ] No
Accepted by: Date: License #



State of Arizona  
 Department of Liquor Licenses and Control  
 800 W. Washington 5<sup>th</sup> Floor  
 Phoenix, AZ 85007  
 (602) 542-5141  
**QUESTIONNAIRE**

16 MAY 24 11:41 AM '10

**RECEIVED**  
**Town of Quartzsite**  
**MAY 28 2010**  
**TOWN CLERK**  
**OFFICE**

**Attention local governments:** Social security and birth date information is confidential. This information may be given to law enforcement agencies for the purpose of background checks only.

**Attention applicant:** This is a sworn document. Type or print in black ink. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or the subsequent revocation of a license or permit.

QUESTIONNAIRE TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT AND MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD AVAILABLE AT THIS OFFICE FINGERPRINTS ON FBI APPROVED CARDS (BLUE LINED) ARE ACCEPTED FROM LAW ENFORCEMENT AGENCIES, BONA FIDE FINGERPRINT SERVICES OR THE DEPARTMENT OF LIQUOR. THE DEPARTMENT OF LIQUOR CHARGES A \$13 FEE. IN ADDITION TO OTHER FINGERPRINT FEES, A \$22.00 DPS BACKGROUND CHECK FEE WILL BE CHARGED FOR EACH FINGERPRINT CARD.

**The fees allowed by A.R.S. § 4-6852 will be charged for all dishonored checks.**

Liquor License#: 06150014

1. Check the appropriate box →

|  |   |
|--|---|
| <input type="checkbox"/> Controlling Person<br>(complete questions 1-19) | <input type="checkbox"/> Agent<br><input type="checkbox"/> Manager<br>(complete all questions except #14, 14a & 21,<br>Controlling Person or Agent must complete #21) |
|--|---|

2. Name: Selleck Melba Emoe Birth Date:     /    /      
Last First Middle (NOT a public record)

3. Social Security #:                      Driver License #:                      State:                       
(NOT a public record)

4. Place of birth:                                                                Height:                      Weight:                      Eyes:                      Hair:                       
City State COUNTRY (not county)

5. Marital status:  Single  Married  Divorced  Widowed

6. Name of current/most recent spouse:                      Birth Date:     /    /      
(List all for past 5-years, use additional sheet if necessary) Last First Middle Maiden (NOT a public record)

7. You are a bona fide resident of what state?                      If Arizona, date of residency:                     

If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona Drivers license or voters registration card.

8. Daytime telephone number to contact you during business hours for questions:                     

9. E-mail address:                     

10. Business Name:                      Business Phone:     /    /    

11. Business Location Address: 1090 W Main St Quartzsite AZ LaPaz 85346  
Street (do not use P O box) City State County Zip

12. List your employment or type of business during the past five (5) years. If unemployed, retired, student list residence address.

| FROM Month/Year | TO Month/Year | DESCRIBE POSITION OR BUSINESS | EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip) |
|-----------------|---------------|-------------------------------|--|
|                 | CURRENT       |                               |  |
|                 |               |                               |  |
|                 |               |                               |  |

(ATTACH ADDITIONAL SHEET IF NECESSARY)

13. Indicate your residence address for the last five (5) years:

| FROM Month/Year | TO Month/Year | Rent or Own | RESIDENTIAL Street Address (IF RENTED ATTACH ADDITIONAL SHEET WITH, NAME ADDRESS, AND PHONE NUMBER OF LANDLORD) |
|-----------------|---------------|-------------|---|
|                 | CURRENT       |             |   |
|                 |               |             |   |
|                 |               |             |   |
|                 |               |             |   |

(ATTACH ADDITIONAL SHEET IF NECESSARY)

**AMENDMENT**



State of Arizona  
 Department of Liquor Licenses and Control  
 800 W. Washington 5<sup>th</sup> Floor  
 Phoenix, AZ 85007  
 (602) 542-5141  
 QUESTIONNAIRE

16 MAY 24 11:41 AM '01

RECEIVED  
 Town of Quartzsite  
 MAY 23 2018  
 TOWN CLERK  
 OFFICE

**Attention local governments:** Social security and birth date information is confidential. This information may be given to law enforcement agencies for the purpose of background checks only.

**Attention applicant:** This is a sworn document. Type or print in black ink. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or the subsequent revocation of a license or permit.

QUESTIONNAIRE TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT AND MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD AVAILABLE AT THIS OFFICE FINGERPRINTS ON FBI APPROVED CARDS (BLUE LINED) ARE ACCEPTED FROM LAW ENFORCEMENT AGENCIES, BONA FIDE FINGERPRINT SERVICES OR THE DEPARTMENT OF LIQUOR. THE DEPARTMENT OF LIQUOR CHARGES A \$13 FEE. IN ADDITION TO OTHER FINGERPRINT FEES, A \$22.00 DPS BACKGROUND CHECK FEE WILL BE CHARGED FOR EACH FINGERPRINT CARD.

The fees allowed by A.R.S. § 4-4852 will be charged for all dishonored checks.

Liquor License#: 06150014

1. Check the appropriate box →

|  |                                |  |
|--|--------------------------------|--|
| <input type="checkbox"/> Controlling Person<br>(complete questions 1-19) | <input type="checkbox"/> Agent | <input type="checkbox"/> Manager<br>(complete all questions except #14, 14a & 21, Controlling Person or Agent must complete #21) |
|--|--------------------------------|--|

2. Name: Hart Dale Paxton Birth Date: / /  
Last First Middle (NOT a public record)

3. Social Security #: \_\_\_\_\_ Driver License #: \_\_\_\_\_ State: \_\_\_\_\_  
(NOT a public record)

4. Place of birth: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eyes: \_\_\_\_\_ Hair: \_\_\_\_\_  
City State COUNTRY (not county)

5. Marital status:  Single  Married  Divorced  Widowed

6. Name of current/most recent spouse: \_\_\_\_\_ Birth Date: / /  
(List all for past 5-years, use additional sheet if necessary) Last First Middle Maiden (NOT a public record)

7. You are a bona fide resident of what state? \_\_\_\_\_ If Arizona, date of residency: \_\_\_\_\_

If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona Drivers license or voters registration card.

8. Daytime telephone number to contact you during business hours for questions: \_\_\_\_\_

9. E-mail address: \_\_\_\_\_

10. Business Name: \_\_\_\_\_ Business Phone: / /

11. Business Location Address: 1090 W Main St Quartzsite AZ LaPaz 85346  
Street (do not use P O box) City State County Zip

12. List your employment or type of business during the past five (5) years. If unemployed, retired, student list residence address.

| FROM Month/Year | TO Month/Year | DESCRIBE POSITION OR BUSINESS | EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip) |
|-----------------|---------------|-------------------------------|--|
|                 | CURRENT       |                               |  |
|                 |               |                               |  |
|                 |               |                               |  |

(ATTACH ADDITIONAL SHEET IF NECESSARY)

13. Indicate your residence address for the last five (5) years:

| FROM Month/Year | TO Month/Year | Rent or Own | RESIDENTIAL Street Address (IF RENTED ATTACH ADDITIONAL SHEET WITH, NAME ADDRESS AND PHONE NUMBER OF LANDLORD) |
|-----------------|---------------|-------------|--|
|                 | CURRENT       |             |  |
|                 |               |             |  |
|                 |               |             |  |
|                 |               |             |  |

(ATTACH ADDITIONAL SHEET IF NECESSARY)

AMENDMENT



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007  
 www.azliquor.gov  
 (602) 542-5141

RECEIVED  
 Town of Quartzsite  
 MAY 18 2016  
 TOWN CLERK  
 OFFICE

**Application for Liquor License**  
 Type or Print with **Black Ink**

**SECTION 1** This application is for a:

- Interim Permit (Complete Section 5)
- New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
- Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
- Location Transfer (Bars and Liquor Stores Only)  
(Complete Section 2, 3, 4, 11, 13, 14, 16)
- Probate/ Will Assignment/ Divorce Decree  
(Complete Sections 2, 3, 4, 9, 13, 14, 16)  
(Fee not required)
- Government (Complete Sections 2, 3, 4, 10, 13, 16)
- Seasonal

**SECTION 2** Type of Ownership:

- J.T.W.R.O.S. (Complete Section 6)
- Individual (Complete Section 6)
- Partnership (Complete Section 6)
- Corporation (Complete Section 7)
- Limited Liability Co (Complete Section 7)
- Club (Complete Section 8)
- Government (Complete Section 10)
- Trust (Complete Section 6)
- Tribe (Complete Section 6)
- Other (Explain) \_\_\_\_\_

**SECTION 3** Type of license

LICENSE # 06150014

1. Type of License: Alcoholic Beverage License (Series 6)

**APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE**  
 A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

**SECTION 4** Applicants

1. Individual Owner/Agent's Name: Selleck Melba Emoe 91076180  
Last First Middle

2. Owner Name: Quartzsite Holdings Inc. 81071197  
(Ownership name for type of ownership checked on section 2)

3. Business Name: Quartzsite Yacht Club 81003871  
(Exactly as it appears on the exterior of premises)

4. Business Location Address: Hwy 60 Ave 24E Quartzsite AZ 85346 LaPaz  
(Do not use PO Box) Street City State Zip Code County

5. Mailing Address: Box 896 Quartzsite AZ 85346  
(All correspondence will be mailed to this address) Street City State Zip Code

6. Business Phone: (928) 927-6331 Daytime Contact Phone: (928) 662-8450

7. Email Address: quartzsiteyachtclub@gmail.com

8. Is the Business located within the incorporated limits of the above city or town?  Yes  No

9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation?  Yes  No

If Yes, what City, Town or Tribal Reservation is this Business located in: \_\_\_\_\_

10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$ 40,000.00

|   |                      |                            |                |                   |
|---|----------------------|----------------------------|----------------|-------------------|
| Fees: <u>\$100.00</u>   | <u>\$100.00</u>      | <u>Department Use Only</u> | <u>\$60.00</u> | <u>\$260.00</u>   |
| Application   | Interim Permit       | Site Inspection            | Finger Prints  | Total of All Fees |
| Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                      |                            |                |                   |
| Accepted by: <u>DW</u>  | Date: <u>5/13/16</u> | License # <u>06150014</u>  |                |                   |

**SECTION 5 Interim Permit**

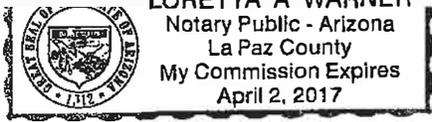
- If you intend to operate business when your application is pending you will need an interim permit pursuant to ARS § 4-203.01
- There **MUST** be a valid license of the same type you are applying for currently issued to the location or for the replacement of a Hotel/Motel license with a Restaurant license pursuant to A.R.S. § 4-203.01.

1. Enter license number currently at the location: 06150014  
 2. Is the license currently in use?  Yes  No If no, how long has it been out of use? \_\_\_\_\_

Attach a copy of the license currently issued at this location to this application.

I, DANIEL P. MADDEN declare that I am the CURRENT OWNER, AGENT, OR CONTROLLING PERSON on the stated license and location.

(Print Full Name)  
  
 (Signature)



State ARIZONA County of LA PAZ  
 The foregoing instrument was acknowledged before me this  
13<sup>th</sup> day of November 2015  
 Day Month Year

My Commission Expires on: 4/2/2017  
 Date

Loretta A. Warner  
 (Signature of Notary Public)

16 MAY 13 11:43 AM '15

**SECTION 6 Individual, Partnership, J.T.W.R.O.S, Trust, Tribe Ownerships**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

**Individual**

| Last | First | Middle | %Owned | Mailing Address | City | State | Zip Code |
|------|-------|--------|--------|-----------------|------|-------|----------|
|      |       |        |        |                 |      |       |          |

Is any person other than above, going to share in profit/losses of the business?  Yes  No  
 If Yes, give name, current address, and telephone number of person(s). Use additional sheets if necessary.

| Last | First | Middle | Mailing Address | City | State | Zip Code | Phone # |
|------|-------|--------|-----------------|------|-------|----------|---------|
|      |       |        |                 |      |       |          |         |

**Partnership**

Name of Partnership: \_\_\_\_\_

| General-Limited                                   | Last | First | Middle | %Owned | Mailing Address | City | State | Zip Code |
|---|------|-------|--------|--------|-----------------|------|-------|----------|
| <input type="checkbox"/> <input type="checkbox"/> |      |       |        |        |                 |      |       |          |
| <input type="checkbox"/> <input type="checkbox"/> |      |       |        |        |                 |      |       |          |
| <input type="checkbox"/> <input type="checkbox"/> |      |       |        |        |                 |      |       |          |
| <input type="checkbox"/> <input type="checkbox"/> |      |       |        |        |                 |      |       |          |

**J.T.W.R.O.S (Joint Tenant with Rights of Survivorship)**

Name of J.T.W.R.O.S: \_\_\_\_\_

| Last | First | Middle | Mailing Address | City | State | Zip Code |
|------|-------|--------|-----------------|------|-------|----------|
|      |       |        |                 |      |       |          |

STATE OF ARIZONA

DEPARTMENT OF LIQUOR LICENSES

**BAR**  
AND CONTROL  
ALCOHOLIC BEVERAGE LICENSE

License 06150014

Issue Date: 7/31/1991

Expiration Date: 7/31/2016

Issued To:

SANDRA ANNE GILL, Agent  
QUARTZSITE YACHT CLUB INC, Owner

Bar

Mailing Address:

SANDRA ANNE GILL  
QUARTZSITE YACHT CLUB INC  
QUARTZSITE YACHT CLUB  
P O BOX 896  
QUARTZSITE, AZ 85346

Location:

QUARTZSITE YACHT CLUB  
HWY 60 & AVE 24 E  
QUARTZSITE, AZ 85346

**EXP 7/31/2016**

POST THIS LICENSE IN A CONSPICUOUS PLACE

**SECTION 6 - continued**

16 MAY 13 11:49 AM 443

**TRUST**

Name of Trust: \_\_\_\_\_

| Last | First | Middle | Mailing Address | City | State | Zip Code |
|------|-------|--------|-----------------|------|-------|----------|
|      |       |        |                 |      |       |          |
|      |       |        |                 |      |       |          |

**TRIBE**

Name of Tribal Ownership: \_\_\_\_\_

| Last | First | Middle | Mailing Address | City | State | Zip Code |
|------|-------|--------|-----------------|------|-------|----------|
|      |       |        |                 |      |       |          |
|      |       |        |                 |      |       |          |
|      |       |        |                 |      |       |          |

**SECTION 7 Corporations/ Limited Liability Co**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

**Corporation** Complete Questions 1, 2, 3, 4, 5, 6, and 7

**L.L.C.** Complete Questions 1, 2, 3, 4, 5, 6, and 7

1. Name of Corporation/ L.L.C: Quartzsite Holdings Inc

2. Date Incorporated/Organized: 4/9/2014 State where Incorporated/Organized: Arizona

3. AZ Corporation or AZ L.L.C File No: 19179011 Date authorized to do Business in AZ: 4/11/2014

4. Is Corp/L.L.C. Non Profit?  Yes  No

5. List Directors, Officers, Members in Corporation/L.L.C:

| Last   | First   | Middle | Title              | Mailing Address      | City   | State | Zip Code |
|--------|---------|--------|--------------------|----------------------|--------|-------|----------|
| Hart   | Dale    | Paxton | Secretary/Director | 722 Cedar St         | Helena | MT    | 59601    |
| Lovaas | Kristen | Leigh  | Director           | 4100 Green Meadow Dr | Helena | MT    | 59601    |
|        |         |        |                    |                      |        |       |          |

(Attach additional sheet if necessary)

6. List all Stockholders / percentage owners who own 10% or more:

| Last | First | Middle | %Owned | Mailing Address | City   | State | Zip Code |
|------|-------|--------|--------|-----------------|--------|-------|----------|
| Hart | Dale  | Paxton | 100    | 722 Cedar St    | Helena | MT    | 59601    |
|      |       |        |        |                 |        |       |          |
|      |       |        |        |                 |        |       |          |

(Attach additional sheet if necessary)

7. If the corporation/ L.L.C are owned by another entity, attach an Organizational **FLOWCHART** showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.



**SECTION 12 Person to Person Transfer**

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

1. Individual Owner / Agent Name: MADDEN DANIEL P. Entity: OWNER  
Last First Middle (Individual, Agent, Etc)

2. Ownership Name: QUARTZSITE YACHT CLUB, INC.  
(Exactly as it appears on license)

3. Business Name: QUARTZSITE YACHT CLUB  
(Exactly as it appears on license)

4. Business Location Address: Hwy 60 Ave 24E Quartzsite, AZ 85346  
Street City State Zip

5. License Type: #06 License Number: 06150014

6. Current Mailing Address: P.O. BOX 896 QUARTZSITE, AZ 85346  
Street City State Zip

7. Have all creditors, lien holders, interest holders, etc. been notified?  Yes  No

8. Does the applicant intend to operate the business while this application is pending?  Yes  No

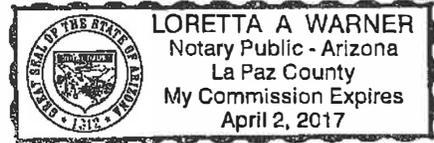
If yes, complete Section 5 (Interim Permit) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) DANIEL P. MADDEN hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) DANIEL P. MADDEN declare that I am the CURRENT OWNER MEMBER, PARTNER STOCKHOLDER or LICENSEE of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

X [Signature]  
(Signature of CURRENT Individual Owner/Agent)

**NOTARY**



State of Arizona County of La Paz  
State County

The foregoing instrument was acknowledged before me this 13 day of November, 2015.  
Day Month Year

My commission expires on 02/APR/2015 Loretta A. Warner  
Day/ Month/Year Signature of NOTARY PUBLIC

**SECTION 13 Proximity to Church or School**

Questions to be completed by all in-state applicants **EXCLUDING** those applying for a ~~Series 5 Government~~ <sup>PM 4/44</sup> Series 11 Hotel/Motel, and Series 12 Restaurant licenses.

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest School: 2 miles Name of School: Quartzsite Elementary School  
(if less than one (1) mile note footage) Address: 930 Quail Trail St Quartzsite, AZ 85346

2. Distance to nearest Church: 2,600 ft. Name of Church: Quartzsite Southern Baptist Church  
(if less than one (1) mile note footage) Address: 100 Kofa Ave, Quartzsite, AZ 85346

**SECTION 14 Business Financials**

1. I am the:  Lessee  Sub-lessee  Owner  Purchaser  Management Company

2. If the premise is leased give lessors: Name: Melba F. Selleck  
 Address: 1070 W. Main Quartzsite AZ 85346  
Street City State Zip

3. Monthly Rent/ Lease Rate: \$ 1000.00

4. What is the remaining length of the lease? 10 yrs 0 months

5. What is the penalty if the lease is not fulfilled? \$ NA or other: \_\_\_\_\_  
(Give details-attach additional sheet if necessary)

6. Total money borrowed for the Business not including lease? \$ 0-  
 Please List Lenders/People you owe money to for business.

| Last | First | Middle | Amount Owed | Mailing Address | City | State | Zip |
|------|-------|--------|-------------|-----------------|------|-------|-----|
|      |       |        |             |                 |      |       |     |
|      |       |        |             |                 |      |       |     |
|      |       |        |             |                 |      |       |     |

(Attach additional sheet if necessary)

7. What type of business will this license be used for (be specific)?  
Bacc Restaurant

8. Has a license or a transfer license for the premises on this application been denied by the state with in the past (1) year?  Yes  No If yes, attach explanation.

9. Does any spirituous liquor manufacture, wholesaler, or employee have an interest in your business?  Yes  No

10. Is the premises currently license with a liquor license?  Yes  No

If yes, give license number and licensee's name:  
 License #: 06150014 Individual Owner /Agent Name: SANDRA ANNE GILL  
(Exactly as it appears on license)

**SECTION 15 Restaurant or hotel/motel license applicants**

16 MAY 13 11:47 AM 4 44

- 1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location?  Yes  No
- 2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
- 3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.
- 4. As stated in A.R.S. § 4-205.02. (H) (2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this  Restaurant  Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.

\_\_\_\_\_  
(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.

\_\_\_\_\_  
(Applicant's Initials)

**SECTION 16 Diagram of Premises**

Check ALL boxes that apply to your business:

- Entrances/Exits       Liquor storage areas      **Patio:**  Contiguous
- Walk-up windows       Drive-through windows      **None**       Non Contiguous

- 1. Is your licensed premises currently closed due to construction, renovation or redesign?  Yes  No  
If yes, what is your estimated completion date? \_\_\_\_\_

Month/Day/Year

- 2. Restaurants and Hotel/Motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.
- 3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).
- 4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.

\_\_\_\_\_  
(Applicant's Initials)

**SECTION 16 Diagram of Premises – continued**

6. On the diagram please show only the areas where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, hi-top tables, dining tables, dining chairs, dance floor, stage, game room, and the kitchen. DO NOT include parking lots, living quarters, etc. When completing diagram, North is up ↑.

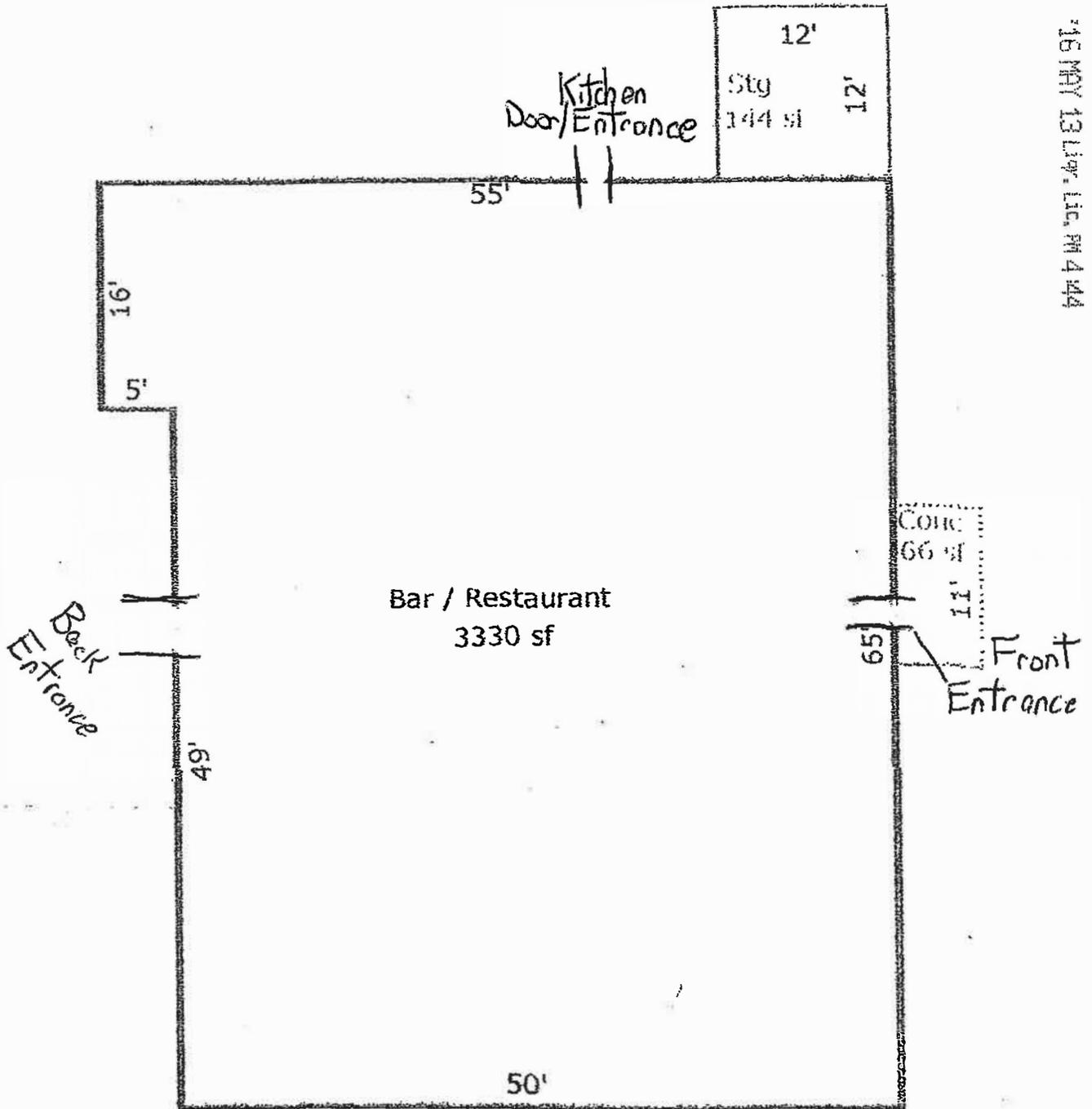
If a legible copy of a rendering or drawing of your diagram of the premises is attached to this application, please write the words "DIAGRAM ATTACHED" in the box provided for the diagram on the application.

**DIAGRAM OF PREMISES**

DIAGRAM ATTACHED

16 NY 13 19, Lic. PM 4 44

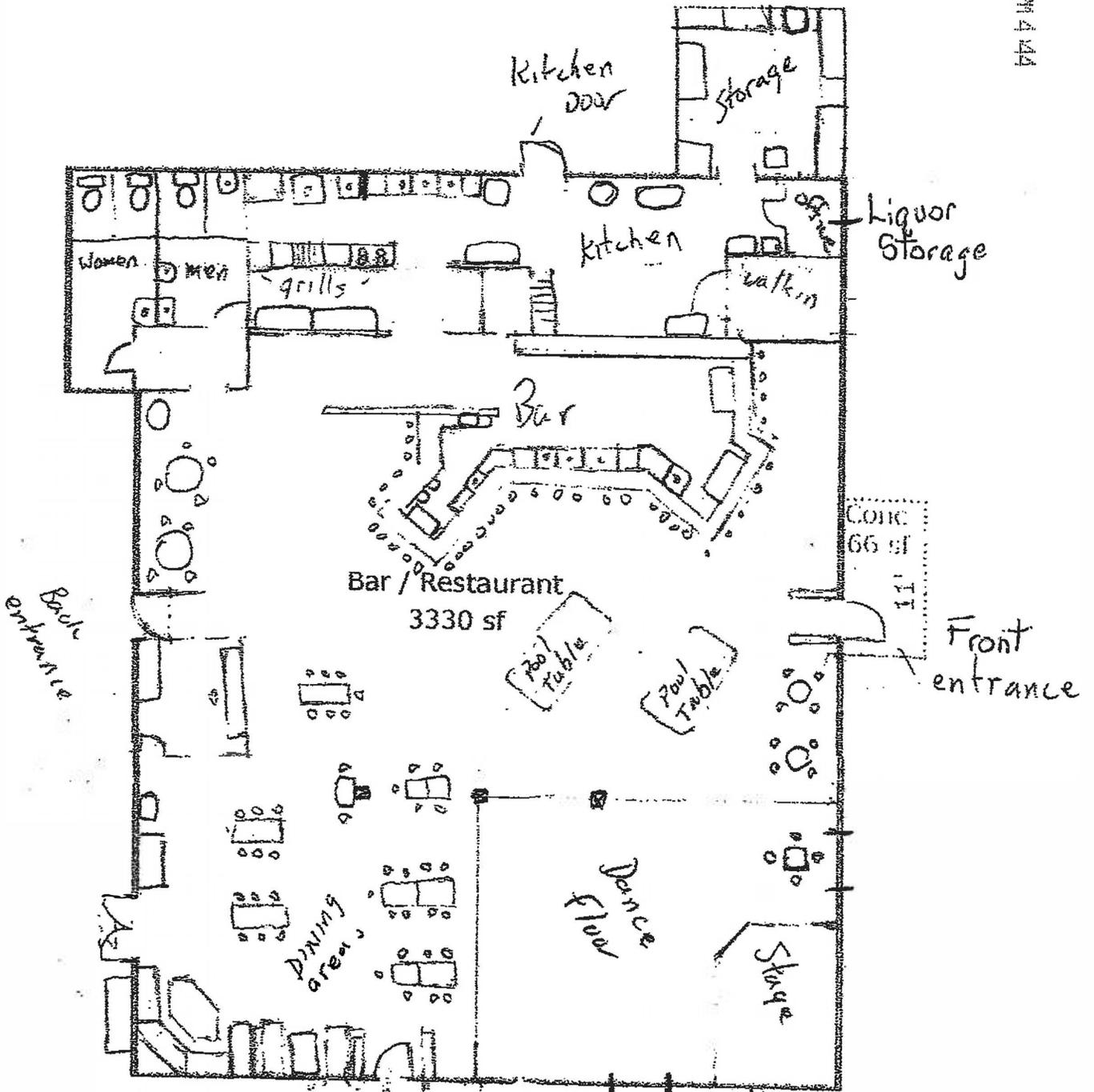
Total Square Footage = 3,330 sf



16 MAY 13 10:15 AM '44

Total Square Footage = 3,330 sf

16 MAY 13 11:47 AM '14



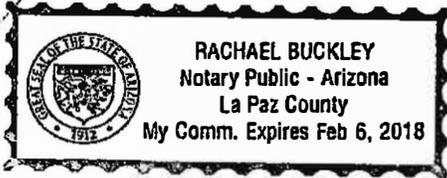
**SECTION 17 SIGNATURE BLOCK**

16 MAY 13 04. Lic. PH 4 44

I, (Print Full Name) Melba Emoe Salletck, hereby declare that I am the Owner/Agent filing this application as stated in Section 4 # 1. I have read this application and verify all statements to be true, correct and complete.

X (Signature) *Melba Emoe Salletck*

State of Arizona County of La Paz



The foregoing instrument was acknowledged before me this

25<sup>th</sup> of March, 2016

Day Month Year

My commission expires on: 2-6-18

*Rachael Buckley*  
Signature of NOTARY PUBLIC

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement: notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: MAY 25, 2016 Date of Posting Removal: \_\_\_\_\_

Applicant's Name: Selleck Melba Emoe  
Last First Middle

Business Address: 1090 W. Main St. Quartzsite 85346  
Street City Zip

License #: 06150014

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Tonya Hoogerwerf Building Inspector 928 927 4333  
Print Name of City/County Official Title Phone Number

[Signature] 5/25/16  
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents. If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

# NOTICE

## APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: MAY 25, 2016

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

TOWN of QUARTZSITE TOWN COUNCIL

QUARTZSITE, AZ 85346  
PLACE TOWN HALL 415 N PLYMOUTH AVE DATE/TIME JUNE 28, 2016 at 7:00 P.M.

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 928-927-4333

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE

STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE

RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT

THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND

NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE

**STATE LIQUOR BOARD:** 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: TOWN COUNCIL STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, June 28, 2016

**Agenda Item:** **MINUTES** – Consider approval of the minutes of the Town Council Work Session of May 20, 2016, the Regular Meeting of June 14, 2016, and the Special Meeting of June 16, 2016.

**Summary:** The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

**Responsible Person:** Tina Abriani, Town Clerk

**Attachment:** Minutes of the Town Council Work Session of May 20, 2016, the Regular Meeting of June 14, 2016, and the Special Meeting of June 16, 2016.

**Action Requested:** **Motion to approve the minutes of the Town Council Work Session of May 20, 2016, the Regular Meeting of June 14, 2016, and the Special Meeting of June 16, 2016.**

**MINUTES**  
**TOWN OF QUARTZSITE**  
**WORK SESSION OF THE COMMON COUNCIL**  
**FRIDAY, MAY 20, 2016, 11:00 AM**

**CALL TO ORDER:** 11:00 a.m.

Mayor Foster called the meeting to order at 11:00 a.m.

**INVOCATION:**

No one volunteered for the invocation.

**PLEDGE OF ALLEGIANCE:**

Council Member St. Germain led the Pledge of Allegiance.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Simpson, Council Member Warner, Council Member Orgeron, Council Member St. Germain.

**Absent:** Council Member Kelley, Council Member Davidson.

**STAFF PRESENT:** Skylor Miller, Town Manager; Tina Abrani, Town Clerk; Kiki Tunnell, Finance Manager; Mindy Hunt, Finance Assistant; Miguel Castellanos, Deputy Town Clerk; Emmett Brinkerhoff, Public Works Director; Pamela Shirley, Magistrate Court Judge; Ernie Renfro, Chief of Police; Billie Fowler, Library Manager; and Janet Collier, Transit Coordinator.

**CALL TO THE PUBLIC:**

Mayor Foster moved the Call to the Public to the end of the meeting.

**WORK SESSION:**

**PRELIMINARY BUDGETS - Presentation and initial review of preliminary budgets for Town departments, FY 16-17.**

Skylor explained the health insurance line item was higher than previous years due to Health Reimbursement Arrangement (HRA) being added to it.

Mayor Foster asked about adding additional travel and training to the Mayor and Council line item. Town Manager Miller said there is more than enough money in the current line item to go to other trainings.

Town Manager Miller talked about staff and Council using Town vehicles for training, and said it would be worthwhile to purchase a newer fleet car for training and travel.

Town Manager Miller explained the Police Department had their last payment for their settlement agreement and would like to hold the money from the operational funds to add an additional officer to the department.

Chief Renfro further explained having additional officers would allow the opportunity to join the task force and have proper coverage in the field. He also informed the Council of a grant that would pay 75% for a new officer for three years.

Mayor Foster asked if the Town would be obligated to keep the position after the three years the grant covered. Chief Renfro answered he did not see it in the grant but would do more research.

Town Manager Miller and Chief Renfro explained that the increase in small tools and equipment are due to body cameras and other needed equipment for the officers. Town Manager Miller and Chief Renfro also suggested purchasing a new vehicle since the current vehicles are constantly in the repair shop.

Council Member Orgeron would like to see promotion of the police reserve program in the budget.

Council Member Warner motioned to recess at 11:46 a.m. and Vice Mayor Simpson seconded the motion. The motion passed unanimously.

Mayor Foster called the meeting back to order at 12:05 p.m.

Judge Shirley explained the need for a Pro Tem and recommended the Chief Court Clerk. She would also like to send her Court Clerk to be certified as a Spanish translator.

Mayor Foster asked if staff could look into cleaning the washes to reduce the flood plain.

Town Manager Miller talked about Council Member Kelley's request to fund a Town Planner/Community Planning Director.

Town Manager Miller explained the need to fund new furniture with built in power outlets instead of purchasing new couches for the Library.

Town Manager Miller and Billie Fowler, Library Manager, informed the Council that the Friends of the Library assist the Library with approximately \$15,000 a year.

Emmett Brinkerhoff, Public Works Director, requested an attachment for the mower that is used by the Parks Department.

Vice Mayor Simpson asked about the fund increase in the line item ground repair in the Parks budget. Emmett Brinkerhoff answered he wanted to keep the budget amount the same and was keeping it in ground repair as an emergency fund.

Emmett Brinkerhoff told the Council the Cemetery Department requested to purchase a conex box for storing the burial equipment.

Council Member Orgeron asked what the funds in the line item building and repair in the wastewater department would be used for. Emmett Brinkerhoff answered the building itself at the wastewater treatment plant needs some repairs.

Town Manager Miller explained how the annual long term debt service has changed for the next fiscal year.

Town Manager Miller would like to add \$5,000 to the Parks Department for museum property and expenses.

### **Call to the public**

Shanana Rain Bearcat proposed to co-sponsor the Town sponsored events to further bring the community together and would like to see the budget combined for sponsored events so that more money could be used for the events that need it. She also asked the Council to provide funds for the 150<sup>th</sup> anniversary of Quartzsite being established.

Shanana Rain Bearcat recommended changing the community outreach line item into a fund that could be available for other organization. She also recommended adding a Community Public Information Officer to receive further public input for the Town.

Monica Timberlake thanked Council Member Orgeron for discussion on bringing in reserve police officers and suggested that Council view the promotion of the Town as an investment into the future instead of as a cost.

Starr Bearcat asked why the Town is paying for the electricity that people use to charge their devices. She also asked if the Town could add more volunteers to the boards and committees that have vacant positions.

Council Member Warner complemented the department heads on their work with the budget.

Council Member Orgeron asked if the board volunteer applicants could be added to the first meeting in June.

Mayor Foster thanked the department heads and the Town employees for their hard work with the previous budget and would like to reward staff with an appreciation lunch.

**ADJOURNMENT:** 1:29 p.m.

Council Member Orgeron motioned to adjourn the meeting at 1:29 p.m. and Council Member Warner seconded the motion. The motion passed unanimously.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of May 20, 2016, of the Town Council of Quartzsite, Arizona, held on May 20, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 14th day of June 2016

\_\_\_\_\_  
Miguel Castellanos, Deputy Town Clerk

On behalf of the Common Council

Approved:

\_\_\_\_\_  
Ed Foster, Mayor

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE COMMON COUNCIL**  
**TUESDAY, JUNE 14, 2016, 7:00 PM**

**CALL TO ORDER:** Mayor Foster called the meeting to order at 7:00 p.m.

**INVOCATION:** Pastor Bruce Swart gave the prayer.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Foster.

**ROLL CALL:**

**Present:** Mayor Foster, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, and Council Member St. Germain appeared by phone.

**STAFF PRESENT:** Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; and Tina Abriani, Town Clerk

**ANNOUNCEMENTS:**

None

**CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:**

Doug Ross, Quartzsite resident, representing the Arizona Peace Trail and the Arizona Sun Riders ATV Club, spoke of the lack of attendance by Town representatives at meetings regarding the 10 West Transmission Line Project. He said he would like an explanation regarding why the Council or Town staff did not attend.

Monica Timberlake spoke of vacancies on the Park and Recreation Committee. She stated there was a member from the Committee that had not appeared for a meeting in six months, and another member had resigned. She requested that the Council direct the staff to make sure that the issue appears on the Council's agenda.

Linda Goldberg, Chair of the Tourism Committee for the La Paz Economic Development Corporation. She handed out a letter that provided an update of the Passport Program to the Council. She thanked the Council for supporting the Passport Program last year, and said it was an incredible success with the distribution of approximately 35,000 passports. She said the plan was to distribute even more this year, and she asked for the Council's support again this year for the Committee for its Passport Program.

Dennis Dole, resident of Quartzsite, said he noticed that in executive session, the Council would start a review of resumes for a Town Manager. He said a gentleman in our community, that has served his country, has put his name in to be considered for the position of Town Manager. Mr. Dole said he was speaking of Mr. Phil Cushman. Mr. Dole

spoke of Mr. Cushman's vast applicable experience; numerous accomplishments and abilities; and the fact that he permanently resides in Quartzsite.

Mr. Dole asked that Mr. Cushman's military background, reaching the rank of Major in the United States Marine Corps, including the management of people, budgets, and programs, be given relevancy in the discussions of the Council regarding a new Town Manager.

Shanana Rain BearCat, on behalf of the Quartzsite Area Chamber of Commerce and Tourism, requested a grant of \$6,000 to promote the Town of Quartzsite during the 150<sup>th</sup> anniversary since its founding in 1867. She said the measurable outcome of the grant would be increased winter visitors, vendors, and tourists that respond to the promotion of Quartzsite as a tourist destination for off-road tourism and other activities. She explained that the Chamber relies heavily on volunteers and an unpaid governance board to accomplish its goals and mission. She listed some things the grant would be used for in marketing Quartzsite anniversary, such as radio advertising, street banners, posters, and magnets with the Quartzsite 150<sup>th</sup> logo.

**CONSENT AGENDA:**

- 1.    **A.    LEDGER OF ACCOUNTS PAID – Consider approval of check series 40282 – 40325 and 40342 – 40350, totaling \$568,950.24.**
- B.    LIBRARY CLERK – Consider approval to hire two new Part-Time Library Clerks to fill the vacant budgeted positions.**
- C.    TRANSIT DRIVERS – Consider approval to hire two new Part-Time Transit Drivers to fill the vacant budgeted positions.**

**Council Member Orgeron moved to approve the Consent Agenda as presented and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.**

Town Manager Miller stated for the record that those part-time employees would be utilizing a pool of hours and Town staff would ensure that the budgeted hours were not exceeded.

**ADMINISTRATIVE ITEMS:**

- 2.    **APPOINTMENT OF VICE MAYOR - Nominations and appointment of Vice Mayor from Members of Council.**

The Mayor said he was aware of only one Council Member that had expressed an interest in the Vice Mayor's seat, Council Member Davidson.

**Council Member Orgeron said that was going to be his choice, and he nominated Council Member Davidson for the Vice Mayor's seat and Mayor Foster seconded the**

nomination. The vote was unanimous. **Council Member Davidson was appointed Vice Mayor of the Quartzsite Town Council.**

**3. APPOINTMENT OF COUNCIL MEMBER TO VACANT COUNCIL POSITION – Discussion to consider Council’s plan to recruit and appoint a new member to Council to fill vacant position.**

Town Manager Miller said it might be more appropriate to submit a letter of interest and a resume, rather than filling out a basic application.

The Mayor said it was standard practice to allow thirty days to receive a letter of interest, resume, or application.

There was discussion of when the meetings in July would take place. It was decided by the Council that the letters of interest, resumes, or applications would be due by Wednesday, July 6, 2016, by 5:00 p.m. This was decided in order for the interested parties to be part of the agenda of the first Council meeting in July.

**4. APPOINTMENT OF TOWN REPRESENTATIVE TO LA PAZ ECONOMIC DEVELOPMENT CORPORATION.**

The Mayor said Mr. Simpson held the position of Town representative to the La Paz Economic Development Corporation and with his resignation, it needed to be filled. **Vice Mayor Davidson nominated** Mayor Foster and **Council Member Orgeron seconded** the nomination. The vote was unanimous. **Mayor Foster was appointed** as the Council representative to the La Paz Economic Development Corporation.

**5. APPOINTMENT OF COUNCIL REPRESENTATIVE TO WACOG EXECUTIVE COMMITTEE.**

Mayor Foster volunteered to serve on the WACOG Executive Committee. **Council Member Orgeron nominated** the Mayor, and **Council Member Kelley seconded** the nomination. The vote was unanimous. **Mayor Foster was appointed** as the Council representative to the WACOG Executive Committee.

**6. MINUTES – Consider approval of the minutes of the Regular Council Meeting of May 24, 2016.**

**Council Member Orgeron moved** to approve the minutes of the Regular Council Meeting of May 24, 2016, and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

**7. TENTATIVE BUDGET WORK SESSION SCHEDULE - Discussion to set date for tentative budget work session.**

The Tentative Budget Work Session was scheduled for Wednesday, June 22, 2016, at 1:00 p.m.

**8. POLICE CHIEF INTERVIEW SCHEDULE - Discussion to set date to interview Police Chief Candidate(s).**

The Council set Monday, June 20, 2016, at 2:00 p.m. to interview Police Chief candidate(s).

**9. EXECUTIVE SESSION**

- **An executive session pursuant to ARS Section 38-431.03(A)(1) for review of resumes and discussion of employment of a Town Manager and preparation of a final list for interviews.**
- **An executive session pursuant to ARS Section 38-431.03(A)(4) for discussion with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with Interim Public Management for Interim Town Manager services.**
- **An executive session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations for the sale or lease of real property located at 560 Coyote Street, Quartzsite, AZ (APN 306-18-001A).**

**Council Member Orgeron moved to adjourn to executive session, and Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.**

**ADJOURN TO EXECUTIVE SESSION: 7:25 p.m.**

**RETURN TO OPEN SESSION: 8:26 p.m.**

The Mayor called the meeting back to order at 8:26 p.m.

**ROLL CALL:**

**Present:** Mayor Foster, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain appeared by phone.

**10. CONTRACT WITH INTERIM PUBLIC MANAGEMENT – Consider approval to contract with Interim Public Management to provide Interim Town Manager for the duration of the Town Manager recruitment process.**

The Mayor and Council directed staff to obtain more information regarding Interim Public Management, and to place the item on the agenda for Monday, June 20, 2016.

**COMMUNICATIONS:**

**11. Reports from the MAYOR on current events.**

The Mayor reported that he had been speaking to Dan Field in Parker regarding Ted Truck's Stop property, specifically regarding people breaking into the property and some using it as a habitat. The Mayor said the roof was gone, the floor was gone, the basement collects water, a habitat for mosquitos and therefore, the property poses a possible Zika virus threat. Mayor Foster said the County and the Town should make an effort to raze the property, clean it up, and fix it so it is not a nuisance. The Mayor said he is working in to resolve the issue.

**12. Reports from the COUNCIL on current events.**

None

**13. Reports from the TOWN MANAGER to the Council.**

Town Manager Miller said the Independence Day Celebration would be held July 4, 2016, beginning at 5:00 p.m. He said he and Town staff were in the process of organizing the festivities. He said the Fire Department would be letting off the fireworks this year.

**Vice Mayor Davidson moved to adjourn and Council Member Orgeron seconded the motion. The vote was unanimous. Motion Passed.**

**ADJOURNMENT:** 8:30 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of June 14, 2016, of the Town Council of Quartzsite, Arizona, held on June 14, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 28<sup>th</sup> day of June 2016

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Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

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Ed Foster, Mayor

**MINUTES**  
**TOWN OF QUARTZSITE**  
**SPECIAL MEETING OF THE COMMON COUNCIL**  
**THURSDAY, JUNE 16, 2016, 3:00 PM**

**CALL TO ORDER: 3:00 p.m.**

**Mayor Foster called** the meeting to order at 3:00 p.m.

**INVOCATION:**

Nobody spoke for the invocation.

**PLEDGE OF ALLEGIANCE:**

Council Member Orgeron led the Pledge of Allegiance.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Kelley – arrived at 3:05 p.m. Council Member Warner, Council Member St. Germain – attended via phone.

**STAFF PRESENT:** Emmett Brinkerhoff, Public Works Director; Kiki Tunnell, Finance Manager; Mindy Hunt, Finance Assistant; Oscar Cruz, Public Works Assistant Director; Miguel Castellanos, Deputy Town Clerk.

**Presenters:** Denise Bishop, Grants Consultant

**CALL TO THE PUBLIC:**

Nobody spoke for the Call to the Public.

**Public Hearing to discuss merits of proposed Community Development Block Grant (CDBG) projects as submitted during the community forum on May 23rd, 2016.**

**Shanana Rain Bearcat** asked about the second resolution on the agenda involving the residential anti displacement and relocation assistance plan for FY 2016.

**Denise Bishop, Grants Consultant,** explained the resolution is necessary and has been submitted every 5 year to be considered for the grant. The resolution is put in place to protect any resident that may be relocated for the project.

**Council Member Kelley arrived** for the meeting at 3:05 p.m.

**Administrative Items:**

- 1. A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF QUARTZSITE AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY 2016 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE**

**THE ACTIVITIES OUTLINED IN SAID APPLICATION.**

**Council Member Orgeron** moved to authorize the resolution as read and **Vice Mayor Davidson** seconded. The resolution passed unanimously.

**2. A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF QUARTZSITE ADOPTING A RESIDENTIAL ANTI DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR FY 2016 AS REQUIRED UNDER SECTION (d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED.**

**Council Member Orgeron** moved to adopt the resolution for the residential anti displacement and relocation assistance plan for FY 2016 as required under section (d) of the Housing and Community Development Act of 1974 as amended and **Vice Mayor Davidson** seconded. The resolution was passed unanimously.

**ADJOURN: 3:08 p.m.**

**Vice Mayor Davidson** motioned to adjourn the meeting at 3:08 p.m. and **Council Member Warner** seconded the motion. The motion passed unanimously.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of June 16, 2016, of the Town Council of Quartzsite, Arizona, held on June 16, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 28<sup>th</sup> day of June 2016

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Miguel Castellanos, Deputy Town Clerk

On behalf of the Common Council

Approved:

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Ed Foster, Mayor



# TOWN OF QUARTZSITE

**Proposed**

## Tentative Budget

**Fiscal Year 2016 - 2017**

**June 28, 2016**

*Information contained within is tentative and subject to change until final adoption*



**TOWN OF QUARTZSITE BUDGET FY 2015-2016**

| <b>Account Title</b>                 | <b>2014-15<br/>Adopted<br/>Budget</b> | <b>2015-16<br/>Adopted<br/>Budget</b> | <b>2015-16<br/>YTD Actual<br/>Mar-16</b> | <b>2016-17<br/>Tentative<br/>Budget</b> |
|--------------------------------------|---------------------------------------|---------------------------------------|--|---|
| <b>Administrative Services</b>       |                                       |                                       |  |   |
| 5011 Salaries & Wages                | 109,540                               | 118,857                               | 85,715                                   | 121,566                                 |
| 5012 FICA                            | 8,380                                 | 9,093                                 | 6,360                                    | 9,300                                   |
| 5014 Overtime                        | 0                                     | 0                                     | 0  | 0                                       |
| 5015 Workers Compensation            | 661                                   | 1,825                                 | 1,435                                    | 1,644                                   |
| 5016 Health Insurance                | 19,526                                | 17,099                                | 17,537                                   | 26,717                                  |
| 5017 Retirement - 401(k)             | 5,902                                 | 6,461                                 | 4,780                                    | 6,643                                   |
| 5018 State Unemployment              | 1,485                                 | 1,069                                 | 993                                      | 1,159                                   |
|                                      | <b>145,494</b>                        | <b>154,403</b>                        | <b>116,820</b>                           | <b>167,029</b>                          |
| 5019 Uniform Allowance               |                                       |                                       |  | 200                                     |
| 5021 Office Supplies                 |                                       |                                       |  |   |
| 5022 Other Supplies                  | 10,500                                | 10,000                                | 4,308                                    | 10,000                                  |
| 5034 Janitorial Supplies             | 200                                   | 300                                   | 231                                      | 350                                     |
| 5024 Gas & Oil                       | 600                                   | 1,500                                 | 1,637                                    | 2,000                                   |
| 5042 Postage                         | 700                                   | 1,200                                 | 1,056                                    | 1,400                                   |
| 5053 Miscellaneous                   |                                       |                                       | 1,597                                    |   |
| 5060 Small Tools/Equipment           | 2,000                                 | 750                                   | 1,397                                    | 1,000                                   |
|                                      | <b>14,000</b>                         | <b>13,750</b>                         | <b>10,226</b>                            | <b>14,950</b>                           |
| 5032 OSP - Audit Services            | 22,000                                | 22,000                                | 19,685                                   | 23,000                                  |
| 5031 OSP - Accounting Services       | 55,000                                | 35,000                                | 15,192                                   | 25,000                                  |
| 5032 OSP - Tax Audit Services        | 45,000                                |                                       |  |   |
| 5081 OSP - Election Services         | 15,000                                | 15,000                                | 0  |   |
| 5082 Polygraph & Medical             |                                       |                                       |  |   |
| 5084 Drug & Alcohol Screening        |                                       | 300                                   | 0  | 500                                     |
| 5036 OSP - IT Services               |                                       |                                       |  | 6,220                                   |
| OSP - Other Professional             |                                       |                                       |  |   |
|                                      | <b>137,000</b>                        | <b>72,300</b>                         | <b>34,877</b>                            | <b>54,720</b>                           |
| 5043 Travel & Lodging                | 8,000                                 | 8,000                                 | 2,370                                    | 8,000                                   |
| 5043 Training & Workshops            |                                       |                                       |  |   |
|                                      | <b>8,000</b>                          | <b>8,000</b>                          | <b>2,370</b>                             | <b>8,000</b>                            |
| 5051 Dues & Memberships              | 10,800                                | 8,000                                 | 5,161                                    | 8,000                                   |
| 5051 Permits/Licenses                |                                       |                                       |  |   |
|                                      | <b>10,800</b>                         | <b>8,000</b>                          | <b>5,161</b>                             | <b>8,000</b>                            |
| 5046 Property & Liability Insurance  | 25,300                                | 25,300                                | 14,854                                   | 10,263                                  |
|                                      | <b>25,300</b>                         | <b>25,300</b>                         | <b>14,854</b>                            | <b>10,263</b>                           |
| 5048 Utilities                       | 27,600                                | 31,500                                | 22,105                                   | 25,000                                  |
| Phone & Internet                     |                                       |                                       |  |   |
|                                      | <b>27,600</b>                         | <b>31,500</b>                         | <b>22,105</b>                            | <b>25,000</b>                           |
| 5025 Vehicle Repairs & Maintenance   | 1,500                                 | 1,500                                 | 367                                      | 1,500                                   |
| 5040 Equipment Repair & Maintenance  | 2,000                                 | 2,000                                 | 45                                       | 2,000                                   |
| 5030 Building Repair & Maintenance   | 3,000                                 | 2,500                                 | 700                                      | 3,000                                   |
|                                      | <b>6,500</b>                          | <b>6,000</b>                          | <b>1,112</b>                             | <b>6,500</b>                            |
| 5038 Leases & Rentals                | 1,000                                 | 2,500                                 | 2,022                                    | 2,500                                   |
| 5056 Grant Match                     |                                       |                                       |  |   |
| 5033 Printing & Advertising          |                                       | 1,000                                 | 218                                      | 2,000                                   |
| 5035 Other Services                  | 1,000                                 | 13,000                                | 5,579                                    | 7,500                                   |
|                                      | <b>2,000</b>                          | <b>16,500</b>                         | <b>7,819</b>                             | <b>12,000</b>                           |
| 5069 Buildings & Improvements        |                                       | 2,000                                 | 0  | 2,000                                   |
| 5070 Furniture & Fixtures            |                                       |                                       |  | 2,000                                   |
| 5061 Capital Outlay                  |                                       | 8,500                                 | 1,995                                    |   |
| 5057 Capital Lease                   | 7,000                                 | 1,000                                 | 330                                      | 500                                     |
| 5058 Capital Lease Principal         |                                       | 1,500                                 | 1,507                                    | 2,200                                   |
|                                      | <b>7,000</b>                          | <b>13,000</b>                         | <b>3,832</b>                             | <b>6,700</b>                            |
| <b>Total Administrative Services</b> | <b>383,694</b>                        | <b>348,753</b>                        | <b>219,176</b>                           | <b>313,162</b>                          |

FY 15-16

Other Services for IT Services, Publications, Small contracts, etc.  
Capital Outlay for IT Infrastructure/ phones

FY17

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$5450

5035 - HRA Admin Fee \$400

5081 - Election Svcs moved to Legal \$15,000

**TOWN OF QUARTZSITE BUDGET FY 2016-17**

| Account Title                               | 2014-15<br>Adopted<br>Budget | 2015-16<br>Adopted<br>Budget | 2015-16<br>YTD Actual<br>Mar-16 | 2016-17<br>Tentative<br>Budget |
|---|------------------------------|------------------------------|---------------------------------|--------------------------------|
| <b>Magistrate Services</b>                  |                              |                              |                                 |                                |
| 5011 Salaries & Wages                       | 80,487                       | 83,888                       | 60,776                          | 85,078                         |
| 5012 FICA                                   | 6,157                        | 6,417                        | 4,423                           | 6,509                          |
| 5014 Overtime                               |                              |                              |                                 |                                |
| 5015 Workers Compensation                   | 246                          | 568                          | 650                             | 508                            |
| 5016 Health Insurance                       | 18,704                       | 24,093                       | 18,911                          | 31,819                         |
| 5017 Retirement - 401(k)                    | 4,197                        | 5,033                        | 3,579                           | 5,105                          |
| 5018 State Unemployment                     | 1,785                        | 956                          | 864                             | 1,024                          |
|   | <b>111,576</b>               | <b>120,954</b>               | <b>89,203</b>                   | <b>130,043</b>                 |
| 5019 Uniform Expense                        | 350                          | 350                          | 0                               | 600                            |
| 5021 Office Supplies                        |                              |                              |                                 |                                |
| 5022 Other Supplies                         | 4,000                        | 2,500                        | 1,263                           | 2,500                          |
| 5034 Janitorial Supplies                    | 250                          | 300                          | 246                             | 350                            |
| 5024 Gas & Oil                              | 500                          | 250                          | 221                             | 250                            |
| 5042 Postage                                | 800                          | 1,000                        | 497                             | 800                            |
| 5053 Miscellaneous                          |                              |                              |                                 |                                |
| 5060 Small Tools/Equipment                  | 1,000                        |                              | 798                             | 200                            |
|   | <b>6,900</b>                 | <b>4,400</b>                 | <b>3,025</b>                    | <b>4,700</b>                   |
| 5031 OSP - Audit                            |                              |                              |                                 | 2,000                          |
| 5032 OSP - Other Professional               | 5,300                        | 5,300                        | 0                               | 3,000                          |
| 5036 OSP - IT Services                      |                              |                              |                                 | 622                            |
| 5073 OSP - Prosecutor                       | 40,000                       | 40,000                       | 30,173                          | 40,000                         |
| 5074 OSP - Public Defender                  | 30,000                       | 30,000                       | 6,458                           | 30,000                         |
| 5085 Legal Fees                             |                              |                              |                                 |                                |
|   | <b>75,300</b>                | <b>75,300</b>                | <b>36,631</b>                   | <b>75,622</b>                  |
| 5043 Travel & Lodging                       | 6,000                        | 3,000                        | 2,306                           | 3,500                          |
| Training & Workshops                        |                              | 3,000                        |                                 | 3,500                          |
|   | <b>6,000</b>                 | <b>6,000</b>                 | <b>2,306</b>                    | <b>7,000</b>                   |
| 5051 Dues & Memberships<br>Permits/Licenses | 9,000                        | 6,000                        | 1,255                           | 3,500                          |
|   | <b>9,000</b>                 | <b>6,000</b>                 | <b>1,255</b>                    | <b>3,500</b>                   |
| 5046 Property & Liability Insurance         | 9,500                        | 9,000                        | 5,169                           | 6,158                          |
|   | <b>9,500</b>                 | <b>9,000</b>                 | <b>5,169</b>                    | <b>6,158</b>                   |
| 5048 Utilities                              | 8,500                        | 8,000                        | 8,856                           | 10,000                         |
| Phone & Internet                            | 300                          | 720                          |                                 |                                |
| Water & Sewer                               |                              |                              |                                 |                                |
|   | <b>8,800</b>                 | <b>8,720</b>                 | <b>8,856</b>                    | <b>10,000</b>                  |
| 5025 Vehicle Repairs & Maintenance          |                              |                              |                                 |                                |
| 5040 Equipment Repair & Maintenance         | 6,500                        | 2,000                        | 0                               | 2,000                          |
| 5030 Building Repair & Maintenance          | 3,500                        | 2,500                        | 144                             | 2,500                          |
|   | <b>10,000</b>                | <b>4,500</b>                 | <b>144</b>                      | <b>4,500</b>                   |
| 5038 Leases & Rentals                       | 6,500                        | 6,500                        | 6,009                           | 6,500                          |
| 5033 Printing & Advertising                 |                              |                              |                                 |                                |
| 5084 Drug & Alcohol Screening               | 50                           | 100                          | 0                               | 100                            |
| 5035 Other Services                         | 3,000                        | 4,000                        | 387                             | 2,400                          |
|   | <b>9,550</b>                 | <b>10,600</b>                | <b>6,396</b>                    | <b>9,000</b>                   |
| 5069 Buildings & Improvements               |                              |                              |                                 |                                |
| 5070 Furniture & Fixtures                   |                              |                              |                                 |                                |
| 5061 Capital Outlay                         |                              |                              |                                 |                                |
| 5057 Capital Lease                          |                              |                              |                                 |                                |
|   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                        | <b>0</b>                       |
| <b>Total Magistrate Services</b>            | <b>246,626</b>               | <b>245,474</b>               | <b>152,985</b>                  | <b>250,522</b>                 |

New Judge Orientation- Lori  
Jan-Mar-Apr One week per month

Juanita Certified Translator  
Online Class \$250  
Exam in Phoenix which is included in \$250 (just need to include travel)

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$4,360

5031 - Court Audit \$2,000

5035 - HRA Admin Fee \$400

**OFFICIAL BUDGET FORMS**

**TOWN OF QUARTZSITE**

**Fiscal Year 2017**

**TOWN OF QUARTZSITE**

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**Fiscal Year 2017**

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**TOWN OF QUARTZSITE**

**Resolution for the Adoption of the Budget**

**Fiscal Year 2017**

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on \_\_\_\_\_, \_\_\_\_\_, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of \_\_\_\_\_, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on \_\_\_\_\_, \_\_\_\_\_, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on \_\_\_\_\_, \_\_\_\_\_, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of \_\_\_\_\_ for the fiscal year \_\_\_\_\_.

Passed by the \_\_\_\_\_ City/Town Council, this \_\_\_\_\_ day of \_\_\_\_\_.

APPROVED:

\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_

Clerk

**TOWN OF QUARTZSITE**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2017**

| Fiscal Year | S<br>c<br>h                                      | FUNDS        |                      |                   |                       |                |                            |                        | Total All Funds |            |
|-------------|--|--------------|----------------------|-------------------|-----------------------|----------------|----------------------------|------------------------|-----------------|------------|
|             |  | General Fund | Special Revenue Fund | Debt Service Fund | Capital Projects Fund | Permanent Fund | Enterprise Funds Available | Internal Service Funds |                 |            |
| 2016        | Adopted/Adjusted Budgeted Expenditures/Expenses* | E            | 3,183,884            | 1,896,820         | 0                     | 8,760,856      | 0                          | 2,260,858              | 0               | 14,102,018 |
| 2018        | Actual Expenditures/Expenses**                   | E            | 2,408,171            | 889,418           | 0                     | 0              | 0                          | 1,324,872              | 0               | 4,822,480  |
| 2017        | Fund Balance/Net Position at July 1***           |              |                      |                   |                       |                |                            |                        |                 | 0          |
| 2017        | Primary Property Tax Levy                        | B            | 0                    |                   |                       |                |                            |                        |                 | 0          |
| 2017        | Secondary Property Tax Levy                      | B            |                      |                   |                       |                |                            |                        |                 | 0          |
| 2017        | Estimated Revenues Other than Property Taxes     | C            | 2,718,557            | 2,028,320         | 0                     | 0              | 0                          | 9,452,870              | 0               | 14,197,547 |
| 2017        | Other Financing Sources                          | D            | 0                    | 0                 | 0                     | 0              | 0                          | 0                      | 0               | 0          |
| 2017        | Other Financing (Uses)                           | D            | 0                    | 0                 | 0                     | 0              | 0                          | 0                      | 0               | 0          |
| 2017        | Interfund Transfers In                           | D            | 122,840              | 0                 | 0                     | 0              | 0                          | 0                      | 0               | 122,840    |
| 2017        | Interfund Transfers (Out)                        | D            | 0                    | 0                 | 0                     | 0              | 0                          | 122,840                | 0               | 122,840    |
| 2017        | Reduction for Amounts Not Available:             |              |                      |                   |                       |                |                            |                        |                 |            |
| LESS:       | Amounts for Future Debt Retirement:              |              |                      |                   |                       |                |                            |                        |                 | 0          |
|             |  |              |                      |                   |                       |                |                            |                        |                 | 0          |
|             |  |              |                      |                   |                       |                |                            |                        |                 | 0          |
|             |  |              |                      |                   |                       |                |                            |                        |                 | 0          |
| 2017        | Total Financial Resources Available              |              | 2,841,397            | 2,028,320         | 0                     | 0              | 0                          | 9,329,830              | 0               | 14,197,547 |
| 2017        | Budgeted Expenditures/Expenses                   | E            | 3,354,712            | 2,363,220         | 0                     | 8,955,858      | 0                          | 2,434,104              | 0               | 15,107,892 |

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
8. EEC expenditure limitation

|    | 2018          | 2017          |
|----|---------------|---------------|
| 1. | \$ 14,102,018 | \$ 15,107,892 |
| 2. |               |               |
| 3. | 14,102,018    | 15,107,892    |
| 4. | 9,404,878     | 10,293,407    |
| 5. | \$ 4,897,142  | \$ 4,814,485  |
| 8. | \$ 5,041,418  | \$ 5,110,502  |

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved In the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**TOWN OF QUARTZSITE**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2017**

|   | 2016     | 2017     |
|---|----------|----------|
| 1. Maximum allowable primary property tax levy.<br>A.R.S. §42-17051(A)  | \$ _____ | \$ _____ |
| 2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy.<br>A.R.S. §42-17102(A)(18)  | \$ _____ |          |
| 3. Property tax levy amounts  |          |          |
| A. Primary property taxes   | \$ _____ | \$ _____ |
| B. Secondary property taxes   | \$ _____ | \$ _____ |
| C. Total property tax levy amounts  | \$ _____ | \$ _____ |
| 4. Property taxes collected*  |          |          |
| A. Primary property taxes   |          |          |
| (1) <b>Current year's</b> levy  | \$ _____ |          |
| (2) Prior years' levies   | \$ _____ |          |
| (3) Total primary property taxes  | \$ _____ |          |
| B. Secondary property taxes   |          |          |
| (1) <b>Current year's</b> levy  | \$ _____ |          |
| (2) Prior years' levies   | \$ _____ |          |
| (3) Total secondary property taxes  | \$ _____ |          |
| C. Total property taxes collected   | \$ _____ |          |
| 5. Property tax rates   |          |          |
| A. City/Town tax rate   |          |          |
| (1) Primary property tax rate   | _____    | _____    |
| (2) Secondary property tax rate   | _____    | _____    |
| (3) Total city/town tax rate  | _____    | _____    |
| B. Special assessment district tax rates  |          |          |
| Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town. |          |          |

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF QUARTZSITE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2017**

| <u>SOURCE OF REVENUES</u>          | <u>ESTIMATED<br/>REVENUES<br/>2016</u> | <u>ACTUAL<br/>REVENUES*<br/>2016</u> | <u>ESTIMATED<br/>REVENUES<br/>2017</u> |
|------------------------------------|--|--------------------------------------|--|
| <b>GENERAL FUND</b>                |  |                                      |  |
| <b>Local taxes</b>                 |  |                                      |  |
| City Sales Tax                     | \$ 1,165,000                           | \$ 1,244,871                         | \$ 1,165,000                           |
| Recap Vendor Sales Tax             | 60,000                                 |                                      | 60,000                                 |
| <b>Licenses and permits</b>        |  |                                      |  |
| Building Permits                   | 40,000                                 | 32,227                               | 40,000                                 |
| Business License Fees              | 10,000                                 | 9,365                                | 30,000                                 |
| Vendor Sales Permit Fees           | 58,000                                 | 55,295                               | 60,000                                 |
| Utility Franchise Fees             | 80,000                                 | 64,433                               | 80,000                                 |
| <b>Intergovernmental</b>           |  |                                      |  |
| State Sales Tax                    | 351,275                                | 351,275                              | 341,518                                |
| Urban Revenue Sharing (Income Tax) | 442,710                                | 442,710                              | 443,899                                |
| Vehicle License Tax                | 325,436                                | 325,436                              | 334,120                                |
| <b>Charges for services</b>        |  |                                      |  |
| Transit Services                   | 8,000                                  | 6,354                                | 10,000                                 |
| <b>Fines and forfeits</b>          |  |                                      |  |
| Court Fines                        | 91,600                                 | 51,274                               | 90,000                                 |
| Court Fines - Restricted           | 7,000                                  | 7,198                                | 12,600                                 |
| <b>Interest on investments</b>     |  |                                      |  |
| Interest Earnings                  | 6,000                                  | 8,323                                | 6,200                                  |
| <b>In-lieu property taxes</b>      |  |                                      |  |
| <b>Contributions</b>               |  |                                      |  |
| Voluntary contributions            |  |                                      |  |
| Donations and Fees - Restricted    | 3,900                                  | 6,609                                | 3,900                                  |
| Community Fees - Restricted        | 3,000                                  | 1,543                                | 3,000                                  |
| <b>Miscellaneous</b>               |  |                                      |  |
| Land Lease Rentals                 | 18,320                                 | 18,320                               | 18,320                                 |
| Miscellaneous                      | 10,000                                 | 3,644                                | 10,000                                 |
| Auction Revenue                    | 10,000                                 |                                      | 10,000                                 |
| <b>Total General Fund</b>          | <b>\$ 2,690,241</b>                    | <b>\$ 2,628,877</b>                  | <b>\$ 2,718,557</b>                    |

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.







**TOWN OF QUARTZSITE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2017**

| <u>SOURCE OF REVENUES</u> | <u>ESTIMATED<br/>REVENUES<br/>2016</u> | <u>ACTUAL<br/>REVENUES*<br/>2016</u> | <u>ESTIMATED<br/>REVENUES<br/>2017</u> |
|---------------------------|--|--------------------------------------|--|
|---------------------------|--|--------------------------------------|--|

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF QUARTZSITE**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2017**

| FUND                                | OTHER FINANCING<br>2017 |        | INTERFUND TRANSFERS<br>2017 |            |
|-------------------------------------|-------------------------|--------|-----------------------------|------------|
|                                     | SOURCES                 | <USES> | IN                          | <OUT>      |
| <b>GENERAL FUND</b>                 |                         |        |                             |            |
| Revenue Bond Repayment              | \$                      | \$     | \$ 122,840                  | \$         |
|                                     |                         |        |                             |            |
|                                     |                         |        |                             |            |
| <b>Total General Fund</b>           | \$                      | \$     | \$ 122,840                  | \$         |
| <b>SPECIAL REVENUE FUNDS</b>        | \$                      | \$     | \$                          | \$         |
|                                     |                         |        |                             |            |
|                                     |                         |        |                             |            |
| <b>Total Special Revenue Funds</b>  | \$                      | \$     | \$                          | \$         |
| <b>DEBT SERVICE FUNDS</b>           | \$                      | \$     | \$                          | \$         |
|                                     |                         |        |                             |            |
|                                     |                         |        |                             |            |
| <b>Total Debt Service Funds</b>     | \$                      | \$     | \$                          | \$         |
| <b>CAPITAL PROJECTS FUNDS</b>       | \$                      | \$     | \$                          | \$         |
|                                     |                         |        |                             |            |
|                                     |                         |        |                             |            |
| <b>Total Capital Projects Funds</b> | \$                      | \$     | \$                          | \$         |
| <b>PERMANENT FUNDS</b>              | \$                      | \$     | \$                          | \$         |
|                                     |                         |        |                             |            |
|                                     |                         |        |                             |            |
| <b>Total Permanent Funds</b>        | \$                      | \$     | \$                          | \$         |
| <b>ENTERPRISE FUNDS</b>             |                         |        |                             |            |
| Revenue Bond Repayment - Water      | \$                      | \$     | \$                          | \$ 44,400  |
| Revenue Bond Reayment - WW          |                         |        |                             | 78,440     |
|                                     |                         |        |                             |            |
|                                     |                         |        |                             |            |
| <b>Total Enterprise Funds</b>       | \$                      | \$     | \$                          | \$ 122,840 |
| <b>INTERNAL SERVICE FUNDS</b>       | \$                      | \$     | \$                          | \$         |
|                                     |                         |        |                             |            |
|                                     |                         |        |                             |            |
| <b>Total Internal Service Funds</b> | \$                      | \$     | \$                          | \$         |
| <b>TOTAL ALL FUNDS</b>              | \$                      | \$     | \$ 122,840                  | \$ 122,840 |

**TOWN OF QUARTZSITE**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2017**

| FUND/DEPARTMENT                     | ADOPTED<br>BUDGETED<br>EXPENDITURES/<br>EXPENSES<br>2016 | EXPENDITURE/<br>EXPENSE<br>ADJUSTMENTS<br>APPROVED<br>2016 | ACTUAL<br>EXPENDITURES/<br>EXPENSES*<br>2016 | BUDGETED<br>EXPENDITURES/<br>EXPENSES<br>2017 |
|-------------------------------------|--|--|--|---|
| <b>GENERAL FUND</b>                 |  |  |  |   |
| Town Council                        | \$ 109,720   | \$   | \$ 105,309                                   | \$ 106,798                                    |
| Legal Services                      | 140,000  |  | 115,833                                      | 155,000                                       |
| Administrative Services             | 348,753  |  | 299,068                                      | 313,162                                       |
| Public Safety (Police) Services     | 1,166,436  |  | 982,219                                      | 1,301,826                                     |
| Economic/Community Outreach         | 21,500   |  | 21,130                                       | 30,000  |
| Magistrate Court Services           | 245,474  |  | 209,590                                      | 250,522                                       |
| Community Development Services      | 109,614  |  | 79,914                                       | 112,886                                       |
| Library Services                    | 162,932  |  | 142,539                                      | 158,600                                       |
| Park Services                       | 119,514  |  | 111,760                                      | 130,239                                       |
| Cemetery Services                   | 57,466   |  | 47,367                                       | 58,529  |
| Recreation Services                 | 87,568   |  | 56,566                                       | 97,029  |
| Transit Services                    | 266,907  |  | 88,876                                       | 292,121                                       |
| Long Term Debt Repayment            | 148,000  |  | 148,000                                      | 148,000                                       |
| Contingency                         | 200,000  |  |  | 200,000                                       |
| <b>Total General Fund</b>           | <b>\$ 3,183,884</b>                                      | <b>\$</b>  | <b>\$ 2,408,171</b>                          | <b>\$ 3,354,712</b>                           |
| <b>SPECIAL REVENUE FUNDS</b>        |  |  |  |   |
| HURF                                | \$ 1,291,137   | \$   | \$ 885,594                                   | \$ 1,504,094                                  |
| HURF Contingency                    | 200,000  |  |  | 200,000                                       |
| HURF Miscellaneous                  | 10,000   |  |  | 10,000  |
| Various Public Safety (Police)      | 85,000   |  | 1,401  | 150,000                                       |
| Library Grants                      | 8,000  |  | 2,424  | 27,440  |
| Transit Grants                      | 202,483  |  |  | 354,786                                       |
| Miscellaneous Grants/Donations      | 100,000  |  |  | 116,900                                       |
| <b>Total Special Revenue Funds</b>  | <b>\$ 1,896,620</b>                                      | <b>\$</b>  | <b>\$ 889,418</b>                            | <b>\$ 2,363,220</b>                           |
| <b>DEBT SERVICE FUNDS</b>           |  |  |  |   |
|                                     | \$   | \$   | \$   | \$  |
| <b>Total Debt Service Funds</b>     | <b>\$</b>  | <b>\$</b>  | <b>\$</b>                                    | <b>\$</b>                                     |
| <b>CAPITAL PROJECTS FUNDS</b>       |  |  |  |   |
| WWTP Expansion/Rehab Proj           | \$ 6,760,856   | \$   | \$   | \$ 6,760,856                                  |
| CDBG WW Grant Project               |  |  |  | 195,000                                       |
| <b>Total Capital Projects Funds</b> | <b>\$ 6,760,856</b>                                      | <b>\$</b>  | <b>\$</b>                                    | <b>\$ 6,955,856</b>                           |
| <b>PERMANENT FUNDS</b>              |  |  |  |   |
|                                     | \$   | \$   | \$   | \$  |
| <b>Total Permanent Funds</b>        | <b>\$</b>  | <b>\$</b>  | <b>\$</b>                                    | <b>\$</b>                                     |
| <b>ENTERPRISE FUNDS</b>             |  |  |  |   |
| Water Utilities                     | \$ 1,350,214   | \$   | \$ 635,738                                   | \$ 1,273,420                                  |
| Wastewater Utilities                | 910,444  |  | 689,133                                      | 1,160,684                                     |
| Water/Wastewater Contingency        |  |  |  |   |
| <b>Total Enterprise Funds</b>       | <b>\$ 2,260,658</b>                                      | <b>\$</b>  | <b>\$ 1,324,872</b>                          | <b>\$ 2,434,104</b>                           |
| <b>INTERNAL SERVICE FUNDS</b>       |  |  |  |   |
|                                     | \$   | \$   | \$   | \$  |
| <b>Total Internal Service Funds</b> | <b>\$</b>  | <b>\$</b>  | <b>\$</b>                                    | <b>\$</b>                                     |
| <b>TOTAL ALL FUNDS</b>              | <b>\$ 14,102,018</b>                                     | <b>\$</b>  | <b>\$ 4,622,460</b>                          | <b>\$ 15,107,892</b>                          |

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



**TOWN OF QUARTZSITE**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2017**

| FUND                                | Full-Time<br>Equivalent (FTE)<br>2017 | Employee Salaries<br>and Hourly Costs<br>2017 | Retirement Costs<br>2017 | Healthcare Costs<br>2017 | Other Benefit<br>Costs<br>2017 | Total Estimated<br>Personnel<br>Compensation<br>2017 |
|-------------------------------------|---------------------------------------|---|--------------------------|--------------------------|--------------------------------|--|
| <b>GENERAL FUND</b>                 | 38                                    | \$ 1,301,069                                  | \$ 138,602               | \$ 263,569               | \$ 121,137                     | \$ 1,824,377   |
| <b>SPECIAL REVENUE FUNDS</b>        |                                       |   |                          |                          |                                |  |
|                                     |                                       | \$  | \$                       | \$                       | \$                             | \$   |
|                                     |                                       |   |                          |                          |                                |  |
| <b>Total Special Revenue Funds</b>  |                                       | \$  | \$                       | \$                       | \$                             | \$   |
| <b>DEBT SERVICE FUNDS</b>           |                                       |   |                          |                          |                                |  |
| HURF                                | 3                                     | \$ 363,256                                    | \$ 21,524                | \$ 67,453                | \$ 60,680                      | \$ 512,912   |
|                                     |                                       |   |                          |                          |                                |  |
| <b>Total Debt Service Funds</b>     | 3                                     | \$ 363,256                                    | \$ 21,524                | \$ 67,453                | \$ 60,680                      | \$ 512,912   |
| <b>CAPITAL PROJECTS FUNDS</b>       |                                       |   |                          |                          |                                |  |
|                                     |                                       | \$  | \$                       | \$                       | \$                             | \$   |
|                                     |                                       |   |                          |                          |                                |  |
| <b>Total Capital Projects Funds</b> |                                       | \$  | \$                       | \$                       | \$                             | \$   |
| <b>PERMANENT FUNDS</b>              |                                       |   |                          |                          |                                |  |
|                                     |                                       | \$  | \$                       | \$                       | \$                             | \$   |
|                                     |                                       |   |                          |                          |                                |  |
| <b>Total Permanent Funds</b>        |                                       | \$  | \$                       | \$                       | \$                             | \$   |
| <b>ENTERPRISE FUNDS</b>             |                                       |   |                          |                          |                                |  |
| Water                               | 3                                     | \$ 125,417                                    | \$ 7,525                 | \$ 29,950                | \$ 14,228                      | \$ 177,120   |
| Wastewater                          | 4                                     | 87,307  | 5,238                    | 24,848                   | 9,510                          | 126,903  |
|                                     |                                       |   |                          |                          |                                |  |
| <b>Total Enterprise Funds</b>       | 7                                     | \$ 212,724                                    | \$ 12,763                | \$ 54,798                | \$ 23,738                      | \$ 304,023   |
| <b>INTERNAL SERVICE FUND</b>        |                                       |   |                          |                          |                                |  |
|                                     |                                       | \$  | \$                       | \$                       | \$                             | \$   |
|                                     |                                       |   |                          |                          |                                |  |
| <b>Total Internal Service Fund</b>  |                                       | \$  | \$                       | \$                       | \$                             | \$   |
| <b>TOTAL ALL FUNDS</b>              | 48                                    | \$ 1,877,049                                  | \$ 172,889               | \$ 385,820               | \$ 205,554                     | \$ 2,641,313   |

## TOWN OF QUARTZSITE BUDGET FY 2016-2017

| Account Title                  | 2014-15<br>Adopted<br>Budget | 2015-16<br>Adopted<br>Budget | 2015-16<br>YTD Actual<br>Mar-16 | 2016-17<br>Tentative<br>Budget |
|--------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| <b>Town Council</b>            |                              |                              |                                 |                                |
| 5010 Council Compensation      | 34,800                       | 34,800                       | 24,500                          | 34,800                         |
| 5011 Salaries & Wages          | 23,703                       | 27,696                       | 21,877                          | 30,349                         |
| 5012 FICA                      | 4,476                        | 4,781                        | 3,572                           | 4,984                          |
| 5015 Workers Compensation      | 1,423                        | 1,535                        | 1,063                           | 1,393                          |
| 5016 Health Insurance          | 4,704                        | 4,926                        | 4,588                           | 6,565                          |
| 5017 Retirement - 401(k)       | 1,422                        | 1,662                        | 1,244                           | 1,821                          |
| 5018 State Unemployment        | 2,382                        | 221                          | 225                             | 236                            |
|                                | <b>72,910</b>                | <b>75,620</b>                | <b>57,069</b>                   | <b>80,148</b>                  |
| 5021 Office Supplies           |                              |                              |                                 |                                |
| 5022 Other Supplies            | 5,800                        | 4,500                        | 2,177                           | 3,500                          |
| 5024 Gas & Oil                 |                              |                              |                                 |                                |
| 5053 Miscellaneous             |                              |                              |                                 |                                |
| 5060 Small Tools & Equipment   |                              | 300                          | 0                               | 300                            |
|                                | 5,800                        | 4,800                        | 2,177                           | 3,800                          |
| 5043 Travel & Lodging          | 7,000                        | 8,000                        | 4,255                           | 8,000                          |
| Training & Workshops           |                              |                              |                                 |                                |
|                                | 7,000                        | 8,000                        | 4,255                           | 8,000                          |
| 5033 Printing & Advertising    |                              |                              |                                 |                                |
| 5035 Other Services            | 1,850                        | 4,600                        | 480                             | 4,600                          |
| 5040 Equipment Repair          |                              |                              |                                 |                                |
| 5051 Dues & Memberships        | 6,100                        | 5,600                        | 5,612                           | 5,750                          |
|                                | 7,950                        | 10,200                       | 6,092                           | 10,350                         |
| 5048 Utilities                 | 1,400                        | 500                          | 1,678                           | 500                            |
| Telephone                      |                              |                              |                                 |                                |
|                                | 1,400                        | 500                          | 1,678                           | 500                            |
| 5056 Grant Match-CDBG          |                              |                              |                                 |                                |
| 5044 Promotion of Town Expense | 4,000                        | 4,000                        | 3,440                           | 4,000                          |
| Events                         |                              |                              |                                 | 2,500                          |
|                                | 4,000                        | 4,000                        | 3,440                           | 4,000                          |
| 5061 Capital Outlay            |                              | 6,600                        | 6,000                           |                                |
|                                | 0                            | 6,600                        | 6,000                           | 0                              |
| <b>Total Town Council</b>      | <b>99,060</b>                | <b>109,720</b>               | <b>80,711</b>                   | <b>106,798</b>                 |

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$1090

5035 - HRA Admin Fee \$100

5043 - Heinfeld, Meech Gov't Training

**TOWN OF QUARTZSITE BUDGET FY 2015-2016**

| Account Title                                | 2014-15<br>Actuals<br>1/2 FY Year | 2015-16<br>Adpoted<br>Budget | 2015-16<br>YTD Actual<br>Mar-16 | 2016-17<br>Tentative<br>Budget |
|--|-----------------------------------|------------------------------|---------------------------------|--------------------------------|
| <b>Public Safety (Police) Services</b>       |                                   |                              |                                 |                                |
| 5011 Salaries & Wages                        | 610,923                           | 611,897                      | 429,899                         | 678,559                        |
| 5012 FICA                                    | 10,904                            | 16,548                       | 11,473                          | 17,811                         |
| 5014 Overtime                                | 25,331                            | 29,048                       | 24,891                          | 34,726                         |
| 5015 Workers Compensation                    | 36,933                            | 37,501                       | 26,107                          | 36,543                         |
| 5016 Health Insurance                        | 91,224                            | 87,609                       | 73,874                          | 145,977                        |
| 5017 Retirement                              | 83,721                            | 73,130                       | 51,759                          | 110,105                        |
| 5018 State Unemployment                      | 5,145                             | 3,602                        | 3,858                           | 4,174                          |
|  | <b>864,181</b>                    | <b>859,336</b>               | <b>621,861</b>                  | <b>1,027,896</b>               |
| 5019 Uniform Expense                         | 12,000                            | 10,000                       | 8,437                           | 13,900                         |
| 5021 Office Supplies                         |                                   |                              |                                 |                                |
| 5022 Other Supplies                          | 7,000                             | 7,000                        | 5,137                           | 7,000                          |
| 5080 K-9 Expenses                            |                                   | 1,750                        | 983                             | 2,250                          |
| 5034 Janitorial Supplies                     | 500                               | 500                          | 308                             | 500                            |
| 5024 Gas & Oil                               | 30,000                            | 35,000                       | 17,213                          | 30,000                         |
| 5042 Postage                                 | 750                               | 1,000                        | 757                             | 1,000                          |
| 5052 Lab Equipment & Supplies                |                                   | 300                          | 0                               | 300                            |
| 5053 Miscellaneous                           |                                   | 0                            |                                 |                                |
| 5060 Small Tools/Equipment                   | 2,500                             | 2,000                        | 3,140                           | 15,900                         |
|  | <b>52,750</b>                     | <b>57,550</b>                | <b>35,975</b>                   | <b>70,850</b>                  |
| 5035 OSP - Other Svcs                        | 12,000                            | 10,000                       | 6,934                           | 1,158                          |
| OSP - Other Professional                     |                                   |                              |                                 | 1,300                          |
| OSP - External Investigation                 |                                   |                              |                                 |                                |
| 5036 OSP - IT Services                       |                                   |                              |                                 | 6,842                          |
|  | <b>12,000</b>                     | <b>10,000</b>                | <b>6,934</b>                    | <b>9,300</b>                   |
| 5043 Travel & Lodging                        | 4,000                             | 2,500                        | 4,382                           | 2,500                          |
| Training & Workshops                         |                                   | 2,500                        |                                 | 2,500                          |
| 5044 Promotion of Town                       |                                   |                              |                                 |                                |
|  | <b>4,000</b>                      | <b>5,000</b>                 | <b>4,382</b>                    | <b>5,000</b>                   |
| 5051 Dues & Memberships                      | 3,000                             | 4,000                        | 2,663                           | 4,000                          |
| Permits/Licenses                             |                                   |                              |                                 |                                |
|  | <b>3,000</b>                      | <b>4,000</b>                 | <b>2,663</b>                    | <b>4,000</b>                   |
| 5046 Property & Liability Insurance          | 60,000                            | 60,000                       | 32,734                          | 24,631                         |
|  | <b>60,000</b>                     | <b>60,000</b>                | <b>32,734</b>                   | <b>24,631</b>                  |
| 5048 Utilities                               | 36,100                            | 25,000                       | 11,869                          | 20,000                         |
| Phone & Internet                             | 200                               | 2,500                        |                                 |                                |
| Water & Sewer                                |                                   |                              |                                 |                                |
|  | <b>36,300</b>                     | <b>27,500</b>                | <b>11,869</b>                   | <b>20,000</b>                  |
| 5025 Vehicle Repairs & Maintenance           | 30,000                            | 25,000                       | 12,300                          | 25,000                         |
| 5040 Equipment Repair & Maintenance          | 1,000                             | 1,000                        | 414                             | 1,000                          |
| 5030 Building Repair & Maintenance           | 4,000                             | 1,000                        | 1,531                           | 2,000                          |
| 5026 Weapons Purchase & Repair/Ammo          |                                   | 2,000                        | 1,687                           | 8,100                          |
| 5027 Radio Maintenance                       | 500                               | 8,000                        | 6,825                           | 8,000                          |
|  | <b>35,500</b>                     | <b>37,000</b>                | <b>22,757</b>                   | <b>44,100</b>                  |
| 5038 Leases & Rentals                        |                                   | 500                          | 46                              | 500                            |
| 5033 Printing & Advertising                  |                                   | 500                          | 397                             | 500                            |
| 5084 Drug & Alcohol Screening                |                                   | 300                          | 0                               | 300                            |
| 5082 Polygraph/Medical/Background            | 1,000                             | 2,000                        | 2,190                           | 2,000                          |
| 5035 Other Services                          |                                   |                              |                                 |                                |
| 5089 Citizens on Patrol/Reserve              | 600                               | 750                          | 684                             | 750                            |
|  | <b>1,600</b>                      | <b>4,050</b>                 | <b>3,317</b>                    | <b>4,050</b>                   |
| 5099 Settlement Expense                      | 100,000                           | 100,000                      | 0                               | 0                              |
|  | <b>100,000</b>                    | <b>100,000</b>               | <b>0</b>                        | <b>0</b>                       |
| 5069 Buildings & Improvements                |                                   | 2,000                        | 450                             | 2,000                          |
| 5070 Furniture & Fixtures                    | 500                               |                              |                                 |                                |
| 5061 Capital Outlay                          |                                   |                              |                                 | 90,000                         |
| 5056 Grant Match                             |                                   |                              |                                 |                                |
|  | <b>500</b>                        | <b>2,000</b>                 | <b>450</b>                      | <b>92,000</b>                  |
| <b>Total Public Safety (Police) Services</b> | <b>1,169,831</b>                  | <b>1,166,436</b>             | <b>742,942</b>                  | <b>1,301,826</b>               |

Capitial  
Possible Grant

2 New Vehicles  
Cruiser  
SUV

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$16,350  
5035 - HRA Admin Fee \$1,300  
5060 - Body Cameras/Tazers

## TOWN OF QUARTZSITE BUDGET FY 2016-17

| Account Title                               | 2014-15<br>Adopted<br>Budget | 2015-16<br>Adopted<br>Budget | 2015-16<br>YTD Actual<br>Mar-16 | 2016-17<br>Tentative<br>Budget |
|---|------------------------------|------------------------------|---------------------------------|--------------------------------|
| <b>Community Development Services</b>       |                              |                              |                                 |                                |
| 5011 Salaries & Wages                       | 52,993                       | 54,654                       | 31,353                          | 53,794                         |
| 5012 FICA                                   | 4,054                        | 4,181                        | 2,434                           | 4,115                          |
| 5014 Overtime                               |                              |                              | 570                             | 0                              |
| 5015 Workers Compensation                   | 373                          | 184                          | 134                             | 158                            |
| 5016 Health Insurance                       | 10,902                       | 8,040                        | 7,660                           | 10,590                         |
| 5017 Retirement - 401(k)                    | 2,371                        | 2,471                        | 1,592                           | 2,395                          |
| 5018 State Unemployment                     | 1,310                        | 933                          | 548                             | 1,018                          |
|   | <b>72,003</b>                | <b>70,464</b>                | <b>44,291</b>                   | <b>72,070</b>                  |
| 5019 Uniform Allowance                      |                              |                              |                                 | 300                            |
| 5021 Office Supplies                        |                              |                              |                                 |                                |
| 5022 Other Supplies                         | 8,000                        | 3,500                        | 2,749                           | 3,500                          |
| 5034 Janitorial Supplies                    | 300                          | 300                          | 249                             | 350                            |
| 5024 Gas & Oil                              | 1,200                        | 1,500                        | 354                             | 1,500                          |
| 5042 Postage                                | 1,000                        | 1,000                        | 616                             | 1,000                          |
| 5053 Miscellaneous                          |                              |                              |                                 |                                |
| 5060 Small Tools/Equipment                  | 500                          | 250                          | 469                             | 300                            |
|   | <b>11,000</b>                | <b>6,550</b>                 | <b>4,437</b>                    | <b>6,950</b>                   |
| 5032 OSP - Audit Services                   |                              |                              |                                 |                                |
| 5031 OSP - Accounting Services              |                              |                              |                                 |                                |
| 5032 OSP - Tax Audit Services               |                              |                              |                                 |                                |
| 5081 OSP - Election Services                |                              |                              |                                 |                                |
| 5036 OSP - IT Services                      |                              |                              |                                 | 1,866                          |
| 5032 OSP - Other Professional               | 7,000                        | 7,000                        | 1,308                           | 7,000                          |
| 5037 Engineering Services                   | 14,500                       |                              |                                 |                                |
|   | <b>21,500</b>                | <b>7,000</b>                 | <b>1,308</b>                    | <b>8,866</b>                   |
| 5043 Travel & Lodging                       | 3,000                        | 1,500                        | 170                             | 1,500                          |
| Training & Workshops                        |                              | 1,500                        |                                 | 1,500                          |
|   | <b>3,000</b>                 | <b>3,000</b>                 | <b>170</b>                      | <b>3,000</b>                   |
| 5051 Dues & Memberships                     | 10,600                       | 10,600                       | 5,145                           | 10,000                         |
| Permits/Licenses                            |                              |                              |                                 |                                |
|   | <b>10,600</b>                | <b>10,600</b>                | <b>5,145</b>                    | <b>10,000</b>                  |
| 5046 Property & Liability Insurance         |                              |                              |                                 |                                |
|   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                        | <b>0</b>                       |
| 5048 Utilities                              | 5,800                        | 5,000                        | 3,760                           | 5,000                          |
| Phone & Internet                            |                              |                              |                                 |                                |
| Water & Sewer                               |                              |                              |                                 |                                |
|   | <b>5,800</b>                 | <b>5,000</b>                 | <b>3,760</b>                    | <b>5,000</b>                   |
| 5025 Vehicle Repairs & Maintenance          | 2,000                        | 1,000                        | 112                             | 1,000                          |
| 5040 Equipment Repair & Maintenance         | 200                          | 200                          | 60                              | 200                            |
| 5030 Building Repair & Maintenance          |                              |                              | 64                              |                                |
|   | <b>2,200</b>                 | <b>1,200</b>                 | <b>236</b>                      | <b>1,200</b>                   |
| 5038 Leases & Rentals                       |                              |                              |                                 |                                |
| 5033 Printing & Advertising                 | 750                          | 500                          | 0                               | 500                            |
| 5084 Drug & Alcohol Screening               | 50                           | 100                          | 0                               | 100                            |
| 5035 Other Services                         | 4,000                        | 5,200                        | 711                             | 5,200                          |
|   | <b>4,800</b>                 | <b>5,800</b>                 | <b>711</b>                      | <b>5,800</b>                   |
| 5066 Buildings & Improvements               |                              |                              |                                 |                                |
| 5070 Furniture & Fixtures                   |                              |                              |                                 |                                |
| 5061 Capital Outlay                         |                              |                              |                                 |                                |
| 5057 Capital Lease                          |                              |                              |                                 |                                |
|   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                        | <b>0</b>                       |
| <b>Total Community Development Services</b> | <b>130,903</b>               | <b>109,614</b>               | <b>60,058</b>                   | <b>112,886</b>                 |

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$1,635

5035 - HRA Admin Fee \$200

**Town of Quartzsite**  
**2016-17 Budget Summary - All Funds**  
Tentative Budget

|  | General Fund     | Special Revenue Funds            |                  |                | Water/Wastewater Funds |                  |                  | Total Budget      |
|--|------------------|----------------------------------|------------------|----------------|------------------------|------------------|------------------|-------------------|
|  |                  | Highway User Revenue Fund (HURF) |                  | Grants Fund    | Water                  | Wastewater       | Capital Projects |                   |
|  |                  | Regular                          | Capital Projects |                |                        |                  |                  |                   |
| <b>REVENUES</b>  |                  |                                  |                  |                |                        |                  |                  |                   |
| Taxes  | 1,225,000        |                                  |                  |                |                        |                  |                  | 1,225,000         |
| Licenses and Permits                                     | 210,000          |                                  |                  |                |                        |                  |                  | 210,000           |
| Intergovernmental  | 1,119,537        | 1,384,094                        |                  |                |                        |                  |                  | 2,503,631         |
| Charges for Services                                     | 10,000           |                                  |                  |                | 1,289,413              | 1,198,616        |                  | 2,498,029         |
| Fines, Forfeitures & Penalties                           | 102,600          |                                  |                  |                |                        |                  |                  | 102,600           |
| Interest Earnings  | 6,200            |                                  |                  |                |                        |                  |                  | 6,200             |
| Miscellaneous  | 45,220           | 10,000                           |                  |                |                        | 8,785            |                  | 64,005            |
| Grant Funds  |                  |                                  |                  | 632,226        |                        |                  | 6,955,856        | 7,588,082         |
| <b>Total Revenues</b>                                    | <b>2,718,557</b> | <b>1,394,094</b>                 | <b>0</b>         | <b>632,226</b> | <b>1,289,413</b>       | <b>1,207,401</b> | <b>6,955,856</b> | <b>14,197,547</b> |
| <b>EXPENDITURES</b>                                      |                  |                                  |                  |                |                        |                  |                  |                   |
| Town Council   | 106,798          |                                  |                  |                |                        |                  |                  | 106,798           |
| Administrative Services                                  | 313,162          |                                  |                  |                |                        |                  |                  | 313,162           |
| Community Development Services                           | 112,886          |                                  |                  |                |                        |                  |                  | 112,886           |
| Economic/Community Outreach                              | 30,000           |                                  |                  |                |                        |                  |                  | 30,000            |
| Legal  | 155,000          |                                  |                  |                |                        |                  |                  | 155,000           |
| Library Services   | 158,600          |                                  |                  | 27,440         |                        |                  |                  | 186,040           |
| Recreation & Community Ctr                               | 97,029           |                                  |                  |                |                        |                  |                  | 97,029            |
| Magistrate Court Services                                | 250,522          |                                  |                  |                |                        |                  |                  | 250,522           |
| Park Services  | 130,239          |                                  |                  |                |                        |                  |                  | 130,239           |
| Cemetery Services  | 58,529           |                                  |                  |                |                        |                  |                  | 58,529            |
| Public Safety (Police) Services                          | 1,301,826        |                                  |                  | 150,000        |                        |                  |                  | 1,451,826         |
| Public Works (Highways & Streets)                        |                  | 1,504,094                        |                  |                |                        |                  |                  | 1,504,094         |
| Transit Van Services                                     | 292,121          |                                  |                  | 354,786        |                        |                  |                  | 646,907           |
| Water & Wastewater Services                              |                  |                                  |                  |                | 898,420                | 688,153          |                  | 1,586,573         |
| Grant Funds  |                  |                                  |                  | 100,000        |                        |                  | 6,955,856        | 7,055,856         |
| Miscellaneous (donations)                                | 16,900           |                                  |                  |                |                        |                  |                  | 16,900            |
| Capital Projects   |                  |                                  |                  |                |                        |                  |                  | 0                 |
| Long Term Debt Repayment                                 | 148,000          |                                  |                  |                | 375,000                | 472,531          |                  | 995,531           |
| <b>Total Expenditures</b>                                | <b>3,171,612</b> | <b>1,504,094</b>                 | <b>0</b>         | <b>632,226</b> | <b>1,273,420</b>       | <b>1,160,684</b> | <b>6,955,856</b> | <b>13,702,361</b> |
| Excess of Revenues over (under) Expenditures             | (453,055)        | (110,000)                        | 0                | 0              | 15,993                 | 46,717           | 0                | 495,186           |
| Other Sources (Uses)                                     |                  |                                  |                  |                |                        |                  |                  | 0                 |
| Interfund Transfers In (Out)                             | 122,840          |                                  |                  |                |                        |                  |                  | 122,840           |
| <b>Net Increase (Decrease) in Fund Balance</b>           | <b>(330,215)</b> | <b>(110,000)</b>                 | <b>0</b>         | <b>0</b>       | <b>15,993</b>          | <b>46,717</b>    | <b>0</b>         | <b>618,026</b>    |
| Fund Balance/Net Assets at Start of the Year (Estimated) | 1,801,259        | 5,738,061                        | 0                | 0              | 1,606,603              | 13,446           | 0                | 9,159,369         |
| Fund Balance/Net Assets at End of the Year               | 1,471,044        | 5,628,061                        | 0                | 0              | 1,622,596              | 60,163           | 0                | 9,777,395         |
| Contingency, Grant                                       | 0                |                                  |                  |                |                        |                  |                  | 0                 |
| Contingency, Other Cost Overruns                         | 200,000          | 200,000                          |                  |                |                        |                  |                  | 400,000           |
| Reserve, Community Ctr Funds                             | 3,000            |                                  |                  |                |                        |                  |                  | 3,000             |
| Unassigned Fund Balance                                  | 1,268,044        | 5,428,061                        | 0                | 0              | 1,622,596              | 60,163           | 0                | 9,374,395         |

## TOWN OF QUARTZSITE BUDGET FY 2016-17

| Account Title                    | 2014-15<br>Adopted<br>Budget | 2015-16<br>Adopted<br>Budget | 2015-16<br>YTD Actual<br>Mar-16 | 2016-17<br>Tentative<br>Budget |
|----------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------------|
| <b>Legal Services</b>            |                              |                              |                                 |                                |
| 5011 Salaries & Wages            |                              |                              |                                 |                                |
| 5012 FICA-Employers Share        |                              |                              |                                 |                                |
| 5015 Workers Compensation        |                              |                              |                                 |                                |
| 5016 Health Insurance            |                              |                              |                                 |                                |
| 5017 Retirement - 401(k)         |                              |                              |                                 |                                |
| 5018 State Unemployment          |                              |                              |                                 |                                |
|                                  |                              |                              |                                 |                                |
| 5035 Other Services              |                              |                              |                                 |                                |
| 5041 Telephone                   |                              |                              |                                 |                                |
| 5042 Postage                     |                              |                              |                                 |                                |
| 5051 Dues/Subscriptions/Licenses |                              |                              |                                 |                                |
| 5053 Miscellaneous               |                              |                              |                                 |                                |
| 5071 General Counsel Services    | 125,000                      | 100,000                      | 50,480                          | 100,000                        |
| 5072 Special Counsel Services    | 50,000                       | 40,000                       | 38,663                          | 40,000                         |
| 5073 Prosecution Attorney Fees   |                              |                              |                                 |                                |
| 5081 OSP - Election Services     |                              |                              |                                 | 15,000                         |
|                                  | <u>175,000</u>               | <u>140,000</u>               | <u>89,143</u>                   | <u>155,000</u>                 |
| <b>Total Legal Services</b>      | <u>175,000</u>               | <u>140,000</u>               | <u>89,143</u>                   | <u>155,000</u>                 |

Election Services moved from Admin

## TOWN OF QUARTZSITE BUDGET FY 2016-17

| Account Title                            | 2014-15<br>Adopted<br>Budget | 2015-16<br>Adopted<br>Budget | 2015-16<br>YTD Actual<br>Mar-16 | 2016-17<br>Tentative<br>Budget |
|--|------------------------------|------------------------------|---------------------------------|--------------------------------|
| <b>Economic/Community Outreach</b>       |                              |                              |                                 |                                |
| 5011 Salaries & Wages                    |                              |                              |                                 |                                |
| 5012 FICA - Employers Share              |                              |                              |                                 |                                |
| 5014 Overtime                            |                              |                              |                                 |                                |
| 5015 Workers Compensation                |                              |                              |                                 |                                |
| 5016 Health Insurance                    |                              |                              |                                 |                                |
| 5017 Retirement - 401 (k)                |                              |                              |                                 |                                |
| 5018 State Unemployment                  |                              |                              |                                 |                                |
| 5021 Office Supplies                     |                              |                              |                                 |                                |
| 5022 Other Supplies                      |                              |                              |                                 |                                |
| 5042 Postage                             |                              |                              |                                 |                                |
| 5060 Small Tools/Equipment               |                              |                              |                                 |                                |
|  | 0                            | 0                            |                                 | 0                              |
| 5036 OSP - IT Services                   |                              |                              |                                 |                                |
| 5032 OSP - Other Professional            |                              |                              |                                 |                                |
|  | 0                            | 0                            |                                 | 0                              |
| 5092 Emergency Services                  | 5,000                        |                              |                                 |                                |
| 5033 Printing & Advertising              |                              |                              |                                 |                                |
| 5053 Miscellaneous                       |                              |                              |                                 |                                |
| 5044 Promotion of Town                   |                              |                              |                                 |                                |
|  | 5,000                        | 0                            |                                 | 0                              |
| 5044 Promotion of Town                   |                              | 1,000                        | 1,330                           | 2,000                          |
| Community Outreach - Non-Profits         | 8,200                        | 8,000                        | 7,300                           | 8,500                          |
| Community Outreach - Fireworks           | 4,000                        | 5,000                        | 5,000                           | 5,000                          |
| TOQ 150th Anniversary                    |                              |                              |                                 | 6,000                          |
| La Paz Passport Program                  |                              |                              |                                 | 1,000                          |
| Economic Development Corp                |                              | 7,500                        | 7,500                           | 7,500                          |
|  | 12,200                       | 21,500                       | 21,130                          | 30,000                         |
| <b>Total Economic/Community Outreach</b> | 17,200                       | 21,500                       | 21,130                          | 30,000                         |

**TOWN OF QUARTZSITE BUDGET FY 2016-17**

| <b>Account Title</b>                | <b>2014-15<br/>Adopted<br/>Budget</b> | <b>2015-16<br/>Adopted<br/>Budget</b> | <b>2015-16<br/>YTD Actual<br/>Mar-16</b> | <b>2016-17<br/>Tentative<br/>Budget</b> |
|-------------------------------------|---------------------------------------|---------------------------------------|--|---|
| <b>Library Services</b>             |                                       |                                       |  |   |
| 5011 Salaries & Wages               | 99,700                                | 87,696                                | 56,135                                   | 81,988                                  |
| 5012 FICA                           | 7,627                                 | 6,709                                 | 4,007                                    | 6,272                                   |
| 5014 Overtime                       |                                       |                                       |  | 0                                       |
| 5015 Workers Compensation           | 628                                   | 603                                   | 443                                      | 516                                     |
| 5016 Health Insurance               | 15,792                                | 13,485                                | 13,064                                   | 7,523                                   |
| 5017 Retirement - 401(k)            | 5,912                                 | 5,192                                 | 3,275                                    | 4,919                                   |
| 5018 State Unemployment             | 1,844                                 | 1,298                                 | 852                                      | 1,339                                   |
|                                     | <b>131,503</b>                        | <b>114,982</b>                        | <b>77,776</b>                            | <b>102,557</b>                          |
| 5021 Office Supplies                | 1,000                                 | 0                                     |  |   |
| 5022 Other Supplies                 |                                       | 1,000                                 | 307                                      | 1,000                                   |
| 5034 Janitorial Supplies            | 250                                   | 250                                   | 252                                      | 300                                     |
| 5024 Gas & Oil                      |                                       |                                       |  |   |
| 5042 Postage                        | 50                                    | 50                                    | 120                                      | 200                                     |
| 5045 Book Supplies                  |                                       |                                       |  |   |
| 5053 Miscellaneous                  |                                       |                                       |  |   |
| 5060 Small Tools/Equipment          | 500                                   | 250                                   | 134                                      | 500                                     |
|                                     | <b>1,800</b>                          | <b>1,550</b>                          | <b>813</b>                               | <b>2,000</b>                            |
| 5036 OSP - IT Services              |                                       |                                       |  | 3,735                                   |
| OSP - Other Professional            |                                       |                                       |  | 750                                     |
|                                     | <b>0</b>                              | <b>0</b>                              | <b>0</b>                                 | <b>4,485</b>                            |
| 5043 Travel & Lodging               | 250                                   |                                       |  |   |
| Training & Workshops                |                                       |                                       |  |   |
|                                     | <b>250</b>                            | <b>0</b>                              | <b>0</b>                                 | <b>0</b>                                |
| 5051 Dues & Memberships             | 1,000                                 | 1,000                                 | 577                                      | 1,000                                   |
| Permits/Licenses                    |                                       |                                       |  |   |
|                                     | <b>1,000</b>                          | <b>1,000</b>                          | <b>577</b>                               | <b>1,000</b>                            |
| 5046 Property & Liability Insurance | 9,500                                 |                                       | 3,562                                    | 6,158                                   |
|                                     | <b>9,500</b>                          | <b>0</b>                              | <b>3,562</b>                             | <b>6,158</b>                            |
| 5048 Utilities                      | 11,900                                | 3,000                                 | 17,284                                   |   |
| Phone & Internet - Gov Net 60%      | 200                                   | 24,000                                |  | 21,600                                  |
| Water & Sewer                       |                                       | 2,000                                 |  |   |
|                                     | <b>12,100</b>                         | <b>29,000</b>                         | <b>17,284</b>                            | <b>21,600</b>                           |
| 5025 Vehicle Repairs & Maintenance  |                                       |                                       |  |   |
| 5040 Equipment Repair & Maintenance |                                       | 2,000                                 | 0  | 2,000                                   |
| 5030 Building Repair & Maintenance  | 2,300                                 | 1,500                                 | 906                                      | 1,500                                   |
|                                     | <b>2,300</b>                          | <b>3,500</b>                          | <b>906</b>                               | <b>3,500</b>                            |
| 5038 Leases & Rentals               | 7,500                                 | 7,500                                 | 5,598                                    | 7,500                                   |
| 5033 Printing & Advertising         |                                       |                                       |  |   |
| 5035 Other Services                 | 3,500                                 | 4,500                                 | 581                                      | 4,800                                   |
|                                     | <b>11,000</b>                         | <b>12,000</b>                         | <b>6,179</b>                             | <b>12,300</b>                           |
| 5066 Buildings & Improvements       |                                       |                                       |  |   |
| 5070 Furniture & Fixtures           |                                       |                                       |  | 3,000                                   |
| 5061 Capital Outlay                 |                                       | 900                                   | 900                                      | 2,000                                   |
| 5057 Capital Lease                  |                                       |                                       |  |   |
|                                     | <b>0</b>                              | <b>900</b>                            | <b>900</b>                               | <b>5,000</b>                            |
| <b>Total Library Services</b>       | <b>169,453</b>                        | <b>162,932</b>                        | <b>107,997</b>                           | <b>158,600</b>                          |

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$2,180

5035 - HRA Admin Fee \$300

5048 - 90% of \$21,600 (Gov Net) is Reimbursed to Town

5061 - Computers for staff

5070 - Chair & Tables (UL Certified )



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, June 28, 2016

**Agenda Item**                    **VOLUNTEERS FOR TOWN BOARDS** – Discussion, review and possible appointment of 4 volunteers and four volunteers requesting reappointment to six Town advisory bodies and the possible removal of one board member.

**Summary:**                    The Town Council currently has an appointed board, an appointed committee, commission, and the corporation that are in need of more members and or possible renewal of a current member.

1. Health & Development Services Board
2. Hi Jolly Cemetery Board
3. Municipal Property Corporation
4. Municipal Utility Administrative Committee
5. Park & Recreation Committee
6. Planning & Zoning Commission

**Responsible Person:**    Skylor Miller, Town Manager

**Attachments:**             Status Summary of advisory bodies.

Volunteer Interest Statements from:

- Thomas J. Musch
- Dan Heaton
- James "Bubba" White
- Hank Ayers

Term Reappointment Requests from:

- Audrey Berger
- Sandy Scott
- Shaneen Bergette
- John "Jack" Brown

**Action Requested:**        **Motions to appoint and reappoint various volunteers to various Town Council Advisory Bodies.**

# TOWN OF QUARTZSITE - STATUS SUMMARY

## BOARDS, COMMITTEES, COMMISSIONS AND CORPORATIONS

Updated 06-23-2016

Last Active

| PARK & RECREATION COMMITTEE |                    | EXPIRATION | June 2016        |
|-----------------------------|--------------------|------------|------------------|
| Shanana Rain BearCat        |                    | 05/01/17   |                  |
| Monica Timberlake           | Interested Parties | 05/01/17   |                  |
| Henry Ayers                 | James Bubba White  | 05/01/17   | First Wednesdays |
| Pamela Caskey               |                    | 05/01/17   |                  |
| Elliot J. Ness              |                    | 09/01/17   |                  |
| Justin Simpson              |                    | 09/01/17   |                  |
| Vacant                      |                    |            |                  |

| PERSONNEL BOARD    |                    |          | JUNE 2016 |
|--------------------|--------------------|----------|-----------|
| Philip Cushman     | Interested Parties | 05/01/18 |           |
| Beverly Cunningham |                    | 05/01/18 |           |
| Jennifer Jones     |                    |          |           |

| PLANNING & ZONING |                    |          | May 2016       |
|-------------------|--------------------|----------|----------------|
| Jim Murphy        | Interested Parties | 03/01/16 |                |
| Dennis Kuehl      | Thomas J. Musch    | 03/01/16 |                |
| Jesse Herne       | Hank Ayers         | 03/01/16 | Third Tuesdays |
| Dennis Dole       |                    | 03/01/17 |                |
| David Collier     |                    | 03/01/18 |                |
| Steve Schue       |                    | 03/01/18 |                |
| Vacant            |                    |          |                |

| BOARD OF ADJUSTMENT  |                    |          | SEPTEMBER 2014                  |
|----------------------|--------------------|----------|---------------------------------|
| Marilyn McFate       | Interested Parties | 08/12/19 | Must meet                       |
| Harry Cleveland      |                    | 08/12/19 | at least three times            |
| Carol "Lynn" Stimson |                    | 08/12/19 | per year                        |
| Vacant               |                    | 08/12/19 | (Zoning Article XIV, Section 4, |
| Vacant               |                    | 08/12/19 | Paragraph 5)                    |

| MUNICIPAL PROPERTY CORPORATION |                    |          | OCTOBER 2015                    |
|--------------------------------|--------------------|----------|---------------------------------|
| Shaneen Bergette               | Interested Parties | 06/01/16 |                                 |
| Richard Thompson               |                    | 06/01/15 | Must meet once per year         |
| Darrell Crooks                 |                    | 06/01/17 | (Bylaws, Article IV, Section 1) |

| MUNICIPAL UTILITY ADMINISTRATIVE COMMITTEE |                    |          | APRIL 2016      |
|--|--------------------|----------|-----------------|
| John (Jack) Brown                          | Interested Parties | 01/01/16 |                 |
| Richard Thompson                           | Thomas J. Musch    | 01/01/18 | Third Wednesday |
| Starr Bearcat                              | Dan F. Heaton      | 01/01/17 |                 |
| Darrell Crooks                             |                    | 01/01/18 |                 |
| Vacant                                     |                    |          |                 |

# TOWN OF QUARTZSITE - STATUS SUMMARY

## BOARDS, COMMITTEES, COMMISSIONS AND CORPORATIONS

Updated 06-23-2016

Last Active

### MUNICIPAL LIBRARY BOARD

JANUARY 2015

|                  |          |                  |
|------------------|----------|------------------|
| Christina Benson | 04/01/17 |                  |
| Mary Ann Peck    | 04/01/17 | Second Thursdays |
| Dorothy Mallette | 04/01/16 |                  |
| Mary Michaels    | 04/01/16 |                  |
| Therri Hearne    | 04/01/18 |                  |
| Vacant           | 04/01/18 |                  |
| Vacant           | 04/01/17 |                  |

### CEMETERY BOARD

MAY 2016

|                      |          |               |
|----------------------|----------|---------------|
| Carol "Lynn" Stimson | 11/01/17 |               |
| Arthur L. Larsen     | 03/01/18 | First Mondays |
| Bruce Swart          | 11/01/17 |               |
| Sandy Scott          | 12/01/15 |               |
| Audrey R. Berger     | 12/01/15 |               |
| Deanna D. Sheehan    | 01/01/18 |               |
| Vacant               |          |               |

### HEALTH & DEVELOPMENT SERVICES BOARD

JUNE 2016

|                    |                           |          |                 |
|--------------------|---------------------------|----------|-----------------|
| Sally Ford         | <b>Interested Parties</b> | 08/01/17 |                 |
| Sue MacCracken     | Thomas J. Musch           | 08/01/17 | Third Thursdays |
| Suellen Pennington |                           | 08/01/17 |                 |
| Rita Wilson        |                           | 08/01/17 |                 |
| Monica Timberlake  |                           | 12/01/17 |                 |
| Ginnie Duffin      |                           | 05/01/18 |                 |
| Vacant             |                           |          |                 |

### PUBLIC SAFETY RETIREMENT BOARD

AUGUST 2015

|                          |                 |                     |
|--------------------------|-----------------|---------------------|
| Chairman Foster          | ~Election 2016~ |                     |
| Hilario Tanakeyowma      | 03/01/16        | Must meet           |
| Candi Conley             | 03/01/18        | at least two times  |
| Beverly Cunningham       | 03/01/18        | per year            |
| Henry Ayers              | 05/01/19        | (A.R.S. § 38-847.C) |
| Kiki Tunnell - Secretary |                 |                     |



RECEIVED  
MAR 21 2016

TOWN OF QUARTZSITE  
TO... QUARTZSITE

# Volunteer Interest Statement

TOWN OF QUARTZSITE  
PO BOX 2812  
QUARTZSITE, AZ 85346  
928-927-4333

Office use only: Date Received: \_\_\_\_\_ Date Exp: \_\_\_\_\_  
Copies To: \_\_\_\_\_

PLEASE TYPE OR PRINT NEATLY

Date: 3-21-16

Name (Last, First, M.I.): MUSCH THOMAS J

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien:  YES  NO

Are you registered to vote in La Paz County:  YES  NO

Present Employment/Position Held (Optional): NO LONGER WORKING, RETIRED

Address/Contact Number of Employer: N/A

Professional/ Civic Activities: COLORADO LICENCED MASTER PLUMBER # 179105

EMPLOYED BY CITY OF AURORA 22 YEARS / WORKED IN WATER DEPT / BUILDING PLUMBING/HVAC  
INSPECTOR II STREET/UTILITIES INSPECTOR HOUSING/ZONING  
INSPECTIONS/PUBLIC IMPROVEMENT / COMMUNITY SERVICE INSPECTOR / POLICE DEPT INTELL  
SOUTH METRO DRUG & GANG TASK FORCE

Education /Professional Experience: HIGH SCHOOL GRAD 2 YEAR OF COLLEGE / RAN PLUMBING COMPANY

RECEIVED

MAR 21 2016

I am interested in serving on: (Circle All That Apply)

TOWN OF QUARTZSITE

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: POLICE DEPT

Please describe why you would like to sever on the board, commission, etc.?: 22 YEARS OF

SERVICE TO PUBLIC CITY OF AURORA COLORADO 470,000 PEOPLE / TOO MUCH  
TIME ON MY HANDS / RETIRED / SPEND FROM OCT - APRIL IN QUARTZSITE

What do you think you can contribute to the public by serving on this board, commission, etc.?:

OVER 'SAW' PUBLIC IMPROVEMENT PROJECTS RUNNING INTO 0 - 60,000,000 MILLION DOLLARS  
ALL TYPES OF PUBLIC BUILDING / PUBLIC IMPROVEMENT PROJECTS - WATER, SEWER TREATMENT  
MADE SURE THAT ALL PROJECT WERE BROUGHT IN ON TIME & UNDER BUDGET!  
MADE SURE THAT ALL WORK WAS DONE TO CODE & APPROVED PRINTS / RESPONSIBLE FOR PAYMENT  
TO CONTRACTORS

Are you available to attend early morning meetings?  YES  NO

Are you available to attend lunch meetings?  YES  NO

Are there any days of the week you are unavailable to attend meetings?

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 3-27-16

Signature: 



RECEIVED

MAR 21 2016

TOWN OF QUARTZSITE  
TO... QUARTZSITE

# Volunteer Interest Statement

TOWN OF QUARTZSITE  
PO BOX 2812  
QUARTZSITE, AZ 85346  
928-927-4333

Office use only:      Date Received: \_\_\_\_\_      Date Exp: \_\_\_\_\_  
Copies To: \_\_\_\_\_

PLEASE TYPE OR PRINT NEATLY

Date: 3-21-16

Name (Last, First, M.I.): MUSCH THOMAS J

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien:  YES  NO

Are you registered to vote in La Paz County:  YES  NO

Present Employment/Position Held (Optional): NO LONGER WORKING, RETIRED

Address/Contact Number of Employer: N/A

Professional/ Civic Activities: COLORADO LICENED MASTER PLUMBER #179105

EMPLOYED BY CITY OF AURORA 22 YEARS / WORKED IN WATER DEPT / BUILDING PLUMBING/HVAC  
INSPECTOR II STREET/UTILITIES INSPECTOR HOUSING/ZONING  
INSPECTIONS/PUBLIC IMPROVEMENT / COMMUNITY SERVICE INSPECTOR / POLICE DEPT INTEL  
SOUTH METRO DRUG & GANG TASK FORCE

Education /Professional Experience: HIGH SCHOOL GRAD 2 YEAR OF COLLEGE / RAN PLUMBING COMPANY

RECEIVED

MAR 21 2016

I am interested in serving on: (Circle All That Apply)

TOWN OF QUARTZSITE

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: POLICE DEPT

Please describe why you would like to sever on the board, commission, etc.?: 22 YEARS OF SERVICE TO PUBLIC CITY OF AURORA COLORADO 470,000 PEOPLE / TOO MUCH TIME ON MY HANDS / RETIRED / SPEND FROM OCT - APRIL IN QUARTZSITE

What do you think you can contribute to the public by serving on this board, commission, etc.?:

OVER 'SAW' PUBLIC IMPROVEMENT PROJECTS RUNNING INTO 0 - 60,000,000 MILLION DOLLARS ALL TYPES OF PUBLIC BUILDING / PUBLIC IMPROVEMENT PROJECTS - WATER, SEWER TREATMENT MADE SURE THAT ALL PROJECT WERE BROUGHT IN ON TIME & UNDER BUDGET! MADE SURE THAT ALL WORK WAS DONE TO CODE & APPROVED PRINTS / RESPONSIBLE FOR PAYMENT TO CONTRACTORS

Are you available to attend early morning meetings?  YES  NO

Are you available to attend lunch meetings?  YES  NO

Are there any days of the week you are unavailable to attend meetings?

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 3-21-16

Signature: 



RECEIVED  
Town of Quartzsite

FEB 17 2016

TOWN CLERK  
OFFICE

# Volunteer Interest Statement

TOWN OF QUARTZSITE  
PO BOX 2812  
QUARTZSITE, AZ 85346  
- 928-927-4333

Office use only:      Date Received: \_\_\_\_\_      Date Exp: \_\_\_\_\_

Copies To: \_\_\_\_\_

PLEASE TYPE OR PRINT NEATLY

Date: 2/17/16

Name (Last, First, M.I.): HEATON DAU F

Home Address/PO Box: [REDACTED]

Contact Phone Number: [REDACTED]

Are You a U.S. Citizen OR Resident Alien:  YES     NO

Are you registered to vote in La Paz County:  YES     NO

Present Employment/Position Held (Optional): RETIRED

Address/Contact Number of Employer: \_\_\_\_\_

Professional/ Civic Activities: INTERESTED RESIDENT

Education /Professional Experience: TO COLLEGE, MARINIST

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: \_\_\_\_\_

Please describe why you would like to sever on the board, commission, etc.?: \_\_\_\_\_

TO REPRESENT RESIDENT VIEWS ON THE FUNCTION OF THE MUNICIPAL UTILITIES

What do you think you can contribute to the public by serving on this board, commission, etc.?:

LISTEN TO & CO-ORDINATE PUBLIC INPUT

Are you available to attend early morning meetings?  YES  NO

Are you available to attend lunch meetings?  YES  NO

Are there any days of the week you are unavailable to attend meetings?

NO

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 2/17/16

Signature: 



# Volunteer Interest Statement

TOWN OF QUARTZSITE  
PO BOX 2812  
QUARTZSITE, AZ 85346  
928-927-4333

RECEIVED  
Town of Quartzsite  
APR 27 2016  
TOWN CLERK  
OFFICE

Office use only:      Date Received: 4/27/16      Date Exp: \_\_\_\_\_  
Copies To: \_\_\_\_\_

PLEASE TYPE OR PRINT NEATLY

Date: 4/27/16

Name (Last, First, M.I.): JAMES Bubba White

Home Address/PO Box: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Are You a U.S. Citizen OR Resident Alien:     YES     NO

Are you registered to vote in La Paz County:     YES     NO

Present Employment/Position Held (Optional): 1

Address/Contact Number of Employer: \_\_\_\_\_

Professional/ Civic Activities: \_\_\_\_\_

Education /Professional Experience: \_\_\_\_\_

I am interested in serving on: (Circle All That Apply)

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: \_\_\_\_\_

Please describe why you would like to sever on the board, commission, etc.?: \_\_\_\_\_

*I Enjoy the Public*

What do you think you can contribute to the public by serving on this board, commission, etc.?:

Are you available to attend early morning meetings?  YES  NO

Are you available to attend lunch meetings?  YES  NO

Are there any days of the week you are unavailable to attend meetings?

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: *4/27/16*

Signature: *James Belle White*

*\*Volunteering to help out at the Community Center*



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MAR 24 2016

TOWN OF QUARTZSITE 52

# Volunteer Interest Statement

TOWN OF QUARTZSITE  
PO BOX 2812  
QUARTZSITE, AZ 85346  
928-927-4333

Office use only: Date Received: \_\_\_\_\_ Date Exp: \_\_\_\_\_

Copies To: \_\_\_\_\_

PLEASE TYPE OR PRINT NEATLY

Date: 3/24/16

Name (Last, First, M.I.): AYERS HANK

Home Address/PO Box: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Are You a U.S. Citizen OR Resident Alien:  YES  NO

Are you registered to vote in La Paz County:  YES  NO

Present Employment/Position Held (Optional): RETIRED

Address/Contact Number of Employer: NA

Professional/ Civic Activities: Quartzsite Chamber of Tourism, H+D Board Member, Parks + Rec. Board Member, Lifetime Member VFW Lodge 769, P.S.R Board Member

Education /Professional Experience: 12YR/GED/50 YRS- AIRCRAFT MAINT. AND AUTO. SERV. + REPAIR/ BUSINESS OWNER IN QUARTZSITE 1984-2000

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MAR 24 2016

I am interested in serving on: (Circle All That Apply)

TOWN OF QUARTZSITE

Municipal Library Board

Park & Recreation Board

Personnel Advisory Board

Cemetery Board

Board of Adjustment

Planning and Zoning

Municipal Property Corporation

Health & Development Services Board

Municipal Utility Administrative Committee

Vendor/Swap Meet/RV Park Municipal Board

Public Safety Retirement Board

Other: \_\_\_\_\_

Please describe why you would like to sever on the board, commission, etc.?: \_\_\_\_\_

ENJOY WORKING WITH PEOPLE AND THE KNOWLEDGE & EXPERIENCE, TOWNS, COUNTY & STATE GOVERNMENT

What do you think you can contribute to the public by serving on this board, commission, etc.?:

IDEAS TO MAKE QUARTZSITE GROW & BE A BETTER PLACE FOR THE PEOPLE THAT IN HERE & THE FUTURE OF QUARTZSITE.

Are you available to attend early morning meetings?  YES  NO

Are you available to attend lunch meetings?  YES  NO

Are there any days of the week you are unavailable to attend meetings?

Tues. & Wed. ARE NOT SOMETIMES

All boards and commissions, etc. are subject to disclosure of conflicts of interest.

For more information concerning boards, commissions, etc., please contact the Quartzsite Town Hall @ 928-927-4333.

Date: 3/24/16

Signature: [Handwritten Signature]

927-3434



# TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346

Phone (928) 927-4333 • Fax (928) 927-4400

Arizona Relay Service (928)927-3762 (TDD)

We are an equal opportunity employer

www.ci.quartzsite.az.us

**TO:** MAYOR AND COUNCIL

**RE:** EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

**FROM:** Audrey Berger  
(Please print name)

On 12 /    / 2015 my term expires on the  
Cemetery Board Board / Commission / Committee.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Audrey Berger  
Signature

04-15-16  
Date

cc: Town clerk



# TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346

Phone (928) 927-4333 • Fax (928) 927-4400

Arizona Relay Service (928)927-3762 (TDD)

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RECEIVED  
APR 25 2016  
TOWN OF QUARTZSITE

TO: MAYOR AND COUNCIL

RE: EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

FROM: SANDY SCOTT

(Please print name)

On 12 / 01 / 15 my term expires on the

HILJOLLY CEMETERY Board / Commission / Committee.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Sandy Scott  
Signature

4-25-16  
Date

cc: Town clerk



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**TO:** MAYOR AND COUNCIL

**RE:** EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

**FROM:** Shaneen Bergette  
(Please print name)

On 06 / 01 / 16 my term expires on the

MUNICIPAL PROPERTY CORPORATION Board / ~~Commission~~ / Committee.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Shaneen Bergette  
Signature

2/29/2016  
Date

cc: Town clerk



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RECEIVED  
Town of Quartzsite  
MAR - 8 2016  
TOWN CLERK  
OFFICE

TO: MAYOR AND COUNCIL

RE: EXPIRATION OF CITIZEN ADVISORY BOARD/COMMISSION TERM

FROM: John (Jack) Brown

(Please print name)

On Jan 1 2016 my term expires on the

M.U.A.C. Board / Commission / Committee.

I am requesting reappointment for another term.

I do not wish to be reappointed to another term.

Sincerely,

Jack Brown  
Signature

2-20-16  
Date

cc: Town clerk