

COUNCIL MEETING AGENDA

TUESDAY, JULY 26, 2016

Members may attend in person or by telephone

Ed Foster, Mayor
Vice Mayor Davidson

Carol Kelley
Loretta Warner
Vacant

Mark Orgeron
Gunny St. Germain

**Quartzsite Town Hall
Council Chambers
465 North Plymouth Avenue
Quartzsite, Arizona**

**Regular Meeting
7:00 p.m.**

Members of the Quartzsite Common Council may attend either in person or by telephone conferencing.

SPEAKING TO THE COUNCIL

If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.

All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.

EXECUTIVE SESSION

An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

CELL PHONES AND RECORDING DEVICES

As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.

*Items may be discussed earlier or in a different sequence.
Headphones are available upon request for the hearing impaired.*

AGENDA ITEM	COUNCIL ACTION
CALL TO ORDER OF REGULAR MEETING	
INVOCATION AND PLEDGE OF ALLEGIANCE <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
ROLL CALL	
CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3-minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	

	ANNOUNCEMENTS	
	<p>CONSENT AGENDA</p> <p><i>All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of Council for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.</i></p>	
1.	<p>LEDGER OF ACCOUNTS PAID – Consider approval of check series 40456-40459 and 40471-40513 totaling \$171,493.12.</p>	Discussion; possible action by MOTION; may be acted upon with single motion.
	<p>PUBLIC HEARING</p> <p><i>If no requests to speak have been submitted, Items will be heard at one Public Hearing. Items may be heard separately if requested by a member of the Council or if a request to speak has been submitted. Comments will be heard from those in support of or in opposition to an item. Hearings may be held prior to the estimated time indicated on the Agenda.</i></p> <p><i>In order to comment on a Public Hearing Item, you must fill out a public comment form, indicating the Item Number on which you wish to be heard. There is a 3 minute limit for each speaker.</i></p> <p><i>Once the hearing is closed, there will be no further public comment unless requested by a member of the Council. After the Public Hearing, the Council may act on all items not requiring additional staff, public or Council Member comment with a single vote.</i></p>	
2.	<p>FINAL BUDGET FY 2016-2017 - Conduct Public Hearing regarding the Town of Quartzsite Final Budget for Fiscal Year 2016-2017.</p>	Conduct Public Hearing; discussion.
	<p>ADMINISTRATIVE ITEMS</p> <p><i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i></p>	

3.	MINUTES – Consider approval of the minutes of the Special Town Council Meeting of July 5, 2016, and the Regular Meeting of July 12, 2016.	Discussion; possible action by MOTION.
4.	AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT (IGA) WITH ARIZONA DEPARTMENT OF REVENUE FOR SALES TAX COLLECTIONS – Review and consider approval of a modified IGA with the Arizona Department of Revenue for the administration, collection, audit, and licensing of transactions privilege taxes, use taxes, severance taxes, jet fuel excise and use taxes and rental occupancy taxes imposed by the State and the Town.	Discussion; possible action by MOTION.
5.	SPECIAL EVENTS ORDINANCE – Review and discussion of a draft ordinance to amend Town Code Chapter 22 regarding regulation of Special Events in the Town.	Discussion.
6.	TOWN PROSECUTOR REPORT – Discussion of possible direction from Council to staff to request a report from the Town Prosecutor regarding caseload and their outcomes.	Discussion.
7.	INTERIM TOWN MANAGER AS BANK SIGNER – Discussion and possible action to approve Interim Town Manager Jim Ferguson as the Primary Staff Designee for purposes of signing bank drafts and checks on behalf of the Town, per Resolution 13-08.	Discussion; possible action by MOTION.
8.	<p>EXECUTIVE SESSION</p> <p>An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of possible appointment to the Common Council:</p> <ul style="list-style-type: none"> • Applicant Shanana Rain Golden-Bear. • Applicant Steve Schue. • Applicant Patricia Workman. 	
	RETURN TO OPEN SESSION	

9.	APPOINTMENT TO COUNCIL – Consider appointment of a Council Member to the Quartzsite Common Council to fill a vacancy created by the resignation of Mr. Norman Simpson (whose term expires in 2018) until the next regularly scheduled election – Fall 2018.	Discussion; possible action by MOTION.
10.	FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.	Discussion.
	COMMUNICATIONS	
11.	Reports from the MAYOR on current events.	
12.	Reports from the COUNCIL on current events.	
13.	Reports from the TOWN MANAGER to the Council.	
	ADJOURN	MOTION to adjourn.

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING THE TOWN CLERK'S OFFICE AT 928-927-4333. REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE PLEASE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION.

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

Certification of Posting

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the ____ day of _____, 2016, at ___ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: _____, Town Clerk's Office



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, July 26, 2016

Agenda Item: **LEDGER OF ACCOUNTS PAID** – Consider approval of check series 40456-40459 and 40471-40513 totaling \$171,493.12.

Summary: The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

Responsible Person: Skylor Miller, Town Manager

Attachment: Ledger of Accounts Paid: check series 40456-40459 and 40471-40513.

Action Requested: **Motion to approve the Ledger of Accounts Paid; check series 40456-40459 and 40471-40513.**

**Quartzsite Town Council Meeting of
JULY 26, 2016
Check Register/ Revenue/ Consent Agenda**

Horizon Community Bank - Begin Check #40456-40459 and 40471-40513.

Balances on all cash accounts as of July 21, 2016

Checking Account	\$	4,356,168.02
LGIP Account	\$	701,223.44
WIFA Debt Reserve Account	\$	220,594.71

Total Expensed Dollar Amount for Consent Agenda	\$	236,187.98
Total Payroll for Pay Period Ending 7/16/16	\$	64,694.86
YTD Total Revenue Dollar Amount for Consent Agenda	\$	2,272,922.00
YTD Total Sewer Cap Revenue as of 7/21/16	\$	0
YTD Total Sewer Sales Revenue as of 7/21/16	\$	1,122,883.61
YTD Total Water Cap Revenue as of 7/21/16	\$	2,700.00
YTD Total Water Sales Revenue as of 7/21/16	\$	1,147,338.39

Employee Earnings \$ 64,694.86

Employee Deduction

Soc Security	\$	2,578.06
Medicare	\$	912.73
Federal WH	\$	4,608.01
State WH	\$	1,522.20
Retirement	\$	1,051.35
Retirement Loan	\$	816.05
Police Retirement	\$	2,576.07
Medical	\$	1,521.16
Dental	\$	270.76
Life/VOL Ins	\$	130.60
Vision	\$	187.28
AFLAC	\$	1,119.41
Misc Deductions	\$	518.83
Total:	\$	17,812.51

Payroll Related Checks Series:

40460 -40464

40465 - 40470

Non-Direct Deposit Employees: 5

Payees Description:

Police Retirement

457 Plan

Profit Sharing Plan

Employee Deduction

Employee Deduction

Employee Deduction

Employee Net Pay \$ 46,882.35

Employee Count: 49

Regular Hours:	2650.59
Overtime Hours:	63.00
GOHS Grant OT:	10.00
Total Number of Hours:	<u>2723.59</u>

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

Report Criteria:

Report type: GL detail

Check.Check Number = 40456-40513

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40456						
07/14/16	40456	Az Mun. Risk Retention Po	404.00	Workers Comp - M&C	01-110-5015	404.00
07/14/16	40456	Az Mun. Risk Retention Po	499.00	Workers Comp - Admin	01-130-5015	499.00
07/14/16	40456	Az Mun. Risk Retention Po	10,572.00	Workers Comp - Police	01-140-5015	10,572.00
07/14/16	40456	Az Mun. Risk Retention Po	155.00	Workers Comp - Magistrate	01-150-5015	155.00
07/14/16	40456	Az Mun. Risk Retention Po	44.00	Workers Comp - P&Z	01-160-5015	44.00
07/14/16	40456	Az Mun. Risk Retention Po	152.00	Workers Comp - Library	01-170-5015	152.00
07/14/16	40456	Az Mun. Risk Retention Po	515.00	Workers Comp - Park	01-180-5015	515.00
07/14/16	40456	Az Mun. Risk Retention Po	119.00	Workers Comp - Rec	01-185-5015	119.00
07/14/16	40456	Az Mun. Risk Retention Po	9,291.00	Workers Comp - PW	03-220-5015	9,291.00
07/14/16	40456	Az Mun. Risk Retention Po	492.00	Workers Comp - Transit	01-230-5015	492.00
07/14/16	40456	Az Mun. Risk Retention Po	151.00	Workers Comp - Cemetery	01-181-5015	151.00
07/14/16	40456	Az Mun. Risk Retention Po	397.00	Workers Comp - WWTP	15-500-5015	397.00
07/14/16	40456	Az Mun. Risk Retention Po	1,034.00	Workers Comp - Water	16-550-5015	1,034.00
07/14/16	40456	Az Mun. Risk Retention Po	230.00	Workers Comp - Citizens on Patrol	01-140-5069	230.00
Total 40456:			24,055.00			
40457						
07/14/16	40457	Justin Keeling	90.00	Per Diem: Survival Training	01-140-5043	90.00
Total 40457:			90.00			
40458						
07/14/16	40458	Travelers Insurance	2,022.55	Liability Insurance - Rec	01-185-5046	2,022.55
07/14/16	40458	Travelers Insurance	2,528.19	Liability Insurance - Admin	01-130-5046	2,528.19
07/14/16	40458	Travelers Insurance	6,067.65	Liability Insurance - Police	01-140-5046	6,067.65
07/14/16	40458	Travelers Insurance	1,516.91	Liability Insurance - Magistrate	01-150-5046	1,516.91
07/14/16	40458	Travelers Insurance	1,516.91	Liability Insurance - Library	01-170-5046	1,516.91
07/14/16	40458	Travelers Insurance	10,112.75	Liability Insurance - PW	03-220-5046	10,112.75
07/14/16	40458	Travelers Insurance	2,528.19	Liability Insurance - Transit	01-230-5046	2,528.19
07/14/16	40458	Travelers Insurance	10,112.75	Liability Insurance - WWTP	15-500-5046	10,112.75
07/14/16	40458	Travelers Insurance	10,112.75	Liability Insurance - Water	16-550-5046	10,112.75
07/14/16	40458	Travelers Insurance	2,528.19	Liability Insurance - Parks	01-180-5046	2,528.19
07/14/16	40458	Travelers Insurance	1,516.91	Liability Insurance - Cemetery	01-181-5046	1,516.91
Total 40458:			50,563.75			
40459						
07/14/16	40459	Western States Petroleum,	1,087.42	Unleaded Fuel - Police	01-140-5024	1,087.42
07/14/16	40459	Western States Petroleum,	320.28	Unleaded Fuel - Transit	01-230-5024	320.28
07/14/16	40459	Western States Petroleum,	9.59	Unleaded Fuel - Admin	01-130-5024	9.59
07/14/16	40459	Western States Petroleum,	42.82	Unleaded Fuel - P&Z	01-160-5024	42.82
07/14/16	40459	Western States Petroleum,	965.24	Unleaded Fuel - WW	15-500-5024	965.24
07/14/16	40459	Western States Petroleum,	758.08	Unleaded Fuel - Water	16-550-5024	758.08
07/14/16	40459	Western States Petroleum,	2,012.47	Unleaded Fuel - PW	03-220-5024	2,012.47
07/14/16	40459	Western States Petroleum,	430.70	Unleaded Fuel - Park	01-180-5024	430.70
Total 40459:			5,644.58			
40471						
07/20/16	40471	ACC Business	33.13	Phone Services - Final PMT	01-110-5048	33.13

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
07/20/16	40471	ACC Business	158.87	Phone Services - Final PMT	01-130-5048	158.87
07/20/16	40471	ACC Business	75.08	Phone Services - Final PMT	01-150-5048	75.08
07/20/16	40471	ACC Business	61.12	Phone Services - Final PMT	01-160-5048	61.12
07/20/16	40471	ACC Business	47.26	Phone Services - Final PMT	01-185-5048	47.26
07/20/16	40471	ACC Business	61.12	Phone Services - Final PMT	03-220-5048	61.12
07/20/16	40471	ACC Business	47.20	Phone Services - Final PMT	15-500-5048	47.20
07/20/16	40471	ACC Business	47.20	Phone Services - Final PMT	16-550-5048	47.20
Total 40471:			530.98			
40472						
07/20/16	40472	Aetna Life Insurance Comp	3,220.72	Employee Payroll Deduction	01-000-2208	3,220.72
07/20/16	40472	Aetna Life Insurance Comp	265.94	Employee Medical - M&C	01-110-5016	265.94
07/20/16	40472	Aetna Life Insurance Comp	1,002.00	Employee Medical - Admin	01-130-5016	1,002.00
07/20/16	40472	Aetna Life Insurance Comp	5,651.47	Employee Medical - Police	01-140-5016	5,651.47
07/20/16	40472	Aetna Life Insurance Comp	1,373.69	Employee Medical - Magistrate	01-150-5016	1,373.69
07/20/16	40472	Aetna Life Insurance Comp	443.21	Employee Medical - Comm Development	01-160-5016	443.21
07/20/16	40472	Aetna Life Insurance Comp	208.08	Employee Medical - Library	01-170-5016	208.08
07/20/16	40472	Aetna Life Insurance Comp	283.66	Employee Medical - Parks	01-180-5018	283.66
07/20/18	40472	Aetna Life Insurance Comp	832.33	Employee Medical - Recreation	01-185-5016	832.33
07/20/16	40472	Aetna Life Insurance Comp	3,816.26	Employee Medical - HURF	03-220-5016	3,816.26
07/20/16	40472	Aetna Life Insurance Comp	354.57	Employee Medical - Transit	01-230-5016	354.57
07/20/16	40472	Aetna Life Insurance Comp	141.83	Employee Medical - Cemetery	01-181-5016	141.83
07/20/16	40472	Aetna Life Insurance Comp	737.96	Employee Medical - Wastewater	15-500-5016	737.96
07/20/16	40472	Aetna Life Insurance Comp	1,329.01	Employee Medical - Water	16-550-5016	1,329.01
Total 40472:			19,660.73			
40473						
07/20/16	40473	APS	859.48	Electric Service	01-185-5048	859.48
07/20/16	40473	APS	373.77	Electric Service	01-130-5048	373.77
07/20/16	40473	APS	135.92	Electric Service	01-130-5048	135.92
07/20/16	40473	APS	67.96	Electric Service	01-150-5048	67.96
07/20/16	40473	APS	114.50	Electric Service	01-180-5048	114.50
07/20/16	40473	APS	1,366.05	Electric Service	03-220-5048	1,366.05
07/20/16	40473	APS	5,042.23	Electric Service	03-220-5049	5,042.23
07/20/16	40473	APS	1,822.51	Electric Service	15-500-5048	1,822.51
07/20/18	40473	APS	7,255.83	Electric Service	16-550-5048	7,255.83
07/20/16	40473	APS	1,456.72	Electric Service for Street Light	03-220-5049	1,456.72
Total 40473:			18,494.97			
40474						
07/20/16	40474	AZ J. P. Conference Regist	190.00	Registration: AZ JP Conf - P. Shirley	01-150-5043	190.00
Total 40474:			190.00			
40475						
07/20/16	40475	Big Market	17.78	Brass Fittings - QPD	01-140-5022	17.78
07/20/16	40475	Big Market	12.10	Copper wiring/generator plug-water dept	16-550-5022	12.10
Total 40475:			29.88			
40476						
07/20/18	40476	C&D Disposal	179.04	4Yd Commercial Bin Fee - Parks	01-180-5035	179.04
07/20/16	40476	C&D Disposal	66.85	4Yd Commercial Bin Fee - WWTP	15-500-5035	66.85

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
07/20/16	40476	C&D Disposal	107.02	4Yd Commercial Bin Fee - Parks	01-180-5035	107.02
07/20/16	40476	C&D Disposal	173.87	4Yd Commercial Bin Fee - WWTP	15-500-5035	173.87
Total 40476:			526.78			
40477						
07/20/16	40477	Chevron Usa	542.50	Fuel - Police	01-140-5024	542.50
07/20/16	40477	Chevron Usa	238.78	Fuel - Transit	01-230-5024	238.78
07/20/16	40477	Chevron Usa	131.78	Fuel - Administration	01-130-5024	131.78
07/20/16	40477	Chevron Usa	62.54	Fuel - Parks	01-180-5024	62.54
07/20/16	40477	Chevron Usa	46.96	Fuel - Magistrate	01-150-5024	46.96
Total 40477:			1,022.56			
40478						
07/20/16	40478	Circle H Veterinary Hospita	159.55	Vaccination/medications for K-9	01-140-5080	159.55
Total 40478:			159.55			
40479						
07/20/16	40479	Colorado River Sand & Ro	551.10	Plaster Sand for drying beds at WWTP	15-500-5050	551.10
Total 40479:			551.10			
40480						
07/20/16	40480	Creative Bus Sales, Inc.	541.91	Replacement Roof Vent-Transit#2302	01-230-5025	541.91
Total 40480:			541.91			
40481						
07/20/16	40481	Crexendo, Inc.	16.46	Phone Services-Transit	01-110-5048	16.46
07/20/16	40481	Crexendo, Inc.	164.62	Phone Services-Admin	01-130-5048	164.62
07/20/16	40481	Crexendo, Inc.	181.07	Phone Services-Police	01-140-5048	181.07
07/20/16	40481	Crexendo, Inc.	65.85	Phone Services-Magistrate	01-150-5048	65.85
07/20/16	40481	Crexendo, Inc.	49.39	Phone Services-Comm Dev	01-160-5048	49.39
07/20/16	40481	Crexendo, Inc.	49.39	Phone Services-Library	01-170-5048	49.39
07/20/16	40481	Crexendo, Inc.	32.92	Phone Services-Recreation	01-185-5048	32.92
07/20/16	40481	Crexendo, Inc.	49.39	Phone Services-HURF	03-220-5048	49.39
07/20/16	40481	Crexendo, Inc.	16.46	Phone Services-WWTP	15-500-5048	16.46
07/20/16	40481	Crexendo, Inc.	49.39	Phone Services-Water Dept	16-550-5048	49.39
Total 40481:			674.94			
40482						
07/20/16	40482	Cyle Johnson Electric	180.00	Installed float in lift vault-WWTP	15-500-5050	180.00
Total 40482:			180.00			
40483						
07/20/16	40483	Employers Direct Health	7.14	HRA Employee Admin Fee	01-110-5035	7.14
07/20/16	40483	Employers Direct Health	18.52	HRA Employee Admin Fee	01-130-5035	18.52
07/20/16	40483	Employers Direct Health	97.48	HRA Employee Admin Fee	01-140-5035	97.48
07/20/16	40483	Employers Direct Health	21.40	HRA Employee Admin Fee	01-150-5035	21.40
07/20/16	40483	Employers Direct Health	11.89	HRA Employee Admin Fee	01-160-5035	11.89
07/20/16	40483	Employers Direct Health	2.38	HRA Employee Admin Fee	01-170-5035	2.38
07/20/16	40483	Employers Direct Health	7.61	HRA Employee Admin Fee	01-180-5035	7.61

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
07/20/16	40483	Employers Direct Health	9.51	HRA Employee Admin Fee	01-185-5035	9.51
07/20/16	40483	Employers Direct Health	56.27	HRA Employee Admin Fee	03-220-5035	56.27
07/20/16	40483	Employers Direct Health	9.51	HRA Employee Admin Fee	01-230-5035	9.51
07/20/16	40483	Employers Direct Health	3.80	HRA Employee Admin Fee	01-181-5035	3.80
07/20/18	40483	Employers Direct Health	1.12	HRA Employee Admin Fee	15-500-5035	1.12
07/20/16	40483	Employers Direct Health	10.14	HRA Employee Admin Fee	16-550-5035	10.14
Total 40483:			256.77			
40484						
07/20/16	40484	Everett's Towing	100.00	Towed K-9 Vehicle - Transmission went out	01-140-5035	100.00
Total 40484:			100.00			
40485						
07/20/16	40485	Faith, Ledyard & Faith, PL	35.00	Special Prosecutor Svc-June 2016	01-120-5072	35.00
Total 40485:			35.00			
40486						
07/20/16	40486	Galls, An Aramark Compan	72.94	Polo Shirts - QPD	01-140-5019	72.94
Total 40486:			72.94			
40487						
07/20/16	40487	GovNet, Inc.	1,800.00	Internet Service - Library	01-170-5048	1,800.00
07/20/16	40487	GovNet, Inc.	300.00	Internet Service - Admin	01-130-5048	300.00
07/20/16	40487	GovNet, Inc.	300.00	Internet Service - Police	01-140-5048	300.00
07/20/16	40487	GovNet, Inc.	300.00	Internet Service - PW	03-220-5048	300.00
07/20/16	40487	GovNet, Inc.	150.00	Internet Service - WWTP	15-500-5048	150.00
07/20/16	40487	GovNet, Inc.	150.00	Internet Service - Water	16-550-5048	150.00
Total 40487:			3,000.00			
40488						
07/20/16	40488	Gust Rosenfeld PLC	11,884.77	General Council Svcs May 2016	01-120-5071	11,884.77
07/20/16	40488	Gust Rosenfeld PLC	450.00	Special Council Svcs	01-120-5072	450.00
Total 40488:			12,334.77			
40489						
07/20/16	40489	HDS Safety & Compliance	55.00	Drug Screening - M. Kneer	01-230-5084	55.00
Total 40489:			55.00			
40490						
07/20/16	40490	Heather Caton	106.75	Reimburse Science Supplies for Summer Program	01-185-5023	106.75
Total 40490:			106.75			
40491						
07/20/16	40491	Heinfeld, Meech & Co., P.	2,927.89	FY Management Svcs-May 2016	01-130-5031	2,927.89
Total 40491:			2,927.89			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40492						
07/20/16	40492	Hill Brothers Chemical Co.	914.90	Sulfur Dioxide - Wastewater	15-500-5050	914.90
07/20/16	40492	Hill Brothers Chemical Co.	714.00	3 Chlorine Gas - WWTP	15-500-5050	714.00
07/20/16	40492	Hill Brothers Chemical Co.	714.00	3 Chlorine Gas - Water	16-550-5050	714.00
Total 40492:			<u>2,342.90</u>			
40493						
07/20/16	40493	Home Depot Credit Service	10.50	Drain Opener - PW	03-220-5030	10.50
07/20/16	40493	Home Depot Credit Service	37.00	Push Broom - PW	03-220-5022	37.00
07/20/16	40493	Home Depot Credit Service	228.72	Ryobi Pressure Washer - PW	03-220-5060	228.72
Total 40493:			<u>276.22</u>			
40494						
07/20/16	40494	Interim Public Management	1,170.00	Interim Town Manager 7/4-7/17/16 - includes credit from r	01-130-5032	1,170.00
07/20/16	40494	Interim Public Management	1,170.00	Interim Town Manager 7/4-7/17/16 - Includes credit from r	03-220-5032	1,170.00
07/20/16	40494	Interim Public Management	292.50	Interim Town Manager 7/4-7/17/16 - Includes credit from r	15-500-5032	292.50
07/20/16	40494	Interim Public Management	292.50	Interim Town Manager 7/4-7/17/16 - Includes credit from r	16-550-5032	292.50
Total 40494:			<u>2,925.00</u>			
40495						
07/20/16	40495	Jack Pots Portables, Inc.	190.53	Porta Potties for Parks Dept	01-180-5035	190.53
Total 40495:			<u>190.53</u>			
40496						
07/20/16	40496	Konica Minolta Business S	322.88	BizHub C654 Printer/Copier 7/01/16-06/30/17 - Admin	01-130-5051	322.88
07/20/16	40496	Konica Minolta Business S	322.88	BizHub C654 Printer/Copier 7/01/16-06/30/17 - P&Z	01-160-5051	322.88
07/20/16	40496	Konica Minolta Business S	322.88	BizHub C654 Printer/Copier 7/01/16-06/30/17 - WWTP	15-500-5051	322.88
07/20/16	40496	Konica Minolta Business S	322.67	BizHub C654 Printer/Copier 7/01/16-06/30/17 - Water	16-550-5051	322.87
Total 40496:			<u>1,290.71</u>			
40497						
07/20/16	40497	La Paz County Landfill	403.25	SW-Sludge-WWTP-Municipal	15-500-5050	403.25
Total 40497:			<u>403.25</u>			
40498						
07/20/16	40498	Legend Technical Services	40.00	Laboratory Services - Water	16-550-5039	40.00
07/20/16	40498	Legend Technical Services	40.00	Laboratory Services - Water	16-550-5039	40.00
Total 40498:			<u>80.00</u>			
40499						
07/20/16	40499	Lucia Larios	1,491.00	Bond Refund - Case CR20160055	01-000-2211	1,491.00
Total 40499:			<u>1,491.00</u>			
40500						
07/20/16	40500	Metlife	2,316.59	Payroll Payables	01-000-2209	2,316.59
Total 40500:			<u>2,318.59</u>			

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
40501						
07/20/16	40501	Movie Licensing USA	488.00	Annual Copyright Compliance Site Lic.	01-170-5051	488.00
Total 40501:			488.00			
40502						
07/20/16	40502	Open Range Pest Control	25.00	Pest Control - WWTP	15-500-5035	25.00
07/20/16	40502	Open Range Pest Control	37.00	Pest Control - Admin	01-130-5035	37.00
07/20/16	40502	Open Range Pest Control	33.00	Pest Control - HURF	03-220-5035	33.00
07/20/16	40502	Open Range Pest Control	30.00	Pest Control - Police	01-140-5035	30.00
07/20/16	40502	Open Range Pest Control	60.00	Pest Control - Community Center	01-185-5035	60.00
Total 40502:			185.00			
40503						
07/20/16	40503	Principal Financial Group	302.11	Payroll Payables	01-000-2209	302.11
Total 40503:			302.11			
40504						
07/20/16	40504	Road Runner Sanitary Sup	14.50	Janitorial Supplies - Admin	01-130-5034	14.50
07/20/16	40504	Road Runner Sanitary Sup	14.50	Janitorial Supplies - Magistrate	01-150-5034	14.50
07/20/16	40504	Road Runner Sanitary Sup	14.48	Janitorial Supplies - Library	01-170-5034	14.48
07/20/16	40504	Road Runner Sanitary Sup	14.50	Janitorial Supplies - WWTP	15-500-5034	14.50
07/20/16	40504	Road Runner Sanitary Sup	14.50	Janitorial Supplies - Water	16-550-5034	14.50
07/20/16	40504	Road Runner Sanitary Sup	33.00	Janitorial Supplies - Rec	01-185-5034	33.00
07/20/16	40504	Road Runner Sanitary Sup	6.30	Janitorial Supplies - Admin	01-130-5034	6.30
07/20/16	40504	Road Runner Sanitary Sup	6.30	Janitorial Supplies - Magistrate	01-150-5034	6.30
07/20/16	40504	Road Runner Sanitary Sup	6.30	Janitorial Supplies - Library	01-170-5034	6.30
07/20/16	40504	Road Runner Sanitary Sup	8.30	Janitorial Supplies - WWTP	15-500-5034	6.30
07/20/16	40504	Road Runner Sanitary Sup	6.30	Janitorial Supplies - Water	16-550-5034	6.30
07/20/16	40504	Road Runner Sanitary Sup	50.50	Janitorial Supplies - Rec	01-185-5034	50.50
07/20/16	40504	Road Runner Sanitary Sup	157.84	Janitorial Supplies - Park	01-180-5034	157.84
Total 40504:			345.32			
40505						
07/20/16	40505	Safety-Kleen Systems, Inc.	387.18	Waste Disposal	03-220-5035	387.18
Total 40505:			387.18			
40506						
07/20/16	40506	TDS Telecom	298.18	Telephone Service - Admin	01-130-5048	298.18
07/20/16	40506	TDS Telecom	377.24	Telephone Service - Police	01-140-5048	377.24
07/20/16	40506	TDS Telecom	325.15	Telephone Service - Magistrate	01-150-5048	325.15
07/20/16	40506	TDS Telecom	87.31	Telephone Service - P&Z	01-160-5048	87.31
07/20/16	40506	TDS Telecom	157.45	Telephone Service - Library	01-170-5048	157.45
07/20/16	40506	TDS Telecom	70.44	Telephone Service - PW	03-220-5048	70.44
07/20/16	40506	TDS Telecom	179.00	Telephone Service - WWTP	15-500-5048	179.00
07/20/16	40506	TDS Telecom	182.17	Telephone Service - Water	16-550-5048	182.17
Total 40506:			1,876.94			
40507						
07/20/16	40507	TerraForm Solar XVIII, LLC	2,433.21	Solar Energy Charges - WWTP	15-500-5048	2,433.21

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40507:			<u>2,433.21</u>			
40508						
07/20/16	40508	Tritech Forensics	240.65	Nitrile gloves - Police	01-140-5022	240.65
Total 40508:			<u>240.65</u>			
40509						
07/20/16	40509	Universal Police Supply Co	945.88	Halo Vest - C. Finch	01-140-5019	945.88
07/20/16	40509	Universal Police Supply Co	875.00	Halo Vest W/ 2 Carrier/ara-shock - C. Finch	01-140-5019	875.00
Total 40509:			<u>1,820.88</u>			
40510						
07/20/16	40510	V & V Manufacturing, Inc	61.72	Retired Badge - S. Frakes	01-140-5019	61.72
07/20/16	40510	V & V Manufacturing, Inc	61.73	Retired Badge - E. Renfro	01-140-5019	61.73
Total 40510:			<u>123.45</u>			
40511						
07/20/16	40511	Verizon Wireless	61.34	Cell Phone Services - Transit	01-230-5048	61.34
07/20/16	40511	Verizon Wireless	99.62	Cell Phone Services - Admin	01-130-5048	99.62
07/20/16	40511	Verizon Wireless	92.01	Cell Phone Services - Park	01-180-5048	92.01
07/20/16	40511	Verizon Wireless	36.05	Cell Phone Services - Police	01-140-5048	36.05
07/20/16	40511	Verizon Wireless	65.63	Cell Phone Services - HURF	03-220-5048	65.63
07/20/16	40511	Verizon Wireless	65.23	Cell Phone Services - WWTP	15-500-5048	65.23
07/20/16	40511	Verizon Wireless	222.45	Cell Phone Services - Water	16-550-5048	222.45
Total 40511:			<u>642.33</u>			
40512						
07/20/16	40512	Ward Law Offices, PLLC	3,200.00	Prosecutorial Services	01-150-5073	3,200.00
Total 40512:			<u>3,200.00</u>			
40513						
07/20/16	40513	Alken Schenk Attorney at L	6,526.00	Special Council Svcs: Personnel Advisory Board	01-120-5072	6,526.00
Total 40513:			<u>6,526.00</u>			
Grand Totals:			<u>171,493.12</u>			
Grand Totals:			<u>171,493.12</u>	<u>171,493.12-</u>	<u>.00</u>	

Payroll Checks # 40460-40470



TOWN OF QUARTZSITE

Final

Annual Budget

Fiscal Year 2016 - 2017

July 26, 2016

Information contained within is tentative and subject to change until final adoption

OFFICIAL BUDGET FORMS

TOWN OF QUARTZSITE

Fiscal Year 2017

TOWN OF QUARTZSITE

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Fiscal Year 2017

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TOWN OF QUARTZSITE

Resolution for the Adoption of the Budget

Fiscal Year 2017

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on _____, _____, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of _____, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on _____, _____, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on _____, _____, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of _____ for the fiscal year _____.

Passed by the _____ City/Town Council, this _____ day of _____.

APPROVED:

Mayor

ATTEST:

Clerk

TOWN OF QUARTZSITE
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2017

Fiscal Year	S e c t o r	FUNDS										Total All Funds
		General Fund	Special Revenue Fund	Wastewater Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Capital Projects Fund	Wastewater Fund	Enterprise Funds Available	
2016	Adopted/Adjusted Budgeted Expenditures/Expenses*	3,193,664	1,866,620	0	6,760,666	0	2,260,668	0	0	0	0	14,102,019
2016	Actual Expenditures/Expenses**	2,408,171	668,416	0	0	0	1,324,872	0	0	0	0	4,022,460
2017	Fund Balance/Net Position at July 1***	0	0	0	0	0	0	0	0	0	0	0
2017	Primary Property Tax Levy	0	0	0	0	0	0	0	0	0	0	0
2017	Secondary Property Tax Levy	0	0	0	0	0	0	0	0	0	0	0
2017	Estimated Revenues Other than Property Taxes	2,718,647	2,028,320	0	0	0	6,452,670	0	0	0	0	14,197,647
2017	Other Financing Sources	0	0	0	0	0	0	0	0	0	0	0
2017	Other Financing (Uses)	0	0	0	0	0	0	0	0	0	0	0
2017	Intrifund Transfers In	122,640	0	0	0	0	0	0	0	0	0	122,640
2017	Intrifund Transfers (Out)	0	0	0	0	0	122,640	0	0	0	0	122,640
2017	Reduction for Amounts Not Available:											
LESS:	Amounts for Future Debt Retirement											
2017	Total Financial Resources Available	2,841,387	2,028,320	0	0	0	9,329,930	0	0	0	0	14,197,647
2017	Budgeted Expenditures/Expenses	3,384,712	2,363,220	0	6,865,058	0	2,434,104	0	0	0	0	16,107,892

	2016	2017
Budgeted expenditures/expenses	\$ 14,102,010	\$ 16,107,892
Add/subtract: estimated net reconciling items	14,102,018	16,107,892
Budgeted expenditures/expenses adjusted for reconciling items	9,484,973	10,293,487
Less: estimated exclusions	4,697,192	4,874,438
Amount subject to the expenditure limitation	5,041,416	5,110,502
REC expenditure limitation		

- EXPENDITURE LIMITATION COMPARISON**
- Budgeted expenditures/expenses
 - Add/subtract: estimated net reconciling items
 - Budgeted expenditures/expenses adjusted for reconciling items
 - Less: estimated exclusions
 - Amount subject to the expenditure limitation
 - REC expenditure limitation

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Inclusion of actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF QUARTZSITE
Tax Levy and Tax Rate Information
Fiscal Year 2017

	2016	2017
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes	\$ _____	\$ _____
C. Total property tax levy amounts	\$ _____	\$ _____
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____	_____
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF QUARTZSITE
Revenues Other Than Property Taxes
Fiscal Year 2017

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 1,165,000	\$ 1,244,871	\$ 1,165,000
Recap Vendor Sales Tax	60,000		60,000
Licenses and permits			
Building Permits	40,000	32,227	40,000
Business License Fees	10,000	9,365	30,000
Vendor Sales Permit Fees	58,000	55,295	60,000
Utility Franchise Fees	80,000	64,433	80,000
Intergovernmental			
State Sales Tax	351,275	351,275	341,518
Urban Revenue Sharing (Income Tax)	442,710	442,710	443,899
Vehicle License Tax	325,436	325,436	334,120
Charges for services			
Transit Services	8,000	6,354	10,000
Fines and forfeits			
Court Fines	91,600	51,274	90,000
Court Fines - Restricted	7,000	7,198	12,600
Interest on investments			
Interest Earnings	6,000	8,323	6,200
In-lieu property taxes			
Contributions			
Voluntary contributions			
Donations and Fees - Restricted	3,900	6,609	3,900
Community Fees - Restricted	3,000	1,543	3,000
Miscellaneous			
Land Lease Rentals	18,320	18,320	18,320
Miscellaneous	10,000	3,644	10,000
Auction Revenue	10,000		10,000
Total General Fund	\$ 2,690,241	\$ 2,628,877	\$ 2,718,557

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF QUARTZSITE
Revenues Other Than Property Taxes
Fiscal Year 2017

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
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* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF QUARTZSITE
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2017

FUND	OTHER FINANCING 2017		INTERFUND TRANSFERS 2017	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Revenue Bond Repayment	\$	\$	\$ 122,840	\$
Total General Fund	\$	\$	\$ 122,840	\$
SPECIAL REVENUE FUNDS				
	\$	\$	\$	\$
Total Special Revenue Funds	\$	\$	\$	\$
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Revenue Bond Repayment - Water	\$	\$	\$	\$ 44,400
Revenue Bond Repayment - WW				78,440
Total Enterprise Funds	\$	\$	\$	\$ 122,840
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 122,840	\$ 122,840

TOWN OF QUARTZSITE
Expenditures/Expenses by Fund
Fiscal Year 2017

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
GENERAL FUND				
Town Council	\$ 109,720	\$	\$ 105,309	\$ 106,798
Legal Services	140,000		115,833	155,000
Administrative Services	348,753		299,068	313,162
Public Safety (Police) Services	1,166,436		982,219	1,301,826
Economic/Community Outreach	21,500		21,130	30,000
Magistrate Court Services	245,474		209,590	250,522
Community Development Services	109,614		79,914	112,886
Library Services	162,932		142,539	158,800
Park Services	119,514		111,760	130,239
Cemetery Services	57,466		47,367	58,528
Recreation Services	87,568		56,566	97,029
Transit Services	266,907		88,876	292,121
Long Term Debt Repayment	148,000		148,000	148,000
Contingency	200,000			200,000
Total General Fund	\$ 3,183,884	\$	\$ 2,408,171	\$ 3,354,712
SPECIAL REVENUE FUNDS				
HURF	\$ 1,291,137	\$	\$ 885,584	\$ 1,504,094
HURF Contingency	200,000			200,000
HURF Miscellaneous	10,000			10,000
Various Public Safety (Police)	85,000		1,401	150,000
Library Grants	8,000		2,424	27,440
Transit Grants	202,483			354,786
Miscellaneous Grants/Donations	100,000			116,900
Total Special Revenue Funds	\$ 1,896,620	\$	\$ 889,418	\$ 2,363,220
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
VVTP Expansion/Rehab Proj	\$ 6,760,858	\$	\$	\$ 6,760,856
CDBG WW Grant Project				195,000
Total Capital Projects Funds	\$ 6,760,856	\$	\$	\$ 6,955,856
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water Utilities	\$ 1,350,214	\$	\$ 635,738	\$ 1,273,420
Wastewater Utilities	910,444		689,133	1,160,684
Water/Wastewater Contingency				
Total Enterprise Funds	\$ 2,260,658	\$	\$ 1,324,872	\$ 2,434,104
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 14,102,018	\$	\$ 4,622,460	\$ 15,107,892

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF QUARTZSITE
Full-Time Employees and Personnel Compensation
Fiscal Year 2017

FUND	Full-Time Equivalent (FTE) 2017	Employee Salaries and Hourly Costs 2017	Retirement Costs 2017	Healthcare Costs 2017	Other Benefit Costs 2017	Total Estimated Personnel Compensation 2017
GENERAL FUND	38	\$ 1,301,069	\$ 138,602	\$ 263,569	\$ 121,137	\$ 1,824,377
SPECIAL REVENUE FUNDS						
		\$	\$	\$	\$	\$
Total Special Revenue Funds		\$	\$	\$	\$	\$
DEBT SERVICE FUNDS						
HURF	3	\$ 363,256	\$ 21,524	\$ 67,453	\$ 60,680	\$ 512,912
Total Debt Service Funds	3	\$ 363,256	\$ 21,524	\$ 67,453	\$ 60,680	\$ 512,912
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Water	3	\$ 125,417	\$ 7,525	\$ 29,950	\$ 14,228	\$ 177,120
Wastewater	4	87,307	5,238	24,848	9,510	126,903
Total Enterprise Funds	7	\$ 212,724	\$ 12,763	\$ 54,798	\$ 23,738	\$ 304,023
INTERNAL SERVICE FUND						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	48	\$ 1,877,049	\$ 172,889	\$ 385,820	\$ 205,554	\$ 2,641,313

SCHEDULE G

Town of Quartzsite
2016-17 Budget Summary - All Funds
Final Budget

	General Fund	Special Revenue Funds			Water/Wastewater Funds			Total Budget
		Highway User Revenue Fund (HURF)		Grants Fund	Water	Wastewater	Capital Projects	
		Regular	Capital Projects					
REVENUES								
Taxes	1,225,000							1,225,000
Licenses and Permits	210,000							210,000
Intergovernmental	1,119,537	1,394,094						2,503,631
Charges for Services	10,000			1,289,413	1,198,616			2,488,029
Fines, Forfeitures & Penalties	102,600							102,600
Interest Earnings	6,200							6,200
Miscellaneous	45,220	10,000				8,785		64,005
Grant Funds							6,955,856	7,588,082
Total Revenues	2,718,557	1,394,094	0	632,226	1,289,413	1,207,401	6,955,856	14,197,547
EXPENDITURES								
Town Council	106,798							106,798
Administrative Services	313,162							313,162
Community Development Services	112,886							112,886
Economic/Community Outreach	30,000							30,000
Legal	155,000							155,000
Library Services	158,600			27,640				186,040
Recreation & Community Ctr	97,029							97,029
Magistrate Court Services	250,522							250,522
Park Services	130,239							130,239
Cemetery Services	58,529							58,529
Public Safety (Police) Services	1,301,826			150,000				1,451,826
Public Works (Highways & Streets)		1,504,094						1,504,094
Transit Van Services	292,121			354,786				646,907
Water & Wastewater Services					898,420	688,153		1,586,573
Grant Funds				100,000			6,955,856	7,055,856
Miscellaneous (donations)	16,900							16,900
Capital Projects								0
Long Term Debt Repayment	148,000				375,000	472,531		995,531
Total Expenditures	3,171,612	1,504,094	0	632,226	1,273,420	1,160,684	6,955,856	13,702,361
Excess of Revenues over (under) Expenditures	(453,055)	(110,000)	0	0	15,993	46,717	0	495,186
Other Sources (Uses)								0
Interfund Transfers In (Out)	122,840							122,840
Net Increase (Decrease) in Fund Balance	(330,215)	(110,000)	0	0	15,993	46,717	0	618,026
Fund Balance/Net Assets at Start of the Year	1,801,259	5,798,061	0	0	1,606,603	13,446	0	9,159,369
(Estimated)								
Fund Balance/Net Assets at End of the Year	1,471,044	5,628,061	0	0	1,622,596	60,163	0	9,777,395
Contingency, Grant	200,000	200,000						400,000
Contingency, Other Cost Overruns	3,000							3,000
Reserve, Community Ctr Funds	1,263,044	5,428,061	0	0	1,622,596	60,163	0	9,374,395
Unassigned Fund Balance								

Account Revenues and Expenditures
Budget FY 17

	2015-16	2016-17
	Approved Budget	Final Budget
GENERAL FUND		
GENERAL FUND Revenue Total:	\$ 3,085,724.00	\$ 3,350,783.00
GENERAL FUND Expenditure Total:	\$ 2,984,329.00	\$ 3,171,612.00
Net Total GENERAL FUND:	\$ 101,395.00	\$ 179,171.00
HIGHWAY USER REVENUE FUND		
HIGHWAY USER FUND Revenue Total:	\$ 1,301,137.00	\$ 1,394,094.00
HIGHWAY USER FUND Expenditure Total:	\$ 1,291,137.00	\$ 1,504,094.00
Net Total HIGHWAY USER FUND:	\$ 10,000.00	\$ (110,000.00)
WASTEWATER		
WASTEWATER Revenue Total:	\$ 1,167,588.00	\$ 1,207,401.00
WASTEWATER Expenditure Total:	\$ 910,444.00	\$ 1,160,684.00
Net Total WASTEWATER:	\$ 257,144.00	\$ 46,717.00
WATER		
WATER Revenue Total:	\$ 1,237,196.00	\$ 1,289,413.00
WATER Expenditure Total:	\$ 1,350,214.00	\$ 1,273,420.00
Net Total WATER:	\$ (113,018.00)	\$ 15,993.00
Net Grand Totals:	\$ 255,521.00	\$ 131,881.00

TOWN OF QUARTZSITE BUDGET FY 2016-2017

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Town Council				
5010 Council Compensation	34,800	34,800	24,500	34,800
5011 Salaries & Wages	23,703	27,696	21,877	30,349
5012 FICA	4,476	4,781	3,572	4,984
5015 Workers Compensation	1,423	1,535	1,063	1,393
5016 Health Insurance	4,704	4,926	4,588	6,565
5017 Retirement - 401(k)	1,422	1,662	1,244	1,821
5018 State Unemployment	2,382	221	225	236
	72,910	75,620	57,069	80,148
5021 Office Supplies				
5022 Other Supplies	5,800	4,500	2,177	3,500
5024 Gas & Oil				
5053 Miscellaneous				
5060 Small Tools & Equipment		300	0	300
	5,800	4,800	2,177	3,800
5043 Travel & Lodging	7,000	8,000	4,255	8,000
Training & Workshops				
	7,000	8,000	4,255	8,000
5033 Printing & Advertising				
5035 Other Services	1,850	4,600	480	4,600
5040 Equipment Repair				
5051 Dues & Memberships	6,100	5,600	5,612	5,750
	7,950	10,200	6,092	10,350
5048 Utilities	1,400	500	1,678	500
Telephone				
	1,400	500	1,678	500
5056 Grant Match-CDBG				
5044 Promotion of Town Expense	4,000	4,000	3,440	4,000
Events				2,500
	4,000	4,000	3,440	4,000
5061 Capital Outlay		6,600	6,000	
	0	6,600	6,000	0
Total Town Council	99,060	109,720	80,711	106,798

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$1090

5035 - HRA Admin Fee \$100

5043 - Heinfeld, Meech Gov't Training

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Legal Services				
5011 Salaries & Wages				
5012 FICA-Employers Share				
5015 Workers Compensation				
5016 Health Insurance				
5017 Retirement - 401(k)				
5018 State Unemployment				
<hr/>				
5035 Other Services				
5041 Telephone				
5042 Postage				
5051 Dues/Subscriptions/Licenses				
5053 Miscellaneous				
5071 General Counsel Services	125,000	100,000	50,480	100,000
5072 Special Counsel Services	50,000	40,000	38,663	40,000
5073 Prosecution Attorney Fees				
5081 OSP - Election Services				15,000
	<u>175,000</u>	<u>140,000</u>	<u>89,143</u>	<u>155,000</u>
Total Legal Services	175,000	140,000	89,143	155,000

Election Services moved from Admin

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Administrative Services				
5011 Salaries & Wages	109,540	118,857	85,715	121,566
5012 FICA	8,380	9,093	6,360	9,300
5014 Overtime	0	0	0	0
5015 Workers Compensation	661	1,825	1,435	1,644
5016 Health Insurance	19,526	17,099	17,537	26,717
5017 Retirement - 401(k)	5,902	6,461	4,780	6,643
5018 State Unemployment	1,485	1,069	993	1,159
	142,894	154,403	136,800	188,039
5019 Uniform Allowance				200
5021 Office Supplies				
5022 Other Supplies	10,500	10,000	4,308	10,000
5034 Janitorial Supplies	200	300	231	350
5024 Gas & Oil	600	1,500	1,637	2,000
5042 Postage	700	1,200	1,056	1,400
5053 Miscellaneous			1,597	
5060 Small Tools/Equipment	2,000	750	1,397	1,000
	14,000	13,750	10,226	12,950
5032 OSP - Audit Services	22,000	22,000	19,685	23,000
5031 OSP - Accounting Services	55,000	35,000	15,192	25,000
5032 OSP - Tax Audit Services	45,000			
5081 OSP - Election Services	15,000	15,000	0	
5082 Polygraph & Medical				
5084 Drug & Alcohol Screening		300	0	500
5036 OSP - IT Services				6,220
OSP - Other Professional				
	137,000	72,300	34,877	54,720
5043 Travel & Lodging	8,000	8,000	2,370	8,000
5043 Training & Workshops				
	8,000	8,000	2,370	8,000
5051 Dues & Memberships	10,800	8,000	5,161	8,000
5051 Permits/Licenses				
	10,800	8,000	5,161	8,000
5046 Property & Liability Insurance	25,300	25,300	14,854	10,263
	25,300	25,300	14,854	10,263
5048 Utilities	27,600	31,500	22,105	25,000
Phone & Internet				
	27,600	31,500	22,105	25,000
5025 Vehicle Repairs & Maintenance	1,500	1,500	367	1,500
5040 Equipment Repair & Maintenance	2,000	2,000	45	2,000
5030 Building Repair & Maintenance	3,000	2,500	700	3,000
	6,500	6,000	1,112	6,500
5038 Leases & Rentals	1,000	2,500	2,022	2,500
5056 Grant Match				
5033 Printing & Advertising		1,000	218	2,000
5035 Other Services	1,000	13,000	5,579	7,500
	2,000	16,500	7,819	12,000
5069 Buildings & Improvements		2,000	0	2,000
5070 Furniture & Fixtures				2,000
5061 Capital Outlay		8,500	1,995	
5057 Capital Lease	7,000	1,000	330	500
5058 Capital Lease Principal		1,500	1,507	2,200
	7,000	13,000	3,832	5,700
Total Administrative Services	383,694	348,753	219,176	313,162

FY 15-16

Other Services for IT Services, Publications, Small contracts, etc.
Capital Outlay for IT Infrastructure/ phones

FY17

5016 - Includes annual Health Reimbursement Aggregate - Employers Direct Health \$5450

5035 - HRA Admin Fee \$400

5081 - Election Svcs moved to Legal \$15,000

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2014-15 Actuals 1/2 FY Year	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Public Safety (Police) Services				
5011 Salaries & Wages	610,923	611,897	429,899	678,559
5012 FICA	10,904	16,548	11,473	17,811
5014 Overtime	25,331	29,048	24,891	34,726
5015 Workers Compensation	36,933	37,501	26,107	36,543
5016 Health Insurance	91,224	87,609	73,874	145,977
5017 Retirement	83,721	73,130	51,759	110,105
5018 State Unemployment	5,145	3,602	3,858	4,174
5019 Uniform Expense	12,000	10,000	8,437	13,900
5021 Office Supplies				
5022 Other Supplies	7,000	7,000	5,137	7,000
5030 K-9 Expenses		1,750	983	2,250
5034 Janitorial Supplies	500	500	308	500
5024 Gas & Oil	30,000	35,000	17,213	30,000
5042 Postage	750	1,000	757	1,000
5052 Lab Equipment & Supplies		300	0	300
5053 Miscellaneous		0		
5060 Small Tools/Equipment	2,500	2,000	3,140	15,900
5035 OSP - Other Svcs	12,000	10,000	6,934	1,158
OSP - Other Professional				1,300
OSP - External Investigation				
5036 OSP - IT Services				6,842
5043 Travel & Lodging	4,000	2,500	4,382	2,500
Training & Workshops		2,500		2,500
5044 Promotion of Town				
5051 Dues & Memberships	4,000	5,000	4,189	5,000
Permits/Licenses	3,000	4,000	2,663	4,000
5046 Property & Liability Insurance	3,000	4,000	2,669	4,000
5048 Utilities	60,000	60,000	32,734	24,631
Phone & Internet	60,000	60,000	32,734	24,631
Water & Sewer	36,100	25,000	11,869	20,000
5025 Vehicle Repairs & Maintenance	36,300	27,500	11,869	20,000
5040 Equipment Repair & Maintenance	30,000	25,000	12,300	25,000
5030 Building Repair & Maintenance	1,000	1,000	414	1,000
5026 Weapons Purchase & Repair/Ammo	4,000	1,000	1,531	2,000
5027 Radio Maintenance		2,000	1,687	8,100
5038 Leases & Rentals	500	8,000	6,825	8,000
5033 Printing & Advertising	35,500	37,000	22,757	44,100
5084 Drug & Alcohol Screening		500	46	500
5082 Polygraph/Medical/Background		300	0	300
5035 Other Services	1,000	2,000	2,190	2,000
5089 Citizens on Patrol/Reserve		750	684	750
5099 Settlement Expense	600	4,050	3,317	4,050
5069 Buildings & Improvements	100,000	100,000	0	0
5070 Furniture & Fixtures	100,000	100,000	0	0
5061 Capital Outlay		2,000	450	2,000
5066 Grant Match				90,000
Total Public Safety (Police) Services	1,169,831	1,166,436	742,942	1,301,826

Capital
Possible Grant
2 New Vehicles
Cruiser
SUV

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$16,350
5035 - HRA Admin Fee \$1,300
5060 - Body Carriers/Tazers

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Economic/Community Outreach				
5011 Salaries & Wages				
5012 FICA - Employers Share				
5014 Overtime				
5015 Workers Compensation				
5016 Health Insurance				
5017 Retirement - 401 (k)				
5018 State Unemployment				
5021 Office Supplies				
5022 Other Supplies				
5042 Postage				
5060 Small Tools/Equipment				
	0	0		0
5036 OSP - IT Services				
5032 OSP - Other Professional				
	0	0		0
5092 Emergency Services	5,000			
5033 Printing & Advertising				
5053 Miscellaneous				
5044 Promotion of Town				
	5,000	0		0
5044 Promotion of Town		1,000	1,330	2,000
Community Outreach - Non-Profits	8,200	8,000	7,300	8,500
Community Outreach - Fireworks	4,000	5,000	5,000	5,000
TOQ 150th Anniversary				6,000
La Paz Passport Program				1,000
Economic Development Corp		7,500	7,500	7,500
	12,200	21,500	21,130	30,000
Total Economic/Community Outreach	17,200	21,500	21,130	30,000

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Magistrate Services				
5011 Salaries & Wages	80,487	83,888	60,776	85,078
5012 FICA	6,157	6,417	4,423	6,509
5014 Overtime				
5015 Workers Compensation	246	568	650	508
5016 Health Insurance	18,704	24,093	18,911	31,819
5017 Retirement - 401(k)	4,197	5,033	3,579	5,105
5018 State Unemployment	1,785	956	864	1,024
5019 Uniform Expense	350	350	0	600
5021 Office Supplies				
5022 Other Supplies	4,000	2,500	1,263	2,500
5034 Janitorial Supplies	250	300	246	350
5024 Gas & Oil	500	250	221	250
5042 Postage	800	1,000	497	800
5058 Miscellaneous				
5060 Small Tools/Equipment	1,000		798	200
5031 OSP - Audit	6,900	4,400	3,025	4,700
5032 OSP - Other Professional				2,000
5035 OSP - IT Services	5,300	5,300	0	3,000
5073 OSP - Prosecutor				622
5074 OSP - Public Defender	40,000	40,000	30,173	40,000
5085 Legal Fees	30,000	30,000	6,458	30,000
5043 Travel & Lodging	75,300	75,300	36,691	75,622
Training & Workshops	6,000	3,000	2,306	3,500
5051 Dues & Memberships	6,000	3,000	2,306	7,000
Permits/Licenses	9,000	6,000	1,255	3,500
5046 Property & Liability Insurance	9,500	9,000	5,169	6,158
5048 Utilities	9,500	9,000	5,169	6,158
Phone & Internet	8,500	8,000	8,856	10,000
Water & Sewer	300	720		
5025 Vehicle Repairs & Maintenance	8,300	8,720	8,856	10,000
5040 Equipment Repair & Maintenance	6,500	2,000	0	2,000
5030 Building Repair & Maintenance	3,500	2,500	144	2,500
5038 Leases & Rentals	10,000	4,500	144	4,500
5033 Printing & Advertising	6,500	5,500	6,009	6,500
5084 Drug & Alcohol Screening	50	100	0	100
5035 Other Services	3,000	4,000	387	2,400
5069 Buildings & Improvements			6,196	
5070 Furniture & Fixtures				
5061 Capital Outlay				
5052 Capital Lease				
Total Magistrate Services	246,626	245,478	152,985	250,522

New Judge Orientation- Lori
Jan-Mar-Apr One week per month

Juanita Certified Translator
Online Class \$250
Exam in Phoenix which is included in \$250 (just need to include travel)

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$4,360
5031 - Court Audit \$2,000
5035 - HRA Admin Fee \$400

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Community Development Services				
5011 Salaries & Wages	52,993	54,654	31,353	53,794
5012 FICA	4,054	4,181	2,434	4,115
5014 Overtime			570	0
5015 Workers Compensation	373	184	134	158
5016 Health Insurance	10,902	8,040	7,660	10,590
5017 Retirement - 401(k)	2,371	2,471	1,592	2,395
5018 State Unemployment	1,310	933	548	1,018
	17,003	70,464	44,751	71,070
5019 Uniform Allowance				300
5021 Office Supplies				
5022 Other Supplies	8,000	3,500	2,749	3,500
5034 Janitorial Supplies	300	300	249	350
5024 Gas & Oil	1,200	1,500	354	1,500
5042 Postage	1,000	1,000	616	1,000
5053 Miscellaneous				
5060 Small Tools/Equipment	500	250	469	300
	11,000	6,550	4,437	6,950
5032 OSP - Audit Services				
5031 OSP - Accounting Services				
5032 OSP - Tax Audit Services				
5081 OSP - Election Services				
5036 OSP - IT Services				1,866
5032 OSP - Other Professional	7,000	7,000	1,308	7,000
5037 Engineering Services	14,500			
	21,500	7,000	1,308	8,866
5043 Travel & Lodging	3,000	1,500	170	1,500
Training & Workshops		1,500		1,500
	3,000	3,000	170	3,000
5051 Dues & Memberships	10,600	10,600	5,145	10,000
Permits/Licenses				
	10,600	10,600	5,145	10,000
5046 Property & Liability Insurance				
	0	0	0	0
5048 Utilities	5,800	5,000	3,760	5,000
Phone & Internet				
Water & Sewer				
	5,800	5,000	3,760	5,000
5025 Vehicle Repairs & Maintenance	2,000	1,000	112	1,000
5040 Equipment Repair & Maintenance	200	200	60	200
5030 Building Repair & Maintenance			64	
	2,200	1,200	236	1,200
5038 Leases & Rentals				
5033 Printing & Advertising	750	500	0	500
5084 Drug & Alcohol Screening	50	100	0	100
5035 Other Services	4,000	5,200	711	5,200
	4,800	5,800	711	5,800
5066 Buildings & Improvements				
5070 Furniture & Fixtures				
5061 Capital Outlay				
5057 Capital Lease				
	0	0	0	0
Total Community Development Services	190,903	109,614	60,058	112,886

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$1,635

5035 - HRA Admin Fee \$200

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Library Services				
5011 Salaries & Wages	99,700	87,696	56,135	81,988
5012 FICA	7,627	6,709	4,007	6,272
5014 Overtime				0
5015 Workers Compensation	628	603	443	516
5016 Health Insurance	15,792	13,485	13,064	7,523
5017 Retirement - 401(k)	5,912	5,192	3,275	4,919
5018 State Unemployment	1,844	1,298	852	1,339
	141,502	124,982	77,775	107,997
5021 Office Supplies	1,000	0		
5022 Other Supplies		1,000	307	1,000
5034 Janitorial Supplies	250	250	252	300
5024 Gas & Oil				
5042 Postage	50	50	120	200
5045 Book Supplies				
5053 Miscellaneous				
5060 Small Tools/Equipment	500	250	134	500
	1,500	1,550	813	2,000
5036 OSP - IT Services				3,735
OSP - Other Professional				750
	0	0	0	4,485
5043 Travel & Lodging	250			
Training & Workshops				
	250	0	0	0
5051 Dues & Memberships	1,000	1,000	577	1,000
Permits/Licenses				
	1,000	1,000	577	1,000
5046 Property & Liability Insurance	9,500		3,562	6,158
	9,500	0	3,562	6,158
5048 Utilities	11,900	3,000	17,284	
Phone & Internet - Gov Net 60%	200	24,000		21,600
Water & Sewer		2,000		
	12,100	29,000	17,284	21,600
5025 Vehicle Repairs & Maintenance				
5040 Equipment Repair & Maintenance		2,000	0	2,000
5030 Building Repair & Maintenance	2,300	1,500	906	1,500
	2,300	3,500	906	3,500
5038 Leases & Rentals	7,500	7,500	5,598	7,500
5033 Printing & Advertising				
5035 Other Services	3,500	4,500	581	4,800
	11,000	12,000	6,179	12,300
5066 Buildings & Improvements				
5070 Furniture & Fixtures				3,000
5061 Capital Outlay		900	900	2,000
5057 Capital Lease				
	0	900	900	5,000
Total Library Services	169,453	162,932	107,997	158,600

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$2,180
 5035 - HRA Admin Fee \$300
 5048 - 90% of \$21,600 (Gov Net) is Reimbursed to Town
 5061 - Computers for staff
 5070 - Chair & Tables (UL Certified)

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Parks Services				
5011 Salaries & Wages	42,185	44,298	31,435	36,061
5012 FICA	2,130	3,389	2,442	2,759
5014 Overtime				0
5015 Workers Compensation	1,818	1,927	1,837	1,366
5016 Health Insurance	7,392	7,718	6,545	7,911
5017 Retirement - 401(k)	2,365	2,482	1,698	1,983
5018 State Unemployment	588		311	347
5019 Uniform Expense	1,000	1,000	183	750
5021 Office Supplies				0
5022 Other Supplies	3,100	3,000	2,718	3,000
5034 Janitorial Supplies	200	500	665	600
5024 Gas & Oil	7,200	7,000	4,923	7,000
5042 Postage	100	100	0	
5060 Small Tools/Equipment	7,500	4,000	1,066	850
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services				
5043 Travel & Lodging	2,000	1,500	99	750
Training & Workshops		1,500		750
5051 Dues & Memberships	250	500	551	500
Permits/Licenses		500	551	500
5046 Property & Liability Insurance				10,263
5048 Utilities	28,850	25,000	25,738	10,000
Phone & Internet	100	100		1,500
5025 Vehicle Repairs & Maint	1,300	3,000	2,362	3,000
5040 Equipment Repair & Maint	2,000	1,000	192	1,000
5030 Building Repair & Maint	100	100	1,075	500
5086 Grounds Repair & Maint	5,000	6,000	4,821	23,500
Historical Society Maint				5,000
5038 Leases & Rentals				
5033 Printing & Advertising				
5084 Drug & Alcohol Screening	100	100	0	300
5035 Other Services	3,800	3,800	3,294	4,650
5069 Buildings & Improvements		1,500	163	
5070 Furniture & Fixtures				
5068 Landscaping				
5061 Capital Outlay	18,750		217	0
5062 Capital Improvements				0
Total Parks Services	137,828	119,514	92,335	130,239

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$2,180
 5035 - HRA Admin Fee \$150
 5060 - Aireator \$2,750
 4 months water

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Cemetery Services				
5011 Salaries & Wages	38,522	40,072	28,538	35,295
5012 FICA	2,738	3,065	2,209	2,700
5014 Overtime				0
5015 Workers Compensation	1,062	1,132	554	788
5016 Health Insurance	4,368	4,181	3,684	4,501
5017 Retirement - 401(k)	2,173	2,258	1,567	1,967
5018 State Unemployment	798	559	351	520
	49,661	51,266	36,903	45,771
5019 Uniform Expense				
5021 Office Supplies				
5022 Other Supplies	350	150	115	150
5034 Janitorial Supplies				
5024 Gas & Oil				
5042 Postage				
5095 Snacks				
5096 Games/Learning Tools/Crafts				
5053 Miscellaneous			200	
5060 Small Tools/Equipment	1,000	250	0	250
	1,350	400	315	400
5036 OSP - IT Services				
OSP - Other Professional				
5037 Engineering Services				
	0	0	0	0
5043 Travel & Lodging				
5043 Training & Workshops				
	0	0	0	0
5051 Dues & Memberships				
5051 Permits/Licenses				
	0	0	0	0
5046 Property & Liability Insurance				6,158
	0	0	0	6,158
5048 Electric		100	0	
Phone & Internet	200			
Water & Sewer				2,600
	200	100	0	2,600
5025 Vehicle Repairs & Maintenance				
5040 Equipment Repair & Maintenance				
5030 Building Repair & Maintenance				
5086 Grounds Repair & Maintenance		1,000	0	
	0	1,000	0	0
5038 Leases & Rentals				
5033 Printing & Advertising				
5084 Drug & Alcohol Screening				
5035 Other Services	200			100
	200	0	0	100
5066 Buildings & Improvements				
5070 Furniture & Fixtures				
5068 Landscaping				
5098 Land Improvements				
5112 Cemetery Donations				
5061 Capital Outlay	7,500	3,500	0	3,500
5062 Capital Improvements	10,000	1,200	114	
	17,500	4,700	114	3,500
Total Cemetery Services	68,911	57,466	37,332	58,529

5016 - Includes annual Health Reimbursement Aggregate - Employers Direct Health \$1,635

5035 - HRA Admin Fee \$100

5061 - Siding on storage container

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Recreation/Community Ctr Services				
5011 Salaries & Wages	33,670	30,501	12,514	34,885
5012 FICA	2,576	2,333	926	2,669
5014 Overtime				0
5015 Workers Compensation	641	587	110	584
5016 Health Insurance	7,284	7,536	4,487	13,167
5017 Retirement - 401(k)	1,644	1,454	155	1,717
5018 State Unemployment	796	558	515	597
	42,311	42,969	18,707	55,619
5019 Uniform Expense		100	0	150
5021 Office Supplies				
5022 Other Supplies	700	1,000	211	1,000
5034 Janitorial Supplies	1,500	1,500	743	1,500
5024 Gas & Oil	200	200	0	200
5042 Postage	50	50	0	50
5095 Snacks	4,000	3,000	635	3,000
5096 Games/Learning Tools/Crafts	500	500	79	500
5023 Summer Rec Program	4,000	4,000	918	4,000
5044 Promotion of Town		500	0	500
5053 Miscellaneous				
5060 Small Tools/Equipment	1,500	1,000	200	1,000
	12,400	12,200	2,786	12,800
5036 OSP - IT Services				1,245
OSP - Other Professional				
5037 Engineering Services				
	0	0	0	1,245
5043 Travel & Lodging	800	1,000	1,040	1,000
Training & Workshops		1,000		1,000
	800	2,000	1,040	2,000
5053 Dues & Memberships	235			
5051 Permits/Licenses				
	235	0	0	0
5046 Property & Liability Insurance	11,400	11,400	5,968	8,210
	11,400	11,400	5,968	8,210
5048 Utilities/Water & Sewer	13,320	13,000	11,709	13,000
Phone & Internet				
	13,320	13,000	11,709	13,000
5025 Vehicle Repairs & Maintenance				
5040 Equipment Repair & Maintenance		1,000	0	1,500
5030 Building Repair & Maintenance	2,000	1,500	312	1,500
5086 Grounds Repair & Maintenance				
	2,000	2,500	312	3,000
5038 Leases & Rentals				
5033 Printing & Advertising				
5084 Drug & Alcohol Screening	50	100	15	100
5035 Other Services	2,600	3,250	1,075	2,255
	2,650	3,350	1,090	2,355
5066 Buildings & Improvements				
5056 Grant Match-CDBG				
5070 Furniture & Fixtures	500	500	0	500
5068 Landscaping				
5061 Capital Outlay				1,200
5062 Capital Improvements				
	500	500	0	1,700
Total Recreation/Community Ctr Services	89,966	87,568	41,612	97,029

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$1,635

5035 - HRA Admin Fee \$250

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Public Works (HURF)				
5011 Salaries & Wages	321,747	358,948	266,558	361,451
5012 FICA	24,614	27,604	20,312	27,789
5014 Overtime	1,500	1,893	510	1,805
5015 Workers Compensation	27,751	31,212	24,609	30,371
5016 Health Insurance	57,376	56,497	50,678	67,453
5017 Retirement - 401(k)	15,418	17,638	13,927	21,524
5018 State Unemployment	3,164	2,458	2,346	2,520
	451,570	496,250	378,940	512,912
5019 Uniform Expense	1,000	1,000	938	1,500
5022 Other Supplies	3,500	3,500	4,049	4,500
5034 Janitorial Supplies		100	192	500
5047 Mechanic Supplies	3,500	3,500	1,192	3,500
5024 Gas & Oil	39,000	22,000	12,066	20,000
5042 Postage	1,000	1,000	371	500
5060 Small Tools/Equipment	10,000	9,000	2,493	6,000
	58,000	40,100	21,301	36,500
5036 OSP - IT Services				1,900
5032 OSP - Contract Professional	35,000	5,000	0	5,000
5037 Engineering Services	15,000	5,000	0	3,000
	50,000	10,000	0	9,900
5043 Travel & Lodging	3,400	3,000	350	3,000
Training & Workshops				
	3,400	3,000	350	3,000
5051 Dues & Memberships	2,400	1,000	1,168	3,000
Permits/Licenses				
	2,400	1,000	1,168	3,000
5046 Property & Liability Insurance	117,000	117,000	63,745	41,051
	117,000	117,000	63,745	41,051
5048 Utilities	48,250	31,000	33,086	45,000
Phone & Internet		20,000		
Water & Sewer				
	48,250	51,000	33,086	45,000
5025 Vehicle Repairs & Maint	30,000	30,000	14,718	30,000
5040 Equipment Repair & Maint	16,000	10,000	5,157	10,000
5030 Building Repair & Maint	1,000	2,000	5,863	6,000
5029 Street Repair & Maint	300,000	213,787	15,899	393,818
5049 Street Lights Repair & Maint	15,000	15,000	20,726	25,000
5093 Rental Equipment		5,000	0	5,000
	362,000	275,787	62,363	469,818
5092 Emergency Services	2,000	2,000	0	2,000
5033 Printing & Advertising	1,000	500	0	500
5056 Grant Match		56,000	0	
5084 Drug & Alcohol Screening	50	1,000	0	1,000
5035 Other Services	10,000	7,500	4,462	8,300
5028 Traffic Control	3,000	3,000	0	3,000
5059 Right of Way Costs	1,000	1,000	0	1,000
	17,050	71,000	4,462	15,800

5066 Buildings & Improvements		0		
5098 Land & Improvements		0		
5070 Furniture & Fixtures		1,000	0	3,000
5068 Landscaping	10,000	10,000	0	10,000
5061 Capital Outlay		0		181,000
5062 Capital Improvements		0		
5057 Capital Lease	42,400	45,000	0	
5058 Capital Lease Principai		0		
5105 Project Construction	290,000	90,000	18,100	153,113
5100 Project Admin & Legal		0		
5103 Project Engineering		0		
5104 Project Inspection Fees		0		20,000
5102 Project Relocation		0		
5101 Project Right of Way Costs		0		
	342,400	148,000	18,100	367,113
Debt Service - Revenue Bond		0		
Interfund Transfer Out (Debt Svs)		0		
Interfund Transfer Out (Water)	160,000	80,000		
	160,000	80,000	0	0
Total Public Works (HURF)	1,612,070	1,291,137	583,515	1,504,094

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$6,540

5035 - HRA Admin Fee \$800

5061 - Capital Outlay

Crack Seal B-10 50,000

Dump Truck Payoff \$120,000 - Hurf Reserve

Compressor, Generator Welder \$11,000

5105 - \$120,000 Hawk System

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	5310 2015-16 Adopted Budget	5310 2015-16 YTD Actual Mar-16	2016-17 Final Budget
Transit Services				
5011 Salaries & Wages	47,044	45,096	33,342	73,968
5012 Retirement - FICA	3,599	3,450	2,546	5,659
5014 Overtime				
5015 Workers Compensation	2,282	2,065	1,900	2,870
5016 Health Insurance	5,040	4,824	5,014	8,799
5017 Retirement - 401(k)	2,282	1,142	840	1,947
5018 State Unemployment	1,415	1,219	776	1,575
	61,662	57,796	44,418	94,818
5019 Uniform Expense				1,000
5022 Other Supplies	1,100	1,000	354	1,000
5034 Janitorial Supplies	325	300	127	500
5024 Gas & Oil	13,000	15,000	5,600	22,000
5042 Postage	50	50	0	200
5060 Small Tools/Equipment	325	150	433	300
	14,800	16,500	6,514	25,000
5036 OSP - Outside Service Provider	5,175	5,175	4,583	5,625
5032 OSP - Other Professional				500
	5,175	5,175	4,583	6,125
5043 Travel & Lodging	2,100	2,100	456	2,000
Training & Workshops				2,000
	2,100	2,100	456	4,000
5051 Dues & Memberships	525	525	275	525
Permits/Licenses				
	525	525	275	525
5046 Property & Liability Insurance	15,750	15,750	8,614	19,000
	15,750	15,750	8,614	19,000
5048 Utilities	1,600	100	557	100
Phone & Internet		1,000		1,000
Water & Sewer		500		500
	1,600	1,600	557	1,600
5025 Vehicle Repairs & Maintenance	5,000	5,000	867	8,300
5040 Equipment Repair & Maintenance				
5030 Building Repair & Maintenance				
	5,000	5,000	867	8,300
5038 Leases & Rentals				
5056 Grant Match				
5033 Printing & Advertising	1,100	750	292	9,350
5084 Drug & Alcohol Screening	150	150	20	500
5035 Other Services	175	200	144	4,650
	1,425	1,100	456	14,500
5066 Buildings & Improvements				
5070 Furniture & Fixtures				
5061 Capital Outlay				118,253
5057 Capital Lease				
	0	0	0	118,253
Total Transit Services	108,037	105,546	-66,739	297,121

Expenditure Source Summary

Operations Expenditure Source

General Fund	85,629	81,968	48,732
Fares	7,200	7,000	8,000
FTA Grant (including RTAP)	15,000	17,100	116,238
Operational Total	107,829	106,068	172,970

Capital Expenditure Source

General Fund	12,000	-	11,825
FTA Grant 2014	48,000	-	-
FTA Grant 2015	-	-	-
FTA Grant 2016/2017	-	-	106,428
Capital Total	60,000	-	118,253

Total Expenditures	119,829.00	105,546	292,121
TOTAL GENERAL FUND	97,629	81,968	60,557

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$1,635

5035 - HRA Admin Fee \$200

5036 - IT Services NAU \$625

5046 - Travelers Ins \$10,263

TOWN OF QUARTZSITE BUDGET FY 2016-17

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Wastewater Department Services				
5011 Salaries & Wages	129,400	96,800	61,649	87,102
5012 FICA	9,899	7,425	4,655	6,679
5014 Overtime	500	260	46	205
5015 Workers Compensation	3,402	2,692	2,367	2,003
5016 Health Insurance	36,092	18,175	15,919	24,848
5017 Retirement - 401(k)	7,745	5,805	3,284	5,238
5018 State Unemployment	1,836	837	695	828
	188,874	131,994	88,615	126,903
5019 Uniform Expense	300	500	283	500
5022 Other Supplies	3,100	3,000	2,500	3,000
5034 Janitorial Supplies	200	350	247	500
5024 Gas & Oil	8,600	9,000	6,363	8,000
5042 Postage	1,000	1,000	1,172	2,000
5052 Lab Equipment and Supplies	6,700	6,700	5,074	6,700
5060 Small Tools/Equipment	10,000	5,000	2,562	5,000
	29,900	25,550	18,201	25,700
5036 OSP - IT Services				1,300
5032 OSP - Contract Professional	23,600	23,600	1,100	20,000
5037 Engineering Services	20,000	25,000	0	10,000
5039 Lab Services	20,000	15,000	7,277	10,000
	63,600	63,600	8,377	41,900
5043 Travel & Lodging	2,500	2,500	561	2,500
5043 Training & Workshops				2,500
	2,500	2,500	561	2,500
5051 Dues & Memberships	12,600	10,000	6,205	30,000
Permits/Licenses				30,000
	12,600	10,000	6,205	30,000
5046 Property & Liability Insurance	37,800	37,800	20,674	42,000
	37,800	37,800	20,674	42,000
5048 Utilities	82,200	80,000	61,341	80,000
Electric, Phone & Internet				80,000
Water & Sewer				80,000
	82,200	80,000	61,341	80,000
5025 Vehicle Repairs & Maintenance	6,000	6,000	5,333	6,000
5040 Equipment Repair & Maintenance	5,000	10,000	4,091	6,000
5030 Building Repair & Maintenance	5,000	5,000	1,979	10,000
5093 Rental Equipment	1,000	1,000	0	1,000
5091 Wastewater System Repair & Mtce	17,500	17,500	9,348	17,500
Manhole Preservation				50,000
	33,500	39,500	20,751	90,500
5038 Leases & Rentals	100			1,000
5033 Printing & Advertising	250	250	262	500
5084 Drug & Alcohol Screening	50	250	3	250
5035 Other Services	20,000	2,000	4,867	2,500
5050 Plant Operations	13,500	12,000	9,585	12,000
5067 Bad Debt Expense	8,000	8,000	814	2,000
	41,900	22,500	15,531	18,250

5066 Buildings & Improvements		0		10,000
5055 Depreciation Expense				
5070 Furniture & Fixtures				6,000
5061 Capital Outlay	10,000	2,000	0	
5062 Capital Improvements		200,000	19,020	200,000
5057 Capital Lease				
5077 Contingencies Fees				
5097 New Utility Installation				
5105 Project Construction				
5100 Project Admin & Legal				
5103 Project Engineering				15,000
5104 Project Inspection Fees				
	10,000	202,000	19,020	231,000
5063 GADA Loan				257,531
WIFA Loan-Long Term Debt	210,005	215,000	106,164	215,000
USDA Loan				
HURF Repayment		0		
Interfund Transfer Out (Debt Svs)	78,440	80,000	0	
	288,445	295,000	106,164	472,531
Total Wastewater Department Services	791,319	910,444	365,440	1,160,684

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$4,905

5035 - HRA Admin Fee \$350

5062 - Crack Seal Basins

5051 - AZPDES Permit \$20,000 New annual Fee Structure

5103 - Northwest Quadrant

TOWN OF QUARTZSITE BUDGET FY 2015-2016

Account Title	2014-15 Adopted Budget	2015-16 Adopted Budget	2015-16 YTD Actual Mar-16	2016-17 Final Budget
Water Department Services				
5011 Salaries & Wages	194,486	127,257	85,606	125,077
5012 FICA	14,582	9,792	6,429	9,594
5014 Overtime	1,100	748	82	340
5015 Workers Compensation	6,355	4,215	3,827	3,632
5016 Health Insurance	43,376	22,243	21,818	29,950
5017 Retirement - 401(k)	11,418	7,661	4,738	7,525
5018 State Unemployment	2,256	998	883	1,002
	273,573	172,914	123,383	177,120
5019 Uniform Expense	800	800	83	800
5022 Other Supplies	3,200	3,000	1,567	3,000
5034 Janitorial Supplies	200	300	244	300
5024 Gas & Oil	5,700	9,000	4,833	9,000
5042 Postage	1,000	1,000	1,139	1,300
5052 Lab Equipment and Supplies	6,000	6,000	197	5,000
5053 Miscellaneous			18	
5060 Small Tools/Equipment	7,500	5,500	920	5,500
	24,400	25,600	9,001	24,900
5036 OSP - IT Services	1,500	1,500	0	1,300
5032 OSP - Contract Professional	3,600	3,600	0	3,600
5037 Engineering Services	122,000	75,000	10,206	15,000
5039 Lab Services	1,000	3,500	648	3,500
	128,100	83,600	10,854	23,400
5043 Travel & Lodging	2,200	2,500	985	2,500
Training & Workshops				
	2,200	2,500	985	2,500
5051 Dues & Memberships	7,000	7,000	4,242	7,000
Permits/Licenses				
	7,000	7,000	4,242	7,000
5046 Property & Liability Insurance	28,400	29,000	16,041	42,000
	28,400	29,000	16,041	42,000
5048 Utilities	123,000	120,000	65,671	100,000
Phone & Internet				
Water & Sewer				
	123,000	120,000	65,671	100,000
5025 Vehicle Repairs & Maintenance	3,000	3,000	1,854	3,000
5040 Equipment Repair & Maintenance	11,000	11,000	200	7,000
5030 Building Repair & Maintenance	3,500	3,500	71	3,500
5091 Water System Repair & Mtce	100,000	75,000	43,012	75,000
	117,500	92,500	45,137	88,500
5038 Leases & Rentals	100	100	0	2,000
5033 Printing & Advertising	700	700	262	700
5084 Drug & Alcohol Screening	200	300	3	300
5035 Other Services	20,000	20,000	8,789	15,000
5050 Plant Operations	80,000	80,000	2,703	65,000
5067 Bad Debt Expense	10,000	25,000	3,882	6,000
	111,000	128,100	15,639	89,000

5066	Buildings & Improvements				
5070	Furniture & Fixtures				1,000
5055	Depreciation Expense				
5061	Capital Outlay	8,000	8,000	0	20,000
5062	Capital Improvements	179,655	123,000	4,725	165,000
	Quail Trail Well		30,000		
5057	Capital Lease				
5097	New Utility Installation			1,957	3,000
5105	Project Construction	165,000			
	Loves		155,000	0	155,000
5100	Project Admin & Legal				
5103	Project Engineering				
5104	Project Inspection Fees				
		352,655	316,000	6,682	344,000
5063	GADA Loan				207,000
	WIFA Loan-Long Term Debt	360,619	375,000	83,882	168,000
	Interfund Transfer Out (Debt Svs)	44,400			
		405,019	375,000	83,882	375,000
Total Water Department Services		1,572,847	1,350,214	381,517	1,273,420

5016 - includes annual Health Reimbursement Aggregate - Employers Direct Health \$4,905

5035 - HRA Admin Fee \$450

5061 - QT Paint Tanks

5062 - Kofa Well Rehab \$100,000

5062 - Capital Contingency \$65,000

**Town of Quartzsite
Revenue Budget FY17**

	Adopted 14-15 Budget	Adopted 15-16 Budget	Final 16-17 Budget
Local taxes			
01-000-4100 City Sales Tax	1,240,000	1,165,000	1,165,000
01-000-4011 Recap Vendor Sales Tax	46,000	60,000	60,000
Licenses and Permits			
01-000-4210 Building Permits	43,000	40,000	40,000
01-000-4220 Permanent Business Licenses	10,000	10,000	30,000
01-000-4230 Vendor Business Licenses	60,000	58,000	60,000
01-000-4039 Recap Engineering Fees	-	-	-
01-000-4120 Franchise Fees (APS)	80,000	80,000	80,000
Intergovernmental			
01-000-4310 State Sales Tax	332,248	351,275	341,518
01-000-4320 Urban Revenue Sharing (inc. Tax)	445,097	442,710	443,899
01-000-4330 Vehicle Licenses	332,215	325,436	334,120
Miscellaneous Revenue			
01-000-4410 Municipal Court Fines	107,800	90,000	90,000
01-000-4105 FARE Revenue	1,100	1,600	2,600
01-000-4106 Proseccion Diversion	1,100	-	-
25-000-4913 Fill the Gap	-	-	1,500
30-000-4010 Forfeitures	-	-	1,500
39-000-4027 Law Enforcement Revenue	2,025	1,600	1,600
42-000-4044 Court Enhancement	4,200	4,200	4,200
21-000-4420 JCEF Revenue	1,275	1,200	1,200
01-000-4610 Task Force -CADRE	48,750	-	-
01-000-4032 USPS Land Lease	12,320	12,320	12,320
01-000-4014 Ed Opt Lease	6,000	6,000	6,000
01-000-4910 Misc. Revenue/Reimbursements	3,000	10,000	10,000
01-000-4019 Auction Revenue	-	10,000	10,000
04-000-4530 Transit Van Fare Revenue	4,473	8,000	10,000
04-000-4270 Transit - WACOG Token Revenue	15,000	-	-
01-000-4905 Parks & Recreation Donations	1,846	1,000	1,000
01-000-4907 Library Fees & Donations	781	1,000	1,000
01-000-4050 Community Bldg Rev. & Donations	4,000	3,000	3,000
01-000-4510 Interest Checking	4,200	6,000	6,200
01-000-4016 Interfund transfer in	122,840	122,840	122,840
01-000-4028 Cemetary Fees	2,010	1,500	1,500
01-000-4034 Cemetery Donations	990	400	400
	2,932,270	2,815,081	2,841,597

Grants Revenue

Library

10-000-4002	LISTA Library Grant	4,000	4,000	4,000
11-000-4915	AZ Community Foundation	4,500	4,000	4,000
	Erate	-	-	19,440

Police

29-000-4008	Misc. Police Grant	20,171	75,000	100,000
49-000-4007	COPS	-	-	50,000
27-000-4007	GOHS	14,829	10,000	-
19-000-4610	Task Force	48,750	-	-

Transit

53-000-4060	5311 FTA Grants	185,000	202,483	231,564
53-000-4060	Transit Svc Grant	-	-	123,222

Misc.

01-000-4090	Miscellaneous	200,000	100,000	100,000
		477,250	395,483	632,226

Water and Wastewater Revenue

16-000-4315	Water Sales	894,600	1,149,723	1,273,913
16-000-4314	Water Construction (Love's)	155,000		
16-000-4910	Misc. Revenue		5,000	5,000
16-000-4105	Water Cap Fees	4,000	2,473	3,000
16-000-4316	Water Tap Fees			7,500
16-000-4270	CDBG Grant- Water	179,655		
16-000-4016	Inter fund transfer	160,000	80,000	

15-000-4315	Sewer Sales	1,002,000	1,155,063	1,193,876
15-000-4105	Sewer Cap Fees	4,000	3,740	3,740
15-000-4041	Lease Pmts		8,785	8,785
15-000-4102	Sewer Construction			
15-000-4316	Sewer Tap Fees			1,000
61-000-4001	CDBG Grant Project			195,000
		2,399,255	2,404,783	2,691,814

52-000-4037	AZ WIFA Loan (WWTP project)	890,000	652,084	652,084
54-000-4037	USDA RDA Loan (WWTP Project)	1,507,000	2,738,641	2,738,641
55-000-4037	USDA RDA Grant (WWTP Project)	2,959,584	3,370,131	3,370,131
		5,356,584	6,760,856	6,760,856

Highway User Revenue Fund

03-000-4200	HURF	1,257,387	1,291,137	1,330,513
03-000-4200	1-Time HURF	-	-	53,581
03-000-4209	Permits	-	-	
03-000-4910	Misc.	7,000	10,000	10,000
03-000-4019	Auction	-	-	
		1,264,387	1,301,137	1,394,094

Town of Quartzsite 16-17 Grant Expense Budget

Name	Account	Amount
	Library LISTA	
10-102-5060	LISTA Small Tools/Equipment	2,000.00
10-102-5061	LISTA Capital Outlay	2,000.00
	AZ Community Foundation	
11-202-5045	Book Supplies	2,000.00
11-202-5070	Furniture/Fixtures	2,000.00
	Court	
	Court Enhancement	
42-124-5035	Other Services	2,200.00
42-124-5060	Small Tools/Equipment	2,000.00
	JCEF	
21-206-5022	Other Supplies	1,200.00
	Police	
	COPS	
49-210-5011	Salaries & wages	34,424.22
49-210-5012	FICA Employer Share	488.18
49-210-5015	Workers Comp	1,802.15
49-210-5016	Medical Ins	7,686.00
49-210-5017	Employee Retirement	5,363.20
49-210-5018	SUTA	236.25
49-210-5060	Small Tools/Equipment	-
	Misc. Police Grant	
29-200-5053	Misc. Expense	15,000.00
29-200-5060	Small Equipment	15,000.00
29-200-5061	Capital Outlay	70,000.00
	Law Enforcement Equipment	
39-116-5060	Small Tools/Equipment	1,600.00
	Transit E-Grant	
53-104-5032	Outside Service Professionals	231,564.00
53-104-5061	Capital Outlay	123,222.00
	CDBG Grant Project	
61-222-5100	Project Admin & Legal	
61-222-5103	Project Engineering	
61-222-5105	Project Construction	195,000.00

AZ WIFA LOAN (WWTP project)		
52-216-5103	Engineering	200,000.00
52-216-5105	Project Construction	452,084.00
USDA RDA LOAN (WWTP Project)		
54-216-5100	Project Admin & Legal	50,000.00
54-216-5102	Project Relocation	50,000.00
54-216-5103	Project Engineering	407,000.00
54-216-5104	Project Inspection	100,000.00
54-216-5105	Project Construction	2,131,641.00
USDA RDA Grant (WWTP Project)		
55-216-5105	Project Construction	3,370,131.00
MISCELLANEOUS GRANT		
57-218-5060	Small Tools/Equipment	100,000.00
		7,575,642.00



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, July 26, 2016

Agenda Item: **MINUTES** – Consider approval of the minutes of the Special Town Council Meeting of July 5, 2016 and the Regular Meeting of July 12, 2016.

Summary: The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

Responsible Person: Tina Abriani, Town Clerk

Attachment: Minutes of the Special Town Council Meeting of July 5, 2016 and the Regular Meeting of July 12, 2016.

Action Requested: **Motion to approve the minutes of the Special Town Council Meeting of July 5, 2016 and the Regular Meeting of July 12, 2016.**

MINUTES
TOWN OF QUARTZSITE
SPECIAL MEETING OF THE COMMON COUNCIL
TUESDAY, JULY 5, 2016, 3:00 PM

CALL TO ORDER: 3:00 p.m.

INVOCATION: None

PLEDGE OF ALLEGIANCE: Vice Mayor Davidson led the Pledge.

ROLL CALL:

Present:

Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain attended by phone.

STAFF PRESENT: Tina Abriani, Town Clerk

CALL TO THE PUBLIC:

Dennis Dole, a retired gentleman who has been a Quartzsite resident for over thirty years, spoke of his disappointment and that of others over the fact that Phil Cushman was not asked to interview for the position of Town Manager. Mr. Dole expressed his belief that Mr. Cushman is a good candidate because he is a resident, and knowledgeable about the Town. Mr. Dole said the Council could have invited Phil Cushman to have an interview for the position, out of respect for the man and his service in the USMC.

Monica Timberlake, Quartzsite resident, spoke of her view that all applicants should be considered and have their qualifications reviewed, and time should be taken to find the best individual for the Town.

Dave Collier asked if it was in the Town Code that the Council hires the Town Manager. The Mayor and Vice Mayor said yes. Mr. Collier asked if the matter could be put before a committee established for the purpose of selecting a Town Manager.

Shanana Rain BearCat, Marketing Director of the Quartzsite Area Chamber of Commerce and Tourism, let everyone know they would have their Monthly Mixer on Wednesday, July 13, 2016 from 6:00 p.m. – 8:00 p.m., at the VFW Post 769.

ADMINISTRATIVE ITEMS:

1. **ACTING CHIEF - Formal announcement that Lieutenant Ewald is the Town of Quartzsite Acting Chief of Police.**

The Mayor announced that Lieutenant Ewald was the Acting Chief of Police.

2. EXECUTIVE SESSION - An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of appointment of an interim town manager through Interim Public Management.

Council Member Orgeron moved to adjourn to Executive Session, and Vice Mayor Davidson seconded the motion. The vote was unanimous. **Motion Passed.**

ADJOURN TO EXECUTIVE SESSION: 3:10 p.m.

RETURN TO OPEN SESSION: 4:10 p.m.

Mayor Foster called the meeting back to order at 4:10 p.m.

ROLL CALL:

Present:

Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain attended by phone.

3. INTERIM PUBLIC MANAGEMENT, LLC - Discussion and possible approval of a contract with Interim Public Management, LLC for interim town manager services.

The Council discussed Town Manager candidate Mr. Ferguson. **Council Member Orgeron moved** to have the Town Attorney and Town staff enter into a contract with IPM to provide Mr. Ferguson for the Town as Interim Town Manager. **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

Council Member Warner moved to adjourn, and **Council Member Orgeron seconded** the motion. The vote was unanimous. **Motion Passed.**

ADJOURNMENT: 4:14 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of July 5, 2016, of the Town Council of Quartzsite, Arizona, held on July 5, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of July 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, JULY 12, 2016, 7:00 PM

CALL TO ORDER: 7:00 p.m.

Mayor Foster called the meeting to order at 7:00 p.m.

INVOCATION: No one approached to give the invocation. Mayor Foster invited everyone to rise for a moment of silence in respect for those victims of violence in the last week in the nation.

PLEDGE OF ALLEGIANCE: Mayor Foster led the Pledge of Allegiance.

ROLL CALL:

Present: Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain attended by phone.

STAFF PRESENT: Jim Ferguson, Town Manager; Susan Goodwin, Town Attorney; and Tina Abriani, Town Clerk;

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

Monica Timberlake let everyone know that the School Board had held a meeting the past evening. She said the Board is looking into collaborating with Ed Options to offer free GED classes to members of the community. Ms. Timberlake said any assistance in sharing resources or providing tutoring would be greatly appreciated. She said more information on the program would be forthcoming.

Mrs. Beverly Cunningham, retiree from the Town of Quartzsite Finance Department, Manager for La Mirage RV Park, Office Administrator for the Quartzsite Area Chamber of Commerce and Tourism, Member of the Public Safety Personnel Retirement Board, and a Member of the Personnel Advisory Board, said she feels the Personnel Advisory Board is a voice for both the Town of Quartzsite and its employees. Mrs. Cunningham said she thought it was not a good idea to disband the Board at this time.

Shanana Rain BearCat, Marketing Director for the Quartzsite Area Chamber of Commerce and Tourism announced that the following evening the Chamber's Mixer would be held at 6:00 p.m. at the VFW Post. She also announced a Meet the Candidates Night would be held on August 2, 2016, at the Quartzsite Senior Center. She said the doors would open at 6:00 p.m. and the forum would begin at 6:30 p.m.

Shanana Rain BearCat stated that she hoped the agenda item regarding applicants for the vacant Council position would be open to discussion. She expressed her feeling that it was a dishonor to the four applicants not to involve them in the meeting.

CONSENT AGENDA:

1. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 40412-40429, 40439-40448, and 40450-40455 totaling \$36,854.20.**

Council Member Orgeron moved to approve check series 40412-40429, 40439-40448, and 40450-40455 for \$36,854.20, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

ADMINISTRATIVE ITEMS:

2. **MINUTES – Consider approval of the minutes of the Town Council Special Meeting of June 21, 2016; the Special Meeting and Work Session of June 22, 2016; and the Regular meeting of June 28, 2016.**

Council Member Orgeron moved to approve the minutes of the Town Council Special Meeting of June 21, 2016; the Special Meeting and Work Session of June 22, 2016; and the Regular meeting of June 28, 2016, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

3. **RESOLUTION AMENDING THE PERSONNEL POLICIES - Consider approval of a resolution amending the Personnel Policies to amend Sections 104 Personnel Advisory Board, 105 Duties of the Personnel Advisory Board, 110 Right of Grievance and Appeal related to dissolving the Personnel Advisory Board and appointing a hearing officer.**

Council Member Kelley asked, "Why?" Council Member Warner said that was a good question.

The Mayor explained the reason to use a hearing officer. He said a professional hearing officer would be more appropriate. Council Member Orgeron said the worry of serial meetings, collusion, and possible bias would be eliminated.

Council Member Kelley asked where the Town would find a professional hearing officer.

Town Attorney Goodwin said most cities and towns do opt for professional hearing officers who keep up with the personnel and labor laws of the country and of the state. She said there are professional hearing officers that could be hired, paid for per hearing, in Yuma, Phoenix, or another city. She said a hired hearing officer would come to Quartzsite to hear the matter.

The Mayor said the Town had to hire an attorney for the Personnel Advisory Board.

The Town Attorney's recommendation and belief was the same as that of the Interim Town Manager, which was to hire a public hearing officer when needed.

Council Member Warner asked if a public hearing officer's opinion was final.

Town Attorney Goodwin said the public hearing officer would make a recommendation to the Town Manager.

The Mayor said that hiring a public hearing officer would take some of the emotion out of the process.

Council Member Orgeron moved to approve a resolution amending the Personnel Policies to amend Sections 104, 105, and 110, and **appoint a hearing officer.** (Here Town Attorney Goodwin said, "To provide for the appointment of a hearing officer.") **Vice Mayor Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

4. **ORDINANCE AMENDING TOWN CODE CHAPTER 3 ADMINISTRATION, DUE TO DISSOLUTION OF THE PERSONNEL ADVISORY BOARD – Consider approval of an ordinance amending the Town Code, Chapter 3 Administration, Article 3-3 Personnel System by repealing Section 3-3-5 Personnel Advisory Board to dissolve the Personnel Advisory Board.**

Council Member Orgeron moved to approve an ordinance amending the Town Code, Chapter 3 Administration; specifically Article 3-3 Personnel System by repealing Section 3-3-5 Personnel Advisory Board to dissolve the Personnel Advisory Board, and **Vice Mayor Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

5. **COUNCIL VACANCY – Discussion regarding the timing of the selection and appointment of a new Town Council Member to fill Norm Simpson's vacant seat.**

Requested by Mayor Foster

Council Member Orgeron moved to open the item to public discussion, and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

Shanana Rain BearCat said Council Member Orgeron might want to recuse himself, as the item might involve a conflict of interest for him.

It was decided that if and when there was a vote on the matter, Council Member Orgeron would have to recuse himself.

Shanana Rain BearCat expressed her opinion regarding the applicants for the Council vacancy and the fact they did not have an opportunity to be interviewed by the Council.

The Mayor explained why he asked that the item be placed on the agenda. He said that since Council Member Orgeron requested to be an applicant for the vacant Council position, it reduced the pool of Council Members that could select an applicant for

appointment. He further explained that he himself was up for election, with no guarantee that he would be part of the new Council, and that Council Member St. Germain was up for election with no guarantee of a seat after November either.

Council Member Orgeron interjected, "I did say that I am willing to pull my name and we can put this on for the next meeting." Council Member Orgeron next said to consider his name pulled, and let us make sure this gets on the next agenda. Staff was so directed.

6. POLICE OFFICER POSITIONS – Discussion, review and approval to hire Jason Beard as a Quartzsite Police Officer. This is one of the two new officer positions included in the FY16-17 Tentative Budget. Officer Beard will fill the vacant reserve position and be automatically made full-time at the approval of the Final Budget.

Acting Chief Ewald explained that two vacancies are anticipated for the FY16-17 Budget. He said that there was one immediate vacancy for one reserve. If Mr. Beard is selected then the reserve position will become a regular full-time position if the budget is approved.

Mayor Foster asked if Mr. Beard was currently a reserve officer.

Acting Chief Ewald stated that Mr. Beard had not been hired, but a full background investigation was performed. Mr. Beard has been doing ride-alongs and has been through the entire vetting process, including by the Town Attorneys, and is fully certified. Acting Chief Ewald provided some information about Mr. Jason Michael Beard: thirty-one years of age; has a wife and two children; and his father is a retired Commander of the Beaumont Police Department in California after twenty-six years of service. Mr. Beard was a Police Explorer for two years while in High School; he honorably served in the Navy for five years as a Combat Medic assigned to the U.S. Marine Corps in Iraq; he is working on his Bachelor's Degree in Criminal Justice/Administration Management; and he has been a Police Officer in California for approximately six years – duties have included patrol, bike patrol, personnel protection detail, and school Resource Officer.

There was a discussion of Mr. Beard's residence in Beaumont, California and his plan to live in Quartzsite during his shifts and on days off going back to Beaumont.

Council Member Orgeron explained that the Town needs officers that live in town and plan to stay long term.

The Mayor asked that it be noted that the preference is that the officers take a more active part in the community.

Council Member Orgeron moved to approve the hire of Jason Beard as a Quartzsite Police Officer to fill a vacant officer position until the final budget is approved and then a full-time hire. Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.

7. CHIEF OF POLICE EMPLOYMENT - Approval of Waiver of Paragraph 13 of the Settlement Agreement with William Ponce related to his employment with the Town of Quartzsite.

The Mayor explained that the settlement agreement stipulated that Mr. Ponce was not permitted to seek employment with Quartzsite for a period of five years. It is the Town's option to dissolve the requirement.

Council Member Warner asked if the Town has checked with the Town Attorney to determine if it is legally allowable to waive the stipulation.

Town Attorney Goodwin said the Council could waive it.

Council Member Warner moved to approve the Waiver of Paragraph 13 of the Settlement Agreement with William Ponce related to his employment with the Town of Quartzsite as Police Chief, and Council Member Warner seconded the motion. Council The vote was five in favor to one against the motion. The Mayor and four Council Members voted aye. Council Member Orgeron voted nay. **Motion Passed.**

The Mayor directed staff to notify Mr. Ponce that his signature is required.

COMMUNICATIONS:

8. Reports from the MAYOR on current events.

Mayor Foster introduced the new Interim Town Manager, Mr. Jim Ferguson.

9. Reports from the COUNCIL on current events.

None.

10. Reports from the TOWN MANAGER to the Council.

Interim Town Manager Jim Ferguson said he appreciated that the citizens participate by attending the meetings and commenting. He noted it was not usual for some communities to be so involved. He said he felt honored, happy and pleased to work with Quartzsite. He thanked the Council for the opportunity.

ADJOURNMENT: 7:27 p.m.

Vice Mayor Davidson moved to adjourn and **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of July 12, 2016, of the Town Council of Quartzsite, Arizona, held on July 12, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of July 2016

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

Ed Foster, Mayor

DRAFT



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, July 26, 2016

Agenda Item: **AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT (IGA) WITH ARIZONA DEPARTMENT OF REVENUE FOR SALES TAX COLLECTIONS –**
Review and consider approval of a modified IGA with the Arizona Department of Revenue for the administration, collection, audit, and licensing of transactions privilege taxes, use taxes, severance taxes, jet fuel excise and use taxes and rental occupancy taxes imposed by the State and the Town.

Summary: The attached “Modification to Intergovernmental Agreement between the State of Arizona And City/Town” incorporates five agreed upon changes into the existing intergovernmental agreement between the city/town and the Department related to the collection of the city/town transaction privilege tax. Below is a summary of the intent and impact of each change by section.

1) 9.6 Adjustments to Reported Taxes

The addition of this new section addresses an issue that came up during the past year. In some cases, the Department knew there was an error by the taxpayer in identifying which city or town was supposed to receive the tax, but there was no mechanism allowing them to hold the distribution while the error was being corrected. As a result there were instances when the DOR had to send funds to a city or town knowing it was incorrect, only to pull those funds back in a subsequent distribution after the error had been resolved. This change allows the Department to avoid these incorrect distributions and recoveries when they are aware of a problem from the outset.

2) 9.7 Taxpayer Rulings and Uniformity

The addition of this new section provides for municipal input in the drafting of rulings and interpretations that impact the Model City Tax Code, including interpretations of State statute that flow through to the MCTC because the Model language matches the State language.

Continued on next page

Continued

Under current statute, the DOR is responsible for addressing all taxpayer written requests for rulings, even when the question is based on the Model City Tax Code. This section allows the cities to have some influence over issues raised by taxpayers that have a direct impact on local tax imposition and interpretation, without disrupting the normal course of business within the Department on routine matters.

3) 10. Financing Collection of Taxes

This section is being amended by adding the second sentence. This addition recognizes that the cities and towns have agreed to a statutory financial obligation to contribute to the State for the operation of the DOR, and this obligation is not in conflict with the Department's TPT collection and administration efforts being financed through the State general fund appropriation.

4) 28.1 (relating to automatic annual renewal of the agreement)

This section has been changed to remove the specific years in the original document, so this section will not need to be changed annually. Also, this section added a provision stating any agreed upon changes that arise from the annual review in Section 28.5 are retroactive to July 1st of each year. The agreement automatically renews without any action unless there are modifications agreed upon in any given year, and if so, you only need to adopt the modifications.

5) 28.5 (relating to annual review of the IGA)

This section has been changed to state the review period begins on June 1st, rather than requiring the review being completed by March 1st. The March 1st deadline was simply unrealistic given the legislative session responsibilities of many of the typical reviewers.

Responsible Person: Jim Ferguson, Interim Town Manager

Attachment: Modification to Intergovernmental Agreement between the State of Arizona and the Town of Quartzsite.

Action Requested: Motion to approve the Modification to Intergovernmental Agreement between the State of Arizona and the Town of Quartzsite.

**MODIFICATION TO INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE STATE OF ARIZONA AND CITY/TOWN**

WHEREAS, The Arizona Department of Revenue, hereinafter referred to as Department of Revenue and **Town of Quartzsite**, hereinafter referred to as City/Town, have entered into an Intergovernmental Agreement regarding the administration of taxes imposed by the State or City/Town dated **June 30, 2015**, hereinafter referred to as the IGA, and

WHEREAS, the Department of Revenue and the City/Town intend to continue with the IGA for an additional one year term in order to determine whether the general terms of the IGA meet the parties' needs, with the exception of the modifications set forth below.

The parties agree to modify the IGA as follows effective July 1, 2016:

1. Add the following new subsection to Section 9, Collection of Municipal Taxes:

9.6 Adjustments to Reported Taxes: If the Department of Revenue determines that a payment remitted by a taxpayer incorrectly identifies the city or town to which the payment should be made, the Department of Revenue may temporarily hold the payment until the distribution of the payment is corrected so that the appropriate city or town receives the payment.

2. Add the following new subsection to Section 9, Collection of Municipal Taxes:

9.7 Taxpayer Rulings and Uniformity: Recognizing taxpayer written requests for interpretation of the statutes and/or the Model City Tax Code, as well as guidance regarding uniform application and interpretation of the statutes and the Model City Tax Code impact all taxing jurisdictions, and further recognizing responsibility for such rulings and interpretation of the Model City Tax Code had previously been the sole domain of the municipalities, the Department shall include at least two representatives of the municipalities as regular members of any group established to respond to such taxpayer ruling requests and to issue such uniform interpretations and guidance promulgated by the Department. Participation by the two representatives of the municipalities on any such group is limited to instances when there is an issue raised that solely involves the Model City Tax Code and/or presents an issue of first impression, including requests for private taxpayer rulings. The municipal representatives may also be consulted by the Department on information letters, or when issuing statements of general guidance. Written requests involving common questions or issues that have previously been addressed, whether unique to the Model City Tax Code or not, may be handled in the regular course of Department processes without consulting the representatives of the municipalities.

3. Amend Section 10, Financing Collection of Taxes as follows:

10. Financing Collection of Taxes.

The costs incurred by the Department in administering this Agreement shall be financed through the State general fund appropriation to the Department. This provision does not relieve City/Town of any financial obligation imposed by statute.

4. Amend subsection 28.1 of Section 28, Duration, relating to automatic renewal of the agreement as follows:

28.1 The term of this Agreement shall be from July 1 through June 30 of each year. This Agreement shall automatically be renewed for successive one year terms thereafter unless either party shall terminate this Agreement by notice, in writing, no later than sixty calendar days prior to the expiration of the term then in effect. Any agreed upon modifications to the terms and conditions of this agreement shall be incorporated to be effective during the term identified by the review committee provided for in section 28.5.

5. Amend subsection 28.5 of Section 28, Duration, relating to annual review of the agreement as follows:

28.5 During the term of this Agreement, the terms and conditions of this Agreement will undergo an annual review to be initiated no later than June 1st of each year. The review will be performed by a committee made up of equal parts representatives of the Department and representatives of the municipal taxing jurisdictions entering into an IGA with the Department for the administration and collection of Municipal Taxes.

Signature Authority.

By signing below, the signer certifies that he or she has the authority to enter into this Agreement and has read the foregoing and agrees to accept the provisions herein. This modification may be executed in counterparts.

Signature	Date	Signature	Date
Ed Foster, Mayor		Jim Ferguson, Interim Town Manager	
Typed Name and Title		Typed Name and Title	
TOWN OF QUARTZSITE		TOWN OF QUARTZSITE	
Entity Name		Entity Name	

<p>RESERVED FOR THE ATTORNEY GENERAL:</p>	<p>RESERVED FOR CITY/TOWN ATTORNEY:</p>
<p>Attorney General no. _____, which is an agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Arizona Department of Revenue represented by the Attorney General.</p> <p style="text-align: center;">MARK BRNOVICH The Attorney General</p> <hr/> <p style="text-align: center;">Signature Assistant Attorney General</p> <p>Date: _____</p>	<p>APPROVED AS TO FORM AND AUTHORITY:</p> <p>BY: _____ CITY/TOWN ATTORNEY</p> <p>Date: _____</p>

SUMMARY OF CHANGES TO THE IGA FOR TRANSACTION PRIVILEGE TAX COLLECTION BY THE ARIZONA DEPARTMENT OF REVENUE

The attached "Modification to Intergovernmental Agreement Between the State of Arizona And City/Town" incorporates five agreed upon changes into the existing intergovernmental agreement between the city/town and the Department related to the collection of the city/town transaction privilege tax. Below is a summary of the intent and impact of each change by section.

1) 9.6 Adjustments to Reported Taxes

The addition of this new section addresses an issue that came up during the past year. In some cases, the Department knew there was an error by the taxpayer in identifying which city or town was supposed to receive the tax, but there was no mechanism allowing them to hold the distribution while the error was being corrected. As a result there were instances when the DOR had to send funds to a city or town knowing it was incorrect, only to pull those funds back in a subsequent distribution after the error had been resolved. This change allows the Department to avoid these incorrect distributions and recoveries when they are aware of a problem from the outset.

2) 9.7 Taxpayer Rulings and Uniformity

The addition of this new section provides for municipal input in the drafting of rulings and interpretations that impact the Model City Tax Code, including interpretations of State statute that flow through to the MCTC because the Model language matches the State language. Under current statute, the DOR is responsible for addressing all taxpayer written requests for rulings, even when the question is based on the Model City Tax Code. This section allows the cities to have some influence over issues raised by taxpayers that have a direct impact on local tax imposition and interpretation, without disrupting the normal course of business within the Department on routine matters.

3) 10. Financing Collection of Taxes

This section is being amended by adding the second sentence. This addition recognizes that the cities and towns have agreed to a statutory financial obligation to contribute to the State for the operation of the DOR, and this obligation is not in conflict with the Department's TPT collection and administration efforts being financed through the State general fund appropriation.

4) 28.1 (relating to automatic annual renewal of the agreement)

This section has been changed to remove the specific years in the original document, so this section will not need to be changed annually. Also, this section added a provision stating any agreed upon changes that arise from the annual review in Section 28.5 are retroactive to July 1st of each year. The agreement automatically renews without any action unless there are modifications agreed upon in any given year, and if so, you only need to adopt the modifications.

5) 28.5 (relating to annual review of the IGA)

This section has been changed to state the review period begins on June 1st, rather than requiring the review being completed by March 1st. The March 1st deadline was simply unrealistic given the legislative session responsibilities of many of the typical reviewers.



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, July 26, 2016

Agenda Item: **SPECIAL EVENTS ORDINANCE** – Review and discussion of a draft ordinance to amend Town Code Chapter 22 regarding regulation of Special Events in the Town.

Summary: An ordinance of the Mayor and Common Council of the Town of Quartzsite, Arizona, amending the Code of Quartzsite, Arizona, by adding new Chapter 22 Special Events related to the regulation of outdoor musical concerts, festivals, fairs, carnivals, exhibitions and certain sporting events, and setting forth provisions for applications, permit fees, requirements related to security and safety, noise, traffic circulation and parking, sanitary facilities, construction and hours of operation; providing for repeal of conflicting ordinances; providing for severability; and providing for penalties.

In the interests of safety, equity, accountability and a more harmonious community, proposed regulations have been created for the Town Council's review.

Responsible Person: Jim Ferguson, Interim Town Manager

Attachment: DRAFT Ordinance No. 16-06

Action Requested: Review and discussion

ORDINANCE NO. 16-06

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, ARIZONA, AMENDING THE CODE OF QUARTZSITE, ARIZONA, BY ADDING NEW CHAPTER 22 SPECIAL EVENTS RELATED TO THE REGULATION OF OUTDOOR MUSICAL CONCERTS, FESTIVALS, FAIRS, CARNIVALS, EXHIBITIONS AND CERTAIN SPORTING EVENTS, AND SETTING FORTH PROVISIONS FOR APPLICATIONS, PERMIT FEES, REQUIREMENTS RELATED TO SECURITY AND SAFETY, NOISE, TRAFFIC CIRCULATION AND PARKING, SANITARY FACILITIES, CONSTRUCTION AND HOURS OF OPERATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PENALTIES.

WHEREAS, the Town of Quartzsite is a desired venue for outdoor public activities and the Town is well-known for conducting or permitting such activities; and

WHEREAS, the Town Council finds that reasonable regulations for outdoor musical concerts, festivals, fairs and carnivals and certain sporting events are necessary to minimize any negative impacts on Town residents.

NOW THEREFORE, BE IT ORDAINED by the Common Council of the Town of Quartzsite, Arizona, as follows:

Section I. In General.

The Town Code of the Town of Quartzsite, Arizona is hereby amended by adding new Chapter 22 Special Events, to read as follows:

Article 22-1 General

Section 22-1-1 Purpose.

The purpose of this chapter is to set forth regulations for special events in the Town and standards for the issuance of special events permits in order that public safety, health and general welfare is protected.

Section 22-1-2 Definitions.

A. "Exhibition" means an outdoor display of items, including but not limited to vehicles, agricultural products, home-made items, arts or crafts, whether for sale or not.

- B. "Fair" or "carnival" means a gathering of stalls, amusements, rides, sideshows, games of skill, and/or vendors for public entertainment.
- C. "Festival" means a recreational, social, educational or cultural activity that includes activities such as rides, animal events, art shows, cultural exhibitions and/or live music in an outdoor setting.
- D. "Musical concert" means a performance of music for an audience primarily attended by members of the public, whether or not there is an entrance fee.
- E. "Sporting event" means a competition or activity involving more or less vigorous bodily exertion including but not limited to football, baseball, basketball or golf.
- F. "Special event" means any of the following that occur no more than one time a month and to which the public is invited or allowed to participate in outdoor musical concerts, festivals, fairs, carnivals or exhibitions.

Article 22-2 Issuance of Permits

Section 22-2-1 Permits required.

- A. No person may conduct a special event without having first obtained a special event permit from the Town.
- B. Applications for special events shall be submitted to the Town manager at least thirty (30) days prior to the scheduled start of the special event. The application shall be on a form provided by the Town and shall include a site plan depicting existing facilities and proposed temporary facilities and activities, the plans required by Sections 22-3-1 through 22-3-7, and any other information required by Article 22-3.
- C. The Town manager shall review the application for completeness and notify the applicant of any incomplete items within five (5) working days of the receipt of the application. The Town manager shall approve, approve with modifications or conditions, or deny the application within ten (10) working days of receipt of a complete application if the application does not comply with the requirements of this chapter.
- D. The Town manager may deny an application for a special event permit if:

1. The application contains a misrepresentation, false or misleading statement, evasion or suppression of a material fact.

2. Another special event has been approved to occur on the same day in the same area or traffic circulation would be impeded or public safety would be compromised by having two or more special events in the same area.

3. The application does not comply with this Chapter and all other applicable codes, ordinances or other laws.

4. The proposed special event is unlawful or constitutes a public nuisance.

E. A decision of the Town manager to deny an application under this subsection may be appealed to the Town council in accordance with Section 22-2-5.

F. The special event permit shall include the approved duration of the special event.

G. The special event permit shall be displayed at the special event site in a conspicuous location for the duration of the special event.

Section 22-2-2 Permit fee.

A. A non-refundable fee of one hundred dollars (\$100.00) shall be required for each special event permit application, which fee shall be paid at the time of submittal of the application.

B. Vendors selling products at a special event shall obtain a Special Event Vendor Sales permit pursuant to Section 8-1-3 of this Code and comply with all requirements of Article 8-1.

Section 22-2-3 Deposit required.

Special event applicants for special events to be held on public property shall file with the Town a deposit in the amount of five hundred dollars (\$500.00). The deposit shall be refundable to the applicant after the Town determines that all conditions and requirements associated with the approved application and this article have been met. At a minimum, the list of vendors required by Section 22-3-10 shall be submitted and the special event site and all streets and other property used by or affected by the special event shall be restored to their original condition, including but not limited to removal of debris and waste. The Town manager may

require a greater deposit if he determines that the size or nature of the special event warrants a greater deposit.

Section 22-2-4 Authority to waive fees and deposits.

The Town council may waive the permit fee for a special event solely sponsored and operated by, or in which the entire proceeds accrue to, an entity which is exempt from federal income taxation under section 501(c) of the Internal Revenue Code of 1986. No such waiver shall be granted where a for-profit entity is involved in organizing or operating the special event.

Section 22-2-5 Appeal to Town Council.

A. If the Town manager denies an application for a special event, the applicant may appeal the decision to the Town council by written request stating the reasons thereof filed with the Town clerk within ten (10) days after the notice of denial is received.

B. An appeal hearing shall be held by the Town council within thirty (30) days after receipt of an appeal. The applicant shall be provided written notice of the appeal hearing at least five days prior to the hearing. At the hearing all parties shall have the right to be represented by counsel, to present testimony and evidence and to cross-examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The Town council shall by majority vote of members present render a written decision based on findings of fact and the application of the standards herein which shall be mailed to the applicant. The decision of the council shall be final.

Section 22-2-6 Duration of permit.

A special event permit shall be effective for the approved duration of the special event.

Section 22-2-7 Extensions of permit.

The Town manager may grant an extension of the permit provided the applicant submits, in writing, a request for such an extension prior to the end of the special event.

Article 22-3 Contents of Applications

Section 22-3-1 Security and safety.

The application for a special event with a duration of more than four hours shall include the following information and provide for the following:

A. Crowd control plan. The crowd control plan shall include a minimum of two (2) off-duty sworn public safety officers or other security personnel, approved by the Town manager in consultation with the Town's police agency, to monitor crowd control. Such security shall be provided for special events anticipated to generate between two hundred (200) and one thousand (1,000) persons and one additional officer or other approved security personnel for every anticipated one thousand (1,000) persons thereafter. The Town manager has the authority to determine the anticipated number of persons in attendance. The above minimum requirements may be increased or reduced upon authorization of the Town manager in consultation with the Town's police department.

B. Town codes. A plan to address all fire and life safety concerns and the provisions of the Town's building and other life safety codes. The Town manager and the fire and emergency services provider for the Town shall determine the appropriate number of fire and medical personnel needed to provide fire prevention and medical coverage.

Section 22-3-2 Traffic circulation and parking.

The application for a special event with a duration of more than four hours shall include the following information and provide for the following

A. Traffic circulation. A plan for traffic circulation and control, including provisions for emergency vehicle access before, during and after the event, for each day of the event. The adequacy of the plan shall be determined by the Town manager and the fire and emergency services provider for the Town. The Town manager's office has the authority to determine the level of law enforcement personnel needed to regulate traffic associated with the event. The cost of such traffic control shall be paid by the applicant of the event. A copy of the contract with such law enforcement personnel shall be submitted to the Town manager at least seven days prior to the special event. No special event shall be conducted without law enforcement personnel as required by the Town manager.

B. Parking. A plan to address anticipated parking demands. Parking along the shoulder of any major arterial road is prohibited. Vehicles shall not be parked in any manner that would create a traffic hazard as determined by the Town manager.

Section 22-3-3 Noise

A. If amplified music is to be produced at the special event, a plan shall be prepared that assures that the sound levels shall not disturb the peace and quiet of residents of the Town. The plan shall include sufficient information so that the Town manager may determine whether the sound will be heard by residents in residential neighborhoods. Such information shall include: the decibel level of the sound measured one meter from the source of the amplified sound, the location and direction of the source of the amplified sound, and the distance from the source of the amplified sound to the nearest residential property line. Sound levels shall not exceed 100dB at the house mix position of the amplified sound, or 58 dB measured at the nearest residential property line. The Town manager is authorized to determine compliance with the sound level standards by taking the measurement with a digital sound level meter with 1.5 dB accuracy meeting the ANSI and IEC 6.51 T II standard.

B. The applicant may request in his application that the maximum sound level house mix position of the amplified sound set forth in subsection A be increased. Such application shall include proposed mitigating measures to contain the sound on the site of the special event. The Town manager may, after consultation with a noise or sound professional, modify the maximum sound level house mix position of the amplified sound only if he determines that the sound level will not exceed 58 dB measured at the nearest residential property line. The required measures and the adjusted maximum sound level house mix position of the amplified sound shall be set forth in the special event permit.

Section 22-3-4 Toilet facilities.

The application for a special with a duration of more than four hours shall include a plan for adequate toilet facilities. The plan shall provide for a minimum of three (3) toilet facilities per 1000 persons anticipated to attend the special event. The Town manager may approve variations from these standards based on the length of the event, the spatial characteristics of the event, or other factors or considerations. All toilet facilities shall comply with Americans with Disabilities Act accessibility guidelines.

Section 22-3-5 Solid waste disposal.

The application for a special with a duration of more than four hours shall include a plan for collection and disposal of solid waste and litter and for disposal of grease barrels for cooking oil. Separate containers shall be provided for the collection of recyclable materials. All solid waste, litter and recyclable materials shall be removed from the site within twenty-four (24) hours following the event. For multiple day events, the grounds shall

be maintained during each day of the event with no on-site accumulations which would create a nuisance or pose a health hazard. All solid waste shall be deposited at the appropriate county landfill by an approved garbage operator.

Section 22-3-6 Electrical hookups.

The application shall include a plan for any electrical work required, including the use of a generator for the provision of electric service. All wiring shall be installed in compliance with the provisions of the National Electric Code and the Town's electrical code and be approved by the building inspector.

Section 22-3-7 Temporary structures.

The application shall set forth the plans for temporary structures, including but not limited to tents, stages, scaffolding and platforms. Such temporary structures shall be erected in compliance with the provisions of the Town of Quartzsite's building codes and be approved by the building inspector. No temporary structure, shall be situated in such a manner that it could create a traffic hazard.

Section 22-3-8 Street closures.

If the special event requires closure of any public streets, approval by the Town council shall be obtained prior to issuance of the special event permit.

Section 22-3-9 Use of Alcohol.

If the special event will include sale, use or distribution of alcohol on public property, approval by the Town council shall be obtained prior to the issuance of the special event permit.

Section 22-3-10 Vendors

If the special event will include vendors, the applicant shall provide a list of the vendors to the Town manager at least seven (7) days prior to the special event and shall submit an updated list to the Town manager within seven (7) days following the special event.

Section 22-3-11 Inspection required; re-inspection fee.

Prior to the opening of the special event, the applicant shall call for an inspection to assure compliance with all permitting conditions. If the building inspector or the fire marshal finds that any permitting conditions

have not been met, he shall notify the applicant of the required corrections. The building inspector shall re-inspect the special event site without further charge. If extra inspections are required for any of the following reasons, a charge of fifty dollars (\$50.00) shall be made for each re-inspection:

- A. Wrong address;
- B. Repairs or corrections not made when inspections are requested.
- C. The site is not ready for inspection when called.

Article 22-4 Special Event Regulations

Section 22-4-1 Compliance

- A. A condition of the permit shall be compliance with the plans approved with the application pursuant to Sections 22-3-1 through 22-3-7 for the duration of the special event.
- B. A condition of the permit shall be compliance with all applicable Town ordinances and all applicable county, state and federal laws and regulations.

Section 22-4-2 Hours of operation.

The hours of operation of the special event shall be as set forth on the special event permit. Amplified sound shall not begin before 9:00 a.m. nor extend beyond 10:00 p.m. The Town manager may approve adjustments to hours of operation and hours of amplified sound based upon individual circumstances.

Article 22-5 Revocation of Permit

Section 22-5-1 Grounds for revocation of permit.

- A. A special events permit may be revoked by the Town manager for the following:
 - 1. Failure to comply with the plans approved pursuant to Sections 22-3-1 through 22-3-7
 - 2. Failure to comply with the requirements of this chapter.

3. Failure to comply with applicable Town ordinances and county, state and federal laws and regulations.

B. A notice of revocation shall be delivered or mailed by first class mail to the permittee. All activities associated with the special event shall immediately cease as of the date of the notice.

Section 22-5-2 Appeal of Revocation.

A. If a special event permit is revoked, an appeal to the Town council may be filed following the same procedures as set forth in Section 22-2-5. The filing of an appeal shall not stay the decision to revoke the special events permit.

B. The Town clerk shall set a time and place for a hearing before the council on such appeal, to be held within thirty days from the filing date of the appeal. Notice of such hearing shall be mailed by the Town clerk, to the appellant setting forth specifically the time and place of the hearing.

C. The decision of the Town council on appeal shall be final.

Article 22-6 Penalties

A. Any person who violates any section of this chapter shall be subject to the penalties set forth in Article 1-8.

B. Nothing provided herein shall be construed to limit the authority or ability of the Town to seek civil injunctions to prohibit violations of this chapter or any other lawful remedy, in addition to the criminal penalties set forth in this subsection.

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section IV. Providing for Penalties.

Any person found in violation of any provision of this Ordinance shall be responsible for a civil violation, punishable by a fine as set forth in Article 1-8 of the Town Code. Each day that a violation continues shall be a separate offense punishable as herein described.

PASSED AND ADOPTED by the Common Council of the Town of Quartzsite, Arizona, this _____ day of _____, 2016.

Ed Foster, Mayor

ATTEST:

Tina Abriani, Town Clerk

APPROVED AS TO FORM:

Gust Rosenfeld, P.L.C.
Town Attorneys
By Susan D. Goodwin



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, July 26, 2016

Agenda Item: **INTERIM TOWN MANAGER AS BANK SIGNER** – Discussion and possible action to approve Interim Town Manager Jim Ferguson as the Primary Staff Designee for purposes of signing bank drafts and checks on behalf of the Town, per Resolution 13-08.

Summary: **Resolution No. 13-08, Section I. In General.**

- B. The authorized signers on warrants, checks bank drafts and endorsements shall be one Elected Designee and one Staff Designee.
1. A member of Town Council will be designated by a vote of the majority of Council and will be considered a Primary Elected Designee. The Primary Elected Designee will have signing authority for a period of two years, or until the designated Council member's term in office expires, whichever is first. Notwithstanding the foregoing, the Council may rescind signing authority at any time by a majority vote and approval of a different Council member to the position of Primary Elected Designee.
 2. The Town Manager will be considered the Primary Staff Designee.

Responsible Person: Jim Ferguson, Town Manager

Attachment: Resolution No. 13-08 – A Resolution of the Mayor and Common Council of the Town of Quartzsite, La Paz County, Arizona, adopting a policy and designating authority for signing bank drafts and checks on behalf of the Town.

Action Requested: **Motion to approve Interim Town Manager Jim Ferguson as the Primary Staff Designee for purposes of signing bank drafts and checks on behalf of the Town, per Resolution 13-08.**



2013-04180
Page 1 of 3
Requested By: Quartzsite Town Of
SHELLY D BAKER, RECORDER
OFFICIAL RECORDS OF LA PAZ COUNTY, AZ
10-07-2013 10:13 AM Recording Fee \$8.00

Recording requested by and when
Recorded mail to:
Town of Quartzsite
P.O. Box 2812
Quartzsite, AZ 85346
Attn: Terry Frausto

RECEIVED

OCT 18 2013

TOWN OF QUARTZSITE

(This space reserved for recording information)

CAPTION HEADING: Resolution Number 13-08

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, LA PAZ COUNTY, ARIZONA, ADOPTING A POLICY AND DESIGNATING AUTHORITY FOR SIGNING BANK DRAFTS AND CHECKS ON BEHALF OF THE TOWN.

RESOLUTION NO. 13-08

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF QUARTZSITE, LA PAZ COUNTY, ARIZONA, ADOPTING A POLICY AND DESIGNATING AUTHORITY FOR SIGNING BANK DRAFTS AND CHECKS ON BEHALF OF THE TOWN

WHEREAS, the Mayor and Council have previously adopted Resolution No. 90-10 setting forth a policy related to authority to sign bank drafts and checks on behalf of the Town; and

WHEREAS, the Mayor and Council wish to designate specific parties responsible for signing bank drafts and checks on behalf of the Town to ensure fiscal responsibility and accountability;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Town of Quartzsite, Arizona, that the following policy is hereby approved.

Section I. In General.

A. Every warrant, check or bank draft endorsed or issued on behalf of the Town shall be signed by two (2) persons specifically authorized by the Mayor and Council through adoption of this Resolution and appointment as set forth herein.

B. The authorized signers on warrants, checks bank drafts and endorsements shall be one Elected Designee and one Staff Designee.

1. A member of Town Council will be designated by a vote of the majority of Council and will be considered a Primary Elected Designee. The Primary Elected Designee will have signing authority for a period of two years, or until the designated Council member's term in office expires, whichever is first. Notwithstanding the foregoing, the Council may rescind signing authority at any time by a majority vote and approval of a different Council member to the position of Primary Elected Designee.

2. The Town Manager will be considered the Primary Staff Designee.

3. Three Alternates will have signing authority in the event that one of the Primary Designees is unavailable, including as a result of a conflict of interest or divided loyalty.

a. The two Alternate Elected Designees will be a member of the Town Council, appointed pursuant to a vote of the majority of Council. The term as Alternate Elected Designees will be for two years, or until the Council member's term in office expires, whichever is first. In the event the Primary Elected Designee is

unavailable to sign or endorse warrant(s), bank draft(s) or check(s), the Alternate Elected Designees shall have authority to sign such necessary bank drafts or checks on behalf of the Town.

b. The Alternate Staff Designee will be the Town Clerk/Treasurer. In the event the Primary Staff Designee is unavailable to sign or endorse warrant(s), bank draft(s) or check(s), the Alternate Staff Designee shall have authority to sign such necessary bank drafts or checks on behalf of the Town.

Section II. Providing for Repeal of Conflicting Resolutions or Policies.

Resolution N. 90-10 and all other resolutions and parts of resolutions in conflict with the provisions of this Resolution are hereby repealed. All policies in conflict with the provisions of this Resolution are hereby repealed and superseded by this Resolution.

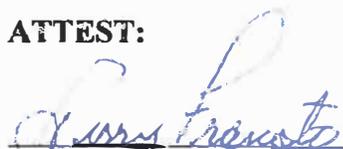
Section III. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

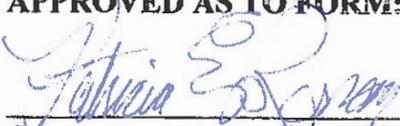
PASSED AND ADOPTED by the Mayor and Common Council of the Town of Quartzsite, Arizona this 23rd day of July, 2013.


Ed Foster, Mayor/Michael Jewitt, Vice Mayor

ATTEST:


Terry Frausto, Town Clerk

APPROVED AS TO FORM:


Curtis, Goodwin, Sullivan, Udall &
Schwab, PLC
Town Attorneys
By: Kelly Y. Schwab / Patricia E. Ronan



TOWN OF QUARTZSITE

REGULAR COUNCIL MEETING

Tuesday, July 26, 2016

- Agenda Item** **APPOINTMENT TO COUNCIL** – Consider appointment of a Council Member to the Quartzsite Common Council to fill a vacancy created by the resignation of Mr. Norman Simpson (whose term expires in 2018) until the next regularly scheduled election – Fall 2018.
- Summary:** With the resignation of Mr. Norman Simpson, the Quartzsite Common Council has a vacant seat. The term expires in 2018; this appointment will not be subject to the 2016 election.
- Responsible Person:** Jim Ferguson, Interim Town Manager
- Attachment:** Applications of possible Council prospects.
- Shanana Rain Golden-Bear
 - Steve Schue
 - Patricia Workman
- Action Requested:** **Motion to appoint applicant for Council Member to the Quartzsite Common Council to fill the term previously held by Mr. Norman Simpson.**



TOWN OF QUARTZSITE

465 North Plymouth Avenue • PO Box 2812 • Quartzsite, AZ 85346

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www.ci.quartzsite.az.us

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Town of Quartzsite
JUL - 8 2016
TOWN CLERK
OFFICE

TOWN OF QUARTZSITE APPLICATION FORM TOWN COUNCIL MEMBER

NAME: Shanana Rain Golden-Bear

RESIDENT ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE: HOME _____ WORK: Same

FAX: _____ EMAIL: Editor @ Desert Messenger. com

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES _____ NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 8 years

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES _____ NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? _____ YES NO

If Yes, what is the employee's name? N/A

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.

See attached

Please state why you would like to be appointed to this position?

See attached

What do you believe is the key responsibility of this position?

See attached

What experience, skills, and qualities would you bring to this position?

See attached

Please attach a RESUME with related previous experience.

Signature Shawana F.

Date July 5, 2016

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____



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JUN 30 2016

TOWN OF QUARTZSITE

APPLICATION FORM for TOWN COUNCIL MEMBER

NAME: STEVE SCHUE

RESIDENT ADDRESS: _____

Z MAILING ADDRESS: _____

TELEPHONE HOME: _____ WORK: _____

FAX: _____ EMAIL: _____

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 8 Years

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? YES NO

If Yes, what is the employee's name? _____

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.

YES, QUARTZSITE PLANNING & ZONING 6 MONTHS

Please state why you would like to be appointed to this position?

To HELP QUARTZSITE REACH ITS FULL POTENTIAL

What do you believe is the key responsibility of this position?

MAKING AND IMPLEMENTING IMPORTANT TOWN DECISIONS

What experience, skills, and qualities would you bring to this position?

PLEASE SEE ATTACHED RESUME

Please attach a RESUME and COVER LETTER with related previous experience.



Signature

6/30/2018

Date

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____



TOWN OF QUARTZSITE

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Town of Quartzsite
JUN 15 2016
TOWN CLERK
OFFICE
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Town of Quartzsite
JUN 1 2016
TOWN CLERK
OFFICE

APPLICATION FORM for TOWN COUNCIL MEMBER

NAME: PATRICIA WORKMAN

RESIDENT ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE HOME: _____ WORK: _____

FAX: _____ EMAIL: _____

DO YOU LIVE WITHIN TOWN OF QUARTZSITE LIMITS? YES NO

HOW LONG HAVE YOU LIVED IN THE TOWN OF QUARTZSITE? 17 YRS

ARE YOU A QUALIFIED ELECTOR (qualified to vote even if not registered)? YES NO

ARE YOU RELATED TO ANY TOWN EMPLOYEE? YES NO

If Yes, what is the employee's name? _____

Please respond to the questions below. Attach a separate sheet if necessary.

Have you ever served on a municipal council, board, or committee? If yes, please note the name of the council, board, or committee, the municipality served in, and length of time served.
yes 2012- 14 MONTHS QUARTZSITE TOWN COUNCIL

Please state why you would like to be appointed to this position?

WORK WITH THE COMMUNITY WOULD LIKE SEE MORE BUSINESS COME IN.

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Town of Quartzsite

JUN 15 2016

TOWN CLERK
OFFICE

What do you believe is the key responsibility of this position?

Serving The People of The Town

What experience, skills, and qualities would you bring to this position?

I served on The Council, I WAS ELECTED IN 2012.

Please attach a RESUME and COVER LETTER with related previous experience.

Patricia Workman
Signature

June 13 - 2016
Date

Office Use Only

Date Council Interview _____

Applicant Notified _____

Date of Council Appointment _____

Term Expires _____