

# COUNCIL MEETING AGENDA

TUESDAY, OCTOBER 11, 2016

Members may attend in person or by telephone

Ed Foster, Mayor  
Vice Mayor Davidson

Carol Kelley  
Loretta Warner  
Vacant

Mark Orgeron  
Gunny St. Germain

**Quartzsite Town Hall  
Council Chambers  
465 North Plymouth Avenue  
Quartzsite, Arizona**

**Regular Meeting  
7:00 p.m.**

*Members of the Quartzsite Common Council may attend either in person or by telephone conferencing.*

#### **SPEAKING TO THE COUNCIL**

*If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.*

*All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.*

#### **EXECUTIVE SESSION**

*An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.*

#### **CELL PHONES AND RECORDING DEVICES**

*As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.*

*Items may be discussed earlier or in a different sequence.  
Headphones are available upon request for the hearing impaired.*

<b>AGENDA ITEM</b>	<b>COUNCIL ACTION</b>
<b>CALL TO ORDER OF REGULAR MEETING</b>	
<b>INVOCATION AND PLEDGE OF ALLEGIANCE</b> <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
<b>ROLL CALL</b>	
<b>CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS</b> - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. There is a 3 minute limit for each speaker. The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	

	<b>ANNOUNCEMENTS</b>	
	<b>PRESENTATIONS; PROCLAMATIONS</b>	
1.	<b>PRESENTATION</b> – International Space Station presentation by Dave Anderson of <i>MyLaPaz.org</i> .	
	<b>ADMINISTRATIVE ITEMS</b> <i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i>	
2.	<b>LEDGER OF ACCOUNTS PAID</b> – Consider approval of check series 40811 – 40815, 40817 – 40852, totaling \$54,236.37.	Discussion; possible action by MOTION.
3.	<b>MINUTES</b> – Consider approval of the minutes of the Town Council Regular Meeting of September 27, 2016 and the Special Meeting of October 3, 2016.	Discussion; possible action by MOTION.
4.	<b>TOWN PROSECUTOR’S REPORT</b> – Review and discussion of the Town Prosecutor’s Monthly Report – September 2016.	Discussion; possible action by MOTION.
5.	<b>EXECUTIVE SESSION</b> <ul style="list-style-type: none"> <li>• An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of the continued appointment of David Ward as Town Prosecutor.</li> <li>• An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with David Ward for Town Prosecutor services.</li> </ul>	

	<b>RETURN TO OPEN SESSION</b>	
6.	<b>TOWN PROSECUTOR CONTRACT</b> – Discussion and possible action regarding a Town Prosecutor contract.	Discussion; possible action by MOTION.
7.	<b>FUTURE AGENDA ITEMS</b> – Direction to staff regarding future agenda items.	Discussion and direction.
	<b>COMMUNICATIONS</b>	
8.	Reports from the MAYOR on current events.	
9.	Reports from the COUNCIL on current events.	
10.	Reports from the TOWN MANAGER to the Council.	
	<b>ADJOURN</b>	MOTION to adjourn.

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING THE TOWN CLERK'S OFFICE AT 928-927-4333. REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE PLEASE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION.

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the \_\_\_\_ day of \_\_\_\_\_, 2016, at \_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: \_\_\_\_\_, Town Clerk's Office

## MAGISTRATE ACTIVITY REPORT

MONTH OF SEPTEMBER 2016

	Prior Month	Current Month
Civil Traffic Action Filed	18	23
Criminal Traffic Action Filed	4	12
Misdemeanor Cases Filed	19	13
Initial Appearances Handled	20	23
Trials and Pre-Trials Held	39	31
Civil Traffic Closings	35	46
Criminal Traffic Closings	18	4
Misdemeanor Cases Closed	31	39
Warrants Issued	11	7
Warrants Closed	8	6
Harassment or Orders of Protection	2	3
Search Warrants	0	0
<b>Revenue generated by Court</b>	\$4,021.29	\$3,917.34
<b>Total Collected</b>	\$8,942.14	\$7,543.51

Pamela Shirley, Magistrate

Signature *P. Shirley*

Preparer: *[Signature]* 10-6-16

610 776

**TOWN OF QUARTZSITE  
MONTHLY FEE BOOK TOTALS  
MAGISTRATE COURT**

**MONTH: SEPTEMBER 2016**

<b>ACCOUNT#</b>	<b>ACCOUNT DESCRIPTION</b>	<b>TOTAL</b>
01-2211	BONDS PAYABLE	\$839.00
01-2212	MAGISTRATE PAYABLE	\$3917.34
01-4410	MUNICIPAL FINES REVENUE	\$3128.73
21-4420	LOCAL JCEF REVENUE	\$191.10
42-4044	COURT ENHANCEMENT	\$185.14
39-4027	LAW ENFORCEMENT REVENUE	\$54.58
01-4105	PUBLIC SAFETY RECOVERY FUND	\$66.62
<b>TOTAL</b>		<b>\$8,382.51</b>

Magistrate: P. Shuler  
Preparer: [Signature] 10-6-16

**QUARTZSITE PUBLIC LIBRARY**  
**Statistical Report September, 2016**

**Total Number of Patrons**

	<b>2,317</b>
<hr/>	
Adult Fiction	356
Adult Non Fiction	147
Paperbacks	216
Large Print	115
E-Books	2,442
Arizona Books	14
Foreign Language	3
ILL Sent to other Libraries	10
ILL Received from other Libraries	1
<b>TOTAL ADULT BOOKS</b>	<b>3,304</b>
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Young Adult Fiction	13
Young Adult Non-Fiction	2
Young Adult Paperback	1
Juvenile Fiction	22
Juvenile Non-Fiction	5
Juvenile Paperback	3
Graphic Novel	1
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<b>MISCELLANEOUS</b>	
Puzzles	6
DVD	520
VHS	63
CD Audio	32
Audio Cassettes	4
<b>TOTAL CIRCULATION</b>	<b>3,976</b>
<hr/>	
Computer Questions	76
Reference Questions	87
Information	78
Kids Computer Use	35
Computer Use	416
Caregivers Use	24
Wireless Usage	195
New Patrons Registered	12
Meeting Room Use	34
Donations	87
Magazines	14
Volunteers	56 hrs.
After School Program	256

Circulation Statistics By Item Report Class : 09/01/2016 to 09/30/2016

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	3	4	0	0	0
100 - 199	0	2	3	0	0
200 - 299	7	4	2	0	0
300 - 399	17	20	13	1	0
400 - 499	1	0	0	0	0
500 - 599	10	8	2	0	0
600 - 699	34	34	7	3	0
700 - 799	27	17	17	1	0
800 - 899	5	2	6	1	0
900 - 999	30	37	6	2	0
ADV	1	1	0	0	0
Aud	4	2	6	1	0
AZ	11	9	7	1	0
AZ NF	2	3	6	0	0
AZ R	0	0	0	0	0
BC	0	0	0	0	0
Biography	0	0	0	0	0
CD ROM	0	0	0	0	0
CD/AUD	32	29	12	4	0
Christian Fiction	15	18	8	0	0
DVD	517	520	97	25	0
Easy Book	10	12	3	4	0
eBook	0	0	0	0	0
Fiction	222	220	53	19	0
Fiction Large Print	65	72	14	3	0
Fiction Paperback	46	38	17	1	0
French	0	0	0	0	0
Graphic Novel	0	1	0	0	0
J Fiction	12	22	5	19	0
J Non-Fiction	5	5	2	5	0
J PBK	3	3	0	0	0
J Spanish	1	0	1	0	0
Jigsaw puzzle	5	6	0	2	0
L	1	2	0	0	0
Large Print Non-Fiction	0	0	0	0	0
Magazine	0	0	0	0	0
Mystery	91	92	19	5	0
Mystery Large Print	21	34	7	5	0
Mystery Paperback	39	35	5	4	0
Native American	0	0	0	0	0
PHA	0	0	0	0	0
Reference	0	0	0	0	0
Romance	0	0	0	0	0
Romance Paperback	59	44	4	7	0
Science Fiction	8	9	5	0	0
Science Fiction Paperback	0	0	0	0	0
Spanish	0	3	0	0	0
Undefined	2	3	0	0	0
VHS	59	63	2	4	0
Western	16	14	5	0	0
Western Large Print	6	9	2	1	0
Western Paperback	71	70	14	11	0
YA Fiction	13	10	4	3	0
YA Non-Fiction	2	0	0	0	0
YA Paperback	0	0	0	0	0
Total	1473	1477	354	132	0

Search ...

CARTS

No pinned carts + Create cart

CHECKOUT

SHOP One Copy/One User & Metered Access

INSIGHTS

ADMIN

NEWS 7

SUPPORT

FEATURED

# Library statistics

Website Standard and mobile

RUN NEW REPORT

From 9/1/2016 through 9/30/2016

All unique users with checkouts: 602

## Checkouts

Format	All checkouts
Audiobook	474
eBook	1,968
Total	2,442

## Holds

Format	All holds
Audiobook	88
eBook	366
Total	454

RUN NEW REPORT

Books that we have weeded

Adult hardbacks.....	702
Adult Paperbacks.....	560
Children books.....	1,038



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, October 11, 2016

**Agenda Item:** **LEDGER OF ACCOUNTS PAID** – Consider approval of check series 40811 – 40815 and 40817 – 40852 totaling \$54,236.37.

**Summary:** The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

**Responsible Person:** Jim Ferguson, Town Manager

**Attachment:** Ledger of Accounts Paid: check series 40811 – 40815 and 40817 – 40852 totaling \$54,236.37.

**Action Requested:** **Motion to approve the Ledger of Accounts Paid; check series 40811 – 40815 and 40817 – 40852 totaling \$54,236.37.**

**Quartzsite Town Council Meeting of  
OCTOBER 11, 2016  
Check Register/ Revenue**

**Horizon Community Bank – Including Checks #40811 – 40815 and 40817 – 40852**

**Balances on all cash accounts as of October 6, 2016**

<b>Checking Account</b>	<b>\$</b>	<b>4,494,998.10</b>
<b>LGIP Account</b>	<b>\$</b>	<b>701,748.14</b>
<b>WIFA Debt Reserve Account</b>	<b>\$</b>	<b>6,895.71</b>

<b>Total Expensed Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>120,957.54</b>
<b>Total Payroll for Pay Period Ending 9/24/16</b>	<b>\$</b>	<b>66,721.17</b>
<b>YTD Total Revenue Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>569,046.71</b>
<b>YTD Total Sewer Cap Revenue as of 10/6/16</b>	<b>\$</b>	<b>1,400.00</b>
<b>YTD Total Sewer Sales Revenue as of 10/6/16</b>	<b>\$</b>	<b>277,946.31</b>
<b>YTD Total Water Cap Revenue as of 10/6/16</b>	<b>\$</b>	<b>750.00</b>
<b>YTD Total Water Sales Revenue as of 10/6/16</b>	<b>\$</b>	<b>288,950.40</b>

Town of Quartzsite

Payroll Earnings, Benefits & Deductions

Pay Period Dates: 09/11/2016 to 09/24/2016

**Employee Earnings**                    \$ 66,721.17

**Employee Deduction**

Soc Security	\$ 2,704.75
Medicare	\$ 976.28
Federal WH	\$ 5,510.73
State WH	\$ 1,765.29
Retirement	\$ 983.33
Retirement Loan	\$ 817.08
Police Retirement	\$ 2,412.10
Medical	\$ -
Dental	\$ -
Life/VOL Ins	\$ -
Vision	\$ -
AFLAC	\$ 1,086.47
Misc Deductions	\$ 955.42
<b>Total:</b>	<b>\$ 17,211.45</b>

**Payroll Related Checks Series:**

**40798 - 40802**

**40803 - 40810**

Non-Direct Deposit Employees: 5

**Payees Description:**

Police Retirement  
457 Plan  
Profit Sharing Plan  
Employee Deduction  
Employee Deduction  
Employee Deduction  
Employee Deduction

**Employee Net Pay**                    \$ 49,509.72

Employee Count: 42

Regular Hours:	2561.00
Overtime Hours:	52.00
GOHS Grant OT:	0.00
<b>Total Number of Hours:</b>	<b>2613.00</b>

Payroll Register Detail & Benefits Register Detail on file in Payroll Folder

## Report Criteria:

Report type: GL detail

Check Check Number = 40798-40852

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
<b>40811</b>						
09/29/16	40811	Genuine Parts Company	82.81	Shop Supplies - PW	03-220-5047	82.81
09/29/16	40811	Genuine Parts Company	212.87	Mechanic Supplies - Stock - PW	03-220-5047	212.87
09/29/16	40811	Genuine Parts Company	12.93	Vehicle Parts/Supplies - PW	03-220-5025	12.93
09/29/16	40811	Genuine Parts Company	216.54	Vehicle Parts/Supplies - Police	01-140-5025	216.54
09/29/16	40811	Genuine Parts Company	291.19	5W 20 Oil - PW	03-220-5024	291.19
09/29/16	40811	Genuine Parts Company	72.98	Vehicle Parts/Supplies - WW	15-500-5025	72.98
09/29/16	40811	Genuine Parts Company	200.74	vehicle parts/supplies - Water	16-550-5025	200.74
09/29/16	40811	Genuine Parts Company	214.16	vehicle parts/supplies - Admin	01-130-5025	214.16
09/29/16	40811	Genuine Parts Company	19.75	vehicle parts/supplies - Police	01-140-5025	19.75
09/29/16	40811	Genuine Parts Company	438.70	vehicle parts/supplies - Parks	01-180-5025	438.70
Total 40811:			1,762.67			
<b>40812</b>						
09/29/16	40812	Herbs Hardware, Inc.	52.50	Mechanical Supplies - PW	03-220-5047	52.50
09/29/16	40812	Herbs Hardware, Inc.	3.12	Hardware for repairs - Admin	01-130-5030	3.12
09/29/16	40812	Herbs Hardware, Inc.	3.08	Hardware for repairs - Court	01-150-5030	3.08
09/29/16	40812	Herbs Hardware, Inc.	3.08	Hardware for repairs - Library	01-170-5030	3.08
09/29/16	40812	Herbs Hardware, Inc.	3.08	Hardware for repairs - WW	15-500-5030	3.08
09/29/16	40812	Herbs Hardware, Inc.	224.23	Hardware for Plant Ops - WW	15-500-5050	224.23
09/29/16	40812	Herbs Hardware, Inc.	139.11	Hardware for Plant Ops - WW	15-500-5050	139.11
09/29/16	40812	Herbs Hardware, Inc.	3.08	Hardware for repairs - Water	15-500-5030	3.08
09/29/16	40812	Herbs Hardware, Inc.	182.38	Hardware for grounds maint - Parks	01-180-5086	182.38
09/29/16	40812	Herbs Hardware, Inc.	57.22	Hardware for Plant Ops - Water	16-550-5050	57.22
Total 40812:			670.88			
<b>40813</b>						
09/29/16	40813	Petty Cash	26.90	Copy of Keys for vault - Admin	01-130-5022	26.90
09/29/16	40813	Petty Cash	23.00	Prom of Town - AMCA Conf	01-110-5044	23.00
09/29/16	40813	Petty Cash	14.00	Water & Candy - M & C	01-110-5022	14.00
09/29/16	40813	Petty Cash	16.20	Paint for Town Hall	01-130-5030	16.20
09/29/16	40813	Petty Cash	4.35	Office Supplies - PW	03-220-5022	4.35
09/29/16	40813	Petty Cash	10.46	Janitorial Supplies - Court	01-150-5034	10.46
09/29/16	40813	Petty Cash	10.79	Sample Holder - WWTP	15-500-5052	10.79
09/29/16	40813	Petty Cash	12.00	Water & Candy - M & C	01-110-5022	12.00
09/29/16	40813	Petty Cash	17.47	Wiper Blades - WW	15-500-5025	17.47
09/29/16	40813	Petty Cash	8.72	Gloves - WW	15-500-5022	8.72
09/29/16	40813	Petty Cash	8.52	Air Filters	03-220-5030	8.52
09/29/16	40813	Petty Cash	5.10	Duplicate Key - Admin	01-130-5030	5.10
09/29/16	40813	Petty Cash	5.00	Office Supplies - Admin	01-130-5022	5.00
09/29/16	40813	Petty Cash	6.00	Candy - M & C	01-110-5022	6.00
09/29/16	40813	Petty Cash	36.00	Parking for Training - Police	03-220-5043	36.00
09/29/16	40813	Petty Cash	18.72	Shop Supplies - PW	03-220-5022	18.72
09/29/16	40813	Petty Cash	18.71	Pressure Coupler - PW	16-550-5050	18.71
09/29/16	40813	Petty Cash	9.00	Van Car #1307 Wash - Admin	01-130-5035	9.00
09/29/16	40813	Petty Cash	30.50	Water & Candy - M & C	01-110-5022	30.50
09/29/16	40813	Petty Cash	.57	Postage - Police	01-140-5042	.57
09/29/16	40813	Petty Cash	15.14	Sweep Cloths and deodorizer	01-140-5034	15.14
09/29/16	40813	Petty Cash	8.81	Microfiber cloths/cotton balls/rub alcohol - PD	01-140-5022	8.81
09/29/16	40813	Petty Cash	6.80	Shipping Pkg - Police	01-140-5042	6.80

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
09/29/16	40813	Petty Cash	11.35	Shipping Pkg - Police	01-140-5042	11.35
09/29/16	40813	Petty Cash	3.00	Parking at Attorney Office	01-140-5043	3.00
09/29/16	40813	Petty Cash	23.40	Office Supplies - Police	01-140-5022	23.40
09/29/16	40813	Petty Cash	12.76	Mouth Guards - Police	01-140-5022	12.76
09/29/16	40813	Petty Cash	6.61	Decor for Halloween Walk - Police	01-140-5022	6.61
09/29/16	40813	Petty Cash	18.29	Office Supplies - Police	01-140-5022	18.29
09/29/16	40813	Petty Cash	9.36	Waste Basket - Police	01-140-5034	9.36
09/29/16	40813	Petty Cash	15.90	Shipping Pkg - Police	01-140-5042	15.90
09/29/16	40813	Petty Cash	17.62	Halloween supplies for walk - Police	01-140-5022	17.62
09/29/16	40813	Petty Cash	8.81	Office Supplies - Police	01-140-5022	8.81
09/29/16	40813	Petty Cash	16.52	Evidence Supplies - Police	01-140-5022	16.52
09/29/16	40813	Petty Cash	17.21	Halloween supplies for walk - Police	01-140-5022	17.21
09/29/16	40813	Petty Cash	11.03	Janitorial Supplies - Police	01-140-5034	11.03
09/29/16	40813	Petty Cash	3.30	Steel Bowl for K-9	01-140-5080	3.30
09/29/16	40813	Petty Cash	41.64	Refreshments - Chief/Town Manager Farewell	01-140-5022	41.64
09/29/16	40813	Petty Cash	1.00	Cash Shortage	01-000-4101	1.00
Total 40813:			530.56			
<b>40814</b>						
09/29/16	40814	Town of Quartzsite	90.00	Cash Shortage on Register	01-000-4101	90.00
Total 40814:			90.00			
<b>40815</b>						
09/29/16	40815	Yuma Winnelson Co.	232.57	Antenna Magnet Mount - Water Dept	16-550-5091	232.57
Total 40815:			232.57			
<b>40817</b>						
10/05/16	40817	American Custom Tire, Inc	123.11	1 New Tire - Transit	01-230-5025	123.11
10/05/16	40817	American Custom Tire, Inc	123.11	235 80 R16 Toyo Extensa for 2307	01-230-5025	123.11
Total 40817:			246.22			
<b>40818</b>						
10/05/16	40818	APS	953.18	Electric Service - Rec	01-185-5048	953.18
10/05/16	40818	APS	503.48	Electric Service - Admin	01-130-5048	503.48
10/05/16	40818	APS	183.08	Electric Service - Library	01-170-5048	183.08
10/05/16	40818	APS	91.54	Electric Service - Magistrate	01-150-5048	91.54
10/05/16	40818	APS	799.11	Electric Service - Parks	01-180-5048	799.11
10/05/16	40818	APS	1,556.62	Electric Service - PW	03-220-5048	1,556.62
10/05/16	40818	APS	985.67	Electric Service - Street Lights	03-220-5049	985.67
10/05/16	40818	APS	1,971.06	Electric Service - WWTP	15-500-5048	1,971.06
10/05/16	40818	APS	7,225.42	Electric Service - Water	16-550-5048	7,225.42
Total 40818:			14,269.16			
<b>40819</b>						
10/05/16	40819	Arizona State Treasurer	4,021.29	Fees Collected: Aug 2016	01-000-2212	4,021.29
Total 40819:			4,021.29			
<b>40820</b>						
10/05/16	40820	Arizona Supreme Court	3,392.50	Semi-annual maint - printers & computers	01-150-5038	3,392.50

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40820:			3,392.50			
<b>40821</b>						
10/05/16	40821	AZ Wastewater Industries,	101.40	Emergency Stop Button	15-500-5040	101.40
Total 40821:			101.40			
<b>40822</b>						
10/05/16	40822	Cintas Loc #D35	42.77	Annual Extinguisher Inspect/Maint - Admin	01-130-5035	42.77
10/05/16	40822	Cintas Loc #D35	42.77	Annual Extinguisher Inspect/Maint - Library	01-170-5035	42.77
10/05/16	40822	Cintas Loc #D35	42.77	Annual Extinguisher Inspect/Maint - Court	01-150-5035	42.77
10/05/16	40822	Cintas Loc #D35	42.77	Annual Extinguisher Inspect/Maint - Water	16-550-5035	42.77
10/05/16	40822	Cintas Loc #D35	42.77	Annual Extinguisher Inspect/Maint - WW	15-500-5035	42.77
10/05/16	40822	Cintas Loc #D35	52.50	15 extinguisher inspections - HURF	03-220-5035	52.50
10/05/16	40822	Cintas Loc #D35	95.00	Extinguisher repairs & recharges - HURF	03-220-5035	95.00
10/05/16	40822	Cintas Loc #D35	68.00	2 batteries for alarm monitor - WWTP	15-500-5060	68.00
10/05/16	40822	Cintas Loc #D35	184.00	Annual Alarm Inspect/Maint - WW	15-500-5035	184.00
10/05/16	40822	Cintas Loc #D35	360.00	Annual Monitoring Fee - WW	15-500-5035	360.00
10/05/16	40822	Cintas Loc #D35	650.00	Alarm Activation - 1 time fee - WW	15-500-5035	650.00
10/05/16	40822	Cintas Loc #D35	199.00	Annual Alarm Inspect/Maint - HURF	03-220-5035	199.00
10/05/16	40822	Cintas Loc #D35	360.00	Annual Monitoring Fee - HURF	03-220-5035	360.00
10/05/16	40822	Cintas Loc #D35	650.00	Alarm Activation - 1 time fee - HURF	03-220-5035	650.00
10/05/16	40822	Cintas Loc #D35	195.00	Annual Alarm Inspect/Maint - Police	01-140-5035	195.00
10/05/16	40822	Cintas Loc #D35	360.00	Annual Monitoring Fee - Police	01-140-5035	360.00
10/05/16	40822	Cintas Loc #D35	650.00	Alarm Activation - 1 time fee - Police	01-140-5035	650.00
10/05/16	40822	Cintas Loc #D35	66.20	Annual Alarm Inspect/Maint - Admin	01-130-5035	66.20
10/05/16	40822	Cintas Loc #D35	66.20	Annual Alarm Inspect/Maint - Library	01-170-5035	66.20
10/05/16	40822	Cintas Loc #D35	66.20	Annual Alarm Inspect/Maint - Court	01-150-5035	66.20
10/05/16	40822	Cintas Loc #D35	66.20	Annual Alarm Inspect/Maint - Water	16-550-5035	66.20
10/05/16	40822	Cintas Loc #D35	66.20	Annual Alarm Inspect/Maint - WW	15-500-5035	66.20
10/05/16	40822	Cintas Loc #D35	72.00	Annual Monitoring Fee - Admin	01-130-5035	72.00
10/05/16	40822	Cintas Loc #D35	72.00	Annual Monitoring Fee - Library	01-170-5035	72.00
10/05/16	40822	Cintas Loc #D35	72.00	Annual Monitoring Fee - Court	01-150-5035	72.00
10/05/16	40822	Cintas Loc #D35	72.00	Annual Monitoring Fee - Water	16-550-5035	72.00
10/05/16	40822	Cintas Loc #D35	72.00	Annual Monitoring Fee - WW	15-500-5035	72.00
10/05/16	40822	Cintas Loc #D35	130.00	Alarm Activation - 1 time fee - Admin	01-130-5035	130.00
10/05/16	40822	Cintas Loc #D35	130.00	Alarm Activation - 1 time fee - Library	01-170-5035	130.00
10/05/16	40822	Cintas Loc #D35	130.00	Alarm Activation - 1 time fee - Court	01-150-5035	130.00
10/05/16	40822	Cintas Loc #D35	130.00	Alarm Activation - 1 time fee - Water	16-550-5035	130.00
10/05/16	40822	Cintas Loc #D35	130.00	Alarm Activation - 1 time fee - WW	15-500-5035	130.00
10/05/16	40822	Cintas Loc #D35	10.50	Annual Extinguisher Inspections - Comm Ctr	01-185-5035	10.50
10/05/16	40822	Cintas Loc #D35	129.50	Emergency exit lighting inspect - Comm Ctr	01-185-5035	129.50
10/05/16	40822	Cintas Loc #D35	30.00	2 battery 6V 4 AH - Comm Ctr	01-185-5060	30.00
10/05/16	40822	Cintas Loc #D35	136.85	Annual Extinguisher Inspections - Police	01-140-5035	136.85
10/05/16	40822	Cintas Loc #D35	132.00	Extinguisher repairs & recharges - Police	01-140-5035	132.00
Total 40822:			5,817.20			
<b>40823</b>						
10/05/16	40823	City of Yuma	37.23	Shipping for Radio Repair - Police	01-140-5042	37.23
Total 40823:			37.23			
<b>40824</b>						
10/05/16	40824	Cochise Petroleum Equipm	54.05	Repair Svcs on gas pump - PW	03-220-5035	54.05

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
10/05/16	40824	Cochise Petroleum Equipm	54.05	Repair Svcs on gas pump - Parks	01-180-5035	54.05
10/05/16	40824	Cochise Petroleum Equipm	54.05	Repair Svcs on gas pump - Police	01-140-5035	54.05
10/05/16	40824	Cochise Petroleum Equipm	54.05	Repair Svcs on gas pump - Water	16-550-5035	54.05
10/05/16	40824	Cochise Petroleum Equipm	54.05	Repair Svcs on gas pump - WW	15-500-5035	54.05
10/05/16	40824	Cochise Petroleum Equipm	54.04	Repair Svcs on gas pump - Transit	01-230-5035	54.04
Total 40824:			324.29			
<b>40825</b>						
10/05/16	40825	Diamond Brooks Bottled W	26.64	Bulk Water - Admin	01-130-5035	26.64
10/05/16	40825	Diamond Brooks Bottled W	43.89	Bulk Water - Police	01-140-5035	43.89
10/05/16	40825	Diamond Brooks Bottled W	26.67	Bulk Water - Magistrate	01-150-5035	26.67
10/05/16	40825	Diamond Brooks Bottled W	26.64	Bulk Water - Library	01-170-5035	26.64
10/05/16	40825	Diamond Brooks Bottled W	16.26	Bulk Water - Rec	01-185-5035	16.26
10/05/16	40825	Diamond Brooks Bottled W	49.21	Bulk Water - PW	03-220-5035	49.21
10/05/16	40825	Diamond Brooks Bottled W	24.00	Bulk Water - WWTP	15-500-5035	24.00
Total 40825:			213.31			
<b>40826</b>						
10/05/16	40826	Doc United Imaging Llc	1,328.18	LaserFiche Annual Renewal - Admin	01-130-5051	1,328.18
Total 40826:			1,328.18			
<b>40827</b>						
10/05/16	40827	Empire Southwest	50.20	Warning Stickers for Bobcat - PW	03-220-5040	50.20
Total 40827:			50.20			
<b>40828</b>						
10/05/16	40828	Heinfeld, Meech & Co., P.	3,903.74	FY Management Svcs - Aug 2016	01-130-5031	3,903.74
Total 40828:			3,903.74			
<b>40829</b>						
10/05/16	40829	iWorQ Systems	600.00	Pavement Mgmt Software - HURF	03-220-5051	600.00
10/05/16	40829	iWorQ Systems	150.00	Fleet Mgmt & PW Software - HURF	03-220-5051	150.00
10/05/16	40829	iWorQ Systems	150.00	Fleet Mgmt & PW Software - WWTP	15-500-5051	150.00
10/05/16	40829	iWorQ Systems	150.00	Fleet Mgmt & PW Software - Water	16-550-5051	150.00
10/05/16	40829	iWorQ Systems	150.00	Fleet Mgmt & PW Software - Parks	01-180-5051	150.00
Total 40829:			1,200.00			
<b>40830</b>						
10/05/16	40830	Jack Pots Portables, Inc.	190.53	Porta Potties for Parks Dept	01-180-5035	190.53
Total 40830:			190.53			
<b>40831</b>						
10/05/16	40831	La Paz County Landfill -51	7.12	Tire Removal - Admin	01-130-5035	7.12
10/05/16	40831	La Paz County Landfill -51	49.85	Tire Removal - Police	01-140-5035	49.85
10/05/16	40831	La Paz County Landfill -51	7.12	Tire Removal - P&Z	01-160-5035	7.12
10/05/16	40831	La Paz County Landfill -51	7.12	Tire Removal - Parks	01-180-5035	7.12
10/05/16	40831	La Paz County Landfill -51	49.85	Tire Removal - PW	03-220-5035	49.85
10/05/16	40831	La Paz County Landfill -51	7.12	Tire Removal - Transit	01-230-5035	7.12
10/05/16	40831	La Paz County Landfill -51	7.15	Tire Removal - WWTP	15-500-5035	7.15

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
10/05/16	40831	La Paz County Landfill -51	7.12	Tire Removal - Water	16-550-5035	7.12
Total 40831:			142.45			
<b>40832</b>						
10/05/16	40832	La Paz County Sheriff's De	151.70	Court Interpreter - 8/3/2016	01-150-5032	151.70
Total 40832:			151.70			
<b>40833</b>						
10/05/16	40833	Law Office of Candace Ken	1,290.00	Indigent Defense Attorney	01-150-5074	1,290.00
Total 40833:			1,290.00			
<b>40834</b>						
10/05/16	40834	Marilena Tunnell	84.00	Per Diem: Caselle Conf. - K. Tunnell	01-130-5043	84.00
Total 40834:			84.00			
<b>40835</b>						
10/05/16	40835	Matthew Bender & Co., Inc	59.99	AZ DUI Manual 2016-17	01-150-5051	59.99
Total 40835:			59.99			
<b>40836</b>						
10/05/16	40836	Mindy Hunt	84.00	Per Diem: Caselle Conf. - M. Hunt	01-130-5043	84.00
Total 40836:			84.00			
<b>40837</b>						
10/05/16	40837	Parker Oil Products	52.42	Unleaded Gasoline - Admin	01-130-5024	52.42
10/05/16	40837	Parker Oil Products	1,635.24	Unleaded Gasoline - Police	01-140-5024	1,635.24
10/05/16	40837	Parker Oil Products	325.36	Unleaded Gasoline - Parks	01-180-5024	325.36
10/05/16	40837	Parker Oil Products	639.68	Unleaded Gasoline - PW	03-220-5024	639.68
10/05/16	40837	Parker Oil Products	589.10	Unleaded Gasoline - Transit	01-230-5024	589.10
10/05/16	40837	Parker Oil Products	292.07	Unleaded Gasoline - WWTP	15-500-5024	292.07
10/05/16	40837	Parker Oil Products	255.08	Unleaded Gasoline - Water	16-550-5024	255.08
Total 40837:			3,788.95			
<b>40838</b>						
10/05/16	40838	Purcell Tire Co	750.52	6 New Tires - Police	01-140-5025	750.52
10/05/16	40838	Purcell Tire Co	579.31	3 New Tire - PW	03-220-5025	579.31
10/05/16	40838	Purcell Tire Co	422.97	3 New Tire - Transit	01-230-5025	422.97
10/05/16	40838	Purcell Tire Co	249.49	2 New Tire - Parks	01-180-5025	249.49
10/05/16	40838	Purcell Tire Co	387.70	3 New Tire - Police	01-140-5025	387.70
Total 40838:			2,389.99			
<b>40839</b>						
10/05/16	40839	Purchase Power	137.00	Postage Refill - Admin	01-130-5042	137.00
10/05/16	40839	Purchase Power	49.32	Postage Refill - P&Z	01-160-5042	49.32
10/05/16	40839	Purchase Power	10.00	Postage Refills - Police	01-140-5042	10.00
10/05/16	40839	Purchase Power	14.68	Postage Refills - Library	01-170-5042	14.68
10/05/16	40839	Purchase Power	149.00	Postage Refills - Waste Water	15-500-5042	149.00
10/05/16	40839	Purchase Power	149.00	Postage Refill - Water	16-550-5042	149.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40839:			509.00			
<b>40840</b>						
10/05/16	40840	Rondus Bennett	42.00	Per Diem: Caselle Conf. - R. Bennett	15-500-5043	42.00
10/05/16	40840	Rondus Bennett	42.00	Per Diem: Caselle Conf. - R. Bennett	16-550-5043	42.00
Total 40840:			84.00			
<b>40841</b>						
10/05/16	40841	Safety-Kleen Systems, Inc.	387.18	Solvent Cleaner Svcs	03-220-5035	387.18
Total 40841:			387.18			
<b>40842</b>						
10/05/16	40842	TerraForm Solar XVIII, LLC	625.59	Solar Energy Charges - Admin	01-130-5048	625.59
10/05/16	40842	TerraForm Solar XVIII, LLC	227.49	Solar Energy Charges - Library	01-170-5048	227.49
10/05/16	40842	TerraForm Solar XVIII, LLC	113.74	Solar Energy Charges - Magistrate	01-150-5048	113.74
10/05/16	40842	TerraForm Solar XVIII, LLC	170.62	Solar Energy Charges - Recreation	01-185-5048	170.62
Total 40842:			1,137.44			
<b>40843</b>						
10/05/16	40843	Tritech Forensics	79.22	Blood Alcohol Kits	01-140-5052	79.22
10/05/16	40843	Tritech Forensics	24.34	Lg Coveralls	01-140-5052	24.34
10/05/16	40843	Tritech Forensics	24.34	XL Coveralls	01-140-5052	24.34
Total 40843:			127.90			
<b>40844</b>						
10/05/16	40844	Universal Police Supply Co	431.33	Uniform/Duty Gear - C. Finch	01-140-5019	431.33
10/05/16	40844	Universal Police Supply Co	918.80	Razor Vest w/ carrier - J. Beard	01-140-5043	918.80
Total 40844:			1,350.13			
<b>40845</b>						
10/05/16	40845	Ups	5.93	Shipping - Police	01-140-5042	5.93
Total 40845:			5.93			
<b>40846</b>						
10/05/16	40846	Vision Service Plan	355.26	Employee Payroll Deduction - Oct 16	01-000-2209	355.26
Total 40846:			355.26			
<b>40847</b>						
10/05/16	40847	Weeks Printing	92.25	Transit Passes (8 Different Types)	01-230-5033	92.25
Total 40847:			92.25			
<b>40848</b>						
10/06/16	40848	Visa	268.44	Hotel: J of P Conference - P. Shirley	01-150-5043	268.44
10/06/16	40848	Visa	148.52	Comfort Inn West for LTAP Training - E. Brinkerhoff	03-220-5043	148.52
10/06/16	40848	Visa	317.00	Promo Direct: 500 magnets for Quartzsite 150	01-145-5044	317.00
10/06/16	40848	Visa	19.50	ICC: Turbo Tabs for Code Book	01-160-5022	19.50
10/06/16	40848	Visa	19.95	Rasmussen: Equip Decals - 467340	03-220-5022	19.95

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
10/06/16	40848	Visa	10.95	Rasmussen: Equip Decals - 467266	03-220-5022	10.95
10/06/16	40848	Visa	49.93	Rasmussen: Equip Decals - 272716	03-220-5022	49.93
10/06/16	40848	Visa	8.95	Rasmussen: Equip Decals - 409573	03-220-5022	8.95
10/06/16	40848	Visa	30.00	GFOAz: Budget Forum Registration - K. Tunnell	01-130-5043	30.00
10/06/16	40848	Visa	30.00	GFOAz: Budget Forum Registration - M. Hunt	01-130-5043	30.00
10/06/16	40848	Visa	279.50	Atlantic: Whale Pump Mega Purger 90'	15-500-5091	279.50
10/06/16	40848	Visa	271.98	Staples: 2 Manual Cash Drawers-Admin	01-130-5060	259.98
10/06/16	40848	Visa	271.98	Staples: 2 Manual Cash Drawers - Comm Dev	01-160-5060	259.98
10/06/16	40848	Visa	40.00	AMCA: New Campaign Finance Law - T. Abriani	01-130-5043	40.00
10/06/16	40848	Visa	40.00	AMCA: New Campaign Finance Law - M. Castellanos	01-130-5043	40.00
Total 40848:			<u>1,806.70</u>			
<b>40849</b>						
10/06/16	40849	Cyle Johnson Electric	821.97	Electrical Repairs per OSHA Standards - PW	03-220-5030	821.97
Total 40849:			<u>821.97</u>			
<b>40850</b>						
10/06/16	40850	Quill Corporation	238.82	Office Supplies - Admin	01-130-5022	238.82
10/06/16	40850	Quill Corporation	40.99	Office Supplies - Water	16-550-5022	40.99
10/06/16	40850	Quill Corporation	41.20	Office Supplies - WW	15-500-5022	41.20
10/06/16	40850	Quill Corporation	22.22	Office Supplies - P&Z	01-160-5022	22.22
10/06/16	40850	Quill Corporation	6.95	Office Supplies - Library	01-170-5022	6.95
10/06/16	40850	Quill Corporation	8.61	Office Supplies - Transit	01-230-5022	8.61
10/06/16	40850	Quill Corporation	2.71	Office Supplies - Rec	01-185-5022	2.71
10/06/16	40850	Quill Corporation	29.00	Office Supplies - PW	03-220-5022	29.00
10/06/16	40850	Quill Corporation	37.89	Office Supplies - Police	01-140-5022	37.89
10/06/16	40850	Quill Corporation	328.01	Crafts/Supplies - After School Program	01-185-5098	328.01
Total 40850:			<u>756.40</u>			
<b>40851</b>						
10/06/16	40851	Rocky Mt Information Netw	50.00	Annual Membership - Evidence Svcs & Training	01-140-5051	50.00
Total 40851:			<u>50.00</u>			
<b>40852</b>						
10/06/16	40852	Struck Wieneke & Love, PL	379.20	Summit Insurance Claim - 37400-00001-KLW	01-120-5072	379.20
Total 40852:			<u>379.20</u>			
Grand Totals:			<u><u>54,236.37</u></u>			

Payroll Checks 40798 - 40852  
Corrected Payroll Check 40816



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, October 11, 2016

**Agenda Item:** **MINUTES** – Consider approval of the minutes of the Town Council Regular Meeting of September 27, 2016 and the Special Meeting of October 3, 2016.

**Summary:** The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

**Responsible Person:** Tina Abriani, Town Clerk

**Attachment:** Minutes of the Town Council Regular Meeting of September 27, 2016 and the Special Meeting of October 3, 2016.

**Action Requested:** Motion to approve the Minutes of the Town Council Regular Meeting of September 27, 2016 and the Special Meeting of October 3, 2016.

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE COMMON COUNCIL**  
**TUESDAY, SEPTEMBER 27, 2016, 7:00 PM**

**CALL TO ORDER:** 7:00 p.m.

Mayor Foster called the meeting to order at 7:00 p.m.

**INVOCATION:** Given by Mr. Norm Simpson.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Ed Foster.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain attended by phone.

**STAFF PRESENT:** Jim Ferguson, Town Manager; Susan Goodwin, Town Attorney; Tina Abriani, Town Clerk;

**ANNOUNCEMENTS:**

None.

**CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:**

Marilyn McFate spoke about her experience with a telephone scammer claiming to have been with the IRS. She advised all citizens to hang-up on those calls, especially if they are of a threatening nature.

Marilyn McFate warned that careful thought be given to the idea of leasing the Colorado River Water Allocation and that there be a review of the possible repercussions of doing so.

Dr. Christina Anastasia told the audience that she spent part of the past weekend with Monica Timberlake and Rain at the International UTV/ATV Expo. She said she had an opportunity to talk to several people who were not familiar with Quartzsite. She said there were people who did not know Quartzsite existed, let alone the amenities Quartzsite has to offer. Dr. Anastasia said a lot of time was spent talking and marketing Quartzsite.

Dr. Christina Anastasia invited the all of the Town of Quartzsite to go to her barbecue, open to the entire community, at the Antique Alley RV Park on October 9, 2016 from 1:00 p.m. to 4:00 p.m.

Shanana Rain BearCat thanked Dr. Anastasia and her husband Ray for helping her and Monica Timberlake with the exhausting International Off-Road Expo. She thanked Mark

Goldberg for the design of the new Quartzsite Off-Road Atlas. She said the atlas was available for sale at both Chambers, as well as different locations around Town. Rain said the Expo was a wonderful opportunity to share our Town with thousands of people.

Town Manager Ferguson stated that he had a copy of the Off-Road Atlas if anyone would like to see it.

### **PROCLAMATIONS:**

**1. PROCLAMATION – Declaring October 2016 Domestic Violence Awareness Month.**

The Mayor read the proclamation declaring October 2016 Domestic Violence Awareness Month aloud for all to hear.

**2. PROCLAMATION – World Food Day, October 16, 2016.**

The Mayor read the proclamation World Food Day, October 16, 2016, aloud for all to hear.

Mayor Foster asked Council Member Kelley if the Food Bank was doing anything special for World Food Day.

Council Member Kelley said no because the Food Bank had been trying to help so many new people so fast that there had not been time to prepare anything special. She said the Food Bank would take anything it could get. Council Member Kelley stated that just the past week she had over 20 new applicants and 12 of those were homeless living in the desert. She said the Town does have a huge problem.

**3. LEDGER OF ACCOUNTS PAID – Consider approval of check series 40730 - 40797, totaling \$102,894.56.**

Council Member Orgeron moved to approve the check series 40730 - 40797, totaling \$102,894.56, and Council Member Kelley seconded the motion. The vote was unanimous. **Motion Passed.**

**4. MINUTES – Consider approval of the minutes of the Town Council Regular Meeting of September 13, 2016.**

Council Member Orgeron moved to approve the minutes of Town Council Regular Meeting of September 13, 2016, and Council Member St. Germain seconded the motion. The vote was unanimous. **Motion Passed.**

### **PUBLIC HEARING:**

**5. PUBLIC HEARING - REQUEST FOR A VARIANCE**

**Public Hearing, discussion and possible action to approve Variance 16-01:  
Location: 240 Riggles Ave., Quartzsite, APN: 306-18-038B. Applicant Name:  
Riggles RV Park/Parkers Folly LLC. Request: Approval for a variance on  
acreage requirement for an RV park.**

Mayor Ed Foster opened the public hearing by asking if anyone wished to address the Council on the matter. No one replied and the public hearing was closed.

Vice Mayor Davidson asked for the current acreage of the property.

Town Manager Ferguson replied that it was 1.9 acres, and the requirement was 2.5 acres.

**Council Member Orgeron moved to approve Variance 16-01 for 240 Riggles Avenue, APN 306-18-038B, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.**

**6. PUBLIC HEARING - AMENDMENT TO ZONING ARTICLES**

**Public Hearing, discussion and possible action to adopt an amendment to the Town's Zoning Articles, Article III, to amend Section 2, Definitions, to add definitions of "crafter" and "craft sale," and to amend Section 22, to add Paragraph 3 related to craft sales, as recommended by the Planning & Zoning Commission on September 20, 2016.**

The Mayor called for public discussion. There was none. The Mayor closed the public hearing.

Town Manager Ferguson explained that the ordinance serves to clarify "crafters," whether they must go through the permitting process, and at what point in time a 'craft sale' becomes a business that needs to be taxed. He said the ordinance defines what "crafter" and "craft sale" are. He said that as long as the crafters follow the outline set forth in Paragraph 3, they would not have to pay sales tax because they would fall within state guidelines and they will not need a permit from the Town. He went on to say that if they hold more sales more frequently, then, in fact, they are operating as a business and they would have to have a permit and pay sales tax.

Council Member Orgeron asked how this would affect the craft shows at the Q.I.A.

Town Manager Ferguson said the Planning and Zoning Commission chose the following language, "Craft sales are permitted in any commercial zone. Craft sales shall be limited to one craft sale of a duration of no longer than three days in any thirty-day period. No Town permit shall be required.

**Council Member Orgeron moved to adopt the amendment to the Town's Zoning Articles, Article III, to amend Section 2, Definitions, to add the definitions for "crafter" and "craft sale," and to amend Section 22, Paragraph 3 related to craft sales, as recommended by the Planning & Zoning Commission on September 20, 2016. Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.**

## ADMINISTRATIVE ITEMS:

### **7. TEMPORARY ROAD CLOSURES FOR THE 5-K RUN, WALK, ROCK AND ROLL PARADE – Discussion and possible action to close E. Tyson Street, East Quail Trail Street and Plymouth Ave on November 5, 2016 from 8:00 a.m. to 10:30 a.m.**

Mr. Dennis Kuehl, Quartzsite resident, said the Rotary Club was sponsoring their second 5K Run, Walk, Rock and Roll event which will consist of a 5K run, walk, rock with rocker, and rolling with wheelchairs or bicycles. Mr. Kuehl said that in order for the event to take place, the roads would need to be closed for about four hours.

He said the set-up would begin at approximately 6:00 a.m. He said chairs, tables and water would be provided, and the only thing asked of the Town was to assist the Club with temporary emergency support, police support, and a porta potty. Mr. Kuehl said the Rotary Club would do the set-up and the clean-up. He said the event was a fund-raiser with 50% of the proceeds going to the Food Bank and the other 50% to the Rotary Club.

Mr. Kuehl said, "So what we are asking is permission to close the roads as we had done two years ago." He said it had been a successful event. He said 6:00 a.m. would be the set-up time and 8:00 a.m. would be the registration time. Mr. Kuehl said the Rotary Club was looking for sponsors for the event.

**Vice Mayor Davidson moved to approve Item 7 as read, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.**

### **8. EXECUTIVE SESSION**

- An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a development agreement with Sleep Inn related to the development of property general located on Kuehn between Riggles Avenue and Central Boulevard.
- An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the Town's authority related to economic development policies.
- An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with the Central Arizona Groundwater Replenishment District for the lease or sale of the Town's Colorado River allocation.
- An executive session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its

position and instruct its representatives regarding negotiations for the sale or lease of real property located at 560 Coyote Street, Quartzsite, AZ (APN 306-18-001A).

- An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding the Town's sewer extension policy.

Council Member Orgeron moved to adjourn to Executive Session, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.

**ADJOURN TO EXECUTIVE SESSION: 7:24 p.m.**

**RETURN TO OPEN SESSION: 8:55 p.m.**

Mayor Foster called the regular meeting back to order at 8:55 p.m.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron.

**Absent:** Council Member St. Germain.

**9. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.**

The Mayor announced that he had called for a Special Meeting to approve a contract for the HAWK Pedestrian Crosswalk System. There was a discussion to set a date and time for the special meeting.

The Council decided that the Special Meeting would be held on Friday, September 30, 2016, at 3:30 p.m.

**COMMUNICATIONS:**

**10. Reports from the MAYOR on current events.**

The Mayor said that on the previous day, he and others from the Town met with Travel America to discuss Travel America's plans to build a truck stop across from the Love's Travel Stop. The Mayor said the Travel America representatives want to put in a traffic circle at the intersection with Love's and the location for their truck stop. The Mayor said he objected strenuously to a traffic circle. He noted that the heavy traffic that would try to get back onto the Interstate might have difficulty with a traffic circle.

The Mayor said that Travel America sounded like they were ready to go. He said they owned the property for seven years and are now ready to turn it into a moneymaker with a truck stop and a restaurant on the site.

**11. Reports from the COUNCIL on current events.**

None.

**12. Reports from the TOWN MANAGER to the Council.**

Town Manager Ferguson reminded the citizens that there were boards and commissions with openings for which the Town was always looking for volunteers. He asked that anyone interested in serving please contact the Town Clerk for more information.

**ADJOURNMENT:**

**Council Member Warner moved to adjourn and Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.**

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of September 27, 2016, of the Town Council of Quartzsite, Arizona, held on September 27, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 11<sup>th</sup> day of October 2016

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Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

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Ed Foster, Mayor

**MINUTES  
TOWN OF QUARTZSITE  
SPECIAL MEETING OF THE COMMON COUNCIL  
MONDAY, OCTOBER 3, 2016, 4:00 PM**

**CALL TO ORDER:** 4:00 p.m.

Mayor Foster called the meeting to order at 4:00 p.m.

**INVOCATION:** None

**PLEDGE OF ALLEGIANCE:** Led by Council Member Orgeron.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Warner, Council Member Orgeron, Council Member St. Germain.

**Absent:** Council Member Kelley.

**STAFF PRESENT:** Jim Ferguson, Town Manager; Emmett Brinkerhoff, Public Works Director, and Tina Abriani, Town Clerk

**CALL TO THE PUBLIC:**

None.

**ADMINISTRATIVE ITEMS:**

- HAWK PROJECT - Discussion and possible action to approve the Main Street HAWK crosswalks project at McDonald's driveway and Palo Verde Avenue, and authorize the Town Manager to enter into a contract with Amec Foster Wheeler.**

Public Works Director Emmett Brinkerhoff said the HAWK crosswalk program is a proven system. He said the contract is for the whole scope of the job, from the preparation to the testing. He said it is a very good system that is in use in Phoenix and Tucson.

Mr. Brinkerhoff said all the material and extra bulbs, estimated to cost \$450,000, were donated by ADOT.

Vice Mayor Davidson asked when the system would be put in place.

Mr. Brinkerhoff replied that the project should be accomplished within the month of December.

Vice Mayor Davidson asked how long will the system would last?

Mr. Brinkerhoff said the system would have approximately the same life as a stoplight.

Vice Mayor Davidson asked how long, once started, the project would take to finish.

Mr. Brinkerhoff answered that the construction would last approximately one week.

**Council Member Orgeron moved** to approve the Main Street HAWK Crosswalk Project and authorize the Town Manager to enter into a contract with Amec Foster Wheeler, and **Vice Mayor Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

**2. ELECTRONIC AGENDAS – Presentation, review and discussion of retrieving Council agendas on the iPad Air 2.**

Deputy Town Clerk Miguel Castellanos used a slide show presentation to illustrate and explain how to access the Box without using Goodreader.

Deputy Town Clerk Castellanos called for and answered some questions from the Council. He asked that the Council Members call or bring their iPads to him if they had any issues.

**3. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.**

None

**FUTURE AGENDA ITEMS:**

**4. Reports from the MAYOR on current events.**

None.

**5. Reports from the COUNCIL on current events.**

Council Member St. Germain announced that the Museum would be open in approximately one week.

**6. Reports from the TOWN MANAGER to the Council.**

None.

**Vice Mayor Davidson moved** to adjourn and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

**ADJOURNMENT:** 4:15 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of October 3, 2016, of the Town Council of Quartzsite, Arizona, held on October 3, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 11<sup>th</sup> day of October 2016

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Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

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Ed Foster, Mayor

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